



**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES**

**June 13, 2022
7:00 p.m.**

The following members
Of Council were present:

Mayor Steven C. Angle
Vice Mayor Jon W. Snead
Council Member A. Ralph Casey
Council Member J. Tyler Lee
Council Member Robert L. Moyer
Council Member Mark H. Newbill
Council Member Billie W. Stockton

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert J. Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Kevin Adkins, Water Treatment Plant Superintendent
Tim Burton, Wastewater Treatment Plant Superintendent
Vincent Copenhaver, Finance Specialist, CPA
Amy D. Gordon, Assistant Finance Director
Mark Lovern, Interim Chief of Police
Daniel Pinard, Cultural Economic Development Director
Dennis "Moe" Potter, Wastewater Treatment Plant
Brian Schofield, Public Works Superintendent

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor Steven C. Angle presiding.

1. Roll Call

The Town Clerk called each member of the Rocky Mount Town Council by name to account that each one was present.

2. Pledge of Allegiance

Mayor Angle led in saying the Pledge of Allegiance.

3. Approval of Agenda

Prior to the meeting, Council received the agenda for review and consideration of approval.

Motion: To approve the agenda as presented

Motion By: Council Member Lee

Seconded: Council Member Moyer

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee,
Council Member Moyer, Council Member Newbill and Council Member
Stockton

Approved (6 to 0)

4. Special Items

4.1 Introduction of Mr. Jeff Robertson with the Small Business Development Center

The Roanoke Region Small Business Development Center recently received Franklin County as a new member. Part of businesses being a member of the center, is to receive guidance which the SBDC provides free and confidentially. Small businesses are advised during any phase of their operation and this service is available to all small businesses that are members. Mr. Jeff Robertson, a native of Franklin County, will be working with small businesses in the County and in Rocky Mount.

4.2 2021 Performance Award to the Water Treatment Plant for Excellence In Waterworks Operations

The Town of Rocky Mount recognized the Water Treatment Plant for their work in receiving a Gold Level Performance Award for the year 2021. The award was for excellence in making safe and high-quality drinking water in addition to complying with the required state standards set forth to operate in.

4.3 Recognition of Mr. Derwin L. Hall for Service to the Town of Rocky Mount Planning Commission

Mr. Hall came forward to be recognized for his service on the Planning Commission during the 7 years he served the Town and its citizens. Mayor Angle read aloud the plaque engraving as he presented the plaque to Mr. Hall.

4.4 Recognition to Mr. Jerry W. Greer for Service to the Town of Rocky Mount Planning Commission

Mr. Greer was recognized for his service of 8 years on the Planning Commission and 13 years on Town Council as he served the Town and its citizens. Mr. Greer was unable to attend the meeting.

5. **Public Hearing**

Mayor Angle moved the meeting into recess to hold the public hearing.

Consider Modification of Water and Wastewater Rates

The water and wastewater rates were discussed at length during the FY2023 Proposed Budget Work Sessions, and the amount Council agreed upon was an increase of 4% or \$1.44. There was also discussion on the Town participating in a rate study.

An ad was placed in the Franklin News Post to meet the legal requirements of holding this public hearing.

Mayor Angle moved the meeting back into regular session.

6. **Approval of Draft Minutes**

- April 12, 2022 – FY2023 Proposed Budget Work Session No.1 Meeting Minutes
- April 14, 2022 – FY2023 Proposed Budget Work Session No.2 Meeting Minutes
- May 2, 2022 – FY2023 Proposed Budget Public Hearing Meeting Minutes
- May 9, 2022 – FY2023 Regular Meeting Minutes

Motion: To approve the draft minutes with one correction. The May 9, 2022 minutes listed Council Member Moyer as making the motion regarding the recommendation made to Council from the Streets, Sidewalks & Streetlights Committee meeting held on April 26, 2022. Council Member Lee made the motion.

Motion By: Council Member Casey

Seconded: Council Member Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton
Approved (6 to 0)

7. **Approval of Consent Agenda**

This month's consent agenda consists of the following items:

- 7.1 Miscellaneous Action
- 7.2 Miscellaneous Resolutions/Proclamations
- 7.3 Departmental Monthly Reports
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department

Motion: To approve the consent agenda

Motion By: Council Member Newbill

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

8. **Hearing of Citizens**

Mr. Brian Hochstein, 2403 Goldfield Court, Greensboro, NC spoke regarding several matters.

Mr. Phillip Bane, 252 High Street, Rocky Mount, VA spoke regarding 325 Franklin Street and the Town Zoning Administrator's decision that was overturned by the Board of Zoning Appeals (BZA).

9. Old Business

9.1. Adoption of New Water and Wastewater Rates

A public hearing was held earlier in the meeting for the adoption of the proposed new water and wastewater rates. The amount of the increase would be \$1.44. The rate study that Council had discussed previously, would be completed sometime later.

Motion: To approve the adoption of the new water and wastewater rates increase of \$1.44 total with a rate study to be completed later.

