



TOWN COUNCIL  
REGULAR MEETING  
AGENDA

March 9, 2026  
6:00 PM

Council Chambers, Rocky Mount Municipal Building  
345 Donald Avenue, Rocky Mount, Virginia

When speaking before Town Council, please come to the podium and give your name for the record. Please address the Council and not the audience. You will be limited to three (3) minutes and the other rules listed on the sign-up sheet. If you provide Council with any documentation, please also give a copy to the Town Clerk prior to speaking.

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**All cellular phones must be turned off during the Council Meeting.**

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The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the Town Clerk for assistance.

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1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of Consent Agenda
  - 4.1. Miscellaneous Action
    - Family Resource Center - 5K Race
  - 4.2. Miscellaneous Resolutions/Proclamations
  - 4.3. Approval of Draft Minutes
    - Regular Town Council Meeting Draft Minutes - February 9, 2026
  - 4.4. Departmental Monthly Reports
    - Community Development Department
    - Finance Department
    - Fire Department
    - Police Department
    - Public Works Department
    - Wastewater Department
    - Water Department

5. Special Items
  - 5.1. Introduce new grant coordinator Michael D. Clark
6. New Business
  - 6.1. Discuss Draft Capital Improvement Plan (CIP) for Fiscal Years 2027-2031
  - 6.2. Appointment of Interim Fire Marshal Jeff McCarty
7. Hearing of Citizens
8. Adjournment

ITEM(S) TO BE CONSIDERED UNDER:  
Consent Item

FOR COUNCIL MEETING DATED:	March 9, 2026
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager Rebecca Dillon, Town Clerk/Executive Administrative Assistant
BRIEF SUMMARY OF REQUEST:	The Friends of the Family Resource Center 5K event is scheduled for Saturday, September 26, 2026, with registration at 8:00 a.m. and the race starting at 9:00 a.m. The RMPD has reviewed all information submitted and has approved the plans for the race.
ACTION NEEDED:	Approve or deny

Attachment(s):

1. 2026.0309 400.4.4.1 F C Family Resource Ctr Request Ltr for Event 5K

<p>FOLLOW-UP ACTION: (To be completed by the Town Clerk)</p>
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## Franklin County Family Resource Center

PO Box 188  
Rocky Mount, VA 24151

February 26, 2026

*Town Council of Rocky Mount  
345 Donald Avenue  
Rocky Mount, VA 24151*

*Dear Town Council Members:*

The Friends of the Family Resource Center and the Family Resource Center are planning a major awareness project that will also be a fundraiser for the Friends of the Family Resource Center which benefits our clients 100%. If approved, this will be the first annual Friends of the Family Resource Center 5K. Run/walk events are popular for Domestic Violence Programs because of the opportunity for bringing awareness as well as raising much needed funds for victims. Our cause will be "Run/Walk for Domestic Violence". We have chosen to have the event, with your permission, on September 26, 2026 with registration at 8:00 a.m. and race starting at 9 a.m.

At this time I am writing to request approval from the Council for the walk to be held on September 26, 2026, following the route provided and approved by the Rocky Mount Police Department.

### Walk Route

The Rocky Mount Police departments Mark Lovern helped to map out a safe route. The Race will start at the Farmer's Market back parking lot, with runners/walkers crossing W. Church Street, onto Randolph St. The Race will continue up Randolph and take a left onto Main Street. Race participants will continue on Main Street in designated running lane, runners will runners will continue past the RMPD building turn into the Rocky Mount Church of God parking lot and exit back onto the roadway/North Main street following Main back and taking the right onto Randolph Street and end at the Farmers Market.. Participating Walkers will follow the same route but be instructed to use sidewalks at all times during their walk.

We are very appreciative of the Police Department for taking the time to meet with us and provide us an approved route.

I would also like to thank the Town of Rocky Mount for considering our request and for continued support of our cause.

*With Sincere Regards,*

*Angela Phillips, Director Franklin County Family Resource Center*

Office Number: (540) 483-5088 • Hotline Number: (540) 483-1234 • Fax Number (540) 483-1368

Website: [www.fcfamilyresourcecenter.com](http://www.fcfamilyresourcecenter.com)

TTY Available



**ROCKY MOUNT TOWN COUNCIL  
REGULAR MEETING MINUTES**

**February 9, 2026  
6:00 p.m.**

The following members  
of Council were present:

Mayor C. Holland Perdue III  
Vice Mayor Benjamin K. Mullins  
Council Member A. Ralph Casey  
Council Member David K. Clements  
Council Member Mark H. Newbill  
Council Member Lucas A. Tuning  
Council Member J. Tyler Lee

The following staff  
members were also  
present:

John T. Boitnott, Town Attorney  
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant  
Mark W. Moore, Assistant Town Manager  
Jessica Angle, Planning & Zoning Administrator  
Vincent Copenhaver, Finance Director  
Michael "Kevin" Adkins, Water Treatment Plant Superintendent  
Dennis "Moe" Potter, Wastewater Treatment Plant Superintendent  
Daniel Pinard, Economic & Cultural Development Director  
Mark Lovern, 1<sup>st</sup> Sergeant, RMPD  
Missy Morris, Virginia Main Street Executive Director  
Brian Schofield, Public Works Superintendent  
Amy D. Gordon, Assistant Finance Director/Human Resource Director

**The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.**

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1. **Roll Call**

The Town Clerk called each member of the Rocky Mount Town Council by name to account that all members were present.

2. **Pledge of Allegiance**

Mayor Perdue led in the pledge of allegiance.

3. **Approval of Agenda**

Prior to the meeting, Council received the agenda for review and consideration.

**Motion:** To approve the agenda as presented

**Motion By:** Council Member Tuning

**Seconded:** Council Member Casey

**Motion Discussion:** None

**Ayes:** (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

**Approved (6 to 0)**

4. **Approval of Consent Agenda**

4.1 Miscellaneous Action

Eagle Strut 5K Run/Walk

The Kingdom Run 5K

Johnny CASA 5-Miler/5K Walk-Run

Extend Real Estate Tax Due Date

Supplemental Appropriations

4.2 Miscellaneous Resolutions/Proclamations

4.3 Approval of Draft Minutes

Regular Town Council Meeting Draft Minutes – January 12, 2026

4.4 Departmental Monthly Reports

Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

**Motion: To approve the consent agenda**

**Motion By: Vice Mayor Mullins**

**Second: Council Member Casey**

**Motion Discussion: None**

**Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning**

**Approved (6 to 0)**

5. **New Business**

5.1 Recognize and congratulate Lorie Smith for being selected Chair of Franklin County Board of Supervisors

Mayor Perdue congratulated Ms. Smith for her new role as he shared a little bit about her with everyone at the meeting.

No action was needed.

5.2 Presentation from RVARC Executive Director Jeremy Holmes

Mr. Holmes shared some of the things that the regional commission has been involved in over the past year such as housing needs, infrastructure, increasing rural funding,

economic development for businesses here to work with businesses outside this area, and having more direct airport flights into the region should help with that.

A very successful program for the Regional Commission has been water quality to try and improve septic pump outs and rain barrel work. Also, the Regional Commission adopted a strategic plan in December as part of an effort to provide adequate service to our rural areas and small towns.

5.3 Resolution to petition the Virginia Department of Transportation to accept street additions from the boundary adjustment for street and maintenance payments.

A resolution has to be adopted for VDOT to formally take begin taking care of the streets brought inside town limits from the boundary adjustment.

**Motion: To accept the resolution to petition VDOT**

**Motion By: Council Member Newbill**

**Second: Council Member Casey**

**Motion Discussion: None**

**Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning**

**Approved (6 to 0)**

5.4 Update to Town Comprehensive Plan

The Town's Comprehensive Plan is a twenty plus year policy document used to guide planning decisions using applications and designs, along with growth and development. The Town's comprehensive plan was last adopted in 2015 and is due to be updated again to meet State requirements and reflect current conditions such as growth, and development. The Berkley Group has experience working on and updating comprehensive plans for other localities. The Town has worked with the Berkley Group previously and funding for the update has already been approved by Council in the FY 2025-2026 Budget.

**Motion: To accept the proposal from the Berkley Group to update the Town's Comprehensive Plan**

**Motion By: Vice Mayor Mullins**

**Second: Council Member Tuning**

**Motion Discussion: None**

**Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning**

**Approved (6 to 0)**

6. **Hearing of Citizens**

No one signed up to speak.

7. **Adjournment**

**Motion:** To adjourn

**Time:** 6:16 p.m.

**Motion By:** Vice Mayor Mullins

**Seconded By:** Council Member Tuning

**Motion Discussion:** None

**Ayes:** (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

**Approved (6 to 0)**

**Action:** Meeting was adjourned

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C. Holland Perdue III, Mayor

ATTEST:

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Rebecca H. Dillon, Town Clerk

# Planning & Zoning Monthly Report

02/01/2026 - 02/28/2026

Permit #	Permit Date	Permit Type	Parcel Address	Main Status	Applicant / Business Name	Owner Name	Description
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## Group: Plat Review

2026011	2/3/2026	Plat Review	520 WEAVER ST	Approved	Valley Ice, LLC	HTI PROPERTIES LLC	Resurvey of existing parcel
<b>Group Total: 1</b>							

## Group: Zoning

2026014	2/27/2026	Zoning	150 MOUNTAIN AVE	Pending	CR Solar Energy	HAYNES HEATHER L	Roof Top Solar Panels
2026009	2/2/2026	Zoning	760 SCUFFLING HILL RD	Approved	CR Solar	HAYNES JAMES C & KITTY C	Solar panels roof top-see plans
<b>Group Total: 2</b>							

## Group: Zoning Compliance

2026013	2/10/2026	Zoning Compliance	175 CORNELL RD	Approved	Tammy Powell	POWELL MICHAEL D & TAMMY A	Open home occupation-small crafting business
2026012	2/9/2026	Zoning Compliance	555 TANYARD RD	Approved	Nancy Castillo Borda / El Morelense	CENTRAL VIRGINIA LAND CORP	Open/Operate convenience store and deli-foods prepared elsewhere and sold prepackaged(with approval from Health Department for Food sales)

2026010	2/3/2026	Zoning Compliance	520 WEAVER ST	Approved	Valley Ice, LLC	HTI PROPERTIES LLC	new ownership of existing ice plant

**Group Total: 3**

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**Total Records: 6**

**3/2/2026**

# FOIA Monthly Report February 2026

Date	Requested By	Topic
2/26/26	Rachael Hager	Policies for retrieving FOIA records
2/26/26	Jessica Koy, One Atlas	Parcel information

**YEAR-TO-DATE BUDGET REPORT**  
FOR THE 8 MONTHS ENDED FEBRUARY 28, 2026

FOR 2026 08

ACCOUNTS FOR:	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
10 GENERAL FUND						
<b>10090000 USE OF SURPLUS</b>						
10090000 42562 APPROPRIATED FUND B	1,000,282	1,956,317	.00	.00	1,956,317.00	.0%*
TOTAL USE OF SURPLUS	1,000,282	1,956,317	.00	.00	1,956,317.00	.0%
<b>11011000 GENERAL PROPERTY TAXES</b>						
11011000 41101 REAL PROPERTY - CUR	871,844	871,844	765.31	765.31	871,078.69	.1%*
11011000 41102 REAL PROPERTY - DEL	40,879	40,879	48,555.24	11,391.48	-7,676.24	118.8%*
11011000 41103 PUBLIC SERVICE - CU	34,509	34,509	900.67	900.67	33,608.33	2.6%*
11011000 41105 PERSONAL PROPERTY -	339,696	339,696	345,486.84	293,889.11	-5,790.84	101.7%*
11011000 41106 PERSONAL PROPERTY -	30,000	30,000	34,822.03	2,944.23	-4,822.03	116.1%*
11011000 41107 MACHINERY & TOOLS -	188,214	188,214	91,675.63	91,675.63	96,538.37	48.7%*
11011000 41110 PENALTIES ON TAXES	11,832	11,832	8,240.23	1,502.14	3,591.77	69.6%*
11011000 41111 INTEREST ON DELINQ	6,348	6,348	5,021.64	877.48	1,326.36	79.1%*
TOTAL GENERAL PROPERTY TAXES	1,523,322	1,523,322	535,467.59	403,946.05	987,854.41	35.2%
<b>11012000 OTHER LOCAL TAXES</b>						
11012000 41201 LOCAL SALES & USE T	342,000	342,000	265,429.57	38,678.96	76,570.43	77.6%*
11012000 41202 MEALS TAX	2,840,000	2,840,000	2,032,737.27	205,775.06	807,262.73	71.6%*
11012000 41203 PENALTY-DEL MEALS T	0	0	8,255.57	783.23	-8,255.57	100.0%*
11012000 41204 INTEREST-DEL MEALS	0	0	5,621.81	362.72	-5,621.81	100.0%*
11012000 41205 TRANSIENT OCCUPANCY	215,000	215,000	190,490.35	15,644.29	24,509.65	88.6%*
11012000 41208 CIGARETTE TAX	56,000	56,000	40,740.00	4,365.00	15,260.00	72.8%*
11012000 41209 BANK STOCK TAX	378,445	378,445	198.00	.00	378,247.00	.1%*
11012000 41210 CONSUMER UTILITY TA	323,000	323,000	186,088.19	.00	136,911.81	57.6%*
11012000 41212 TRANSIENT OCCUP TAX	106,000	106,000	.00	.00	106,000.00	.0%*
TOTAL OTHER LOCAL TAXES	4,260,445	4,260,445	2,729,560.76	265,609.26	1,530,884.24	64.1%
<b>11012500 BUSINESS LICENSE TAXES</b>						
11012500 41301 BPOL-RETAIL	475,847	475,847	42,782.05	17,438.77	433,064.95	9.0%*

**YEAR-TO-DATE BUDGET REPORT**  
FOR THE 8 MONTHS ENDED FEBRUARY 28, 2026

FOR 2026 08

ACCOUNTS FOR: 10 GENERAL FUND	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
11012500 41302 BPOL-PROFESSIONAL	206,889	206,889	78,835.20	67,967.43	128,053.80	38.1%*
11012500 41303 BPOL-REPAIRS/PERS S	132,748	132,748	59,644.11	51,501.81	73,103.89	44.9%*
11012500 41304 BPOL-CONTRACTOR	78,219	78,219	13,085.48	1,471.25	65,133.52	16.7%*
11012500 41305 BPOL-UTILITY	6,474	6,474	1.69	1.69	6,472.31	.0%*
11012500 41307 BPOL-MISCELLANEOUS	8,726	8,726	2,734.23	2,234.23	5,991.77	31.3%*
11012500 41308 BPOL-ALCOHOLIC BEVE	1,125	1,125	100.00	.00	1,025.00	8.9%*
11012500 41309 BPOL-PENALTIES & I	12,130	12,130	4,269.98	.00	7,860.02	35.2%*
<b>TOTAL BUSINESS LICENSE TAXES</b>	<b>922,158</b>	<b>922,158</b>	<b>201,452.74</b>	<b>140,615.18</b>	<b>720,705.26</b>	<b>21.8%</b>
<b>11013000 PERMITS &amp; LICENSES</b>						
11013000 42111 PLANNING & ZONING F	7,500	7,500	8,080.66	295.00	-580.66	107.7%*
11013000 42112 FARMERS MARKET FEES	6,000	6,000	3,195.00	.00	2,805.00	53.3%*
11013000 42113 FARMERS MKT EBT'S D	6,000	6,000	.00	.00	6,000.00	.0%*
11013000 42114 WELCOME CENTER FEES	7,977	7,977	7,155.15	970.00	821.85	89.7%*
11013000 42116 RETURN CHECK FEES	5,000	5,000	1,297.45	.00	3,702.55	25.9%*
<b>TOTAL PERMITS &amp; LICENSES</b>	<b>32,477</b>	<b>32,477</b>	<b>19,728.26</b>	<b>1,265.00</b>	<b>12,748.74</b>	<b>60.7%</b>
<b>11014000 FINES &amp; FORFEITURES</b>						
11014000 42211 COURT FINES	31,000	31,000	29,651.49	6,828.20	1,348.51	95.6%*
11014000 42213 GARBAGE VIOLATION F	0	0	-75.00	.00	75.00	100.0%
<b>TOTAL FINES &amp; FORFEITURES</b>	<b>31,000</b>	<b>31,000</b>	<b>29,576.49</b>	<b>6,828.20</b>	<b>1,423.51</b>	<b>95.4%</b>
<b>11015000 PROCEEDS FROM USE OF ASSETS</b>						
11015000 42311 INTEREST ON MONEY/I	358,000	358,000	274,601.87	21,300.86	83,398.13	76.7%*
11015000 42312 RENTAL OF GENERAL P	85,650	99,786	52,474.00	2,356.00	47,312.00	52.6%*
11015000 42318 SALE OF PROPERTY	0	0	241,000.00	241,000.00	-241,000.00	100.0%*
<b>TOTAL PROCEEDS FROM USE OF ASSETS</b>	<b>443,650</b>	<b>457,786</b>	<b>568,075.87</b>	<b>264,656.86</b>	<b>-110,289.87</b>	<b>124.1%</b>
<b>11016000 CHARGES FOR SERVICES</b>						
11016000 42411 REFUSE COLLECTION C	360,000	360,000	263,817.73	33,396.02	96,182.27	73.3%*

**YEAR-TO-DATE BUDGET REPORT**  
FOR THE 8 MONTHS ENDED FEBRUARY 28, 2026

FOR 2026 08

ACCOUNTS FOR: 10 GENERAL FUND	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
11016000 42413 TRUCK RENTAL FEES	1,900	1,900	960.00	.00	940.00	50.5%*
11016000 42418 PASSPORT SERVICE FE	18,000	18,000	16,170.00	2,620.00	1,830.00	89.8%*
11016000 42419 SECURITY SERVICES	12,500	12,500	19,305.00	.00	-6,805.00	154.4%*
11016000 42420 POLICE REPORTS	1,680	1,680	786.00	.00	894.00	46.8%*
11016000 42421 FINGERPRINT SERVICE	0	0	120.00	.00	-120.00	100.0%*
11016000 42422 CRISIS INTERVENTION	34,000	34,000	.00	.00	34,000.00	.0%*
<b>TOTAL CHARGES FOR SERVICES</b>	<b>428,080</b>	<b>428,080</b>	<b>301,158.73</b>	<b>36,016.02</b>	<b>126,921.27</b>	<b>70.4%</b>
<b>11018000 MISCELLANEOUS GENERAL</b>						
11018000 42511 RECOVERIES	0	0	50,521.85	7,147.20	-50,521.85	100.0%*
11018000 42515 DONATIONS	0	55,704	60,164.15	500.00	-4,460.15	108.0%*
11018000 42524 INSURANCE RECIPITS F	33,744	58,434	48,624.32	.00	9,809.68	83.2%*
11018000 42525 UNITED WAY	0	35,012	35,012.26	.00	-.26	100.0%*
11018000 45105 REBATES & RECOVERIE	0	0	4,996.12	.00	-4,996.12	100.0%*
<b>TOTAL MISCELLANEOUS GENERAL</b>	<b>33,744</b>	<b>149,150</b>	<b>199,318.70</b>	<b>7,647.20</b>	<b>-50,168.70</b>	<b>133.6%</b>
<b>18522000 COMMONWEALTH-NONCATEGORICAL</b>						
18522000 43211 PPTRA FROM STATE	53,861	53,861	53,860.60	.00	.40	100.0%*
18522000 43212 COMMUNICATIONS TAX	127,580	127,580	82,748.14	10,189.61	44,831.86	64.9%*
18522000 43213 LITTER GRANT	4,800	4,800	4,388.00	.00	412.00	91.4%*
18522000 43214 ROLLING STOCK TAX	3,800	3,800	3,836.78	.00	-36.78	101.0%*
18522000 43215 RENTAL TAX	18,000	18,000	6,100.08	505.97	11,899.92	33.9%*
18522000 43216 OTHER NON-CATEGORIC	0	1,000	1,080.78	80.78	-80.78	108.1%*
<b>TOTAL COMMONWEALTH-NONCATEGORICAL</b>	<b>208,041</b>	<b>209,041</b>	<b>152,014.38</b>	<b>10,776.36</b>	<b>57,026.62</b>	<b>72.7%</b>
<b>18524000 COMMONWEALTH-CATEGORICAL</b>						
18524000 43112 SCHOOL RES OFFICER	53,002	53,002	41,544.75	.00	11,457.25	78.4%*
18524000 43311 FIRE PROGRAMS-STATE	0	27,442	41,284.16	.00	-13,842.16	150.4%*
18524000 43312 STREET MAINTENANCE-	1,992,668	1,992,668	1,008,162.32	.00	984,505.68	50.6%*
18524000 43313 LAW ENFORCEMENT AID	144,480	144,480	108,363.00	36,121.00	36,117.00	75.0%*
18524000 43315 OTHER POLICE CAT AI	0	31,214	1,424.00	.00	29,790.00	4.6%*
18524000 43319 DMV GRANTS	0	0	9,369.94	.00	-9,369.94	100.0%*

