



ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING
AGENDA

May 9, 2022
7:00 PM

Council Chambers, Rocky Mount Municipal Building
345 Donald Avenue, Rocky Mount, Virginia

When speaking before Town Council, please come to the podium and give your name and address for the record. Please address the Council and not the audience. If you provide Council with any documentation, please also give a copy to the town clerk prior to speaking. **All cellular phones must be turned off during the Council Meeting.**

The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the town clerk for assistance.

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Special Items
 - 4.1. Special Recognition to Ms. Shannika W. Hubbard for Lifesaving Intervention - Mr. C.J. Police
 - 4.2. Special Recognition to Ms. Katie King for Lifesaving Intervention - Mr. C.J. Police
 - 4.3. Introduction of Mr. Miles Henne - Eagle Scout - Celeste Park
5. Public Hearing
6. Approval of Draft Minutes
 - 6.1. April 11, 2022 - Regular Meeting Minutes
7. Approval of Consent Agenda
 - 7.1. Miscellaneous Action
 - 7.2. Miscellaneous Resolutions/Proclamations
Planning Commission Reappointments
 - 7.3. Departmental Monthly Reports
Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

8. Hearing of Citizens
9. Old Business
 - 9.1. Appropriation Resolution for Fiscal Year 2023 Proposed Budget
 - 9.2. Resolution for Fiscal Year 2023 Budget Tax Rates and Fees
10. New Business
 - 10.1. Appointment of Elected and Non-Elected Representatives to Roanoke Valley-Alleghany Regional Commission (RVARC)
 - 10.2. Review and Consideration for Waiver of Fees for New Habitat Home to be Built on Bland Street
11. Committee Reports
 - 11.1. Streets, Sidewalks & Streetlights Committee Meeting April 26, 2022
12. Referrals to Planning
13. Other Matters, Concerns and Rise 'N Shine Appearances
14. Closed Meeting and Action
 - 14.1. Section 2.2-3711(A).3 Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.
15. Adjournment

ITEM(S) TO BE CONSIDERED UNDER:

Other

FOR COUNCIL MEETING DATED:	May 9, 2022
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STAFF MAKING REQUEST:	Mark Moore, Assistant Town Manager
BRIEF SUMMARY OF REQUEST:	Local Boy Scout, Miles Henne, recently completed his Eagle Scout project at Celeste Park. His project included the painting and installation of trail signs and the construction of park benches along the trails. Miles used fundraising money to complete most of the project with a small portion of materials funded by the Town. All labor for the project was provided by Miles and fellow Boy Scouts. Assistant Town Manager Moore will introduce Miles.
ACTION NEEDED:	None

Attachment(s):

1. Henne Eagle Scout Project Collage Celeste Park

FOLLOW-UP ACTION: (To be completed by the Town Clerk) None
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ROCKY MOUNT TOWN COUNCIL REGULAR MEETING MINUTES

**April 11, 2022
7:00 p.m.**

The following members

of Council were present: Mayor Steven C. Angle

Vice Mayor Jon W. Snead (arrived at 7:12 pm)

Council Member A. Ralph Casey

Council Member J. Tyler Lee

Council Member Robert L. Moyer

Council Member Mark H. Newbill

Council Member Billie W. Stockton

The following staff
members were also
present:

John T. Boitnott, Town Attorney

Robert Wood, Town Manager

Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant

Mark Moore, Assistant Town Manager

Kevin Adkins, Water Treatment Plant Superintendent

Tim Burton, Wastewater Treatment Plant Superintendent

Vincent Copenhaver, Finance Specialist, CPA

Amy D. Gordon, Assistant Finance Director

Jessica Heckman, Planning & Zoning Administrator

Mark Lovern, Interim Chief of Police

Daniel Pinard, Cultural Economic Development Director

Dennis (Moe) Potter, Wastewater Treatment Plant

Brian Schofield, Public Works Superintendent

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor Steven C. Angle presiding.

1. Roll Call

The Town Clerk called the names of the members, and all members were present except Vice Mayor Snead who arrived a few minutes late due to another commitment.

2. Pledge of Allegiance

Mayor Angle led in saying the Pledge of Allegiance.

3. Approval of Agenda

Prior to the meeting, Council received the agenda for review and consideration of approval.

Motion: To approve the agenda as presented

Motion By: Council Member Casey

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (5): Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (5 to 0)

4. Special Items

4.1 Retirement Recognized – Mr. Dave Voss, Public Works Department

Although Mr. Voss was not able to be present, Mayor Angle still shared with the audience a few statements reflective of Mr. Voss's work career with the Town of Rocky Mount's Public Works Department.

5. Public Hearing

5.1 Proposed Amendment to Town Zoning Ordinance – Utility Trailers

Town Council previously approved an amendment to commercial vehicles as well as off-street parking regulations but requested the Planning Commission revisit utility trailers to consider making the ordinance less restrictive.

Meeting jointly, the Community and Economic Development Committee and the Planning Commission Ordinance Review Committee met and discussed utility trailers. The two committees then proposed an amendment to the off-street parking ordinance in regard of utility trailers.

During the April 5th Planning Commission meeting, Commission member Ina Clements made a motion to recommend to Council to table the amendment until further research could be done regarding the amendment. Commission member Bud Blanchard seconded the motion. The vote was 5-0 in favor of tabling the item.

The item was brought back to Council to hold a public hearing for public input. The application was advertised in the Franklin News-Post as required by law.

Mrs. Abbie Pinckard of 125 Riverview Street, Rocky Mount, spoke regarding the off-street parking. Mrs. Pinckard shared that of the approximately one hundred residences that were canvased, none of the residences were in favor of the proposed 20 ft long and 7 ft high open or closed trailer that was parked in a residential neighborhood, and none of the residences were in favor of commercial trucks and trailers associated with a business to be parked in a residential neighborhood either.

Motion: To send the amendment back to a joint committee meeting between the Community and Economic Development Committee and the Planning Commission Ordinance Committee

Motion By: Council Member Lee

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (5): Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (5 to 0)

6. Approval of Draft Minutes

- March 14, 2022- Regular Meeting Minutes

Motion: To approve the draft minutes as presented

Motion By: Council Member Stockton

Seconded: Council Member Newbill

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0)

7. **Approval of Consent Agenda**

This month's consent agenda consists of the following items:

7.1 Miscellaneous Action

7.2 Miscellaneous Resolutions/Proclamations

Local Adoption of the Western Piedmont Hazard Mitigation Plan

7.3 Departmental Monthly Reports

- Community Development Department
- Finance Department
- Fire Department
- Police Department
- Public Works Department
- Wastewater Department
- Water Department

Motion: To approve the consent agenda as presented

Motion By: Council Member Casey

Seconded: Council Member Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0)

8. Hearing of Citizens

None at this time

9. Old Business

None at this time

10. New Business

10.1. Presentation of Fiscal Year 2021 Audit Report

Ms. Emily Viers shared about the FY2021 Audit beginning with page 2 through 14 of the Audit Report. Ms. Viers shared with Council that there were two types of opinions; a “clean” opinion and a “yellow book” opinion.

Other points covered by Ms. Viers were that the Town should have 2 months of reserves on hand which was recommended by the Government Financial Officers Association.

Debt balances and new issuances were included in the audit and there was a standard boiler plate letter included with the debt balances and new issuances.

The Finance Committee that Vice Mayor Snead was Chairman of, met at 6:00 p.m. just prior to the Council meeting to have the audit presented to Council prior to the audit being presented to the public.

Motion: To accept the FY2021 Audit as presented

Motion By: Vice Mayor Snead

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0)

10.2. Johnny CASA 5Miler/5K Run Walk Event December 17, 2022

The Johnny CASA 5Miler/5K Run Walk Event is scheduled for Saturday, December 17, 2022 beginning at 8:00 a.m. on Main Street at the Church Street intersection. The Rocky Mount Police Department approved the route request for the event. The event has been and continues to be organized by Mr. Johnny Nolen of 78 Cromwell Drive, Rocky Mount, VA.

Motion: To approve the event as presented

Motion By: Council Member Lee

Seconded: Council Member Moyer

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0)

10.3. Ordinance to Amend Chapter 30, Article I, Section 30-5 of the Town Code--
Exemption of Taxes on Property of Certain Elderly and Handicapped Persons.

Town Manager Wood shared with Council that the purpose of this amendment to the ordinance was to make sure that every few years the language in the code is updated to cover the terminology used at the time which was not used years ago when the code was written.

Motion: To approve the amendment to the ordinance as presented

Motion By: Council Member Stockton

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0)

10.4. Ordinance to Amend Chapter 30, Article VI, Section 30-121 of the Town Code—
Transient Occupancy Tax.

Town Manager Wood shared with Council that the purpose of this amendment was to update the language used in the code to reflect names like Airbnb and other more modern names for a place to stay. The State had updated the language used in the Code of Virginia, therefore, the Town needed to update the language used in the Town Code as well.

Motion: To approve the amendment to the ordinance as presented

Motion By: Vice Mayor Snead

Seconded: Council Member Newbill

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0)

10.5. Ordinance to Amend Chapter 62, Article III, Section 62-01 of the Town Code—
Parking Prohibited in Specified Places.

The ordinance was drafted to state in the code that the yellow curb would not be where parking would be allowed, and this amendment was to clarify that ordinance.

An enforcement of the 2-hour parking sign was voiced as well.

Motion: To approve the amendment to the ordinance as presented

Motion By: Council Member Moyer

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0)

10.6. Presentation of Town of Rocky Mount Fiscal Year 2023 Proposed Budget

Town Manager Wood began his presentation by sharing with Council that the reports for the budget looked different for FY2023 as the Town utilized the Munis software that in the past was typically used internally.

Revenues: Town Manager Wood shared with Council a couple of things that the Town should make a priority as the Town goes through the budget process. Retaining workers already on staff as well as fulfilling as many capital items being requested as possible for departments who are in need. In the year 2021, the ARPA funding of 2.45 million that the Town received was helpful. The Town should receive the same for the coming year.

Town Manager Wood shared that sales tax, meals tax, and transient occupancy tax all together make up about one half of the General Fund revenue. The projected revenues for the year 2022 are 7.75 million. The projected revenues for the year 2023 are 7.92 million.

Expenditures: Town Manager Wood went over page 3 in the FY2023 Proposed Budget Book as well as other pages up to page 9 to help illustrate where the money would be spent. The Harvester Performance Center funding was moved to Community Development so the figures in the Community Development department would look a little different from previous years.

A few other things that Town Manager Wood shared with Council:

- The municipal cost index which estimates the rate of inflation for purchases by American municipalities.
- The proposed water rate increase of 8%, computes out to an 11.99% increase on the utility bill for water.
- The capital and utility fund are at 1.4 million.
- The projected expenditures for the year 2023 would be 7.92 million.

11. Committee Reports

None at this time

12. Referrals to Planning

12.1. Short Term Rental Ordinance Consideration

By advisement of the Virginia Municipal League, the Planning Commission should meet to develop and purpose Short Term Rental Ordinance definitions and regulations that will be helpful in regulating future short-term rentals in the town.

Motion: To approve the referral to the Planning Commission to develop and purpose Short Term Rental Ordinance definitions and regulations

Motion By: Council Member Moyer

Seconded: Vice Mayor Snead

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0)

13. Other Matters, Concerns and Rise 'N Shine Appearances

Economic Development Director, Daniel Pinard was on Rise 'N Shine today.

Council Member Lee inquired about picnic tables for the Farmers Market. Council Member Lee was told the tables would be in place on Friday.

14. Closed Meeting and Action

Mayor Angle read aloud sections.

Enter Closed Meeting

Motion: To go into closed session under the Virginia Code Section cited below.

Time: 7:40 p.m.

Virginia Code Section:

Section 2.2-3711(A).1 Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees, or employees of any public body. (Economic Development Authority and Planning Commission)

Section 2.2-3711(A).7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public

body; Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. (Zoning & Building Regulations)

Section 2.2-3711(A).3 Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Motion By: Council Member Lee

Second: Council Member Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0)

Action: To go into a closed meeting

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, February 14, 2022, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law.

Now, therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

15. POST CLOSED SESSION ACTION

Motion: To appoint Mr. William Ball to the vacancy left by Mr. Jerry W. Greer on the Planning Commission with the term expiring 06/30/2025.
To appoint Mr. Will Waller to the vacancy left by Mr. Derwin Hall on the Planning Commission with the term expiring 06/30/2023.

Motion By: Council Member Newbill

Seconded: Council Member Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0) Motion approved by a vote of 6-0 in favor of accepting the new members to the Planning Commission.

16. Adjournment

Motion: To adjourn

Time: 8:50 p.m.

Motion By: Vice Mayor Snead

Seconded By: Council Member Lee

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0)

Action: Meeting was adjourned

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

DRAFT

ITEM(S) TO BE CONSIDERED UNDER:
Consent Item

FOR COUNCIL MEETING DATED:	May 9, 2022
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STAFF MAKING REQUEST:	Jessica Heckman, Planning & Zoning Administrator
BRIEF SUMMARY OF REQUEST:	Planning Commissioners serve staggered four-year terms. Janet Stockton and Bud Blanchard are up for reappointment. Mrs. Stockton is certified and Mr. Blanchard are currently enrolled in the certification course. Staff asks that you re-appoint both members for terms expiring June 30, 2025.
ACTION NEEDED:	Consider appointment of planning commissioners.

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk)

Community Development & Planning April 2022 Monthly Report

ARTS & CULTURE		TOTAL: 0					
AC FILE NUMBER	BUSINESS NAME	OWNER/OFFICER NAMES	GENERAL LOCATION	TAX MAP NUMBER	MAILING ADDRESS	CITY STATE ZIP	NOTES
BANNER PERMITS		TOTAL: 0					
Permit #	Applicant Name	Applicant Contact Info	Wording of Banner	Banner Location	Display Dates	Date Approved	
SITE/PLAT FILES		TOTAL: 0					
File Number	Property Owner	Action	TMPN	Date	Notes	Location	
SIGN PERMITS		TOTAL: 0					
Permit #	Applicant Name	Sign Location/TMPN	Zoning	Square Footage	Wording	Date Approved	Notes
ZONING COMPLIANCE PERMITS		TOTAL:14					
Permit #	Applicant Name	Property Owner	Property Address/TMPN	Zoning	Proposed Use	Type of Improvement	Date Approved
ZC22-027	John Cromer	Same	2070065000	R3	Residential	Remove concrete balcony & install new balcony using composite decking in same footprint	4/1/2022
ZC22-028	Rutrough Construction Inc	Gary & Lucille Bowman	2100034200	R1	Residential	Remove existing deck replace with same size and shape	4/1/2022
ZC22-029	Davenport Energy	John Tiggie	2020200400	R1	Residential	Install a 500 gallon tank, run gas line to generator	4/4/2022
ZC22-030	Champion Sport Martial Arts	Franklin Plaza Partners	2100002200	GB	Commercial	Martial Arts school/ instruction	4/4/2022
ZC22-031	Well Built Construction (Trent Boone)	Jared and Heather Cypher	2070026900	R2	Residential	Remodel house-Roof, siding, update interior	4/5/2022
ZC22-032	Melesco Builders Inc	Cliff & Susan Hapgood	2100007500	R1	Residential	Replace porch posts & roof deck to exact square dimensions as existing	4/7/2022
ZC22-033	William Myers	Central Telephone Co of VA	2070056000	CBD	Commercial	Remove existing shentel equipment and replace with T-Mobile equipment	4/12/2022
ZC22-034	Theodore & Bonnie Grigorieff	Same	2020107400	R1	Residential	Close in existing carport to create a 2 bay garage	4/14/2022

ZC2-035	JES Foundation Repair	Patti Heald	205000700	R2	Residential	Installing 5 intellijacks to existing foundation for stabilization	4/22/2022
ZC22-036	C-First Inc	Appalachian Power	2020002500	M1	Commercial	Install owner provided DEF fluid tank	4/26/2022
ZC22-037	Graham Equity LLC	Same	2070071200	CBD	Commercial	Open restaurant/wine retail gift shop in existing building parking requirements met by courthouse lot (after hours and on street)	4/26/2022
ZC22-038	Corell Electrical Contractors	Walker Limited Liability Company	2040049600	RB	Residential	Replace burnt boxes and attach boxes to frame	4/28/2002
ZC22-039	Keystone Novelties Distributors	Rocky Mount Associates	2030002900	GB	Commercial	Erect temporary 20x40 tent for retail sales of VA legal sparkling devices from 6/22/22-7/5/22	4/28/2022
ZC22-040	Believe in Grace Resource (Gamel Mack & Mary Mack)	Hubbard Properties Management LLC	2070100100	CBD	Commercial	Open a non profit office space	4/29/2022
ZONING PERMITS		TOTAL:2					
Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	Current Zoning	Date Approved	NOTES
ZP22-011	Habitat of Franklin County	Bland St	2040051802	Residential	RB	4/26/2022	Single family home built on site
ZP22-012	Brandon Foster	110 Grayson St	2100016000	Residential	R1	4/22/2022	New Shed in yard
ZONING LETTER		TOTAL: 0					
Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	Current Zoning	Letter Date	
MOBILE FOOD UNIT PERMITS		TOTAL: 0					
Permit #	Applicant Name	Locations		Approval Date			
Public Facilities Disturbance Application		Total: 1					
Permit #	Applicant Name	Location	Reason for Disturbance			Expected Dates	
PFD22-001	Lumos Networks Inc DBA Segra	280 Tanyard	Place new fiber optic cable			6/1/22-8/1/22	

Rocky Mount (Town Of), VA



YEAR-TO-DATE BUDGET REPORT FOR THE 10 MONTHS ENDED APRIL 30, 2022

FOR 2022 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10 GENERAL FUND							
10090000 USE OF SURPLUS							
10090000 42562 APPROPRIATED FUND B	0	-27,671	.00	.00	.00	-27,671.00	.0%*
TOTAL USE OF SURPLUS	0	-27,671	.00	.00	.00	-27,671.00	.0%
11011000 GENERAL PROPERTY TAXES							
11011000 41101 REAL PROPERTY - CUR	-700,162	-700,162	-602,991.02	-15,779.40	.00	-97,170.98	86.1%*
11011000 41102 REAL PROPERTY - DEL	-6,000	-6,000	-43,021.05	-2,158.53	.00	37,021.05	717.0%
11011000 41103 PUBLIC SERVICE - CU	-28,000	-28,000	.00	.00	.00	-28,000.00	.0%*
11011000 41105 PERSONAL PROPERTY -	-285,075	-285,075	-458,597.59	-2,521.52	.00	173,522.59	160.9%
11011000 41106 PERSONAL PROPERTY -	-10,000	-10,000	-26,849.88	-468.52	.00	16,849.88	268.5%
11011000 41107 MACHINERY & TOOLS -	-165,487	-165,487	-15,382.21	.00	.00	-150,104.79	9.3%*
11011000 41110 PENALTIES ON TAXES	-4,481	-4,481	-10,597.11	-893.97	.00	6,116.11	236.5%
11011000 41111 INTEREST ON DELINQ	-1,385	-1,385	-8,508.45	-670.09	.00	7,123.45	614.3%
TOTAL GENERAL PROPERTY TAXES	-1,200,590	-1,200,590	-1,165,947.31	-22,492.03	.00	-34,642.69	97.1%
11012000 OTHER LOCAL TAXES							
11012000 41201 LOCAL SALES & USE T	-235,267	-235,267	-226,380.38	-18,973.79	.00	-8,886.62	96.2%*
11012000 41202 MEALS TAX	-1,525,061	-1,525,061	-1,553,439.00	-172,289.96	.00	28,378.00	101.9%
11012000 41203 PENALTY-DEL MEALS T	-65	-65	-202.24	.00	.00	137.24	311.1%
11012000 41204 INTEREST-DEL MEALS	-10	-10	.00	.00	.00	-10.00	.0%*
11012000 41205 TRANSIENT OCCUPANCY	-120,949	-120,949	-183,332.26	-17,218.15	.00	62,383.26	151.6%
11012000 41207 INTEREST-DEL LODGIN	0	0	-25.00	.00	.00	25.00	100.0%
11012000 41208 CIGARETTE TAX	-76,875	-76,875	-68,385.00	-8,730.00	.00	-8,490.00	89.0%*
11012000 41209 BANK STOCK TAX	-444,000	-444,000	.00	.00	.00	-444,000.00	.0%*
11012000 41210 CONSUMER UTILITY TA	-358,041	-358,041	-269,007.76	-25,562.54	.00	-89,033.24	75.1%*
11012000 41212 TRANSIENT OCCUP TAX	-60,474	-60,474	.00	.00	.00	-60,474.00	.0%*
TOTAL OTHER LOCAL TAXES	-2,820,742	-2,820,742	-2,300,771.64	-242,774.44	.00	-519,970.36	81.6%
11012500 BUSINESS LICENSE TAXES							
11012500 41301 BPOL-RETAIL	-306,000	-306,000	-187,732.11	-162,557.43	.00	-118,267.89	61.4%*

Rocky Mount (Town Of), VA

YEAR-TO-DATE BUDGET REPORT FOR THE 10 MONTHS ENDED APRIL 30, 2022

FOR 2022 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
11012500 41302 BPOL-PROFESSIONAL	-100,000	-100,000	-128,635.44	-111,983.76	.00	28,635.44	128.6%
11012500 41303 BPOL-REPAIRS/PERS S	-108,000	-108,000	-66,864.18	-28,188.90	.00	-41,135.82	61.9%*
11012500 41304 BPOL-CONTRACTOR	-20,000	-20,000	-25,637.80	-10,010.56	.00	5,637.80	128.2%
11012500 41305 BPOL-UTILITY	-10,070	-10,070	-1,565.08	.00	.00	-8,504.92	15.5%*
11012500 41306 BPOL-AMUSEMENT TAX	-200	-200	-500.00	-500.00	.00	300.00	250.0%
11012500 41307 BPOL-MISCELLANEOUS	-4,090	-4,090	-6,014.12	-5,035.39	.00	1,924.12	147.0%
11012500 41308 BPOL-ALCOHOLIC BEVE	-825	-825	-100.00	.00	.00	-725.00	12.1%*
11012500 41309 BPOL-PENALTIES & I	-2,400	-2,400	-4,931.37	.00	.00	2,531.37	205.5%
TOTAL BUSINESS LICENSE TAXES	-551,585	-551,585	-421,980.10	-318,276.04	.00	-129,604.90	76.5%
11013000 PERMITS, PRIVELEGE FEES							
11013000 42111 PLANNING & ZONING F	-10,000	-10,000	-12,345.00	-690.00	.00	2,345.00	123.5%
11013000 42112 FARMERS MARKET FEES	-11,430	-11,430	-5,406.66	-250.00	.00	-6,023.34	47.3%*
11013000 42113 FARMERS MKT EBT'S D	0	0	-9,721.27	.00	.00	-.73	100.0%*
11013000 42114 WELCOME CENTER FEES	-1,700	-1,700	-3,883.00	-710.00	.00	2,183.00	228.4%
11013000 42116 RETURN CHECK FEES	-200	-200	-396.40	-40.00	.00	196.40	198.2%
11013000 42117 CREDIT CARD FEES	-1,500	-1,500	-4,530.00	-512.75	.00	3,030.00	302.0%
TOTAL PERMITS, PRIVELEGE FEES	-24,830	-34,552	-36,282.33	-2,202.75	.00	1,730.33	105.0%
11014000 FINES & FORFEITURES							
11014000 42211 COURT FINEES	-14,673	-14,673	-9,463.43	-1,846.08	.00	-5,209.57	64.5%*
11014000 42212 PARKING FINES	-100	-100	-235.00	.00	.00	135.00	235.0%
11014000 42213 GARBAGE VIOLATION F	-70	-70	.00	.00	.00	-70.00	.0%*
TOTAL FINES & FORFEITURES	-14,843	-14,843	-9,698.43	-1,846.08	.00	-5,144.57	65.3%
11015000 PROCEEDS FROM USE OF ASSETS							
11015000 42311 INTEREST ON MONEY/I	-65,840	-65,840	-25,837.39	.00	.00	-40,002.61	39.2%*
11015000 42312 RENTAL OF GENERAL P	-450	-450	-450.00	.00	.00	.00	100.0%
11015000 42314 MORTGAGE PAYMENTS	0	0	-1,200.00	-400.00	.00	1,200.00	100.0%
11015000 42317 SALE OF MATERIALS	0	0	-50.00	.00	.00	50.00	100.0%
11015000 42318 SALE OF PROPERTY	0	0	-6,300.00	.00	.00	6,300.00	100.0%
TOTAL PROCEEDS FROM USE OF ASSETS	-66,290	-66,290	-33,837.39	-400.00	.00	-32,452.61	51.0%

