



TOWN COUNCIL  
REGULAR MEETING  
AGENDA

April 13, 2026  
6:00 PM

Council Chambers, Rocky Mount Municipal Building  
345 Donald Avenue, Rocky Mount, Virginia

When speaking before Town Council, please come to the podium and give your name for the record. Please address the Council and not the audience. You will be limited to three (3) minutes and the other rules listed on the sign-up sheet. If you provide Council with any documentation, please also give a copy to the Town Clerk prior to speaking.

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**All cellular phones must be turned off during the Council Meeting.**

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The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the Town Clerk for assistance.

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1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of Consent Agenda
  - 4.1. Miscellaneous Action
    - Performance Agreement with Cornerstone Building Brands
    - Supplemental appropriations resolution to revise the FY2025-2026 budget
  - 4.2. Miscellaneous Resolutions/Proclamations
  - 4.3. Approval of Draft Minutes
    - Regular Town Council Meeting Draft Minutes - March 9, 2026
  - 4.4. Departmental Monthly Reports
    - Community Development Department
    - Finance Department
    - Fire Department
    - Police Department
    - Public Works Department
    - Wastewater Department

## Water Department

5. Special Items
  - 5.1. Jessica Dillon with Department of Social Services recognizing April as Child Abuse Prevention Month and reporting on Family Fun Day on April 11, 2026
  - 5.2. Recognize Water Treatment Plant staff for earning 2025 Gold Performance Award
  - 5.3. Recognition of VA 250 Car Project
6. Public Hearing
  - 6.1. Zoning Map Amendment - Official zoning classifications for 278 new Town parcels from the Boundary Line Adjustment with Franklin County.
7. New Business
  - 7.1. Selection of contractor for North Main Street water line replacement
  - 7.2. Presentation by Town's Financial Advisor, Davenport Public Finance
  - 7.3. Presentation of Town of Rocky Mount Proposed FY2026-2027 Budget
8. Hearing of Citizens
9. Adjournment

ITEM(S) TO BE CONSIDERED UNDER:  
Consent Item

FOR COUNCIL MEETING DATED:	April 13, 2026
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STAFF MAKING REQUEST:	Daniel Pinard, Cultural & Economic Development Director
BRIEF SUMMARY OF REQUEST:	Council previously approved a performance agreement for the expansion project at Plygem/Cornerstone. That agreement was between the Virginia Economic Development Partnership, Plygem/Cornerstone, the Town, the County, and the County's IDA. VEDP requires that the Town also enter into a separate performance agreement between just the Town and Plygem/Cornerstone. The terms in the agreement are the same as what was included in the original agreement. This does not change anything about the deal, it is just an administrative requirement.
ACTION NEEDED:	Approve execution of the agreement.

Attachment(s):

1. TRM MW Performance Agreement Draft 04072026

<p>FOLLOW-UP ACTION: (To be completed by the Town Clerk)</p>
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## PERFORMANCE AGREEMENT

This PERFORMANCE AGREEMENT (the “Agreement”) is made and entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2026, by and among the TOWN OF ROCKY MOUNT, VIRGINIA (the “TOWN”), a municipal corporation of the Commonwealth of Virginia and M W MANUFACTURERS INC. (the “Company”), a Delaware Corporation authorized to do business in Virginia, any two or more of which may be referred to as “Parties.”

### RECITALS

WHEREAS, the Company operates manufacturing facilities located at 433 North Main St. Rocky Mount, VA 24151 identified as Tax Parcel 2070007200 in Franklin County’s assessment records, 375 North Main St. Rocky Mount, VA 24151, identified as Tax Parcel 2070007600 in Franklin County’s assessment records, 350 State St. Rocky Mount, VA 54151, identified as Tax Parcel 2070008900 in Franklin County’s assessment records, and 315 Pell Ave. Rocky Mount, VA 24151, identified as Tax Parcel 2070053502 in Franklin County’s assessment records (together, the “Facility”), at which it will make a capital investment consisting of the expansion, equipping, and improvement of the Facility; and

WHEREAS, the Company’s capital investments for the expansion, equipping, and improvement of the Facility will constitute a total capital expenditure of at least \$4,900,000; and

WHEREAS, the Company’s expansion, equipping, improvement, and operation of the Facility will entail the creation and maintenance of 50 new jobs at the Facility; and

WHEREAS, the Town has determined that the Company’s expansion, equipping, improvement, and operation of the Facility will promote economic development, generate additional revenue, and provide employment opportunities; and

WHEREAS, the stimulation of additional tax revenue and economic activity to be generated by the capital investment and new jobs, as this Agreement defines such capital investment and new jobs, constitute a valid public purpose for the expenditure of public funds; and

WHEREAS, Section 15.2-953 of the Code of Virginia authorizes the Town to perform the activities that this Agreement contemplates; and

WHEREAS, this Agreement sets forth the understanding of the Parties concerning the payment of a performance grant to the Company as the local match for a grant from the Commonwealth’s Development Opportunity Fund.

NOW, THEREFORE, in consideration of the foregoing, the mutual benefits, promises, and undertakings of the Parties, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1.0 **Definitions and Interpretation.**

1.1 **Previously Defined Terms.** The terms “Agreement,” “Town,” “Company,” “Facility,” and “Parties” have the meanings ascribed to them in this Agreement’s preamble and recitals.

1.2 **Additional Definitions.** The following terms have the following meanings for purposes of this Agreement:

1.2.1 **Average Annual Wage.** “Average Annual Wage” means the average annual salary of new full-time positions at the Facility determined by dividing total payroll (of a type included in W-2 compensation) provided to new full-time positions at the Facility by the number of new full-time positions at the Facility.

1.2.2 **Capital Investment.** “Capital Investment” means capital expenditures by or on behalf of the Company that result in an increase in the Town’s tax receipts from real estate, tangible personal property, or both, at the Facility after June 1, 2025. Expenditures for the purchase or lease of machinery and tools, furniture or fixtures, and business personal property, including, for any of them, those acquired under an operating lease, as well as for the construction of improvements and upfit on real property, qualify as part of the Capital Investment.

1.2.3 **Capital Investment Target.** “Capital Investment Target” means a Capital Investment of not less than \$4,900,000.

1.2.4 **Maintain.** “Maintain” means that each New Job will continue without interruption from the date of creation through the date that the level of achievement of the New Jobs Target is being tested, including the Performance Date. Positions for the New Jobs will be treated as Maintained during periods in which such positions are not filled due to (i) temporary reductions in the Company’s employment levels (so long as there is active recruitment for open positions), (ii) strikes, and (iii) other temporary work stoppages.

1.2.5 **New Job.** “New Job” means new permanent full-time employment of an indefinite duration at the Facility for which the Company provides standard fringe benefits for the employee and the Company pays an average annual wage of at least \$37,772. No job shall be counted as a New Job for purposes of determining full or partial achievement of the New Jobs Target if its inclusion in the calculation of the Average Annual Wage causes the Average Annual Wage to be less than \$37,772. Each New Job must require a minimum of either (i) 35 hours of an employee’s time per week for the entire normal year of the Company’s operations, which “normal year” must consist of at least 48 weeks, or (ii) 1,680 hours per year. Seasonal or temporary positions, positions created when a job function is shifted from an existing location in the Commonwealth of Virginia, and positions with construction contractors, vendors, suppliers, and similar multiplier or spin-off jobs shall not qualify as New Jobs. The New Jobs must be in addition to the 1,754 full-time jobs in the Commonwealth of Virginia as of June 1, 2025.

1.2.6 **New Jobs Target.** “New Jobs Target” means that the Company has created and Maintained at least 50 New Jobs.

1.2.7 **Performance Date.** “Performance Date” means September 30, 2028.

1.3 **Computation of Time.**

A. When this Agreement requires that an act be performed a prescribed amount of time before an event, the day of such event will not be counted against the time allowed, but the day on which such act is performed will be counted as part of the time. When this Agreement requires that an act be performed within a prescribed amount of time after an event, the day on which the event occurred will not be counted against the time allowed.

B. When this Agreement requires, either by specification of a date or by a prescribed period of time, that an act be performed on a Saturday, Sunday, or legal holiday or on any day or part of a day on which the government office where the act to be performed is closed, the act may be performed on the next day that is not a Saturday, Sunday, legal holiday, or day on which the government office is closed.

2.0 **Capital Investment Target.** The Company shall meet the Capital Investment Target and the New Jobs Target as of the Performance Date.

3.0 **Incentives.** The Town intends that the performance grant, with a total value of \$33,330, constitutes the Town’s local match of \$33,330 for a Commonwealth’s Development Opportunity Fund grant of \$100,000. The Company agrees that the incentive has a total value of \$33,330.

3.1 **Grant.**

A. The Town will pay the performance grant to the Company if the Company meets the eligibility requirements set forth in section 3.2 as an incentive to the Company for meeting the Capital Investment Target and the New Jobs Target.

B. The Town will pay the performance grant in a lump sum. Under no circumstances will the total the Town pays to the Company exceed \$33,330.

C. Under no circumstances will the performance grant be a general obligation of the Town. The obligations of the Town are limited solely to funds provided by the Town pursuant to this Agreement.

3.2 **Company’s Eligibility for Grant.** The Company must comply with all of the following eligibility requirements to be eligible to receive the performance grant:

A. The Company shall meet the Capital Investment Target by the Performance Date.

- B. The Company shall meet the New Jobs Target by the Performance Date.
- C. The Company shall ensure that all taxes properly assessed and levied by the Town against the Facility, and any tangible personal property, of the Company are paid in full when required.
- D. The Company shall comply with the provisions of any laws or regulations enacted or otherwise made effective by any federal, state, or local governmental entity which might apply to the performance of this Agreement, obtain all necessary licenses and permits thereunder, and pay when required all taxes or other charges properly assessed against the Company thereunder.
- E. The Company shall not be in default under subsections (A), (B), or (C)
- F. The Company shall not be in default under section 5.0.
- G. If the Company fails to meet any of these eligibility requirements, then the Company will be ineligible to receive the performance grant.

### **3.3 Request for Payment of Grant.**

- A. After the Performance Date and upon submission of all information required by section 3.4, the Company is entitled to request the payment of the performance grant in writing to the Town.
- B. Upon receipt of the Company's request, the Town will review the request and the information submitted pursuant to section 3.4 for compliance with the requirements of this Agreement. The Town may disapprove a request if the information submitted pursuant to section 3.4 do not comply fully with the requirements of this Agreement and may require the Company to submit revised or additional information. In this event, the Town shall provide notice to the Company stating the basis for disapproval, stating any defect in the request, and specifying the required additional information. The Company shall submit the required additional information within 30 days of receipt of the notice of disapproval.

### **3.4 Verification of Targets.**

- A. The Company shall submit to the Town a Performance Report, including the Final Performance Report, as those terms are defined in the Company's Commonwealth Development Opportunity Fund Performance Agreement, that the Company submits to the Virginia Economic Development Partnership Authority, together with all attachments thereto, at the same time that it submits such reports to the Virginia Economic Development Partnership Authority for the purpose of enabling the Town to verify whether the Company has met the Capital Investment Target and the New Jobs Target.

- B. The Company hereby waives its protections under section 58.1-3 of the Code of Virginia and authorizes the Town, the Commissioner of the Revenue for the County of Franklin, Virginia, and the Treasurer for the County of Franklin, Virginia, to disclose tax information for the sole purpose of verifying the Capital Investment and the payment of taxes. If the Town, the Commissioner of the Revenue for the County of Franklin, Virginia, and the Treasurer for the County of Franklin, Virginia, should require additional documentation or consents from the Company to access such information, the Company shall promptly provide, at the Company's expense, such additional documentation or consents as the Town, the Commissioner of the Revenue for the County of Franklin, Virginia, and the Treasurer for the County of Franklin, Virginia, may request.
- C. In addition to the verification data described in subsections (A) and (B) of this section 3.4, in the sole discretion of the Town, the Town may require such other documentation or audits as may be required to verify properly the Capital Investment or the New Jobs, provided that such requests are reasonable and directly related to verification of the Company's performance under this Agreement.
- D. The Town will keep confidential all non-public information provided by the Company pursuant to this Agreement, except as required by law.

### 3.5 **Disbursement of Grant.**

- A. Within 45 days after verification and approval of the Company's request for payment of the performance grant and subject to the availability of funds, the Town shall pay the performance grant, calculated pursuant to this section 3.5, to the Company.
- B. If, as of the Performance Date, the Company has met both the Capital Investment Target and the New Jobs Target, the Town will disburse the entire performance grant amount identified in subsection (B) of section 3.1 to the Company as described in subsection (A) of this section 3.5.
- C. If, as of the Performance Date, the Company has achieved at least 90 percent of both the Capital Investment Target and the New Jobs Target, the Town will disburse 90 percent of the performance grant amount identified in subsection (B) of section 3.1 to the Company as described in subsection (A) of this section 3.5.
- D. If, as of the Performance Date, the Company has not achieved at least 90 percent of both the Capital Investment Target and the New Jobs Target, section 3.6 will apply.

### 3.6 **Termination of Grant.**

- A. In the event (i) the Company fails to submit a report or other documentation as and when section 3.4 requires or (ii) the Town is unable to verify that the Company has achieved at least 90 percent of both the Capital Investment Target and the New Jobs Target, then all obligations of the Town pursuant to this Agreement will terminate and the Town will not have any obligation to fund, disburse, or provide the performance grant to the Company.
- B. If the Company fails to achieve at least 90 percent of both the Capital Investment Target or the New Jobs Target as of the Performance Date, then (i) upon the Company's written request submitted no later than 30 days after the Performance Date, the Town may extend the Performance Date by up to 12 months or (ii) the Town may provide notice to the Company that section 6.2 of this Agreement will apply immediately.

### 4.0 **Representations.** The Company represents the following:

- A. The Company is empowered to enter into this Agreement, to be bound hereby, and to perform according to the terms hereof.
- B. Any and all actions necessary to enable the Company to enter into this Agreement, and to be bound hereby, have been duly taken.
- C. The person or persons executing or attesting the execution of this Agreement on behalf of the Company has or have been duly authorized and empowered to so execute or attest.
- D. The execution of this Agreement on behalf of the Company will bind and obligate the Company to the extent provided by the terms hereof.
- E. There exists no litigation pending against the Company or, to the Company's actual knowledge, threatened that, if determined adversely, would materially and adversely affect the ability of the Company to carry out its obligations under this Agreement or the transactions contemplated hereunder.
- F. The Company is authorized to transact business in the Commonwealth of Virginia as of the date written first above and warrants that it will remain so through the Performance Date.

### 5 **Default.**

#### 5.1 **Events of Default.** Each of the following will constitute a default by the Company:

- A. Any court of competent jurisdiction enters an order, judgment, or decree approving a petition seeking reorganization of the Company, all or a substantial

part of the assets of the Company, or any guarantor of the Company or appointing a receiver, sequestrator, trustee, or liquidator of the Company, any guarantor of the Company, or any of their property, and such order, judgment, or decree continues unstayed and in effect for at least 60 days.

- B. The Company (i) makes a general assignment for the benefit of creditors, (ii) is adjudicated as either bankrupt or insolvent, (iii) files a voluntary petition in bankruptcy or a petition or and answer seeking reorganization or an arrangement with creditors, (iv) either (a) takes advantage of any bankruptcy, reorganization, insolvency, readjustment of debt, dissolution, or liquidation law or (b) admits the material allegations of a petition filed against the Company in any proceedings under such a law, or (v) any guarantor of the Company takes action for the purposes of effecting any item identified in item (iv).
- C. The Company fails to maintain its corporate existence.
- D. The Company fails to meet the Capital Investment Target.
- E. The Company fails to meet the New Jobs Target.

5.2 **Effect of Default.** In the case of a default:

- A. The provisions of section 3.0 of this Agreement shall terminate immediately;
- B. The Town shall not have any further obligation relating to the provisions of section 3.0 of this Agreement; and
- C. The Company shall no longer be eligible to receive the performance grant.

6.0 **Notices.** All notices, demands, or other communications pursuant to this Agreement must be in writing, must be sent to the other Parties, and will be deemed to have been duly and validly given when actually received by the addressee or when delivered (i) in person, (ii) by independent, reputable, overnight commercial carrier, or (iii) by deposit in the United States mail, postage and fees fully prepaid, registered or certified mail, with return receipt requested, at the following addresses or such other addresses as any of the Parties may from time to time specify to the other Parties by notice given in accordance with this section:

*If to the Town:*

Town of Rocky Mount, Virginia  
Attn: Town Manager  
345 Donald Ave  
Rocky Mount, VA 24151-1598

*with copies to:*

Town of Rocky Mount, Virginia  
Attn: Economic Development Director  
345 Donald Ave  
Rocky Mount, VA 24151-1598

*If to the Company:*

M W Manufacturers Inc.  
Attn: <TITLE>  
5020 Weston Pkwy Ste 400  
Cary, NC, 27513-2322

*with a copy to:*

M W Manufacturers Inc.  
Attn: <TITLE>  
5020 Weston Pkwy Ste 400  
Cary, NC, 27513-2322

**7.0 Miscellaneous Provisions.**

**7.1 Assignment.** The Company may not assign, delegate, sublet, or otherwise transfer the Company's interest in this Agreement, any of the Company's rights or duties under this Agreement, or any part of such interest, rights, or duties, including, but not limited to, to a successor as part of any sale, merger, consolidation, assignment, or any other event that would result in new or different ownership, control, operation, or administration of the Company's business affairs, without the prior written consents of the Town, which the Town will not unreasonably withhold, condition, or delay. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

**7.2 Authorization to Act.** The Town Manager or a designee thereof is authorized to act on behalf of the Town for purposes of this Agreement.

**7.3 Captions.** This Agreement includes the captions, headings, and titles appearing herein for convenience only, and such captions, headings, and titles will not affect the construction, interpretation, or meaning of this Agreement.

**7.4 Counterparts.** This Agreement may be executed in one or more counterparts, each of which will be an original, and all of which together will be one and the same instrument. A signatory has signed this Agreement when that signatory's signature is delivered by electronic mail, facsimile transmission, or another electronic medium. All Parties will treat these signatures in all respects as having the same force and effect as original signatures.

**7.5 Dispute Resolution.**

**7.5.1 Attorneys' Fees.** Each party will bear the cost of its own attorneys' fees.

**7.5.2 Construction and Interpretation.** Each of the Parties has had the opportunity to have its legal counsel review this Agreement on its behalf. If an ambiguity or question of intent arises with respect to any provision of this Agreement, this Agreement will be construed as if drafted jointly by the Parties. Neither the form of this Agreement, nor any language herein, shall be construed or interpreted in favor of or against any party hereto as the sole drafter thereof.

- 7.5.3 **Forum and Venue Choice.** Any and all disputes, claims, and causes of action arising out of or in connection with this Agreement, or any performances made hereunder, shall be brought, and any judicial proceeding shall take place, only in the Circuit Court of the Franklin County, Virginia. The Company accepts the personal jurisdiction of this court for purposes of such action and waives all jurisdiction and venue related defenses to the maintenance of such action.
- 7.5.4 **Governing Law.** All issues and questions concerning the construction, enforcement, interpretation, and validity of this Agreement, or the rights and obligations of the Parties in connection with this Agreement, shall be governed by, and construed and interpreted in accordance with, the laws of the Commonwealth of Virginia, without giving effect to any choice of law or conflict of laws rules or provisions, whether of the Commonwealth of Virginia or any other jurisdiction, that would cause the application of the laws of any jurisdiction other than those of the Commonwealth of Virginia.
- 7.6 **Entire Agreement; Modification.** This Agreement, including those documents incorporated herein by reference, contains the entire agreement of the Parties with respect to the subject matter hereof. No prior written agreement or contemporaneous or prior oral agreement between the Parties, or any of them, relating to the subject matter hereof shall be of any effect. No alteration, amendment, or modification to this Agreement is binding or valid unless memorialized in a written document signed by the duly authorized representatives of the Town and the Company.
- 7.7 **No Partnership or Joint Venture.** Neither this Agreement nor any part thereof is intended or will be construed or interpreted to create or establish any joint venture, partnership, or similar arrangement between any of the Parties or to designate any of the Parties as the agent or representative of any other of the Parties for any purpose.
- 7.8 **No Third-Party Beneficiaries.** Notwithstanding any other provision of this Agreement, the Parties hereby agree that (i) no person will be considered, deemed, or otherwise recognized to be a third-party beneficiary of this Agreement, (ii) the provisions of this Agreement are not intended to be for the benefit of any person other than the Parties, (iii) no person will obtain any right to make any claim against the Town or the Company under the provisions of this Agreement, and (iv) no provision of this Agreement will be construed or interpreted to confer third-party beneficiary status on any person. For purposes of this section, the word “person” has the meaning set forth in section 1-230 of the Code of Virginia and includes any person, whether or not such person is named in this Agreement.
- 7.9 **No Waiver; Rights and Remedies Cumulative.** The failure by any of the Parties to enforce any provision of or right under this Agreement does not constitute a waiver of such provision or right. The failure of any of the Parties to enforce such provision or right will not prejudice such party from later enforcing or exercising the same or any other provision or right that such party may have under this Agreement. The rights and

remedies provided by this Agreement are cumulative, and the use of any one right or remedy by any of the Parties does not preclude or waive the right to use any or all other rights or remedies. The rights and remedies provided in this Agreement are given in addition to any other rights the Parties may have by law or otherwise.

7.10 **Records.**

7.10.1 **Maintenance and Access.** The Company shall maintain all books, records, and other documents relating to this Agreement for a period of five years after the end of each Town fiscal year during which this Agreement is performed. The Town and its authorized agents, employees, and officers is entitled to reasonable access to and the right to audit, copy, and examine any of the books, records, and other documents of the Company during the performance of this Agreement and the five-year retention period.

7.10.2 **Applicable Law.** The Company acknowledges that records maintained by or in the custody of the Town are subject to the Virginia Public Records Act, Va. Code §§ 42.1-76 through 42.1-91.1, and the Virginia Freedom of Information Act, Va. Code §§ 2.2-3700 through 2.2-3715, and therefore are subject to the record retention and public disclosure requirements mandated by those statutes.

7.10.3 **Challenges to Nondisclosure.** If the Company submits records to the Town and requests that those records not be disclosed under applicable law and the Town consequently denies a request for disclosure of those records based on the Company's request, and the Town's denial of a request for disclosure of those records is challenged in court, the Company shall indemnify and hold harmless the Town and its agents, employees, and officers from and against any and all liability relating thereto and, upon written demand by the Town, defend at the Company's sole expense, including, but not limited to, attorneys' fees and other costs related to litigation, any actual or threatened administrative, arbitration, or judicial action, claim, investigation, proceeding, or suit initiated by a third party in connection with such liability.

7.11 **Severability.** If any provision of this Agreement is determined to be unenforceable, invalid, or illegal, then the enforceability, validity, and legality of the remaining provisions of this Agreement will not in any way be affected or impaired, and such provision will be deemed to be restated to reflect the original intentions of the Parties as nearly as possible in accordance with applicable law.

7.12 **Subject to Appropriations.** All payments and other performance by the Town under this Agreement are subject to appropriations by the Town Council. Consequently, this Agreement binds the Town only to the extent that the Town Council appropriates sufficient funds for the Town to perform its obligations hereunder. Under no circumstances will the total liability of the Town exceed the total amount of funds

appropriated by the Town Council for payments or other performance pursuant to this Agreement.

**SIGNATURES ON FOLLOWING PAGE**

DRAFT

IN WITNESS WHEREOF, the Parties have executed this Agreement by their duly authorized representatives as of the date written first above:

Approved as to Form:

**TOWN OF ROCKY MOUNT, VIRGINIA**

By: \_\_\_\_\_  
*John Boitnott*  
*Town Attorney*

By: \_\_\_\_\_  
*Robert J. Wood*  
*Town Manager*

**M W MANUFACTURERS INC.**

By: \_\_\_\_\_  
<NAME>  
<TITLE>

DRAFT

ITEM(S) TO BE CONSIDERED UNDER:  
Consent Item

FOR COUNCIL MEETING DATED:	April 13, 2026
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STAFF MAKING REQUEST:	Vincent Copenhaver, Finance Director
BRIEF SUMMARY OF REQUEST:	Staff respectfully requests Town Council appropriate the attached list of new revenues received in the current fiscal year. The list of supplemental appropriations includes insurance payments for damages to Town property, Police Department donations and the Energy Efficiency and Conservation Block Grant (EECBG). \$179,018 is the total amount requested as supplemental appropriations.
ACTION NEEDED:	Approve the list of supplemental appropriations.

Attachment(s):

1. 2026.0413 400.4.1.2.a Supplemental Appropriations Resolution to Revise the FY2025-2026 Budget

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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**Resolution No.: 2026.002**

**Authorization to Revise Budgetary Appropriations**

The Rocky Mount Town Council does hereby authorize by Resolution the following supplemental budget appropriations on April 13, 2026, to the FY 25-26 Budget:

<u>Department</u>	<u>Purpose/Description</u>	<u>Account</u>	<u>Amount</u>
Public Works	Insurance receipts for damaged hydrants	13041080.53101	\$5,573
Community Development	Virginia Risk Sharing Association Grant for Traffic Cones	13041070.55422	\$4,000
Community Develop	Carilion Grant for Wind Screens	14043080.53321	\$3,750
Police Dept	Cops and Bobbers Donations	12031015.55213	\$4,010
Vol Fire Depot	Appropriate Ladder Truck Sales Expenses	12032020.53331	\$34,617
Police Dept	Insurance reimbursement for damaged vehicle	12031010.53331	\$1,478
Public Works	Insurance Reimbursement for Depot Damage	16081040.53321	\$6,300
Public Works	Insurance Reimbursement for Guardrail Damage	13041080.53101	\$19,350
Community Develop	Energy Efficiency and Conservation Block Grant (EECBG)	16081086.53101	\$99,940
	Total Supplemental Appropriations		\$179,018
	Amended FY25-26 Budget Before 4/13/2026 Appropriations		\$18,111,764
	Amended FY25-26 Budget After 4/13/2026 Appropriations		\$18,290,782

**Given Under My Hand, this 13<sup>th</sup> Day of April 2026:**

\_\_\_\_\_  
C. Holland Perdue, III, Mayor

**Attest:**

\_\_\_\_\_  
Rebecca H. Dillon, Town Clerk



**ROCKY MOUNT TOWN COUNCIL  
REGULAR MEETING MINUTES**

**March 9, 2026  
6:00 p.m.**

The following members  
of Council were present:

Mayor C. Holland Perdue III  
Vice Mayor Benjamin K. Mullins  
Council Member A. Ralph Casey  
Council Member David K. Clements  
Council Member Mark H. Newbill  
Council Member Lucas A. Tuning  
Council Member J. Tyler Lee

The following staff  
members were also  
present:

John T. Boitnott, Town Attorney  
Robert J. Wood, Town Manager  
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant  
Mark W. Moore, Assistant Town Manager  
Vincent Copenhaver, Finance Director  
Michael "Kevin" Adkins, Water Treatment Plant Superintendent  
Dennis "Moe" Potter, Wastewater Treatment Plant Superintendent  
Daniel Pinard, Economic & Cultural Development Director  
Mark Lovern, 1<sup>st</sup> Sergeant, RMPD  
Missy Morris, Virginia Main Street Executive Director  
Amy D. Gordon, Assistant Finance Director/Human Resource Director  
Mike D. Clark, Grant Coordinator  
Brad Basham, Assistant Fire Chief

**The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.**

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1. **Roll Call**

The Town Clerk called each member of the Rocky Mount Town Council by name to account that all members were present.