Motion By: Council Member Lee

Seconded: Council Member Moyer

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

9.2. Proposed Amendment to Zoning Ordinance –Utility Trailers

At the November 8, 2021 regular meeting, Council approved an amendment to commercial vehicles and off-street parking regulations. Council requested the Planning Commission to revisit utility trailers to try to make that part of the amendment less restrictive. Jointly, the Community and Economic Development Committee and the Planning Commission Ordinance Review Committee met to discuss utility trailers and together proposed amendments to the off-street parking ordinance.

The Planning Commission held a public hearing on April 5, 2022 on the proposed amendment. Planning Commissioner Ina Clements made the motion to recommend to Council to table the amendment until further research could be done. The motion passed on a 5-0 vote to table.

At the Planning Commission's request, Council referred the item back to the two committees to review and bring back to Council for consideration.

The Community and Economic Development Committee and the Planning Commission Ordinance Review Committee met again on June 6, 2022 to discuss possible changes to the proposal. The two committees met, and the motion was made to refer the proposed amendment back to Council with no changes. The motion passed on a vote of 5-1.

The Committee's recommendation was:

- To restrict trailers by size – the proposal was 20' length (bed length) or 7' height (inside height)
- To require utility trailers to be parked behind the building line of the primary structure

Motion: To approve the adoption of the ordinance

Motion By: Council Member Moyer

Seconded: Council Member Newbill

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

10. New Business

10.1 Discuss Purchase of Fire Truck

A summary of the information that Fire Chief Woodrow was given from the fire truck manufacture was shared with Council. The proposed replacement is due to a recommendation by the National Fire Protection Agency. The proposed new truck will replace two older trucks.

The truck can hold three times the amount of water with the maximum amount of water allowed to flow through it. The ISO will stay the same and the truck will be able to stay outfitted with everything on it at all times so it will be able to answer any type of call which would be especially nice during the week when the department is lower on firefighters to answer calls. Also, if the need should arise for the fire department to answer medic calls; the proposed truck will be fully equipped to answer such calls.

Mayor Angle referred the item to the Finance Committee to review and bring a recommendation back to Council. Mayor Angle stated he would like to move as quickly as possible on this item so as to get the order in before the price increases on July 1, 2022. After the committee meets, a Special Called Meeting will be held to make a decision on the proposed purchase.

10.2 Supplemental Appropriation Resolution for Fiscal Year 2022

Town Manager Wood presented to Council, a proposed resolution as a budget true up to the FY2022 Budget, recognizing new revenue from grant funding and adjustments to several expenditure line items.

Motion: To approve the supplemental appropriation resolution as presented

Motion By: Vice Mayor Snead

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

10.3 Franklin County Family Resource Center 5K Fundraiser

The Franklin County Family Resource Center 5K Fundraiser is a benefit scheduled for Saturday, October 22, 2022. The 5K will begin at 9:00 a.m. The course begins and ends at the Farmer's Market parking lot. The event organizer is Mrs. Angela Phillips, Director of the Franklin County Family Resource Center. Mrs. Phillips has met with your police department who reviewed and approved the plans for the benefit.

Motion: To approve the 5K Fundraiser benefit for the Franklin County Family Resource Center and the Friends of the Family Resource Center.

Motion By: Council Member Lee

Seconded: Vice Mayor Snead

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

11. **Committee Reports**

11.1 Community and Economic Development Committee Meeting June 6, 2022

The committee report was discussed during the 9.2 Proposed Amendment to Zoning Ordinance for Utility Trailers.

12. **Referrals to Planning**

None at this time

13. **Other Matters, Concerns and Rise 'N Shine Appearances**

The show is once a week now, the shows are taped on Monday and Wednesday for the next week and Friday the show is live.

Council Member Lee shared that he would like for the Town to check into a possible area or a walking trail where citizens could purchase a drink and could partake of that drink in the designated area much like other neighboring areas are doing.

14. Closed Meeting and Action

Mayor Angle read aloud the section.

Enter Closed Meeting

Motion: To go into closed session under the Virginia Code Section cited below.

Time: 7:37 p.m.

Virginia Code Section:

Section 2.2-3711(A).1 Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees, or employees of any public body. (Economic Development Authority and Town Manager's Office)

Section 2.2-3711(A).7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. (Zoning and Building Regulations)

Motion By: Council Member Casey

Second: Council Member Snead

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

Action: To go into a closed meeting

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, February 14, 2022, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law.

Now, therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

POST CLOSED SESSION ACTION

Motion: To appoint Mr. Justin Muse to the vacancy left by Mr. J. Tyler Lee on the Economic Development Authority with the term beginning 6/13/2022 and expiring 9/30/2023.

Motion By: Council Member Lee

Seconded By: Vice Mayor Snead

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0)

15. Adjournment

Motion: To adjourn

Time: 8:16 p.m.

Motion By: Council Member Lee

Seconded By: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee,
Council Member Moyer, Council Member Newbill and Council Member
Stockton

Approved (6 to 0)

Action: Meeting was adjourned

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk