



TOWN COUNCIL
REGULAR MEETING
AGENDA
July 13, 2026
6:00 PM

Council Chambers, Rocky Mount Municipal Building
345 Donald Avenue, Rocky Mount, Virginia

When speaking before Town Council, please come to the podium and give your name for the record. Please address the Council and not the audience. You will be limited to three (3) minutes and the other rules listed on the sign-up sheet. If you provide Council with any documentation, please also give a copy to the Town Clerk prior to speaking.

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All cellular phones must be turned off during the Council Meeting.

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The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the Town Clerk for assistance.

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of Consent Agenda
 - 4.1. Miscellaneous Action
 - Approval of updates to Town Purchasing Policy and Procedures
 - General Architecture and Engineering Bids
 - Approve purchase of vehicles for Police Department
 - Supplemental Appropriation Resolution for Authorization to Revise Appropriations to the FY2026-2027 Budget
 - 4.2. Miscellaneous Resolutions/Proclamations
 - Resolution of Support for Smart Scale funding applications through the Virginia Department of Transportation (VDOT)
 - 4.3. Approval of Draft Minutes
 - Town Council Regular Meeting Draft Minutes - June 8, 2026
 - 4.4. Departmental Monthly Reports
 - Community Development Department
 - Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

5. Special Items

5.1. Proclamation for Arrington Enterprises 61st Anniversary

5.2. Proclamation for Miss Virginia Teen 2026 Caedyn Riddle

6. New Business

6.1. Bids for Tanyard Sidewalk Project

6.2. Roof bids for Town Hall, Emergency Services Building, and Water Plant

7. Hearing of Citizens

8. Adjournment

ITEM(S) TO BE CONSIDERED UNDER:
Consent Item

FOR COUNCIL MEETING DATED:	July 13, 2026
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STAFF MAKING REQUEST:	Mark Moore, Assistant Town Manager
BRIEF SUMMARY OF REQUEST:	Staff have recommended updates to the Purchasing Policy that include the addition of which purchasing amounts are eligible for cooperative procurement and a note that allows the comparison of multiple cooperative procurement agreements to satisfy the quote requirement. The requirement for Town Council approval for any purchases at or above \$100,000 does not change even if it is cooperatively approved and that is spelled out in the policy. Changes to the policy are highlighted in red and included in your agenda packet.
ACTION NEEDED:	Approve recommended changes to the purchasing policy.

Attachment(s):

1. Rocky Mount Procurement Policy Final Rev 071326

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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PURCHASING POLICY & PROCEDURES

This policy is adopted to guide the Town of Rocky Mount in obtaining high quality goods and services at reasonable cost and conducting all procurement procedures in a fair and impartial manner with avoidance of any impropriety or appearance of impropriety. The Town of Rocky Mount provides an equal competitive opportunity to all vendors by promoting competitive bidding and/or negotiation, while establishing and maintaining trust, confidence, and cooperation with all vendors. The statutes governing the procurement of goods and services by government entities are contained in the Virginia Public Procurement Act (VPPA). In addition to the requirements of the VPPA, the Town of Rocky Mount has established the following purchasing policies and procedures.

Quick Reference Guide

Purchase Amount	Requisition Required*	Eligible for Cooperative Procurement	Three Documented Telephone, Written, Catalog Electronic Quotes	Four Written or Electronic Quotations	IFB ¹ /RFP ² /RFQ ³ /Coop Procurement and approval by Town Council ⁴
Less than \$5,000	N/A	Yes			
\$5,000 - \$29,999	Yes*	Yes	Yes		
\$30,000 - \$99,999	Yes*	Yes		Yes	
\$100,000 and up	Yes*	Yes			Yes

Note: When practical and in the best interest of the Town, comparison of multiple cooperative procurement agreements is allowed. These comparisons should be documented in the procurement file and may require council approval if the purchase amount is \$100,000 and up.

*A requisition is an electronic document that is accessed and completed in the Town's financial system, Municipal Uniform Information System (MUNIS), to purchase goods or services. After the appropriate system approval (s) a requisition becomes a purchase order. Requisitions must be submitted and approved in MUNIS prior to placing any order and receiving invoices.

¹Invitation for Bid (IFB)

²Request for Proposal (RFP)

³Request for Qualifications (RFQ)

⁴Any proposed expenditure that is not budgeted requires approval by Town Council

1. PURCHASES OF LESS THAN \$5,000

This level of purchase is delegated to the applicable department head or designee(s) without obtaining quotations or keeping records for procurement purposes. Users are encouraged to compare pricing and utilize previous research when purchasing at this level. A requisition is not required. See section 5 if your purchase is considered professional services.