2. **Pledge of Allegiance**

Mayor Perdue led in the pledge of allegiance.

3. **Approval of Agenda**

Prior to the meeting, Council received the agenda for review and consideration.

**Motion:** To approve the agenda as presented

**Motion By:** Council Member Tuning

**Seconded:** Council Member Lee

**Motion Discussion:** None

**Ayes:** (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

**Approved (6 to 0)**

4. **Approval of Consent Agenda**

4.1 Miscellaneous Action

Family Resource Center – 5K Race

4.2 Miscellaneous Resolutions/Proclamations

4.3 Approval of Draft Minutes

Regular Town Council Meeting Draft Minutes – February 9, 2026

4.4 Departmental Monthly Reports

Community Development Department

Finance Department  
Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

**Motion:** To approve the consent agenda

**Motion By:** Council Member Tuning

**Second:** Council Member Lee

**Motion Discussion:** None

**Ayes:** (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements,  
Council Member Lee, Council Member Newbill, and Council Member  
Tuning

**Approved (6 to 0)**

## 5. **Special Items**

5.1 Introduce new grant coordinator Michael D. Clark

Mr. Clark joined the staff of the Town of Rocky Mount with 26 years of experience in government and consulting work.

## 6. **New Business**

6.1 Discuss Draft Capital Improvement Plan (CIP) for Fiscal Years 2027-2031

Town Manager Wood explained the CIP as being a plan for projects over the course of the next 5 years. The budget and the CIP will be covered in detail during the Budget Worksession.

6.2 Appointment of Interim Fire Marshall Jeff McCarty

Recently, Officer Edward J. (Ed) Hodges, who was our fire marshal, left the town and this left open the position of Fire Marshal for the Town of Rocky Mount. Town Manager Wood recommended that Officer Jeffery A. McCarty be appointed as the interim Fire Marshal

while he and the Town estimate how many hours are involved in the delivery of the position as well as the specific duties of the position.

**Motion:** To appoint Mr. Jeffery A. McCarty as the interim Fire Marshal to the Town of Rocky Mount.

**Motion By:** Council Member Clements

**Second:** Council Member Lee

**Motion Discussion:** None

**Ayes:** (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

**Approved (6 to 0)**

6. **Hearing of Citizens**

No one signed up to speak.

7. **Adjournment**

**Motion:** To adjourn

**Time:** 6:07 p.m.

**Motion By:** Council Member Tuning

**Seconded By:** Vice Mayor Mullins

**Motion Discussion:** None

**Ayes:** (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

**Approved (6 to 0)**

**Action:** Meeting was adjourned

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C. Holland Perdue III, Mayor

ATTEST:

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Rebecca H. Dillon, Town Clerk

# Planning & Zoning Monthly Report

03/01/2026 - 03/31/2026

Permit #	Permit Date	Permit Type	Parcel Address	Main Status	Applicant / Business Name	Owner Name	Description
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**Group: Plat Review**

2026015	3/3/2026	Plat Review		Approved	Cornerstone Land Surveying, Inc	VASQUEZ-UROZA ANGEL & EDGAR	plat review - boundary line adjustment btwn 2040026600 & 2040026700
<b>Group Total: 1</b>							

**Group: Temporary Use - Itinerant Merchant**

2026016	3/10/2026	Temporary Use - Itinerant Merchant	832 TANYARD RD	Approved	Keystone Novelties Distributors LLC	ROCKY MOUNT ASSOCIATES LLC	Fireworks stand (Itinerant Merchant) Operate only 6//22-7/5/26 **NO SIGNAGE ALLOWED OFF SITE-2 Signs MAX on site. Failure to comply will result in permit being revoked.
<b>Group Total: 1</b>							

**Group: Zoning**

2026020	3/20/2026	Zoning	90 ORCHARD AVE	Approved	Mark Wasmiller	ATWELL LINDA S (TRUSTEE)	Install 8.61KW roof mounted solar panel system
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2026019	3/20/2026	Zoning	120 CROMWELL DR	Approved	ERE Power LLC	BOWMAN DANIEL A & ANGELA W	install 16.8kw roof mounted solar
2026018	3/20/2026	Zoning	300 GREENVIEW DR	Approved	Mark Wasmiller/ Sunergy Solar LLC	DAVIS JOHN R & IRENE (TRUSTEES)	roof mount solar install - 12.3KW
2026017	3/13/2026	Zoning	80 PATTERSON AVE	Approved	Lillie Mattox	MATTOX LILLIE B	accessory structure

**Group Total: 4**

**Group: Zoning Compliance**

2026021	3/25/2026	Zoning Compliance	780 NORTH MAIN ST	Approved	Perry Rocha Holdings	PERRY/ROCHA HOLDINGS LLC	Open/operate existing car wash

**Group Total: 1**

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**Total Records: 7**

**4/7/2026**

# FOIA Monthly Report March 2026

Date	Requested By	Topic
3/10/26	Selena Parsons, Attorney	Accident information for Joshua Crandall
3/16/26	Fillip Freeman, Sunlight Records	RM PO's for 2022-2026
3/19/26	Abigail Jacobs Esq	Vehicle accident involving Gordon Sink, 90 Industrial Ave
3/26/26	Briahna Stigler	AEP power pole at 805 N Main St
3/24/26	Sammy Holcombe	400 Old Franklin property information
3/30/26	Brandon Wilcox	Bodycam footage for 3/12/26
3/31/26	Brandon Wilcox	Requests name of officers on scene at 250 Muse Field Road on 3/12/26
3/31/26	Briahna Stigler	AEP power pole on Fairlawn Drive

## YEAR-TO-DATE BUDGET REPORT FOR THE NINE MONTHS ENDED MAR 31, 2026

FOR 2026 09

ACCOUNTS FOR: 10 GENERAL FUND	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
<b>10090000 USE OF SURPLUS</b>						
10090000 42562 APPROPRIATED FUND B	1,000,282	2,261,350	.00	.00	2,261,350.00	.0%*
TOTAL USE OF SURPLUS	1,000,282	2,261,350	.00	.00	2,261,350.00	.0%
<b>11011000 GENERAL PROPERTY TAXES</b>						
11011000 41101 REAL PROPERTY - CUR	871,844	871,844	218,774.38	218,009.07	653,069.62	25.1%*
11011000 41102 REAL PROPERTY - DEL	40,879	40,879	49,179.28	624.04	-8,300.28	120.3%*
11011000 41103 PUBLIC SERVICE - CU	34,509	34,509	23,425.76	22,525.09	11,083.24	67.9%*
11011000 41104 PUBLIC SERVICE - DE	0	0	451.06	451.06	-451.06	100.0%*
11011000 41105 PERSONAL PROPERTY -	339,696	339,696	383,995.42	38,508.58	-44,299.42	113.0%*
11011000 41106 PERSONAL PROPERTY -	30,000	30,000	40,222.76	5,400.73	-10,222.76	134.1%*
11011000 41107 MACHINERY & TOOLS -	188,214	188,214	91,675.63	.00	96,538.37	48.7%*
11011000 41110 PENALITIES ON TAXES	11,832	11,832	9,282.41	1,042.18	2,549.59	78.5%*
11011000 41111 INTEREST ON DELINQ	6,348	6,348	5,431.06	409.42	916.94	85.6%*
TOTAL GENERAL PROPERTY TAXES	1,523,322	1,523,322	822,437.76	286,970.17	700,884.24	54.0%
<b>11012000 OTHER LOCAL TAXES</b>						
11012000 41201 LOCAL SALES & USE T	342,000	342,000	293,813.79	28,384.22	48,186.21	85.9%*
11012000 41202 MEALS TAX	2,840,000	2,840,000	2,265,066.00	232,328.73	574,934.00	79.8%*
11012000 41203 PENALTY-DEL MEALS T	0	0	8,448.76	193.19	-8,448.76	100.0%*
11012000 41204 INTEREST-DEL MEALS	0	0	5,817.90	196.09	-5,817.90	100.0%*
11012000 41205 TRANSIENT OCCUPANCY	215,000	215,000	207,522.26	17,031.91	7,477.74	96.5%*
11012000 41208 CIGARETTE TAX	56,000	56,000	45,105.00	4,365.00	10,895.00	80.5%*
11012000 41209 BANK STOCK TAX	378,445	378,445	198.00	.00	378,247.00	.1%*
11012000 41210 CONSUMER UTILITY TA	323,000	323,000	247,160.39	61,072.20	75,839.61	76.5%*
11012000 41212 TRANSIENT OCCUP TAX	106,000	106,000	.00	.00	106,000.00	.0%*
TOTAL OTHER LOCAL TAXES	4,260,445	4,260,445	3,073,132.10	343,571.34	1,187,312.90	72.1%
<b>11012500 BUSINESS LICENSE TAXES</b>						
11012500 41301 BPOL-RETAIL	475,847	475,847	42,782.05	.00	433,064.95	9.0%*

**YEAR-TO-DATE BUDGET REPORT**  
FOR THE NINE MONTHS ENDED MAR 31, 2026

FOR 2026 09

ACCOUNTS FOR: 10 GENERAL FUND	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
11012500 41302 BPOL-PROFESSIONAL	206,889	206,889	78,865.20	30.00	128,023.80	38.1%*
11012500 41303 BPOL-REPAIRS/PERS S	132,748	132,748	111,221.01	51,576.90	21,526.99	83.8%*
11012500 41304 BPOL-CONTRACTOR	78,219	78,219	33,107.92	20,022.44	45,111.08	42.3%*
11012500 41305 BPOL-UTILITY	6,474	6,474	3,362.68	3,360.99	3,111.32	51.9%*
11012500 41307 BPOL-MISCELLANEOUS	8,726	8,726	3,288.39	554.16	5,437.61	37.7%*
11012500 41308 BPOL-ALCOHOLIC BEVE	1,125	1,125	100.00	.00	1,025.00	8.9%*
11012500 41309 BPOL-PENALTIES & I	12,130	12,130	4,269.98	.00	7,860.02	35.2%*
<b>TOTAL BUSINESS LICENSE TAXES</b>	<b>922,158</b>	<b>922,158</b>	<b>276,997.23</b>	<b>75,544.49</b>	<b>645,160.77</b>	<b>30.0%</b>
<b>11013000 PERMITS &amp; LICENSES</b>						
11013000 42111 PLANNING & ZONING F	7,500	7,500	8,680.66	600.00	-1,180.66	115.7%*
11013000 42112 FARMERS MARKET FEES	6,000	6,000	3,695.00	500.00	2,305.00	61.6%*
11013000 42113 FARMERS MKT EBT'S D	6,000	6,000	.00	.00	6,000.00	.0%*
11013000 42114 WELCOME CENTER FEES	7,977	7,977	7,865.15	710.00	111.85	98.6%*
11013000 42116 RETURN CHECK FEES	5,000	5,000	1,332.45	35.00	3,667.55	26.6%*
<b>TOTAL PERMITS &amp; LICENSES</b>	<b>32,477</b>	<b>32,477</b>	<b>21,573.26</b>	<b>1,845.00</b>	<b>10,903.74</b>	<b>66.4%</b>
<b>11014000 FINES &amp; FORFEITURES</b>						
11014000 42211 COURT FINES	31,000	31,000	35,999.19	6,347.70	-4,999.19	116.1%*
11014000 42213 GARBAGE VIOLATION F	0	0	-75.00	.00	75.00	100.0%
<b>TOTAL FINES &amp; FORFEITURES</b>	<b>31,000</b>	<b>31,000</b>	<b>35,924.19</b>	<b>6,347.70</b>	<b>-4,924.19</b>	<b>115.9%</b>
<b>11015000 PROCEEDS FROM USE OF ASSETS</b>						
11015000 42311 INTEREST ON MONEY/I	358,000	358,000	321,874.34	23,740.85	36,125.66	89.9%*
11015000 42312 RENTAL OF GENERAL P	85,650	99,786	53,652.00	1,178.00	46,134.00	53.8%*
11015000 42318 SALE OF PROPERTY	0	0	34,617.00	-206,383.00	-34,617.00	100.0%*
<b>TOTAL PROCEEDS FROM USE OF ASSETS</b>	<b>443,650</b>	<b>457,786</b>	<b>410,143.34</b>	<b>-181,464.15</b>	<b>47,642.66</b>	<b>89.6%</b>
<b>11016000 CHARGES FOR SERVICES</b>						
11016000 42411 REFUSE COLLECTION C	360,000	360,000	297,358.25	33,540.52	62,641.75	82.6%*

**YEAR-TO-DATE BUDGET REPORT**  
FOR THE NINE MONTHS ENDED MAR 31, 2026

FOR 2026 09

ACCOUNTS FOR: 10 GENERAL FUND	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
11016000 42413 TRUCK RENTAL FEES	1,900	1,900	1,140.00	180.00	760.00	60.0%*
11016000 42418 PASSPORT SERVICE FE	18,000	18,000	19,620.00	3,450.00	-1,620.00	109.0%*
11016000 42419 SECURITY SERVICES	12,500	12,500	19,305.00	.00	-6,805.00	154.4%*
11016000 42420 POLICE REPORTS	1,680	1,680	786.00	.00	894.00	46.8%*
11016000 42421 FINGERPRINT SERVICE	0	0	120.00	.00	-120.00	100.0%*
11016000 42422 CRISIS INTERVENTION	34,000	34,000	.00	.00	34,000.00	.0%*
<b>TOTAL CHARGES FOR SERVICES</b>	<b>428,080</b>	<b>428,080</b>	<b>338,329.25</b>	<b>37,170.52</b>	<b>89,750.75</b>	<b>79.0%</b>
<b>11018000 MISCELLANEOUS GENERAL</b>						
11018000 42511 RECOVERIES	0	0	68,314.21	17,821.79	-68,314.21	100.0%*
11018000 42515 DONATIONS	0	55,704	64,176.19	4,012.04	-8,472.19	115.2%*
11018000 42524 INSURANCE RECIPITS F	33,744	58,434	48,624.32	.00	9,809.68	83.2%*
11018000 42525 UNITED WAY	0	35,012	35,012.26	.00	-.26	100.0%*
11018000 45105 REBATES & RECOVERIE	0	0	4,996.12	.00	-4,996.12	100.0%*
<b>TOTAL MISCELLANEOUS GENERAL</b>	<b>33,744</b>	<b>149,150</b>	<b>221,123.10</b>	<b>21,833.83</b>	<b>-71,973.10</b>	<b>148.3%</b>
<b>18522000 COMMONWEALTH-NONCATEGORICAL</b>						
18522000 43211 PPTRA FROM STATE	53,861	53,861	53,860.60	.00	.40	100.0%*
18522000 43212 COMMUNICATIONS TAX	127,580	127,580	92,658.58	9,910.44	34,921.42	72.6%*
18522000 43213 LITTER GRANT	4,800	4,800	4,388.00	.00	412.00	91.4%*
18522000 43214 ROLLING STOCK TAX	3,800	3,800	3,836.78	.00	-36.78	101.0%*
18522000 43215 RENTAL TAX	18,000	18,000	6,528.59	428.51	11,471.41	36.3%*
18522000 43216 OTHER NON-CATEGORIC	0	1,000	1,080.78	.00	-80.78	108.1%*
<b>TOTAL COMMONWEALTH-NONCATEGORICAL</b>	<b>208,041</b>	<b>209,041</b>	<b>162,353.33</b>	<b>10,338.95</b>	<b>46,687.67</b>	<b>77.7%</b>
<b>18524000 COMMONWEALTH-CATEGORICAL</b>						
18524000 43112 SCHOOL RES OFFICER	53,002	53,002	41,544.75	.00	11,457.25	78.4%*
18524000 43311 FIRE PROGRAMS-STATE	0	27,442	41,284.16	.00	-13,842.16	150.4%*
18524000 43312 STREET MAINTENANCE-	1,992,668	1,992,668	1,512,243.48	504,081.16	480,424.52	75.9%*
18524000 43313 LAW ENFORCEMENT AID	144,480	144,480	108,363.00	.00	36,117.00	75.0%*
18524000 43315 OTHER POLICE CAT AI	0	29,174	11,384.00	9,960.00	17,790.00	39.0%*
18524000 43319 DMV GRANTS	0	0	11,148.14	1,778.20	-11,148.14	100.0%*

## YEAR-TO-DATE BUDGET REPORT FOR THE NINE MONTHS ENDED MAR 31, 2026

FOR 2026 09

ACCOUNTS FOR: 10 GENERAL FUND	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
18524000 43322 VA TOURISM GRANT	0	20,000	.00	.00	20,000.00	.0%*
18524000 43325 VA DEPT EMERGENCY M	0	0	87,201.67	.00	-87,201.67	100.0%*
TOTAL COMMONWEALTH-CATEGORICAL	2,190,150	2,266,766	1,813,169.20	515,819.36	453,596.80	80.0%
<b>18525000 FEDERAL GOVERNMENT REVENUE</b>						
18525000 43417 BULLETPROOF VEST G	0	1,919	1,918.89	.00	.11	100.0%*
TOTAL FEDERAL GOVERNMENT REVENUE	0	1,919	1,918.89	.00	.11	100.0%
<b>18535000 LOCAL GOVERNMENT AID</b>						
18535000 43111 VOLUNTEER FIRE DEPT	30,000	30,000	907,481.26	.00	-877,481.26	3024.9%*
18535000 43112 OTH AID-SCHOOL RESO	50,000	50,000	50,000.00	50,000.00	.00	100.0%*
18535000 43114 COUNTY EXP REIMB FO	75,000	75,000	.00	.00	75,000.00	.0%*
TOTAL LOCAL GOVERNMENT AID	155,000	155,000	957,481.26	50,000.00	-802,481.26	617.7%
TOTAL GENERAL FUND	11,228,349	12,698,494	8,134,582.91	1,167,977.21	4,563,911.09	64.1%
TOTAL REVENUES	11,228,349	12,698,494	8,134,582.91	1,167,977.21	4,563,911.09	

**YEAR-TO-DATE BUDGET REPORT**  
FOR THE NINE MONTHS ENDED MAR 31, 2026

FOR 2026 09

ACCOUNTS FOR: 20	WATER & WASTEWATER FUND	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
<b>20090000 APPROPRIATED FUND BAL REVENUE</b>							
20090000	42562 APPROPRIATED FUND B	0	80,145	.00	.00	80,145.00	.0%*
	TOTAL APPROPRIATED FUND BAL REVEN	0	80,145	.00	.00	80,145.00	.0%
<b>25020000 WATER CHARGES</b>							
25020000	42313 PROPERTY RENT (CELL	183,600	183,600	102,813.05	16,113.86	80,786.95	56.0%*
25020000	45101 WATER SALES	1,943,343	1,943,343	1,365,501.29	138,426.19	577,841.71	70.3%*
25020000	45102 WATER CONNECTIONS	50,000	50,000	42,483.12	966.64	7,516.88	85.0%*
25020000	45103 DISCONNECT-CUT OFF	29,000	29,000	15,126.04	1,350.00	13,873.96	52.2%*
25020000	45104 PENALTIES	35,000	35,000	28,887.04	3,153.44	6,112.96	82.5%*
25020000	45105 REBATES & RECOVERIE	0	0	630.00	35.00	-630.00	100.0%*
25020000	45106 BULK WATER PURCHASE	12,000	12,000	6,622.58	59.18	5,377.42	55.2%*
25020000	45107 FIRE SUPPRESSION CH	0	0	30,325.92	3,781.10	-30,325.92	100.0%*
	TOTAL WATER CHARGES	2,252,943	2,252,943	1,592,389.04	163,885.41	660,553.96	70.7%
<b>25530000 WASTEWATER CHARGES</b>							
25530000	45201 WASTEWATER COLLECTI	1,295,649	1,295,649	933,138.58	95,811.09	362,510.42	72.0%*
25530000	45202 SEWER CONNECTIONS	20,000	20,000	4,000.00	.00	16,000.00	20.0%*
	TOTAL WASTEWATER CHARGES	1,315,649	1,315,649	937,138.58	95,811.09	378,510.42	71.2%
<b>28524000 HEALTH DEPT GRANT</b>							
28524000	43321 HEALTH DEPT GRANT	0	21,185	19,807.98	.00	1,377.02	93.5%*
	TOTAL HEALTH DEPT GRANT	0	21,185	19,807.98	.00	1,377.02	93.5%
	TOTAL WATER & WASTEWATER FUND	3,568,592	3,669,922	2,549,335.60	259,696.50	1,120,586.40	69.5%
	TOTAL REVENUES	3,568,592	3,669,922	2,549,335.60	259,696.50	1,120,586.40	

**YEAR-TO-DATE BUDGET REPORT**  
 FOR THE NINE MONTHS ENDED MAR 31, 2026

FOR 2026 09

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
GRAND TOTAL	14,796,941	16,368,416	10,683,918.51	1,427,673.71	5,684,497.49	65.3%
** END OF REPORT - Generated by VINCENT COPENHAVER **						

## YEAR-TO-DATE BUDGET REPORT FOR THE NINE MONTHS ENDED MAR 31, 2026

FOR 2026 09

ACCOUNTS 10	FOR: GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10091020	NON-DEPARTL GENERAL FUND	2,564,896	2,732,296	1,604,978.50	124,376.27	.00	1,127,317.50	58.7%
11011010	MAYOR & TOWN COUNCIL	190,605	190,605	143,088.03	13,169.67	.00	47,516.97	75.1%
11012020	TOWN MANAGER	424,922	429,689	318,553.70	31,688.22	.00	111,135.30	74.1%
11012040	TOWN ATTORNEY	62,160	62,160	31,963.89	-2,206.39	.00	30,196.11	51.4%
11012130	FINANCE DEPARTMENT	655,007	659,887	531,002.46	101,966.13	.00	128,884.54	80.5%
11081060	PASSPORT PROGRAM	3,125	3,125	743.85	27.21	.00	2,381.15	23.8%
12031010	POLICE DEPARTMENT	3,018,886	3,120,670	2,202,752.86	214,128.08	18,290.00	899,627.14	71.2%
12031015	POLICE DEPT GRANTS	0	110,463	31,030.62	-1,414.61	.00	79,432.38	28.1%
12032020	VOLUNTEER FIRE DEPT	231,000	337,337	262,640.64	93,476.22	1,066.28	73,630.08	78.2%
12043130	IMPOUND LOT	2,500	2,500	424.95	36.03	.00	2,075.05	17.0%
13041000	PUBLIC WORKS ADMINISTRATION	1,471,473	544,427	105,723.59	8,590.52	.00	438,703.41	19.4%
13041020	PUB WORKS NON-VDOT ELIGIBLE	3,200	3,200	2,544.71	.00	.00	655.29	79.5%
13041040	STREET LIGHTS	103,400	103,747	87,169.51	9,969.74	5,227.00	11,350.49	89.1%
13041070	TRAFFIC CONTROL & PARKING	108,700	169,067	84,074.69	5,232.87	2,200.00	82,792.31	51.0%
13041080	STREETS	334,200	1,685,018	1,017,851.67	110,946.13	361,254.22	305,912.11	81.8%
13041090	SIDEWALKS, CURB, GUTTERING	2,800	4,902	2,101.35	.00	.00	2,800.65	42.9%
13042020	STREET CLEANING	4,100	4,603	668.02	.00	.00	3,934.98	14.5%
13042030	REFUSE COLLECTION	49,650	178,927	137,425.83	13,823.27	.00	41,501.17	76.8%
13042040	SNOW REMOVAL	20,000	74,977	104,234.89	-326.67	8,600.00	-37,857.89	150.5%
13042050	LEAF COLLECTION	0	28,319	29,801.81	.00	.00	-1,482.81	105.2%
14043080	PARKS & PLAYGROUNDS	45,400	100,152	79,297.70	16,293.55	.00	20,854.30	79.2%
14543030	40 WEST CHURCH STREET	0	14,136	7,074.28	2,486.17	.00	7,061.72	50.0%
14543040	MUNICIPAL BUILDING	93,917	110,777	72,597.52	6,915.81	.00	38,179.48	65.5%
14543050	EMERGENCY SERVICES BLDG	92,700	121,118	103,405.34	29,581.68	16,500.00	1,212.66	99.0%
14543060	PUBLIC WORKS BUILDING	43,000	52,181	61,851.59	13,586.01	.00	-9,670.59	118.5%
14543070	PARKS & REC - CEMETERY	2,250	11,755	9,983.95	.00	.00	1,771.05	84.9%
16081010	PLANNING & ZONING	280,156	281,632	209,308.09	22,151.88	.00	72,323.91	74.3%
16081020	COMMUNITY & ECONOMIC DEV	587,418	647,751	482,066.21	42,621.05	4,270.11	161,414.68	75.1%
16081030	CITIZENS SQUARE-FARMERS MARKE	49,657	79,267	70,356.88	4,902.09	.00	8,910.12	88.8%
16081040	DEPOT WELCOME CENTER	36,532	36,725	25,505.32	3,662.10	.00	11,219.68	69.4%
16081050	HARVESTER PERFORMANCE CENTER	600,000	600,000	464,062.34	151,858.46	.00	135,937.66	77.3%
16081070	MAIN STREET PROGRAM	115,839	116,955	74,968.66	7,910.26	.00	41,986.34	64.1%
16081086	COMMUNITY DEVELOPMENT GRANTS	0	49,270	30,348.28	2,900.32	.00	18,921.72	61.6%
16081300	ECONOMIC DEVELOPMENT AUTHORIT	3,856	3,856	1,645.40	.00	.00	2,210.60	42.7%
16085000	REMED BLIGHTED STRUCTURES	27,000	27,000	3,670.00	.00	.00	23,330.00	13.6%
TOTAL GENERAL FUND		11,228,349	12,698,494	8,394,917.13	1,028,352.07	417,407.61	3,886,169.26	69.4%

**YEAR-TO-DATE BUDGET REPORT**  
FOR THE NINE MONTHS ENDED MAR 31, 2026

FOR 2026 09

ACCOUNTS FOR: 20	WATER & WASTEWATER FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
20069000	NON-DEPARTL UTILITY OPERATING	450,643	450,643	33,019.00	.00	.00	417,624.00	7.3%
20080000	TRANSFERS	367,256	367,256	.00	.00	.00	367,256.00	.0%
25050000	WATER SYSTEM OPERATIONS	324,746	365,123	308,242.52	54,301.95	3,374.49	53,505.99	85.3%
25050100	METER READING	25,780	33,387	26,118.05	1,905.82	.00	7,268.95	78.2%
25050500	WATER TREATMENT PLANT	1,104,897	1,137,809	831,963.62	89,968.00	312.50	305,532.88	73.1%
25062000	UTILITY ADMINISTRATION	388,565	391,029	319,083.64	35,087.78	.00	71,945.36	81.6%
25560000	WASTEWATER SYSTEM OPERATIONS	185,246	195,722	176,874.61	33,637.80	.00	18,847.39	90.4%
25560500	WASTEWATER TREATMENT PLANT	721,459	728,953	550,624.12	63,947.23	125.00	178,203.88	75.6%
TOTAL WATER & WASTEWATER FUND		3,568,592	3,669,922	2,245,925.56	278,848.58	3,811.99	1,420,184.45	61.3%

## YEAR-TO-DATE BUDGET REPORT FOR THE NINE MONTHS ENDED MAR 31, 2026

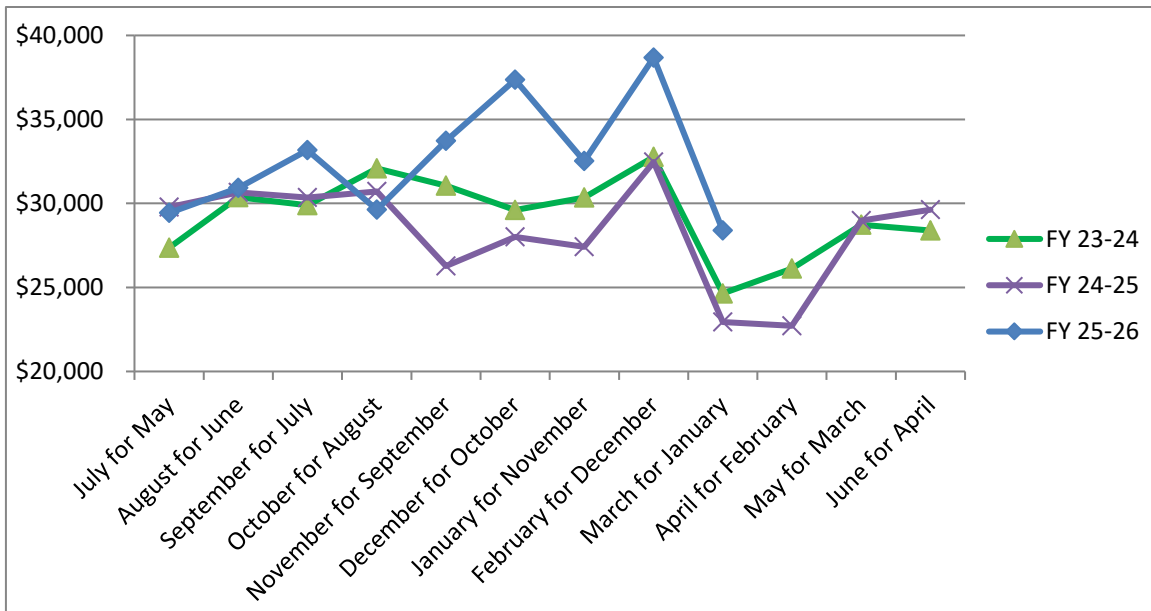
FOR 2026 09

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	14,796,941	16,368,416	10,640,842.69	1,307,200.65	421,219.60	5,306,353.71	67.6%

\*\* END OF REPORT - Generated by VINCENT COPENHAVER \*\*

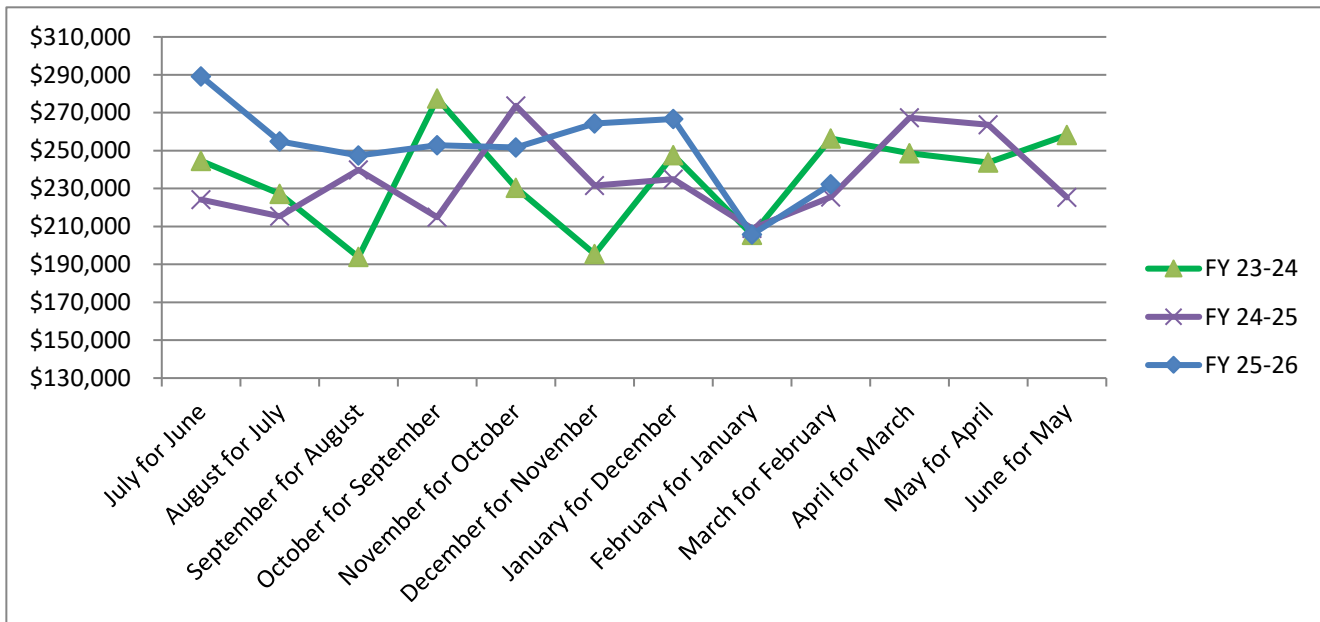
**Town of Rocky Mount  
Local Sales Tax Collections by Month**

<u>Month</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>Change</u>	<u>% Change</u>
July for May	\$ 27,361	\$ 29,775	\$ 29,433	\$ (342)	-1.2%
August for June	\$ 30,373	\$ 30,662	\$ 30,924	\$ 262	0.9%
September for July	\$ 29,885	\$ 30,354	\$ 33,161	\$ 2,807	9.4%
October for August	\$ 32,074	\$ 30,713	\$ 29,629	\$ (1,084)	-3.4%
November for September	\$ 31,054	\$ 26,280	\$ 33,725	\$ 7,445	24.0%
December for October	\$ 29,612	\$ 27,998	\$ 37,351	\$ 9,353	31.6%
January for November	\$ 30,352	\$ 27,415	\$ 32,527	\$ 5,112	16.8%
February for December	\$ 32,769	\$ 32,465	\$ 38,678	\$ 6,213	19.0%
March for January	\$ 24,644	\$ 22,936	\$ 28,384	\$ 5,448	22.1%
April for February	\$ 26,124	\$ 22,717			
May for March	\$ 28,735	\$ 28,976			
June for April	\$ 28,392	\$ 29,626			
<b>Year Totals</b>	<b>\$351,375</b>	<b>\$ 339,917</b>	<b>\$ 293,812</b>	<b>\$ 35,214</b>	



**Town of Rocky Mount  
Meals Tax Collections by Month**

<u>Month Collected</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>Change</u>	<u>% Change</u>
July for June	\$ 244,531	\$ 224,090	\$ 289,225	\$ 65,135	29.1%
August for July	\$ 227,166	\$ 215,407	\$ 254,941	\$ 39,534	18.4%
September for August	\$ 193,852	\$ 239,802	\$ 247,440	\$ 7,638	3.2%
October for September	\$ 277,528	\$ 214,885	\$ 252,776	\$ 37,891	17.6%
November for October	\$ 230,365	\$ 273,682	\$ 251,630	\$ (22,052)	-8.1%
December for November	\$ 195,454	\$ 231,510	\$ 264,286	\$ 32,776	14.2%
January for December	\$ 247,659	\$ 234,921	\$ 266,664	\$ 31,743	13.5%
February for January	\$ 205,557	\$ 208,968	\$ 205,775	\$ (3,193)	-1.5%
March for February	\$ 256,350	\$ 225,514	\$ 232,329	\$ 6,815	3.0%
April for March	\$ 248,621	\$ 267,440			
May for April	\$ 243,734	\$ 263,733			
June for May	\$ 258,285	\$ 225,341			
<b>Year Totals</b>	<b>\$ 2,829,102</b>	<b>\$ 2,825,293</b>	<b>\$ 2,265,066</b>	<b>\$ 196,287</b>	



**Town of Rocky Mount**  
**Cash Balances and Investment Portfolio**  
**March 31, 2026**

**Total Cash Held by the Town:**

Cash in the Finance Office (Drawers and Vault)	\$ 600
Duncan Williams Investments - see detail below	\$ 2,714,843
Local Government Investment Pool (average monthly yield = 4.073%)	\$ 7,915,843
Truist: Payroll and Flexible Benefits Checking Accounts	\$ 300,507
Carter Bank and Trust: Old Checking Account, Designated Checking Accounts for Police, Farmer's Market and Depot	\$ 105,108
National Bank of Blacksburg	\$ 972,676
Atlantic Union Bank: Town Checking Account	<u>\$ 915,523</u>
Total Cash Balance at Month End	<u><u>\$ 12,925,100</u></u>

**Investment Detail:**

Duncan-Williams, Inc.			
Account Statement Dated March 31, 2026			
<b>Cash, Money Funds and Bank Deposits - 1% of Portfolio</b>	<b><u>Closing Balance</u></b>	<b><u>Income This Year</u></b>	<b><u>30-Day Yield</u></b>
Federated Hermes Govt Reserves Money Market	\$486,462	\$294	2.71%
<b>Fixed Income - 99% of Portfolio Certificates of Deposit:</b>	<b><u>Market Value</u></b>	<b><u>Estimated Annual Income</u></b>	<b><u>Estimated Yield</u></b>
Total	\$487,817	\$16,538	3.35% - 3.42%
<b>U.S. Government Bonds:</b>			
Total Market Value	<u>\$1,740,564</u>	<u>\$70,870</u>	3.80% - 4.99%
Total Fixed Income	<u>\$2,228,381</u>	<u>\$87,408</u>	
Total Portfolio Holdings	<u><u>\$2,714,843</u></u>	<u><u>\$87,702</u></u>	

## MONTHLY STAFF REPORT

<b>DATE:</b>	April 13, 2026
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Brad Basham – Asst Chief
<b>DEPARTMENT:</b>	<b>Fire Department</b>
<b>MONTH:</b>	February 2026

For the period of February 2026, the Rocky Mount Fire Department responded to a total of **40** calls of which **16** were inside the town limits and **24** were outside the town limits.

RMFD apparatus traveled a total of 990 miles carrying out duties pertaining to answering calls and support efforts of the department.

RMFD members logged 24 members performing training for a total of 132 hours of training.

Respectfully Submitted By,

Asst. Chief B. Basham

**MONTHLY STAFF REPORT**

<b>DATE:</b>	April 13, 2026
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Chief Phillip S. Young
<b>DEPARTMENT:</b>	<b>Police Department</b>
<b>MONTH:</b>	March

Rocky Mount Police Department would like to congratulate Dylan Shipmen on his promotion to Detective.

\*We will be doing the monthly report from RMPD a month behind to allow for more accuracy in numbers that are turned in per Chief Young. This also allows our officers at the end of the month to have time to get all reports and tickets submitted.

PLEASE SEE ATTACHED REPORT FOR MORE DETAILED INFORMATION ON MONTHLY CHARGES AND STATS.....

PSY/rfs

ROCKY MOUNT POLICE DEPARTMENT  
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: MARCH 2026

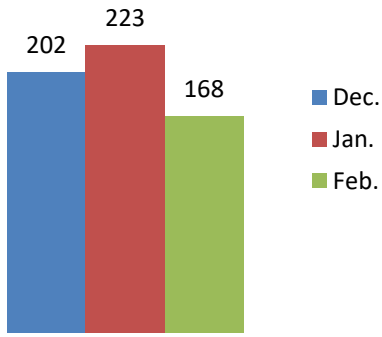
DECEMBER

JANUARY

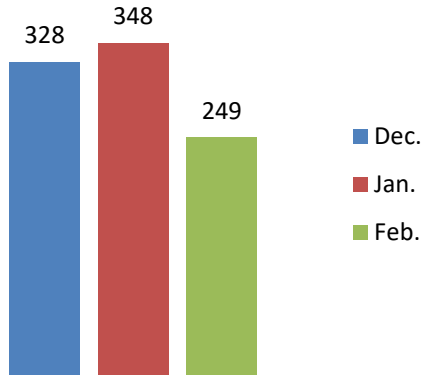
FEBRUARY

	DECEMBER	JANUARY	FEBRUARY
UNIFORM TRAFFIC SUMMONS ISSUED	202	223	168
TRAFFIC STOPS	328	348	249
SPEEDING TICKETS ISSUED	58	57	44
DUI	3	2	4
COLLISIONS INVESTIGATED (TREDS)	18	14	18
MOTORIST AIDES	43	38	28
CRIMINAL ARRESTS "MISDEMEANOR"	23	28	19
CRIMINAL ARRESTS "FELONY"	9	18	5
INCIDENTS ADDRESSED	1774	1708	1338
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	74	54	44
GRAND LARCENY WARRANTS	0	0	0
BREAKING & ENTERING REPORTS	0	0	0
BREAKING & ENTERING WARRANTS	0	0	0
BOLO'S (Be On Look Out)	1	4	11
FOLLOW-UP'S	21	30	27
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	307	289	218
SCHOOL CHECKS	77	75	77
ALARM RESPONSES	28	34	31
OPEN DOORS, WINDOWS, ETC. UNSECURED	3	0	1
ECO/TDO	4	1	3

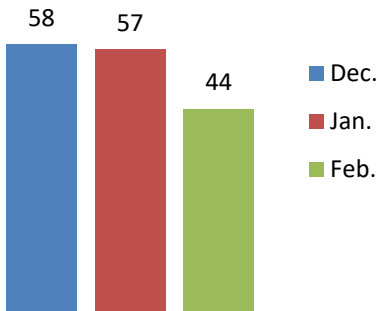
### Uniform Traffic Summons Issued



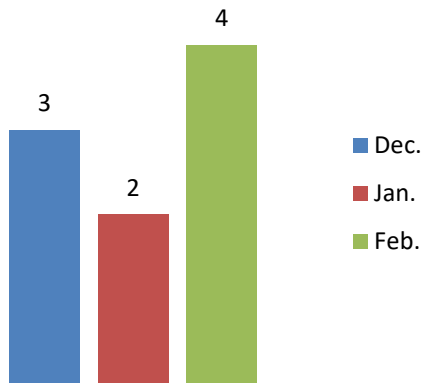
### Traffic Stops



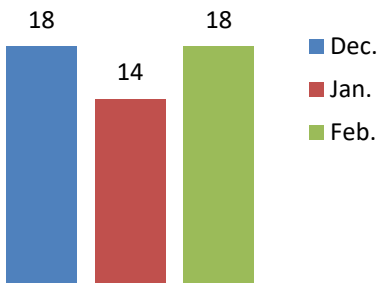
### Speeding Tickets Issued



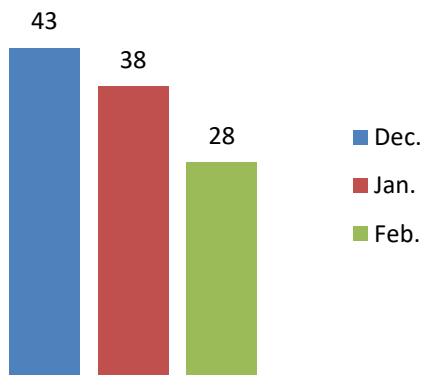
### DUI



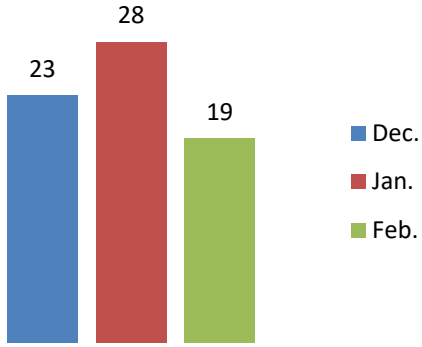
### Collisions Investigated (TREDS)



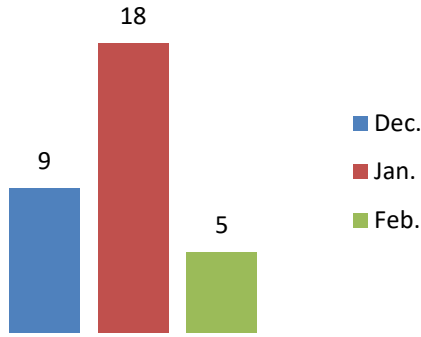
### Motorist Aides



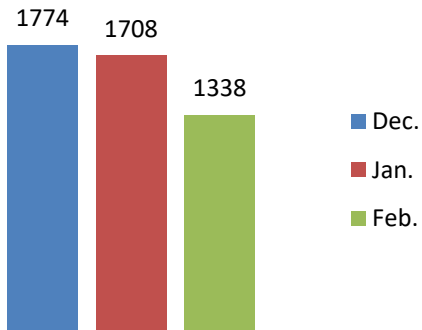
### Criminal Arrests "Misdemeanor"



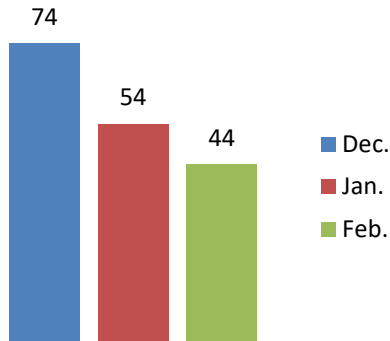
### Criminal Arrests "Felony"



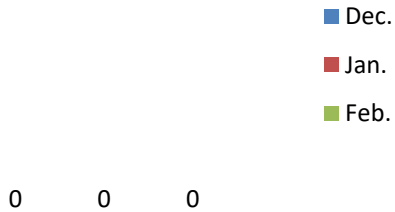
### Incidents Addressed



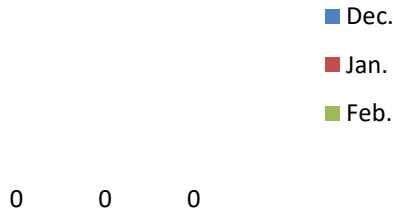
### Incidents/Offenses Reportable "RMS"

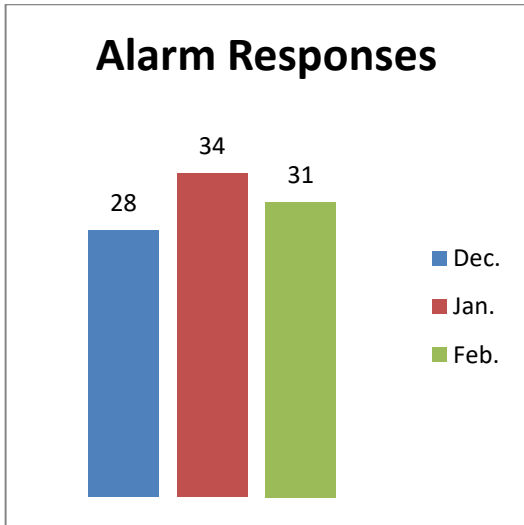
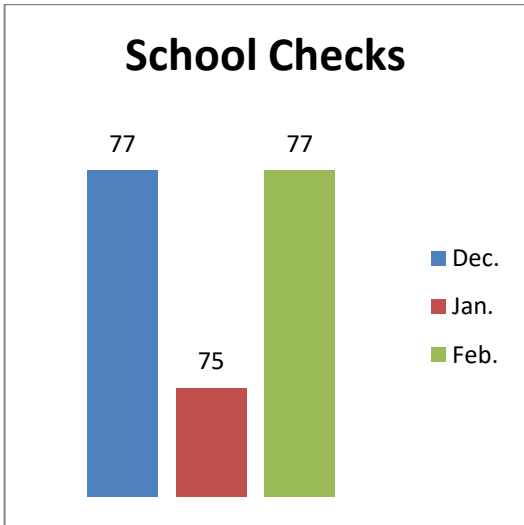
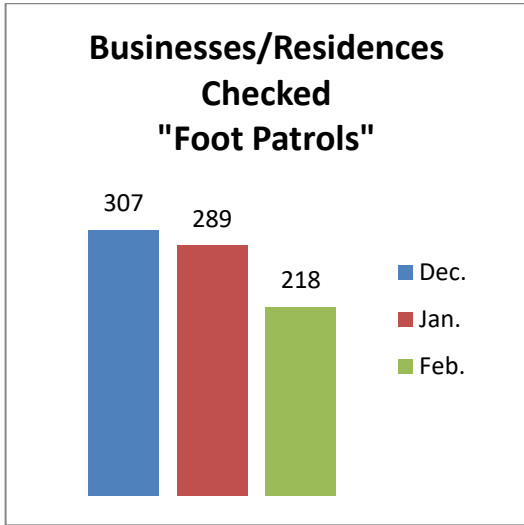
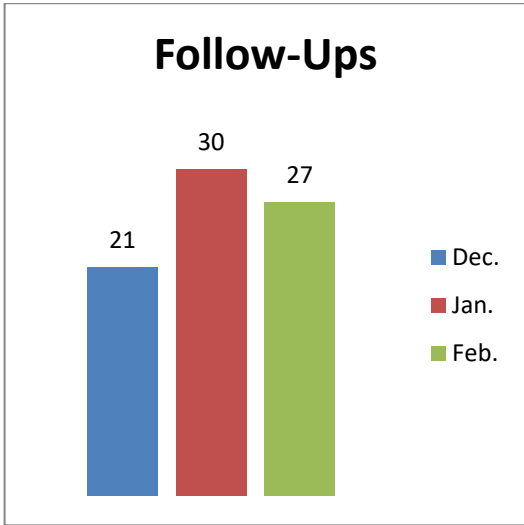
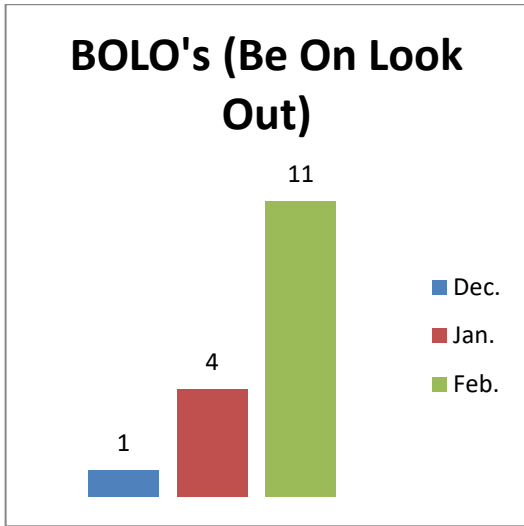
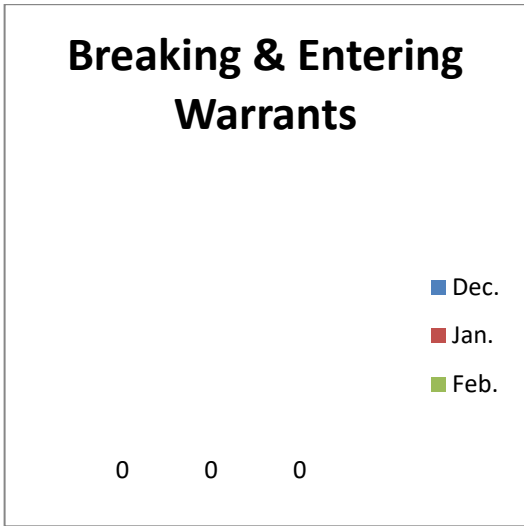


### Grand Larceny Warrants

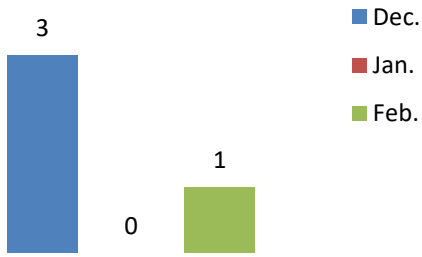


### Breaking & Entering Reports

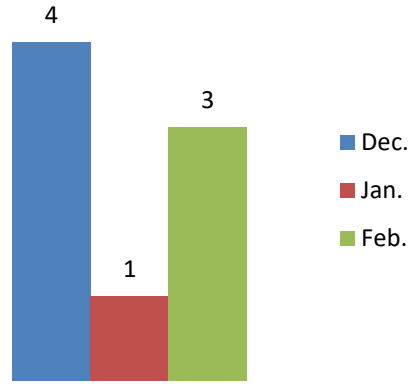




### Open Doors, Windows, Etc. Unsecured



### ECO/TDO



#### TRAFFIC ENFORCEMENT:

- ❖ Moving and stationary radar was conducted throughout the Town of Rocky Mount during February
- ❖ Reported streetlights out to Town Manager's office
- ❖ There were 18 reportable accidents with 14 of the accidents on our public streets

#### DETECTIVES UNIT:

##### Case Breakdown by Status

- **New Cases in February: 12**
- **Active Investigations: 8**
- **Closed: 5**

**Participated in bracelet making community event at Lee M. Waid Elementary**

#### COMMUNITY RESOURCE SGT.: MEETINGS/EVENTS (King)

- ❖ Continued planning for Cops & Bobbers event
- ❖ "Rock Outdoors" sponsorship photo
- ❖ WYTI Radio (Community First Segment)
- ❖ Appeared on Rise & Shine w/ Cable 12 in ref: upcoming community events
- ❖ Appeared on B99.9 Radio in ref: upcoming community events
- ❖ Attended Family Resource Board meeting

- ❖ Attended Rocky Mount Chamber of Commerce meeting
- ❖ Attended Ferrum College Career Fair
- ❖ Attended RAH Coalition meeting
- ❖ Assisted w/ Rocky Mount Elementary “Lock-Down Drill”
- ❖ Continued updates on RMPD social media pages
- ❖ Presentation at “Warming Shelter of Franklin County”
- ❖ Attended CHAT meeting
- ❖ Attended Rocky Mount Elementary PTA “Popcorn Night”
- ❖ Attended Franklin County Community Resource Coalition meeting
- ❖ Continued working on certified Crime Prevention Community application
- ❖ Created “NextDoor” app
- ❖ Held a Neighborhood Watch meeting for Scuffling Hill Road residents
- ❖ Attended Community Partnership Board meeting
- ❖ Attended “Virginia Main Street” at Train Depot
- ❖ Review and approve reports
- ❖ Performed school checks and assisted patrol with calls for serve
- ❖ Attended “Cookie w/ a Cop” Event at McDonalds
- ❖ Performed site survey for new building at Christian Heritage Academy
- ❖ Attended Franklin County Public Schools safety meeting
- ❖ Meeting w/ Fleetwood Homes in ref: Cops & Bobbers
- ❖ Attended safety presentation at BFMS held by SRO Divers
- ❖ Assisted w/ field trip to RMPD/RMFD for the FCHS special education department

**RESOURCE OFFICER REFERRAL'S  
(DIVERS/HOLLAND):**

- ❖ Assisted w/ morning and evening school traffic
- ❖ Assisted w/ lock down drill, fire drill & bus evacuation drill
- ❖ Attended meetings
- ❖ Petition/Diversion: Possess a Marijuana Electronic Smoking Device Underage (x 2)  
(Holland)
- ❖ THC Devices Confiscated: 2; Vapes Confiscated: 3
- ❖ Reports Taken: 3

**SPEEDING TICKETS ISSUED**

Old Franklin Turnpike (x 9)

Tanyard Road (x 9)

Booker T. Washington Highway (x 4)

North Main Street (x 4)  
School Board Road (x 3)  
South Main Street (x 3)  
Frontage Road (x 2)  
State Street (x 2)  
Grassy Hill Road (x 2)  
Virgil H. Goode Highway (x 2)  
Pell Avenue  
Bernard Road  
Furnace Creek Road  
Scuffling Hill Road

**CRIMINAL ARRESTS & LOCATIONS:**

Possession of Cocaine	Tanyard Road
Possess a THC Smoking Device on School Property	Tanyard Road (x 2)
Driving Under the Influence	West End Street
Driving Under the Influence	North Main Street
Driving Under the Influence	Pell Avenue
Driving Under the Influence	Frontage Road
Drunk In Public	North Main Street (x 2)
Felony Elude of Law Enforcement	Tanyard Road
Domestic Assault	Jubals Pass
Contribute to the Delinquency of a Minor	North Main Street
Shoplifting	Old Franklin Turnpike (x 2)
Failure to Stop at the Scene of an Accident	Tanyard Road
Driving Suspended	Tanyard Road

Reckless Driving by Speed	Tanyard Road
Failure to Yield Right of Way	Tanyard Road
Failure to Display License Plates	Tanyard Road
Drive an Uninsured Motor Vehicle	Tanyard Road
Warrant Service (PB-15)	Grassy Hill Road (x 3)
Warrant Service (Capias – Misdemeanor)	Grassy Hill Road
Emergency Custody Order	Floyd Avenue
Emergency Custody Order	Donald Avenue
Emergency Custody Order	Franklin Street

## MONTHLY STAFF REPORT

<b>DATE:</b>	April 13, 2026
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Brian Schofield, Public Works Superintendent
<b>DEPARTMENT:</b>	<b>Public Works Department</b>
<b>MONTH:</b>	March 2026

1. Read meters (1 day)
2. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts.
3. Meter cutoffs: 27
4. Clean-up for 5 days.
5. Cut trees along roads, sidewalks, and parks as needed.
6. Repaired, replaced, or five unplugged sewer mains or laterals.
7. Repaired two water mains.
8. Repaired and/or replaced traffic lights and street signs.
9. Continue working on new street signs on traffic light poles.
10. Continue to work on storm drains throughout town with all the rain from storms
11. Ongoing exchanging out of new carts for citizens.
12. Repaired potholes.
13. We started working on sewer lines.
14. We did several water and sewer taps.
15. Overall cleanup of town for springtime.
16. Started mulching trees and beds around town.
17. Installed tunnels and slides to dog park.

## MONTHLY STAFF REPORT

<b>MEETING DATE:</b>	April 13, 2026
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Dennis Potter
<b>DEPARTMENT:</b>	<b>Wastewater Treatment Plant</b>
<b>REPORT MONTH:</b>	March, 2026

Average Daily Flow	.923 MGD
Minimum TSS Reduction	98.7%
Minimum BOD Reduction	99.0%
Leachate received (F.C. Landfill)	447,590 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	135.16 Tons
Rain Total      1.46 - inches	Snow Total      0 - inches

The Wastewater Plant had 0 after-hour alarms.

The staff worked on regular maintenance at the plant and the pump stations.

The staff replaced air pump in hutch 1 at 122 lift station.

The staff performed maintenance on mowers to get them ready for mowing season.

The staff put lime and fertilizer on the grounds at the plant.

The staff removed the motor from Blower 1 at the digester for repair.

Respectfully Submitted,

Dennis Potter

## MONTHLY STAFF REPORT

<b>DATE:</b>	4/13/2026
<b>TO:</b>	Rocky Mount Town Council
<b>FROM:</b>	Michael K. Adkins – Water Superintendent
<b>DEPARTMENT:</b>	<b>Water Department</b>
<b>MONTH:</b>	March 2026

### Operation and Production Summary:

The actual water production time (water filtration) averaged 10.37 hours per day for the entire month, yielding approximately 753,826 gallons per day. This month's rainfall was 1.70 inches, as measured at the water treatment plant. Therefore, the Blackwater River flow remains adequate for regular operation.

Total Raw Water Pumped:	26.16 million gallons
Total Drinking Water Produced:	23.37 million gallons
Average Daily Production:	753,826 gallons per day
Average Percent of Production Capacity:	37.69%
Flushing of Hydrants/Tanks/FD Use:	47,249 + F.D. 25,000 = 72,249 gallons
Plant Process Water:	722,000 gallons (finished water used by the plant)
Bulk Water Sold @ W.T.P.:	4,725 gallons
Bulk Water used at PW Shop	2,929 gallons
Tank Cleanout/Drainage/Leak	0 gallons
WVWA Water	1,763,950 gallons

### Testing:

- Our monthly (7 total) routine bacteriological samples were bacteria-free. Therefore, the Town continues to comply with all EPA drinking water standards.
- Staff suspended the Auto-flushing program in November 2025 due to falling temperatures. This program will resume in early spring. This process reduces TTHM and HAA5, providing fresher, higher-quality water to lines with low usage and minimal circulation. The program uses auto-flushers on Hydrants.

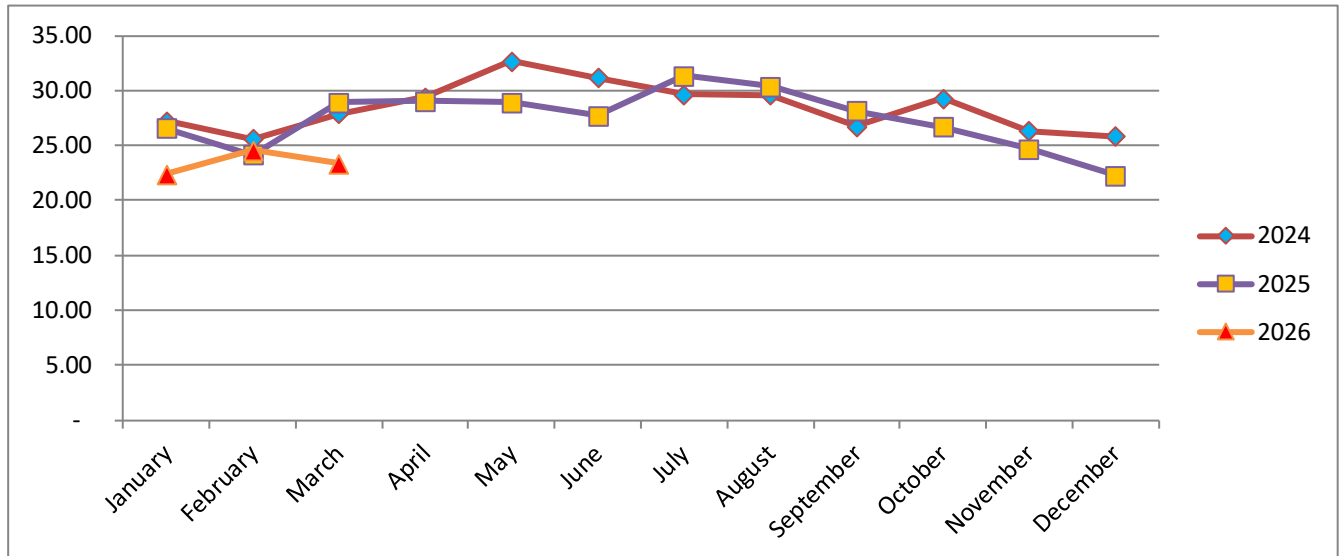
### Activities / Maintenance / Improvements

- The staff continued with our weekly checks of the chemical feeders, pump stations, equipment at tank sites, monthly checklists around the plant, the river, the dam, and regularly operated the sludge collection equipment, along with discharging from lagoons. In addition, we continue to perform routine maintenance and groundskeeping.
- We received 1,763,950 gallons of water from the WVWA connection.
- Contractor performed semiannual calibration on flow meters and sensors.
- Staff completed the yearly CCR for 2025 and submitted it to VDH for approval.

**Town of Rocky Mount**

**Water Production**

<b>Month</b>	<b>Monthly Total In Million Gallons</b>			<b>Change</b>	<b>% Change</b>
	<b>2024</b>	<b>2025</b>	<b>2026</b>		
January	27.25	26.57	22.37	(4.2)	-18.8%
February	25.60	24.16	24.54	0.4	1.5%
March	27.88	28.91	23.37	(5.5)	-23.7%
April	29.43	29.03			
May	32.67	28.91			
June	31.16	27.70			
July	29.66	31.33			
August	29.60	30.39			
September	26.77	28.16			
October	29.30	26.68			
November	26.30	24.71			
December	25.83	22.28			
<b>Year Totals</b>	<b>341.45</b>	<b>328.83</b>	<b>70.28</b>	<b>(9.36)</b>	<b>-13.3%</b>
<b>YTD Through MARCH</b>	<b>80.73</b>	<b>79.64</b>	<b>70.28</b>	<b>(9.36)</b>	<b>-13.3%</b>



ITEM(S) TO BE CONSIDERED UNDER:

Other

FOR COUNCIL MEETING DATED:	April 13, 2026
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	As part of Child Abuse Prevention Month, Franklin County DSS will be hosting Family Fun Day on Saturday, April 11, 2026. This item has been included to promote Child Abuse Prevention Month and to recognize Franklin County DSS for the important work that they do.
ACTION NEEDED:	None

Attachment(s): None

<p>FOLLOW-UP ACTION: (To be completed by the Town Clerk)</p>
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ITEM(S) TO BE CONSIDERED UNDER:  
New Business

FOR COUNCIL MEETING DATED:	April 13, 2026
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STAFF MAKING REQUEST:	Kevin Adkins, Water Plant Superintendent
BRIEF SUMMARY OF REQUEST:	Recognize staff at Water Treatment Plant for qualifying for and receiving the 2025 Gold Performance Award for Excellence in the operation of the Water Plant. Superintendent Adkins and his staff do an outstanding job of making sure that everyone in Rocky Mount has clean, safe drinking water. We are fortunate to have them looking after our water needs.
ACTION NEEDED:	None

Attachment(s):

1. VDH Gold Award 2025

<p>FOLLOW-UP ACTION: (To be completed by the Town Clerk)</p>
------------------------------------------------------------------

Office of Drinking Water  
For Achieving Virginia's Optimization Program Goals

**Town of Rocky Mount  
Water Treatment Plant**

Is Awarded the

**2025 Gold**

Water Treatment Plant Performance Award for  
Excellence in Clarification, Filtration, and Backwash

*Robert D. Edelman*

Robert D. Edelman, PE  
Director, Division of Technical Services



ITEM(S) TO BE CONSIDERED UNDER:  
Other

FOR COUNCIL MEETING DATED:	April 13, 2026
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The VA 250 Car Project recently set a new world land speed record for stock cars at 253 miles per hour--breaking a mark that had stood since 2007. We want to congratulate driver Tommy Hurley for an incredible run and Joey Arrington and the entire VA 250 Car Project team for making this happen. The Town of Rocky Mount, Virginia was proud to support this effort as a sponsor alongside partners across the Commonwealth.
ACTION NEEDED:	None

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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ITEM(S) TO BE CONSIDERED UNDER:  
Public Hearing

FOR COUNCIL MEETING DATED:	April 13, 2026
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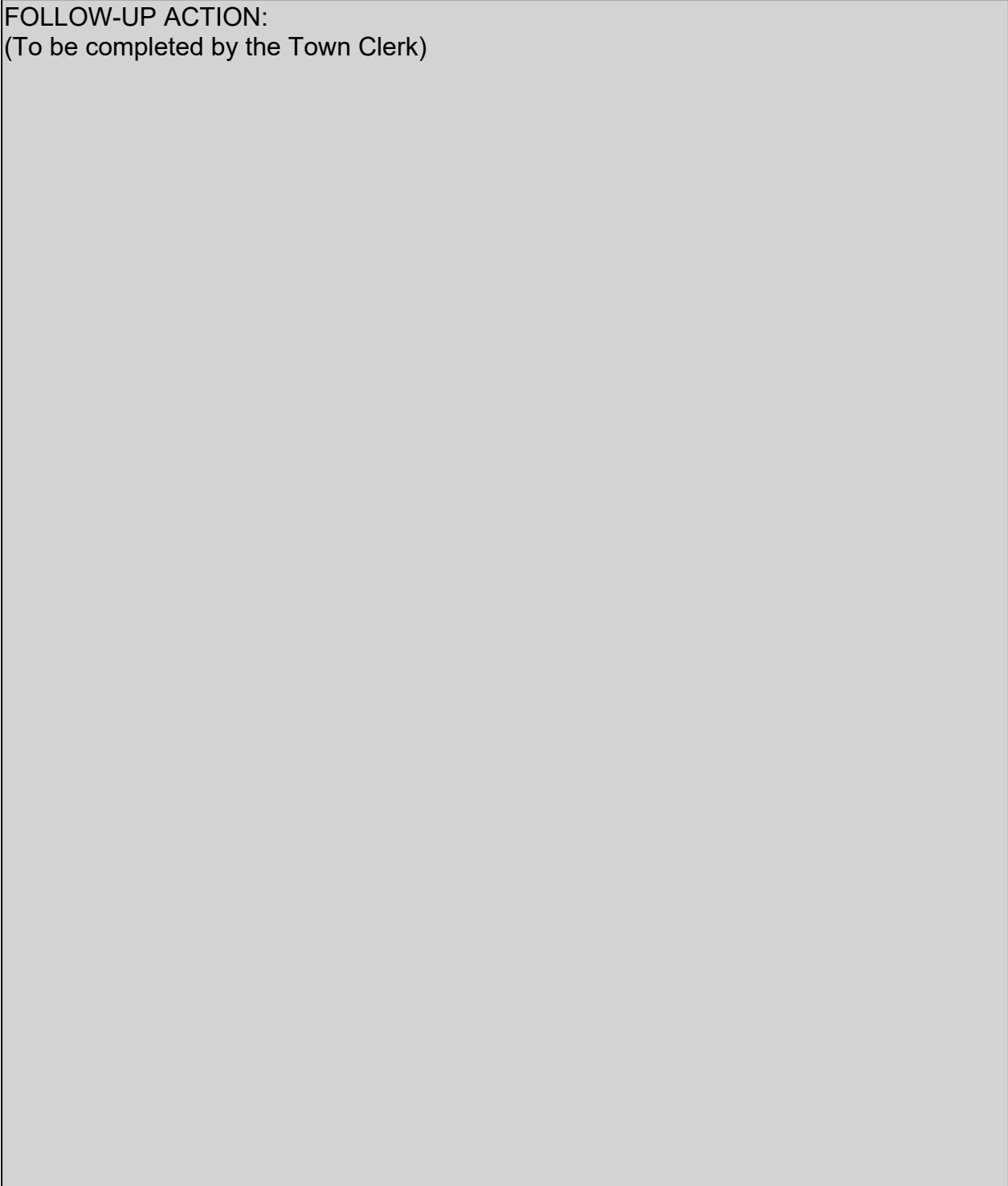
STAFF MAKING REQUEST:	Jessica Angle, Planning & Zoning Administrator
BRIEF SUMMARY OF REQUEST:	<p>On December 22, 2025, a boundary adjustment between Franklin County and the Town of Rocky Mount became effective. As a result of this action 278 parcels were incorporated in the Town Limits.</p> <p>Pursuant to the Code of Virginia and the Rocky Mount Zoning and Subdivision Ordinance, all parcels within the Town must be assigned a zoning classification and included on the Official Zoning Map. At the time of incorporation, parcels are assigned temporary zoning classifications until the formal rezoning process is completed; in this case, 277 previously non-zoned parcels were designated R-1, and one parcel was designated RA (Agricultural).</p> <p>Staff reviewed each parcel included in the boundary adjustment area and has recommended zoning classifications based on current use and neighborhood characteristics as well as the best future use of the parcels. The public hearings were advertised, and parcel owners were notified in accordance with the Code of Virginia.</p> <p>On April 7, 2026, the Planning Commission held a public hearing on the proposed zoning classifications. The town planner gave a summary of the staff report and recommended approval. A representative for Habitat for Humanity spoke in favor of the Residential -R3 zoning classification proposed for their parcel. We also received one letter from a citizen in support of the Residential Agricultural zoning proposed for their parcel.</p> <p>The motion to recommend approval of the proposed zoning classifications passed with a vote of (7-0).</p>
ACTION NEEDED:	Adopt the proposed zoning map amendments.

Attachment(s):

1. Staff ReportTC
2. ProposedZoningMapExhibits\_West
3. ProposedZoningMapExhibits\_East
4. RockyMount\_ProposedZoning2026
5. Citizen Letter

- 6. Mailing Affidavit
- 7. Parcel List for BLA Rezoning
- 8. 2026.0413 600.6.1.1h Public Hearing AD

**FOLLOW-UP ACTION:**  
(To be completed by the Town Clerk)





STAFF REPORT	
PURPOSE:	Official Zoning Map Amendment – Boundary Adjustment Areas
HEARING DATES:	Planning Commission, April 7, 2026 Town Council, April 13, 2026
PLANNING COMMISSION PUBLIC HEARING SUMMARY	
<p>On April 7, 2026, the Town of Rocky Mount Planning Commission held a public hearing for the zoning map amendments. The town planner gave a summary of the staff report and recommended approval of the proposed zoning classifications. A representative for Habitat for Humanity spoke in favor of the Residential -R3 zoning classification proposed for their parcel. We also received one letter from a citizen in support of the Residential Agricultural zoning proposed for their parcel.</p> <p>The motion to recommend approval of the proposed zoning classifications passed with a vote of (7-0).</p>	

**BACKGROUND:**

On December 22, 2025, a boundary adjustment between Franklin County and the Town of Rocky Mount became effective. As a result of this action 278 parcels were incorporated in the Town Limits.

Pursuant to the Code of Virginia and the Rocky Mount Zoning and Subdivision Ordinance, all parcels within the Town must be assigned a zoning classification and included on the Official Zoning Map. At the time of incorporation, parcels are assigned temporary zoning classifications until the formal rezoning process is completed; in this case, 277 previously non-zoned parcels were designated R-1, and one parcel was designated RA (Agricultural).

**APPLICABLE REGULATIONS:**

*RA, Residential Agricultural. This District is comprised of very low-density, single-unit homes and agricultural uses. The regulations of this District are designed to stabilize and protect the basic characteristics of the District, and to prohibit all intensive commercial activities. Development and permitted uses are limited to dwellings providing homes for residents and agricultural uses on larger tracts of land.*

*R1, Residential – Low Density. This District is comprised of low-density, single-unit dwelling neighborhoods. The regulations for this District are designed to stabilize and protect the essential characteristics of the District, and to prohibit all intensive commercial activities. Development and permitted uses are limited to residential dwellings plus certain additional uses such as schools, parks, churches, and certain public facilities that serve the residents of the District.*

*R3, Residential - High Density. This district is comprised of medium to high density, single- and*

*two-unit dwellings, multiple-unit dwellings, and townhouses located between or adjacent to other residential and commercial uses.*

*Public/Open Space. The intent of this District is to preserve specific areas from private development due to natural conditions of soil, slope, susceptibility to flooding or erosion, geological condition, vegetation, or a combination of these conditions which makes such lands unsuitable for development. This district also includes lands which are publicly owned and therefore would not support private development.*

## **PURPOSE**

The purpose of the public hearing is to assign zoning classifications to the affected parcels in a manner that:

- Reflects existing land use patterns
- Maintains consistency with surrounding zoning districts
- Aligns with the Town's Comprehensive Plan
- Prevents the creation of nonconforming uses where possible

## **PROPOSED ZONING**

Staff reviewed each parcel included in the boundary adjustment area and is recommending zoning designations based on current use and neighborhood characteristics as well as the best future use of the parcels.

The majority (211) of the parcels are proposed to be zoned RA – Residential Agricultural, sixty-three parcels are proposed to be R1, Residential Low Density, three parcels are proposed to be zoned R3, Residential High Density, and one parcel is proposed to be zoned POS, Public/Open Space. A detailed list of parcels and their corresponding proposed zoning classification and maps are included in the attached exhibits.

These designations are intended to reflect the existing character of the areas and maintain compatibility with surrounding neighborhoods.

## **STAFF ANALYSIS:**

### **Conformance with Comprehensive Plan:**

The proposed zoning classifications are consistent with the goals of the Town's Comprehensive Plan, which supports increasing opportunities for affordable housing, preventing non-conformities, and preserving existing neighborhood characteristics.

### **Compatibility with Surrounding Uses:**

The recommended zoning aligns with adjacent properties and minimizes potential land use conflicts.

### **Nonconformities:**

Staff made efforts to assign zoning that reduces or eliminates nonconforming situations. However, any existing uses that do not conform to the assigned zoning will be subject to the provisions of the Town's zoning ordinance regarding nonconforming uses.

### **Staff Recommendation:**

Staff recommends the adoption of the zoning map amendments as presented.

## **POSSIBLE MOTIONS:**

Approval:

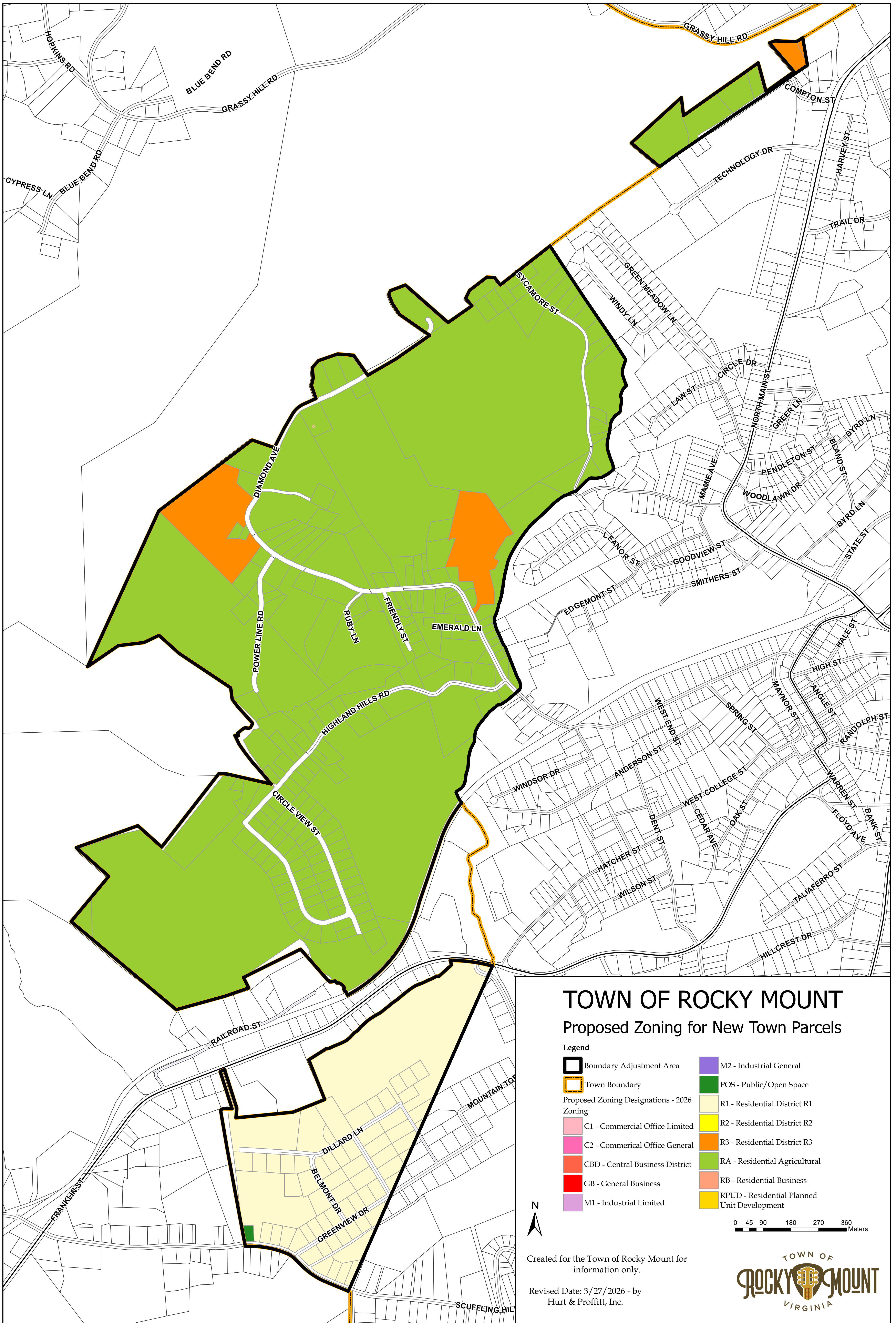
I move to approve the zoning classifications for the 278 parcels within the boundary adjustment area as listed on the parcel list and accompanying maps.

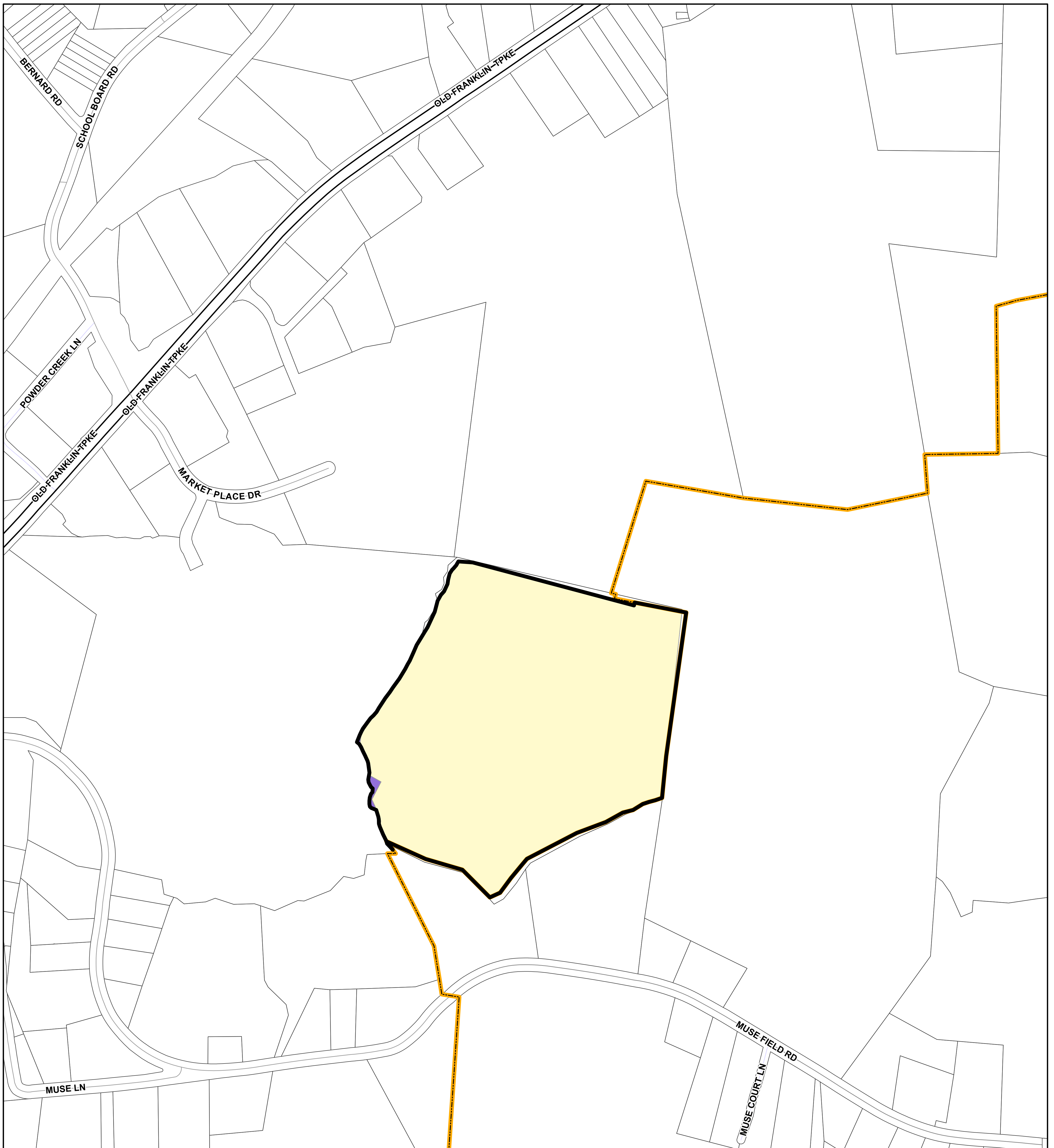
Denial:

I move to deny the zoning classifications for the 278 parcels within the boundary adjustment area as listed on the parcel list and accompanying maps (on the following grounds, if needed):

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PREPARED BY: Jessica L. Angle, Planning & Zoning Administrator





## TOWN OF ROCKY MOUNT Proposed Zoning for New Town Parcels

### Legend

- |                                     |                                             |
|-------------------------------------|---------------------------------------------|
| Boundary Adjustment Area            | M2 - Industrial General                     |
| Town Boundary                       | POS - Public/Open Space                     |
| Proposed Zoning Designations - 2026 |                                             |
| Zoning                              |                                             |
| C1 - Commercial Office Limited      | R2 - Residential District R2                |
| C2 - Commercial Office General      | R3 - Residential District R3                |
| CBD - Central Business District     | RA - Residential Agricultural               |
| GB - General Business               | RB - Residential Business                   |
| M1 - Industrial Limited             | RPUD - Residential Planned Unit Development |

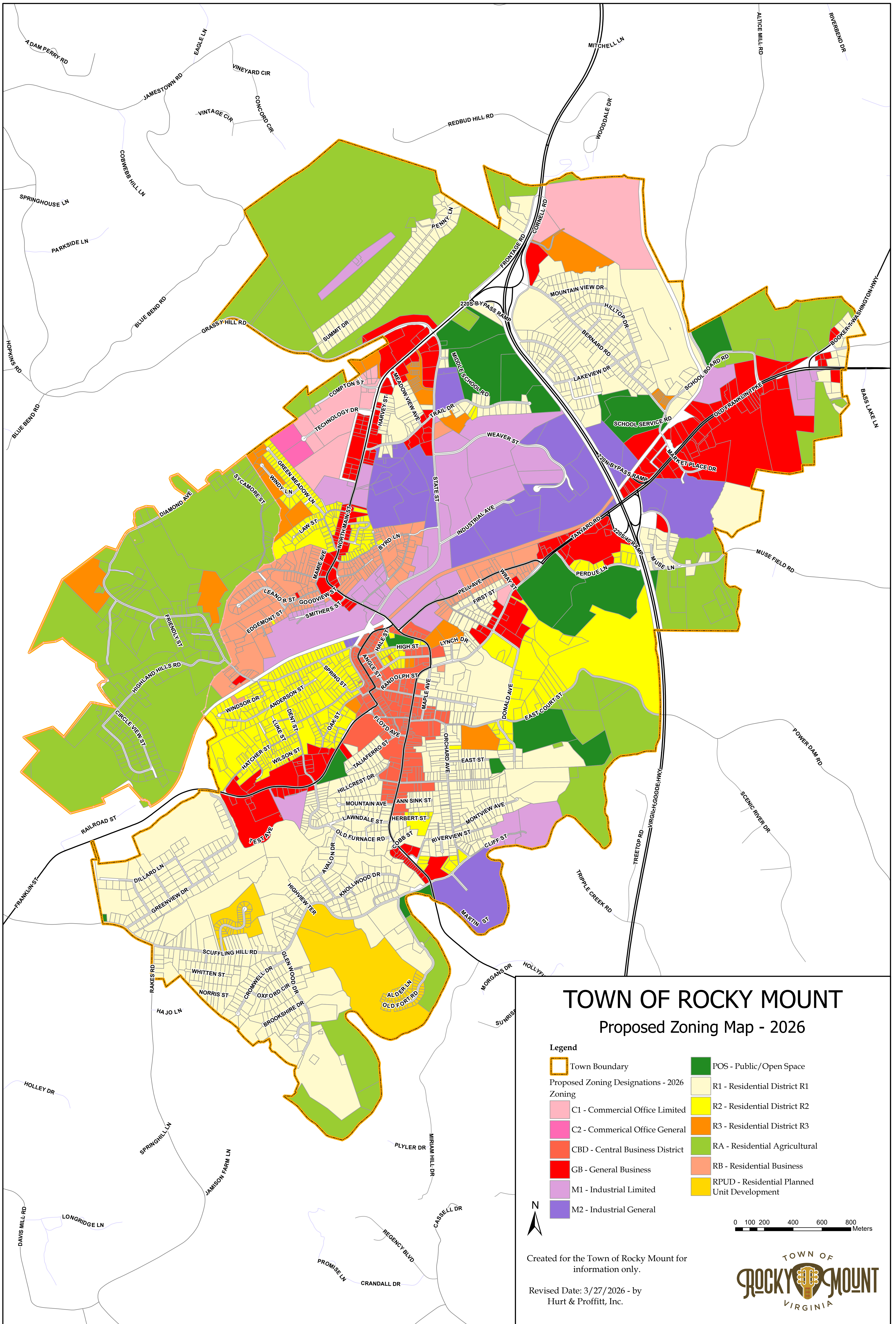


0 15 30 60 90 120 Meters

Created for the Town of Rocky Mount for information only.

Revised Date: 3/27/2026 - by  
Hurt & Proffitt, Inc.



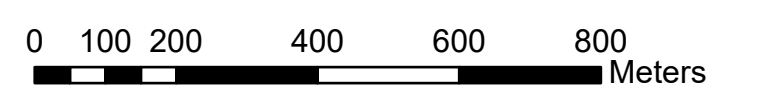


# TOWN OF ROCKY MOUNT

## Proposed Zoning Map - 2026

### Legend

- Town Boundary
- Proposed Zoning Designations - 2026
- Zoning
- C1 - Commercial Office Limited
- C2 - Commercial Office General
- CBD - Central Business District
- GB - General Business
- M1 - Industrial Limited
- M2 - Industrial General
- POS - Public/Open Space
- R1 - Residential District R1
- R2 - Residential District R2
- R3 - Residential District R3
- RA - Residential Agricultural
- RB - Residential Business
- RPUD - Residential Planned Unit Development



Created for the Town of Rocky Mount for information only.

Revised Date: 3/27/2026 - by  
Hurt & Proffitt, Inc.



India R. Ellis  
250 Compton Street  
Rocky Mount, VA 24151  
March 30, 2026

Planning Commission Clerk  
Attention: Rezoning Public Hearing  
345 Donald Avenue  
Rocky Mount, VA 24151

To whom it may concern:

As the only home on Compton Street, with two parcels of land totaling 5.58 acres with a barn and fenced pasture, I desire to maintain the ability to keep a horse or calves on this property.

I am on a private road which I alone maintain. My property adjoins the Grassy Hill Wildlife Preserve and trail on the backside with several hundred acres.

I am requesting to be zoned RA Residential Agricultural and I can maintain my status as it is.

Thank you,  
India Ellis

**TOWN OF ROCKY MOUNT AFFIDAVIT OF MAILING**

I, Cherie Compton, Clerk for the Town of Rocky Mount Planning Commission, do hereby certify that on March 12, 2026, I mailed by **first-class mail, postage prepaid**, a true and correct copy of the following notice:

---

(Brief description of notice – e.g., “Notice of Public Hearing before the Town Council and Planning Commission regarding [case name/number]”)

to the property owners and/or parties of interest as required by the Town Code of Rocky Mount and the Code of Virginia. A list of those to whom notice was mailed is attached hereto and incorporated as **Exhibit A**.

Said notices were placed in the United States Mail at Rocky Mount, Virginia, with proper postage affixed.

This certification is made in compliance with the notice requirements of the Town Code of Rocky Mount and the Code of Virginia.

**\*\*Certified this 12 day of March, 2026.\*\***

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**Signature**

**Name:** Cherie Compton  
**Title:** Planning Commission Clerk  
**Town of Rocky Mount, Virginia**

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**EXHIBIT A**

**List of Property Owners and/or Parties of Interest Notified**

See attached parcel list

<b>Parcel PIN</b>	<b>911 House #</b>	<b>911 Street Name</b>	<b>Proposed Zoning</b>
0630014400	1654	SCUFFLING HILL RD	POS, Public/Open Space
0630107300	70	BELMONT DR	R1, Residential - Low Density
0630107400	60	BELMONT DR	R1, Residential - Low Density
0630107600	20	BELMONT DR	R1, Residential - Low Density
0630107700	15	BELMONT DR	R1, Residential - Low Density
0630107701	45	BELMONT DR	R1, Residential - Low Density
0630113200	115	BELMONT DR	R1, Residential - Low Density
0630114500	152	CREEKWOOD DR	R1, Residential - Low Density
0630017900	15	DILLARD LN	R1, Residential - Low Density
0630017902	115	DILLARD LN	R1, Residential - Low Density
0630106100	104	DILLARD LN	R1, Residential - Low Density
0630106200	120	DILLARD LN	R1, Residential - Low Density
0630113001	145	DILLARD LN	R1, Residential - Low Density
0630113800	185	DILLARD LN	R1, Residential - Low Density
0630114000	225	DILLARD LN	R1, Residential - Low Density
0630114100	245	DILLARD LN	R1, Residential - Low Density
0630106300	105	FOREST HILL LN	R1, Residential - Low Density
0630106400	120	FOREST HILL LN	R1, Residential - Low Density
0630106500	114	FOREST HILL LN	R1, Residential - Low Density
0630106600	60	FOREST HILL LN	R1, Residential - Low Density
0630106700	52	FOREST HILL LN	R1, Residential - Low Density
0630106900	25	FOREST HILL LN	R1, Residential - Low Density
0630107100	45	FOREST HILL LN	R1, Residential - Low Density
0630107200	85	FOREST HILL LN	R1, Residential - Low Density
0630106800	245	GREENVIEW DR	R1, Residential - Low Density
0630107000	195	GREENVIEW DR	R1, Residential - Low Density
0630107500	165	GREENVIEW DR	R1, Residential - Low Density
0630107800	75	GREENVIEW DR	R1, Residential - Low Density
0630108200	220	GREENVIEW DR	R1, Residential - Low Density
0630108300	200	GREENVIEW DR	R1, Residential - Low Density
0630108500	140	GREENVIEW DR	R1, Residential - Low Density
0630108600	130	GREENVIEW DR	R1, Residential - Low Density
0630108700	100	GREENVIEW DR	R1, Residential - Low Density
0630108800	80	GREENVIEW DR	R1, Residential - Low Density
0630108900	50	GREENVIEW DR	R1, Residential - Low Density
0720006001	3336	RAKES RD	R1, Residential - Low Density
0630109200	1570	SCUFFLING HILL RD	R1, Residential - Low Density
0630109302	1630	SCUFFLING HILL RD	R1, Residential - Low Density
0630017901	Vacant	BELMONT DR	R1, Residential - Low Density
0630025400	Vacant	MARKETPLACE DR	R1, Residential - Low Density
0630106000	Vacant	DILLARD LN	R1, Residential - Low Density
0630107900	Vacant	GREENVIEW DR	R1, Residential - Low Density
0630108000	Vacant	GREENVIEW DR	R1, Residential - Low Density
0630109000	Vacant	GREENVIEW DR	R1, Residential - Low Density
0630109100	Vacant	GREENVIEW DR	R1, Residential - Low Density
0630109301	Vacant	SCUFFLING HILL RD	R1, Residential - Low Density
0630113002	Vacant	DILLARD LN	R1, Residential - Low Density
0630113300	Vacant	DILLARD LN	R1, Residential - Low Density
0630113400	Vacant	DILLARD LN	R1, Residential - Low Density
0630113500	Vacant	DILLARD LN	R1, Residential - Low Density
0630113600	Vacant	DILLARD LN	R1, Residential - Low Density
0630113700	Vacant	DILLARD LN	R1, Residential - Low Density
0630114200	Vacant	CREEKWOOD DR	R1, Residential - Low Density
0630114300	Vacant	CREEKWOOD DR	R1, Residential - Low Density
0630114400	Vacant	CREEKWOOD DR	R1, Residential - Low Density
0720006000	Vacant	RAKES RD	R1, Residential - Low Density
2110000300	Vacant	GREENVIEW DR	R1, Residential - Low Density

<b>Parcel PIN</b>	<b>911 House #</b>	<b>911 Street Name</b>	<b>Proposed Zoning</b>
2110000400	1490	SCUFFLING HILL RD	R1, Residential - Low Density
2110000500	1460	SCUFFLING HILL RD	R1, Residential - Low Density
2110000600	1450	SCUFFLING HILL RD	R1, Residential - Low Density
2110000700	1420	SCUFFLING HILL RD	R1, Residential - Low Density
2110004400	Vacant	CREEKWOOD DR	R1, Residential - Low Density
2110004300	Vacant	CREEKWOOD DR	R1, Residential - Low Density
2110004200	236	DILLARD LANE	R1, Residential - Low Density
0630004901	36	SHAMEKA LN	R3, Residential High Density
2010000900	1545	NORTH MAIN ST	R3, Residential High Density
0630002700	Vacant	DIAMOND AVE	R3, Residential High Density
0630010000	Vacant	HIGHLAND HILLS RD	RA, Residential Agricultural
0630100100	661	CIRCLE VIEW ST	RA, Residential Agricultural
0630100500	57	CIRCLE VIEW ST	RA, Residential Agricultural
0630100600	75	CIRCLE VIEW ST	RA, Residential Agricultural
0630100700	93	CIRCLE VIEW ST	RA, Residential Agricultural
0630100800	111	CIRCLE VIEW ST	RA, Residential Agricultural
0630101000	139	CIRCLE VIEW ST	RA, Residential Agricultural
0630101300	209	CIRCLE VIEW ST	RA, Residential Agricultural
0630101400	257	CIRCLE VIEW ST	RA, Residential Agricultural
0630101500	339	CIRCLE VIEW ST	RA, Residential Agricultural
0630101600	359	CIRCLE VIEW ST	RA, Residential Agricultural
0630101700	369	CIRCLE VIEW ST	RA, Residential Agricultural
0630101800	385	CIRCLE VIEW ST	RA, Residential Agricultural
0630102000	439	CIRCLE VIEW ST	RA, Residential Agricultural
0630102100	449	CIRCLE VIEW ST	RA, Residential Agricultural
0630102200	479	CIRCLE VIEW ST	RA, Residential Agricultural
0630102300	505	CIRCLE VIEW ST	RA, Residential Agricultural
0630102400	513	CIRCLE VIEW ST	RA, Residential Agricultural
0630102500	525	CIRCLE VIEW ST	RA, Residential Agricultural
0630102600	545	CIRCLE VIEW ST	RA, Residential Agricultural
0630102800	574	CIRCLE VIEW ST	RA, Residential Agricultural
0630103100	510	CIRCLE VIEW ST	RA, Residential Agricultural
0630103200	490	CIRCLE VIEW ST	RA, Residential Agricultural
0630103300	468	CIRCLE VIEW ST	RA, Residential Agricultural
0630103400	450	CIRCLE VIEW ST	RA, Residential Agricultural
0630103500	444	CIRCLE VIEW ST	RA, Residential Agricultural
0630103600	426	CIRCLE VIEW ST	RA, Residential Agricultural
0630103700	404	CIRCLE VIEW ST	RA, Residential Agricultural
0630103800	386	CIRCLE VIEW ST	RA, Residential Agricultural
0630103900	356	CIRCLE VIEW ST	RA, Residential Agricultural
0630104000	336	CIRCLE VIEW ST	RA, Residential Agricultural
0630104100	318	CIRCLE VIEW ST	RA, Residential Agricultural
0630104200	320	CIRCLE VIEW ST	RA, Residential Agricultural
0630104500	300	CIRCLE VIEW ST	RA, Residential Agricultural
0630104600	280	CIRCLE VIEW ST	RA, Residential Agricultural
0630104900	220	CIRCLE VIEW ST	RA, Residential Agricultural
0630105100	160	CIRCLE VIEW ST	RA, Residential Agricultural
0630105200	150	CIRCLE VIEW ST	RA, Residential Agricultural
0630105300	140	CIRCLE VIEW ST	RA, Residential Agricultural
0630105400	122	CIRCLE VIEW ST	RA, Residential Agricultural
0630105500	94	CIRCLE VIEW ST	RA, Residential Agricultural
0630105600	74	CIRCLE VIEW ST	RA, Residential Agricultural
0630105700	60	CIRCLE VIEW ST	RA, Residential Agricultural
0630105800	36	CIRCLE VIEW ST	RA, Residential Agricultural
0550010000	Vacant	COMPTON ST	RA, Residential Agricultural
0550010100	250	COMPTON ST	RA, Residential Agricultural
0550010300	160	COMPTON ST	RA, Residential Agricultural

<b>Parcel PIN</b>	<b>911 House #</b>	<b>911 Street Name</b>	<b>Proposed Zoning</b>
0630001500	1936	DIAMOND AVE	RA, Residential Agricultural
0630001802	950	DIAMOND AVE	RA, Residential Agricultural
0630001900	1745	DIAMOND AVE	RA, Residential Agricultural
0630002000	1665	DIAMOND AVE	RA, Residential Agricultural
0630002100	1665	DIAMOND AVE	RA, Residential Agricultural
0630002200	1620	DIAMOND AVE	RA, Residential Agricultural
0630002400	1445	DIAMOND AVE	RA, Residential Agricultural
0630002500	1405	DIAMOND AVE	RA, Residential Agricultural
0630002702	1313	DIAMOND AVE	RA, Residential Agricultural
0630002800	1235	DIAMOND AVE	RA, Residential Agricultural
0630003600	1205	DIAMOND AVE	RA, Residential Agricultural
0630003700	1107	DIAMOND AVE	RA, Residential Agricultural
0630003701	1177	DIAMOND AVE	RA, Residential Agricultural
0630003800	1160	DIAMOND AVE	RA, Residential Agricultural
0630004000	1055	DIAMOND AVE	RA, Residential Agricultural
0630004300	990	DIAMOND AVE	RA, Residential Agricultural
0630004400	970	DIAMOND AVE	RA, Residential Agricultural
0630004500	930	DIAMOND AVE	RA, Residential Agricultural
0630004600	910	DIAMOND AVE	RA, Residential Agricultural
0630005000	975	DIAMOND AVE	RA, Residential Agricultural
0630005100	965	DIAMOND AVE	RA, Residential Agricultural
0630005300	935	DIAMOND AVE	RA, Residential Agricultural
0630005400	895	DIAMOND AVE	RA, Residential Agricultural
0630005500	865	DIAMOND AVE	RA, Residential Agricultural
0630005600	855	DIAMOND AVE	RA, Residential Agricultural
0630005700	845	DIAMOND AVE	RA, Residential Agricultural
0630005800	805	DIAMOND AVE	RA, Residential Agricultural
0630006200	765	DIAMOND AVE	RA, Residential Agricultural
0630006300	735	DIAMOND AVE	RA, Residential Agricultural
0630006400	725	DIAMOND AVE	RA, Residential Agricultural
0630112700	1260	DIAMOND AVE	RA, Residential Agricultural
0630112800	1230	DIAMOND AVE	RA, Residential Agricultural
0630112900	1206	DIAMOND AVE	RA, Residential Agricultural
0630200100	1036	DIAMOND AVE	RA, Residential Agricultural
0630200200	1020	DIAMOND AVE	RA, Residential Agricultural
0630200300	1030	DIAMOND AVE	RA, Residential Agricultural
0630200400	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630200800	1015	DIAMOND AVE	RA, Residential Agricultural
0630200900	1005	DIAMOND AVE	RA, Residential Agricultural
0630400900	886	DIAMOND AVE	RA, Residential Agricultural
0630006000	90	EMERALD LN	RA, Residential Agricultural
0630006100	55	EMERALD LN	RA, Residential Agricultural
0630004200	30	FRIENDLY ST	RA, Residential Agricultural
0630201000	55	FRIENDLY ST	RA, Residential Agricultural
0630201100	75	FRIENDLY ST	RA, Residential Agricultural
0630201200	85	FRIENDLY ST	RA, Residential Agricultural
0630201300	105	FRIENDLY ST	RA, Residential Agricultural
0630201400	135	FRIENDLY ST	RA, Residential Agricultural
0630002300	10	GREERS PARK DR	RA, Residential Agricultural
0630002302	125	GREERS PARK DR	RA, Residential Agricultural
0630006700	40	HIGHLAND HILLS RD	RA, Residential Agricultural
0630006800	92	HIGHLAND HILLS RD	RA, Residential Agricultural
0630006900	110	HIGHLAND HILLS RD	RA, Residential Agricultural
0630007500	370	HIGHLAND HILLS RD	RA, Residential Agricultural
0630007600	402	HIGHLAND HILLS RD	RA, Residential Agricultural
0630007700	412	HIGHLAND HILLS RD	RA, Residential Agricultural
0630007800	434	HIGHLAND HILLS RD	RA, Residential Agricultural

<b>Parcel PIN</b>	<b>911 House #</b>	<b>911 Street Name</b>	<b>Proposed Zoning</b>
0630008000	510	HIGHLAND HILLS RD	RA, Residential Agricultural
0630008100	524	HIGHLAND HILLS RD	RA, Residential Agricultural
0630008200	538	HIGHLAND HILLS RD	RA, Residential Agricultural
0630008300	542	HIGHLAND HILLS RD	RA, Residential Agricultural
0630008900	435	HIGHLAND HILLS RD	RA, Residential Agricultural
0630009000	413	HIGHLAND HILLS RD	RA, Residential Agricultural
0630009001	421	HIGHLAND HILLS RD	RA, Residential Agricultural
0630009200	221	HIGHLAND HILLS RD	RA, Residential Agricultural
0630009300	135	HIGHLAND HILLS RD	RA, Residential Agricultural
0630009400	45	HIGHLAND HILLS RD	RA, Residential Agricultural
0630009601	325	HIGHLAND HILLS RD	RA, Residential Agricultural
0630100200	599	HIGHLAND HILLS RD	RA, Residential Agricultural
0630100300	619	HIGHLAND HILLS RD	RA, Residential Agricultural
0630100400	631	HIGHLAND HILLS RD	RA, Residential Agricultural
0630109300	547	HIGHLAND HILLS RD	RA, Residential Agricultural
0630109400	541	HIGHLAND HILLS RD	RA, Residential Agricultural
0630109500	533	HIGHLAND HILLS RD	RA, Residential Agricultural
0630109600	521	HIGHLAND HILLS RD	RA, Residential Agricultural
0630109700	483	HIGHLAND HILLS RD	RA, Residential Agricultural
0630002701	46	POWER LINE RD	RA, Residential Agricultural
0630002701	50	POWER LINE RD	RA, Residential Agricultural
0630002900	75	POWER LINE RD	RA, Residential Agricultural
0630003000	114	POWER LINE RD	RA, Residential Agricultural
0630003400	103	POWER LINE RD	RA, Residential Agricultural
0630003500	101	POWER LINE RD	RA, Residential Agricultural
0630003900	27	RUBY LN	RA, Residential Agricultural
0630004100	45	RUBY LN	RA, Residential Agricultural
0630004101	90	RUBY LN	RA, Residential Agricultural
0630000100	830	SYCAMORE ST	RA, Residential Agricultural
0630000400	488	SYCAMORE ST	RA, Residential Agricultural
0630000500	355	SYCAMORE ST	RA, Residential Agricultural
0630000700	435	SYCAMORE ST	RA, Residential Agricultural
0630000800	755	SYCAMORE ST	RA, Residential Agricultural
0630000900	805	SYCAMORE ST	RA, Residential Agricultural
0630001000	825	SYCAMORE ST	RA, Residential Agricultural
0630001100	835	SYCAMORE ST	RA, Residential Agricultural
0630001200	785	SYCAMORE ST	RA, Residential Agricultural
0630001400	795	SYCAMORE ST	RA, Residential Agricultural
0630002301	700	SYCAMORE ST	RA, Residential Agricultural
0630200500	460	SYCAMORE ST	RA, Residential Agricultural
0630200600	440	SYCAMORE ST	RA, Residential Agricultural
0630200700	420	SYCAMORE ST	RA, Residential Agricultural
0630500500	740	SYCAMORE ST	RA, Residential Agricultural
0630500600	760	SYCAMORE ST	RA, Residential Agricultural
0630500700	786	SYCAMORE ST	RA, Residential Agricultural
0630008700	81	THIMBLE LN	RA, Residential Agricultural
0630008800	61	THIMBLE LN	RA, Residential Agricultural
0630008801	15	THIMBLE LN	RA, Residential Agricultural
0550010200	Vacant	COMPTON ST	RA, Residential Agricultural
0630000300	Vacant	SYCAMORE ST	RA, Residential Agricultural
0630000501	Vacant	SYCAMORE ST	RA, Residential Agricultural
0630001300	Vacant	SYCAMORE ST	RA, Residential Agricultural
0630001700	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630001800	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630001801	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630002000	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630002703	Vacant	DIAMOND AVE	RA, Residential Agricultural

<b>Parcel PIN</b>	<b>911 House #</b>	<b>911 Street Name</b>	<b>Proposed Zoning</b>
0630003100	Vacant	POWER LINE RD	RA, Residential Agricultural
0630003901	Vacant	RUBY LN	RA, Residential Agricultural
0630004601	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630004700	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630004900	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630005200	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630005900	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630006500	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630006600	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630007000	Vacant	HIGHLAND HILLS RD	RA, Residential Agricultural
0630007100	Vacant	HIGHLAND HILLS RD	RA, Residential Agricultural
0630007200	Vacant	HIGHLAND HILLS RD	RA, Residential Agricultural
0630007300	Vacant	HIGHLAND HILLS RD	RA, Residential Agricultural
0630007400	Vacant	HIGHLAND HILLS RD	RA, Residential Agricultural
0630007900	Vacant	HIGHLAND HILLS RD	RA, Residential Agricultural
0630008400	Vacant	POWER LINE RD	RA, Residential Agricultural
0630009100	Vacant	HIGHLAND HILLS RD	RA, Residential Agricultural
0630009500	Vacant	HIGHLAND HILLS RD	RA, Residential Agricultural
0630009600	Vacant	HIGHLAND HILLS RD	RA, Residential Agricultural
0630100900	Vacant	CIRCLE VIEW ST	RA, Residential Agricultural
0630101100	Vacant	CIRCLE VIEW ST	RA, Residential Agricultural
0630101200	Vacant	CIRCLE VIEW ST	RA, Residential Agricultural
0630101900	Vacant	CIRCLE VIEW ST	RA, Residential Agricultural
0630102700	Vacant	CIRCLE VIEW ST	RA, Residential Agricultural
0630102900	Vacant	CIRCLE VIEW ST	RA, Residential Agricultural
0630103000	Vacant	CIRCLE VIEW ST	RA, Residential Agricultural
0630104300	Vacant	CIRCLE VIEW ST	RA, Residential Agricultural
0630104400	Vacant	CIRCLE VIEW ST	RA, Residential Agricultural
0630104700	Vacant	CIRCLE VIEW ST	RA, Residential Agricultural
0630104800	Vacant	CIRCLE VIEW ST	RA, Residential Agricultural
0630105000	Vacant	CIRCLE VIEW ST	RA, Residential Agricultural
0630112500	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630112600	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630400100	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630400200	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630400300	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630400400	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630400500	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630400600	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630400700	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630400800	Vacant	DIAMOND AVE	RA, Residential Agricultural
0630500100	Vacant	SYCAMORE ST	RA, Residential Agricultural
0630500200	Vacant	SYCAMORE ST	RA, Residential Agricultural
0630500300	Vacant	SYCAMORE ST	RA, Residential Agricultural
0630500400	Vacant	SYCAMORE ST	RA, Residential Agricultural
0630500800	Vacant	SYCAMORE ST	RA, Residential Agricultural
0630500700	Vacant	SYCAMORE ST	RA, Residential Agricultural
0630500600	Vacant	SYCAMORE ST	RA, Residential Agricultural
0630500500	Vacant	SYCAMORE ST	RA, Residential Agricultural
0630008600	Vacant	HIGHLAND HILLS RD	RA, Residential Agricultural

## Public Hearing Notice

Pursuant to the Town Code of Rocky Mount and the Code of Virginia, public hearings will be held by Rocky Mount Planning Commission and Town Council to which the public and all interested parties are invited to hear the following:

As part of the Boundary Adjustment between Franklin County and the Town of Rocky Mount, newly incorporated areas must be classified into zoning districts.

The areas subject to rezoning includes 277 parcels west of the Town of Rocky Mount including Diamond Avenue, Sycamore Street, Highland Hills Rd, Scuffling Hill, Circle View Street, Bellmont Drive, Compton Street, Creekwood Drive, Dillard Lane, Forest Hill Lane, Emerald Lane, Friendly Street, Greenview Drive, Greers Park Drive, Power Line Road, Rakes Road, Ruby Lane, Thimble Lane, and one parcel East of Rocky Mount.

A map showing the proposed zoning for the boundary adjustment areas can be found at: [www.rockymountva.org/BLA/Zoning](http://www.rockymountva.org/BLA/Zoning)

Rocky Mount Planning Commission will hold a public hearing on the proposed zoning classifications at 6 p.m., Tuesday, April 7, 2026, in the Council Chambers at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount.

Rocky Mount Town Council will hold a public hearing on the proposed zoning classifications at 6 p.m., Monday, April 13, 2026, in the Council Chambers at the Rocky Mount Municipal Building, 345 Donald Avenue.

Documents relating to the public hearing are available for inspection at the Rocky Mount Community Development Department at 345 Donald Avenue, Rocky Mount, Monday - Friday, 8 a.m. to 5 p.m.

If you cannot appear in person and would like to submit comments, you may do so in writing. Written comments must be submitted to: Planning Commission Clerk, Attention: Rezoning Public Hearing, 345 Donald Avenue, Rocky Mount, VA 24151. Emailed responses must be sent to [cocompton@rockymountva.org](mailto:cocompton@rockymountva.org) by 3 p.m. April 7, 2026, to be included in the record.

COL-1500457

**AFFIDAVIT OF PUBLICATION**

State of Florida, County of Orange, ss:

Edmar Corachia, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC, duly authorized agent of Franklin News-Post, a newspaper printed and published in the Town of Rocky Mount, County of Franklin, State of Virginia, and that this affidavit is Page 1 of 2 with the full text of the sworn-to notice set forth on the pages that follow, and the hereto attached:

**PUBLICATION DATES:**

Mar. 27, 2026, Apr. 1, 2026

**NOTICE ID:** WDEPqfW8lxVkesTG17ey

**PUBLISHER ID:** COL-1500457

**NOTICE NAME:** BLA Rezoning Hearings

**Publication Fee:** 304.77

**Ad Size:** 2 X 37 L

**Category:** General Legal Notice

Under penalty of perjury, I, the undersigned affiant swear or affirm that the statements above are true and accurate to the best of my knowledge and belief.

*Edmar Corachia*

(Signed) \_\_\_\_\_

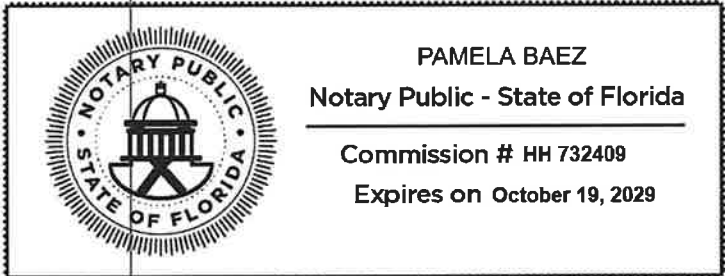
**VERIFICATION**

State of Florida  
County of Orange

Subscribed in my presence and sworn to before me on this: 04/01/2026



\_\_\_\_\_  
Notary Public  
Notarized remotely online using communication technology via Proof.



ITEM(S) TO BE CONSIDERED UNDER:  
New Business

FOR COUNCIL MEETING DATED:	April 13, 2026
----------------------------	----------------

STAFF MAKING REQUEST:	Brian Schofield, Public Works Superintendent
BRIEF SUMMARY OF REQUEST:	<p>Replacing approximately 1,800 feet of the water main on North Main Street has been a high priority for the Town for quite some time. Public Works has made numerous repairs to that section of line over the years--as evidenced by the rough pavement in the outside lane of northbound North Main Street. The project was bid out last summer, but the Town only received one bid, and it was significantly higher (about \$1.8 million) than what had been budgeted for the project (about \$800,000). After attempting to work with the bidder to bring the total cost down, staff decided to rebid the project.</p> <p>I am happy to report that the second round of bidding produced a bid that was very close to the budgeted amount for the project. Please see the bid tabulation document that has been included for your reference.</p>
ACTION NEEDED:	Award project contract to Aaron J. Conner General Contractor, Inc.

Attachment(s):

1. North Main Water Line Bid Evaluation Letter

<p>FOLLOW-UP ACTION: (To be completed by the Town Clerk)</p>
------------------------------------------------------------------



April 3, 2026

Mr. Robert J. Wood  
 Town Manager  
 Town of Rocky Mount  
 345 Donald Avenue  
 Rocky Mount, Virginia 24151

Re: Rocky Mount Water Line Replacement or Rehabilitation  
 U.S. Route 220 Business – North Main Street  
 T&L Project No. 18747

Dear Mr. Wood:

Bids for the above referenced project were received until 2:00 P.M. on Tuesday, March 31, 2026, opened publicly, and read aloud virtually.

Thompson & Litton has reviewed the bids to formulate an opinion of the contractors' responsiveness with respect to the scope of work advertised. The following bid was received:

<b>CONTRACTOR</b>	<b>TOTAL BID</b>	<b>DIFFERENCE</b>	<b>% DIFF.</b>
Engineer's Estimate (Base Bid – Replacement)	\$1,252,640.00	N/A	N/A
US Infra Rehab Services, LLC	\$1,559,362.79*	\$306,772.79	24.49%
Concrete Foundations, Inc.	\$1,024,070.00**	(\$228,300.00)	-18.25%
Aaron J. Conner General Contractor, Inc.	\$832,654.00	(\$419,986.00)	-33.53%
Engineer's Estimate (Base Bid – SIPP Rehabilitation)	\$1,116,090.00	N/A	N/A
US Infra Rehab Services, LLC	\$1,078,986.00***	\$56,604.00	-5.07%
Concrete Foundations, Inc.	N/A	N/A	N/A
Aaron J. Conner General Contractor, Inc.	N/A	N/A	N/A

\*There are mathematical errors on US Infra Rehab Services, LLC Bid Schedule. The math errors would make the total bid amount \$1,559,361.74. However, the written submitted bid amount is \$1,559,362.79.

\*\*There are mathematical errors in Concrete Foundations, Inc. Bid Schedule. The math errors would make the total bid amount \$1,024,340.00. However, the written submitted bid amount is \$1,024,070.00

\*\*\* There are mathematical errors on US Infra Rehab Services, LLC Bid Schedule. The math errors would make the total bid amount \$1,078,986.00. However, the written submitted bid amount is \$1,059,486.00.



Mr. Robert J. Wood  
Rocky Mount Water Line  
Replacement or Rehabilitation  
U.S. Route 220 Business – North Main Street  
April 3, 2026  
Page 2

Upon conducting a review and evaluation of the base bid, it appears that the bids were responsive and consistent in all material aspects with the terms of the invitation.

Aaron J. Conner General Contractor, Inc. submitted the lowest bid in the amount of \$832,654.00. Based on past experience with Aaron J. Conner General Contractor, it is our opinion that they are responsible and have the necessary construction capability to satisfactorily construct this project within the respective contract time frames.

Thompson & Litton recommends that the Town of Rocky Mount consult with its financial advisor and legal counsel for their respective input and recommendations regarding this bid, as well as any other criteria that they may feel are appropriate in making a final determination of award.

A copy of the Attendance Record, Bids Received Form, Bid Tabulation, and the Bid Package of Aaron J. Conner General Contractor, Inc. are enclosed for your review.

Please contact us if you need further information or have questions regarding our evaluation.

Sincerely,

Michael W. Jeffries  
Project Manager

Enclosures:    Attendance Record  
                     Bids Received Form  
                     Bid Tabulation (Base Bid – Replacement)  
                     Bid Tabulation (Base Bid – SIPP Rehabilitation)  
                     Bid Package: Aaron J. Conner General Contractor, Inc.



**THOMPSON  
& LITTON**

**BID OPENING  
ATTENDANCE RECORD  
TUESDAY, MARCH 31, 2026; 2:00 P.M.**

**Rocky Mount Water Line Replacement or Rehabilitation  
For  
Town of Rocky Mount, Virginia  
T&L Project No. 18747**

NAME	COMPANY	WORK NUMBER	MOBILE NUMBER	EMAIL ADDRESS
Robert Daniel	Concrete Foundations, Inc.			
Telesa Kessler	Core and Main			
Julie Barnett				
Brian Schofield				
Chad Harlow	Aaron Conner General Contractors			
Robert Wood	Town of Rocky Mount			
Mark Knight	Sipp Americas			
Bhaumi Chaurasia	US Infra Rehab Services, Inc.			
Amanda Bolling	Thompson & Litton			
Michael Jeffries	Thompson & Litton			



# BIDS RECEIVED FORM



**THOMPSON  
& LITTON**

**PROJECT:** Rocky Mount Water Line Replacement or Rehabilitation  
**T&L PROJECT NO.:** 18747  
**OWNER:** Town of Rocky Mount, Virginia  
**BIDS OPENED:** Tuesday, March 31, 2026; 2:00 P.M.

CONTRACTORS	VA REG. NO.	BID SECURITY (Y/N)	ACKNOWLEDGEMENT OF ADDENDA NO. 001 & 002	BASE BID REPLACEMENT	BASE BID REHABILITATION
Aaron J Conner General Contractor, Inc.	2701005486	Y	Y	\$832,654.00	N/A
Concrete Foundations, Inc.	2705057101	Y	Y	\$1,024,070.00	N/A
US Infra Rehab Services, LLC	2705187433	Y	Y	\$1,559,362.79	\$1,059,486.00

OWNER: Town of Rocky Mount, Virginia  
 BID OPENING DATE: Tuesday, March 31, 2026  
 PROJECT NAME: Rocky Mount Water Line Replacement or Rehabilitation US. Route 220 Business - North Main Street  
 WATER LINE REPLACEMENT  
 CONTRACT NO. N/A



BID TABULATION  
 T&L PROJECT NO. 18747

ITEM	DESCRIPTION	A/E ESTIMATE - Replacement				Aaron J. Conner General Contractor, Inc.		Concrete Foundations, Inc.		US Infra Rehab Services, LLC	
		UNIT	UNIT PRICE	QTY.	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	8-inch water line, DIP Class 51 AWWA C151 or PVC AWWA Class 200, any depth, complete, in place.*	*L.F.	\$185.00	1,800	\$333,000.00	\$114.00	\$205,200.00	\$154.00	\$277,200.00	\$176.00	\$316,800.00
2	8-inch gate valve, including box and all related appurtenances, complete, in place.	EA.	\$7,800.00	3	\$23,400.00	\$3,458.00	\$10,374.00	\$4,506.00	\$13,518.00	\$9,000.00	\$27,000.00
3	Fire Hydrant, including valves, piping and all related appurtenances, complete, in place.	EA.	\$11,000.00	4	\$44,000.00	\$10,558.00	\$42,232.00	\$14,231.00	\$56,924.00	\$15,375.00	\$61,500.00
4	¾-inch water service line, complete, in place.	L.F.	\$60.00	390	\$23,400.00	\$45.00	\$17,550.00	\$95.00	\$37,050.00	\$80.00	\$31,200.00
5	Concrete sidewalk/concrete entrance repair, complete, in place.	S.Y.	\$350.00	40	\$14,000.00	\$320.00	\$12,800.00	\$324.00	\$12,960.00	\$730.00	\$29,200.00
6	Service connection, complete, in place.	EA.	\$900.00	13	\$11,700.00	\$2,700.00	\$35,100.00	\$643.00	\$8,359.00	\$5,000.00	\$65,000.00
7	Up to 20 L.F. of sanitary sewer lateral relocation/replacement, complete, in place.**	**EA.	\$5,000.00	5	\$25,000.00	\$3,400.00	\$17,000.00	\$1,800.00	\$9,000.00	\$6,800.00	\$34,000.00
8	Up to 40 L.F. of 8-inch water line replacement (vertical offset) for storm sewer conflict including fittings and associated appurtenances, complete, in place.**	**EA.	\$7,500.00	2	\$15,000.00	\$11,000.00	\$22,000.00	\$2,700.00	\$5,400.00	\$8,125.00	\$16,250.00
9	8-inch connection to existing water line or wet tap, complete, in place.	EA.	\$8,500.00	3	\$25,500.00	\$13,704.00	\$41,112.00	\$8,977.00	\$26,931.00	\$9,100.00	\$27,300.00
10	6-inch connection to existing water line or wet tap, complete, in place.	EA.	\$7,500.00	3	\$22,500.00	\$12,402.00	\$37,206.00	\$4,522.00	\$13,566.00	\$8,150.00	\$24,450.00
11	Saw Cut Pavement, complete, in place.	L.F.	\$20.00	4,000	\$80,000.00	\$3.00	\$12,000.00	\$10.00	\$40,000.00	\$23.75	\$95,000.00
12	Surface Course SM 9.5A at 1-1/2 inch, complete, in place.	TON	\$250.00	80	\$20,000.00	\$630.00	\$50,400.00	\$530.00	\$42,400.00	\$300.00	\$24,000.00
13	Base Course BM-25.0 at 6 inches, complete, in place.	TON	\$250.00	280	\$70,000.00	\$175.00	\$49,000.00	\$240.00	\$67,200.00	\$300.00	\$84,000.00
14	Aggregate Base Material, Type 1, Size No. 21A or 21B, complete, in place.	TON	\$45.00	450	\$20,250.00	\$28.00	\$12,600.00	\$44.00	\$19,800.00	\$73.25	\$32,962.50
15	Demolition of Pavement, complete, in place.	S.Y.	\$20.00	950	\$19,000.00	\$8.00	\$7,600.00	\$14.00	\$13,300.00	\$69.83	\$66,338.50
16	VDOT Standard CG-6 Curb & Gutter, complete, in place.	L.F.	\$65.00	30	\$1,950.00	\$200.00	\$6,000.00	\$54.00	\$1,620.00	\$450.00	\$13,500.00
17	Milling and overlay (1-1/2 inch), complete, in place.**	**S.Y.	\$20.00	1,200	\$24,000.00	\$56.00	\$67,200.00	\$68.00	\$81,600.00	\$40.92	\$49,104.00
18	VDOT No. 57 Clean Coarse Aggregate pipe bedding material, complete, in place.	TON	\$45.00	650	\$29,250.00	\$35.00	\$22,750.00	\$56.00	\$36,400.00	\$71.06	\$46,189.00
19	VDOT No. 21A (Compacted) Coarse Aggregate, trench backfill, complete, in place.	TON	\$65.00	1,800	\$117,000.00	\$28.00	\$50,400.00	\$43.00	\$77,400.00	\$94.13	\$169,434.00
20	Miscellaneous Coarse Aggregate, No. 57, complete, in place.**	**TON	\$45.00	50	\$2,250.00	\$35.00	\$1,750.00	\$55.00	\$2,750.00	\$65.00	\$3,250.00
21	Miscellaneous Concrete, complete, in place.**	**C.Y.	\$500.00	25	\$12,500.00	\$600.00	\$15,000.00	\$360.00	\$9,000.00	\$750.00	\$18,750.00
22	Work Area Protection/Maintenance of Traffic, complete, in place.	L.S.	\$100,000.00	1	\$100,000.00	\$40,800.00	\$40,800.00	\$76,500.00	\$76,500.00	\$149,890.00	\$149,890.00

23	Erosion & Sediment Control, complete, in place.	L.S.	\$75,000.00	1	\$75,000.00	\$3,400.00	\$3,400.00	\$22,500.00	\$22,500.00	\$81,000.00	\$81,000.00
24	Bonds, taxes, permits, and insurance	L.S.	\$88,540.00	1	\$88,540.00	\$12,180.00	\$12,180.00	\$25,000.00	\$25,000.00	\$58,243.74	\$58,243.74
25	Mobilization and Temporary Facilities	L.S.	\$55,400.00	1	\$55,400.00	\$41,000.00	\$41,000.00	\$47,962.00	\$47,962.00	\$35,000.00	\$35,000.00
TOTALS:					<b>\$1,252,640.00</b>	<b>-33.53%</b>	<b>\$832,654.00</b>	<b>-18.23%</b>	<b>\$1,024,340.00</b>	<b>24.49%</b>	<b>\$1,559,361.74</b>

(\$419,986.00) (\$228,300.00) \$306,721.74

THIS BID/TAB WAS PREPARED AND CERTIFIED  
 BY Michael W. Collins  
 OF THOMPSON & LITTON

LOW BID \$832,654.00  
 HIGH BID \$1,559,361.74  
 AVERAGE \$683,271.15  
 ENG EST. \$1,252,640.00

TODAY'S DATE: 03-Apr-26

OWNER: Town of Rocky Mount, Virginia  
 BID OPENING DATE: Tuesday, March 31, 2026; 2:00 P.M.  
 PROJECT NAME: Rocky Mount Water Line Replacement or Rehabilitation U.S. Route 220 Business - North Main Street  
 SIPP REHABILITATION  
 CONTRACT NO. N/A



BID TABULATION  
 T&L PROJECT NO. 18747

ITEM	DESCRIPTION	A/E ESTIMATE - SIPP Rehabilitation				Aaron J Conner General Contractor, Inc.		Concrete Foundations, Inc.		US Infra Rehab Services, LLC	
		UNIT	UNIT PRICE	QTY.	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	8-inch water line, in-situ pipe rehabilitation utilizing spray in place pipe (SIPP) lining, any depth, complete, in place.	L.F.	\$200.00	1,800	\$360,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$171.00	\$307,800.00
2	8-inch gate valve, including box and all related appurtenances, complete, in place.	EA.	\$7,800.00	3	\$23,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$45,000.00
3	Fire Hydrant, including valves, piping and all related appurtenances, complete, in place.	EA.	\$11,000.00	4	\$44,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,500.00	\$50,000.00
4	Concrete sidewalk/concrete entrance repair, complete, in place.	S.Y.	\$350.00	20	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$630.00	\$12,600.00
5	Concrete curb repair, complete, in place.	L.F.	\$175.00	25	\$4,375.00	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00	\$11,250.00
6	Saw Cut Pavement, complete, in place.	L.F.	\$20.00	1,100	\$22,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$11,000.00
7	Surface Course SM 9.5A at 1-1/2 inches, complete, in place.	TON	\$250.00	40	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$12,000.00
8	Base Course BM-25.0 at 6 inches, complete, in place.	TON	\$250.00	100	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$30,000.00
9	Demolition of Pavement, complete, in place.	S.Y.	\$20.00	230	\$4,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45.00	\$10,350.00
10	Milling and overlay (1-1/2 inch), complete, in place.*	*S.Y.	\$20.00	400	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.93	\$16,372.00
11	VDOT No. 57 Clean Coarse Aggregate pipe bedding material, complete, in place.	TON	\$45.00	650	\$29,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$71.06	\$46,189.00
12	VDOT No. 21A (Compacted) Coarse Aggregate, trench backfill, complete, in place.	TON	\$65.00	1,800	\$117,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18.00	\$32,400.00
13	Miscellaneous Coarse Aggregate, No. 57, complete, in place.*	*TON	\$45.00	50	\$2,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65.00	\$3,250.00
14	Point repair of 8-inch water line, DIP Class 51 AWWA C151, any depth, complete in place.*	*L.F.	\$185.00	425	\$78,625.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95.00	\$40,375.00
15	VDOT Standard CG-6 Curb & Gutter, complete, in place.	L.F.	\$65.00	30	\$1,950.00	\$0.00	\$0.00	\$0.00	\$0.00	\$650.00	\$19,500.00
16	Service connection reinstatement, complete, in place.	EA.	\$900.00	13	\$11,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,300.00	\$55,900.00
17	8-inch connection reinstatement, complete, in place.	EA.	\$8,500.00	3	\$25,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,500.00	\$22,500.00
18	6-inch connection reinstatement, complete, in place.	EA.	\$7,500.00	3	\$22,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,500.00	\$22,500.00
19	Erosion & Sediment Control, complete, in place.	L.S.	\$37,500.00	1	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95,000.00	\$95,000.00
20	Bonds, taxes, permits, and insurance	L.S.	\$88,540.00	1	\$88,540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95,000.00	\$95,000.00
21	Work Area Protection/Maintenance of Traffic, complete, in place.	L.S.	\$100,000.00	1	\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65,000.00	\$65,000.00

22	Mobilization and Temporary Facilities	L.S.	\$55,400.00	1	\$55,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$75,000.00
TOTALS:					\$1,116,090.00	-100.00%	\$0.00	-100.00%	\$0.00	-3.32%	\$1,078,986.00

(\$1,116,090.00) (\$1,116,090.00) (\$37,104.00)

THIS BID TAB WAS PREPARED AND CERTIFIED  
 BY *Michael J. Litton*  
 OF THOMPSON & LITTON

LOW BID \$0.00  
 HIGH BID \$1,078,986.00  
 AVERAGE \$215,797.20  
 ENG EST. \$1,116,090.00

TODAY'S DATE: 03-Apr-26



**BID SCHEDULE – BASE BID - REPLACEMENT**

The undersigned hereby proposes and agrees to furnish all the necessary labor, materials, equipment, tools, and services for the construction required for this Project in accordance with the Plans, Specifications, and other Contract Documents prepared by Thompson & Litton, at the prices stated below. These prices are to cover all expenses to complete the Work and make it fully operational in accordance with the Contract Documents. Total Bid Amounts shall be stated in both words and figures. In case of a discrepancy, words shall govern. The undersigned agrees that the prices below are the balanced figures used in preparing the Bid and further agrees, if awarded the Contract, to furnish an itemized breakdown of costs for any Bid Item. All line items must be completed, and prices must be totaled on each Bid Schedule and on the Bid Summary, if applicable.

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Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
1	8-inch water line, DIP Class 51 AWWA C151 or PVC AWWA Class 200, any depth, complete, in place.*	* L.F.	1,800	114.00	205,200.00
2	8-inch gate valve, including box and all related appurtenances, complete, in place.	EA.	3	3,458.00	10,374.00
3	Fire Hydrant, including valves, piping and all related appurtenances, complete, in place.	EA.	4	10,558.00	42,232.00
4	¾-inch water service line, complete, in place.	L.F.	390	45.00	17,550.00
5	Concrete sidewalk/concrete entrance repair, complete, in place.	S.Y.	40	320.00	12,800.00
6	Service connection, complete, in place.	EA.	13	2,700.00	35,100.00
7	Up to 20 L.F. of sanitary sewer lateral relocation/replacement, complete, in place.**	** EA.	5	3,400.00	17,000.00
8	Up to 40 L.F. of 8-inch water line replacement (vertical offset) for storm sewer conflict including fittings and associated appurtenances, complete, in place.**	** EA.	2	11,000.00	22,000.00
9	8-inch connection to existing water line or wet tap, complete, in place.	EA.	3	13,704.00	41,112.00
10	6-inch connection to existing water line or wet tap, complete, in place.	EA.	3	12,402.00	37,206.00
11	Saw Cut Pavement, complete, in place.	L.F.	4,000	3.00	12,000.00
12	Surface Course SM 9.5A at 1-1/2 inch, complete, in place.	TON	80	630.00	50,400.00
13	Base Course BM-25.0 at 6 inches, complete, in place.	TON	280	175.00	49,000.00
14	Aggregate Base Material, Type 1, Size No. 21A or 21B, complete, in place.	TON	450	28.00	12,600.00
15	Demolition of Pavement, complete, in place.	S.Y.	950	8.00	7,600.00
16	VDOT Standard CG-6 Curb & Gutter, complete, in place.	L.F.	30	200.00	6,000.00

**BID SCHEDULE – BASE BID – REPLACEMENT (CONTINUED)**

The undersigned hereby proposes and agrees to furnish all the necessary labor, materials, equipment, tools, and services for the construction required for this Project in accordance with the Plans, Specifications, and other Contract Documents prepared by Thompson & Litton, at the prices stated below. These prices are to cover all expenses to complete the Work and make it fully operational in accordance with the Contract Documents. Total Bid Amounts shall be stated in both words and figures. In case of a discrepancy, words shall govern. The undersigned agrees that the prices below are the balanced figures used in preparing the Bid and further agrees, if awarded the Contract, to furnish an itemized breakdown of costs for any Bid Item. All line items must be completed, and prices must be totaled on each Bid Schedule and on the Bid Summary, if applicable.

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
17	Milling and overlay (1-1/2 inch), complete, in place.**	** S.Y.	1,200	56.00	67,200.00
18	VDOT No. 57 Clean Coarse Aggregate pipe bedding material, complete, in place.	TON	650	35.00	22,750.00
19	VDOT No. 21A (Compacted) Coarse Aggregate, trench backfill, complete, in place.	TON	1800	28.00	50,400.00
20	Miscellaneous Coarse Aggregate, No. 57, complete, in place.**	** TON	50	35.00	1,750.00
21	Miscellaneous Concrete, complete, in place.**	** C.Y.	25	600.00	15,000.00
22	Work Area Protection/Maintenance of Traffic, complete, in place.	L.S.	---	4,080.00	4,080.00
23	Erosion & Sediment Control, complete, in place.	L.S.	---	3,400.00	3,400.00
24	Bonds, taxes, permits, and insurance	L.S.	---	12,180.00	12,180.00
25	Mobilization and Temporary Facilities	L.S.	---	41,000.00	41,000.00
<b>Total of All Unit Price Bid Items</b>					<b>\$837,654.00</b>

\* Contractor's Choice – Check One  DIP Class 51 or  PVC Class 200

\*\* Contingency Item

TOTAL REPLACEMENT BASE BID \$ Eight hundred thirty-two thousand six hundred fifty-four and no cents DOLLARS)

**BID SCHEDULE – BASE BID - SIPP REHABILITATION**

The undersigned hereby proposes and agrees to furnish all the necessary labor, materials, equipment, tools, and services for the construction required for this Project in accordance with the Plans, Specifications, and other Contract Documents prepared by Thompson & Litton, at the prices stated below. These prices are to cover all expenses to complete the Work and make it fully operational in accordance with the Contract Documents. Total Bid Amounts shall be stated in both words and figures. In case of a discrepancy, words shall govern. The undersigned agrees that the prices below are the balanced figures used in preparing the Bid and further agrees, if awarded the Contract, to furnish an itemized breakdown of costs for any Bid Item. All line items must be completed, and prices must be totaled on each Bid Schedule and on the Bid Summary, if applicable.

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Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
1	8-inch water line, in-situ pipe rehabilitation utilizing spray in place pipe (SIPP) lining, any depth, complete, in place.	L.F.	1,800		
2	8-inch gate valve, including box and all related appurtenances, complete, in place.	EA.	3		
3	Fire Hydrant, including valves, piping and all related appurtenances, complete, in place.	EA.	4		
4	Concrete sidewalk/concrete entrance repair, complete, in place.	S.Y.	20		
5	Concrete curb repair, complete, in place.	L.F.	25		
6	Saw Cut Pavement, complete, in place.	L.F.	1,100		
7	Surface Course SM 9.5A at 1-1/2 inches, complete, in place.	TON	40		
8	Base Course BM-25.0 at 6 inches, complete, in place.	TON	100		
9	Demolition of Pavement, complete, in place.	S.Y.	230		
10	Milling and overlay (1-1/2 inch), complete, in place.*	* S.Y.	400		
11	VDOT No. 57 Clean Coarse Aggregate pipe bedding material, complete, in place.	TON	650		
12	VDOT No. 21A (Compacted) Coarse Aggregate, trench backfill, complete, in place.	TON	1800		
13	Miscellaneous Coarse Aggregate, No. 57, complete, in place.*	* TON	50		
14	Point repair of 8-inch water line, DIP Class 51 AWWA C151, any depth, complete in place.*	* L.F.	425		
15	VDOT Standard CG-6 Curb & Gutter, complete, in place.	L.F.	30		

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**BID SCHEDULE – BASE BID - SIPP REHABILITATION (CONTINUED)**

The undersigned hereby proposes and agrees to furnish all the necessary labor, materials, equipment, tools, and services for the construction required for this Project in accordance with the Plans, Specifications, and other Contract Documents prepared by Thompson & Litton, at the prices stated below. These prices are to cover all expenses to complete the Work and make it fully operational in accordance with the Contract Documents. Total Bid Amounts shall be stated in both words and figures. In case of a discrepancy, words shall govern. The undersigned agrees that the prices below are the balanced figures used in preparing the Bid and further agrees, if awarded the Contract, to furnish an itemized breakdown of costs for any Bid Item. All line items must be completed, and prices must be totaled on each Bid Schedule and on the Bid Summary, if applicable.

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
16	Service connection reinstatement, complete, in place.	EA.	13		
17	8-inch connection reinstatement, complete, in place.	EA.	3		
18	6-inch connection reinstatement, complete, in place.	EA.	3		
19	Erosion & Sediment Control, complete, in place.	L.S.	---		
20	Bonds, taxes, permits, and insurance	L.S.	---		
21	Work Area Protection/Maintenance of Traffic, complete, in place.	L.S.	---		
22	Mobilization and Temporary Facilities	L.S.	---		
<b>Total of All Unit Price Bid Items</b>					<b>\$</b>

\* Contingency Item

TOTAL SIPP REHABILITATION BASE BID \$ \_\_\_\_\_

( \_\_\_\_\_ DOLLARS)

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1. Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor’s overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

**ARTICLE 4—TIME OF COMPLETION**

- 4.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 4.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

**ARTICLE 5—BIDDER’S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA**

5.01 *Bid Acceptance Period*

- A. This Bid will remain subject to acceptance for 90 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.
- B. Bidder will sign and deliver the required number of counterparts of the Agreement with the Bonds and other documents required by the Bidding Requirements within the timeframe presented in the Instructions to Bidders.

5.02 *Instructions to Bidders*

- A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.

5.03 *Receipt of Addenda*

- A. Bidder hereby acknowledges receipt of the following Addenda: **[Add rows as needed. Bidder is to complete table.]**

Addendum Number	Addendum Date
# 1	3/20/26
# 2	3/26/26

**ARTICLE 6—BIDDER’S REPRESENTATIONS AND CERTIFICATIONS**

6.01 *Bidder’s Representations*

- A. In submitting this Bid, Bidder represents the following:
  1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
  2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
4. Bidder has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
5. Bidder has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
6. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, if selected as Contractor; and (c) Bidder's (Contractor's) safety precautions and programs.
7. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
8. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
9. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

6.02 *Bidder's Certifications*

- A. The Bidder certifies the following:
  1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
  2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.

3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 8.02.A:
  - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
  - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
  - c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
  - d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

BIDDER hereby submits this Bid as set forth above:

Bidder:

\_\_\_\_\_  
*(typed or printed name of organization)*

By: \_\_\_\_\_  
*(authorized signature)*

Name: \_\_\_\_\_  
*(typed or printed)*

Title: \_\_\_\_\_  
*(typed or printed)*

Date: \_\_\_\_\_  
*(typed or printed)*

Attest: \_\_\_\_\_  
*(individual's signature)*

Name: \_\_\_\_\_  
*(typed or printed)*

Title: \_\_\_\_\_  
*(typed or printed)*

Date: \_\_\_\_\_  
*(typed or printed)*

Address for giving notices:

\_\_\_\_\_  
\_\_\_\_\_

Bidder's Contact:

Name: \_\_\_\_\_  
*(typed or printed)*

Title: \_\_\_\_\_  
*(typed or printed)*

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bidder's Contractor License No.: (if applicable) \_\_\_\_\_

[I/we elect to use an Escrow Account Procedure for utilization of the Owner's retainage funds.](#)

[State Contractor License No.](#) \_\_\_\_\_

BIDDER hereby submits this Bid as set forth above:

Bidder:

Aaron J. Conner General Contractor, Inc.

By: Larry G. Conner, Jr. (typed or printed name of organization)

Larry G. Conner, Jr. (authorized signature)

Name: Larry G. Conner, Jr. (typed or printed)

Title: President (typed or printed)

Date: March 31, 2026 (typed or printed)

Attest: Lori C. Peters (individual's signature)

Name: Lori C. Peters (typed or printed)

Title: Secretary-Treasurer (typed or printed)

Date: March 31, 2026 (typed or printed)

Address for giving notices:

P.O. Box 6068  
Roanok, VA 24017

Bidder's Contact:

Name: Larry G. Conner, Jr. (typed or printed)

Title: President (typed or printed)

Phone: (540)387-3941

Email: larryconnerjr@ajconner.com





Address: P.O. Box 6068  
Roanoke, VA 24017

Bidder's Contractor License No.: (if applicable) 2701 005486 Class A

I/we elect to use an Escrow Account Procedure for utilization of the Owner's retainage funds.

State Contractor License No. 2701005486 Class A

## BID BOND (PENAL SUM FORM)

<p><b>Bidder</b>                  Name: <b>Aaron J Conner General Contractor Inc</b>                  Address (principal place of business):  <b>221 Kessler Mill Rd</b>  <b>Salem, VA 24153</b></p>	<p><b>Surety</b>                  Name: <b>Travelers Casualty and Surety Company of America</b>                  Address (principal place of business):  <b>One Tower Square, Hartford, CT 06183</b></p>
<p><b>Owner</b>                  Name: <b>Town of Rocky Mount</b>                  Address (principal place of business):  <b>345 Donald Avenue</b>  <b>Rocky Mount, Virginia 24151</b></p>	<p><b>Bid</b>                  Project (name and location):  <b>Rocky Mount Water Line Replacement or Rehabilitation U.S. Route 220 Business - North Main Street Project</b>                   Bid Due Date: <b>March 31, 2026</b></p>
<p><b>Bond</b>                  Penal Sum: <b>Five percent of amount bid (5%)</b>                  Date of Bond: <b>March 31, 2026</b></p>	
<p>Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth in this Bid Bond, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.</p>	
<p><b>Bidder</b>                  Aaron J Conner General Contractor Inc  <small>(Full formal name of Bidder)</small></p>	<p><b>Surety</b>                  Travelers Casualty and Surety Company of America  <small>(Full formal name of Surety) (corporate seal)</small></p>
<p>By:   <small>(Signature)</small></p>	<p>By:   <small>(Signature) (Attach Power of Attorney)</small></p>
<p>Name: <b>Larry G. Conner, Jr.</b>  <small>(Printed or typed)</small></p>	<p>Name: <b>Lillian Blair</b>  <small>(Printed or typed)</small></p>
<p>Title: <b>President</b></p>	<p>Title: <b>Attorney-in-Fact</b></p>
<p>Attest:   <small>(Signature)</small></p>	<p>Attest:   <small>(Signature)</small></p>
<p>Name: <b>Loric Peters</b>  <small>(Printed or typed)</small></p>	<p>Name: <b>Starr McClure</b>  <small>(Printed or typed)</small></p>
<p>Title: <b>Secretary-Treasurer</b></p>	<p>Title: <b>Insurance Agent</b></p>
<p><i>Notes: (1) Note: Addresses are to be used for giving any required notice. (2) Provide execution by any additional parties, such as joint venturers, if necessary.</i></p>	

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond will be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder occurs upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation will be null and void if:
  - 3.1. Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
  - 3.2. All Bids are rejected by Owner, or
  - 3.3. Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions does not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action will be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety, and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond will be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder must be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Postal Service registered or certified mail, return receipt requested, postage pre-paid, and will be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond will be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute governs and the remainder of this Bond that is not in conflict therewith continues in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.



**Travelers Casualty and Surety Company of America  
Travelers Casualty and Surety Company  
St. Paul Fire and Marine Insurance Company**

**POWER OF ATTORNEY**

Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and the Companies do hereby make, constitute and appoint **LILLIAN R BLAIR** of **ROANOKE**, Virginia, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

**IN WITNESS WHEREOF**, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **16th** day of **February, 2024**.



State of Connecticut

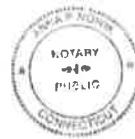
City of Hartford ss.

By:   
Bryce Grissom, Senior Vice President

On this the **16th** day of **February, 2024**, before me personally appeared **Bryce Grissom**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

**IN WITNESS WHEREOF**, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June, 2026**



  
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **31st** day of **March**, 2026 .



  
Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.  
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**

COMMONWEALTH of VIRGINIA

Department of Professional and Occupational Regulation  
9960 Mayland Drive, Suite 400, Richmond, VA 23233  
Telephone: (804) 367-8500

EXPIRES ON

09-30-2027

NUMBER

2701 005486

BOARD FOR CONTRACTORS  
CLASS A CONTRACTOR  
\*CLASSIFICATIONS\* CBC H/H PLB RBC



AARON J CONNER GENERAL CONTRACTOR INC  
221 KESLER MILL RD  
SALEM, VA 24153



*James B. "Jeb" Wilkinson, Jr.*  
James B. "Jeb" Wilkinson, Jr., DIRECTOR

Status can be verified at <http://www.dpor.virginia.gov>

(SEE REVERSE SIDE FOR PRIVILEGES AND INSTRUCTIONS)

DPOR-LIC (02/2017)

(DETACH HERE)



CLASS A BOARD FOR CONTRACTORS  
CONTRACTOR

\*CLASSIFICATIONS\* CBC H/H PLB RBC

NUMBER: 2701005486 EXPIRES: 09-30-2027

AARON J CONNER GENERAL CONTRACTOR INC  
221 KESLER MILL RD  
SALEM, VA 24153



IFOLD

Status can be verified at <http://www.dpor.virginia.gov>

DPOR-PC (02/2017)

# Commonwealth of Virginia



## State Corporation Commission

### CERTIFICATE OF GOOD STANDING

I Certify the Following from the Records of the Commission:

That Aaron J. Conner, General Contractor, Inc. is duly incorporated under the law of the Commonwealth of Virginia;

That the corporation was incorporated on January 22, 1959;

That the corporation's period of duration is perpetual; and

That the corporation is in existence and in good standing in the Commonwealth of Virginia as of the date set forth below.

Nothing more is hereby certified.



Signed and Sealed at Richmond on this Date:

February 12, 2026

A handwritten signature in cursive script, reading "Bernard J. Logan".

Bernard J. Logan, Clerk of the Commission

**COMMONWEALTH OF VIRGINIA**  
**WORKERS' COMPENSATION**  
**Certificate of Coverage**

Section 2.2-4332, Code of Virginia, requires construction contractors and subcontractors to obtain and maintain workers' compensation insurance while performing work on behalf of the Commonwealth of Virginia, its departments, institutions, or agencies. This same requirement applies on behalf of local governments.

Evidence of coverage must be provided prior to commencement of Work.

This form must be completed and returned to the organization contracting the Work.

The undersigned organization stipulates that it:

- A. has workers' compensation insurance and is in compliance with the Workers' Compensation statutes of the Commonwealth of Virginia.  Yes  No  
Insurance Company Bridgefield Indemnity  
Policy expiration date 4/1/26
- B. is self insured for workers' compensation.  Yes

Title of Construction Contract: Rocky Mount Water Line Replacement or Rehabilitation  
US Route 220 Business - North Main Street

Contract Number: T&L Project No. 18747

Signed by:   
Title: President

Firm Name: Aaron J. Conner General Contractor, Inc.

Address: P.O Box 6068

Roanoke, VA 24017

CERTIFICATION OF BIDDER REGARDING DEBARMENT  
BY AGENCY OF THE COMMONWEALTH OF VIRGINIA

This is to certify that this person/firm/corporation has not been barred from bidding on contracts by any agency of The Commonwealth of Virginia, nor is this person/firm/corporation a part of any firm/corporation that has been barred from bidding on contracts by any agency of The Commonwealth of Virginia.

Larry G. Conner, Jr.



Name of Official

President

Title

Aaron J. Conner General Contractor, Inc.

Firm or Corporation

March 31, 2026

Date

**BIDDER'S QUALIFICATION STATEMENT**

**All questions must be answered in full. Additional sheets for clarification of answers or additional information may be attached. This statement must be notarized.**

1. Name, address, phone number of company.

Aaron J. Conner General Contractor, Inc.  
P.O. Box 6068      Roanoke, VA 24017  
221 Kesler Mill Rd. Salem, VA 24153      Phone:(540)387-3941  
Fed ID#54 0656603

2. Owner, principal officer, date and place organized.

Larry G. Conner Sr., Larry G. Conner, Jr.  
Incorporated in 1959 in VA

3. General character of work performed

Pipeline - water, sewer, and storm

4. Any work awarded failed to be completed or contracts defaulted on - when, where, and why?

No

5. List of three most important, recent, and contracts over \$30,000. State the owner, work, approximate cost, place, date started and date completed.

1. Western VA Water Authority Berkley Rd. Waterline Replacement Project      \$      89,763.00

From      July 2010      To      Sept 2010

2. City of Roanoke Templeton Ave. Storm Drain      \$      1,000,000.00

From      To

3. Western VA Water Authority 220 South Phase I Waterline      \$      2,000,000.00

From      2009      To      2010

6. List the contracts upon which you are currently working. Include owner, location, approximate cost, and estimated date of completion.

WVWA-Old Mountain Sewer	1,100,000.00	March 2026
The Ridges of Ashley Phase 2	700,000.00	May 2026
Aqua VA Lake Monticello Water	800,000.00	June 2026

7. List your major equipment available for use on this project.

We have modern equipment available to complete projects for four pipeline

installation crews. More specific list available upon request.

8. List of three proposed material suppliers for this project.

Core and Main

---

Rockydale Quarries

---

Ferguson Enterprises or Fortiline

---

9. Bank references and credit available.

1. Wells Fargo-can supply more information if requested

2.

10. Insurance Coverage and amount.

Liability-Property \$ As required by law plus

Contact: Julie VerSluis

Liability-Personal Injury \$ As required by law plus

Dominion Risk Advisors-Local Agent

Vehicle and Equipment \$ As required by law plus

Other- \_\_\_\_\_ :  
identify

11. Bonding reference - list surety and highest coverage.

Travelers

Starr McClure/Lilly Blair-Dominion Risk

12. Proposed Subcontractors to be utilized on this project. List name, address, specialty, and years of experience

1. CJ's Asphalt will supply more information if required

2. \_\_\_\_\_

3. \_\_\_\_\_

Provide a general description of the experience of the company and its key personnel.

See attached sheet

14. Number of current full time employees 27  
Number employees at highest level in past twelve months. 28

15. Are you on any list of debarred contractors maintained by the US Department of Labor, the US Department of Housing and Urban Development or the Virginia Department of Transportation?

Yes \_\_\_ No xx

16. Is bidder in bankruptcy or has Bidder ever filed bankruptcy? If so, state when and where said bankruptcy or bankruptcies were or are filed.  
No

17. List all contracts that have resulted in arbitration, litigation, or legal settlement of claims within the past two years.  
none

The undersigned hereby authorizes and requests any person, firm or Corporation to furnish any information requested by Town of Rocky Mount in verification of the recitals comprising this statement of contractor's qualifications:

Contractor: Aaron J. Conner General Contractor, Inc.

By: 

Title: President

Date: 3/31/26

STATE OF Virginia

COUNTY OF Salem

Larry G. Conner, Jr. being duly sworn deposes says that he is President

of Aaron J. Conner General Contractor, Inc. and that the answers to the foregoing questions

and all statements therein contained are true and correct.

SUBSCRIBED AND SWORN TO BEFORE ME THIS 31st DAY OF March, 2025

NOTARY PUBLIC 

MY COMMISSION EXPIRES March 31, 2029



004513/4

## **AARON J. CONNER GENERAL CONTRACTOR, INC.**

**REPUTATION:** Our company's reputation is built on quality construction by experienced personnel with modern well-maintained equipment, working safely in a timely manner and within budget.

**EXPERIENCE:** Our company has been in business approx. 87 years and was incorporated in the State of Virginia in 1959. We currently have 4 crews of men, 3 crews install sewerline, waterline, storm drainage, and wastewater treatment plants using traditional open cut methods. One crew completes trenchless rehabilitation of sanitary sewer and storm drain lines. We have been involved with the trenchless side of the sewer industry since 1994 and are equipped for slip lining, pipe bursting, and rehabilitation using a PVC fold and form liner. We have a general superintendent with 46 years with our company who oversees the individual crews. We also have one superintendent for each crew: 1 superintendent has 46 years experience with our company, 1 superintendent has 38 years, 1 superintendent has 36 years experience, and 1 superintendent has 19 years experience with our company. Our President, Larry G. Conner, Jr., has 35 years experience with our company and is a Class A Contractor. We have 27 employees that contribute to our construction projects.

We are currently prequalified with the VA Dept. of Transportation to complete projects.

**SAFETY:** All of our crews are fully equipped with good well-maintained equipment. Our Superintendents are trained to comply with OSHA Laws, using trench boxes or other appropriate safety devices. Also, our company employs the services of "First Line Safety", a company which does random inspections of our jobsites to help insure we are following current OSHA regulations and to keep us abreast of any changes in OSHA regulations. Our company has also initiated a safety awards program which helps in keeping a safe jobsite. We maintain many safety measures to insure we have minimal accidents, and we have had many accident free years.

ITEM(S) TO BE CONSIDERED UNDER:  
New Business

FOR COUNCIL MEETING DATED:	April 13, 2026
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	A representative from Davenport Public Finance (the Town's financial advisor) will be present to make a short presentation regarding the Town's financial condition and make a recommendation regarding financing for past and future capital projects. The Report that will be presented to Council on Monday night has been included with this item for your reference.
ACTION NEEDED:	Adopt the recommendation from Davenport regarding financing for capital projects and direct staff to work with Davenport to pursue the recommended financing and bring the financing options back to Council for approval.

Attachment(s):

1. 20260413 Davenport Presentation for Council Meeting

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
----------------------------------------------------------

# Town of Rocky Mount, Virginia

## Financial Review & Capital Planning Analysis



April 13, 2026

# Introduction



- Davenport & Company LLC (“Davenport”), in our role as Financial Advisor to the Town of Rocky Mount, Virginia (the “Town”), was tasked to analyze the Town’s overall financial condition and assist with the planning for the term-out or payoff of outstanding Bond Anticipation Notes (“BANs”) and new money issuances for the General Fund and Utility Fund.
- In July 2024, Davenport assisted the Town with the issuance of the 2024 Financings<sup>(1)</sup> to finance projects and purchases including, but not limited to, Fire Trucks, Public Works Vehicles, a Water Treatment Plant project, and real estate / land purchase.
- Recently, the Town received \$800,000 from Franklin County related to Fire Trucks, which the Town has funded through the issuance of the \$5.5 Million 2024A Tax-Exempt General Obligation Bond Anticipation Note (the “2024A BAN”). As a result, the \$800,000 have been invested at the Town’s Virginia Local Government Investment Pool (“VA LGIP”) account.
- Davenport has reviewed / updated our annual analysis of the Town’s financial condition involving both the General Fund and the Utility Enterprise Fund. Herein, we have summarized our findings.
- As further described in the presentation herein, the over-arching goal of this presentation is to outline a financially sustainable strategy for the term-out or payoff of the Town’s outstanding BANs and the issuance of new money financing for the General Fund and Utility Fund. As such we have prepared a Plan of Finance and timetable for action.

# Executive Summary | General Fund Financial Trends



- The Town’s General Fund is well managed and is financially healthy.
  - The Town has added to Fund Balance in each of the last four Fiscal Years -- over \$400 thousand was added to Fund Balance in FY 2025.
  
- The Town has adhered to its existing self-imposed Financial Policies while meeting or exceeding local government “best practice” metrics.
  - The Town has well exceeded its Unassigned Fund Balance (“UAFB”) vs. General Fund Revenues policy of 20%. In FY 2025, the Town’s UAFB versus General Fund Revenues was over 95%.
  - The Town also maintains a Debt vs. Assessed Value policy not-to-exceed 3.5% and a Debt Service vs. Expenditures policy not-to-exceed 15%. The Town is comfortably below both of these policy guidelines.
  
- In relation to peer comparatives, the Town’s UAFB vs. General Fund Revenues exceeds the peer median.

# Executive Summary | Utility Fund Financial Trends

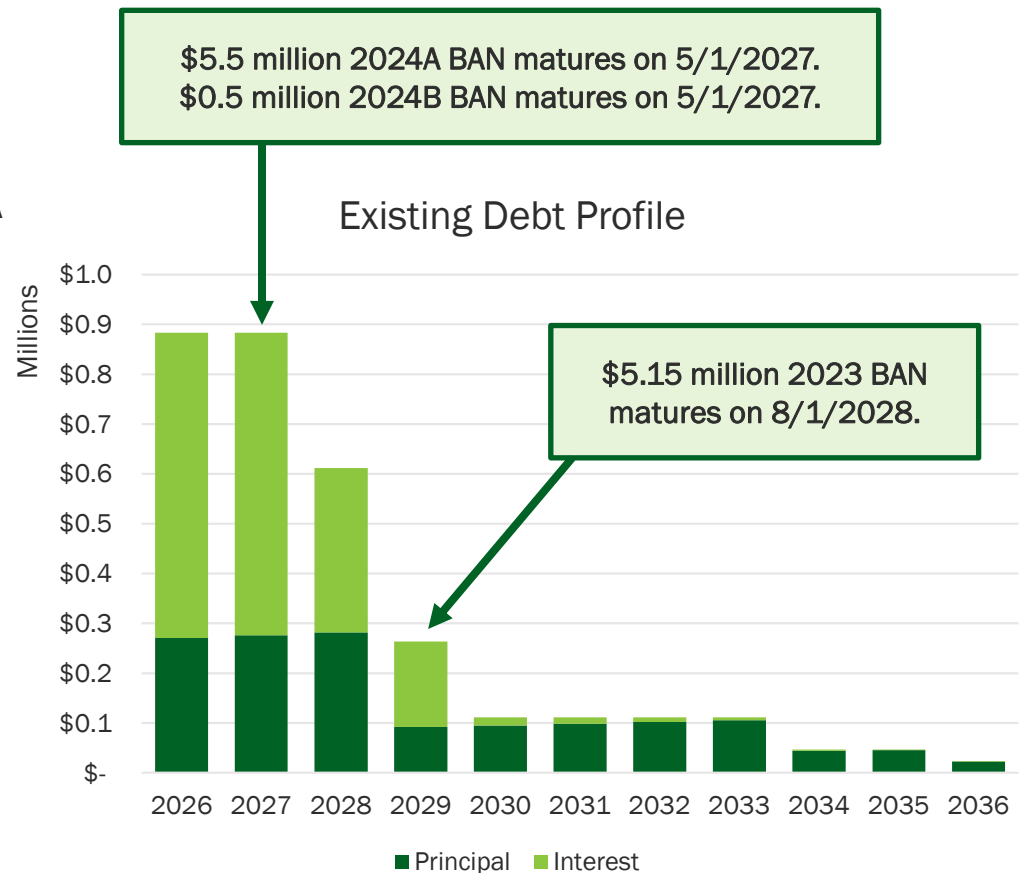


- Much like the Town’s General Fund, the Town’s Water and Wastewater Enterprise Fund (the “Utility Fund”) is well managed and financially healthy.
  - The Utility Fund’s Operating Revenues have exceeded Operating Expenditures and Debt Service for each of the last five Fiscal Years.
  
- The Utility Fund has been historically self-supporting.
  - This is important to insulating the General Fund from the additional burden of needing to cover utility related costs. Also, this ensures that users of the utility enterprise system pay for the utility system.
  
- The Town has adhered to its existing self-imposed Financial Policies while meeting or exceeding local government “best practice” metrics.
  - The Town has historically exceeded its Debt Service Coverage Ratio minimum of 1.15x.
  
  - The Town also has a Days Cash on Hand policy minimum of 120 Days that it has historically exceeded.

# Executive Summary | Outstanding BANs



- The Town currently has three Bond Anticipation Notes outstanding:
  - \$5.15 Million 2023 Taxable EDA Bond Anticipation Note (the “2023 BAN”);
  - \$5.5 Million 2024A Tax-Exempt General Obligation Bond Anticipation Note (the “2024A BAN”);
  - \$500,000 2024B Taxable General Obligation Bond Anticipation Note (the “2024B BAN”).
  
- The Town is contemplating the term-out or payoff of the 2024A BAN and 2024B BAN. The process for executing the term-out and payoff is outlined on the following pages.
  
- In the presentation herein, Davenport has purposely not contemplated the term-out or payoff of the 2023 BAN.



Note: Graph does not include principal component of outstanding Bond Anticipation Notes.

# Executive Summary | Plan of Finance



- The 2024A BAN and the 2024B BAN are both eligible to be prepaid with no penalty at the Town’s discretion.
- In FY 2027, the Town is also contemplating the issuance of approximately \$1.75 million of New Money General Fund projects and approximately \$1.05 million of New Money Utility Fund projects, as seen below:

### General Fund Capital Improvement Plan

Project Description	Term (yrs)	Cost Estimate
Street Sweeper	10	\$ 350,000
Mini Excavator	10	85,000
Mowing Tractor	10	88,000
<b>Subtotal (10 years)</b>		<b>\$ 523,000</b>
Emergency Services Building Roof	20	\$ 300,000
Municipal Building Roof	20	390,000
Restroom Improvements- Gilly's and Mary Bethune Parks	20	60,000
Traffic Light Adjustment	20	200,000
Additional Sidewalks	20	276,500
<b>Subtotal (20 years)</b>		<b>\$ 1,226,500</b>
<b>Total General Capital</b>		<b>\$ 1,749,500</b>

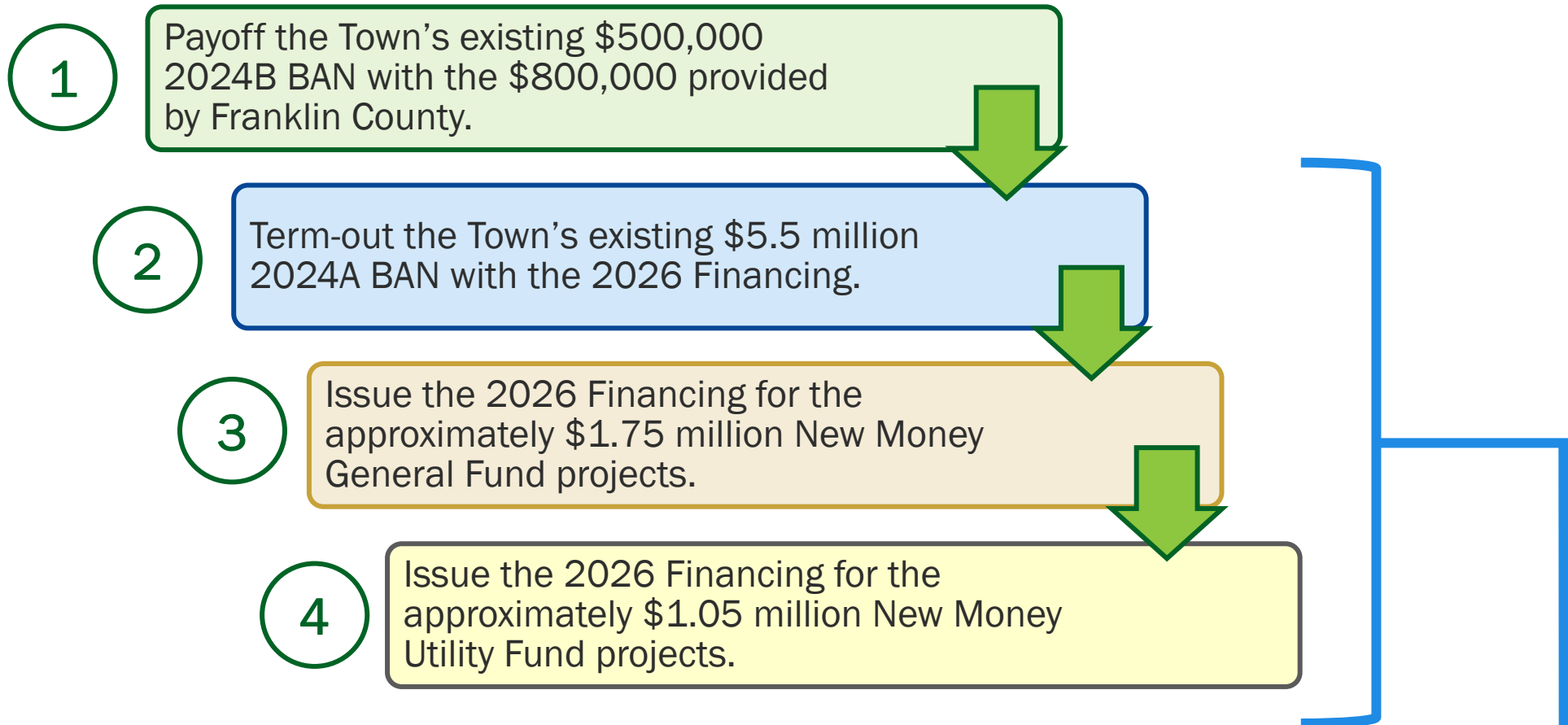
### Utility Fund Capital Improvement Plan

Project Description	Term (yrs)	Cost Estimate
Jet Truck	10	\$ 543,000
Camera Crawler System	10	70,000
<b>Subtotal (10 years)</b>		<b>\$ 613,000</b>
Water Treatment Plant Roof Replacement	20	\$ 85,000
Wastewater UV Channel #2 Upgrade	20	350,000
<b>Subtotal (20 years)</b>		<b>\$ 435,000</b>
<b>Total Utility Capital</b>		<b>\$ 1,048,000</b>
<b>Total Capital Needs</b>		<b>\$ 2,797,500</b>

# Executive Summary | Plan of Finance (cont.)



- Davenport recommends the Town undertake a strategic Plan of Finance consisting of:



- With the Town's solid financial shape, favorable current tax-exempt market interest rates, and economies of scale, Davenport would recommend the Town issue a singular financing (the "2026 Financing") of approximately \$8.3 million as outlined on the following page.

# Executive Summary | Plan of Finance (cont.)



- Davenport recommends utilizing a Dual Track Approach via a **competitive Direct Bank Loan process** or an issuance through the **Virginia Resources Authority (“VRA”) Summer Virginia Pooled Financing Program** for the issuance of approximately \$8.3 million.
  
- By undertaking this strategic Plan of Finance:

– The 2026 Financing would cause a minimal, if any, impact on the Town’s General Fund.

– Per the Town’s FY 2026 Adopted Budget, the Town is currently planning 6% rate increases for the Utility Fund.

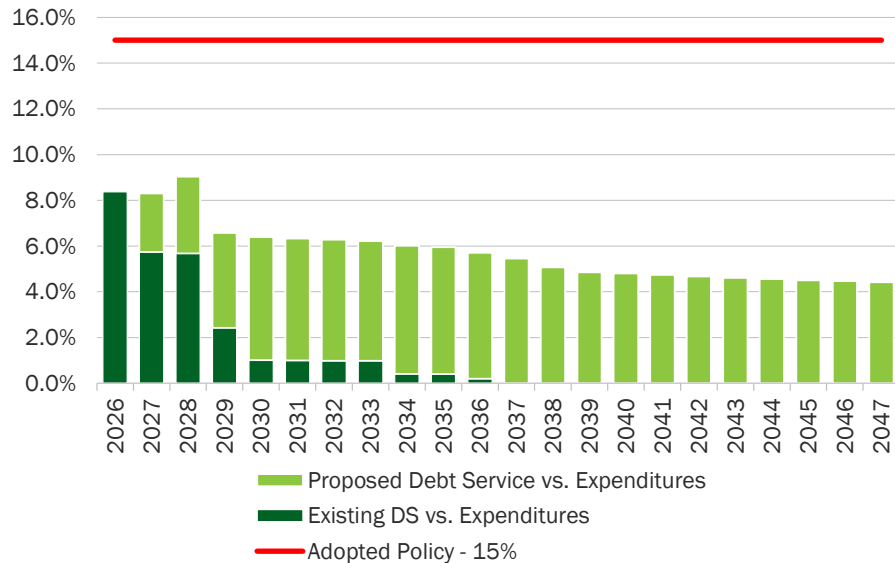
– Based on Davenport’s analysis, the Town would not require any additional rate increases with the issuance of the 2026 Financing.

# Executive Summary | General Fund Debt Ratios



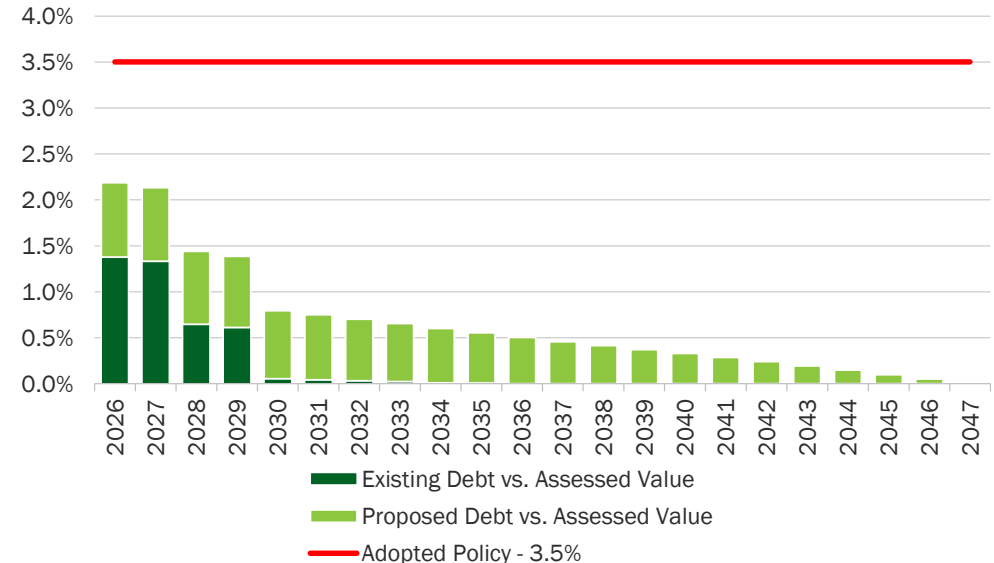
- Below, Davenport has presented the impact of the proposed debt on the Town’s self-imposed Financial Policies.
- The Town would maintain compliance with its Financial Policies following the issuance of the proposed debt.

### Debt Service vs. Expenditures



5-Year CAGR	4.57%
Assumption for Analysis	1.00%
Current Expenditures	\$ 10,442,460

### Debt vs. Assessed Value



5-Year CAGR	8.34%
Assumption for Analysis	1.00%
Current Assessed Value	\$ 905,392,242

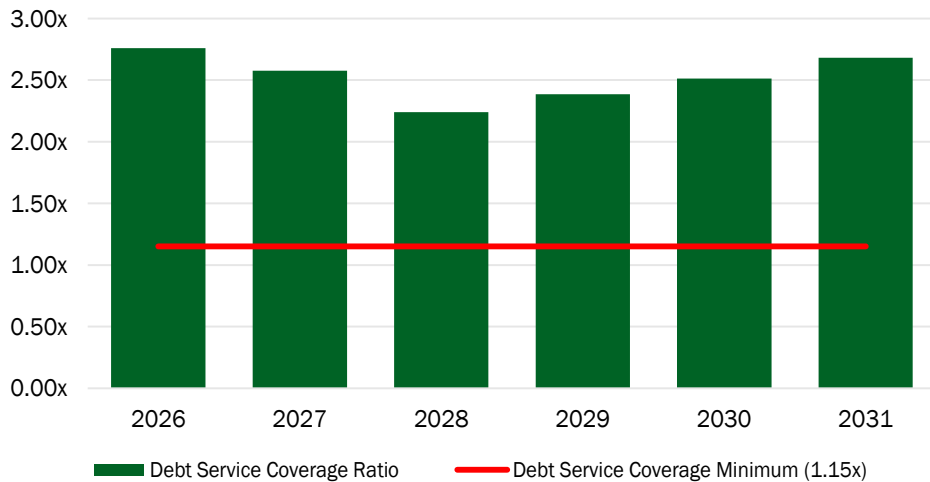
# Executive Summary | Utility Fund Ratios



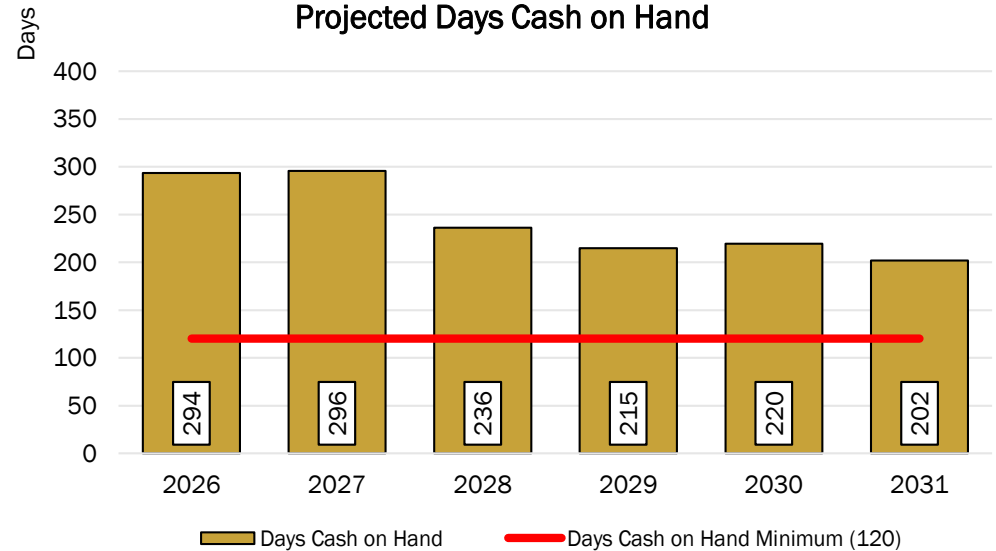
■ Below, Davenport has presented the impact of the proposed debt on the Town’s self-imposed Financial Policies.

■ The Town would stay in compliance with its Financial Policies if it issues the proposed debt.

Projected Debt Service Coverage Ratio



Projected Days Cash on Hand



# Next Steps



## Competitive Solicitation of a Direct Bank Loan\*

Timing	Action
Monday, April 13	<p><b><u>Regularly Scheduled Town Council Meeting:</u></b></p> <ul style="list-style-type: none"> <li>Town Council to authorize Davenport to move forward with the financing process.</li> </ul>
Wednesday, April 29	Davenport distributes Direct Bank Loan RFP to local, regional, and national banking institutions to solicit proposals for the 2026 Financing.
Wednesday, May 20	Direct Bank Loan responses due from banks.
Monday, June 8	<p><b><u>Regularly Scheduled Town Council Meeting:</u></b></p> <ul style="list-style-type: none"> <li>Davenport presents comparative analysis of bank proposals and current market estimates for the VRA Summer Pool issuance.</li> <li>If Bank Loan is selected, Public Hearing regarding the issuance of the 2026 Financing via a Bank Loan.</li> <li>If Bank Loan is selected, Town Council considers approval of the 2026 Financing and the winning bidder via financing documents provided by Bond Counsel.</li> </ul>
By Wednesday, June 24*	If Bank Loan is selected, Closing of the 2026 Financing. Funds in hand.

## 2026 VRA Summer Pool Financing\*

Timing	Action
By Friday, May 1	Application due to VRA. <i>Note: Applying to VRA is not binding nor does it cost the Town.</i>
Monday, June 8	<p><b><u>Regularly Scheduled Town Council Meeting:</u></b></p> <ul style="list-style-type: none"> <li>Davenport presents comparative analysis of bank proposals and current market estimates for the VRA Summer Pool issuance.</li> <li>If VRA is selected, Town Council considers approval of the VRA Summer Pool Financing, if applicable, via Financing Documents provided by Bond Counsel.</li> </ul>
By Friday, June 12	VRA Local Approval due.
Tuesday, July 21*	If VRA approach is selected, VRA Bond Sale Date through the public credit markets.
Tuesday, August 4*	If VRA approach is selected, VRA tentative closing date. Funds in hand.

# Municipal Advisor Disclaimer



The enclosed information relates to an existing or potential municipal advisor engagement.

The U.S. Securities and Exchange Commission (the "SEC") has clarified that a broker, dealer or municipal securities dealer engaging in municipal advisory activities outside the scope of underwriting a particular issuance of municipal securities should be subject to municipal advisor registration. Davenport & Company LLC ("Davenport") has registered as a municipal advisor with the SEC. As a registered municipal advisor Davenport may provide advice to a municipal entity or obligated person. An obligated person is an entity other than a municipal entity, such as a not for profit corporation, that has commenced an application or negotiation with an entity to issue municipal securities on its behalf and for which it will provide support. If and when an issuer engages Davenport to provide financial advisory or consultant services with respect to the issuance of municipal securities, Davenport is obligated to evidence such a financial advisory relationship with a written agreement.

When acting as a registered municipal advisor Davenport is a fiduciary required by federal law to act in the best interest of a municipal entity without regard to its own financial or other interests. Davenport is not a fiduciary when it acts as a registered investment advisor, when advising an obligated person, or when acting as an underwriter, though it is required to deal fairly with such persons,

This material was prepared by public finance, or other non-research personnel of Davenport. This material was not produced by a research analyst, although it may refer to a Davenport research analyst or research report. Unless otherwise indicated, these views (if any) are the author's and may differ from those of the Davenport fixed income or research department or others in the firm. Davenport may perform or seek to perform financial advisory services for the issuers of the securities and instruments mentioned herein.

This material has been prepared for information purposes only and is not a solicitation of any offer to buy or sell any security/instrument or to participate in any trading strategy. Any such offer would be made only after a prospective participant had completed its own independent investigation of the securities, instruments or transactions and received all information it required to make its own investment decision, including, where applicable, a review of any offering circular or memorandum describing such security or instrument. That information would contain material information not contained herein and to which prospective participants are referred. This material is based on public information as of the specified date, and may be stale thereafter. We have no obligation to tell you when information herein may change. We make no representation or warranty with respect to the completeness of this material. Davenport has no obligation to continue to publish information on the securities/instruments mentioned herein. Recipients are required to comply with any legal or contractual restrictions on their purchase, holding, sale, exercise of rights or performance of obligations under any securities/instruments transaction.

The securities/instruments discussed in this material may not be suitable for all investors or issuers. Recipients should seek independent financial advice prior to making any investment decision based on this material. This material does not provide individually tailored investment advice or offer tax, regulatory, accounting or legal advice. Prior to entering into any proposed transaction, recipients should determine, in consultation with their own investment, legal, tax, regulatory and accounting advisors, the economic risks and merits, as well as the legal, tax, regulatory and accounting characteristics and consequences, of the transaction. You should consider this material as only a single factor in making an investment decision.

The value of and income from investments and the cost of borrowing may vary because of changes in interest rates, foreign exchange rates, default rates, prepayment rates, securities/instruments prices, market indexes, operational or financial conditions or companies or other factors. There may be time limitations on the exercise of options or other rights in securities/instruments transactions. Past performance is not necessarily a guide to future performance and estimates of future performance are based on assumptions that may not be realized. Actual events may differ from those assumed and changes to any assumptions may have a material impact on any projections or estimates. Other events not taken into account may occur and may significantly affect the projections or estimates. Certain assumptions may have been made for modeling purposes or to simplify the presentation and/or calculation of any projections or estimates, and Davenport does not represent that any such assumptions will reflect actual future events. Accordingly, there can be no assurance that estimated returns or projections will be realized or that actual returns or performance results will not materially differ from those estimated herein. This material may not be sold or redistributed without the prior written consent of Davenport.

Version 01.01.26 EJ | HP | AS | KL

ITEM(S) TO BE CONSIDERED UNDER:  
New Business

FOR COUNCIL MEETING DATED:	April 13, 2026
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	<p>At the meeting on Monday, Council Members will receive the Proposed Fiscal Year 2026-2027 Budget that has been prepared by staff. No action is needed at this meeting.</p> <p>As a reminder, we have work sessions scheduled on Thursday, April 16th, at 5:00 pm and Monday, April 20th, at 5:00 pm (if needed). Staff will go over the Proposed Budget at those work sessions and answer any questions that Council might have.</p>
ACTION NEEDED:	None

Attachment(s): None

<p>FOLLOW-UP ACTION: (To be completed by the Town Clerk)</p>
------------------------------------------------------------------