## YEAR-TO-DATE BUDGET REPORT FOR THE 8 MONTHS ENDED FEBRUARY 28, 2026

FOR 2026 08

ACCOUNTS FOR: 10 GENERAL FUND	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
18524000 43322 VA TOURISM GRANT	0	20,000	.00	.00	20,000.00	.0%*
18524000 43325 VA DEPT EMERGENCY M	0	0	87,201.67	.00	-87,201.67	100.0%*
TOTAL COMMONWEALTH-CATEGORICAL	2,190,150	2,268,806	1,297,349.84	36,121.00	971,456.16	57.2%
<b>18525000 FEDERAL GOVERNMENT REVENUE</b>						
18525000 43417 BULLETPROOF VEST G	0	1,919	1,918.89	.00	.11	100.0%*
TOTAL FEDERAL GOVERNMENT REVENUE	0	1,919	1,918.89	.00	.11	100.0%
<b>18535000 LOCAL GOVERNMENT AID</b>						
18535000 43111 VOLUNTEER FIRE DEPT	30,000	30,000	907,481.26	37,944.24	-877,481.26	3024.9%*
18535000 43112 OTH AID-SCHOOL RESO	50,000	50,000	.00	.00	50,000.00	.0%*
18535000 43114 COUNTY EXP REIMB FO	75,000	75,000	.00	.00	75,000.00	.0%*
TOTAL LOCAL GOVERNMENT AID	155,000	155,000	907,481.26	37,944.24	-752,481.26	585.5%
TOTAL GENERAL FUND	11,228,349	12,395,501	6,943,103.51	1,211,425.37	5,452,397.49	56.0%
TOTAL REVENUES	11,228,349	12,395,501	6,943,103.51	1,211,425.37	5,452,397.49	

**YEAR-TO-DATE BUDGET REPORT**  
FOR THE 8 MONTHS ENDED FEBRUARY 28, 2026

FOR 2026 08

ACCOUNTS FOR: 20	WATER & WASTEWATER FUND	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
<b>20090000 APPROPRIATED FUND BAL REVENUE</b>							
20090000	42562 APPROPRIATED FUND B	0	80,145	.00	.00	80,145.00	.0%*
	TOTAL APPROPRIATED FUND BAL REVEN	0	80,145	.00	.00	80,145.00	.0%
<b>25020000 WATER CHARGES</b>							
25020000	42313 PROPERTY RENT (CELL	183,600	183,600	86,699.19	8,417.14	96,900.81	47.2%*
25020000	45101 WATER SALES	1,943,343	1,943,343	1,227,344.55	145,071.64	715,998.45	63.2%*
25020000	45102 WATER CONNECTIONS	50,000	50,000	41,516.48	7,616.64	8,483.52	83.0%*
25020000	45103 DISCONNECT-CUT OFF	29,000	29,000	13,776.04	2,050.00	15,223.96	47.5%*
25020000	45104 PENALTIES	35,000	35,000	25,733.60	3,411.81	9,266.40	73.5%*
25020000	45105 REBATES & RECOVERIE	0	0	595.00	.00	-595.00	100.0%*
25020000	45106 BULK WATER PURCHASE	12,000	12,000	6,563.40	137.83	5,436.60	54.7%*
25020000	45107 FIRE SUPPRESSION CH	0	0	26,544.82	3,720.92	-26,544.82	100.0%*
	TOTAL WATER CHARGES	2,252,943	2,252,943	1,428,773.08	170,425.98	824,169.92	63.4%
<b>25530000 WASTEWATER CHARGES</b>							
25530000	45201 WASTEWATER COLLECTI	1,295,649	1,295,649	837,507.12	102,092.03	458,141.88	64.6%*
25530000	45202 SEWER CONNECTIONS	20,000	20,000	4,000.00	.00	16,000.00	20.0%*
	TOTAL WASTEWATER CHARGES	1,315,649	1,315,649	841,507.12	102,092.03	474,141.88	64.0%
<b>28524000 HEALTH DEPT GRANT</b>							
28524000	43321 HEALTH DEPT GRANT	0	21,185	19,807.98	.00	1,377.02	93.5%*
	TOTAL HEALTH DEPT GRANT	0	21,185	19,807.98	.00	1,377.02	93.5%
	TOTAL WATER & WASTEWATER FUND	3,568,592	3,669,922	2,290,088.18	272,518.01	1,379,833.82	62.4%
	TOTAL REVENUES	3,568,592	3,669,922	2,290,088.18	272,518.01	1,379,833.82	

**YEAR-TO-DATE BUDGET REPORT**  
FOR THE 8 MONTHS ENDED FEBRUARY 28, 2026

FOR 2026 08

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
GRAND TOTAL	14,796,941	16,065,423	9,233,191.69	1,483,943.38	6,832,231.31	57.5%
** END OF REPORT - Generated by VINCENT COPENHAVER **						

## YEAR-TO-DATE BUDGET REPORT FOR THE 8 MONTHS ENDED FEBRUARY 28, 2026

FOR 2026 08

ACCOUNTS 10	FOR: GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10091020	NON-DEPARTL GENERAL FUND	2,564,896	2,427,263	1,480,602.23	4,047.68	.00	946,660.77	61.0%
11011010	MAYOR & TOWN COUNCIL	190,605	190,605	129,158.93	16,355.18	.00	61,446.07	67.8%
11012020	TOWN MANAGER	424,922	429,689	283,009.00	31,139.83	.00	146,680.00	65.9%
11012040	TOWN ATTORNEY	62,160	62,160	34,170.28	.00	.00	27,989.72	55.0%
11012130	FINANCE DEPARTMENT	655,007	659,887	469,865.74	36,388.04	.00	190,021.26	71.2%
11081060	PASSPORT PROGRAM	3,125	3,125	628.29	27.21	.00	2,496.71	20.1%
12031010	POLICE DEPARTMENT	3,018,886	3,120,670	1,978,167.22	222,548.72	18,290.00	1,124,212.78	64.0%
12031015	POLICE DEPT GRANTS	0	112,503	31,220.14	2,900.00	.00	81,282.86	27.8%
12032020	VOLUNTEER FIRE DEPT	231,000	337,337	168,579.66	5,787.22	57,063.49	111,693.85	66.9%
12043130	IMPOUND LOT	2,500	2,500	388.92	72.70	.00	2,111.08	15.6%
13041000	PUBLIC WORKS ADMINISTRATION	1,471,473	762,459	94,654.49	7,813.87	.00	667,804.51	12.4%
13041020	PUB WORKS NON-VDOT ELIGIBLE	3,200	3,200	2,544.71	.00	.00	655.29	79.5%
13041040	STREET LIGHTS	103,400	103,747	77,199.77	10,088.88	5,227.00	21,320.23	79.4%
13041070	TRAFFIC CONTROL & PARKING	108,700	164,190	78,841.82	7,260.83	2,200.00	83,148.18	49.4%
13041080	STREETS	334,200	1,547,574	905,950.31	87,976.67	401,754.22	239,869.47	84.5%
13041090	SIDEWALKS, CURB, GUTTERING	2,800	4,902	2,101.35	.00	.00	2,800.65	42.9%
13042020	STREET CLEANING	4,100	4,603	668.02	.00	.00	3,934.98	14.5%
13042030	REFUSE COLLECTION	49,650	156,986	123,440.21	10,018.63	.00	33,545.79	78.6%
13042040	SNOW REMOVAL	20,000	35,047	100,152.76	59,874.54	8,600.00	-73,705.76	310.3%
13042050	LEAF COLLECTION	0	27,568	29,801.81	751.89	.00	-2,233.81	108.1%
14043080	PARKS & PLAYGROUNDS	45,400	88,866	63,004.15	3,413.81	.00	25,861.85	70.9%
14543030	40 WEST CHURCH STREET	0	14,136	4,588.11	.00	.00	9,547.89	32.5%
14543040	MUNICIPAL BUILDING	93,917	109,659	64,836.26	2,259.81	.00	44,822.74	59.1%
14543050	EMERGENCY SERVICES BLDG	92,700	121,118	73,347.11	9,262.70	41,000.00	6,770.89	94.4%
14543060	PUBLIC WORKS BUILDING	43,000	51,496	48,265.58	8,737.65	.00	3,230.42	93.7%
14543070	PARKS & REC - CEMETERY	2,250	11,755	9,983.95	.00	.00	1,771.05	84.9%
16081010	PLANNING & ZONING	280,156	281,632	187,148.85	23,273.89	.00	94,483.15	66.5%
16081020	COMMUNITY & ECONOMIC DEV	587,418	647,751	429,557.37	24,150.44	.00	218,193.63	66.3%
16081030	CITIZENS SQUARE-FARMERS MARKE	49,657	79,267	65,445.35	1,441.45	.00	13,821.65	82.6%
16081040	DEPOT WELCOME CENTER	36,532	36,725	21,251.48	5,201.13	.00	15,473.52	57.9%
16081050	HARVESTER PERFORMANCE CENTER	600,000	600,000	312,203.88	1,182.68	.00	287,796.12	52.0%
16081070	MAIN STREET PROGRAM	115,839	116,955	67,027.04	7,910.28	.00	49,927.96	57.3%
16081086	COMMUNITY DEVELOPMENT GRANTS	0	49,270	27,447.96	5,500.00	.00	21,822.04	55.7%
16081300	ECONOMIC DEVELOPMENT AUTHORIT	3,856	3,856	1,645.40	.00	.00	2,210.60	42.7%
16085000	REMED BLIGHTED STRUCTURES	27,000	27,000	3,670.00	.00	.00	23,330.00	13.6%
TOTAL GENERAL FUND		11,228,349	12,395,501	7,370,568.15	595,385.73	534,134.71	4,490,798.14	63.8%

**YEAR-TO-DATE BUDGET REPORT**  
FOR THE 8 MONTHS ENDED FEBRUARY 28, 2026

FOR 2026 08

ACCOUNTS FOR: 20	WATER & WASTEWATER FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
20069000	NON-DEPARTL UTILITY OPERATING	450,643	450,643	33,019.00	.00	.00	417,624.00	7.3%
20080000	TRANSFERS	367,256	367,256	.00	.00	.00	367,256.00	.0%
25050000	WATER SYSTEM OPERATIONS	324,746	365,123	253,940.57	19,712.84	20,933.24	90,249.19	75.3%
25050100	METER READING	25,780	33,387	24,212.23	987.85	.00	9,174.77	72.5%
25050500	WATER TREATMENT PLANT	1,104,897	1,137,809	740,281.60	69,625.21	15,760.50	381,766.90	66.4%
25062000	UTILITY ADMINISTRATION	388,565	391,029	283,861.01	23,399.54	.00	107,167.99	72.6%
25560000	WASTEWATER SYSTEM OPERATIONS	185,246	195,722	143,236.81	10,772.93	.00	52,485.19	73.2%
25560500	WASTEWATER TREATMENT PLANT	721,459	728,953	483,661.78	66,689.70	2,970.52	242,320.70	66.8%
TOTAL WATER & WASTEWATER FUND		3,568,592	3,669,922	1,962,213.00	191,188.07	39,664.26	1,668,044.74	54.5%

**YEAR-TO-DATE BUDGET REPORT**  
 FOR THE 8 MONTHS ENDED FEBRUARY 28, 2026

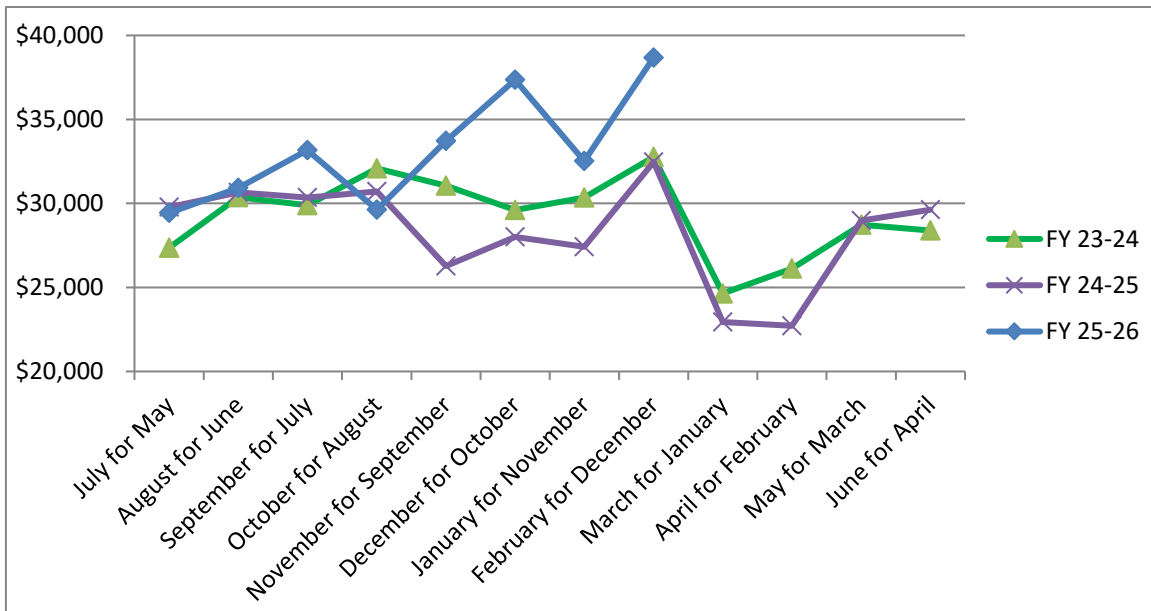
FOR 2026 08

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	14,796,941	16,065,423	9,332,781.15	786,573.80	573,798.97	6,158,842.88	61.7%

\*\* END OF REPORT - Generated by VINCENT COPENHAVER \*\*

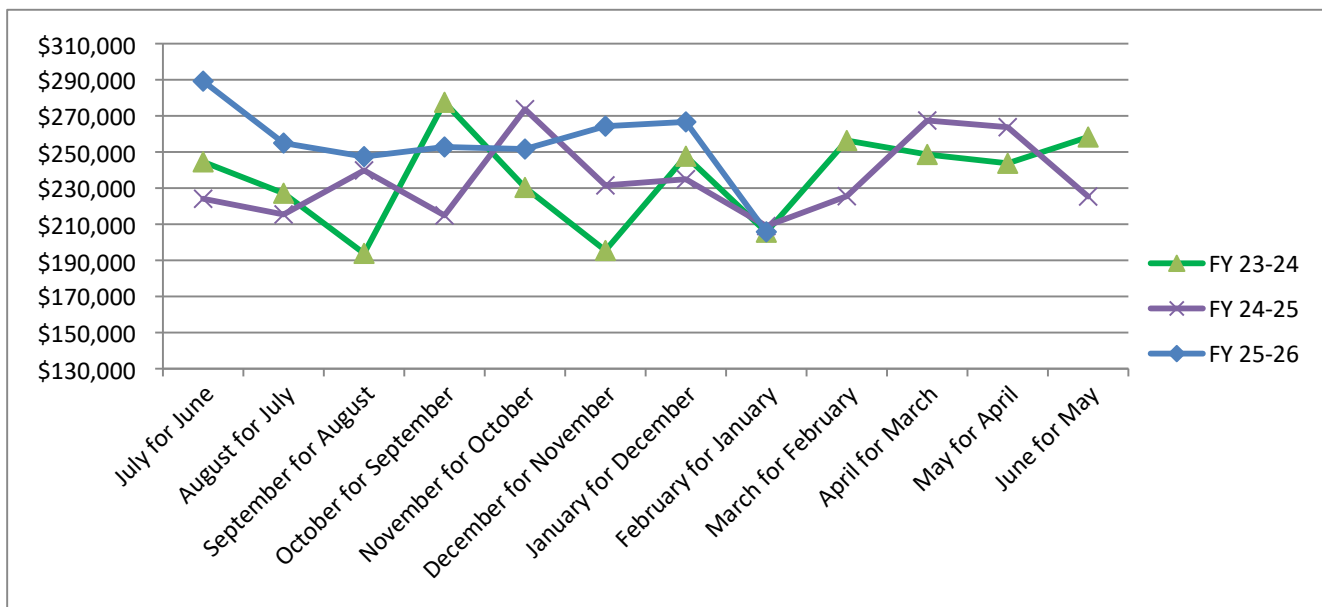
**Town of Rocky Mount  
Local Sales Tax Collections by Month**

<u>Month</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>Change</u>	<u>% Change</u>
July for May	\$ 27,361	\$ 29,775	\$ 29,433	\$ (342)	-1.2%
August for June	\$ 30,373	\$ 30,662	\$ 30,924	\$ 262	0.9%
September for July	\$ 29,885	\$ 30,354	\$ 33,161	\$ 2,807	9.4%
October for August	\$ 32,074	\$ 30,713	\$ 29,629	\$ (1,084)	-3.4%
November for September	\$ 31,054	\$ 26,280	\$ 33,725	\$ 7,445	24.0%
December for October	\$ 29,612	\$ 27,998	\$ 37,351	\$ 9,353	31.6%
January for November	\$ 30,352	\$ 27,415	\$ 32,527	\$ 5,112	16.8%
February for December	\$ 32,769	\$ 32,465	\$ 38,678	\$ 6,213	19.0%
March for January	\$ 24,644	\$ 22,936			
April for February	\$ 26,124	\$ 22,717			
May for March	\$ 28,735	\$ 28,976			
June for April	\$ 28,392	\$ 29,626			
<b>Year Totals</b>	<b>\$351,375</b>	<b>\$ 339,917</b>	<b>\$ 265,428</b>	<b>\$ 29,766</b>	



**Town of Rocky Mount  
Meals Tax Collections by Month**

<u>Month Collected</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>Change</u>	<u>% Change</u>
July for June	\$ 244,531	\$ 224,090	\$ 289,225	\$ 65,135	29.1%
August for July	\$ 227,166	\$ 215,407	\$ 254,941	\$ 39,534	18.4%
September for August	\$ 193,852	\$ 239,802	\$ 247,440	\$ 7,638	3.2%
October for September	\$ 277,528	\$ 214,885	\$ 252,776	\$ 37,891	17.6%
November for October	\$ 230,365	\$ 273,682	\$ 251,630	\$ (22,052)	-8.1%
December for November	\$ 195,454	\$ 231,510	\$ 264,286	\$ 32,776	14.2%
January for December	\$ 247,659	\$ 234,921	\$ 266,664	\$ 31,743	13.5%
February for January	\$ 205,557	\$ 208,968	\$ 205,775	\$ (3,193)	-1.5%
March for February	\$ 256,350	\$ 225,514			
April for March	\$ 248,621	\$ 267,440			
May for April	\$ 243,734	\$ 263,733			
June for May	\$ 258,285	\$ 225,341			
Year Totals	<u>\$ 2,829,102</u>	<u>\$ 2,825,293</u>	<u>\$ 2,032,737</u>	<u>\$ 189,472</u>	



**Town of Rocky Mount**  
**Cash Balances and Investment Portfolio**  
**February 28, 2026**

**Total Cash Held by the Town:**

Cash in the Finance Office (Drawers and Vault)	\$ 600
Duncan Williams Investments - see detail below	\$ 2,733,484
Local Government Investment Pool (average monthly yield = 4.073%)	\$ 7,365,429
Truist: Payroll and Flexible Benefits Checking Accounts	\$ 92,791
Carter Bank and Trust: Old Checking Account, Designated Checking Accounts for Police, Farmer's Market and Depot	\$ 105,108
National Bank of Blacksburg	\$ 972,676
Atlantic Union Bank: Town Checking Account	<u>\$ 1,202,726</u>
Total Cash Balance at Month End	<u><u>\$ 12,472,814</u></u>

**Investment Detail:**

Duncan-Williams, Inc.			
Account Statement Dated February 28, 2026			
<b>Cash, Money Funds and Bank Deposits - 1% of Portfolio</b>	<b><u>Closing Balance</u></b>	<b><u>Income This Year</u></b>	<b><u>30-Day Yield</u></b>
Federated Hermes Govt Reserves Money Market	\$1,108	\$3	2.72%
<b>Fixed Income - 99% of Portfolio Certificates of Deposit:</b>	<b><u>Market Value</u></b>	<b><u>Estimated Annual Income</u></b>	<b><u>Estimated Yield</u></b>
Total	\$488,012	\$16,538	3.35% - 3.41%
<b>U.S. Government Bonds:</b>			
Total	<u>\$2,244,364</u>	<u>\$70,870</u>	3.63% - 4.96%
Total Fixed Income	<u>\$2,732,376</u>	<u>\$87,408</u>	
Total Portfolio Holdings	<u><u>\$2,733,484</u></u>	<u><u>\$87,411</u></u>	

## MONTHLY STAFF REPORT

<b>DATE:</b>	March 9, 2026
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Brad Basham – Asst Chief
<b>DEPARTMENT:</b>	<b>Fire Department</b>
<b>MONTH:</b>	January 2026

For the period of January 2026, the Rocky Mount Fire Department responded to a total of **49** calls of which **15** were inside the town limits and **34** were outside the town limits.

RMFD apparatus traveled a total of 1208 miles carrying out duties pertaining to answering calls and support efforts of the department.

RMFD members logged 36 members performing training for a total of 118 hours of training.

Respectfully Submitted By,

Asst. Chief B. Basham

**MONTHLY STAFF REPORT**

<b>DATE:</b>	MARCH 9, 2026
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Chief Phillip S. Young
<b>DEPARTMENT:</b>	<b>Police Department</b>
<b>MONTH:</b>	February

\*We will be doing the monthly report from RMPD a month behind to allow for more accuracy in numbers that are turned in per Chief Young. This also allows our officers at the end of the month to have time to get all reports and tickets submitted.

PLEASE SEE ATTACHED REPORT FOR MORE DETAILED INFORMATION ON MONTHLY CHARGES AND STATS.....

PSY/rfs

ROCKY MOUNT POLICE DEPARTMENT  
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: FEBRUARY 2026

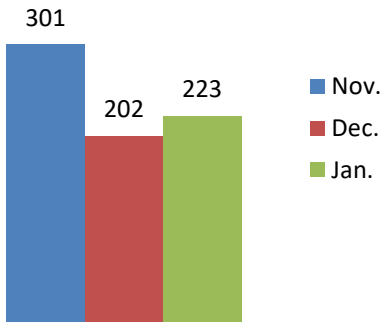
NOVEMBER

DECEMBER

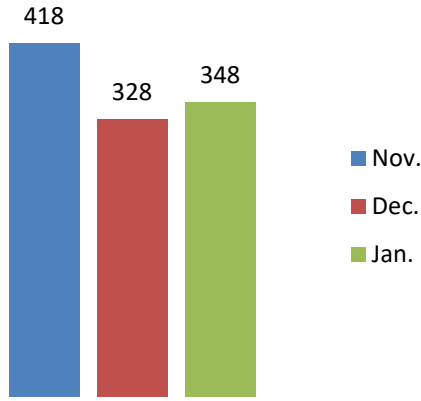
JANUARY

	NOVEMBER	DECEMBER	JANUARY
UNIFORM TRAFFIC SUMMONS ISSUED	301	202	223
TRAFFIC STOPS	418	328	348
SPEEDING TICKETS ISSUED	104	58	57
DUI	4	3	2
COLLISIONS INVESTIGATED (TREDS)	20	18	14
MOTORIST AIDES	30	43	38
CRIMINAL ARRESTS "MISDEMEANOR"	35	23	28
CRIMINAL ARRESTS "FELONY"	14	9	18
INCIDENTS ADDRESSED	2232	1774	1708
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	69	74	54
GRAND LARCENY WARRANTS	1	0	0
BREAKING & ENTERING REPORTS	0	0	0
BREAKING & ENTERING WARRANTS	0	0	0
BOLO'S (Be On Look Out)	3	1	4
FOLLOW-UP'S	47	21	30
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	530	307	289
SCHOOL CHECKS	114	77	75
ALARM RESPONSES	36	28	34
OPEN DOORS, WINDOWS, ETC. UNSECURED	3	3	0
ECO/TDO	3	4	1

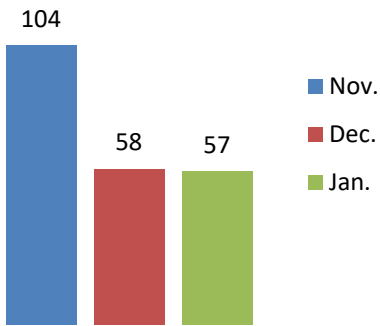
### Uniform Traffic Summons Issued



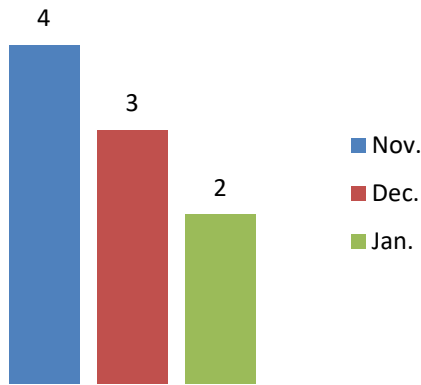
### Traffic Stops



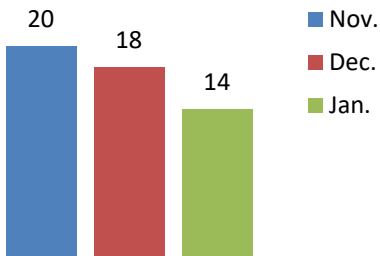
### Speeding Tickets Issued



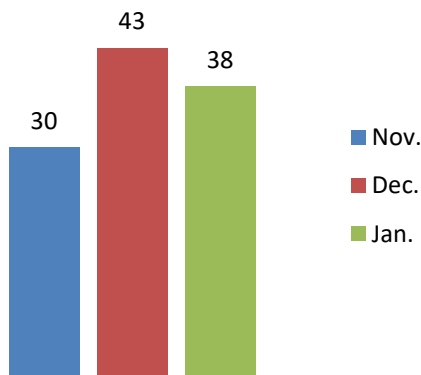
### DUI



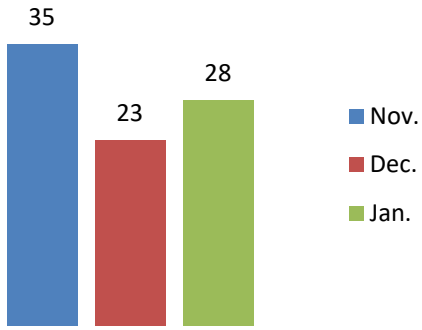
### Collisions Investigated (TREDS)



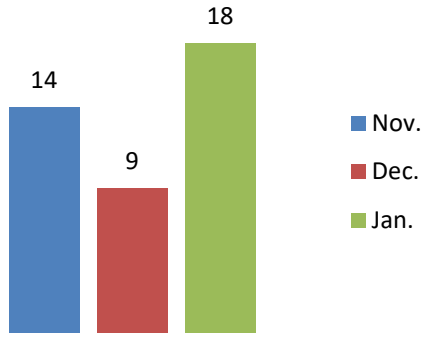
### Motorist Aides



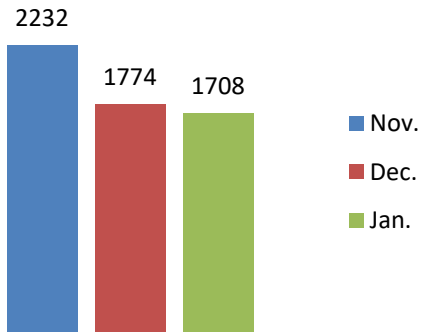
### Criminal Arrests "Misdemeanor"



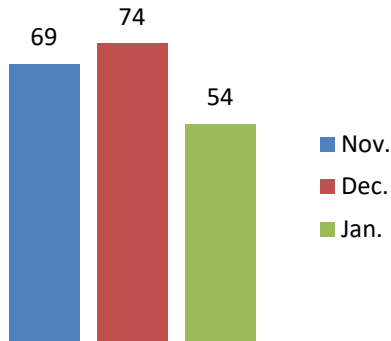
### Criminal Arrests "Felony"



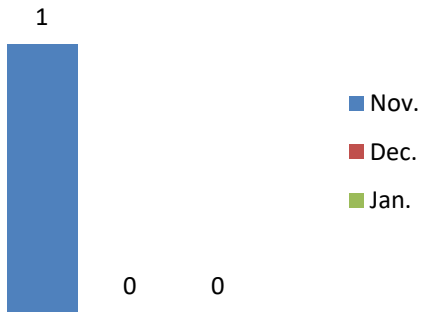
### Incidents Addressed



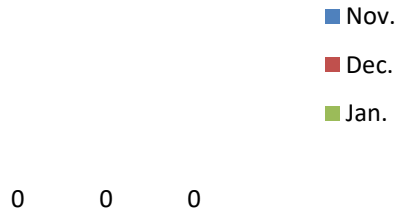
### Incidents/Offenses Reportable "RMS"

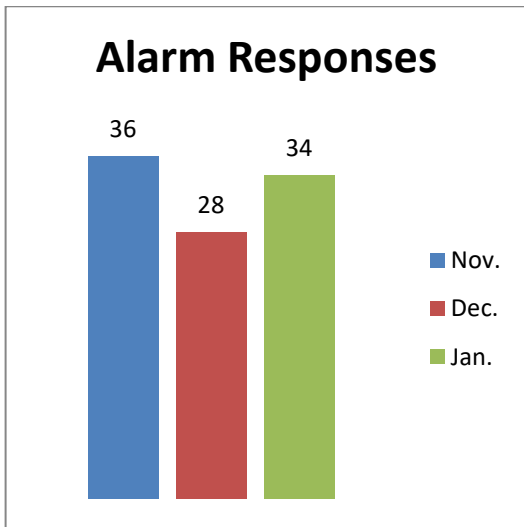
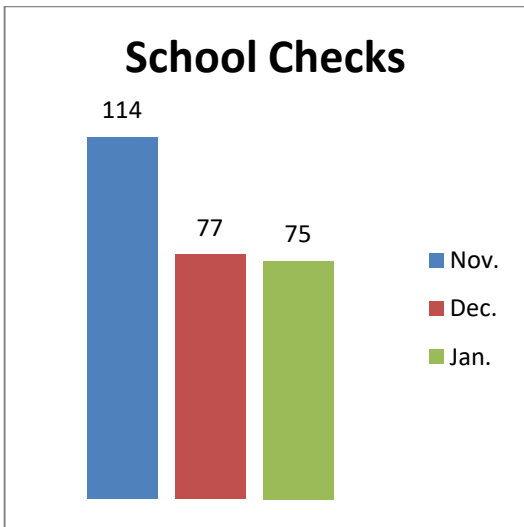
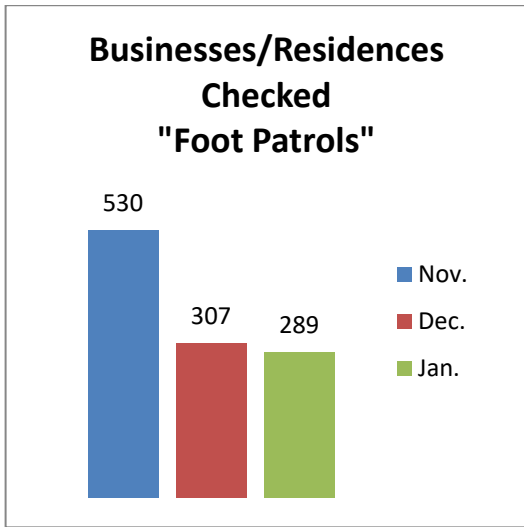
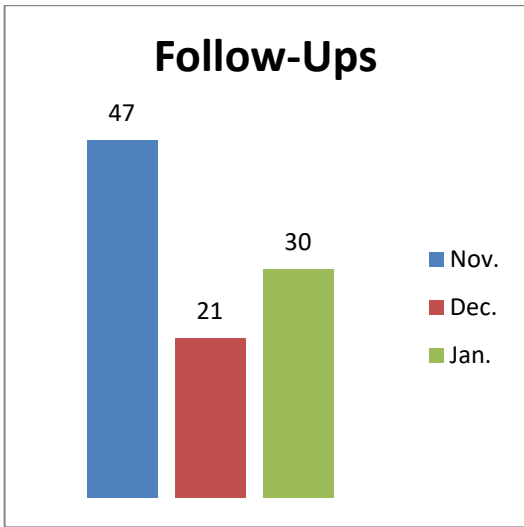
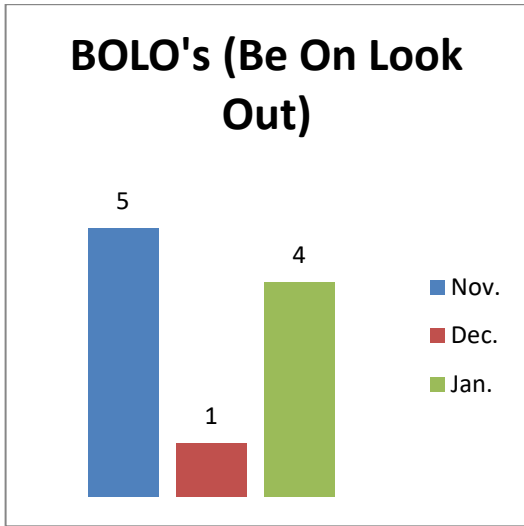
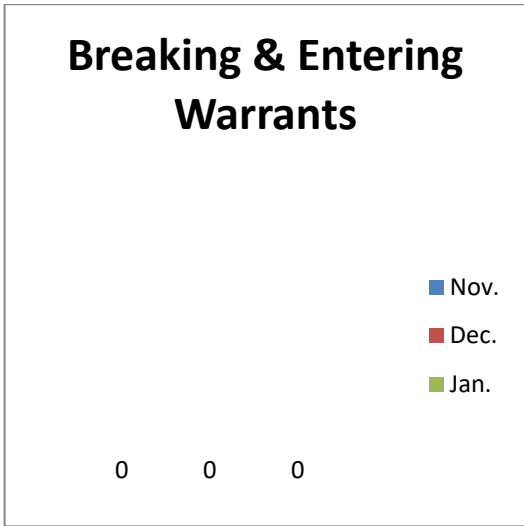


### Grand Larceny Warrants

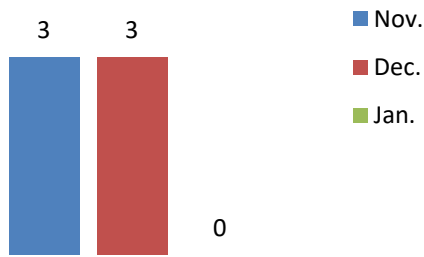


### Breaking & Entering Reports

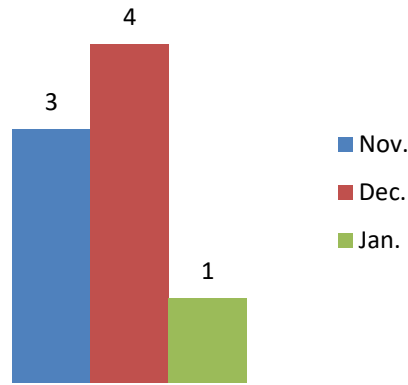




### Open Doors, Windows, Etc. Unsecured



### ECO/TDO



2.2.

#### TRAFFIC ENFORCEMENT:

- ❖ Moving and stationary radar was conducted throughout the Town of Rocky Mount during January
- ❖ Reported streetlights out to Town Manager’s office
- ❖ There were 14 reportable accidents with 12 of the accidents on our public streets

#### INVESTIGATIONS:

Follow Up Investigations: **Follow-up** conducted on multiple cases

Search Warrants: Multiple

- ❖ Performed surveillance reference narcotics
- ❖ Assist patrol with calls for service
- ❖ Fire Inspections and Fire Marshall duties conducted
- ❖ Attended Child Abuse/CART meeting
- ❖ Attended Fraud meeting

During the reporting period, the Investigations Unit handled multiple ICAC, DSS, violent crime, and threat-related cases. The majority have been resolved through unfounded determinations, service closures, or arrest, with several investigations remaining active.

#### Case Breakdown by Status

- **Active Investigations: 3**
- **Unfounded Cases: 6**
- **Closed – Service Rendered: 2**
- **Closed – All Leads Exhausted: 1**
- **Closed – Arrest: 1**

## (Investigations Cont.)

### Active Cases

- **2026-00013** – ICAC – Investigator Hodges
- **2026-00031** – Child Abuse – Investigator Poulin
- **2026-00043** – ICAC – Investigator Poulin

These cases remain under active investigation with ongoing follow-up.

### Closed / Resolved Cases

- **Unfounded (6):**
  - ICAC and DSS-related complaints investigated and determined to lack sufficient evidence to proceed.
- **Closed – Service Rendered (2):**
  - ICAC and Threats cases resolved through investigative action without further enforcement required.
- **Closed – All Leads Exhausted (1):**
  - DSS complaint fully investigated with no additional viable leads.
- **Closed – Arrest (1):**
  - **2026-00064** – Shooting – Investigator Poulin
    - Investigation concluded with an arrest.

### Summary

Investigators Poulin and Hodges have maintained steady case clearance throughout January, with timely resolution of ICAC and DSS complaints and continued progress on active child-related investigations. One violent crime investigation resulted in an arrest. No backlog concerns identified at this time.

### COMMUNITY RESOURCE SGT.:

#### MEETINGS/EVENTS (King)

- ❖ Began planning for Cops & Bobbers event
- ❖ Attended quarterly Sergeants' meeting
- ❖ WYTI Radio (Community First Segment)
- ❖ Appeared on Rise & Shine w/ Cable 12 in ref: upcoming community events
- ❖ Appeared on B99.9 Radio in ref: upcoming community events
- ❖ Attended Family Resource Board meeting
- ❖ Attended Rocky Mount Chamber of Commerce meeting
- ❖ Participated in the Martin Luther King breakfast
- ❖ Attended RAH Coalition meeting
- ❖ Attended Rocky Mount Town Council meeting
- ❖ Continued updates on RMPD social media pages
- ❖ Assisted w/ Lockdown Drill at Life's Academy
- ❖ Picked up and delivered donations from Wal-Mart

**COMMUNITY RESOURCE SGT.:  
(cont.)**

- ❖ Attended CHAT meeting
- ❖ Attended Franklin County Community Resource Coalition meeting
- ❖ Began working on certified Crime Prevention Community application
- ❖ Planned and created a Neighborhood Watch meeting
- ❖ Attended Community Partnership Board meeting
- ❖ Attended statue dedication ceremony
- ❖ Cooked and served food at Stepping Stone Mission
- ❖ Performed bike patrol
- ❖ Review and approve reports
- ❖ Performed school checks and assisted patrol with calls for serve
- ❖ Attended Coffee w/ Mayor Perdue event
- ❖ Attended Franklin County Public Schools safety meeting
- ❖ Picked up RMPD Community K-9 Maggie

**RESOURCE OFFICER REFERRAL'S  
(DIVERS/HOLLAND):**

- ❖ Assisted w/ morning and evening school traffic
- ❖ Assisted w/ lock down drill, fire drill & bus evacuation drill
- ❖ Attended meetings
- ❖ Assisted w/ Detention Order on student
- ❖ Petition/Diversion: Possess a Marijuana Electronic Smoking Device Underage (x 3) (Holland); Possession of a Vape (Holland)
- ❖ Assault: 1
- ❖ THC Devices Confiscated: 3; Vapes Confiscated: 1
- ❖ During the closing of schools due to inclement weather, Officer Holland assisted patrol.

**SPEEDING TICKETS ISSUED**

Tanyard Road (x 21)

South Main Street (x 8)

School Board Road (x 7)

Booker T. Washington Highway (x 5)

Grassy Hill Road (x 5)

North Main Street (x 4)

Old Franklin Turnpike (x 3)

State Street (x 2)

Bernard Road

Diamond Avenue

**CRIMINAL ARRESTS & LOCATIONS:**

Possess a THC Smoking Device on School Property	Tanyard Road (x 3)
Driving Under the Influence	Pell Avenue
Driving Under the Influence	Wray's Chapel Road
Drunk In Public	East Court Street
Drunk In Public	Franklin Street
Shoot Into an Occupied Dwelling	Trail Drive
Remove the Serial Number from a Firearm	Trail Drive
False Report to Law Enforcement	Trail Drive
Reckless Handling of a Firearm	Trail Drive
Illegal Discharge of a Firearm	Trail Drive
Production of Child Pornography	Diamond Avenue (x 2)
Distribution of Child Pornography	Diamond Avenue
Unauthorized Use of a Motor Vehicle	Orchard Avenue
Unauthorized Use of a Motor Vehicle	Hillcrest Drive
Check Forgery	Franklin Street (x 2)
Eluding Police	Cornell Road
Shoplifting	Old Franklin Turnpike (x 6)
Petit Larceny	Oak Street
Petit Larceny	Franklin Street

Indecent Exposure	Old Franklin Turnpike
Indecent Exposure	East Court Street
Obtain Money by False Pretense	Franklin Street
Reckless Driving	Cornell Road
Warrant Service (PB-15)	Grassy Hill Road
Warrant Service (Felony)	East Court Street (x 3)
Warrant Service (Felony)	Booker T. Washington Highway (x 2)
Warrant Service (Felony)	Grassy Hill Road (x 2)
Warrant Service (Felony)	Windy Lane
Warrant Service (Misdemeanor)	East Court Street (x 2)
Warrant Service (Misdemeanor)	Windy Lane
Warrant Service (Misdemeanor)	School Board Road
Warrant Service (Misdemeanor)	Cornell Road
Emergency Custody Order	Floyd Avenue

## MONTHLY STAFF REPORT

<b>DATE:</b>	March 9, 2026
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Brian Schofield, Public Works Superintendent
<b>DEPARTMENT:</b>	<b>Public Works Department</b>
<b>MONTH:</b>	February 2026

1. Read meters (1 day)
2. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts.
3. Meter cutoffs: 38
4. Clean-up for 5 days.
5. Cut trees along roads, sidewalks, and parks as needed.
6. Repaired, replaced, or eight unplugged sewer mains or laterals.
7. Repaired two water mains.
8. Repaired and/or replaced traffic lights and street signs.
9. Continue working on new street signs on traffic light poles.
10. Continue to work on storm drains throughout town with all the rain from storms
11. Ongoing exchanging out of new carts for citizens.
12. Repaired pot holes.
13. We started working on sewer lines.
14. Rebuilding of snow chains and repairs of spreaders and plows.
15. Started preparing for the rollout of trash cans to the boundary line adjustment areas.

## MONTHLY STAFF REPORT

<b>MEETING DATE:</b>	March 9, 2026
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Dennis Potter
<b>DEPARTMENT:</b>	<b>Wastewater Treatment Plant</b>
<b>REPORT MONTH:</b>	February, 2026

Average Daily Flow	1.027 MGD
Minimum TSS Reduction	97.4%
Minimum BOD Reduction	98.2%
Leachate received (F.C. Landfill)	546,870 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	61.01 Tons
Rain Total      2.64 - inches	Snow Total      4 - inches

The Wastewater Plant had 0 after-hour alarms.

The staff worked on regular maintenance at the plant and the pump stations.

The staff replaced thermostat for heat tape on sludge lines going to digester.

The staff replaced solenoid switch and vacuum pump in grit channel #2.

The staff replaced block heater on the generator at Altice Mill.

Respectfully Submitted,

Dennis Potter

## MONTHLY STAFF REPORT

<b>DATE:</b>	3/9/2026
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Michael K. Adkins – Water Superintendent
<b>DEPARTMENT:</b>	<b>Water Department</b>
<b>MONTH:</b>	February 2026

### Operation and Production Summary:

The actual water production time (water filtration) averaged 10.52 hours per day for the entire month, yielding approximately 876,507 gallons per day. This month's rainfall was 2.10 inches, as measured at the water treatment plant. Therefore, the Blackwater River flow remains adequate for regular operation.

Total Raw Water Pumped:	26.41 million gallons
Total Drinking Water Produced:	24.54 million gallons
Average Daily Production:	876,507 gallons per day
Average Percent of Production Capacity:	43.83%
Flushing of Hydrants/Tanks/FD Use:	41,499 + F.D. 30,000 = 71,499 gallons
Plant Process Water:	667,000 gallons (finished water used by the plant)
Bulk Water Sold @ W.T.P.:	1,400 gallons
Bulk Water used at PW Shop	1,400 gallons
Tank Cleanout/Drainage/Leak	0 gallons
WVWA Water	193,310 gallons

### Testing:

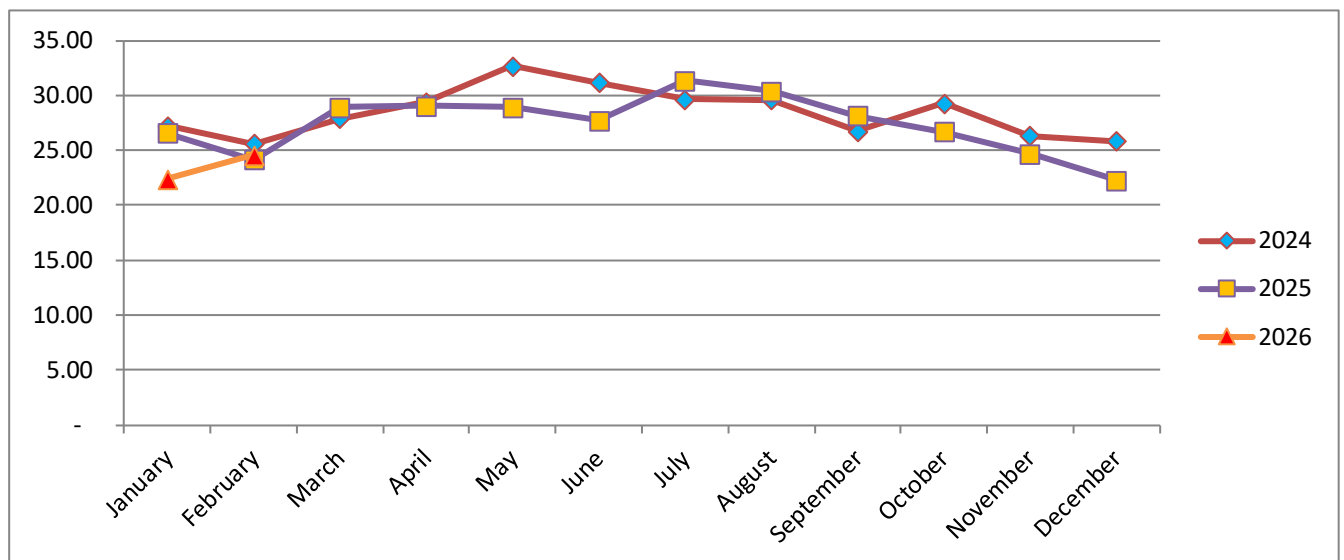
- Our monthly (7 total) routine bacteriological samples were bacteria-free. Therefore, the Town continues to comply with all EPA drinking water standards.
- Staff suspended the Auto-flushing program in November 2025 due to falling temperatures. This program will resume in early spring. This process reduces TTHM and HAA5, providing fresher, higher-quality water to lines with low usage and minimal circulation. The program uses auto-flushers on Hydrants.

### Activities / Maintenance / Improvements

- The staff continued with our weekly checks of the chemical feeders, pump stations, equipment at tank sites, monthly checklists around the plant, the river, the dam, and regularly operated the sludge collection equipment, along with discharging from lagoons. In addition, we continue to perform routine maintenance and groundskeeping.
- We received 193,310 gallons of water from the WVWA connection.
- Staff drained and cleaned both basins (semi-annual washout)
- Staff adjusted a switch on the sludge collection system (which was preventing it from working)

- Contractor installed control wiring from VFD cabinets to PLC cabinet at the plant and raw water pump station. (preparation for PLC upgrade)
- Contractor installed fiber ethernet from the water plant to the raw pump station. (preparation for PLC upgrade)

Town of Rocky Mount						
Water Production						
Monthly Total In Million Gallons						
<u>Month</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>Change</u>	<u>% Change</u>	
January	27.25	26.57	22.37	(4.2)	-18.8%	
February	25.60	24.16	24.54	0.4	1.5%	
March	27.88	28.91				
April	29.43	29.03				
May	32.67	28.91				
June	31.16	27.70				
July	29.66	31.33				
August	29.60	30.39				
September	26.77	28.16				
October	29.30	26.68				
November	26.30	24.71				
December	25.83	22.28				
Year Totals	341.45	328.83	46.91	(3.82)	-8.1%	
<b>YTD Through February</b>	<b>52.85</b>	<b>50.73</b>	<b>46.91</b>	<b>(3.82)</b>	<b>-8.1%</b>	



ITEM(S) TO BE CONSIDERED UNDER:

Other

FOR COUNCIL MEETING DATED:	March 9, 2026
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STAFF MAKING REQUEST:	Mark Moore, Assistant Town Manager Rebecca Dillon, Town Clerk/Executive Administrative Assistant
BRIEF SUMMARY OF REQUEST:	The Town has hired Mike Clark as the new Grant Coordinator. He started work on Monday, March 2. Mike has 26 years of local government and consulting experience. We are excited to welcome Mike to our team.
ACTION NEEDED:	No action needed

Attachment(s): None

<p>FOLLOW-UP ACTION: (To be completed by the Town Clerk)</p>
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ITEM(S) TO BE CONSIDERED UNDER:  
New Business

FOR COUNCIL MEETING DATED:	March 9, 2026
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The Capital Improvement Plan (CIP) is a five-year plan that identifies capital projects (infrastructure, equipment, etc.) for each year. The CIP is a planning tool. Items that are included in the CIP are not approved for purchase, but instead, are approved for further consideration that can lead to inclusion in an annual budget where the actual purchase or expenditure is approved by Council. The proposed Capital Improvement Plan was presented to the Planning Commission this week. They recommended that it proceed to Council. This is the first step in the Budget Process.
ACTION NEEDED:	None.

Attachment(s):

1. Proposed CIP 26-27 through 30-31 for Town Council

<p>FOLLOW-UP ACTION: (To be completed by the Town Clerk)</p>
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**Town of Rocky Mount  
Five Year Capital Improvement Plan  
Proposed FY 26-27 through FY 30-31**

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Department/Project Name	Proposed					
	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	Five Year Total
<b>Finance</b>						
Tax and Business License Software Implementation	20,000					20,000
<b>Community Development</b>						
Comprehensive Plan Update - Major	30,000					30,000
SS4A Action Plan - Match for Safe Streets for All Grant from DOT		32,000				32,000
Floyd/Franklin Intersection Improvements				500,000		500,000
Diamond Avenue Extension - Sycamore Street Connector	7,500,000					7,500,000
Diamond Avenue Bridge Replacement	1,000,000					1,000,000
<b>Total Community Development</b>	<b>8,530,000</b>	<b>32,000</b>		<b>500,000</b>		<b>9,062,000</b>
<b>Police</b>						
Firing Range	5,000					5,000
Patrol Rifles - 22 @ \$1,150 each			25,300			25,300
Body and Car Cameras			120,000			120,000
Vehicle Replacement	160,000	60,000	120,000	60,000	120,000	520,000
Replace Tasers - last payment on current Tasers is FY26-27		28,500	28,500	28,500	28,500	114,000
Replace Radios: Mobiles, 16 @ \$4,786 each Handhelds: 25 at \$5,372 each. Note: Buy 14 handhelds in Current Fiscal Year, 8 in FY27 and 8 in FY28. Purchase mobiles in FY28 and FY29	76,500	90,531	44,031			211,062
<b>Total Police Department</b>	<b>241,500</b>	<b>179,031</b>	<b>337,831</b>	<b>88,500</b>	<b>148,500</b>	<b>995,362</b>
<b>Fire Department</b>						
Replace Utility 1A - 1997 Ford dually with brush/off-road truck	310,000					310,000
Refurbish Rescue 1 - 2002 Pierce Heavy Rescue		210,000				210,000
Replacement of Portable Radios (40)		50,000	50,000	50,000		150,000
Replacement of Fire Fighting Tools/Equipment	42,000	45,000	50,000	50,000	55,000	242,000
Replace Station/Truck AED (Total of 5)	10,000					10,000
Replacement of Wagon 1					1,100,000	1,100,000
<b>Total Fire Department</b>	<b>362,000</b>	<b>305,000</b>	<b>100,000</b>	<b>100,000</b>	<b>1,155,000</b>	<b>2,022,000</b>
<b>Town Buildings &amp; Sidewalks</b>						
Emergency Services Building Roof	296,177					296,177
Painting - PD and VFD	6,000	5,000	13,500			24,500
Municipal Building Roof		100,000				100,000
Depot Renovations: Replace countertop, flooring, valances, doors, painting	87,500					87,500
Sidewalk: Donald Ave to Lynch Dr	76,000					76,000
Sidewalk: Lynch Drive to Knob Hill		118,500				118,500
Sidewalk: Knob Hill to North Main				82,000		82,000
Traffic Light Adjustment: North Main and Tanyard			200,000			200,000
New Camera at Public Works	8,000					8,000

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Department/Project Name	Proposed					
	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	Five Year Total
Sidewalk Maintenance	40,000	40,000	40,000	40,000	40,000	200,000
<b>Total Buildings &amp; Sidewalks</b>	513,677	263,500	253,500	122,000	40,000	1,192,677

**Public Works - Parks**

Redo landscape, paint old restroom, add Dog Fountain - Mary Elizabeth	11,500					11,500
Lights for park and lot - Dog Park	35,000					35,000
Additional Dock for Gilly's Pond	15,000					15,000
Restroom Improvements/Electrical - Gilly's and Mary Bethune	60,000					60,000
Christmas Lighting/Displays	20,000					20,000
Landscaping Improvements including Farmers Market Terrace Project (25-26), Clock Tower (26-27)	4,300					4,300
<b>Total Public Works - Parks</b>	145,800					145,800

**Public Works - Operations**

Replace 3 lawn mowers	29,000					29,000
Plow and Salt Spreader for new pickup	25,000					25,000
Wood Chipper		130,000				130,000
Dump Truck			220,000			220,000
Arterial Street Signs	13,000					13,000
Replace 2003 John Deere 710 backhoe		225,000				225,000
Replace 2014 Johnston street sweeper	350,000					350,000
New Chevy Pickup - 1 Ton (assist with additional town streets)	86,000					86,000
Replace 2006 GMC Dump Truck		220,000				220,000
Replace 2016 Yanmar mini excavator	85,000					85,000
Rear Load Trash Truck		275,000				275,000
Traffic Lights	80,000					80,000
Motor Grader			500,000			500,000
Replace 2008 Mowing Tractor	88,000					88,000
Replace 1996 Air Compressor	26,000					26,000
<b>Total Public Works</b>	782,000	850,000	720,000			2,352,000

<b>Total General Fund Capital</b>	<b>10,594,977</b>	<b>1,629,531</b>	<b>1,411,331</b>	<b>810,500</b>	<b>1,343,500</b>	<b>15,789,839</b>
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**Utilities**

**Water System Operations**

Diamond Avenue Water System Improvements	3,500,000					3,500,000
Fire Hydrant Cleaning System	20,000					20,000
Fire Hydrant Replacement	14,000					14,000
Meter Replacements and Additions	45,000					45,000
<b>Total Water System Operations</b>	3,579,000					3,579,000

**Water Treatment Plant**

Lagoon clean out, liner and repair		500,000				500,000
New Water Tank - Upper Grassy Hill					1,200,000	1,200,000
Upper Grassy Hill Pump Station Large PRV Replacement (26-27), pump, motor & FVD (28-29)	35,000		150,000			185,000
Lower Grassy Hill pump, motor & VFD	190,000		190,000			380,000
Filter Flow Control Actuators (2)	25,000					25,000

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Department/Project Name	Proposed					
	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	Five Year Total
Water plant building, old garage & raw pump station roof replacement	85,000					85,000
Storage building power installation including lights	25,000					25,000
Water Plant Landscaping	8,500					8,500
Additional raw water pump					185,000	185,000
F250 4x4 & snow plow - replace 2019 truck				65,000		65,000
WTP Finished and Raw Water Pump VFD's (3)				100,000		100,000
<b>Total Water Treatment Plant</b>	<b>368,500</b>	<b>500,000</b>	<b>340,000</b>	<b>165,000</b>	<b>1,385,000</b>	<b>2,758,500</b>
<b>Wastewater System Operations</b>						
Diamond Avenue Wastewater System Improvements	2,200,000					2,200,000
Replace Mainline Camera Crawler System	70,000					70,000
Replace 1999 Jet Truck	543,000					543,000
Manhole Rehab	5,000					5,000
<b>Total Wastewater System Operations</b>	<b>2,818,000</b>					<b>2,818,000</b>
<b>Wastewater Treatment Plant</b>						
Resurface concrete and metal on the inside of digester #1 and outside of both			215,000			215,000
Upgrade UV Channel #2	350,000					350,000
Ford F-150 Truck with extra cab truck	90,000					90,000
Upgrade UV Channel # 1		250,000				250,000
Replace RAS and WAS Pumps 1 each			150,000	175,000		325,000
Replace Climbing Screen in Headworks		250,000				250,000
Replace Faulk Gear Drives on Oxidation Ditch (8)					400,000	400,000
Resurface concrete and metal on the inside of digester #2				150,000		150,000
<b>Total Wastewater Treatment Plant</b>	<b>440,000</b>	<b>500,000</b>	<b>365,000</b>	<b>325,000</b>	<b>400,000</b>	<b>2,030,000</b>
<b>Total Utility Fund Capital</b>	<b>7,205,500</b>	<b>1,000,000</b>	<b>705,000</b>	<b>490,000</b>	<b>1,785,000</b>	<b>11,185,500</b>
<b>Total of All Capital Projects</b>	<b>17,800,477</b>	<b>2,629,531</b>	<b>2,116,331</b>	<b>1,300,500</b>	<b>3,128,500</b>	<b>26,975,339</b>

ITEM(S) TO BE CONSIDERED UNDER:  
New Business

FOR COUNCIL MEETING DATED:	March 9, 2026
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager Rebecca Dillon, Town Clerk/Executive Administrative Assistant
BRIEF SUMMARY OF REQUEST:	Appointment of Interim Fire Marshal Jeff McCarty
ACTION NEEDED:	Approval of Town Council is needed.

Attachment(s): None

<p>FOLLOW-UP ACTION: (To be completed by the Town Clerk)</p>
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