Rocky Mount (Town Of), VA

YEAR-TO-DATE BUDGET REPORT FOR THE 10 MONTHS ENDED APRIL 30, 2022

FOR 2022 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
11016000 CHARGES FOR SERVICES							
11016000 42411 WASTE COLLECTION CH	-122,905	-122,905	-136,329.05	-20,151.70	.00	13,424.05	110.9%
11016000 42413 TRUCK RENTAL FEES	-700	-700	-743.50	-120.00	.00	43.50	106.2%
11016000 42415 WEED CONTROL CHARGE	-520	-520	-346.22	.00	.00	-173.78	66.6%*
11016000 42418 PASSPORT SERVICE FE	-14,500	-14,500	-10,487.00	-1,340.00	.00	-4,013.00	72.3%*
11016000 42419 SECURITY SERVICES	-7,070	-7,070	-9,992.50	.00	.00	2,922.50	141.3%
11016000 42420 POLICE REPORTS	-1,200	-1,200	-800.00	-7.00	.00	-400.00	66.7%*
11016000 42421 FINGERPRINT SERVICE	-50	-50	-135.00	.00	.00	85.00	270.0%
11016000 42422 CIT/PAC ROOM STAFFI	-20,000	-20,000	-37,463.74	-4,077.50	.00	17,463.74	187.3%
11016000 42425 ADMIN CHARGES - SER	-50	-50	-350.00	.00	.00	300.00	700.0%
11016000 42426 MISCELLANEOUS SERVI	0	0	-621.90	.00	.00	621.90	100.0%
TOTAL CHARGES FOR SERVICES	-166,995	-166,995	-197,268.91	-25,696.20	.00	30,273.91	118.1%
11018000 MISCELLANEOUS GENERAL							
11018000 42511 RECOVERIES	0	0	-186,570.78	-81.46	.00	186,570.78	100.0%
11018000 42512 MISCELLANEOUS	0	0	-147.75	.00	.00	147.75	100.0%
11018000 42515 DONATIONS	0	0	-1,005.00	.00	.00	1,005.00	100.0%
11018000 42520 DONATIONS-COMM POLI	0	0	-530.00	.00	.00	530.00	100.0%
11018000 43522 SEIZED FUNDS REV	0	0	-885.02	.00	.00	885.02	100.0%
TOTAL MISCELLANEOUS GENERAL	0	0	-189,138.55	-81.46	.00	189,138.55	100.0%
18522000 COMMONWEALTH-NONCATEGORICAL							
18522000 43211 PPTRA FROM STATE	-53,861	-53,861	-53,860.60	.00	.00	-.40	100.0%*
18522000 43212 COMMUNICATIONS TAX	-167,639	-167,639	-104,980.55	.00	.00	-62,658.45	62.6%*
18522000 43213 LITTER TAX	-2,485	-2,485	-3,519.00	.00	.00	1,034.00	141.6%
18522000 43214 ROLLING STOCK TAX	-3,340	-3,340	-3,164.02	.00	.00	-175.98	94.7%*
18522000 43215 RENTAL TAX	-4,935	-4,935	-13,015.78	.00	.00	8,080.78	263.7%
18522000 43216 OTHER NON-CATEGORIC	0	0	-124.07	.00	.00	124.07	100.0%
TOTAL COMMONWEALTH-NONCATEGORICAL	-232,260	-232,260	-178,664.02	.00	.00	-53,595.98	76.9%
18524000 COMMONWEALTH-CATEGORICAL							
18524000 43112 OTHER AID-SCHOOL RE	-30,229	-72,558	-42,329.00	.00	.00	-30,229.00	58.3%*

Rocky Mount (Town Of), VA

YEAR-TO-DATE BUDGET REPORT FOR THE 10 MONTHS ENDED APRIL 30, 2022

FOR 2022 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
18524000 43311 FIRE PROGRAMS-STATE	-18,471	-18,471	.00	.00	.00	-18,471.00	.0%*
18524000 43312 STREET MAINTENANCE-	-1,482,786	-1,482,786	-1,131,105.03	.00	.00	-351,680.97	76.3%*
18524000 43313 LAW ENFORCEMENT AID	-147,516	-147,516	-90,474.00	.00	.00	-57,042.00	61.3%*
18524000 43315 OTHER POLICE CAT AI	0	-36,130	-11,229.75	.00	.00	-24,899.75	31.1%*
18524000 43317 DEPT CONSERVATION &	0	0	-100,000.00	.00	.00	100,000.00	100.0%
18524000 43318 VDOT GRANT	0	0	-282,784.52	.00	.00	282,784.52	100.0%
18524000 43323 VA OUTDOORS FOUNDAT	-100,000	-100,000	.00	.00	.00	-100,000.00	.0%*
18524000 43325 VA DEPT EMERGENCY M	0	0	-136,405.85	.00	.00	136,405.85	100.0%
TOTAL COMMONWEALTH-CATEGORICAL	-1,779,002	-1,857,461	-1,794,328.15	.00	.00	-63,132.35	96.6%
18535000 LOCAL GOVERNMENT AID							
18535000 43111 VOLUNTEER FIRE DEPT	-30,000	-30,000	-104,290.28	-7,500.00	.00	74,290.28	347.6%
18535000 43112 OTH AID-SCHOOL RESO	-29,632	-29,632	-29,632.00	.00	.00	.00	100.0%
18535000 43114 COUNTY EXP REIMB FO	-50,000	-50,000	.00	.00	.00	-50,000.00	.0%*
TOTAL LOCAL GOVERNMENT AID	-109,632	-109,632	-133,922.28	-7,500.00	.00	24,290.28	122.2%
TOTAL GENERAL FUND	-6,966,769	-7,082,621	-6,461,839.11	-621,269.00	.00	-620,781.39	91.2%
TOTAL REVENUES	-6,966,769	-7,082,621	-6,461,839.11	-621,269.00	.00	-620,781.39	
20 WATER & SEWER FUND							
20069000 NON-DEPARTL UTILITY OPERATING							
20069000 42614 TRANSFER FM UTIL CA	0	0	-5,017,667.00	-5,017,667.00	.00	5,017,667.00	100.0%
TOTAL NON-DEPARTL UTILITY OPERATI	0	0	-5,017,667.00	-5,017,667.00	.00	5,017,667.00	100.0%
20090000 APPROPRIATED FUND BAL REVENUE							
20090000 42562 APPROPRIATED FUND B	-833,000	-833,000	.00	.00	.00	-833,000.00	.0%*
TOTAL APPROPRIATED FUND BAL REVEN	-833,000	-833,000	.00	.00	.00	-833,000.00	.0%
25020000 WATER CHARGES							
25020000 42313 PROPERTY RENT (CELL	-120,938	-120,938	-102,082.75	-12,738.72	.00	-18,855.25	84.4%*

Rocky Mount (Town Of), VA



YEAR-TO-DATE BUDGET REPORT FOR THE 10 MONTHS ENDED APRIL 30, 2022

FOR 2022 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
25020000 45101 WATER SALES	-1,442,104	-1,442,104	-1,126,349.85	-122,509.04	.00	-315,754.15	78.1%*
25020000 45102 WATER CONNECTIONS	-11,010	-11,010	-30,185.87	-3,275.00	.00	19,175.87	274.2%
25020000 45103 RECONNECT FEES	-7,000	-7,000	-5,457.00	-425.00	.00	-1,543.00	78.0%*
25020000 45104 PENALTIES	-10,000	-10,000	-21,273.96	-2,495.26	.00	11,273.96	212.7%
25020000 45106 BULK WATER PURCHASE	-1,000	-1,000	-8,202.69	-99.80	.00	7,202.69	820.3%
TOTAL WATER CHARGES	-1,592,052	-1,592,052	-1,293,552.12	-141,542.82	.00	-298,499.88	81.3%
25530000 SEWER CHARGES							
25530000 45201 SEWER COLLECTION CH	-791,215	-791,215	-691,847.60	-76,486.06	.00	-99,367.40	87.4%*
25530000 45202 SEWER CONNECTIONS	-12,000	-12,000	-15,755.00	.00	.00	3,755.00	131.3%
TOTAL SEWER CHARGES	-803,215	-803,215	-707,602.60	-76,486.06	.00	-95,612.40	88.1%
25850000 MISCELLANEOUS WATER & SEWER							
25850000 43511 VML SAFETY GRANT	0	-4,000	-4,000.00	.00	.00	.00	100.0%
TOTAL MISCELLANEOUS WATER & SEWER	0	-4,000	-4,000.00	.00	.00	.00	100.0%
TOTAL WATER & SEWER FUND	-3,228,267	-3,232,267	-7,022,821.72	-5,235,695.88	.00	3,790,554.72	217.3%
TOTAL REVENUES	-3,228,267	-3,232,267	-7,022,821.72	-5,235,695.88	.00	3,790,554.72	
GRAND TOTAL	-10,195,036	-10,314,888	-13,484,660.83	-5,856,964.88	.00	3,169,773.33	130.7%

** END OF REPORT - Generated by VINCENT COPENHAVER **

YEAR-TO-DATE BUDGET REPORT
 FOR THE 10 MONTHS ENDED APRIL 30, 2022

FOR 2022 10

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND							
10091020 NON-DEPARTL GENERAL FUND	1,201,542	1,171,465	732,526.60	385,379.45	.00	438,938.40	62.5%
11011010 MAYOR & TOWN COUNCIL	90,701	90,701	68,532.76	4,809.27	.00	22,168.24	75.6%
11012020 TOWN MANAGER	340,064	340,064	314,641.21	31,517.07	.00	25,422.79	92.5%
11012040 TOWN ATTORNEY	44,314	44,314	46,928.39	.00	.00	-2,614.39	105.9%
11012130 FINANCE DEPARTMENT	566,920	566,920	542,114.13	39,368.95	.00	24,805.87	95.6%
11013010 BOARD OF ELECTIONS	0	0	-125.00	.00	.00	125.00	100.0%
11081060 PASSPORT PROGRAM	2,375	2,375	1,229.21	31.71	.00	1,145.79	51.8%
12031010 POLICE DEPARTMENT	2,113,904	2,192,628	1,724,099.85	168,358.93	.00	468,527.65	78.6%
12032020 VOLUNTEER FIRE DEPT	158,130	158,130	149,154.86	41,400.91	.00	8,975.14	94.3%
13041000 PUBLIC WORKS ADMINISTRATION	109,020	109,020	73,501.92	5,414.49	.00	35,518.08	67.4%
13041020 PUB WORKS NON-VDOT ELIGIBLE	0	0	610.32	.00	.00	-610.32	100.0%
13041040 STREET LIGHTS	116,118	116,118	76,980.23	8,423.96	.00	39,137.77	66.3%
13041070 TRAFFIC CONTROL & PARKING	108,355	108,355	34,644.52	5,986.57	22,192.25	51,518.23	52.5%
13041080 STREETS	907,589	907,589	871,421.15	50,008.95	.00	36,167.85	96.0%
13041090 SIDEWALKS, CURB, GUTTERING	35,688	35,688	40,629.48	745.00	.00	-4,941.48	113.8%
13041200 ANGLE BRIDGE REPAIRS	0	0	165,541.73	.00	.00	-165,541.73	100.0%
13042020 STREET CLEANING	6,171	6,171	3,586.90	.00	.00	2,584.10	58.1%
13042030 REFUSE COLLECTION	147,880	147,880	126,108.15	5,820.43	.00	21,771.85	85.3%
13042040 SNOW REMOVAL	29,991	29,991	27,359.77	.00	.00	2,631.23	91.2%
14043041 PARKS-MARY ELIZABETH	23,248	23,248	5,393.33	1,735.01	.00	17,854.67	23.2%
14043042 PARKS-MARY BETHUNE	5,266	5,266	3,359.40	92.94	.00	1,906.60	63.8%
14043043 PARKS-GILLEYS	3,765	3,765	20,858.68	5,646.37	.00	-17,093.68	554.0%
14043044 PARKS-CELESTE	101,024	101,024	66,630.63	4,650.74	.00	34,393.37	66.0%
14043045 PARKS-VETERANS MEMORIAL	3,553	3,553	3,113.91	.00	.00	439.09	87.6%
14043046 PARKS-FIRST RESPONDERS MEM	3,403	3,403	2,787.64	.00	.00	615.36	81.9%
14043047 BLACKWATER BOAT RAMPS	0	0	2,407.88	2,407.88	.00	-2,407.88	100.0%
14043080 PARKS & REC - PLAYGROUNDS	62,041	62,041	27,007.21	5,415.69	.00	35,033.79	43.5%
14543040 MUNICIPAL BUILDING	55,284	55,284	57,712.95	5,166.35	.00	-2,428.95	104.4%
14543050 EMERGENCY SERVICES BLDG	61,789	89,195	100,343.75	19,058.67	.00	-11,148.75	112.5%
14543060 PUBLIC WORKS BUILDING	41,140	41,140	61,706.61	10,502.65	.00	-20,566.61	150.0%
14543070 PARKS & REC - CEMETERY	17,331	17,331	6,952.51	1,556.83	.00	10,378.49	40.1%
16081010 PLANNING & ZONING	194,061	209,061	178,067.36	16,247.56	.00	30,993.64	85.2%
16081020 COMMUNITY & ECONOMIC DEV	331,811	361,888	350,220.51	21,829.41	.00	11,667.49	96.8%
16081030 CITIZENS SQUARE	30,175	39,897	37,006.70	2,600.07	.00	2,890.30	92.8%
16081040 DEPOT WELCOME CENTER	30,208	30,208	31,746.42	1,556.42	.00	-1,538.42	105.1%
16081300 ECONOMIC DEVELOPMENT AUTHORIT	3,915	3,915	2,572.55	459.81	.00	1,342.45	65.7%
16081421 CARES ACT EXPENSES AND GRANTS	0	4,160	4,160.00	.00	.00	.00	100.0%
16085000 REMED BLIGHTED STRUCTURES	20,000	20,000	.00	.00	.00	20,000.00	.0%
TOTAL GENERAL FUND	6,966,776	7,101,788	5,961,534.22	846,192.09	22,192.25	1,118,061.03	84.3%

20 WATER & SEWER FUND

YEAR-TO-DATE BUDGET REPORT FOR THE 10 MONTHS ENDED APRIL 30, 2022

FOR 2022 10

20	WATER & SEWER FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
20069000	NON-DEPARTL UTILITY OPERATING	1,228,485	1,228,485	399,348.25	.00	.00	829,136.75	32.5%
25050000	WATER SYSTEM OPERATIONS	225,994	225,994	181,274.53	8,492.99	.00	44,719.47	80.2%
25050100	METER READING	50,858	50,858	37,478.14	2,550.27	.00	13,379.86	73.7%
25050500	WATER TREATMENT PLANT	722,896	722,896	584,509.70	59,394.01	67.97	138,318.33	80.9%
25062000	UTILITY BILLING & ADMIN	254,285	254,285	220,137.81	16,407.34	.00	34,147.19	86.6%
25560000	WASTEWATER SYSTEM OPERATIONS	200,731	250,731	179,100.12	16,506.41	.00	71,630.88	71.4%
25560500	WASTEWATER TREATMENT PLANT	545,018	549,018	449,836.04	50,956.78	.00	99,181.96	81.9%
	TOTAL WATER & SEWER FUND	3,228,267	3,282,267	2,051,684.59	154,307.80	67.97	1,230,514.44	62.5%
	GRAND TOTAL	10,195,043	10,384,055	8,013,218.81	1,000,499.89	22,260.22	2,348,575.47	77.4%

** END OF REPORT - Generated by VINCENT COPENHAVER **

**Town of Rocky Mount
Investment Portfolio
At March 31, 2022**

Duncan-Williams, Inc.

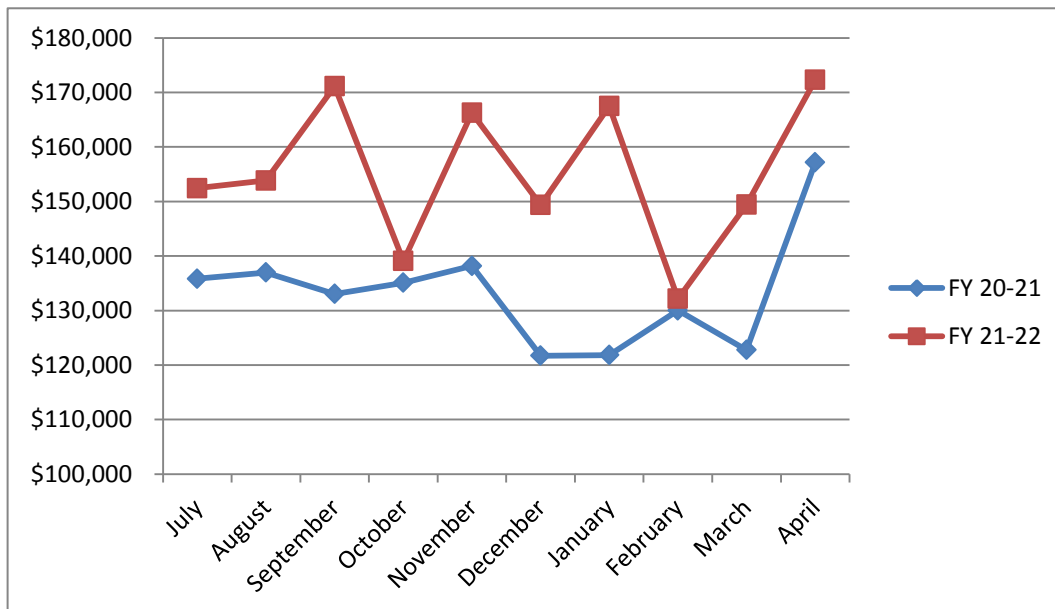
Account Statement Dated February 1, 2022 - March 31, 2022

		<u>Closing</u>	<u>Income</u>	<u>30-Day</u>
Cash, Money Funds and Bank Deposits - 64% of Portfolio		<u>Balance</u>	<u>This Year</u>	<u>Yield</u>
Federated Hermes Govt Reserves Money Market		\$1,685,183.46	\$23.01	0.01%
Fixed Income - 36% of Portfolio				
Certificates of Deposit	<u>Quantity</u>	<u>Market</u>	<u>Market</u>	<u>Estimated</u>
		<u>Price</u>	<u>Value</u>	<u>Annual Income</u>
American Express Fed Svgs Bk	245,000.00	100.695	\$246,702.75	\$5,880.00
American Express Centurion	245,000.00	100.028	\$245,068.60	\$6,002.50
Sallie Mae Bk Salt Lake City Ut	225,000.00	101.305	\$227,936.25	\$5,962.50
State Bank India New York, NY	245,000.00	100.33	\$245,808.50	\$5,880.00
Total Fixed Income	960,000.00		\$965,516.10	\$23,725.00
Total Portfolio Holdings			<u>\$2,650,699.56</u>	<u>\$23,748.01</u>

Local Government Investment Pool		
<u>Month/Year</u>	<u>Month-End</u>	<u>Effective</u>
	<u>Balance</u>	<u>Yield</u>
December 2020	\$3,638,063.53	0.13%
January 2021	\$3,217,238.22	0.13%
February 2021	\$2,932,654.87	0.12%
March 2021	\$3,364,818.47	0.10%
April 2021	\$3,378,417.55	0.09%
May 2021	\$3,470,561.35	0.80%
June 2021	\$3,881,765.99	0.54%
July 2021	\$2,875,931.81	0.06%
August 2021	\$2,942,317.47	0.62%
September 2021	\$3,405,676.78	0.59%
October 2021	\$3,355,539.61	0.59%
November 2021	\$3,398,892.21	0.07%
December 2021	\$3,898,996.49	0.08%
January 2022	\$3,013,389.89	0.10%
February 2022	\$3,027,547.79	0.13%
March 2022	\$3,460,347.33	0.24%

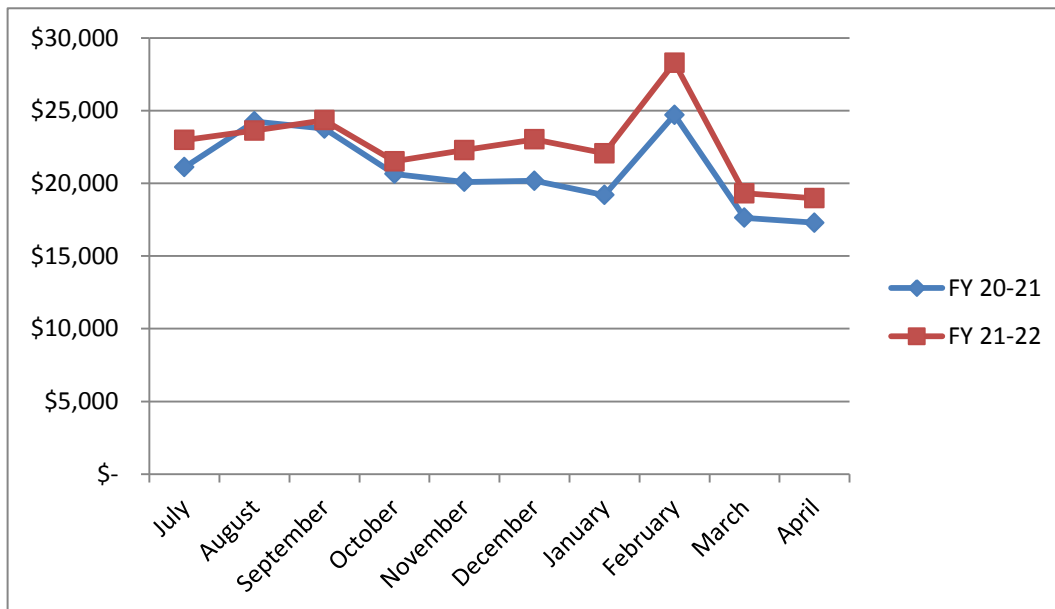
Town of Rocky Mount
Meals Tax Collections by Month

<u>Month</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>Change</u>	<u>% Change</u>
July	\$ 135,840	\$ 152,437	\$ 16,597	12.2%
August	\$ 136,975	\$ 153,837	\$ 16,862	12.3%
September	\$ 133,052	\$ 171,121	\$ 38,069	28.6%
October	\$ 135,097	\$ 139,085	\$ 3,988	3.0%
November	\$ 138,177	\$ 166,261	\$ 28,084	20.3%
December	\$ 121,697	\$ 149,361	\$ 27,664	22.7%
January	\$ 121,833	\$ 167,488	\$ 45,655	37.5%
February	\$ 130,016	\$ 132,152	\$ 2,136	1.6%
March	\$ 122,758	\$ 149,407	\$ 26,649	21.7%
April	\$ 157,165	\$ 172,290	\$ 15,125	9.6%
Subtotal	<u>\$ 1,332,610</u>	<u>\$ 1,553,439</u>	<u>\$ 220,829</u>	16.6%
May	\$ 158,320			
June	\$ 176,690			
Year Totals	<u><u>\$ 1,667,620</u></u>	<u><u>\$ 1,553,439</u></u>		



**Town of Rocky Mount
Local Sales Tax Collections by Month**

<u>Month</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>Change</u>	<u>% Change</u>
July	\$ 21,106	\$ 22,978	\$ 1,872	8.9%
August	\$ 24,250	\$ 23,621	\$ (629)	-2.6%
September	\$ 23,756	\$ 24,336	\$ 580	2.4%
October	\$ 20,642	\$ 21,514	\$ 872	4.2%
November	\$ 20,088	\$ 22,281	\$ 2,193	10.9%
December	\$ 20,173	\$ 23,016	\$ 2,843	14.1%
January	\$ 19,191	\$ 22,061	\$ 2,870	15.0%
February	\$ 24,702	\$ 28,289	\$ 3,587	14.5%
March	\$ 17,630	\$ 19,310	\$ 1,680	9.5%
April	\$ 17,285	\$ 18,974	\$ 1,689	9.8%
Subtotal	<u>\$ 208,823</u>	<u>\$ 226,380</u>	<u>\$ 17,557</u>	8.4%
May	\$ 24,392			
June	\$ 23,044			
Year Totals	<u><u>\$ 256,259</u></u>	<u><u>\$ 226,380</u></u>		



MONTHLY STAFF REPORT

DATE:	May 9, 2022
TO:	Rocky Mount Town Council
FROM:	Justin Woodrow
DEPARTMENT:	Fire Department
MONTH:	March

For the period of March 2022, the Rocky Mount Fire Department responded to a total of 46 calls of which 11 were inside the town limits and 35 were within Franklin County.

RMFD apparatus traveled a total of 565 miles carrying out duties pertaining to answering calls and support efforts of the department.

RMFD members logged 32 members performing training for a total of 164 hours of training.

Summary of Calls:

<u>Type of Call</u>	<u>Total</u>
<u>Structure Fire</u>	7
<u>Brush/Grass Fire</u>	9
<u>Vehicle Fire</u>	2
<u>Utilities Fire</u>	2
<u>MVA</u>	14
<u>Residential Fire Alarm</u>	1
<u>Commercial Fire Alarm</u>	2
<u>Smoke Investigation</u>	
<u>Odor Investigation</u>	
<u>Debris Removal</u>	7
<u>Hazmat/Spill</u>	1
<u>EMS Assist</u>	1
	46

Respectfully Submitted By,
Chief Justin Woodrow

MONTHLY STAFF REPORT

DATE:	May 9, 2022
TO:	Rocky Mount Town Council
FROM:	Interim Chief Mark W. Lovern
DEPARTMENT:	Police Department
MONTH:	April

PLEASE SEE ATTACHED REPORT FOR MORE DETAILED INFORMATION ON
MONTHLY CHARGES AND STATS.....

MWL/rfs

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: APRIL 2022

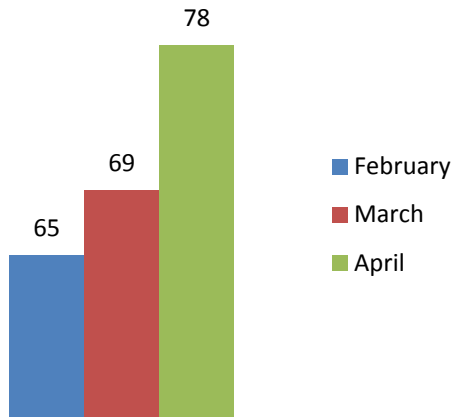
FEBRUARY

MARCH

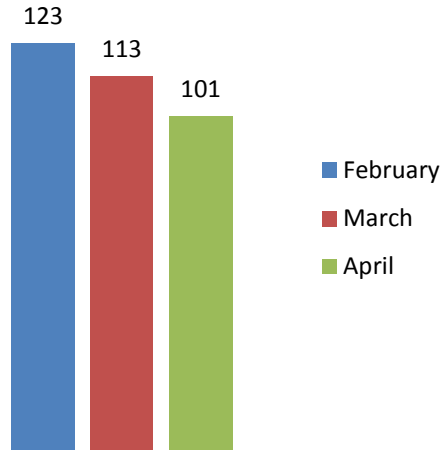
APRIL

UNIFORM TRAFFIC SUMMONS ISSUED	65	69	78
TRAFFIC STOPS	123	113	101
SPEEDING TICKETS ISSUED	13	23	15
DUI	2	3	4
COLLISIONS INVESTIGATED (TREDS)	18	9	14
MOTORIST AIDES	44	53	39
CRIMINAL ARRESTS "MISDEMEANOR"	23	43	28
CRIMINAL ARRESTS "FELONY"	9	9	15
INCIDENTS ADDRESSED	3290	3785	3070
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	64	79	86
GRAND LARCENY WARRANTS	1	1	0
BREAKING & ENTERING REPORTS	0	0	0
BREAKING & ENTERING WARRANTS	0	0	0
BOLO'S (Be On Look Out)	27	20	14
FOLLOW-UP'S	33	31	22
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	2533	2997	2297
SCHOOL CHECKS	26	13	60
ALARM RESPONSES	36	38	45
OPEN DOORS, WINDOWS, ETC. UNSECURED	2	2	7
COURT HOURS:	11	22	14
TRAINING HOURS:	108	183	160
SPECIAL ASSIGNMENT HOURS:	149	38	40
HARVESTER HOURS WORKED:	5	21	6
ECO/TDO	3	7	4
ECO/TDO HOURS:	22	105	15

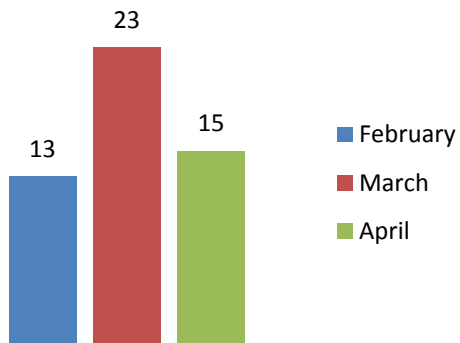
Uniform Traffic Summons Issued



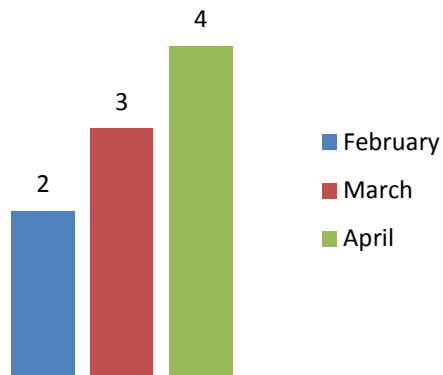
Traffic Stops



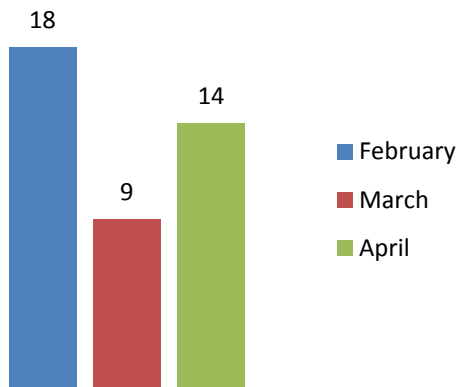
Speeding Tickets Issued



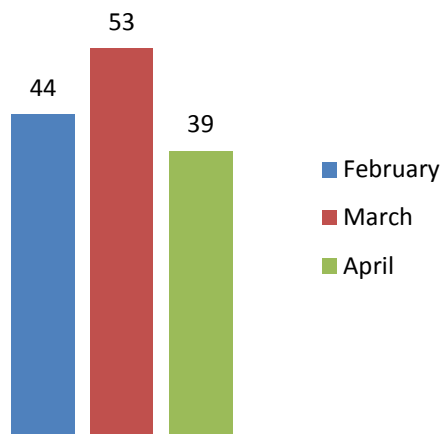
DUI



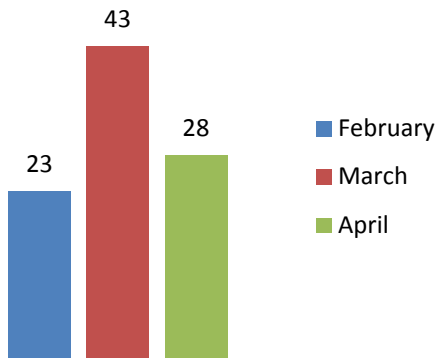
Collisions Investigated (TREDs)



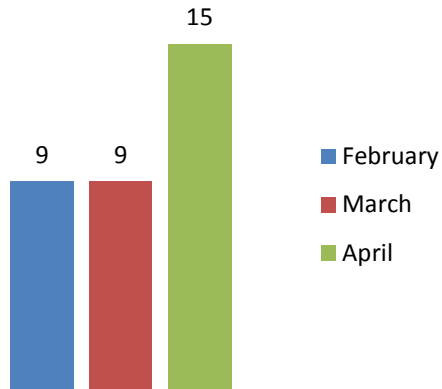
Motorist Aides



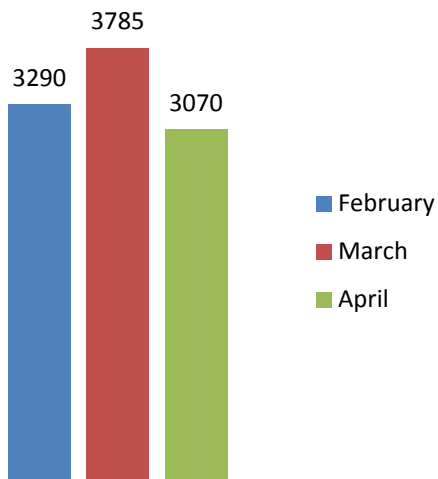
Criminal Arrests "Misdemeanor"



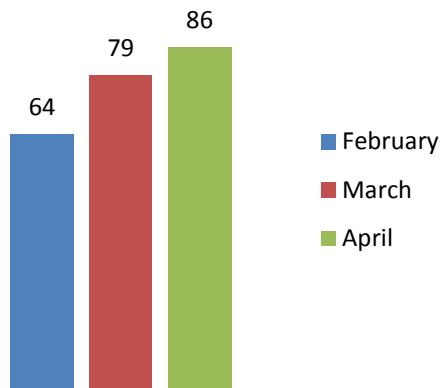
Criminal Arrests "Felony"



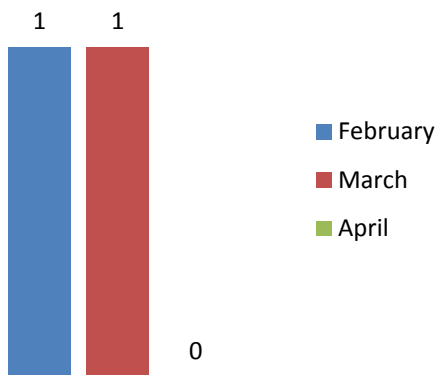
Incidents Addressed



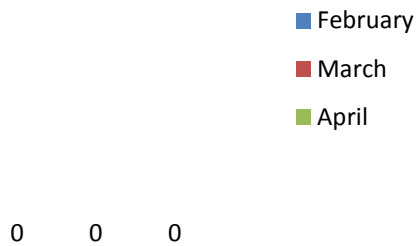
Incidents/Offenses Reportable "RMS"



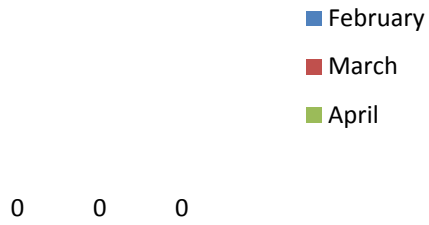
Grand Larceny Warrants



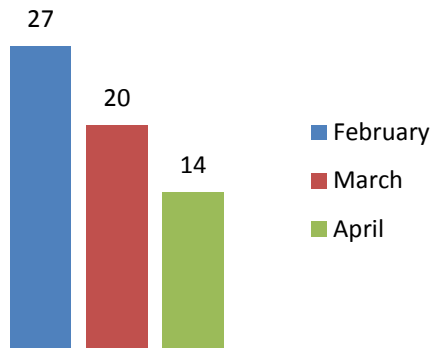
Breaking & Entering Reports



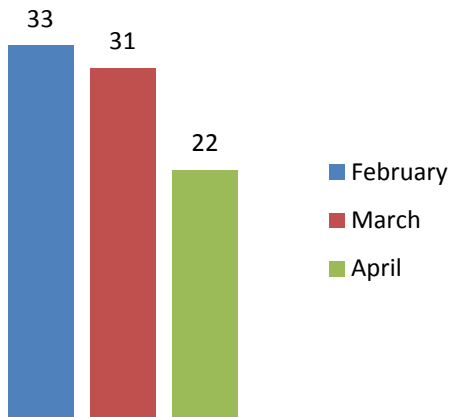
Breaking & Entering Warrants



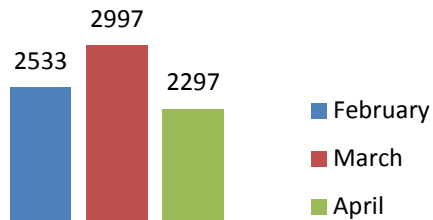
BOLO's (Be On Look Out)



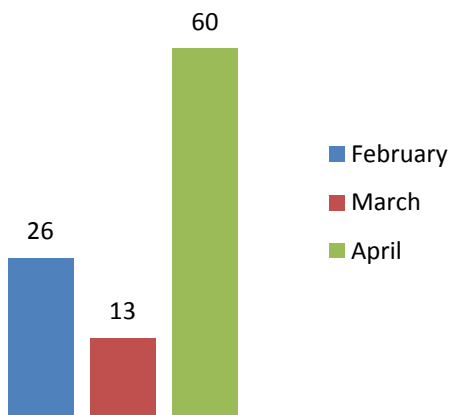
Follow-Ups



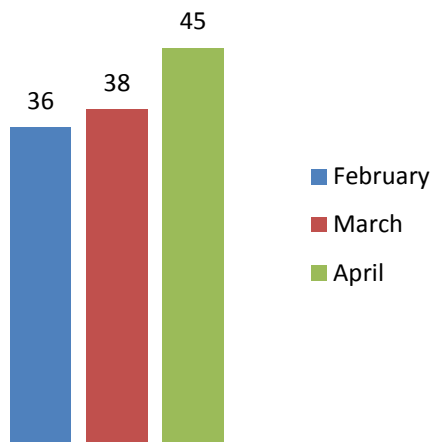
Businesses/Residences Checked "Foot Patrols"



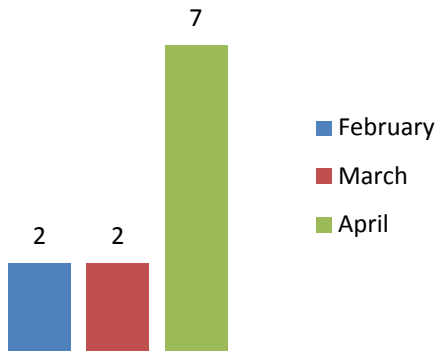
School Checks



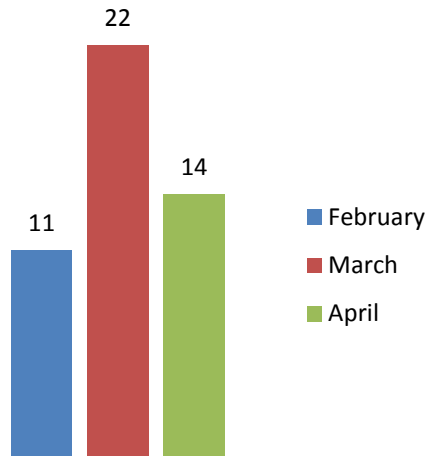
Alarm Responses



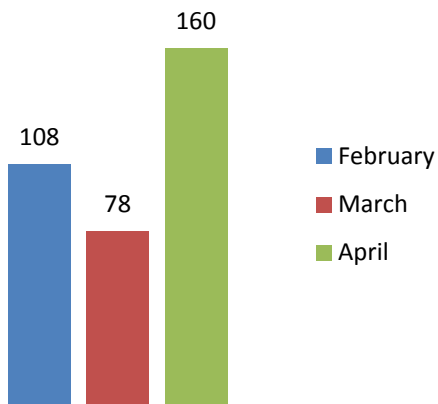
Open Doors, Windows, Etc. Unsecured



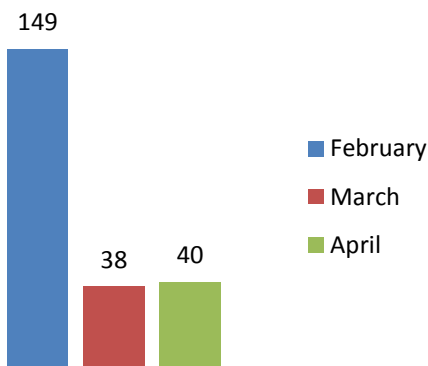
Court Hours



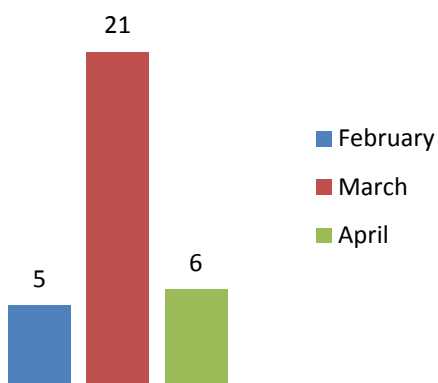
Training Hours



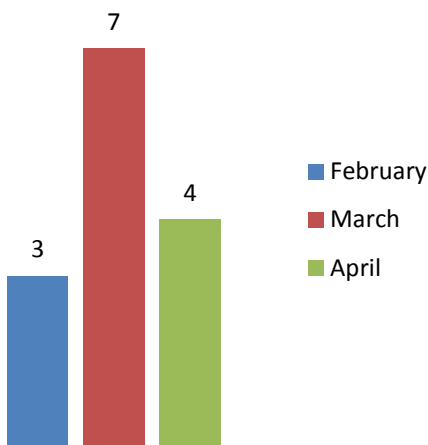
Special Assignment Hours



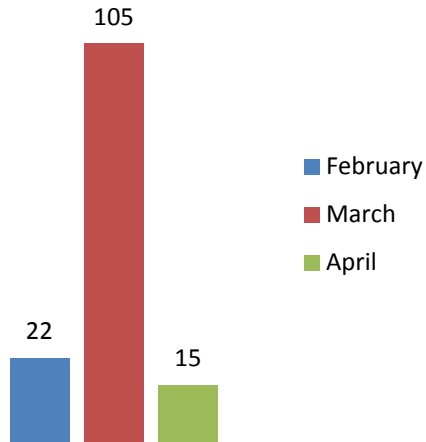
Harvester Hours Worked



ECO/TDO



ECO/TDO Hours



TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar was conducted throughout the Town of Rocky Mount for the month of April
- ◇ Reported streetlights out to Town Manager's office
- ◇ There were 14 reportable accidents with 9 of the accidents on our public streets

INVESTIGATIONS:

Follow Up Investigations: Follow up conducted on multiple cases
 Search Warrants: Multiple

- ❖ Worked Cops and Bobbers Event on 04/02
- ❖ Provided patrol and security for Cruise In Event on 04/02
- ❖ Worked Chug for the Jug run on 04/30
- ❖ Worked the Drug Take Back on 04/30
- ❖ Conducted Taser Maintenance
- ❖ Review and rewrite of Department police for accreditation
- ❖ Worked active homicide/malicious wounding investigation
- ❖ Multiple search warrants and follows ups on active homicide/malicious wounding case
- ❖ Conducted evidence room management
- ❖ Fire Marshal duties conducted with multiple investigations
- ❖ Court liaison duties conducted
- ❖ Assist patrol with heavy call volume and traffic enforcement
- ❖ Department Court Discovery and camera downloads
- ❖ Provided security for Town Council Meeting
- ❖ Transported evidence to State Lab
- ❖ Active cases include: theft, fraud, child welfare/neglect, property damage and homicide

**COMMUNITY RESOURCE OFFICER:
MEETINGS/EVENTS (SLOAN)**

- ❖ Worked on Department police and procedure manual for accreditation

**RESOURCE OFFICER REFERRAL'S
(Sanders/Lovelace):**

- ❖ Possession of nicotine vape devices (X 3) warnings - Sanders
- ❖ Vandalism (petition obtained) - Sanders
- ❖ Simple assault (X3) petitions - Sanders
- ❖ Simple assault (diversion)- Sanders
- ❖ Possession of marijuana on school property (petition) - Sanders
- ❖ Property damage at Franklin Welding - Lovelace
- ❖ Diversion for vape device - Lovelace
- ❖ Felony arrest for PB-15 - Lovelace
- ❖ Intoxication in Public - Lovelace

SPEEDING TICKETS ISSUED

North Main Street (x 6)

Tanyard Road (x 3)

State Street (x 2)

Old Franklin Turnpike (x 2)

Franklin Street

Scuffling Hill Road

CRIMINAL ARRESTS & LOCATIONS:

2 nd Degree Murder	Circle Drive
Possession of a Firearm by a Convicted Felon	Circle Drive
Possession of Marijuana	Greer Lane
Driving Under the Influence	Old Franklin Turnpike (x 2)
Driving Under the Influence	Tanyard Road
Driving Under the Influence	Virgil H. Goode Highway
Drunk In Public	North Main Street (x 2)
Drunk In Public	Jubals Pass
Drunk In Public	Pendleton Street
Drunk In Public	East Court Street
Drunk In Public	Old Franklin Turnpike
Assault on a Police Officer	North Main Street
Simple Assault	Tanyard Road (x 4)
Simple Assault	Floyd Avenue
Obtain Money by False Pretense	North Main Street
Littering	North Main Street
Shoplifting	Old Franklin Turnpike (x 2)
Vandalism	Old Franklin Turnpike
False Identity to Law Enforcement Officer	North Main Street
Possession of Vape Device	Greer Lane
Possession of Vape Device	Technology Drive
Warrant Service (Misdemeanor)	Windy Lane
Warrant Service (Misdemeanor)	Tanyard Road
Warrant Service (Misdemeanor)	East Court Street
Warrant Service (Misdemeanor)	Old Franklin Turnpike

Warrant Service (Felony)	Hunters Ridge Lane
Warrant Service (Capias)	Circle Drive
Warrant Service (Capias)	Weaver Street
Warrant Service (Capias)	Fairlawn Drive
Warrant Service (Capias)	North Main Street
Warrant Service (Probation Violation)	Old Franklin Turnpike (x 7)
Emergency Custody Order	Floyd Avenue (x 2)
Emergency Custody Order	Tanyard Road
Emergency Custody Order	Scuffling Hill Road

MONTHLY STAFF REPORT

DATE:	May 9, 2022
TO:	Rocky Mount Town Council
FROM:	Brian Schofield, Public Works Superintendent
DEPARTMENT:	Public Works Department
MONTH:	April 2022

1. Read meters (1 day)
2. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts
3. Meter cutoffs:17
4. Clean-up 5 days
5. Cut trees along roads, sidewalks, and parks
6. Repaired, replaced, or unplugged ten sewer mains or laterals
7. Repaired one water main.
8. We have done several new water and sewer taps around town.
9. Repaired and/or replaced traffic and street signs throughout town.
10. The new water line project going on Floyd and Taliaferro Streets is completed just working through the punch list at this time.
11. Continue to work on storm drains throughout town
12. Solid waste new service is going well some growing pains but overall, I think citizens like it.
13. Ongoing exchanging out of new carts for citizens
14. Doing some maintenance on our sewer lines.
15. Helped contractor put up new wayfinding signs.
16. Worked on Celeste, Mary Elizabeth and Gilly's parks continuing to improve landscaping.
17. Mowing season is here and in full swing.
18. Working on flower gardens throughout town to weed and prep for spring planting.
19. Had the pond treated to remove or limit the amount of scum on the top surface.

MONTHLY STAFF REPORT

MEETING DATE:	May 9, 2022
TO:	Rocky Mount Town Council
FROM:	Dennis Potter
DEPARTMENT:	Wastewater Treatment Plant
REPORT MONTH:	April, 2022

Average Daily Flow	0.843 MGD
Minimum TSS Reduction	95.3 %
Minimum BOD Reduction	97.7 %
Leachate (F.C. Landfill)	217,264 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	47.42 Tons
Rain Total 2.47 inches	Snow Total 0 inches

The Wastewater Plant had 0 after hour's alarms during the month of April.

The staff worked on regular maintenance at the plant and the pump stations.

The staff ran camera for Public Works to assist in sewer blockage.

The staff finished 6 month maintenance at plant and pump stations.

Installed new server as part of the PLC upgrade project. Waiting on a couple parts to complete PLC upgrade.

Staff mapped new sewer lines at Stoney Mill and Farmers Market on IamGIS.

3 staff members completed 3 days of training at the VRWA Conference in Roanoke.

Respectfully Submitted,

Dennis Potter

MONTHLY STAFF REPORT

DATE:	5/09/2022
TO:	Rocky Mount Town Council
FROM:	Michael K. Adkins – Water Superintendent
DEPARTMENT:	Water Department
MONTH:	April 2022

Operation and Production Summary:

The actual water production time (water filtering) for the entire month averaged 10.1 hours a day, which yielded approximately 768,508 gallons per day. Rainfall for this month was 4.5 inches, as measured at the water treatment plant. Therefore, the Blackwater River flow continues to be adequate for regular operation.

Total Raw Water Pumped:	21.03 million gallons
Total Drinking Water Produced:	23.06 million gallons
Average Daily Production:	768,508 gallons per day
Ave Percent of Production Capacity:	38.43%
Flushing of Hydrants/Tanks/FD Use:	275,000 + 45,000 F.D. gals = 320,000 gals
Plant Process Water:	757,000 gallons (finished water used by the plant)
Bulk Water Sold @ W.T.P.:	1,500 gallons
Bulk Water used at PW Shop	8,061 gallons
Tank Cleanout/Drainage	270,000 gallons
WVWA Water	2.21 million gallons

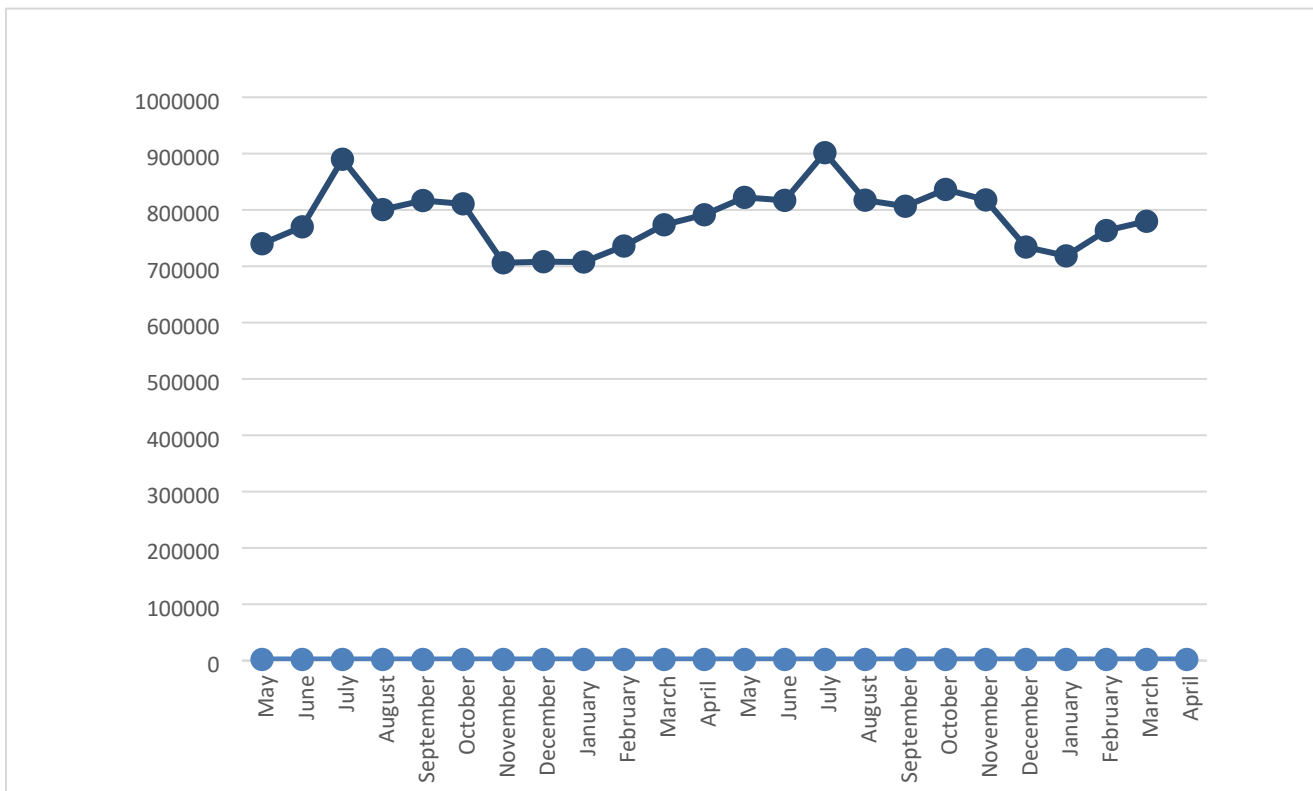
Testing:

- Our monthly (7 total) routine bacteriological samples were free of bacteria. Therefore, the Town continues to comply with all drinking water standards by E.P.A. requirements.
- We restarted the Auto-flushing program on April 09, 2022. This process reduces TTHM and HAA5's and provides higher quality water to lines with low usage and no circulation.

Activities / Maintenance / Improvements

- The staff continued with our weekly checks of the chemical feeders, pump stations, equipment at tank sites, and monthly checklists around the plant, the river, and the dam. In addition, we continue to perform routine maintenance and groundskeeping.
- The interconnect with WVWA supplied 2.21 million gallons of water, which averages 73,587 gallons a day.
- The flocculator project construction is on hold. The contractor is waiting for parts.
- Two members of staff attended VRWA Conference in Roanoke and received 13 hours of education/training credits.
- Staff drained Bald Knob tank for interior painting by Southern Corrosion. Contractor finished painting but are awaiting curing time to pass. Tank will be put back into service as soon as possible.
- Proud to announce notification of receiving 2021 Gold Excellence in Waterworks Operations/Performance award from VDH Office of drinking water.
- Staff reinstalled automatic flushers (2) on dead end lines and manually flushed area around 220 South Tank to provide higher quality water.

Water Plant Production in Gallons Per Day (May 2020 to April 2022)



ITEM(S) TO BE CONSIDERED UNDER:
Old Business

FOR COUNCIL MEETING DATED:	May 9, 2022
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STAFF MAKING REQUEST:	Robert Wood, Town Manager Amy Gordon, Assistant Finance Director Vincent Copenhaver, Finance Specialist, CPA
BRIEF SUMMARY OF REQUEST:	Attached is the Fiscal Year 2023 Budget appropriation resolution.
ACTION NEEDED:	Approve the Fiscal Year 2023 Budget appropriation resolution.

Attachment(s):

1. 2022.0509 700.1 Resolution for Fiscal Year 2023 Budget Appropriation - THE BUDGET

FOLLOW-UP ACTION:
(To be completed by the Town Clerk)



RESOLUTION NO.: 2022.009

TOWN OF ROCKY MOUNT Fiscal Year 2023 APPROPRIATION RESOLUTION

WHEREAS, the Town Council of Rocky Mount has been presented a budget by its staff for the purpose of establishing revenues and expenditures necessary to carry out the operations of its general government and utility system, as well as major capital expenses for the period of July 1, 2022 through June 30, 2023; and

WHEREAS, the Town Council of Rocky Mount met during open public sessions to conduct work sessions to analyze the proposed budget as presented by staff; and

WHEREAS, upon reaching a consensus upon alterations of the budget as proposed by staff after careful review during various work sessions open to the public, the Town Council duly advertised the proposed altered budget and related revenues and held an open public hearing on May 2, 2022 and

WHEREAS, after holding such hearing, on May 2, 2022 approved a budget for the fiscal year beginning July 1, 2022 through June 30, 2023, hereafter known as FY 2023;

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Rocky Mount does hereby appropriate revenues sufficient to meet operating and capital expenditures in the following amounts:

PROPOSED BUDGET FOR FISCAL YEAR 2023

GENERAL FUND:

REVENUES:

Property & Other Local Taxes	\$5,573,645
Aid from the Commonwealth	<u>1,928,729</u>
TOTAL GENERAL FUND REVENUES	\$7,502,374

EXPENDITURES:

General Government and Administration	\$1,254,759
Public Safety	2,410,534
Public Works	1,895,634
Buildings and Grounds	179,022
Community and Economic Development	1,248,691
Non-Departmental	<u>513,734</u>
TOTAL GENERAL FUND EXPENDITURES	\$7,502,374

UTILITY FUND:

REVENUES:

Water and Wastewater Charges	<u>\$2,452,547</u>
TOTAL UTILITY FUND REVENUES	\$2,452,547

EXPENSES:

Water Treatment and Distribution	\$ 983,491
Wastewater Collection and Treatment	734,612
Utility Billing	286,732
Non-Departmental	<u>447,712</u>
TOTAL UTILITY FUND EXPENSES	\$2,452,547

UTILITY CAPITAL PROJECTS FUND:

REVENUES:

Capital Recovery Fees	\$553,337
Proceeds from Borrowing	<u>283,500</u>
TOTAL UTILITY CAPITAL PROJECTS FUND REVENUES	\$836,837

EXPENSES:

Debt Service	\$438,240
Capital Projects	<u>398,597</u>
TOTAL UTILITY CAPITAL PROJECTS FUND EXPENSES	\$836,837

TOWN CAPITAL FUND

REVENUES:

American Rescue Plan Act	2,450,614
Proceeds from Borrowing	<u>421,150</u>
TOTAL CAPITAL FUND REVENUES	\$2,871,764

EXPENDITURES:

American Rescue Plan Act Projects	\$2,450,614
Other Capital Projects	<u>421,150</u>
TOTAL CAPITAL FUND EXPENDITURES	\$2,871,764

GIVEN UNDER MY HAND, THIS 9th DAY OF MAY, 2022:

Steven C. Angle, Mayor

ATTESTED:

Rebecca H. Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:
Old Business

FOR COUNCIL MEETING DATED:	May 9, 2022
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STAFF MAKING REQUEST:	Robert Wood, Town Manager Amy Gordon, Assistant Finance Director Vincent Copenhaver, Finance Specialist, CPA
BRIEF SUMMARY OF REQUEST:	The Fiscal Year 2023 Budget tax rates and fees resolution is attached.
ACTION NEEDED:	Approve Fiscal Year 2023 Budget tax rates and fees resolution.

Attachment(s):

1. 2022.0509 701.1 Resolution for Fiscal Year 2023 Budget Appropriation - TAX RATES & FEES

FOLLOW-UP ACTION:
(To be completed by the Town Clerk)



RESOLUTION NO.: 2022.010

TOWN OF ROCKY MOUNT FY 2023 TAX RATES AND FEES RESOLUTION

WHEREAS, the Town Council of Rocky Mount has been presented a budget by its staff for the purpose of establishing revenues and expenditures necessary to carry out the operations of its general government and utility system, as well as major capital expenses for the period of July 1, 2022 through June 30, 2023; and

WHEREAS, the Town Council of Rocky Mount met during open public sessions to conduct work sessions to analyze the proposed budget as presented by staff; and

WHEREAS, upon reaching a consensus upon alterations of the budget as proposed by staff after careful review during various work sessions open to the public, the Town Council duly advertised the proposed altered budget and related revenues and held an open public hearing on May 2, 2022 and

WHEREAS, after holding such hearing, on May 2, 2022 approved a budget for the fiscal year beginning July 1, 2022 through June 30, 2023, hereafter known as FY 2023;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the following tax rates and or fees are effective beginning July 1, 2022, unless otherwise changed by ordinance:

General Property Taxes

There shall be a tax levy pursuant to the powers vested to the Town Council by the Code of Virginia, as amended, on the following:

Real Property Tax - \$0.13/\$100 of assessed value.

Personal Property Tax - \$0.51/\$100 of assessed value.

Public Service Real Property - \$0.13/\$100 of assessed value.

Public Service Personal Property - \$0.51/\$100 of assessed value.

Machinery & Tool Tax - \$0.17/\$100 of assessed value based on original cost and declining depreciation over a 7 year period, until the effective rate at year 7 is \$0.07/\$100 assessed value.

Interest at an annual rate of ten percent (10%) per annum shall be charged on any unpaid general property taxes commencing on the first day of the month following the due date of the unpaid taxes.

Other Local Taxes

Cellular Telephone Tax – 10% of monthly gross charge, not to exceed \$3.00.

Consumer Utility Tax – 10% of monthly gross charge, not to exceed \$2.00 for residential service; \$5.00 for commercial service; \$15.00 for industrial service

Meals Tax – 5.0% of prepared food sold.

Transient Occupancy Tax – 7.5% on charges for overnight lodging.

Cigarette Tax – 10 cents per pack.

Bank Franchise Tax – Maximum allowed by Code of Virginia.

Motor Vehicle Licenses - \$25.00 for autos, trucks & trailers; \$18.00 for motorcycles, trailers \$0 (less than 1,500 lbs.) \$20.00 (1,501 – 4,000 lbs); \$25.00 (over 4,000 lbs.).

Franchise License Tax – 5% of gross receipts from non-exclusive cable television franchise agreement.

Business Licenses

BPOL Retail - \$0.13/\$100 of gross receipts.

BPOL Professional - \$0.50/\$100 of gross receipts.

BPOL Contracting - \$0.16/\$100 of gross receipts.

BPOL Repairs & Personal Service - \$0.30/\$100 of gross receipts.

BPOL Direct Sales - \$0.13/\$100 of gross receipts.

BPOL Alcoholic Beverages - \$50 for on and off premises.

BPOL Wholesalers - \$0.05/\$100 of purchases.

BPOL Miscellaneous – as included in BPOL Ordinance adopted 1/1/97.

Fines and Fees

Overtime Parking - \$10.00.

Miscellaneous Illegal Parking - \$15.00.

Parking in Fire Lane or restricting Access to Fire Hydrant - \$40.00.

Illegal Parking in Handicapped Space - \$75.00.

Zoning Permit - \$40.00 (single family); \$100 (non-residential); other variations as noted on the Development Fee Schedule (adopted May 2015).

Sign Permit - \$50.00 (except street banners); \$40.00 (street banners).

Site Plan Review - \$600.00; and other variations as noted on the Development Fee Schedule (adopted May 2015).

Rezoning Permit - \$600.00 plus postage (up-zoning); \$350.00 plus postage (all other rezonings).

Special Use Permit - \$350.00 plus postage (single family); \$500.00 plus postage (all others).

Variance Review - \$250.00 plus postage (single family); \$125.00 plus postage (post disaster replacement); \$350.00 plus postage (all others).

Appeal to BZA - \$350.00 plus postage.

Amendments to Proffers - \$500.00 plus postage.

Minor Subdivision Review - \$250.00 per plat plus \$25.00 per lot therein plus postage.

Major Subdivision Review - \$1,000.00 per plat plus \$25.00 per lot therein plus postage (both preliminary and final separately).

Vacating Subdivision or line adjustment - \$100.00.

Land Disturbance Permit - \$75.00 plus \$100.00 per acre or partial.

Other fees as noted on the Development Fee Schedule (adopted May 2015).

Charges for Services

Residential Garbage Collection Fees - \$10.00 per month per unit.

Commercial Garbage Collection Fees - \$20.00 per month per unit.

Copies of Police Reports - \$10.00 for offense reports, \$7.00 for accident reports.

Security Services - \$30.00 per hour.

Zoning Maps - \$3.00 black & white; \$5.00 color; \$15.00 poster.

Subdivision Ordinance - \$30.00 each.

Water and Sewer Use Ordinance - \$30.00 each.

Zoning & Development Ordinance - \$75.00 each.

Comprehensive Plan - \$45.00 each.
 Water and Sewer Master Specifications - \$30.00.
 Topographic Maps – Cost to produce plus 10%.
 Digital Copies of Ordinances - \$10.00.
 Miscellaneous Copier Fees - \$0.50 per page.
 Curb and Gutter Cuts - \$60.00 per lineal foot.

Utility Charges:

Water Consumption Charges:

Inside corporate limits - \$5.95 per 1,000 gallons for the first 3,000 gallons of water metered, with \$17.85 being a minimum charge. For consumption beyond 3,000 gallons, the rate shall be \$3.52 per 1,000 gallons for 3,001 to 10,000 gallons of water metered; \$3.41 per 1,000 gallons for 10,001 to 50,000 gallons of water metered; \$3.31 per 1,000 gallons for 50,001 or more gallons of water metered.

Outside corporate limits - \$11.90 for the first 3,000 gallons of water metered, with \$35.70 being a minimum charge. For consumption beyond 3,000 gallons, the rate shall be \$7.04 per 1,000 gallons for 3,001 to 10,000 gallons of water metered; \$6.82 per 1,000 gallons for 10,001 to 50,000 gallons of water metered; \$6.62 per 1,000 gallons for 50,001 or more gallons of water metered.

Sewer Use Charges:

Inside corporate limits - \$5.95 per 1,000 gallons for first 3,000 gallons of water metered, with \$17.85 being a minimum charge. For use beyond 3,000 gallons, the rate shall be \$3.47 per 1,000 gallons for 3,001 to 10,000 gallons of water metered; \$3.31 per 1,000 gallons for 10,001 to 50,000 gallons of water metered; \$3.20 per 1,000 gallons for 50,001 or more gallons of water metered.

Outside corporate limits - \$11.90 per 1,000 gallons for first 3,000 gallons of water metered, with \$35.70 being a minimum charge. For use beyond 3,000 gallons, the rate shall be \$6.94 per 1,000 gallons for 3,001 to 10,000 gallons of water metered; \$6.62 per 1,000 gallons for 10,001 to 50,000 gallons of water metered; \$6.40 per 1,000 gallons for 50,001 or more gallons of water metered.

Elderly, Disabled, and Non-Profit Relief Plan – Inside Corporate Limits: \$3.75 per actual 1,000 gallons per month for water and \$3.75 per actual 1,000 gallons per month for sewer. Outside Corporate Limits: \$7.50 per actual 1,000 gallons per month for water and \$7.50 per 1,000 actual gallons used per month for sewer.

Water Deposits for new customers will be charged as applicable at the time of service connection.

Capital Recovery Fees per month

	Water	Sewer
5/8 inch	\$ 0.00	\$ 0.00
1 inch	7.56	22.68
1-1/2 inch	15.12	45.36
2 inch	18.90	56.70
3 inch	37.80	75.60
4 inch	56.70	113.40
6 inch	113.40	226.80

Fire Suppression Connection Fee - \$25.00 per month for less than 10,000 square feet of protection; \$50.00 per month for greater than 10,000 square feet of protection.

Service Connection Fees

Meter Size	Inside Corporate Limits		Outside Corporate Limits	
	Water	Sewer	Water	Sewer
5/8 inch	\$1,000	\$1,000	\$2,000	\$2,000
1 inch	1,500	1,500	3,000	3,000
1-1/2 inch	2,000	2,000	4,000	4,000
2 inch	2,500	2,500	5,000	5,000
2-1/2 inch	3,000	3,000	6,000	6,000
3 inch	3,500	3,500	7,000	7,000

Meters and service connections larger than 3" will be charged at actual costs plus 10% inside the corporate limits, actual costs plus 25% outside the corporate limits. There will be a \$25 highway permit fee for each connection outside of Town.

Utility Impact Fees

A utility impact fee for water and sewer connections is established and is determined by water meter size:

Meter Size	Inside Water	Inside Sewer	Outside Water	Outside Sewer
5/8 inch	\$ 0	\$ 0	\$ 1,250	\$ 1,250
1 inch	\$ 0	\$ 0	\$ 2,000	\$ 2,000
1.5 inches	\$ 500	\$ 500	\$ 5,000	\$ 5,000
2.0 inches	\$ 750	\$ 750	\$ 7,500	\$ 7,500
2.5 inches	\$1,000	\$1,000	\$ 10,000	\$ 10,000
3.0 inches	\$5,000	\$5,000	\$ 20,000	\$ 20,000
Above	\$5,000	\$5,000	\$ 50,000	\$ 50,000

Bulk Water Charges

Bulk water sales shall be at a rate of \$21.00 per 1,000 gallons.

Penalties and Reconnection Charges

Penalties for late utility payments are 10% of actual bill.

Reconnection charges are \$25.00 for first offense, \$50.00 for second offense within 12 months, and \$100 plus appropriate deposit for third offense or more within 12 months.

GIVEN UNDER MY HAND, THIS 9th DAY OF MAY, 2022:

Steven C. Angle, Mayor

ATTESTED:

Rebecca H. Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	May 9, 2022
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STAFF MAKING REQUEST:	Robert Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The terms for the Town's elected and non-elected representatives on the Roanoke Valley-Alleghany Regional Commission are ending. It is necessary to appoint/reappoint representatives for new terms.
ACTION NEEDED:	Appoint an elected and non-elected representative to RVARC.

Attachment(s):

1. RVARC Appointment Letter

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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Roanoke Valley-Alleghany

REGIONAL
commission

313 Luck Avenue, SW | Roanoke, Virginia 24016 | P: 540.343.4417 | F: 540.343.4416 | rvarc@rvarc.org

April 25, 2022

Ms. Rebecca Dillon
Town Clerk, Town of Rocky Mount
345 Donald Ave.
Rocky Mount, Virginia 24151

Dear Ms. Dillon:

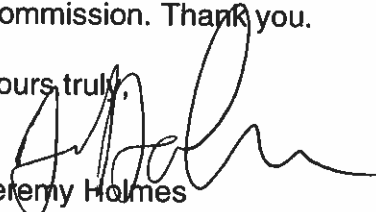
According to our record of appointments, the terms of Mr. Robert Wood, non-elected representative, and Mr. Mark Newbill, elected representative of the Town of Rocky Mount on the Roanoke Valley-Alleghany Regional Commission, expires June 30, 2022. The Regional Commission Bylaws state that all appointments are for three-year terms. Both, of course, are eligible for reappointment.

The current members and terms of the Town of Rocky Mount representatives are listed below:

	Elected/Non-Elected	First	Last	Title	Term Start	Term End
Town of Rocky Mount						
Member	Elected	Mark	Newbill	Mr.		6/30/2022
Member	Non-Elected	Robert	Wood	Mr.		6/30/2022

Please notify the Commission of the Town's official action in filling these upcoming vacancies on the Commission. Thank you.

Yours truly,


Jeremy Holmes
Secretary to the Commission

Cc: Robert Wood, Town Manager

Member Governments: Counties of Alleghany, Botetourt, Craig, Franklin and Roanoke, Cities of Covington, Roanoke and Salem, Towns of Clifton Forge, Rocky Mount and Vinton

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	May 9, 2022
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STAFF MAKING REQUEST:	Rebecca Dillon, Town Clerk/Executive Administrative Assistant
BRIEF SUMMARY OF REQUEST:	Mr. Johnny Guilliams who is a Board Member of Habitat for Humanity of Franklin County, submitted the attached cover and letter of request to ask Council for a waiver of fees regarding a property on Bland Street where Habitat for Humanity plans to build a new home. The fees are listed on the following attachments.
ACTION NEEDED:	Approve or deny

Attachment(s):

1. 2022.0509 801.1 Cover Letter & Letter of Request Asking Council to Waive Fees for Habitat Home to be Built on Bland Street
2. 2022.0509 801.2 Application for Water Service and Application for Water and or Sewer Connection

FOLLOW-UP ACTION:
(To be completed by the Town Clerk)



Habitat for Humanity of Franklin County is a non-profit, ecumenical Christian organization putting faith into action.
Our mission is to eliminate substandard housing by building affordable homes so that every family has the opportunity to own a simple, decent place to live in dignity and safety.

May 5, 2022

To: Rebecca Dillon, Town Clerk
Rocky Mount Town Council

From: Sheila Overstreet, Executive Director & Johnny Guilliams, Board Member
Habitat for Humanity of Franklin County

Re: Fee Waiver for Water & Sewer Hookup for New Habitat Home Build

Rebecca,

Please put this letter before the Town Council at the next available meeting. Thanks so much!

Sheila Overstreet

Sheila Overstreet
Executive Director

Johnny Guilliams/so

Johnny Guilliams
Habitat Board Member



Habitat for Humanity of Franklin County is a non-profit, ecumenical Christian organization putting faith into action. Our mission is to eliminate substandard housing by building affordable homes so that every family has the opportunity to own a simple, decent place to live in dignity and safety.

May 5, 2022

Members of the Rocky Mount Town Council
345 Donald Avenue
Rocky Mount, VA 24151

Dear Council Members,

I respectfully ask the members of the Council to wave the water and sewer hookup fee for the new Habitat home to be built on Bland Street in Rocky Mount. The tax map # is 2040051802.

We sincerely thank Town Council for their time and consideration.

Sincerely,

A handwritten signature in blue ink that reads "Sheila Overstreet".

Sheila Overstreet
Executive Director

A handwritten signature in blue ink that reads "Johnny Guilliams /so".

Johnny Guilliams
Habitat Board Member

Finance Department
345 Donald Ave.
Rocky Mount, VA. 24151



Phone: 540.483.5243
Fax: 540.483.8830
MON-FRI 8 am – 5 pm

Town of Rocky Mount
Application for Water Service

Name: _____

Service Address: _____

Mailing Address (if different): _____

Phone # (day): _____ (home): _____

Date to begin service: _____ SSN: _____

Name of Employer: _____ Phone #: _____

If you are RENTING, Name of Landlord: _____

Address of Landlord: _____

Landlord's Phone #: _____

IN TOWN

RESIDENTIAL \$100.00
COMMERCIAL \$200.00

OUT OF TOWN

RESIDENTIAL \$150.00
COMMERCIAL \$250.00

The Town will refund the deposit after 13 months for owners and after 25 months for renters if the account is in good standing and a satisfactory payment record has been established.

The deposit fee is waived for current or previous customers (within 2 years) in good standing.

The meter is read at the beginning of the month and bills are generated at the end of the month. **PAYMENT is DUE the 25TH of each month to avoid a 10% penalty. If payment is still not received by the 10TH of the FOLLOWING month, the account is subject to DISCONNECTION OF SERVICE.** The first reconnection is assessed an additional \$25 fee. Subsequent reconnections are charged a \$50 fee.

Payment may be made in person at the Municipal Building, at the drive-thru located behind the Municipal Building, in the night deposit box located near the drive-thru window, or via US mail (must be in the Finance office on or before the 25th to avoid the 10% penalty). Automatic debit program may also be available to you.

If an error in billing occurs, it is understood and agreed to that any additional collection or refund due will be for one year prior to the date of discovery of the error.

When moving, it is the depositor's responsibility to have the water taken out of your name. When the Town is notified, a meter reading is taken, the water is turned off, and the account is taken out of your name. The final bill will be marked "final" and mailed in the next regular billing cycle. **It is very important to provide a correct forwarding address.** The final bill may be deducted from the deposit. If the bill is more than the deposit, the depositor is responsible for the difference. If the deposit is more than the final bill, the balance will be refunded to you.

The water meter is the property of the Town of Rocky Mount. Severe penalties will apply for tampering with the meter.

Town residents are assessed a monthly garbage fee for weekly pick-up. Ask the Finance Dept. for regulations and when your collection day will be.

I understand the above terms (signature) _____

ACCOUNT NUMBER _____ CLERK _____

DATE _____ TIME _____ AM ☐ PM ☐

TOWN OF ROCKY MOUNT PHONE: (540) 483-5243 FAX: (540) 483-8830
 345 DONALD AVE., ROCKY MOUNT, VA 24151 HOURS: M-F 8:00 AM TO 5:00 PM

APPLICATION FOR WATER AND / OR SEWER CONNECTION

Name _____

Service Address _____

Mailing Address (if different) _____

Phone (day) _____ (home) _____

I understand the connection terms (signature) _____

The availability of existing lines for hook-up (in-town and outside town) will be discussed on an individual basis. Additional fees may be necessary for hook-up and will be determined on an individual basis. **Both connection fees and impact fees are per unit for both residential and commercial users.**

<u>MTR</u> <u>SIZE</u>	<u>WATER</u> <u>IN-TOWN</u> <u>CONNECT +</u>	<u>WATER</u> <u>IN-TOWN</u> <u>IMPACT FEE =</u>	<u>TOTAL</u> <u>IN-TOWN</u> <u>WATER</u>	<u>WATER</u> <u>OUT-TOWN</u> <u>CONNECT +</u>	<u>WATER</u> <u>OUT-TOWN</u> <u>IMPACT FEE =</u>	<u>TOTAL</u> <u>OUT-TOWN</u> <u>WATER</u>
5/8"	\$1,000	\$ 0	\$1,000	\$2,000	\$ 1,250	\$ 3,250
1"	\$1,500	\$ 0	\$1,500	\$3,000	\$ 2,000	\$ 5,000
1 1/2"	\$2,000	\$ 500	\$2,500	\$4,000	\$ 5,000	\$ 9,000
2"	\$2,500	\$ 750	\$3,250	\$5,000	\$ 7,500	\$12,500
2 1/2"	\$3,000	\$1,000	\$4,000	\$6,000	\$10,000	\$16,000
3"	\$3,500	\$5,000	\$8,500	\$7,000	\$20,000	\$27,000
+ 3"	cost+10%	\$5,000		cost+25%	\$50,000	

<u>MTR</u> <u>SIZE</u>	<u>SEWER</u> <u>IN-TOWN</u> <u>CONNECT +</u>	<u>SEWER</u> <u>IN-TOWN</u> <u>IMPACT FEE =</u>	<u>TOTAL</u> <u>IN-TOWN</u> <u>SEWER</u>	<u>SEWER</u> <u>OUT-TOWN</u> <u>CONNECT +</u>	<u>SEWER</u> <u>OUT-TOWN</u> <u>IMPACT FEE =</u>	<u>TOTAL</u> <u>OUT-TOWN</u> <u>SEWER</u>
5/8"	\$1,000	\$ 0	\$1,000	\$2,000	\$ 1,250	\$ 3,250
1"	\$1,500	\$ 0	\$1,500	\$3,000	\$ 2,000	\$ 5,000
1 1/2"	\$2,000	\$ 500	\$2,500	\$4,000	\$ 5,000	\$ 9,000
2"	\$2,500	\$ 750	\$3,250	\$5,000	\$ 7,500	\$12,500
2 1/2"	\$3,000	\$1,000	\$4,000	\$6,000	\$10,000	\$16,000
3"	\$3,500	\$5,000	\$8,500	\$7,000	\$20,000	\$27,000
+ 3"	cost+10%	\$5,000		cost+25%	\$50,000	

Highway Permit Fee (\$25 per outside connection) _____

Water Account Deposit (separate application needed)
 (Residential: \$100. in-town; \$150. out-town; Commercial: \$200. in-town; \$250. out-town) _____

Grand Total (connection fee + impact fee + highway fee + account deposit) _____

ACCOUNT NUMBER _____ CLERK _____
 (assignable later)

DATE _____ TIME _____

Updated 8/6/19

ITEM(S) TO BE CONSIDERED UNDER:
Committee Report

FOR COUNCIL MEETING DATED:	May 9, 2022
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STAFF MAKING REQUEST:	
BRIEF SUMMARY OF REQUEST:	At the March 16th and April 26th meetings of the Streets, Sidewalks, and Streetlights Committee, the Committee discussed left turns from and onto Old Franklin Turnpike near the intersection with School Board Road/Market Place Road. The Committee recommended that left turns from the parking lot at 216 Old Franklin Turnpike (Dollar Tree) onto Old Franklin Turnpike be prohibited.
ACTION NEEDED:	Approve (or deny) recommendation from Committee.

Attachment(s):

1. 20220316 Dollar Tree Left Turn

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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