2. PURCHASES BETWEEN \$5,000 AND \$29,999.

This level of purchase shall be made on the open market based on terms most financially advantageous to the Town. It shall be accomplished by obtaining at least three attempted telephone, written, catalog, or electronic quotations. See section 5 if your purchase is considered professional services. For any purchase over \$5,000, please refer to “Exceptions to the Procurement Policy”. The applicable department should obtain these quotations and forward with the requisition in MUNIS for appropriate approvals. Approvals in MUNIS will be as follows:

- Department Head
- Finance Director or designee

3. PURCHASES BETWEEN \$30,000 AND \$99,999

This level of purchase shall be made on the open market based on terms most financially advantageous to the Town. It shall be accomplished by obtaining at least four attempted written or electronic quotations (Telephone quotes cannot be accepted). See section 5 if your purchase is considered professional services. For any purchase over \$5,000, please refer to “Exceptions to the Procurement Policy”. The applicable department should obtain these quotations and forward with the requisition in MUNIS. Approvals in MUNIS will be as follows:

- Department Head
- Finance Director or designee
- Town Manager or designee

4. PURCHASES OF \$100,000 AND ABOVE

This level of purchase requires the issuance of an IFB, RFP, or RFQ **OR the use of existing cooperative procurement agreement(s)**. IFB, RFP or RFQ’s shall be accomplished by soliciting interested bidders and vendors. A legal ad shall also be published in the local newspaper and/or on the Town’s website after approval by the Finance Director and Town Manager or their designee at least 10 days prior to the date set for receipt of the bids or proposals. Town Council must also approve any purchase greater than \$100,000.

Note: The IFB and RFP are two distinctly different methods of procurement. In general, an IFB is the most common and contains specifications, a public bid opening, posted bid tabulations, and a firm price offer from a vendor which may not be changed (unless the cost is over the town's budgeted amount). The RFP differs in that it is a negotiated procurement. Responses to an RFP may be opened in private with no information

regarding contents and prices being released until after the negotiation process. Construction may be procured only by competitive sealed bidding except that competitive negotiation may be used in the following instances:

- On a fixed price design-build basis or construction management basis.
- The construction of highways and any draining, dredging, excavation, grading or similar work on real property upon a determination made in advance and in writing that competitive sealed bidding is either not practicable or not fiscally advantageous to the public.

Once a successful bidder or proposer is chosen, a requisition will need to be submitted in MUNIS to proceed through workflow as follows:

- Department
- Finance Director or designee
- Town Manager or designee

5. PROFESSIONAL SERVICES

This level of purchase shall be made on the open market and shall be accomplished using the documentation and monetary guidelines stated above. Emphasis shall be on qualifications, experience, suitability and timeliness to provide the required services. In most cases an RFQ will be used for the procurement of professional services. *Cost shall not be the sole determining factor.* A requisition is required based on the guidelines stated above and will require the applicable approvals in MUNIS.

6. EXCEPTIONS TO THE PROCUREMENT POLICY

- Purpose

This guideline establishes the policies and procedures concerning the purchase of items or services that are exempt from the requirements of applicable policies covering small, intermediate, or large purchases.

- Responsibility

Specific responsibility is assigned to the Town Manager and/or designee to review purchases made under the provisions outlined in this policy for compliance with these regulations and to all department heads seeking to avoid using provisions of this policy that limit competition.

- Policy

Normal purchasing policies shall be suspended for purchases made under the following provisions:

- a) Sole Source – when determined in writing by the individual responsible for procurement of an item or service that there exists only one source capable of providing an item or service as specified or of equal quality, the Town Manager or designee may issue a requisition. The individual or department head making

this request shall explain in writing the basis for determination of why this vendor is considered the sole source. The Town Manager or designee may require the department head to lessen the specifications to prequalify additional vendors and seek competitive bids. The designation of a vendor as sole source is applicable to a single requisition and permission for future sole source purchases will be considered on a case-by-case basis. If sole source designation is assigned, this fact is denoted on the requisition and all other documents related to the purchase. All other requirements of purchasing policies applicable to the value of the purchase shall remain in effect. Sole source documentation must be included with the requisition.

- b) Emergency Purchase – in cases of emergency, contracts may be entered into or purchases made without competitive bidding or competitive negotiations. However, this provision should be avoided if possible and practical under the circumstances. A formal, written documentation of the basis for the emergency and the reasons for selection of the vendor or contractor shall be made available to the Town Manager as soon as possible. He/she shall then issue a written notice that the purchase or contract was awarded on an emergency basis, identifying that which was procured, and the date of the procurement or award of contract. This notice shall be posted in a public place within the Rocky Mount Municipal Building prior to making the purchase or awarding the contract for service, if possible, or as soon as practical thereafter.

This purchase will be placed on a requisition and forwarded to the Finance department as quickly as possible for processing. In the event the Town Manager is unavailable to make a determination of emergency purchases, his/her designee may be empowered to make such decision. All other requirements of purchasing policies applicable to the value of the purchase shall remain in effect.

- c) State Contract – items purchased off contracts negotiated by the Virginia Department of General Services (see DGS website) will not require any competitive bids. However, should a similar item of equal quality and at less cost be obtained from another vendor, the regular purchasing policies will still be effective, with the state contract or other price shown on quotation forms as a comparative bid. If the state contract is used, notation of such and contract number should be made on the requisition and forwarded to the approving authority for further processing according to the policy applicable to the value of the purchase. It is encouraged to ask vendors to provide the state contract number. The applicable department should denote the state contract number on the requisition when processing. All other requirements of purchasing policies applicable to the value of the purchase shall remain in effect.

- d) Cooperative Procurement – items or services purchased in conjunction with another public body or agency or other State and National associations for the purpose of combining requirements to increase efficiency or reduce administrative expense. A public body may also purchase from another public body's contract even if it did not participate in the IFB or RFP, if the IFB or RFP specified that the procurement was being conducted on behalf of other public bodies, except for instances stated in Section 2.2-4304 of the Virginia State Code. If cooperative procurement is utilized, the department head should identify the name of the cooperating agency/locality and include supporting documentation as required and approved by the Finance Director or designee. Cooperative procurement may not be used for architectural or engineering services contracts or construction.
- e) Repetitive Operating Services - for services of recurring operations of the government of the Town of Rocky Mount and which generally is available from a sole source and routine in nature. Examples include utilities such as power, natural gas, and telephone. While no requisition is needed, the authorizing department head must approve the invoice, but only after reviewing for accuracy and discounting for expenses due from employees, such as long-distance personal telephone calls. Exempted items or services will only be charged to object codes identified for repetitive services or utilities.
- f) Contractual Items - items may be bid competitively on a recurring basis for goods or services deemed most cost effective to do such. Examples may include gasoline for Town vehicles, chemicals, asphalt, concrete, salt for snow removal, maintenance service agreements, communication equipment, and other goods and services fiscally feasible to procure on a contractual basis to guarantee long term costs. Contractual items must meet all purchasing requirements applicable to the aggregate costs of the term of the contract, including competitive bidding, but does not require a requisition One (1) copy each of any contract for goods or services must be forwarded to the Town Manager's office and to the Finance Director to be filed for audit purposes. Any invoices for these goods or services must be clearly marked "Contract Purchase" and approved by the appropriate department head prior to processing.

7. QUESTIONS

Questions concerning this document should be directed to the Finance Director. The Town Manager has final authority on interpretation of the purchasing policy.

ITEM(S) TO BE CONSIDERED UNDER:
Consent Item

FOR COUNCIL MEETING DATED:	July 13, 2026
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STAFF MAKING REQUEST:	Mark Moore, Assistant Town Manager
BRIEF SUMMARY OF REQUEST:	Note: This item was on the June 2026 Town Council consent agenda. However, the information in the packet did not include the correct documentation. The packet information for this month has been updated with the current bid sheet and cover sheet. Every 5 years, the Town advertises a Request for Qualifications (RFQ) for General Architecture and Engineering (A&E) Services. The current contract for these services will expire in September 2026. New quotes for these services were solicited and received in April of this year and a total of 13 were received. After reviewing the bids submitted and the town's need for A&E services on a variety of projects, the staff recommendation is to accept all the bids received (5 were received and accepted by council in 2021). This will allow these services to be used on any town projects and having a firm procured will help to move projects along at a quicker pace. The bid sheet for all bids received is part of your packet.
ACTION NEEDED:	Accept all bids received for A&E

Attachment(s):

1. Bid Sheet - A & E Services 2026

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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TOWN OF ROCKY MOUNT BID SHEET

BID DEADLINE: April 29, 2026 @ 2:00pm

PROJECT: A & E Services (13 Total Submissions)

CONTRACTOR	ADDRESS	CONTACT INFORMATION	
1. Enteros Design, PC (Arch, Planning, Interior Design)	7 North 25 th Street, Suite 100 Richmond, VA 23223	Gil Entzminger gil@enterosdesign.com	
2. Hurt & Proffitt (Arch & Eng)	1861 Pratt Dr, Suite 1100 Blacksburg, VA 24060	Dennis Amos damos@handp.com	
3. EPR, PC (Engineering)	902 East Jefferson St, #101 Charlottesville, VA 22902	Bill Wuensch w.wuensch@epr-pc.com	
4. Timmons Group (Engineering)	109 Norfolk Ave, SW Suite 100 Roanoke, VA 24011	John Brodie John.brodie@timmons.com	
5. Thompson & Litton (Engineering)	726 Auburn Ave Radford, VA 24141	Mike Jeffries mjeffries@t-l.com	
6. WRA (Eng, Arch, Env Planners)	1700 Kraft Drive, Suite 1200 Blacksburg, VA 24060	Brandon Flora bflora@wrallp.com	

CONTRACTOR	ADDRESS	CONTACT INFORMATION	
7. McGill Associates, PA (Eng, Land Planning)	4950 Brambleton Ave, SW Suite A Roanoke, VA 24018	Wes Fleming wes.fleming@mcgillassociates.com	
8. Hill Studio (Arch)	120 Campbell Ave, SW Roanoke, VA 24011	David Hill davidhill@hillstudio.com	
9. Hughes Associates (Arch, Engineering)	3800 Electric Rd, Ste 300 Roanoke, VA 24018	Michael Woolwine mwoolwine@hughesAE.com	
10. ZMM (Arch, Engineering)	1116 South Main St Blacksburg, VA 24060	Hunter Wilson hwilson@zmm.com	
11. Dominion Seven (Arch)	1000 Jefferson St, Suite 2A Lynchburg, VA 24504	Jacob Caldwell jcaldwell@dominion7.com	
12. Mattern & Craig (Eng, Surveying)	701 1 st Street SW Roanoke, VA 24016	Brad Craig bccraig@matternandcraig.com	
13. Westwood (formerly Balzer) (Land Dev & Design)	1208 Corporate Circle Roanoke, VA 24018	Ben Crew Ben.crew@westwoodps.com	

ITEM(S) TO BE CONSIDERED UNDER:
Consent Item

FOR COUNCIL MEETING DATED:	July 13, 2026
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	Town Council approved funding for the purchase of three new police vehicles in the Fiscal Year 2026-2027 Budget. A chart showing the bids/pricing will be provided to you at the meeting on Monday.
ACTION NEEDED:	Approve the purchase of the three vehicles.

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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ITEM(S) TO BE CONSIDERED UNDER:
Consent Item

FOR COUNCIL MEETING DATED:	July 13, 2026
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STAFF MAKING REQUEST:	Vincent Copenhaver, Finance Director
BRIEF SUMMARY OF REQUEST:	The Town has received a new grant for the purchase of fluoride that is not budgeted in the adopted FY26-27 budget. This additional grant requires appropriation by Council so that the funds may be spent in the current fiscal year. The Police Department has requested to carryover remaining unused uniform funds to pay for the purchase of gray outer carriers. The carriers were ordered last fiscal year but are not expected to be delivered until sometime this month, which is in the new fiscal year. The Finance Department is requesting appropriation of fund balance so that the 2024B Bond Anticipation Note can be paid off. Davenport recommended the Town use part of the \$800,000 received from the County to payoff the \$500,000 2024B Bond Anticipation Note. The \$500,000 will be appropriated over 3 months because additional appropriations are limited to a 1% cap of the total Town budget per meeting. \$197,660 is the total amount requested as supplemental appropriations.
ACTION NEEDED:	Staff respectfully request Council approval of the attached supplemental appropriations resolution.

Attachment(s):

1. 2026.0713 400.4.1.4a Supplemental Appropriations Resolution for FY2026-2027 Budget

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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Resolution No.: 2026.011

Authorization to Revise Budgetary Appropriations

The Rocky Mount Town Council does hereby authorize by Resolution the following supplemental budget appropriations on July 13, 2026, to the FY 26-27 Budget:

<u>Department</u>	<u>Purpose/Description</u>	<u>Account</u>	<u>Amount</u>
Water Treatment Plant	Fluoride Grant	25050500.54211	\$6,160
Town Debt Service	Appropriate Fund Balance to Pay-Off 2024B Bond Anticipation Note per Davenport Recommendation	10091020.56121	\$185,000
Police Department	Carryover of uniform budget for gray outer carriers	12031010.53311	\$6,500
	Total Supplemental Appropriations		\$197,660
	Original FY26-27 Budget Before 7/13/2026 Appropriations		\$19,920,245
	Amended FY26-27 Budget After 7/13/2026 Appropriations		\$20,117,905

Given Under My Hand, this 13th Day of July 2026:

C. Holland Perdue, III, Mayor

Attest:

Rebecca H. Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:
Consent Item

FOR COUNCIL MEETING DATED:	July 13, 2026
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STAFF MAKING REQUEST:	Jessica Angle, Planning & Zoning Administrator
BRIEF SUMMARY OF REQUEST:	Resolution of support for two Smart Scale Applications through the Virginia Department of Transportation. Both Smart Scale applications were originally submitted during the 2024 funding cycle. The proposed roundabout at the Route 40 and Floyd Avenue intersection scored very competitively and was the next eligible project for funding, making it well-positioned to receive funding during this application cycle. The Route 40/Tanyard Road corridor application was revised based on feedback received during the previous round to improve its roadway safety benefits and overall Smart Scale score. Town staff worked closely with VDOT staff and their consultants throughout the application process. VDOT prepared the conceptual sketches, cost estimates, and supporting technical analyses for both projects.
ACTION NEEDED:	Adopt Resolution

Attachment(s):

1. 2026.0713 400.2.2 Resolution for Authorization for Submittal of Virginia Smart Scale Funding Projects

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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RESOLUTION NO.: 2026.010

**RESOLUTION OF THE ROCKY MOUNT TOWN COUNCIL
AUTHORIZING THE SUBMITTAL OF CERTAIN TRANSPORTATION PROJECTS
FOR VIRGINIA SMART SCALE FUNDING PROCESS**

WHEREAS, Pursuant to the Smart Scale Funding Process the Virginia General Assembly has created a means of funding proposed transportation projects across the Commonwealth that is based on scoring criteria that emphasizes safety, accessibility, environmental quality and economic development (hereinafter referred to as the "Smart Scale Process"); and

WHEREAS, Rocky Mount desires to submit local transportation projects for potential funding under the Smart Scale Process; and

WHEREAS, The Rocky Mount Town Council supports the submittal of the following two local transportation projects for potential funding under the Smart Scale Process:

- Project 1. Improve the intersection at Route 40 and Floyd Avenue in Downtown Rocky Mount with the construction of a 3-leg roundabout. To include sidewalk on the northern and eastern portion of the intersection, and a pedestrian crossing on the eastern leg of the roundabout.
- Project 2. Roadway and pedestrian safety improvements on Route 40 from Pell Avenue to School Board Road. To include pedestrian crossing improvements, ADA curb ramps, lengthened turn lanes, Installation of an RCUT at the intersection of Tanyard Road and Powder Creek Lane, and the Installation of a Thru-Cut at intersection of Tanyard Road and School Board Road.

AND BE IT FURTHER RESOLVED the Town Council of Rocky Mount, Virginia hereby authorizes the Town Planner to file the above applications through the Smart Scale Process online portal on or before the August 1, 2026, application deadline.

GIVEN UNDER MY HAND, THIS 13TH DAY OF JULY 2026:

C. Holland Perdue III, Mayor

ATTESTED:

Rebecca H. Dillon, Town Clerk



ROCKY MOUNT TOWN COUNCIL REGULAR MEETING MINUTES

June 8, 2026
6:00 p.m.

The following members
of Council were present:

Mayor C. Holland Perdue III
Vice Mayor Benjamin K. Mullins
Council Member A. Ralph Casey
Council Member David K. Clements
Council Member Mark H. Newbill
Council Member Lucas A. Tuning
Council Member J. Tyler Lee

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert J. Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Mark W. Moore, Assistant Town Manager
Vincent Copenhaver, Finance Director
Dennis "Moe" Potter, Wastewater Treatment Plant Superintendent
Daniel Pinard, Economic & Cultural Development Director
Missy Morris, Virginia Main Street Executive Director
Amy D. Gordon, Assistant Finance Director/Human Resource Director
Brian Schofield, Public Works Superintendent
Justin Woodrow, Volunteer Fire Department Fire Chief

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.

1. Roll Call

The Town Clerk called each member of the Rocky Mount Town Council by name to account that all members were present.

2. Pledge of Allegiance

Mayor Perdue led in the pledge of allegiance.

3. Approval of Agenda

Prior to the meeting, Council received the agenda for review and consideration.

Motion: To approve the agenda as presented

Motion By: Council Member Clements

Second: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved (6 to 0)

4. Approval of Consent Agenda

4.1 Miscellaneous Action

Supplemental Appropriation Resolution for Authorization to Revise Appropriations to the FY2025-2026 Budget

Appoint Kimberly Coleman to the Planning Commission

Approve bid for street paving on Old Franklin Turnpike

Architectural and Engineering Bids

Summer Food Festival & Vendor Market at Franklin County High School
July 18, 2026

Charles Brubaker Antique Farm Days Tractor Parade, June 14, 2026

4.2 Approval of Draft Minutes

Town Council Regular Meeting Draft Minutes – May 11, 2026

Special Called Town Council Meeting Draft Minutes – May 19, 2026

4.3 Departmental Monthly Reports

Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

Motion: To approve the consent agenda

Motion By: Council Member Tuning

Second: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved (6 to 0)

5. **Special Items**

5.1 Proclamation to Recognize 60th Anniversary of Callaway Fire Department

The Callaway Fire Chief accepted the proclamation for the department and thanked the Rocky Mount Fire Department for all those firefighters do to help Callaway when needed.

5.2 Presentation of 250th Anniversary Flag from Woodmen Life

No one was present at the meeting to present the flag to the Town.

6. Public Hearing

6.1 Debt Issuance

No one from the public signed up to speak.

Mr. Dave Rose gave a brief presentation regarding the Town's financial condition. Mr. Rose was at the April 13, 2026, Council meeting where he directed staff to work with them to pursue the recommended financing and made a recommendation regarding financing for past and future capital projects. The recommendation was that the Town move forward doing business with Carter Bank and Trust.

Motion: To accept the recommendation to move forward doing business with Carter Bank and Trust.

Motion By: Vice Mayor Mullins

Second: Council Member Tuning

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved (6 to 0)

MEMBERS	ATTENDANCE	VOTE
Benjamin K. Mullins	Present	YES
A. Ralph Casey	Present	YES
David K. Clements	Present	YES
J. Tyler Lee	Present	YES
Mark H. Newbill	Present	YES
Lucas A. Tuning	Present	YES
C. Holland Perdue III	Present	YES

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Nayes: (0): None

Approved on a Vote of (7 to 0 with Mayor Perdue voting also) unanimously therefore, the Council will accept the recommendation to move forward doing business with Carter Bank and Trust.

7. Hearing of Citizens

No one from the public asked to speak.

8. Adjournment

Motion: To adjourn

Time: 6:17 p.m.

Motion By: Vice Mayor Mullins

Seconded By: Council Member Tuning

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved (6 to 0)

Action: Meeting was adjourned

C. Holland Perdue III, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

Planning & Zoning Monthly Report

06/01/2026 - 06/30/2026

Permit #	Permit Date	Permit Type	Parcel Address	Main Status	Applicant / Business Name	Owner Name	Description
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Group: Sign

2026071	6/19/2026	Sign	990 FRANKLIN ST	Pending	Eddie Edwards Signs, Inc - Curtis Joiner	HALL WILLIAM MONROE & MELISSA	
2026069	6/15/2026	Sign	160 FRANKLIN ST	Approved	Dust & Grace	ELISHA HOLDINGS LLC	new business signage
2026065	6/5/2026	Sign	140 FRANKLIN ST	Pending	A.T. Electric In	ARRINGTON JOHN C II & BRENDA SUE	New Signage
2026064	6/5/2026	Sign	354 FRANKLIN ST	Approved	MC Photography Events & Gifts	350 FRANKLIN LLC	New Signage

Group Total: 4

Group: Zoning

2026073	6/26/2026	Zoning	220 CIRCLE DR	Approved	Jonathan McMillin	MCMILLIN JONATHAN & SHANDA	22x52 above ground pool
2026070	6/18/2026	Zoning	1230 Diamond Avenue	Approved	Timber Trade Builders Inc.	Richard C. & Marilyn A. Clements	Timber Trade Builders Inc.
2026068	6/12/2026	Zoning	60 WILSON ST	Approved	Austin Spencer	SPENCER AUSTIN B	12x20 prefab shed

2026067	6/11/2026	Zoning	201 MUSE FIELD RD	Approved	Michael Barton, Katie Barton	BARTON MICHAEL & SHUBERT KATELYN	demo and remove existing concrete pad, new pad with shed roof
2026063	6/4/2026	Zoning	80 WOODLAWN DR	Approved	SpartanX LLC	BOWMAN BILLY	Residential Roof Mount Solar Install
2026062	6/4/2026	Zoning	1630 Scuffling Hill Rd	Approved	Steven & Tamara Kraft	Steven J. Kraft & Tamara A Kraft	new single family construction (Sewer to be connected via Greenview by builder)
2026061	6/3/2026	Zoning	39 DAISY HILL LN	Approved	SpartanX LLC	HAMILTON MORGAN & GONZALES JOSE ALFREDO	Residential Roof mounted PV Solar Installation
2026060	6/2/2026	Zoning	55 HATCHER ST	Approved	Angela Caldwell	CALDWELL ANGELA AUSTIN & AUSTIN JULIAN LEE	Storage building

Group Total: 8

Group: Zoning Compliance

2026074	6/29/2026	Zoning Compliance	50 WEST COURT ST	Approved	The Twisted Texan	LIVING PROOF BEER COMPANY LLC	open brick and mortar restaurant
2026072	6/24/2026	Zoning Compliance	110 MAPLE AVE	Approved	KCG Designs/ Kristen Grisso	FOSTERING CHAMPIONS INC	Open office space for graphic design
2026066	6/10/2026	Zoning Compliance	449 SOUTH MAIN ST	Approved	Nice Nails LLC	JONES GRADY H (FAMILY LIMITED	new location for nail salon

2026059	6/1/2026	Zoning Compliance	490 SCUFFLING HILL RD	Approved	Danny Anderson (Anderson's Removal Services LLC)	ANDERSON DANNY L & TYREE ALESIA W	home occupation - office for transport services

Group Total: 4

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Total Records: 16

7/7/2026

FOIA Report June 2026

Date	Requested By	Topic
6/4/26	Brian Hochstein	Hill Studio, EPR invoices
6/17/26	Brian Hochstein	Employee credit card information
6/18/26	Brian Hochstein	Barrett invoices 1/1/20-12/31/21
6/26/26	Brian Hochstein	Meals tax report from 7/1/25 through 6/17/26
6/26/26	Brian Hochstein	Town employee information
6/29/26	Brian Hochstein	FOIA policies, manuals, records management and retention
6/30/26	Brian Hochstein	64 acre appraisal
6/26/26	Brittany Charity w/ The Data Branch	PO's from 1/1/23 to present

Town of Rocky Mount VA



YEAR-TO-DATE BUDGET REPORT

FISCAL YEAR ENDED 6-30-26 CASH BASIS

FOR 2026 12

ACCOUNTS FOR: 10 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10090000 USE OF SURPLUS							
10090000 42562 APPROPRIATED FUND B	-1,000,282	-2,361,726	.00	.00	.00	-2,361,726.00	.0%*
TOTAL USE OF SURPLUS	-1,000,282	-2,361,726	.00	.00	.00	-2,361,726.00	.0%
11011000 GENERAL PROPERTY TAXES							
11011000 41101 REAL PROPERTY - CUR	-871,844	-871,844	-827,714.79	-8,801.86	.00	-44,129.21	94.9%*
11011000 41102 REAL PROPERTY - DEL	-40,879	-40,879	-65,394.53	-8,694.03	.00	24,515.53	160.0%
11011000 41103 PUBLIC SERVICE - CU	-34,509	-34,509	-32,103.32	-8,677.56	.00	-2,405.68	93.0%*
11011000 41104 PUBLIC SERVICE - DE	0	0	-2,323.71	-1,872.65	.00	2,323.71	100.0%
11011000 41105 PERSONAL PROPERTY -	-339,696	-339,696	-388,966.18	-1,158.32	.00	49,270.18	114.5%
11011000 41106 PERSONAL PROPERTY -	-30,000	-30,000	-55,367.32	-1,674.56	.00	25,367.32	184.6%
11011000 41107 MACHINERY & TOOLS -	-188,214	-188,214	-91,675.63	.00	.00	-96,538.37	48.7%*
11011000 41110 PENALTIES ON TAXES	-11,832	-11,832	-14,375.47	-1,380.10	.00	2,543.47	121.5%
11011000 41111 INTEREST ON DELINQ	-6,348	-6,348	-6,378.02	-150.53	.00	30.02	100.5%
TOTAL GENERAL PROPERTY TAXES	-1,523,322	-1,523,322	-1,484,298.97	-32,409.61	.00	-39,023.03	97.4%
11012000 OTHER LOCAL TAXES							
11012000 41201 LOCAL SALES & USE T	-342,000	-342,000	-389,402.06	-34,838.84	.00	47,402.06	113.9%
11012000 41202 MEALS TAX	-2,840,000	-2,840,000	-3,092,872.44	-301,227.52	.00	252,872.44	108.9%
11012000 41203 PENALTY-DEL MEALS T	0	0	-8,785.22	.00	.00	8,785.22	100.0%
11012000 41204 INTEREST-DEL MEALS	0	0	-9,901.52	.00	.00	9,901.52	100.0%
11012000 41205 TRANSIENT OCCUPANCY	-215,000	-215,000	-284,878.05	-27,437.08	.00	69,878.05	132.5%
11012000 41208 CIGARETTE TAX	-56,000	-56,000	-55,290.00	-8,730.00	.00	-710.00	98.7%*
11012000 41209 BANK STOCK TAX	-378,445	-378,445	-340,748.00	-118,926.00	.00	-37,697.00	90.0%*
11012000 41210 CONSUMER UTILITY TA	-323,000	-323,000	-324,576.89	-25,331.53	.00	1,576.89	100.5%
11012000 41212 TRANSIENT OCCUP TAX	-106,000	-106,000	.00	.00	.00	-106,000.00	.0%*
TOTAL OTHER LOCAL TAXES	-4,260,445	-4,260,445	-4,506,454.18	-516,490.97	.00	246,009.18	105.8%
11012500 BUSINESS LICENSE TAXES							
11012500 41301 BPOL-RETAIL	-475,847	-475,847	-477,162.56	-97,935.16	.00	1,315.56	100.3%

