



ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING
AGENDA

June 13, 2022
7:00 PM

Council Chambers, Rocky Mount Municipal Building
345 Donald Avenue, Rocky Mount, Virginia

When speaking before Town Council, please come to the podium and give your name and address for the record. Please address the Council and not the audience. If you provide Council with any documentation, please also give a copy to the town clerk prior to speaking.

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All cellular phones must be turned off during the Council Meeting.

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The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the town clerk for assistance.

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Special Items
 - 4.1. Introduction of Mr. Jeff Robertson with the Small Business Development Center
 - 4.2. 2021 Performance Award to the Water Treatment Plant for Excellence in Waterworks Operations
 - 4.3. Recognition to Mr. Derwin L. Hall for Service to the Town of Rocky Mount Planning Commission
 - 4.4. Recognition to Mr. Jerry W. Greer for Service to the Town of Rocky Mount Planning Commission
5. Public Hearing
 - 5.1. Consider modification of Water and Wastewater Rates
6. Approval of Draft Minutes
 - 6.1. April 12, 2022 - FY2023 Proposed Budget Work Session No.1 Meeting Minutes
 - 6.2. April 14, 2022 - FY2023 Proposed Budget Work Session No.2 Meeting Minutes
 - 6.3. May 2, 2022 - FY2023 Proposed Budget Public Hearing Meeting Minutes

- 6.4. May 9, 2022 - Regular Meeting Minutes
- 7. Approval of Consent Agenda
 - 7.1. Miscellaneous Action
 - 7.2. Miscellaneous Resolutions/Proclamations
 - 7.3. Departmental Monthly Reports
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department
- 8. Hearing of Citizens
- 9. Old Business
 - 9.1. Adoption of New Water and Wastewater Rates
 - 9.2. Proposed Amendment to Zoning Ordinance - Utility Trailers
- 10. New Business
 - 10.1. Discuss Purchase of Fire Truck
 - 10.2. Supplemental Appropriation Resolution for Fiscal Year 2022
 - 10.3. Franklin County Family Resource Center 5K Fundraiser
- 11. Committee Reports
 - 11.1. Community and Economic Development Committee Meeting June 6, 2022
- 12. Referrals to Planning (none at this time)
- 13. Other Matters, Concerns and Rise 'N Shine Appearances
- 14. Closed Meeting and Action
 - 14.1. Section 2.2-3711(A).1 Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. (Economic Development Authority and Town Manager's Office)
 - 14.2. Section 2.2-3711(A).7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. (Zoning and Building Regulations)

15. Adjournment

ITEM(S) TO BE CONSIDERED UNDER:

Other

FOR COUNCIL MEETING DATED:	June 13, 2022
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STAFF MAKING REQUEST:	Daniel Pinard, Cultural & Economic Development Director
BRIEF SUMMARY OF REQUEST:	Franklin County recently joined the Roanoke Region Small Business Development Center (SBDC) which included a contribution that provides a staff member dedicated to helping businesses in Franklin County. The SBDC provides free and confidential small business advising to small businesses during any phase of operation. This service is available to all small businesses in Rocky Mount.
ACTION NEEDED:	None

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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ITEM(S) TO BE CONSIDERED UNDER:

Other

FOR COUNCIL MEETING DATED:	June 13, 2022
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STAFF MAKING REQUEST:	Rebecca Dillon, Town Clerk/Executive Administrative Assistant
BRIEF SUMMARY OF REQUEST:	The Town of Rocky Mount water treatment operation has been recognized with a Gold Level Performance Award for 2021. This award is for excellence in making safe and high-quality drinking water and for complying with required state standards, rules and procedures. A gold award is a standout achievement for the water treatment plant since they are one of the few operations to achieve such a level given the plant uses surface water as its source. Please join Town Staff in congratulating them for their achievement.
ACTION NEEDED:	No action is needed from Council at this time.

Attachment(s):

1. 2022.0613 200.1 Letter-2021 Excellence in Waterworks Operations Performance Award for Water Treatment Plant
2. 2022.0613 200.2 Certificate-2021 Excellence in Waterworks Operations Performance Award for water Treatment Plant

FOLLOW-UP ACTION: (To be completed by the Town Clerk)



COMMONWEALTH of VIRGINIA

DEPARTMENT OF HEALTH

OFFICE OF DRINKING WATER

211 Nor Dan Drive, Suite 1040
Danville, Virginia 24540

Danville Field Office

Phone: 434-836-8416
Fax: 434-836-8424

May 16, 2022

Subject: Franklin County
Town of Rocky Mount
PWSID No. 5067840

Robert J. Wood, Town Manager
Town of Rocky Mount
345 Donald Avenue
Rocky Mount, VA 24151

Dear Mr. Wood:

Congratulations! The Virginia Department of Health, Office of Drinking Water (ODW) is pleased to present your waterworks with a 2021 Excellence in Waterworks Operations/Performance Award. For 2021, your operators achieved a Gold Level Award. The certificate is enclosed.

Your achievement is exceptional and highlights your dedication to providing customers with a safe and adequate supply of drinking water. We look forward to your continued attention to the Virginia Optimization Goals in 2022.

If you have any questions, please call Sherri Knight at 804-912-3857 (direct) or email sherri.knight@vdh.virginia.gov.

Sincerely,

K. Ray Weiland, PE
Deputy Field Director

/edt
Enclosure

Office of Drinking Water
For Achieving Virginia's Optimization Program Goals
Town of Rocky Mount
Water Treatment Plant

Is Awarded the
2021 Gold

Water Treatment Plant Performance Award for
Excellence in Clarification, Filtration, and Backwash



Robert D. Edelman, PE
Director, Division of Technical Services



ITEM(S) TO BE CONSIDERED UNDER:
Public Hearing

FOR COUNCIL MEETING DATED:	June 13, 2022
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STAFF MAKING REQUEST:	Robert Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The final Fiscal Year 2023 Budget, recently adopted by Council, included a four percent increase to water and wastewater rates aimed at moving the water and wastewater utilities towards being self-sufficient or covering costs. This action is needed to formally adopt the new rates.
ACTION NEEDED:	Adoption of the proposed rates.

Attachment(s):

1. 2022.0613 300.1 Water and Wastewater Rates 4% Increase Documents

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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TOWN OF ROCKY MOUNT NOTICE OF PUBLIC HEARING WATER AND WASTEWATER RATE INCREASE

The Town Council of Town of Rocky Mount will hold a public hearing on Monday, June 13, 2022, at 7:00 p.m., in the Council Chambers of the Municipal Building at 345 Donald Avenue to consider proposed adjustments in the rates, fees, and charges payable under the provisions of the Town of Rocky Mount Water and Wastewater Use Ordinance. The actual dollar amount of the proposed changes are as follows:

	WATER		WASTEWATER	
	INSIDE	OUTSIDE	INSIDE	OUTSIDE
RATES ARE PER 1,000 GALLONS & PER MONTH	TOWN LIMITS	TOWN LIMITS	TOWN LIMITS	TOWN LIMITS
* from 0 to 3,000 gallons	\$6.19	\$12.38	\$6.19	\$12.38
from 3,001 to 10,000 gallons	\$3.66	\$7.32	\$3.61	\$7.22
from 10,001 to 50,000 gallons	\$3.55	\$7.09	\$3.44	\$6.88
from 50,001 or more gallons	\$3.44	\$6.88	\$3.33	\$6.66
* Minimum charge of 3,000 gallons	\$18.57	\$37.14	\$18.57	\$37.14
ELDERLY RELIEF & NON-PROFIT RATE PLAN				
per 1,000 gallons & per month	\$3.90	\$7.80	\$3.90	\$7.80
FIRE SUPPRESSION CONNECTION FEE	<10,000 SQ FT	>10,000 SQ FT		
per month & per line	\$26.00	\$52.00		
CAPITAL RECOVERY FEES PER MONTH	WATER	WASTEWATER		
5/8" meter size	\$0.00	\$0.00		
1" meter size	\$7.86	\$23.59		
1.5" meter size	\$15.72	\$47.17		
2" meter size	\$19.66	\$58.97		
3" meter size	\$39.31	\$78.62		
4" meter size	\$58.97	\$117.94		
6" meter size	\$117.94	\$235.87		

Bulk sales for water to contract carriers or private individuals served directly from the Town of Rocky Mount Treatment Plant or elsewhere within the water distribution system is proposed at rate of \$21.84 for each 1,000 gallons of water.

Specific reference is made to Section 15.2-2100, et. seq., of the Code of Virginia (1950), as amended, and Article I, Section 4 of the Town of Rocky Mount Water and Wastewater Use Ordinance, which grants the legal authority for enactment of the proposed increase in the fees and charges. A copy of the complete ordinance and information concerning the proposed increase can be available for examination by the public at the Town Manager's Office in the Town Municipal Building.

All requests for reasonable accommodations due to a disability should be made to the Town Clerk 48 hours prior to the meeting.

TOWN OF ROCKY MOUNT													
WATER & SEWER CHARGES													
EFFECTIVE JANUARY 2022	CURRENT				Proposed (4% Increase)								
	INSIDE		OUTSIDE		INSIDE CORPORATE LIMITS		OUTSIDE CORPORATE LIMITS						
	CORPORATE		CORPORATE										
RATES ARE PER 1,000 GALLONS & PER MONTH	LIMITS		LIMITS										
WATER RATES													
from 0 to 3,000 gallons (3,000 is minimum)	5.95	17.85	11.90	35.70	6.19	18.57 (min)	12.38	37.14 (min)					
from 3,001 to 10,000 gallons	3.52		7.04		3.66		7.32						
from 10,001 to 50,000 gallons	3.41		6.82		3.55		7.09						
from 50,001 or more gallons	3.31		6.62		3.44		6.88						
SEWER RATES													
from 0 to 3,000 gallons (3,000 is minimum)	5.95	17.85	11.90	35.70	6.19	18.57 (min)	12.38	37.14 (min)					
from 3,001 to 10,000 gallons	3.47		6.94		3.61		7.22						
from 10,001 to 50,000 gallons	3.31		6.62		3.44		6.88						
from 50,001 or more gallons	3.20		6.40		3.33		6.66						
		35.70		71.40		37.14 (W&S min)		74.28 (W&S min)					
ELDERLY RELIEF & NON PROFIT RATE PLAN	WATER		SEWER		WATER		SEWER						
per 1,000 gallons & per month (inside limits)	3.75		3.75		3.90		3.90						
per 1,000 gallons & per month (outside limits)	7.50		7.50		7.80		7.80						
FIRE SUPPRESSION CONNECTION FEE	<10,000 SQ FT		>10,000 SQ FT		<10,000 SQ FT		>10,000 SQ FT						
per month & per line	25.00		50.00		26.00		52.00						
CAPITAL RECOVERY FEES PER MONTH	WATER		SEWER		WATER		SEWER						
5/8" meter size	0		0		0.00		0.00						
1" meter size	7.56		22.68		7.86		23.59						
1.5" meter size	15.12		45.36		15.72		47.17						
2" meter size	18.90		56.70		19.66		58.97						
3" meter size	37.80		75.60		39.31		78.62						
4" meter size	56.70		113.40		58.97		117.94						
6" meter size	113.40		226.80		117.94		235.87						
Bulk sales for water to contract carriers or private individuals served directly from the Town of Rocky Mount Treatment Plant or elsewhere within the water distribution system is currently \$21.00 per 1,000 gallons and is proposed at rate of \$21.84 per 1,000 gallons of water.													



**ROCKY MOUNT TOWN COUNCIL
FISCAL YEAR 2023
BUDGET WORK SESSION No.1
APRIL 12, 2022
5:00 p.m.**

The following
members of Council
were present:

Mayor Steven C. Angle
Vice Mayor Jon W. Snead
Council Member Billie W. Stockton
Council Member A. Ralph Casey
Council Member Mark H. Newbill
Council Member J. Tyler Lee (in at 5:08 pm)
Council Member Robert L. Moyer (in at 5:02 pm)

The following staff
members were also
present:

Robert Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Mark Moore, Assistant Town Manager
Daniel Pinard, Cultural Economic Development Director
Mark Lovern, Interim Chief of Police
Brian Schofield, Public Works Superintendent
Kevin Adkins, Water Treatment Plant Superintendent
Tim Burton, Wastewater Treatment Plant Superintendent
Dennis (Moe) Potter, Wastewater Treatment Plant
Amy D. Gordon, Assistant Finance Director
Vincent Copenhaver, Finance Specialist, CPA

The FY2023 Budget Work Session No.1 of the Rocky Mount Town Council (hereafter referred to as “Council”) was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor Steven C. Angle presiding.

1. Roll Call

The Town Clerk called the names of the members, and all members were present except Council Member Moyer and Council Member Lee as both men arrived a few minutes late.

2. Approval of Agenda

Prior to the meeting, Council received the agenda for review and consideration of approval.

Motion: To approve the agenda as presented

Motion By: Council Member Stockton

Seconded: Council Member Newbill

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill, and Council Member Stockton

Approved (6 to 0)

3. Fiscal Year 2023 Budget Work Session

Town Manager Wood began the work session by presenting to Council a preliminary review of the budget. Items impacting the budget included the inflation increase of 8.5% from March 2021 to March 2022—the highest increase in 40 years. The Municipal Cost Index was at 11.99% which was almost 50% higher than the general inflation number. There was \$2.45 million in ARPA funds for FY2023, that helped the Town cover the majority of the capital projects. ARPA funds will not be in the budget for the FY2024. The Town's capital projects proposed for FY2023 were \$3.2 million.

Utility Rates

There was a proposed rate increase of 8% for utility rates. The revenue for water in the proposed budget was \$1.3 million and wastewater was approximately \$803,000 for a total of approximately \$2.1 million. The rates the Town currently charges are below where the rates should be to cover current and future expenses. The amount that would be gained by the 8% rate increase would be a total of 170,000. As Council discussed the 8% proposed increase in the utility rates, Vice Mayor Snead suggested only increasing the utility rates 4% and the Town could also hire an analysis group to perform a rate study on the Town's utility rates that could be reviewed in January 2023. The current average customer pays \$42.69 per month for a combined water and wastewater bill. With the 8% proposed increase, this average would increase approximately \$3.42 per month.

Capital Improvements

The Town has a \$49 million debt ceiling. Outstanding debt for the Town was approximately \$6 million. Proposed to Council was to take \$700,000 from the Town's fund balance, which was \$7.7 million, to perform capital improvements included in the

budget. Council Member Newbill asked if any of the proposed projects could be financed instead of using fund balance. After discussion, Council agreed on a 4% increase for utility rates and review the rates again in January 2023 and review debt. Mayor Angle and members of Council discussed what the rate might be if the Town borrowed the money to fund capital improvements that were needed, what that timeline might look like, and what services might be involved with borrowing the money. Mayor Angle asked if an estimated rate could be presented to Council during Budget Work Session #2.

Labor Issues

The current labor shortage has challenged all employers and the Town to not only find new staff where there were openings but also to retain current staff. A cost-of-living adjustment was proposed to even out the pay scale in place and to keep the Town competitive with the current job market. Staffing changes include converting one contract position at the Farmers Market to a part-time position and adding one more person to the staff of the water plant.

Town Manager Wood began the process of taking Council through the FY2023 Proposed Budget.

The largest change in the Government Administration section was in personnel expenses. Some performance measures were also added to a few of the departments narratives.

Council Member Lee asked if a TSA PreCheck could be provided by the Town as an additional service with our passport program. Council Member Lee asked if the Town could look into the service.

A new change for FY2023 involves the allocation of Public Works labor to be budgeted in Public Works Administration. The budget will then be moved throughout the year to offset the actual labor charged in each area.

The Harvester Performance Center will now be included as a department under Community Development. Page 68 of the FY2023 Proposed Budget, shows the grand total of the Harvester Performance Center as \$483,300.

Town Manager Wood shared with Council that the debt limit set by the State was \$49,000,000 in an effort to show that the Town was under the debt ceiling set by the State which was considered to be 10% of assessed value.

Council Member Lee asked if the Town could look into doing grants for local restaurants to bring in artists to perform as doing so might reduce the amount of funds that the Town invests into the Harvester. Members of Council discussed asking Cultural Economic Development Director Pinard to pursue a preliminary search for possible grants to help with the Harvester funding.

FY2023 Proposed Budget provides a list of special events and outside agency contributions on page 61 and 73. The schedules show the FY2022 adopted budget amount as well as the FY2023 requested amount from each agency. As Council discussed the special events, Mayor Angle inquired regarding the Ferrum Express Bus Service. Council Member Lee shared that perhaps the funding from the Town for the bus service could be better used. There was no number available for the ridership of the bus at the time of the meeting, but Town Manager Wood would obtain those numbers. Council noted the Muse Ball Field Music Festival request for \$2,000 was new this year due to the community beginning to lose some of the Ball Fields. Muse Ball Field (rich in history) requested funding to help the ballfield stay open for the community. Other events discussed were Come Home to a Franklin County Christmas (the Town provided \$1,100 for porta-potties in FY2022 which will be included in the amount requested for FY2023) and Cruisin' Rocky Mount VA Inc. (the Town provided porta-potties for each event held in FY2022. This amount was included in the amount requested. The Rotary Club Fourth of July Festival requested an additional \$1,000 for FY2023. Mayor Angle asked for any updates to be provided to Council so they might revisit the contributions at the second work session.

Town Manager Wood reviewed the proposed agency contributions. Council Member Lee shared that the amount of \$16,500 for contributions was more than sufficient. Mayor Angle stated that Council should review the contributions again during the Work Session No.2 and finalize the list at that time.

4. Adjournment

Motion: To adjourn

Time: 6:52 p.m.

Motion By: Vice Mayor Snead

Seconded By: Council Member Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0)

Action: Meeting was adjourned

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk



**ROCKY MOUNT TOWN COUNCIL
FISCAL YEAR 2023
BUDGET WORK SESSION NO. 2
APRIL 14, 2022
5:00 p.m.**

The following
members of Council
were present:

Mayor Steven C. Angle

Vice Mayor Jon W. Snead
Council Member Billie W. Stockton
Council Member A. Ralph Casey
Council Member Mark H. Newbill
Council Member J. Tyler Lee
Council Member Robert L. Moyer

The following staff
members were also
present:

Robert Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Mark Moore, Assistant Town Manager
Daniel Pinard, Cultural Economic Development Director
Brian Schofield, Public Works Superintendent
Tim Burton, Wastewater Treatment Plant Superintendent
Dennis (Moe) Potter, Wastewater Treatment Plant
Amy D. Gordon, Assistant Finance Director
Vincent Copenhaver, Finance Specialist, CPA
Justin Woodrow, Fire Chief

The FY2023 Budget Work Session No.2 of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor Steven C. Angle presiding.

1. **Roll Call**

The Town Clerk called the names of the members, and all members were present.

2. **Approval of Agenda**

Prior to the meeting, Council received the agenda for review and consideration of approval.

Motion: To approve the agenda as presented

Motion By: Council Member Lee

Seconded: Vice Mayor Snead

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill, and Council Member Stockton

Approved (6 to 0)

3. **Fiscal Year 2023 Budget Work Session No.2**

Town Manager Wood thanked everyone that had spent time on the preparation of the budget. The FY2023 budget process was especially challenging given the circumstances this year.

Town Manager Wood provided follow-up on the following items from FY2023 Budget Work Session No.1:

- TSA PreCheck Checkpoint – At first look, the information found was that the airlines use a private company to conduct the procedures of the PreCheck Checkpoint. Town Manager Wood shared that a location was found in Roanoke, VA however, Town Manager Wood will continue to search for more information regarding the service.
- The Ferrum Express – A hand out was given to members of Council with information regarding the bus, ridership (which was down considerably), destination stops, etc.

The following were some things that Assistant Finance Director Gordon followed-up on from FY2023 Budget Work Session No. 1:

- The Maximum Number of Fire Department Members – the answer was forty.
- State Highway Maintenance Money – The question was if there would be an increase for FY2023. Assistant Finance Director Gordon shared that the Town had not received notification yet to be able to answer that question and likely the town may not receive notification until late summer. An increase was expected due to adding a few streets.
- The Increase in Fuel Cost – The Town expects an increase for FY2023 but does not know how much yet. In FY2021 the town expended approximately \$67,000 in fuel cost. Due to the increase in fuel costs, the Town expected the current year to be approximately \$92,500 which would be an increase of approximately 38%.

GENERAL FUND NON-DEPARTMENTAL

A handout was given to Council regarding Special Events Contributions/Requests that were discussed in FY2023 Budget Work Session No.1, but that Council wished to give more time and consideration to. The handout was on page 61. A second handout on page 73, was provided regarding requests sent in to the Town from outside agencies.

Town Manager Wood shared that the Crooked Road had a new executive director and would be doing some new things. Staff encouraged Council to continue to support the organization especially since the organization adds value to the Town. Council Member Lee supported the organization and shared that he would like to see the executive director meet members of Council and support staff from the Town. Town Manager Wood agreed to arrange a future visit.

Council Member Moyer and Council Member Casey discussed the Boys & Girls Club of SW Virginia which is an after-school free program at Lee M. Waid and Rocky Mount Elementary for parents that cannot afford childcare.

Council Member Lee shared that using tax payer dollars to fund the programs that the Town receives requests for should be held to a minimum as the Town wants to help where possible, but the Town is not a charitable organization.

Mayor Angle requested Town Manager Wood to provide the Franklin County list of contributions/requests included in their proposed budget. Mayor Angle would like to review what Franklin County plans to give as compared to what the Town has been requested to give.

Vice Mayor Snead asked did the requested funds help the Town in any way or draw potential businesses to the Town? Vice Mayor Snead presented a list of contributions totaling \$14,250. After reviewing the potential list, Council decided to go forward with the list that Vice Mayor Snead had shared.

General Fund Non-Departmental Requests

Franklin Co. Workforce Consortium \$5,000
Bernard Healthcare Center (Free Clinic) \$3,500
Helping Hands \$3,000
Stepping Stone Mission \$750
Franklin County Family Resource Center \$500
Franklin County Perinatal Education Center \$500
Franklin County Historical Society \$500
We Care of Franklin County \$500
TOTAL: \$14,250

The undesignated funding was removed for FY2023.

While many of the agencies that request funding from the Town, also request funding from Franklin County and likely rely on that funding, the decision of who to give to and how much was discussed among members of Council in depth before making a decision.

Vice Mayor Snead shared with Council a potential list of contributions/requests for special events that the Vice Mayor had compiled. After hearing the potential list, Council decided to go forward with adopting the list that Vice Mayor Snead had shared.

Special Events Contributions/Requests

The Crooked Road \$5,000

Ferrum Express Bus Service \$5,000 - Proposed as support to Ferrum College in general for outreach

Rotary Club Christmas Parade \$2,500

Rotary Club July 4th \$1,500

Note: \$4,000 was proposed for the Rotary Club to support the Christmas Parade and July 4th Festival

Come Home to a Franklin County Christmas
Court Days
Scarecrow Trail
= A total of \$5,500 contributed to CPR to be allocated
between the three events listed above.

Pigg River Ramble \$1,000

Cruise In \$8,200

Muse Ballfield Music Festival \$1,000

GRAND TOTAL: \$29,700

During discussion of contributions/requests to special events, Town Manager Wood shared that previously there were two instances where events had taken place and the Town paid the invoices for the porta-potties during those events. Town Manager Wood then also shared that the funding for the porta-potties had since been moved into the FY2023 recommended column of the spreadsheet so that in the future that funding could be better followed.

The BUD Commission no longer exists.

The Moonshine Tour, the Ghost Tour, and the Outlaw Cruisers Car Club will not receive funding in the FY2023 Proposed Budget.

It was the consensus of Council not to cap the contributions at this time but to simply keep the contributions at \$29,700.

Council sought to change the funding of the Ferrum College Express Bus Service to contribute in a different but beneficial way to the college. Town Manager Wood suggested setting aside a certain amount of funds to contribute to Ferrum College as general outreach support in some way, but not to continue to support the Ferrum College Express Bus. Town Manager Wood stated Council's view for an outreach fund for Ferrum College would be relayed by himself to the college.

Utility Fund

The Utility Fund was found on page 75 in the FY2023 Proposed Budget. The utility fund is 65% water and 35% wastewater in regard to revenue. During Work Session No.1, a proposed rate increase of 8% was discussed and it was the consensus of Council to entertain a 4% increase for water and wastewater instead.

Beginning on page 78 of the FY2023 Proposed Budget, is Water System Operations, Meter Reading, the Water Treatment Plant, and Wastewater System Operations. Town Manager Wood noted that supplies such as chemicals and fuel will see a substantial increase in FY2023.

Capital Improvements

There were approximately \$3.2 million of capital improvement projects with the Town proposing to pay for \$2.45 million of those improvements with ARPA funds. The Town will not receive any additional ARPA funds after FY2023. The capital improvement projects began on page 94 of the FY2023 Proposed Budget. The breakdown of that was \$1.8 million of general fund capital projects and \$1.4 million in the utility fund capital. The list of capital improvements that were needed by the Town over and above ARPA funding totaled approximately \$700,000 which Council discussed how to pay for. It was discussed that the funds could be taken out of fund balance, the funds could be borrowed, or a combination of the two.

Mayor Angle asked what the percentage might be for the Town if the town did a borrowing. Finance Specialist Copenhaver shared after checking with a local finance institution, the rate the Town would likely be given would be approximately 4-5% for a 5-year borrowing. Mayor Angle shared with Council what Council Member Newbill pointed out at the first work session regarding the life of what you were borrowing for and if that would be greater than the borrowing cycle considering depreciating the item(s) out over a period of time.

The Virginia Municipal League and the Virginia Association of Counties have a joint finance group that provides loans. The Town has used this agency previously. Town Manager Wood spoke with the Virginia Municipal League and the Virginia Association of Counties in regard to a possible borrowing for the Town to learn what the practices and procedures are. A borrowing would take approximately 30 days and would be done by a Request For Proposals.

Mayor Angle shared with Council that borrowing would be best to avoid having to take any funds out of the fund balance.

Council Member Newbill echoed the Mayor's comment sighting the Town should hold onto fund balance for other possible opportunities that might come up in the future.

Town Manager Wood followed up by stating that the numbers in the FY2023 Proposed Budget would then be reworked prior to the adoption of the budget to reflect that Council prefers to do a borrowing of funds rather than taking the moneys out of fund balance.

The consensus of Council was to participate in a borrowing for the approximately \$700,000 that is needed towards capital improvement projects in the FY2023 Proposed Budget.

With Council not having any questions regarding the FY2023 Proposed Budget, and a third work session not being necessary, Mayor Angle asked for a motion to accept the FY2023 Proposed Budget including all of the changes that had been made. The Town would then advertise to hold a public hearing on Monday, May 2, 2022, to take public input on the FY2023 Proposed Budget after which time the budget would be required by law to sit without any action for a total of seven days. The FY2023 Proposed Budget could then be adopted at the next regular Town Council meeting which would be held on Monday, May 9, 2022 at 7:00 p.m.

Motion: To accept the FY2023 Proposed Budget with all the changes discussed with Council and to authorize Staff to advertise for a public hearing for the FY2023 Proposed Budget on May 2, 2022 at 7:00 p.m.

Motion By: Council Member Stockton

Seconded By: Council Member Lee

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0)

After the work session had concluded but before Mayor Angle called for adjournment, Town Manager Wood shared a proposal from the Rocky Mount Volunteer Fire Department to take two fire trucks out of service and to purchase one new truck. The quoted price of the truck until July 1, 2022 when the price would increase 7% more, was \$1,070,000 which was on page 96 in the FY2023 Proposed Budget. Due to the approximately 2-year lead time on getting a fire truck, the Town would order the truck but then would not receive the truck until approximately two years later. Paying for the truck also would not begin until the truck was delivered. Town Manager Wood explained to Council that due to the 2-year lead time on the fire truck, Town Manager Wood would like to brief Council at this time on a few particulars about the truck and once the FY2023 Proposed Budget has been adopted, then Town Manager Wood would bring more information back to Council regarding a possible purchase due to the issue that the truck price would continue to increase. If approved by Council, the purchase order could be issued as soon as was feasible to do so.

Fire Chief Woodrow, being in attendance for the work session, gave Council a brief synopsis of the new truck. Fire Chief Woodrow shared that the new fire truck capabilities would surpass what the older two fire trucks could do and more. Fire Chief Woodrow plans to spec the truck in order to get a more accurate number of how much

the fire truck would cost since the truck would be a turnkey, custom build. Fire Chief Woodrow went over with Council the many savings of purchasing the truck as well as how costly the two older trucks had become to the fire department. The price of the new truck is expected to increase again July 1, 2022.

- The new fire truck would have a 20-year first due life, after which the truck would have a reserve life per Federal Emergency Management Association (FEMA) of an additional 10 years.
- The new fire truck would have a large enough compartment space to be able to run as a first run one-in-all truck during Monday thru Friday when the Fire Department would typically be thinner on man power to run the truck.
- The truck would be able to answer vehicle extrications and house fires.
- The truck could run a 2,000-gallon pump that would pump the Fire Department's large ladder truck to maximum capacity.
- The water on the proposed truck, plus one additional engine truck would qualify to still meet the ISO mandate to keep the ISO at a 4.9.
- Roanoke, Virginia would be the closest facility to service the truck should the truck need to be serviced.

Mayor Angle pointed out that during his service with the Town, the Town has in the past purchased fire trucks and then had to outfit the truck. The proposed truck would come outfitted with everything needed as it would be a custom build and would better enable the fire Department to keep the truck fully loaded, 100% of the time. Fire Chief Woodrow had been working with the company Pierce regarding the truck and was reviewing the Houston-Galveston Act (HGACBuy) for local governments and certain non-profit organizations, so the Town would not have to bid the truck out. Fire Chief Woodrow plans to acquire specs on the proposed truck and bring that information back to Council at the June 13, regular meeting. The Town would have two budget cycles to pay for the truck.

4. Adjournment

Motion: To adjourn

Time: 6:06 p.m.

Motion By: Council Member Stockton

Seconded By: Vice Mayor Snead

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member

Approved (6 to 0)

Action: Meeting was adjourned

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

DRAFT



**ROCKY MOUNT TOWN COUNCIL
FISCAL YEAR 2023 PROPOSED BUDGET
AND
CAPITAL IMPROVEMENT PLAN
PUBLIC HEARING
May 2, 2022
7:00 p.m.**

The following
members of Council
were present:

Mayor Steven C. Angle
Vice Mayor Jon W. Snead
Council Member A. Ralph Casey (absent)
Council Member J. Tyler Lee
Council Member Robert L. Moyer
Council Member Mark H. Newbill
Council Member Billie W. Stockton

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Mark Moore, Assistant Town Manager
Amy D. Gordon, Assistant Finance Director
Vincent Copenhaver, Finance Specialist, CPA

The Rocky Mount Town Council (hereafter referred to as “Council”) Fiscal Year 2023 Proposed Budget and Capital Improvement Plan Public Hearing was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor Steven C. Angle presiding.

1. Roll Call

The Town Clerk called each member of the Rocky Mount Town Council by name and all members were present except Council Member A. Ralph Casey who was absent due to another commitment.

2. **Approval of Agenda**

Prior to the meeting, Council received the agenda for review and consideration of approval.

Motion: To approve the agenda as presented

Motion By: Council Member Stockton

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (5): Vice Mayor Snead, Council Member Lee, Council Member Moyer,
Council Member Newbill and Council Member Stockton

Approved (5 to 0)

3. **Public Hearing**

3.1. A. Public Hearing on Proposed Fiscal Year 2023 Budget and Fiscal Year 23-27 CIP (*Note: No consideration of motion needed until May 9, 2022 Regular Council meeting.*)

3.2. B. Public Hearing on Proposed Fiscal Year 2023 Tax Rates and Fees (*Note: No consideration of motion needed until May 9, 2022 Regular Council meeting.*)

A draft budget was submitted to Town Council at Council's April 11, 2022 meeting. Two work sessions were held to discuss the proposed budget and bring the budget to final form. Work sessions were held on April 12, 2022 and on April 14, 2022 after which the final budget was advertised for public input at the public hearing held on May 2, 2022. The budget was advertised for public input in the local newspaper on April 20, 2022 and April 22, 2022. Town Manager Wood presented a summary of the proposed budget. A water and wastewater rate increase were discussed and a 4% increase, which was half of what was proposed in the beginning of the budget process, was proposed. There will be a rate study conducted in the fall to determine what the rates should be to fully pay for the operations and capital of the water and wastewater department. Staff had recommended the use of approximately \$700,000 as a borrowing of funds rather than taking moneys out of fund balance to pay for capital projects not funded by the American Rescue Plan Act (ARPA) funds.

Mayor Angle stated no comments were received from the public.

The budget must sit for one week and then will be presented at the next Council meeting.

15. **Adjournment**

Motion: To adjourn

Time: 7:08 p.m.

Motion By: Council Member Lee

Seconded By: Council Member Moyer

Motion Discussion: None

Ayes: (5): Vice Mayor Snead, Council Member Lee, Council Member Moyer,
Council Member Newbill and Council Member Stockton

Approved (5 to 0)

Action: Meeting was adjourned

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk



**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES**

**May 9, 2022
7:00 p.m.**

The following members
Of Council were present:

Mayor Steven C. Angle
Vice Mayor Jon W. Snead
Council Member A. Ralph Casey
Council Member J. Tyler Lee
Council Member Robert L. Moyer
Council Member Mark H. Newbill
Council Member Billie W. Stockton

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert J. Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Mark Moore, Assistant Town Manager
Kevin Adkins, Water Treatment Plant Superintendent
Tim Burton, Wastewater Treatment Plant Superintendent
Vincent Copenhaver, Finance Specialist, CPA
Amy D. Gordon, Assistant Finance Director
Mark Lovern, Interim Chief of Police
Daniel Pinard, Cultural Economic Development Director
Dennis "Moe" Potter, Wastewater Treatment Plant
Brian Schofield, Public Works Superintendent

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor Steven C. Angle presiding.

1. Roll Call

The Town Clerk called each member of the Rocky Mount Town Council by name to account that each one was present.

2. Pledge of Allegiance

Mayor Angle led in saying the Pledge of Allegiance.

3. Approval of Agenda

Prior to the meeting, Council received the agenda for review and consideration of approval.

Motion: To approve the agenda as presented

Motion By: Council Member Newbill

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0)

4. Special Items

4.1 Special Recognition to Ms. Shannika W. Hubbard for Lifesaving Intervention - Mr. C.J. Police

Mayor Angle, Council, as well as the audience gave accolades to Ms. Shannika W. Hubbard for the role Ms. Hubbard played in saving the life of Mr. C.J. Police while having a medical emergency in Food Lion on December 21, 2021.

4.2 Special Recognition to Ms. Katie King for Lifesaving Intervention – Mr. C.J. Police
Mayor Angle, Council, as well as the audience gave accolades to Ms. Katie King for the role Ms. King played in saving the life of Mr. C.J. Police while having a medical emergency in Food Lion on December 21, 2021.

4.3 Introduction of Mr. Miles Henne – Eagle Scout – Celeste Park
Assistant Town Manager Moore introduced Mr. Henne to Council and shared Mr. Henne's contributions as an Eagle Boy Scout, to Celeste Park.

5. Public Hearing

None at this time

6. Approval of Draft Minutes

- February 14, 2022- Regular Meeting Minutes

Motion: To approve draft minutes as presented

Motion By: Council Member Stockton

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0)

7. Approval of Consent Agenda

This month's consent agenda consists of the following items:

7.1 Miscellaneous Action

7.2 Miscellaneous Resolutions/Proclamations

Planning Commission Reappointments

7.3 Departmental Monthly Reports

- Community Development Department
- Finance Department
- Fire Department
- Police Department
- Public Works Department
- Wastewater Department
- Water Department

Motion: To approve consent agenda

Motion By: Council Member Moyer

Seconded: Council Member Newbill

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

8. Hearing of Citizens

None at this time

9. Old Business

9.1. Appropriation Resolution for Fiscal Year 2023 Proposed Budget

Council was presented a draft budget and the draft budget was reviewed during two work sessions on April 12th and April 14th. The proposed budget was advertised for public input and a public hearing was held on May 2nd. There was no public input received at the public hearing.

MEMBERS	ATTENDANCE	VOTE
J. Tyler Lee	Present	Yes
Robert L. Moyer	Present	Yes
Mark H. Newbill	Present	Yes
Jon W. Snead	Present	Yes
Billie W. Stockton	Present	Yes
A. Ralph Casey	Present	Yes
Mayor, Steven C. Angle	Present	Yes

Ayes: 7

Nays: 0

Action: The Budget for FY2023, including Mayor Angle voting, was approved on a vote of 7 to 0 in favor of The Budget.

9.2. Resolution for Fiscal Year 2023 Budget Tax Rates and Fees

There were no proposed changes in the tax rates and fees for the upcoming fiscal year.

MEMBERS	ATTENDANCE	VOTE
J. Tyler Lee	Present	Yes
Robert L. Moyer	Present	Yes
Mark H. Newbill	Present	Yes
Jon W. Snead	Present	Yes
Billie W. Stockton	Present	Yes
A. Ralph Casey	Present	Yes
Mayor, Steven C. Angle	Present	Yes

Ayes: 7

Nays: 0

Action: The Tax Rates and Fees for FY2023, including Mayor Angle voting, was passed on a vote of 7 to 0 in favor of the Tax Rates and Fees.

10. New Business

10.1 Appointment of Elected and Non-Elected Representatives to Roanoke Valley-Alleghany Regional Commission (RVARC)

Both Town Manager Wood and Council Member Newbill wished to continue serving as representatives of the Town of Rocky Mount as a non-elected member and an elected member, in that respective order.

Motion: To approve the appointments of Town Manager Wood as the non-elected member representative and Council Member Newbill as the elected member representative for the Town of Rocky Mount to the Roanoke Valley-Alleghany Regional Commission (RVARC).

Motion By: Council Member Lee

Seconded: Vice Mayor Snead

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

10.2 Review and Consideration for Waiver of Fees for New Habitat Home to be Built on Bland Street

Town Manager Wood presented to Council, Habitat For Humanity submitting a request for the connection fees for water and sewer as well as the deposit to turn the water on be waived.

Motion: To approve the waiver of the connection fees for water and sewer as well as the deposit to turn the water on for the new Habitat home.

Motion By: Council Member Newbill

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

11. Committee Reports

11.1 Streets, Sidewalks & Streetlights Committee Meeting April 26, 2022

A Streets, Sidewalks and Streetlights committee was held on April 26, 2022 in which all of the neighboring businesses to the Rocky Mount Dollar Tree, located on Old Franklin Turnpike, were sent letters inviting them to the committee meeting regarding a no left turn sign being erected exiting the Dollar Tree parking lot. No businesses that letters were sent out to, were in attendance. The Chairman of the committee, Council Member Stockton, shared with Council that the recommendation of the committee was to erect signage stating no left turn from the Dollar Tree parking lot. However, Council Member Stockton also shared that a few citizens had phoned earlier that day to express to Council Member Stockton the idea of a sign saying no left turn from 3:00 p.m. to 6:00 p.m.

After some discussion, a motion was made and a second to erect signage for no left turns with no mention of times.

Motion: To implement the recommendation of the Streets, Sidewalks and Streetlights committee for signage to be installed stating no left turns exiting the Dollar Tree parking lot.

Motion By: Council Member Moyer

Seconded: Council Member Newbill

Motion Discussion: None

Ayes: (5): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Nays: (1): Council Member Moyer

Approved (5 – 1) to implement the recommendation

12. Referrals to Planning

None at this time

13. Other Matters, Concerns and Rise 'N Shine Appearances

Town Manager, Robert J. Wood was on Rise 'N Shine today.

Cultural Economic Development Director Pinard gave a monthly update to members of Council regarding events happening in the Town. Brochures, recently printed, were placed on the Diaz prior to the meeting. The brochures will be on display in area welcome centers and will be placed into the hands of town merchants as a tool to enable visitors to navigate the town while visiting. The Town was recently awarded the Marketing Leverage Program Grant thru the Virginia Tourism Corporation that helped cover the cost of the brochures. Also, the video that was made during the fall of last year, will be playing in three Virginia welcome centers for six months to help make visitors more aware of the Town and what the Town offers. The same grant also targeted social media marketing online and on Instagram.

The Band Room plans to open in Rocky Mount across from the Carilion Franklin Memorial Hospital. The Band Room would be a music store in addition to also providing patrons the opportunity for music lessons.

Anastasia's located on Franklin Street in downtown Rocky Mount, will be a speakeasy themed bar that will serve a small menu of exquisite cuisine that will be dine-in only.

14. Closed Meeting and Action

Mayor Angle read aloud the section.

Enter Closed Meeting

Motion: To go into closed session under the Virginia Code Section cited below.

Time: 7:25 p.m.

Virginia Code Section:

Section 2.2-3711(A).3 Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Motion By: Council Member Moyer

Second: Council Member Lee

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

Action: To go into a closed meeting

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, February 14, 2022, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law.

Now, therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

15. **Adjournment**

Motion: To adjourn

Time: 8:20 p.m.

Motion By: Vice Mayor Snead

Seconded By: Council Member Lee

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee,
Council Member Moyer, Council Member Newbill and Council Member
Stockton

Approved (6 to 0)

Action: Meeting was adjourned

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

Community Development & Planning May 2022 Monthly Report

ARTS & CULTURE		TOTAL: 0					
AC FILE NUMBER	BUSINESS NAME	OWNER/OFFICER NAMES	GENERAL LOCATION	TAX MAP NUMBER	MAILING ADDRESS	CITY STATE ZIP	NOTES
BANNER PERMITS		TOTAL: 0					
Permit #	Applicant Name	Applicant Contact Info	Wording of Banner	Banner Location	Display Dates	Date Approved	
SITE/PLAT FILES		TOTAL: 2					
File Number	Property Owner	Action	TMPN	Date	Notes	Location	
SP22-004	Franklin County Sheriffs Office	Minor site plan	2070070800	5/10/2022	minor site plan review for concrete pad and 12x20 utility building for jail use	East Court St	
SP22-005	First National Bank of Rocky Mount	Site Plan Review	2070105400	4/14/2022	Remote ATM Installation	Franklin St	
SIGN PERMITS		TOTAL: 2					
Permit #	Applicant Name	Sign Location/TMPN	Zoning	Square Footage	Wording	Date Approved	Notes
S22-008	Hamlar Curtis Funeral Home Inc	2070020700	CBD	21	Hamlar-Curtis Funeral Home & Crematory Enter/Exit	5/16/2022	
S22-009	Shoe Show	2020004300	GB		Shoe Show	5/19/2022	
ZONING COMPLIANCE PERMITS		TOTAL: 4					
Permit #	Applicant Name	Property Owner	Property Address/TMPN	Zoning	Proposed Use	Type of Improvement	Date Approved
ZC22-041	Consolidated Construction Services	Gregory Walker	2040049600	RB	Residential	Interior repairs to home due to fire damage(insulation, drywall, interior trim and cabinets, new flooring)	5/2/2022
ZC22-042	Greene Environmental	Heather Haynes	2100009600	R1	Residential	Removal of leaking heating oil UST	5/10/2022
ZC22-043	Amanda Biggs/ Shively Electric	Janet Bolling	2100039800	R1	Residential	Replace service cable and breakers	5/11/2022
ZC22-044	Stephanie Roberts (Lake Thyme Eatery)	Living Proof Beer Co	2070058900	CBD	Commercial	Food Truck	5/25/2022
ZONING PERMITS		TOTAL: 7					
Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	Current Zoning	Date Approved	NOTES

ZP22-013	Ayla Holthaus (General Dynamics)	1245 Summit Drive	2010010600	Residential	R1	4/22/2022	Installing a backup diesel generator on a new 4x5 concrete pad. Installation of automatic transfer switch
ZP22-014	Deana J Valade	362 Pell Ave	2040056900	Residential	R1	5/2/2022	New deck on side of existing above ground pool behind home, existing pool
ZP22-015	Ronnie Toney	335 Perdue Lane	2030003100	Residential	R2	5/3/2022	Add on existing deck and porch
ZP22-016	Franklin County Sheriffs Office	70 East Court	2070070800	Commercial	CBD	5/10/2022	Installing a concrete pad to house a new 12x20 storage shed which will have electricity and heating & air
ZP22-017	Greg Davis	Lot 29 (Landmark)	2010102900	Residential	R1	5/11/2022	New home construction
ZP22-018	Joshua Hargrave	First National Bank	2070105400	Commercial	CBD	5/12/2022	Install new ATM in parking lot
ZP22-019	Rolan McQuain	310 Orchard Ave	2100033300	Residential	R1	5/13/2022	A frame carport
ZONING LETTER		TOTAL: 0					
Permit #	Applicant Name	Building Lot Address	TMPN	Proposed Use	Current Zoning	Letter Date	
MOBILE FOOD UNIT PERMITS		TOTAL: 0					
Permit #	Applicant Name	Locations	Approval Date				
Public Facilities Disturbance Application		Total: 0					
Permit #	Applicant Name	Location	Reason for Disturbance	Expected Dates			

Rocky Mount (Town Of), VA

YEAR-TO-DATE BUDGET REPORT FOR THE ELEVEN MONTHS ENDED MAY 31, 2022

FOR 2022 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND							
10090000 USE OF SURPLUS							
10090000 42562 APPROPRIATED FUND B	0	-27,671	.00	.00	.00	-27,671.00	.0%
TOTAL USE OF SURPLUS	0	-27,671	.00	.00	.00	-27,671.00	.0%
11011000 GENERAL PROPERTY TAXES							
11011000 41101 REAL PROPERTY - CUR	-700,162	-700,162	-609,514.18	-6,523.16	.00	-90,647.82	87.1%
11011000 41102 REAL PROPERTY - DEL	-6,000	-6,000	-43,938.06	-917.01	.00	37,938.06	732.3%
11011000 41103 PUBLIC SERVICE - CU	-28,000	-28,000	.00	.00	.00	-28,000.00	.0%
11011000 41105 PERSONAL PROPERTY -	-285,075	-285,075	-461,727.15	-3,129.56	.00	176,652.15	162.0%
11011000 41106 PERSONAL PROPERTY -	-10,000	-10,000	-26,875.93	-26.05	.00	16,875.93	268.8%
11011000 41107 MACHINERY & TOOLS -	-165,487	-165,487	-15,382.21	.00	.00	-150,104.79	9.3%
11011000 41110 PENALTIES ON TAXES	-4,481	-4,481	-11,562.52	-965.41	.00	7,081.52	258.0%
11011000 41111 INTEREST ON DELINQ	-1,385	-1,385	-8,968.57	-460.12	.00	7,583.57	647.6%
TOTAL GENERAL PROPERTY TAXES	-1,200,590	-1,200,590	-1,177,968.62	-12,021.31	.00	-22,621.38	98.1%
11012000 OTHER LOCAL TAXES							
11012000 41201 LOCAL SALES & USE T	-235,267	-235,267	-251,896.43	-25,516.05	.00	16,629.43	107.1%
11012000 41202 MEALS TAX	-1,525,061	-1,525,061	-1,697,171.81	-143,976.22	.00	172,110.81	111.3%
11012000 41203 PENALTY-DEL MEALS T	-65	-65	-202.24	.00	.00	137.24	311.1%
11012000 41204 INTEREST-DEL MEALS	-10	-10	.00	.00	.00	-10.00	.0%
11012000 41205 TRANSIENT OCCUPANCY	-120,949	-120,949	-206,301.25	-22,968.99	.00	85,352.25	170.6%
11012000 41207 INTEREST-DEL LODGIN	0	0	-25.00	.00	.00	25.00	100.0%
11012000 41208 CIGARETTE TAX	-76,875	-76,875	-78,570.00	-10,185.00	.00	1,695.00	102.2%
11012000 41209 BANK STOCK TAX	-444,000	-444,000	-260,039.00	-260,039.00	.00	-183,961.00	58.6%
11012000 41210 CONSUMER UTILITY TA	-358,041	-358,041	-293,312.65	-24,304.89	.00	-64,728.35	81.9%
11012000 41212 TRANSIENT OCCUP TAX	-60,474	-60,474	.00	.00	.00	-60,474.00	.0%
TOTAL OTHER LOCAL TAXES	-2,820,742	-2,820,742	-2,787,518.38	-486,990.15	.00	-33,223.62	98.8%
11012500 BUSINESS LICENSE TAXES							
11012500 41301 BPOL-RETAIL	-306,000	-306,000	-400,814.58	-213,082.47	.00	94,814.58	131.0%

YEAR-TO-DATE BUDGET REPORT FOR THE ELEVEN MONTHS ENDED MAY 31, 2022

FOR 2022 11

			ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11012500	41302	BPOL-PROFESSIONAL	-100,000	-100,000	-178,808.41	-50,172.97	.00	78,808.41	178.8%
11012500	41303	BPOL-REPAIRS/PERS S	-108,000	-108,000	-103,216.41	-36,352.23	.00	-4,783.59	95.6%
11012500	41304	BPOL-CONTRACTOR	-20,000	-20,000	-37,283.34	-11,645.54	.00	17,283.34	186.4%
11012500	41305	BPOL-UTILITY	-10,070	-10,070	-4,804.33	-3,239.25	.00	-5,265.67	47.7%
11012500	41306	BPOL-AMUSEMENT TAX	-200	-200	-500.00	.00	.00	300.00	250.0%
11012500	41307	BPOL-MISCELLANEOUS	-4,090	-4,090	-8,694.07	-2,679.95	.00	4,604.07	212.6%
11012500	41308	BPOL-ALCOHOLIC BEVE	-825	-825	-650.00	-550.00	.00	-175.00	78.8%
11012500	41309	BPOL-PENALTIES & I	-2,400	-2,400	-5,213.28	-281.91	.00	2,813.28	217.2%
TOTAL BUSINESS LICENSE TAXES			-551,585	-551,585	-739,984.42	-318,004.32	.00	188,399.42	134.2%
11013000 PERMITS, PRIVELEGE FEES									
11013000	42111	PLANNING & ZONING F	-10,000	-10,000	-13,035.00	-690.00	.00	3,035.00	130.4%
11013000	42112	FARMERS MARKET FEES	-11,430	-11,430	-6,111.66	-705.00	.00	-5,318.34	53.5%
11013000	42113	FARMERS MKT EBT'S D	0	0	-9,721.27	.00	.00	-.73	100.0%
11013000	42114	WELCOME CENTER FEES	-1,700	-1,700	-4,463.00	-580.00	.00	2,763.00	262.5%
11013000	42116	RETURN CHECK FEES	-200	-200	-416.40	-20.00	.00	216.40	208.2%
11013000	42117	CREDIT CARD FEES	-1,500	-1,500	-5,155.27	-625.27	.00	3,655.27	343.7%
TOTAL PERMITS, PRIVELEGE FEES			-24,830	-34,552	-38,902.60	-2,620.27	.00	4,350.60	112.6%
11014000 FINES & FORFEITURES									
11014000	42211	COURT FINEES	-14,673	-14,673	-13,900.19	-4,436.76	.00	-772.81	94.7%
11014000	42212	PARKING FINES	-100	-100	-235.00	.00	.00	135.00	235.0%
11014000	42213	GARBAGE VIOLATION F	-70	-70	.00	.00	.00	-70.00	.0%
TOTAL FINES & FORFEITURES			-14,843	-14,843	-14,135.19	-4,436.76	.00	-707.81	95.2%
11015000 PROCEEDS FROM USE OF ASSETS									
11015000	42311	INTEREST ON MONEY/I	-65,840	-65,840	-30,617.23	.00	.00	-35,222.77	46.5%
11015000	42312	RENTAL OF GENERAL P	-450	-450	-450.00	.00	.00	.00	100.0%
11015000	42314	MORTGAGE PAYMENTS	0	0	-1,600.00	-400.00	.00	1,600.00	100.0%
11015000	42317	SALE OF MATERIALS	0	0	-50.00	.00	.00	50.00	100.0%
11015000	42318	SALE OF PROPERTY	0	0	-10,000.00	-3,700.00	.00	10,000.00	100.0%
TOTAL PROCEEDS FROM USE OF ASSETS			-66,290	-66,290	-42,717.23	-4,100.00	.00	-23,572.77	64.4%

Rocky Mount (Town Of), VA

YEAR-TO-DATE BUDGET REPORT FOR THE ELEVEN MONTHS ENDED MAY 31, 2022

FOR 2022 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11016000 CHARGES FOR SERVICES							
11016000 42411 WASTE COLLECTION CH	-122,905	-122,905	-156,445.77	-20,116.72	.00	33,540.77	127.3%
11016000 42413 TRUCK RENTAL FEES	-700	-700	-923.50	-180.00	.00	223.50	131.9%
11016000 42415 WEED CONTROL CHARGE	-520	-520	-346.22	.00	.00	-173.78	66.6%
11016000 42418 PASSPORT SERVICE FE	-14,500	-14,500	-11,942.00	-1,455.00	.00	-2,558.00	82.4%
11016000 42419 SECURITY SERVICES	-7,070	-7,070	-9,992.50	.00	.00	2,922.50	141.3%
11016000 42420 POLICE REPORTS	-1,200	-1,200	-1,199.00	-399.00	.00	-1.00	99.9%
11016000 42421 FINGERPRINT SERVICE	-50	-50	-185.00	-50.00	.00	135.00	370.0%
11016000 42422 CIT/PAC ROOM STAFFI	-20,000	-20,000	-37,463.74	.00	.00	17,463.74	187.3%
11016000 42425 ADMIN CHARGES - SER	-50	-50	-350.00	.00	.00	300.00	700.0%
11016000 42426 MISCELLANEOUS SERVI	0	0	-621.90	.00	.00	621.90	100.0%
TOTAL CHARGES FOR SERVICES	-166,995	-166,995	-219,469.63	-22,200.72	.00	52,474.63	131.4%
11018000 MISCELLANEOUS GENERAL							
11018000 42511 RECOVERIES	0	0	-211,549.54	-24,978.76	.00	211,549.54	100.0%
11018000 42512 MISCELLANEOUS	0	0	-147.75	.00	.00	147.75	100.0%
11018000 42515 DONATIONS	0	0	-1,005.00	.00	.00	1,005.00	100.0%
11018000 42520 DONATIONS-COMM POLI	0	0	-530.00	.00	.00	530.00	100.0%
11018000 43522 SEIZED FUNDS REV	0	0	-885.02	.00	.00	885.02	100.0%
TOTAL MISCELLANEOUS GENERAL	0	0	-214,117.31	-24,978.76	.00	214,117.31	100.0%
18522000 COMMONWEALTH-NONCATEGORICAL							
18522000 43211 PPTRA FROM STATE	-53,861	-53,861	-53,860.60	.00	.00	-.40	100.0%
18522000 43212 COMMUNICATIONS TAX	-167,639	-167,639	-116,358.62	.00	.00	-51,280.38	69.4%
18522000 43213 LITTER TAX	-2,485	-2,485	-3,519.00	.00	.00	1,034.00	141.6%
18522000 43214 ROLLING STOCK TAX	-3,340	-3,340	-3,164.02	.00	.00	-175.98	94.7%
18522000 43215 RENTAL TAX	-4,935	-4,935	-14,704.63	.00	.00	9,769.63	298.0%
18522000 43216 OTHER NON-CATEGORIC	0	0	-124.07	.00	.00	124.07	100.0%
TOTAL COMMONWEALTH-NONCATEGORICAL	-232,260	-232,260	-191,730.94	.00	.00	-40,529.06	82.6%
18524000 COMMONWEALTH-CATEGORICAL							
18524000 43112 OTHER AID-SCHOOL RE	-30,229	-72,558	-42,329.00	.00	.00	-30,229.00	58.3%

Rocky Mount (Town Of), VA

YEAR-TO-DATE BUDGET REPORT FOR THE ELEVEN MONTHS ENDED MAY 31, 2022

FOR 2022 11

			ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
18524000	43311	FIRE PROGRAMS-STATE	-18,471	-18,471	.00	.00	.00	-18,471.00	.0%
18524000	43312	STREET MAINTENANCE-	-1,482,786	-1,482,786	-1,131,105.03	.00	.00	-351,680.97	76.3%
18524000	43313	LAW ENFORCEMENT AID	-147,516	-147,516	-90,474.00	.00	.00	-57,042.00	61.3%
18524000	43315	OTHER POLICE CAT AI	0	-36,130	-11,229.75	.00	.00	-24,899.75	31.1%
18524000	43317	DEPT CONSERVATION &	0	0	-100,000.00	.00	.00	100,000.00	100.0%
18524000	43318	VDOT GRANT	0	0	-282,784.52	.00	.00	282,784.52	100.0%
18524000	43323	VA OUTDOORS FOUNDAT	-100,000	-100,000	.00	.00	.00	-100,000.00	.0%
18524000	43325	VA DEPT EMERGENCY M	0	0	-136,405.85	.00	.00	136,405.85	100.0%
TOTAL COMMONWEALTH-CATEGORICAL			-1,779,002	-1,857,461	-1,794,328.15	.00	.00	-63,132.35	96.6%
18535000 LOCAL GOVERNMENT AID									
18535000	43111	VOLUNTEER FIRE DEPT	-30,000	-30,000	-104,290.28	.00	.00	74,290.28	347.6%
18535000	43112	OTH AID-SCHOOL RESO	-29,632	-29,632	-29,632.00	.00	.00	.00	100.0%
18535000	43114	COUNTY EXP REIMB FO	-50,000	-50,000	.00	.00	.00	-50,000.00	.0%
TOTAL LOCAL GOVERNMENT AID			-109,632	-109,632	-133,922.28	.00	.00	24,290.28	122.2%
TOTAL GENERAL FUND			-6,966,769	-7,082,621	-7,354,794.75	-875,352.29	.00	272,174.25	103.8%
TOTAL REVENUES			-6,966,769	-7,082,621	-7,354,794.75	-875,352.29	.00	272,174.25	
20 WATER & SEWER FUND									
20069000 NON-DEPARTL UTILITY OPERATING									
20069000	42614	TRANSFER FM UTIL CA	0	0	-5,017,667.00	.00	.00	5,017,667.00	100.0%
TOTAL NON-DEPARTL UTILITY OPERATI			0	0	-5,017,667.00	.00	.00	5,017,667.00	100.0%
20090000 APPROPRIATED FUND BAL REVENUE									
20090000	42562	APPROPRIATED FUND B	-833,000	-833,000	.00	.00	.00	-833,000.00	.0%
TOTAL APPROPRIATED FUND BAL REVEN			-833,000	-833,000	.00	.00	.00	-833,000.00	.0%
25020000 WATER CHARGES									
25020000	42313	PROPERTY RENT (CELL	-120,938	-120,938	-110,010.01	-7,927.26	.00	-10,927.99	91.0%

YEAR-TO-DATE BUDGET REPORT
 FOR THE ELEVEN MONTHS ENDED MAY 31, 2022

FOR 2022 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
25020000 45101 WATER SALES	-1,442,104	-1,442,104	-1,251,962.12	-125,612.27	.00	-190,141.88	86.8%
25020000 45102 WATER CONNECTIONS	-11,010	-11,010	-31,185.87	-1,000.00	.00	20,175.87	283.3%
25020000 45103 RECONNECT FEES	-7,000	-7,000	-7,232.00	-1,775.00	.00	232.00	103.3%
25020000 45104 PENALTIES	-10,000	-10,000	-23,747.02	-2,473.06	.00	13,747.02	237.5%
25020000 45106 BULK WATER PURCHASE	-1,000	-1,000	-8,646.84	-444.15	.00	7,646.84	864.7%
TOTAL WATER CHARGES	-1,592,052	-1,592,052	-1,432,783.86	-139,231.74	.00	-159,268.14	90.0%
25530000 SEWER CHARGES							
25530000 45201 SEWER COLLECTION CH	-791,215	-791,215	-769,058.86	-77,211.26	.00	-22,156.14	97.2%
25530000 45202 SEWER CONNECTIONS	-12,000	-12,000	-16,755.00	-1,000.00	.00	4,755.00	139.6%
TOTAL SEWER CHARGES	-803,215	-803,215	-785,813.86	-78,211.26	.00	-17,401.14	97.8%
25850000 MISCELLANEOUS WATER & SEWER							
25850000 43511 VML SAFETY GRANT	0	-4,000	-4,000.00	.00	.00	.00	100.0%
TOTAL MISCELLANEOUS WATER & SEWER	0	-4,000	-4,000.00	.00	.00	.00	100.0%
TOTAL WATER & SEWER FUND	-3,228,267	-3,232,267	-7,240,264.72	-217,443.00	.00	4,007,997.72	224.0%
TOTAL REVENUES	-3,228,267	-3,232,267	-7,240,264.72	-217,443.00	.00	4,007,997.72	
GRAND TOTAL	-10,195,036	-10,314,888	-14,595,059.47	-1,092,795.29	.00	4,280,171.97	141.5%

** END OF REPORT - Generated by VINCENT COPENHAVER **

Rocky Mount (Town Of), VA

YEAR-TO-DATE BUDGET REPORT FOR THE ELEVEN MONTHS ENDED MAY 31, 2022

FOR 2022 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND							
10091020 NON-DEPARTL GENERAL FUND	1,201,542	1,171,465	735,998.60	3,472.00	.00	435,466.40	62.8%
11011010 MAYOR & TOWN COUNCIL	90,701	90,701	74,810.94	6,278.18	.00	15,890.06	82.5%
11012020 TOWN MANAGER	340,064	340,064	345,583.44	30,942.23	.00	-5,519.44	101.6%
11012040 TOWN ATTORNEY	44,314	44,314	46,928.39	.00	.00	-2,614.39	105.9%
11012130 FINANCE DEPARTMENT	566,920	566,920	582,042.61	37,979.85	.00	-15,122.61	102.7%
11013010 BOARD OF ELECTIONS	0	0	-125.00	.00	.00	125.00	100.0%
11081060 PASSPORT PROGRAM	2,375	2,375	1,255.69	26.48	.00	1,119.31	52.9%
12031010 POLICE DEPARTMENT	2,113,904	2,192,628	1,875,108.25	151,008.40	.00	317,519.25	85.5%
12032020 VOLUNTEER FIRE DEPT	158,130	158,130	175,832.41	26,677.55	.00	-17,702.41	111.2%
13041000 PUBLIC WORKS ADMINISTRATION	109,020	109,020	80,384.03	6,882.11	.00	28,635.97	73.7%
13041020 PUB WORKS NON-VDOT ELIGIBLE	0	0	610.32	.00	.00	-610.32	100.0%
13041040 STREET LIGHTS	116,118	116,118	85,671.71	8,691.48	.00	30,446.29	73.8%
13041070 TRAFFIC CONTROL & PARKING	108,355	108,355	67,083.88	32,439.36	.00	41,271.12	61.9%
13041080 STREETS	907,589	907,589	926,423.80	55,002.65	.00	-18,834.80	102.1%
13041090 SIDEWALKS, CURB, GUTTERING	35,688	35,688	44,760.22	4,130.74	.00	-9,072.22	125.4%
13041200 ANGLE BRIDGE REPAIRS	0	0	165,541.73	.00	.00	-165,541.73	100.0%
13042020 STREET CLEANING	6,171	6,171	3,923.96	337.06	.00	2,247.04	63.6%
13042030 REFUSE COLLECTION	147,880	147,880	134,745.32	8,637.17	.00	13,134.68	91.1%
13042040 SNOW REMOVAL	29,991	29,991	27,359.77	.00	.00	2,631.23	91.2%
14043041 PARKS-MARY ELIZABETH	23,248	23,248	6,596.19	1,202.86	.00	16,651.81	28.4%
14043042 PARKS-MARY BETHUNE	5,266	5,266	4,636.45	1,277.05	.00	629.55	88.0%
14043043 PARKS-GILLEYS	3,765	3,765	21,742.12	883.44	.00	-17,977.12	577.5%
14043044 PARKS-CELESTE	101,024	101,024	67,661.52	1,030.89	.00	33,362.48	67.0%
14043045 PARKS-VETERANS MEMORIAL	3,553	3,553	3,267.35	153.44	.00	285.65	92.0%
14043046 PARKS-FIRST RESPONDERS MEM	3,403	3,403	3,151.34	363.70	.00	251.66	92.6%
14043047 BLACKWATER BOAT RAMPS	0	0	2,624.97	217.09	.00	-2,624.97	100.0%
14043080 PARKS & REC - PLAYGROUNDS	62,041	62,041	29,685.66	2,678.45	.00	32,355.34	47.8%
14543040 MUNICIPAL BUILDING	55,284	55,284	63,399.93	5,686.98	.00	-8,115.93	114.7%
14543050 EMERGENCY SERVICES BLDG	61,789	89,195	110,393.16	10,049.41	.00	-21,198.16	123.8%
14543060 PUBLIC WORKS BUILDING	41,140	41,140	69,725.57	8,018.96	.00	-28,585.57	169.5%
14543070 PARKS & REC - CEMETERY	17,331	17,331	9,031.63	2,079.12	.00	8,299.37	52.1%
16081010 PLANNING & ZONING	194,061	209,061	194,629.69	16,562.33	.00	14,431.31	93.1%
16081020 COMMUNITY & ECONOMIC DEV	331,811	361,888	373,911.79	23,691.28	.00	-12,023.79	103.3%
16081030 CITIZENS SQUARE	30,175	39,897	41,533.88	4,527.18	.00	-1,636.88	104.1%
16081040 DEPOT WELCOME CENTER	30,208	30,208	33,899.96	2,153.54	.00	-3,691.96	112.2%
16081300 ECONOMIC DEVELOPMENT AUTHORIT	3,915	3,915	2,572.55	.00	.00	1,342.45	65.7%
16081421 CARES ACT EXPENSES AND GRANTS	0	4,160	4,160.00	.00	.00	.00	100.0%
16085000 REMED BLIGHTED STRUCTURES	20,000	20,000	31.57	31.57	.00	19,968.43	.2%
TOTAL GENERAL FUND	6,966,776	7,101,788	6,416,595.40	453,112.55	.00	685,192.10	90.4%

20 WATER & SEWER FUND

YEAR-TO-DATE BUDGET REPORT FOR THE ELEVEN MONTHS ENDED MAY 31, 2022

FOR 2022 11

20	WATER & SEWER FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
20069000	NON-DEPARTL UTILITY OPERATING	1,228,485	1,228,485	399,348.25	.00	.00	829,136.75	32.5%
25050000	WATER SYSTEM OPERATIONS	225,994	225,994	210,290.05	29,015.52	.00	15,703.95	93.1%
25050100	METER READING	50,858	50,858	37,992.40	514.26	.00	12,865.60	74.7%
25050500	WATER TREATMENT PLANT	722,896	722,896	642,730.03	58,220.33	67.97	80,098.00	88.9%
25062000	UTILITY BILLING & ADMIN	254,285	254,285	235,350.91	15,213.10	.00	18,934.09	92.6%
25560000	WASTEWATER SYSTEM OPERATIONS	200,731	250,731	192,452.87	13,352.75	.00	58,278.13	76.8%
25560500	WASTEWATER TREATMENT PLANT	545,018	549,018	489,180.17	39,344.13	.00	59,837.83	89.1%
	TOTAL WATER & SEWER FUND	3,228,267	3,282,267	2,207,344.68	155,660.09	67.97	1,074,854.35	67.3%
	GRAND TOTAL	10,195,043	10,384,055	8,623,940.08	608,772.64	67.97	1,760,046.45	83.1%

** END OF REPORT - Generated by VINCENT COPENHAVER **

**Town of Rocky Mount
Investment Portfolio
At May 31, 2022**

Duncan-Williams, Inc.

Account Statement Dated April 1, 2022 - April 30, 2022

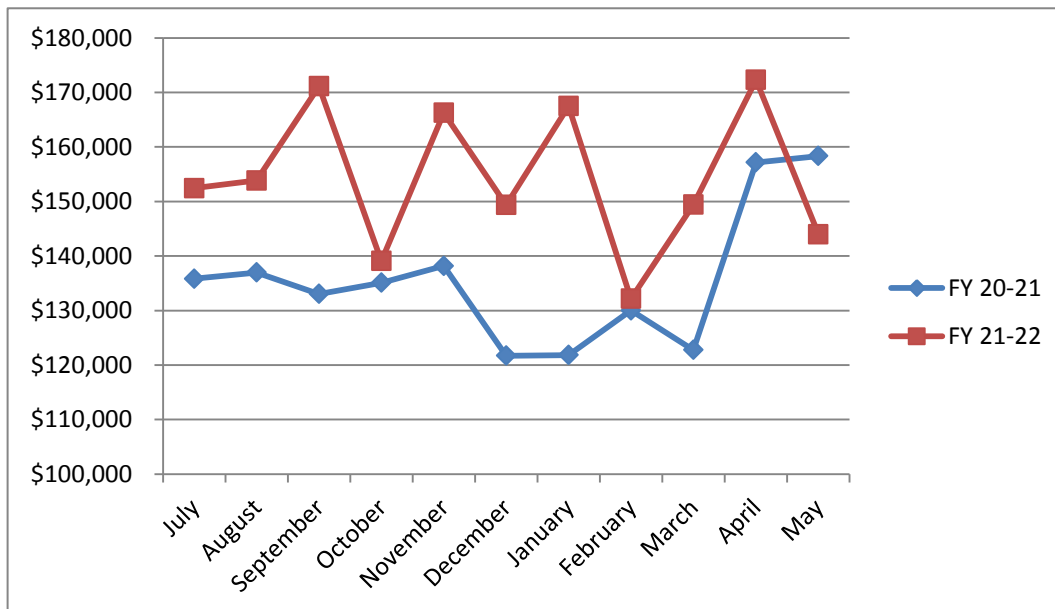
			Closing	Income	30-Day
Cash, Money Funds and Bank Deposits - 64% of Portfolio			Balance	This Year	Yield
Federated Hermes Govt Reserves Money Market			\$1,930,192.06	\$31.61	0.01%
Fixed Income - 36% of Portfolio			Market	Market	Estimated
Certificates of Deposit	Quantity	Market Price	Value	Estimated Annual Income	Estimated Yield
American Express Fed Svgs Bk	245,000.00	100.695	\$246,362.20	\$5,880.00	2.38%
Sallie Mae Bk Salt Lake City Ut	225,000.00	101.305	\$227,182.50	\$5,962.50	2.61%
State Bank India New York, NY	245,000.00	100.33	\$245,389.55	\$5,880.00	2.39%
Total Fixed Income	715,000.00		\$718,934.25	\$17,722.50	
Total Portfolio Holdings			\$2,649,126.31	\$17,754.11	

Local Government Investment Pool (LGIP)

<u>Month/Year</u>	<u>Month-End</u>	<u>Effective</u>
	<u>Balance</u>	<u>Yield</u>
December 2020	\$3,638,063.53	0.13%
January 2021	\$3,217,238.22	0.13%
February 2021	\$2,932,654.87	0.12%
March 2021	\$3,364,818.47	0.10%
April 2021	\$3,378,417.55	0.09%
May 2021	\$3,470,561.35	0.80%
June 2021	\$3,881,765.99	0.54%
July 2021	\$2,875,931.81	0.06%
August 2021	\$2,942,317.47	0.62%
September 2021	\$3,405,676.78	0.59%
October 2021	\$3,355,539.61	0.59%
November 2021	\$3,398,892.21	0.07%
December 2021	\$3,898,996.49	0.08%
January 2022	\$3,013,389.89	0.10%
February 2022	\$3,027,547.79	0.13%
March 2022	\$3,460,347.33	0.24%
April 2022	\$3,474,985.33	0.39%

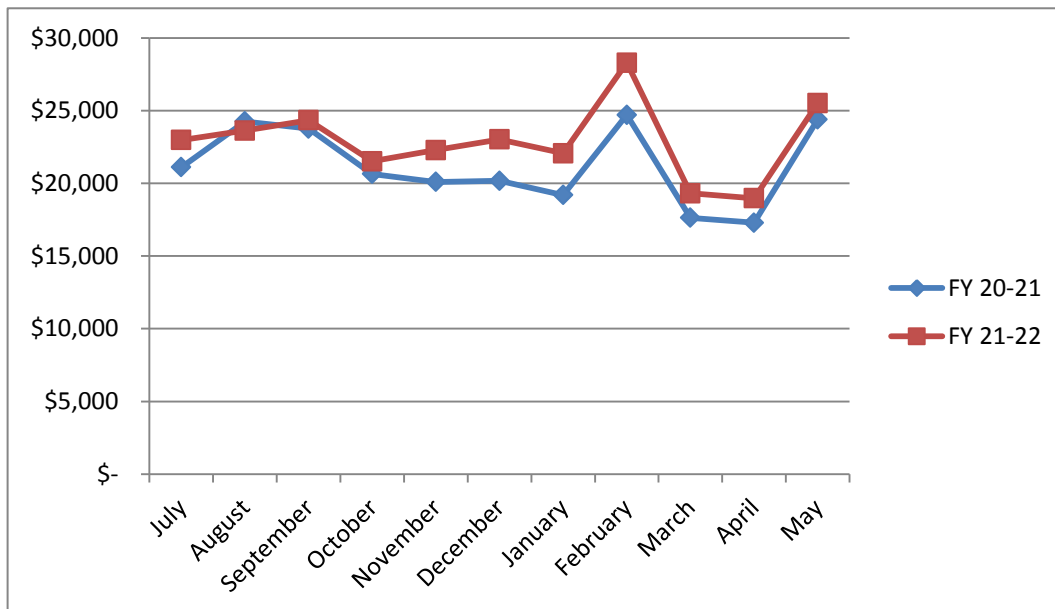
Town of Rocky Mount
Meals Tax Collections by Month

<u>Month</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>Change</u>	<u>% Change</u>
July	\$ 135,840	\$ 152,437	\$ 16,597	12.2%
August	\$ 136,975	\$ 153,837	\$ 16,862	12.3%
September	\$ 133,052	\$ 171,121	\$ 38,069	28.6%
October	\$ 135,097	\$ 139,085	\$ 3,988	3.0%
November	\$ 138,177	\$ 166,261	\$ 28,084	20.3%
December	\$ 121,697	\$ 149,361	\$ 27,664	22.7%
January	\$ 121,833	\$ 167,488	\$ 45,655	37.5%
February	\$ 130,016	\$ 132,152	\$ 2,136	1.6%
March	\$ 122,758	\$ 149,407	\$ 26,649	21.7%
April	\$ 157,165	\$ 172,290	\$ 15,125	9.6%
May	\$ 158,320	\$ 143,976	\$ (14,344)	-9.1%
Subtotal	<u>\$ 1,490,930</u>	<u>\$ 1,697,415</u>	<u>\$ 206,485</u>	13.8%
June	<u>\$ 176,690</u>			
Year Totals	<u><u>\$ 1,667,620</u></u>	<u><u>\$ 1,697,415</u></u>		



**Town of Rocky Mount
Local Sales Tax Collections by Month**

<u>Month</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>Change</u>	<u>% Change</u>
July	\$ 21,106	\$ 22,978	\$ 1,872	8.9%
August	\$ 24,250	\$ 23,621	\$ (629)	-2.6%
September	\$ 23,756	\$ 24,336	\$ 580	2.4%
October	\$ 20,642	\$ 21,514	\$ 872	4.2%
November	\$ 20,088	\$ 22,281	\$ 2,193	10.9%
December	\$ 20,173	\$ 23,016	\$ 2,843	14.1%
January	\$ 19,191	\$ 22,061	\$ 2,870	15.0%
February	\$ 24,702	\$ 28,289	\$ 3,587	14.5%
March	\$ 17,630	\$ 19,310	\$ 1,680	9.5%
April	\$ 17,285	\$ 18,974	\$ 1,689	9.8%
May	\$ 24,392	\$ 25,516	\$ 1,124	4.6%
Subtotal	<u>\$ 233,215</u>	<u>\$ 251,896</u>	<u>\$ 18,681</u>	8.0%
June	<u>\$ 23,044</u>			
Year Totals	<u><u>\$ 256,259</u></u>	<u><u>\$ 251,896</u></u>		



MONTHLY STAFF REPORT

DATE:	June 13, 2022
TO:	Rocky Mount Town Council
FROM:	Justin Woodrow
DEPARTMENT:	Fire Department
MONTH:	April

For the period of April 2022, the Rocky Mount Fire Department responded to a total of 40 calls of which 5 were inside the town limits and 35 were within Franklin County.

RMFD apparatus traveled a total of 541 miles carrying out duties pertaining to answering calls and support efforts of the department.

RMFD members logged 27 members performing training for a total of 141 hours of training.

Summary of Calls:

<u>Type of Call</u>	<u>Total</u>
<u>Structure Fire</u>	7
<u>Brush/Grass Fire</u>	6
<u>Vehicle Fire</u>	
<u>Utilities Fire</u>	
<u>MVA</u>	16
<u>Residential Fire Alarm</u>	
<u>Commercial Fire Alarm</u>	1
<u>Smoke Investigation</u>	4
<u>Odor Investigation</u>	
<u>Debris Removal</u>	2
<u>Hazmat/Spill</u>	2
<u>EMS Assist</u>	2
	40

Respectfully Submitted By,
Chief Justin Woodrow

MONTHLY STAFF REPORT

DATE:	June 13, 2022
TO:	Rocky Mount Town Council
FROM:	Interim Chief Mark W. Lovern
DEPARTMENT:	Police Department
MONTH:	May

Rocky Mount Police Department would like to congratulate Officer Taylor Negrin on graduating from Cardinal Criminal Justice Academy.

PLEASE SEE ATTACHED REPORT FOR MORE DETAILED INFORMATION ON MONTHLY CHARGES AND STATS.....

MWL/rfs

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: MAY 2022

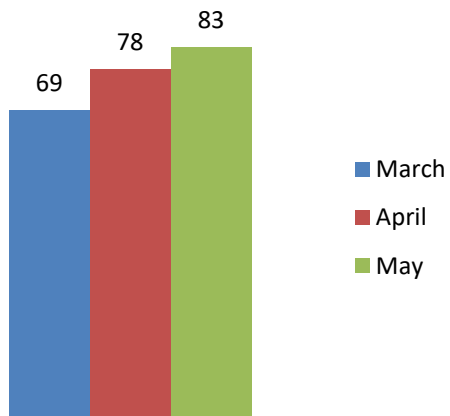
MARCH

APRIL

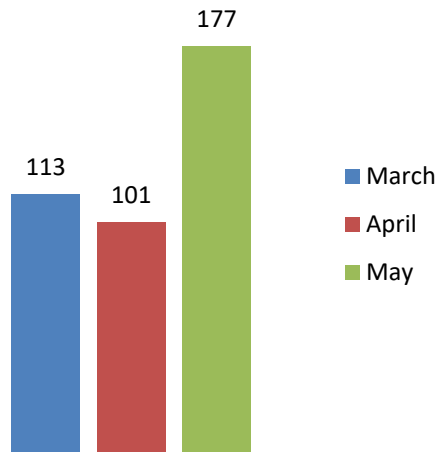
MAY

UNIFORM TRAFFIC SUMMONS ISSUED	69	78	83
TRAFFIC STOPS	113	101	177
SPEEDING TICKETS ISSUED	23	15	17
DUI	3	4	2
COLLISIONS INVESTIGATED (TREDS)	9	14	20
MOTORIST AIDES	53	39	51
CRIMINAL ARRESTS "MISDEMEANOR"	43	28	31
CRIMINAL ARRESTS "FELONY"	9	15	15
INCIDENTS ADDRESSED	3785	3070	3711
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	79	86	74
GRAND LARCENY WARRANTS	1	0	0
BREAKING & ENTERING REPORTS	0	0	1
BREAKING & ENTERING WARRANTS	0	0	1
BOLO'S (Be On Look Out)	20	14	10
FOLLOW-UP'S	31	22	14
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	2997	2297	2876
SCHOOL CHECKS	13	60	5
ALARM RESPONSES	38	45	20
OPEN DOORS, WINDOWS, ETC. UNSECURED	2	7	3
COURT HOURS:	22	14	16
TRAINING HOURS:	183	160	201
SPECIAL ASSIGNMENT HOURS:	38	40	45.5
HARVESTER HOURS WORKED:	21	6	12
ECO/TDO	7	4	8
ECO/TDO HOURS:	105	15	178.75
CIT - PAC HOURS:	-	-	98.50

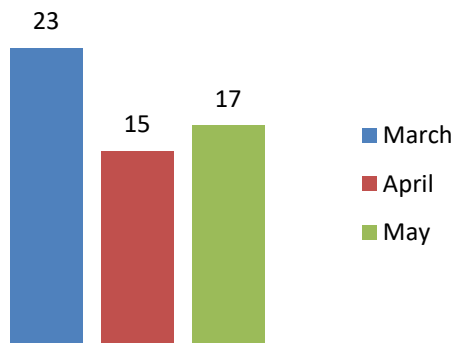
Uniform Traffic Summons Issued



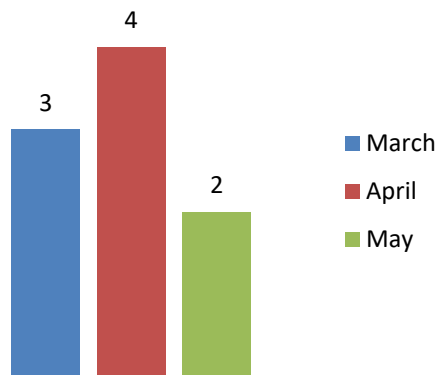
Traffic Stops



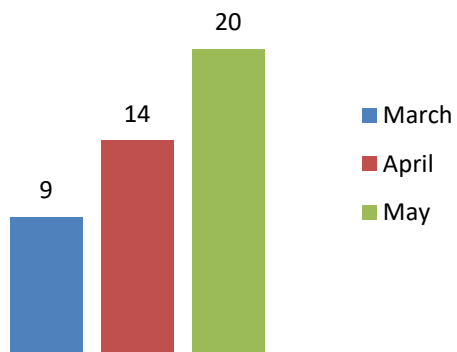
Speeding Tickets Issued



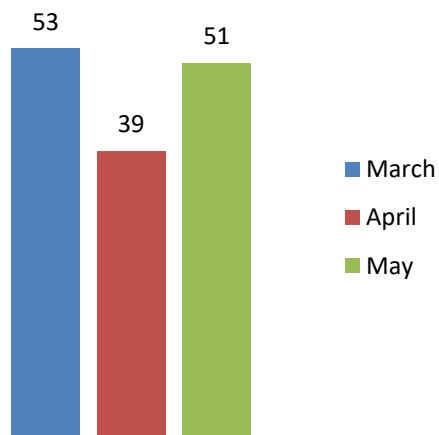
DUI



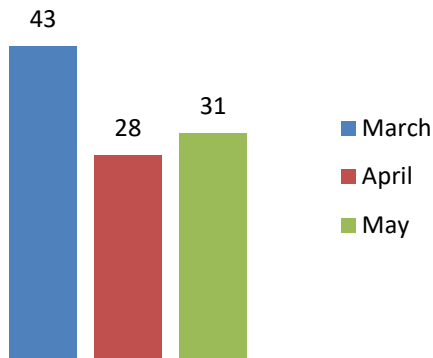
Collisions Investigated (TREDs)



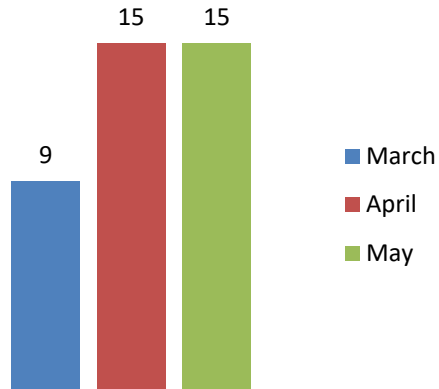
Motorist Aides



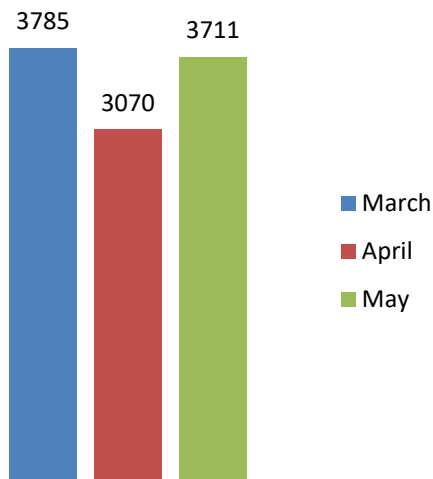
Criminal Arrests "Misdemeanor"



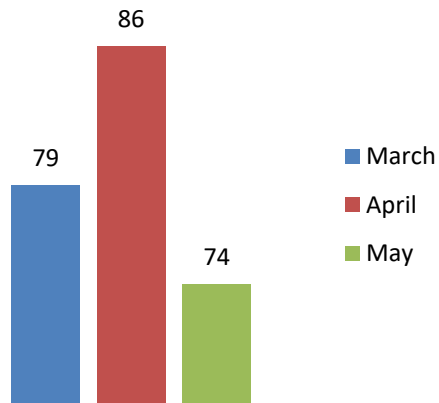
Criminal Arrests "Felony"



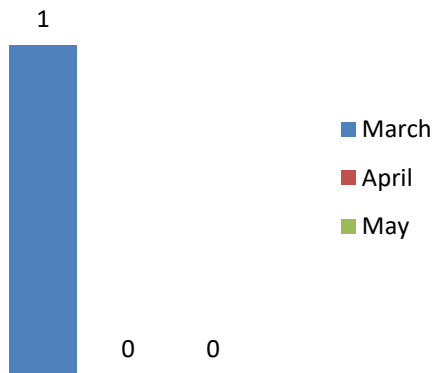
Incidents Addressed



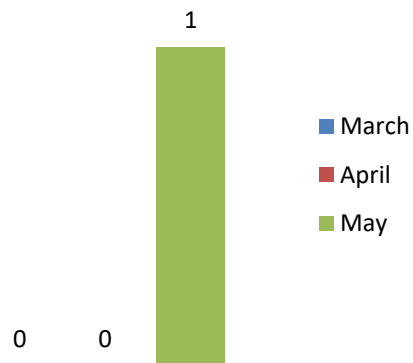
Incidents/Offenses Reportable "RMS"



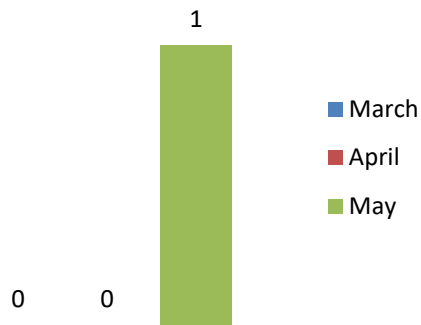
Grand Larceny Warrants



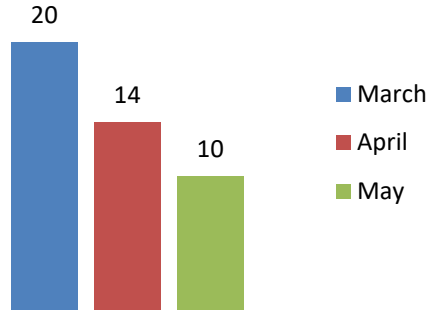
Breaking & Entering Reports



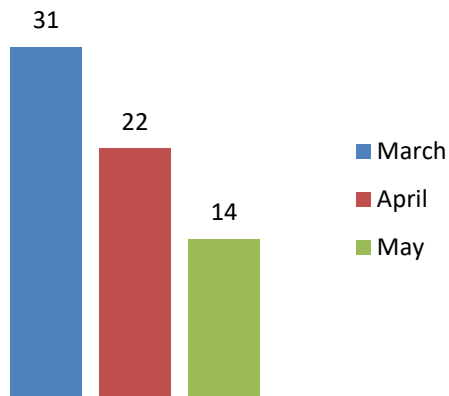
Breaking & Entering Warrants



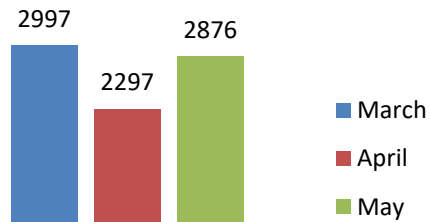
BOLO's (Be On Look Out)



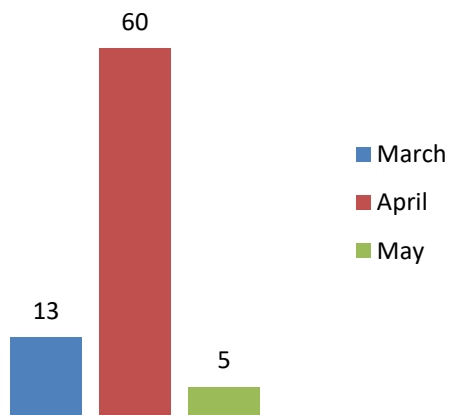
Follow-Ups



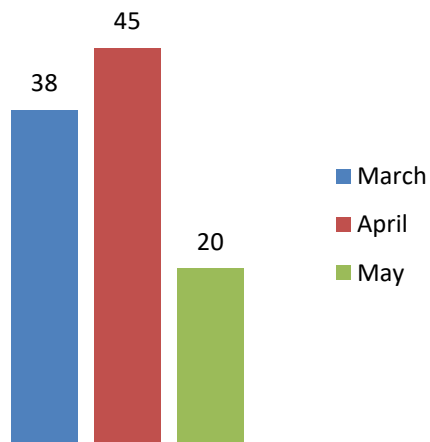
Businesses/Residences Checked "Foot Patrols"



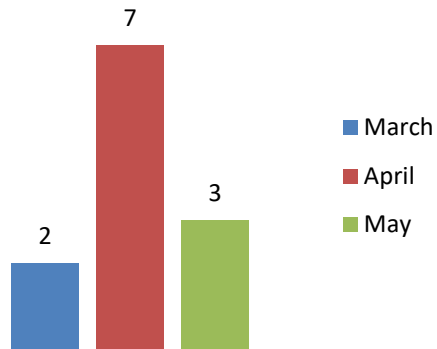
School Checks



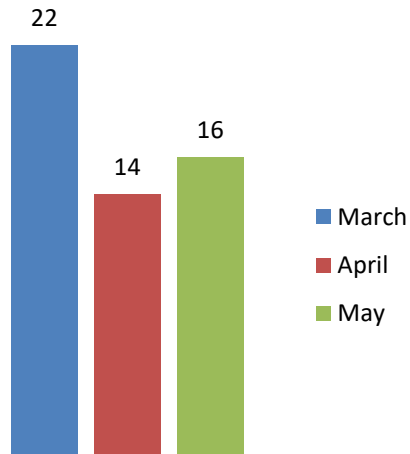
Alarm Responses



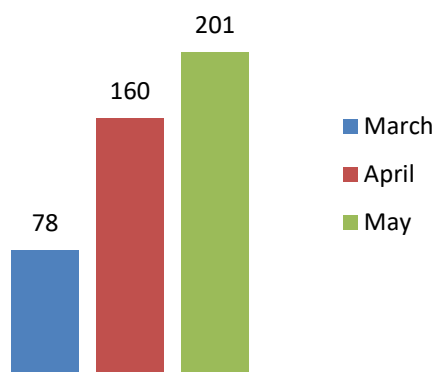
Open Doors, Windows, Etc. Unsecured



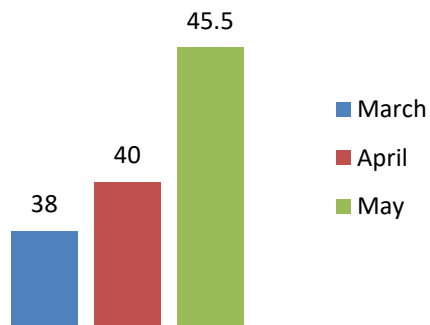
Court Hours



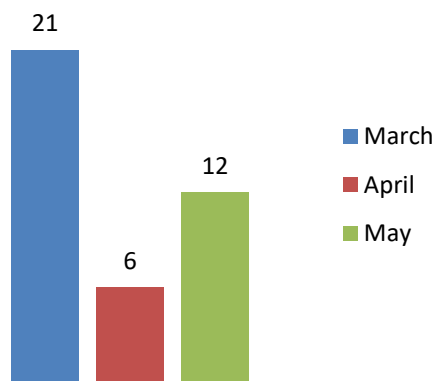
Training Hours



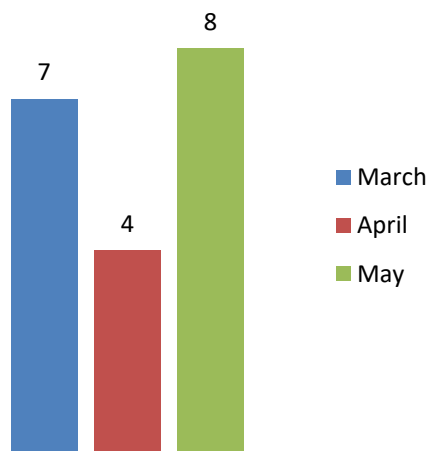
Special Assignment Hours



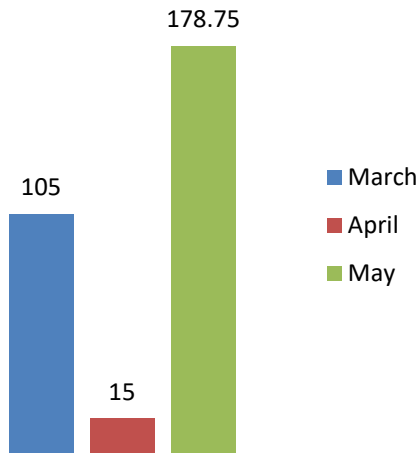
Harvester Hours Worked



ECO/TDO



ECO/TDO Hours



TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar was conducted throughout the Town of Rocky Mount for the month of April
- ◇ Reported streetlights out to Town Manager's office
- ◇ There were 20 reportable accidents with 20 of the accidents on our public streets

INVESTIGATIONS:

Follow Up Investigations: Follow up conducted on multiple cases
 Search Warrants: Multiple

- ❖ Assisted patrol with surveillance
- ❖ Maintenance of SRO Grant
- ❖ Maintenance of CESF Grant
- ❖ Follow-ups on multiple Internet Crimes Against Children cases
- ❖ Service made to illegal gaming locations in Town of Rocky Mount
- ❖ Attended graduation from Cardinal Criminal Justice Academy for Officer Taylor Negrin
- ❖ Assisted with FCHS graduation
- ❖ Attended local meetings between law enforcement and Social Services
- ❖ Conducted Taser Maintenance and Training
- ❖ Review and rewrite of Department police for accreditation
- ❖ Conducted evidence room management and reorganization
- ❖ Fire Marshal duties conducted with multiple investigations
- ❖ Court liaison duties conducted
- ❖ Assist patrol with heavy call volume and traffic enforcement
- ❖ Department Court Discovery and camera downloads
- ❖ Transported evidence to State Lab
- ❖ Active cases include: larceny, rape, identity theft, property damage, narcotics violations, child abuse, illegal gaming and homicide

**COMMUNITY RESOURCE OFFICER:
MEETINGS/EVENTS (SLOAN)**

- ❖ Worked on Department police and procedure manual for accreditation

**RESOURCE OFFICER REFERRAL'S
(Sanders/Lovelace):**

- ❖ Possession of nicotine vape device (diversion) - Sanders
- ❖ Possession of marijuana vape device (petition) - Sanders

SPEEDING TICKETS ISSUED

Tanyard Road (x 6)

Booker T. Washington Highway (x 5)

North Main Street (x 2)

Bernard Road

Scuffling Hill Road

South Main Street

Old Franklin Turnpike

CRIMINAL ARRESTS & LOCATIONS:

Driving Under the Influence	South Main Street
Driving Under the Influence	Virgil H. Goode Highway
Refusal of Blood/Breath Test	South Main Street
Drunk In Public	Floyd Avenue
Drunk In Public	North Main Street
Drunk In Public	Old Franklin Turnpike
Possession of a Firearm by a Convicted Felon	Franklin Street
Reckless Handling of a Firearm	Claiborne Avenue (x 2)
Shoot Into a Public Place	Claiborne Avenue (x 2)
Shoot Across Highway	Claiborne Avenue (x 2)
Assault on Police Officer	Lakeview Drive (x 2)
Assault on a Police Officer	Tanyard Road
Eluding Police	Lakeview Drive
Breaking & Entering	Tanyard Road
Disorderly Conduct	Tanyard Road
Disorderly Conduct	North Main Street
Indecent Exposure	North Main Street
Destruction of Property	Tanyard Road
Simple Assault	Middle School Road
Shoplifting	Old Franklin Turnpike (x 4)
Possession of Nicotine Vape Device	Tanyard Road
Possession of Marijuana Vape Device	Tanyard Road
Hit & Run	Old Franklin Turnpike
Driving Suspended	Old Franklin Turnpike
No Insurance	Old Franklin Turnpike

Violation of Protective Order	Byrd Lane
Protective Order Service	Donald Avenue
Protective Order Service	Circle Drive
Protective Order Service	Byrd Lane
Warrant Service (Felony)	Old Franklin Turnpike (x 4)
Warrant Service (Felony)	West College Street
Warrant Service (Probation Violation)	Circle Drive (x 2)
Warrant Service (Capias)	North Main Street
Warrant Service (Capias)	Circle Drive
Warrant Service (Misdemeanor)	Windy Lane
Warrant Service (Misdemeanor)	Circle Drive
Warrant Service	Old Franklin Turnpike
Warrant Service (Detention Order)	North Main Street
Emergency Custody Order	Tanyard Road (x 2)
Emergency Custody Order	Windy Lane
Emergency Custody Order	South Main Street
Emergency Custody Order	Floyd Avenue
Emergency Custody Order	Scuffling Hill Road
Emergency Custody Order	Hillcrest Drive
Temporary Detention Order	Tanyard Road

MONTHLY STAFF REPORT

DATE:	June 13, 2022
TO:	Rocky Mount Town Council
FROM:	Brian Schofield, Public Works Superintendent
DEPARTMENT:	Public Works Department
MONTH:	May 2022

1. Read meters (1 day)
2. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts
3. Meter cutoffs:45
4. Clean-up 5 days
5. Cut trees along roads, sidewalks, and parks
6. Repaired, replaced, or unplugged Six sewer Mains or laterals
7. We have done several new water and sewer taps around town.
8. Repaired and/or replaced traffic and street signs throughout town.
9. The new water line project going on Bass Lake Lane is completed just working through the punch list at this time.
10. Continue to work on storm drains throughout town
11. Ongoing exchanging or new additional carts for citizens
12. Doing some maintenance on our sewer lines.
13. Helped contractor put up new town and park signs.
14. Mowing season is here and in full swing.
15. Started planting Flower gardens throughout town to for summer flowers.

MONTHLY STAFF REPORT

MEETING DATE:	June 13, 2022
TO:	Rocky Mount Town Council
FROM:	Jason Jones
DEPARTMENT:	Wastewater Treatment Plant
REPORT MONTH:	May, 2022

Average Daily Flow	0.896 MGD
Minimum TSS Reduction	96.1 %
Minimum BOD Reduction	97.7 %
Leachate (F.C. Landfill)	121,443 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	82.55 Tons
Rain Total 6.46 inches	Snow Total 0 inches

The Wastewater Plant had 6 after hour's alarms during the month of May.

The staff worked on regular maintenance at the plant and the pump stations.

The staff ran camera for Public Works to assist in sewer blockage.

The staff finished 6 month maintenance at plant and pump stations.

Respectfully Submitted,

Jason Jones

MONTHLY STAFF REPORT

DATE:	6/13/2022
TO:	Rocky Mount Town Council
FROM:	Michael K. Adkins – Water Superintendent
DEPARTMENT:	Water Department
MONTH:	May 2022

Operation and Production Summary:

The actual water production time (water filtering) for the entire month averaged 10.1 hours a day, which yielded approximately 768,508 gallons per day. Rainfall for this month was 4.5 inches, as measured at the water treatment plant. Therefore, the Blackwater River flow continues to be adequate for regular operation.

Total Raw Water Pumped:	23.50 million gallons
Total Drinking Water Produced:	25.72 million gallons
Average Daily Production:	829,729 gallons per day
Ave Percent of Production Capacity:	41.49%
Flushing of Hydrants/Tanks/FD Use:	446,000 + 75,000 F.D. gals = 521,000 gals
Plant Process Water:	789,000 gallons (finished water used by the plant)
Bulk Water Sold @ W.T.P.:	950 gallons
Bulk Water used at PW Shop	7,531 gallons
Tank Cleanout/Drainage	0 gallons
WVWA Water	2.25 million gallons

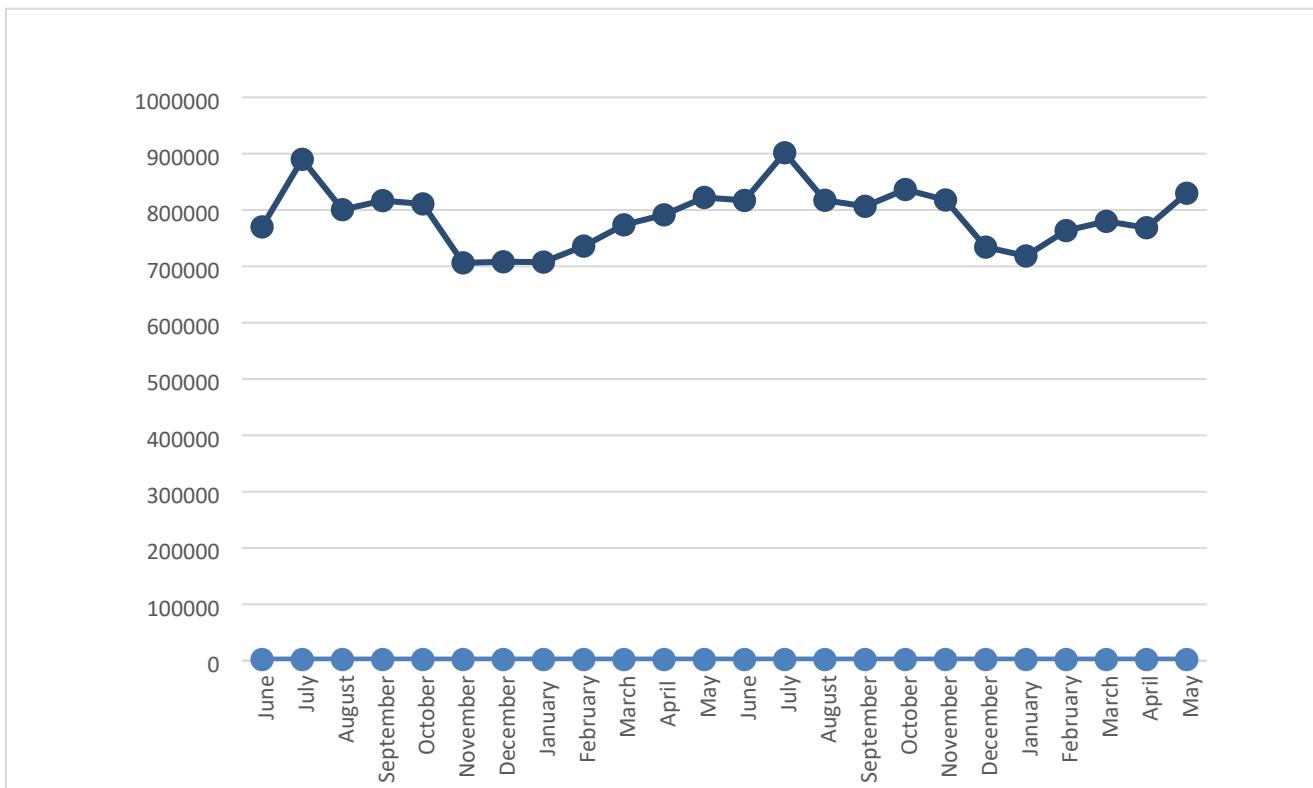
Testing:

- Our monthly (7 total) routine bacteriological samples were free of bacteria. Therefore, the Town continues to comply with all drinking water standards by E.P.A. requirements.
- We restarted the Auto-flushing program on April 09, 2022. This process reduces TTHM and HAA5's and provides higher quality water to lines with low usage and no circulation.

Activities / Maintenance / Improvements

- The staff continued with our weekly checks of the chemical feeders, pump stations, equipment at tank sites, and monthly checklists around the plant, the river, and the dam. In addition, we continue to perform routine maintenance and groundskeeping.
- The interconnect with WVWA supplied 2.25 million gallons of water, which averages 72,597 gallons a day.
- The flocculator project construction is on hold. The contractor is waiting for parts.
- Wiring and transfer switch installed, still awaiting generator at Lower Grassy Hill Pump Station
- Generator and transfer switch, as well as wiring, is installed. Awaiting Caterpillar to start-up generator
- Public works department repaired both canoe portage ramps at the water plant.
- Staff continued manual flushing of hydrants in dead end areas to provide high quality water.

Water Plant Production in Gallons Per Day (June 2020 to May 2022)



ITEM(S) TO BE CONSIDERED UNDER:
Old Business

FOR COUNCIL MEETING DATED:	June 13, 2022
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STAFF MAKING REQUEST:	Jessica Heckman, Planning & Zoning Administrator
BRIEF SUMMARY OF REQUEST:	In November 2021 Council approved an amendment to commercial vehicles and offstreet parking regulations but requested Planning revisit utility trailers to consider making the ordinance less restrictive. The Community and Economic Development Committee and the Planning Commission Ordinance review committee met to discuss utility trailers and together proposed amendments to offstreet parking ordinance regarding utility trailers. The proposed amendment is attached. The Planning Commission held a public hearing on April 5, 2022 on the proposed amendment. Ben Pinkard and Abby Pinkard both of Riverview Street in Rocky Mount were present and spoke against the proposed amendments and expressed concerns regarding allowing utility trailers in residential neighborhoods. Planning Commission member Ina Clements made the motion to recommend to Council to table the amendment until further research was done. Bud Blanchard seconded the motion. After discussion, the vote to recommend tabling the item passed with a vote of 5-0. At Plannings request, Town Council referred the item back to the two committees to review and bring back to Council for consideration. The committees met on June 6, 2022 to discuss any possible changes or refinement of the proposal. After discussion the motion was made to refer the proposed amendment back to Council as written with no changes. The motion passed 5-1. Some things to note: prior to the amendment in November, utility trailers were not prohibited in residential areas in Town. Commercial trucks were prohibited based on a weight over 4500 pounds. The new language prohibits commercial trucks by size but prohibits all commercial utility trailers which staff agrees is too restrictive for citizens that previously had no restrictions. Staff recommends restricting utility trailers by size versus strictly

	by commercial or personal use. The town has small businesses with smaller trailers that would be greatly impacted by a complete prohibition on utility trailers used for commercial purposes. Staff also recommends considering limiting the number of utility trailers to prevent a property from storing multiple utility trailers that may create a nuisance for neighboring properties. Committee recommendation: restrict utility trailers by size - Proposal is 20' length (bed length) or 7' height (inside height) require utility trailers to be parked behind the building line of the primary structure Staff suggestions to consider: Consider restricting the number of utility trailers allowed at one residence (appropriate number to be determined by Council)
ACTION NEEDED:	Adoption of the ordinance.

Attachment(s):

1. 2022.0613 701.1 Zoning Ordinance Amending Offstreet Parking Regulations
04052022 Draft Parking

FOLLOW-UP ACTION:

(To be completed by the Town Clerk)

IN THE COUNCIL OF THE TOWN OF ROCKY MOUNT

AN ORDINANCE of the Town of Rocky Mount amending Appendix A of the Code of the Town of Rocky Mount, Virginia (2002), known and cited as the “Zoning and Development Ordinance of the Town of Rocky Mount, Virginia” and providing for changes to offstreet parking regulations.

WHEREAS, the Town Council of the Town of Rocky Mount is required to adopt zoning regulations for the purpose of promoting and improving public health, safety, convenience or welfare and to plan for the future development of the Town and to accomplish the objectives of Section 15.2-2200, et seq., of the Code of Virginia (1950), as amended, and the Zoning and Development Ordinance of the Town of Rocky Mount, Virginia.

THEREFORE, BE IT ORDAINED by the Town Council of the Town of Rocky Mount that Appendix A of the Code of the Town of Rocky Mount, Virginia (2002), known and cited as the “Zoning and Development Ordinance of the Town of Rocky Mount, Virginia” be amended and the following changes are adopted.

Article 7 – Offstreet Parking Regulations

Section 7-1-3 is amended to to read and provide as follows:

7-1-3. *Commercial trucks, utility trailers, and construction machinery or equipment.* No commercial truck or any utility trailer that exceeds 20 feet in length or 7 feet in height, as defined in Section 4-3, shall be parked or stored outside of a completely enclosed building in a R1 or R2 residential district, except while being used to perform a service on the premises. No construction machinery or equipment shall be parked or stored in a R1 or R2 residential district unless such machinery or equipment is incidental to construction activity occurring on the premises. Any permitted utility trailer must be parked or stored behind the building line of the primary structure.

This ordinance shall be in full force and effect upon its passage.

Adopted this ____ day of _____, 2022

Ayes:

Nays:

Present:

APPROVED:

Mayor

ATTEST:

Clerk

Approved as to form:

Town Attorney

ITEM(S) TO BE CONSIDERED UNDER:
Old Business

FOR COUNCIL MEETING DATED:	June 13, 2022
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STAFF MAKING REQUEST:	Robert Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	During the last budget work session, Chief Woodrow asked Council to consider the purchase of a new fire truck to replace two existing trucks. He explained that it would take quite some time to get a truck given the challenges that we are all aware of--supply chain, labor, etc. Council asked that he come back in June (after the budget was adopted) to discuss further. You have in your packet materials from the proposal regarding the truck. The proposal with all of the specifications is over two hundred pages long, so we pulled the pages that we thought were the most important. If you would like to see the full proposal, it is available at the Municipal Building. Chief Woodrow will be at the meeting to go over the details and answer any questions that you might have.
ACTION NEEDED:	Authorize Town Manager and Fire Chief to sign the agreement to purchase the truck.

Attachment(s):

1. 2022.0613 800.1 Fire Truck Discussion Documents

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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ROCKY MOUNT VOL. FIRE DEPARTMENT

ENFORCER 3,000 GALLON PUMPER/TANKER PROPOSAL

5-26-2022



Proposal for Furnishing Apparatus

Department:

Attn:

Upon an order being placed by you, and final acceptance by _____ the apparatus and equipment herein named will be manufactured for the following prices:

Price

Total:

Said apparatus and equipment are to be built and shipped in accordance with the specifications hereto attached, delays due to strikes, war, or intentional conflict, failures to obtain chassis, materials, or other causes beyond our control not preventing, within about _____ calendar days after receipt of this order and the acceptance thereof by _____.

Taxes: Tax is not included in this proposal. In the event that the purchasing organization is not exempt from sales tax or any other applicable taxes and/or the proposed apparatus does not qualify for exempt status, it is the duty of the purchasing organization to pay any and all taxes due.

Cancellation: In the event this proposal is accepted, and a purchase order is issued then cancelled or terminated by Customer before completion, Atlantic Emergency Solutions may charge a cancellation fee of 30% of the purchase price.

Terms: The terms of this proposal will be governed by the laws of the state of Virginia. No additional terms or conditions will be binding upon Atlantic Emergency Solutions unless agreed to in writing and signed by a duly authorized officer of Atlantic Emergency Solutions.

This proposal is valid

Sincerely,

**Rocky Mount Volunteer Fire Department
3,000 Pumper/Tanker
Dealer to Furnish Services**

May 26, 2022

1. Drawing Approval trip for three (3) Fire Department representatives, with airfare and hotel & meals. Airline will be scheduled from the Roanoke Regional Airport via commercial airline and includes individual hotel rooms for each person and all meals.
2. Final Inspection trip for three (3) Fire Department representatives, with airfare and hotel & meals. Airline will be scheduled from the Roanoke Regional Airport via commercial airline and includes individual hotel rooms for each person and all meals.
3. Weekly Photo report once construction begins on apparatus.
4. One (1) 6" Barrel Strainer
5. Fourteen (14) Sections 4" Double Jacket Fire Hose w/4" Storz, 75' Sections - Color to be determined
6. Two (2) Sections 4" Double Jacket Fire Hose w/4" Storz, 25' Sections - Orange in Color
7. One (1) 4" Storz x 6" NST Female Swivel Adapter
8. One (1) 4" Storz x 6" NST Female Swivel 30 Degree Elbow
9. Two (2) 5" Storz x 4" Storz Adapters
10. One (1) 4" Storz x 4.5" NST Female Swivel Adapter
11. One (1) 4" Storz x 4.5" NST Female Swivel 30 Degree Elbow
12. Two (2) 4" Storz x 2.5" NST Male Adapters
13. Two (2) 4" Storz x 2.5" NST Female Swivel Adapters
14. Two (2) Kocheck Storz Wrench Sets
15. Four (4) 4" Storz Mounting Plates
16. Three (3) Kocheck Hydrant/Spanner Wrench Sets
17. One (1) 16" Super Vac Electric PPV Fan

18. One (1) Zoll AED
19. Two (2) Cases Dri-Decking – black in color
20. Delivery of Apparatus from Pierce Mfg. to Roanoke Regional Service Center
21. Pre-delivery service / check-in of apparatus at our Roanoke VA service center.
22. Valid VA state inspection sticker.
23. Delivery of Apparatus from Roanoke Regional Service Center to Rocky Mount Vol. Fire Dept.
24. Training on apparatus at Rocky Mount Vol. Fire Dept. Times and dates to be determined by Rocky Mount Vol. Fire Dept.



This purchase agreement (together with all attachments referenced herein, collectively, the "Agreement"), made and entered into by and between Atlantic Emergency Solutions, Inc., a Virginia corporation ("Atlantic"), and **Town of Rocky Mount Virginia, (Fire Department)**, ("Customer") is effective on the last signature date set forth on the signature lines below (the "Effective Date").

1. **Purchase and Payment.** Customer agrees to purchase and Atlantic agrees to sell to Customer the fire apparatus (and any associated equipment) furnished by Atlantic to Customer (hereinafter referred to, collectively, to as the "Apparatus") as more fully described in the specifications attached hereto as **Exhibit A** (the "Specifications") and incorporated herein for the total purchase price of **\$1,069,611.00 One Million, Sixty-Nine Thousand, Six Hundred Eleven Dollars and zero cents- Total Purchase Price** USD (the "Purchase Price"). Payment shall be made as set forth on **Exhibit A**. In the event of a conflict between the Specifications and any request for proposal, request for bid, or other Customer provided or drafted documents, the Specifications shall control.

2. **Changes to Specifications.** If, subsequent to the Effective Date of this Agreement: 1) the manufacturer of the Apparatus (or a manufacturer of a component therein) makes design and/or production changes, including, but not limited to future drivetrain upgrades (such as engine, transmission or axle upgrades) ("Manufacturer Modifications"); or 2) design or production changes are made to the Apparatus to comply with any applicable government regulation (such as the Federal Motor Vehicle Safety Standards or the Environmental Protection Agency Emissions Standards) or industry standards (such as those adopted by the National Fire Protection Association) (cumulatively referred to hereinafter as "Compliance Modifications"), and if there is an increase in costs to Atlantic as a result of Manufacturer Modifications or Compliance Modifications, the Purchase Price shall be automatically adjusted to reimburse Atlantic for said costs. Atlantic shall make reasonable efforts to advise the Customer of such changes within a reasonable time and provide documentation to support any changes in price to Customer upon request. In addition, Customer and Atlantic may agree to make changes to the Specifications, but any such changes must be by written change order signed by Customer and Atlantic ("Change Order"). However, in the case of Manufacturer Modifications or Compliance Modifications resulting in additional costs to Atlantic, Atlantic may execute Changes Orders without joinder of Customer, and any such Change Orders shall be binding on Customer. Atlantic shall not be liable to Customer for any delay in performance or delivery arising from any Change Order.

3. **Cancellation or Default by Customer.** In the event that Customer cancels its order or otherwise breaches this Agreement by reason of non-payment or otherwise prior to delivery, Atlantic shall be permitted to retain possession and ownership of the Apparatus and shall not be obligated to deliver same to Customer. In addition, Atlantic and Customer agree that if such Customer breach were to occur, it would be difficult to determine actual damages to Atlantic. Customer acknowledges and agrees that: 1) the Apparatus is a unique and highly customized vehicle, made specifically for Customer; 2) Atlantic has invested a significant effort and incurred significant expense in the design and engineering of the Apparatus for Customer; and 3) due to its unique and customized nature, resale of the Apparatus will be difficult to a third-party without a significant loss to Atlantic. As a result, Atlantic and Customer agree that Thirty Percent (30%) of the Purchase Price is a reasonable estimate of the damages that would be incurred by Atlantic if a breach occurred in the future and shall be due and payable to Atlantic by Customer in the case of such a breach. Customer and Atlantic agree that this amount of liquidated damages is fair and reasonable and would not constitute a penalty to Customer. In the event of non-payment by Customer subsequent to delivery, Atlantic may recover full possession of the Apparatus by any lawful means, and shall be entitled to any additional damages sustained by Atlantic as a result of any diminution of value of the Apparatus resulting from use or damage thereto to the extent that such damages exceed the liquidated damages above. Atlantic shall have and retain a purchase money security interest in the Apparatus to secure payment of the Purchase Price and all other sums owed by Customer to Atlantic. In the event of nonpayment by Customer of any debt, obligation or liability now or hereafter incurred or owing by Customer to Atlantic, Atlantic shall have and may exercise all rights and remedies of a secured party under the Uniform Commercial Code Secured Transactions (UCC) provisions as adopted by the Commonwealth of Virginia. In addition, Atlantic shall be entitled to recovery from Customer all of Atlantic's reasonable attorneys' fees and all costs of collection resulting from non-payment or other non-performance hereunder by Customer.

4. **Delivery, Inspection and Acceptance.** (a) **Delivery.** It is estimated that the Apparatus shall be ready for delivery F.O.B. (**AES's Roanoke Service Center**) within **820 - 840** days from the Effective Date of this Agreement, subject to delays caused by the Customer, delays caused by Change Order(s) or delays provided for in Paragraph 10 below. The stated delivery date is an estimate only and not guaranteed. Atlantic shall advise Customer when the Apparatus is ready for delivery. (b) **Inspection and Acceptance.** Upon delivery, Customer shall have fifteen (15) days within which to inspect the Apparatus for substantial conformance to the Specifications. In the event of substantial and material non-conformance to the Specifications, Customer shall furnish Atlantic

with written notice sufficient to permit Atlantic to evaluate such non-conformance ("Notice of Defect") within said fifteen (15) day period. If the Apparatus is not in substantial and material conformance with the Specifications, any material and substantial defects shall be remedied by Atlantic within thirty (30) days from the Notice of Defect. In the event Atlantic does not receive a Notice of Defect within fifteen (15) days of Delivery, the Apparatus shall be deemed to be in conformance with the Specifications and fully accepted by Customer.

5. Notice. Any required or permitted notices hereunder must be given in writing at the address of each party set forth below, or to such other address as either party may substitute by written notice to the other in the manner contemplated herein, by one of the following methods: 1) hand delivery; 2) registered, express, or certified mail, postage prepaid, return receipt requested; or 3) nationally-recognized commercial overnight courier.

Atlantic Emergency Solutions, Inc.
Director of Order Management
12351 Randolph Ridge Lane
Manassas, Virginia 20109

Customer
Town of Rocky Mount, Virginia (Fire Department)
345 Donald Avenue
Rocky Mount, VA 24151

6. Warranty. Any applicable warranty or warranties are attached hereto as **Exhibit B** (collectively, the "Warranty") and made a part hereof. Any additional warranties must be expressly approved in writing by Atlantic.

7. Disclaimer of Additional Warranties. OTHER THAN AS EXPRESSLY SET FORTH IN PARAGRAPH 6 ABOVE AND **EXHIBIT B** TO THIS AGREEMENT, ATLANTIC (AS WELL AS ITS SUPPLIERS), THEIR PARENT COMPANIES, AFFILIATES, SUBSIDIARIES, LICENSORS OR SUPPLIERS, THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES, SHAREHOLDERS, AGENTS AND REPRESENTATIVES MAKE NO WARRANTIES, WRITTEN OR ORAL, EXPRESS OR IMPLIED, EITHER IN FACT OR BY OPERATION OF LAW, BY STATUTE OR OTHERWISE. FURTHERMORE, ANY OTHER WARRANTIES, WHETHER WRITTEN OR ORAL, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY WARRANTY OF QUALITY, IMPLIED WARRANTY OF MERCHANTABILITY, IMPLIED WARRANTY AGAINST INFRINGEMENT, AND IMPLIED WARRANTY OF FITNESS FOR ANY PARTICULAR PURPOSE, ARE EXPRESSLY EXCLUDED AND DISCLAIMED. CUSTOMER FURTHER ACKNOWLEDGES THAT STATEMENTS MADE BY SALES REPRESENTATIVES OR IN PROMOTIONAL MATERIALS DO NOT CONSTITUTE WARRANTIES.

8. Exclusions of Incidental and Consequential Damages. IN NO EVENT SHALL ATLANTIC (OR ITS SUPPLIERS) BE LIABLE TO CUSTOMER FOR ANY CONSEQUENTIAL OR INCIDENTAL DAMAGES INCURRED BY CUSTOMER (INCLUDING, BUT NOT LIMITED TO LOSS OF USE AND/OR LOST PROFITS) AS A RESULT OF ANY BREACH OF THIS AGREEMENT, WHETHER ARISING UNDER THEORIES OF BREACH OF CONTRACT, STRICT LIABILITY, STATUTORY LIABILITY, BREACH OF EXPRESS OR IMPLIED WARRANTY, NEGLIGENCE, OR OTHERWISE.

9. Indemnity. To the extent permitted by law, Customer shall indemnify, defend and hold harmless Atlantic and all of its officers, directors, employees, representatives, dealers, agents and subcontractors, from and against any and all claims, costs, judgments, liability, loss, damage, attorneys' fees or expenses of any kind or nature whatsoever (including, but without limitation, relating to personal injury or death) caused by, resulting from, arising out of or occurring directly or indirectly in connection with Customer's purchase, operation, ownership, installation or use of any items (including, without limitation, the Apparatus) sold or supplied by Atlantic, except only to the extent caused by the sole negligence of Atlantic.

10. Force Majeure. Atlantic shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond Atlantic's control which make Atlantic's performance impracticable, including but not limited to, wars (declared or not), terrorism, insurrections, strikes, riots, fires, hurricanes, storms, floods, earthquakes, other acts of nature, acts of God, explosions, accidents or mechanical breakdown, acts of sabotage or vandalism, any acts of government authority, delays or failures in transportation, inability to obtain necessary labor supplies, inability to utilize manufacturing facilities, regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, epidemics, quarantine restrictions, failure of vendors to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

11. Manufacturer's Statement of Origin. It is agreed that the manufacturer's statement of origin ("MSO") for the Apparatus covered by this Agreement shall remain in the possession of Atlantic until the entire Purchase Price has been paid. If more than

one Apparatus is covered by this Agreement, then the MSO for each individual Apparatus shall remain in the possession of Atlantic until the Purchase Price for that Apparatus has been paid in full.

12. Assignment. Neither party may assign its rights and obligations under this Agreement unless it has obtained the prior written approval of the other party.

13. Severability. If any provision, or part hereof, of this Agreement shall be declared invalid by judicial determination or legislative action, only such provision, or part thereof, so declared invalid shall be affected, and all other provisions not consistent therewith or directly dependent thereon shall remain in force and effect.

14. Governing Law; Jurisdiction. Without regard to any conflict of law provisions, this Agreement is to be governed by and under the laws of the Commonwealth of Virginia. Atlantic and Customer further agree that the York County Circuit Court located in the Commonwealth of Virginia shall be the exclusive venue in the event of any litigation relating to this Agreement and/or the Apparatus.

15. Entire Agreement and Amendments. This Agreement constitutes the sole and only agreement between Atlantic and Customer relating to the Apparatus, and supersedes any prior understanding or written or oral agreements between the parties relating to the Apparatus. No amendment, modification or alteration of the terms hereof shall be binding unless the same is executed in writing, dated subsequent to the date hereof and duly executed by Atlantic and Customer.

16. Waiver. The waiver of any breach of any term or provision hereof by either party hereto shall not be considered a waiver of any other term or provision or of any other or later breach of this Agreement, regardless of the nature of such subsequent event or breach, unless such waiver is expressly stated in writing by an authorized representative of the waiving party.

17. Captions; Counterparts. The captions and paragraph numbers appearing herein are inserted only as a matter of convenience and are not intended to define, limit, construe or describe the scope or intent of any paragraph, nor to in any way affect this Agreement or the interpretation or application thereof. This Agreement may be executed in duplicate counterparts which, when taken together, shall constitute one and the same Agreement.

Accepted and agreed to by:

ATLANTIC EMERGENCY SOLUTIONS, INC.

Name: _____

Title: _____

Signature: _____

Date: _____

CUSTOMER: Town of Rocky Mount (Fire Department)

Name: Robert J. Wood _____

Title: Town Manager _____

Signature: _____

Date: _____

CUSTOMER: Town of Rocky Mount (Fire Department)

Name: Justin P. Woodrow _____

Title: Fire Chief _____

Signature: _____

Date: _____

EXHIBIT A

**SPECIFICATIONS AND
PURCHASE DETAIL FORM**

Atlantic Emergency Solutions, Inc.
Director of Order Management
12351 Randolph Ridge Lane
Manassas, Virginia 20109
Fax (703) 257-2572

Date: _____

Customer Name: Town of Rocky Mount, VA (Fire Department)

Quantity	Chassis Type	Body Type	Price per Unit
1	Enforcer	3,000 Gallon Pumper Tanker	\$1,069,611.00
			\$
			\$
			\$
			\$

Payment Terms: 100% Payment of \$1,069,611.00, (One Million, Sixty-Nine Thousand, Six Hundred Eleven Dollars and zero cents) due upon delivery of completed apparatus to the Town of Rocky Mount, Virginia (Fire Department)

Other Terms: _____

Specifications: A complete copy of the applicable Specifications is attached hereto and incorporated herein by this reference.

Training Requirements: Times and dates to be determined by Town of Rocky Mount, Virginia (Fire Department)

If any portion of the Purchase Price is to be made subsequent to delivery of the Apparatus to Customer and it is necessary for Customer to obtain third-party financing for said payment, Customer shall provide Atlantic proof of the availability of financing at the time of the execution of this Agreement. All taxes, excises and levies that Atlantic may be required to pay or collect by reason of any present or future law or by any governmental authority based upon the sale, purchase, delivery, storage, processing, use, consumption, or transportation of the Apparatus sold by Atlantic to Customer shall be added to the Purchase Price and paid by Customer. All delivery prices or prices with freight allowance are based upon prevailing freight rates and, in the event of any increase or decrease in such rates, the Purchase Price will be increased or decreased accordingly. Delinquent payments shall be subject to a carrying charge equal to one and one-half percent (1.5%) per month or, if such amount exceeds that permitted under the law, then the maximum lesser percentage amount which is permitted by law.

EXHIBIT B

WARRANTY

ONE (1) YEAR MATERIAL AND WORKMANSHIP

A Pierce basic apparatus limited warranty certificate

ENGINE WARRANTY

A Cummins **five (5) year** limited engine warranty will be provided

STEERING GEAR WARRANTY

A Sheppard **three (3) year** limited steering gear warranty will be provided.

FIFTY (50) YEAR STRUCTURAL INTEGRITY

The Pierce custom chassis frame limited warranty certificate.

FRONT AXLE THREE (3) YEAR MATERIAL AND WORKMANSHIP WARRANTY

The Pierce TAK-4 suspension limited warranty certificate

TDM REAR AXLE FIVE (5) YEAR MATERIAL AND WORKMANSHIP WARRANTY

A Meritor™ Axle 5 year limited warranty will be provided.

ABS BRAKE SYSTEM THREE (3) YEAR MATERIAL AND WORKMANSHIP WARRANTY

A Meritor Wabco™ ABS brake system limited warranty certificate

TEN (10) YEAR STRUCTURAL INTEGRITY

The Pierce custom cab limited warranty certificate

TEN (10) YEAR PRO-RATED PAINT AND CORROSION

A Pierce cab limited pro-rated paint warranty certificate

FIVE (5) YEAR MATERIAL AND WORKMANSHIP

The Pierce Command Zone electronics limited warranty certificate

CAMERA SYSTEM WARRANTY

A Pierce fifty four (54) month warranty will be provided for the camera system.

COMPARTMENT LIGHT WARRANTY

The compartment lights will not offer an extended warranty.

TRANSMISSION WARRANTY

The transmission will have a **five (5) year/unlimited mileage** warranty covering 100 percent parts and labor. The warranty will be provided by Allison Transmission.

Note: The transmission cooler is not covered under any extended warranty you may be getting on your Allison Transmission. Please review your Allison Transmission warranty for coverage limitations.

TRANSMISSION COOLER WARRANTY

The transmission cooler will carry a five (5) year parts and labor warranty (exclusive to the transmission cooler). In addition, a collateral damage warranty will also be in effect for the first three (3) years of the warranty coverage and will not exceed \$10,000 per occurrence.

WATER TANK WARRANTY

A UPF poly water tank limited warranty certificate

FIVE (5) YEAR STRUCTURAL INTEGRITY

The Pierce tanker pumper apparatus body limited warranty certificate

PUMP WARRANTY

The Waterous pump will be provided with a Seven (7) year material and workmanship limited warranty.

TEN (10) YEAR PUMP PLUMBING WARRANTY

The Pierce apparatus plumbing limited warranty certificate.

TEN (10) YEAR PRO-RATED PAINT AND CORROSION

A Pierce body limited pro-rated paint warranty certificate.

THREE (3) YEAR MATERIAL AND WORKMANSHIP

The Pierce Goldstar gold leaf lamination limited warranty limited warranty certificate.

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	June 13, 2022
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STAFF MAKING REQUEST:	Robert Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The proposed resolution is a budget amendment that recognizes new revenue from grant funding and makes adjustments to a number of expenditure line items in the Fiscal Year 2022 Budget to true up the budget.
ACTION NEEDED:	Adopt the resolution.

Attachment(s):

1. 2022.0613 801.1 Supplemental Appropriation Resolution for FY2022 (Budget True-Up and others combined)

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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RESOLUTION NO.: 2022.013

**TOWN OF ROCKY MOUNT
SUPPLEMENTAL APPROPRIATION RESOLUTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2022**

WHEREAS, the Town Council of Rocky Mount approved a budget for the fiscal year beginning July 1, 2021, through June 30, 2022, hereafter known as FY 2022; and

WHEREAS, the following year-end budget supplemental adjustments need to be made for the reasons noted,

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
13041200	Angle Bridge Repairs	\$165,542
10090000	Appropriated Fund Balance	(\$165,542)
To budget funds for the completion of the Angle Bridge Project from fund balance		

18524000	State Revenue	\$10,000
16081020	Community and Economic Development	\$10,000
To appropriate the 2022 Recovery Marketing Leverage Grant from Virginia Tourism		

18524000	State Revenue	\$4,536
12031010	Police Department – Grant Expenses	\$4,536
To appropriate Department of Criminal Justice Grant for Lidar Unit and Surveillance Equipment		

11013000	Farmers Market Electronic Benefits Revenue	\$9,722
16081030	Farmers Market – EBT Expenses	\$9,722
Appropriate Farmer’s Market Electronic Benefits Transfer (EBT’s) revenue received to date. There was not any revenue budgeted in this category as part of the FY22 budget.		

The following transfers between departments are necessary to cover unexpected expenditures and inflationary increases. Positive numbers reflect additional budget appropriations. Negative numbers are budget reductions:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
11012020	Town Manager	\$5,520
11012040	Town Attorney	\$2,614
11012130	Finance	\$15,123
12032020	Volunteer Fire Dept	\$17,702
13041080	Streets	\$18,835
13041090	Sidewalks, Curb, Guttering	\$9,072

14043043	Gilleys Park	\$17,977
14043047	Blackwater Boat Ramps	\$2,625
14543040	Municipal Building	\$8,116
14543050	Emergency Services Building	\$21,198
14543060	Public Works Building	\$28,586
<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
16081020	Community and Economic Development	\$12,024
16081030	Citizens Square	\$1,637
16081040	Depot Welcome Center	\$3,692
12031010	Police Department	(\$17,702)
14043041	Mary Elizabeth Park	(\$2,625)
14043044	Celeste Park	(\$17,977)
14043080	Parks & Rec - Playgrounds	(\$9,072)
10091020	General Fund Contingency	(\$100,000)
10091020	Debt Service Principal	(\$17,345)
	Total	\$0

GIVEN UNDER MY HAND, THIS 13th DAY OF JUNE 2022:

Steven C. Angle, Mayor

ATTESTED:

Rebecca Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:
New Business

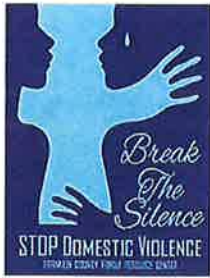
FOR COUNCIL MEETING DATED:	June 13, 2022
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STAFF MAKING REQUEST:	Rebecca Dillon, Town Clerk/Executive Administrative Assistant
BRIEF SUMMARY OF REQUEST:	The Friends of the Family Resource Center and the Family Resource Center plan to hold a 5K fundraiser for the Friends of the Family Resource Center. The benefit is scheduled for Saturday, October 22, 2022. Registration will begin at 8:00 am with the race beginning at 9:00 a.m. The course will begin and end at the Farmer's Market parking lot. The event organizer is Mrs. Angela Phillips, the Director of the Franklin County Family Resource Center. Mrs. Phillips met with your police department, who reviewed and approved the plans for the benefit.
ACTION NEEDED:	Approve or deny

Attachment(s):

1. 2022.0613 802.1 Letter of Request from Franklin County Family Resource Center for 5K Fundraiser

FOLLOW-UP ACTION:
(To be completed by the Town Clerk)



Franklin County Family Resource Center

PO Box 188
Rocky Mount, VA 24151

Friday, June 3, 2022

***Town Council of Rocky Mount
345 Donald Avenue
Rocky Mount, VA 24151***

Dear Town Council Members:

The Friends of the Family Resource Center and the Family Resource Center are planning our awareness events for Domestic Violence Awareness month which is in October, part of that is our 5k fundraiser for the Friends of the Family Resource Center which benefits our clients 100%. If approved, this will be the fourth annual Friends of the Family Resource Center 5K. Run/walk events are popular for Domestic Violence Programs because of the opportunity for bringing awareness as well as raising much needed funds for victims. Our cause will be "Run/Walk for Domestic Violence". We have chosen to have the event, with your permission, on October 22, 2022, with registration at 8:00 a.m. and race starting at 9 a.m.

At this time, I am writing to request approval from the Council for the walk to be held on October 22, 2022, following the route provided and approved by the Rocky Mount Police Department.

Walk Route

The Rocky Mount Police departments Mark Lovern helped to map out a safe route. The Race will start at the Farmer's Market back parking lot, with runners/walkers crossing W. Church Street, onto Randolph St. The Race will continue up Randolph and take a left onto Main Street. Race participants will continue on Main Street in designated running lane, runners will turn right onto Trail drive and left into the RMPD back parking lot exiting the parking lot and turning right back onto Main following Main back and taking the right onto Randolph Street and end at the Farmers Market. Participating Walkers will follow the same route but be instructed to use sidewalks at all times during their walk.

We are very appreciative of the Police Department for taking the time to meet with us and provide us an approved route.

I would also like to thank the Town of Rocky Mount for considering our request and for continued support of our cause.

With Sincere Regards,

Angela Phillips, Director Franklin County Family Resource Center

ITEM(S) TO BE CONSIDERED UNDER:
Committee Report

FOR COUNCIL MEETING DATED:	June 13, 2022
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STAFF MAKING REQUEST:	Robert Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The Community and Economic Development Committee met with the Planning Commission's Ordinance Committee on June 6th to discuss (again) the proposed modifications to the ordinance regarding utility trailers. Please see Item 9.2 for more information on this matter. That item includes the draft ordinance for Council consideration along with a summary from Town Planner Heckman regarding the process that we have gone through to get to this point.
ACTION NEEDED:	Adoption of ordinance.

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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