Town of Rocky Mount VA

YEAR-TO-DATE BUDGET REPORT FISCAL YEAR ENDED 6-30-26 CASH BASIS

FOR 2026 12

ACCOUNTS 10	FOR: GENERAL FUND		ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
11012500	41302	BPOL-PROFESSIONAL	-206,889	-206,889	-214,231.18	-12,214.65	.00	7,342.18	103.5%
11012500	41303	BPOL-REPAIRS/PERS S	-132,748	-132,748	-200,304.20	-6,181.08	.00	67,556.20	150.9%
11012500	41304	BPOL-CONTRACTOR	-78,219	-78,219	-78,578.12	-9,671.07	.00	359.12	100.5%
11012500	41305	BPOL-UTILITY	-6,474	-6,474	-5,950.00	.00	.00	-524.00	91.9%*
11012500	41307	BPOL-MISCELLANEOUS	-8,726	-8,726	-10,613.78	-743.10	.00	1,887.78	121.6%
11012500	41308	BPOL-ALCOHOLIC BEVE	-1,125	-1,125	-775.00	-225.00	.00	-350.00	68.9%*
11012500	41309	BPOL-PENALTIES & I	-12,130	-12,130	-5,391.41	-953.65	.00	-6,738.59	44.4%*
TOTAL BUSINESS LICENSE TAXES			-922,158	-922,158	-993,006.25	-127,923.71	.00	70,848.25	107.7%
11013000 PERMITS & LICENSES									
11013000	42111	PLANNING & ZONING F	-7,500	-7,500	-10,805.66	-845.00	.00	3,305.66	144.1%
11013000	42112	FARMERS MARKET FEES	-6,000	-6,000	-3,745.00	.00	.00	-2,255.00	62.4%*
11013000	42113	FARMERS MKT EBT'S D	-6,000	-6,000	.00	.00	.00	-6,000.00	.0%*
11013000	42114	WELCOME CENTER FEES	-7,977	-7,977	-10,505.15	-480.00	.00	2,528.15	131.7%
11013000	42116	RETURN CHECK FEES	-5,000	-5,000	-1,367.45	.00	.00	-3,632.55	27.3%*
TOTAL PERMITS & LICENSES			-32,477	-32,477	-26,423.26	-1,325.00	.00	-6,053.74	81.4%
11014000 FINES & FORFEITURES									
11014000	42211	COURT FINEES	-31,000	-31,000	-53,360.47	-5,525.55	.00	22,360.47	172.1%
11014000	42213	GARBAGE VIOLATION F	0	0	75.00	.00	.00	-75.00	100.0%*
TOTAL FINES & FORFEITURES			-31,000	-31,000	-53,285.47	-5,525.55	.00	22,285.47	171.9%
11015000 PROCEEDS FROM USE OF ASSETS									
11015000	42311	INTEREST ON MONEY/I	-358,000	-415,150	-421,295.54	-25,381.71	.00	6,145.54	101.5%
11015000	42312	RENTAL OF GENERAL P	-85,650	-99,786	-99,786.00	-2,356.00	.00	.00	100.0%
11015000	42318	SALE OF PROPERTY	0	-48,967	-48,967.00	-14,350.00	.00	.00	100.0%
TOTAL PROCEEDS FROM USE OF ASSETS			-443,650	-563,903	-570,048.54	-42,087.71	.00	6,145.54	101.1%
11016000 CHARGES FOR SERVICES									
11016000	42411	REFUSE COLLECTION C	-360,000	-380,050	-406,078.82	-36,340.98	.00	26,028.82	106.8%

Town of Rocky Mount VA

YEAR-TO-DATE BUDGET REPORT FISCAL YEAR ENDED 6-30-26 CASH BASIS

FOR 2026 12

ACCOUNTS 10	FOR: GENERAL	FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
11016000	42413	TRUCK RENTAL FEES	-1,900	-1,900	-1,680.00	-180.00	.00	-220.00	88.4%*
11016000	42418	PASSPORT SERVICE FE	-18,000	-18,000	-26,290.00	-1,515.00	.00	8,290.00	146.1%
11016000	42419	SECURITY SERVICES	-12,500	-12,500	-17,448.50	.00	.00	4,948.50	139.6%
11016000	42420	POLICE REPORTS	-1,680	-1,680	-1,171.00	-161.00	.00	-509.00	69.7%*
11016000	42421	FINGERPRINT SERVICE	0	0	-205.00	-25.00	.00	205.00	100.0%
11016000	42422	CRISIS INTERVENTION	-34,000	-34,000	.00	.00	.00	-34,000.00	.0%*
TOTAL CHARGES FOR SERVICES			-428,080	-448,130	-452,873.32	-38,221.98	.00	4,743.32	101.1%
11018000 MISCELLANEOUS GENERAL									
11018000	42511	RECOVERIES	0	0	-32,412.88	498.94	.00	32,412.88	100.0%
11018000	42515	DONATIONS	0	-63,464	-65,199.19	2,500.00	.00	1,735.19	102.7%
11018000	42516	DONATIONS-PARKS, BU	0	-3,500	-3,500.00	-3,500.00	.00	.00	100.0%
11018000	42524	INSURANCE RECIPITS F	-33,744	-93,060	-87,177.34	-925.00	.00	-5,882.66	93.7%*
11018000	42525	UNITED WAY	0	-35,012	-35,012.26	.00	.00	.26	100.0%
11018000	43511	VML SAFETY GRANT	0	-4,000	-4,000.00	.00	.00	.00	100.0%
11018000	45105	REBATES & RECOVERIE	0	0	-4,996.12	.00	.00	4,996.12	100.0%
TOTAL MISCELLANEOUS GENERAL			-33,744	-199,036	-232,297.79	-1,426.06	.00	33,261.79	116.7%
18522000 COMMONWEALTH-NONCATEGORICAL									
18522000	43211	PPTRA FROM STATE	-53,861	-53,861	-53,860.60	.00	.00	-.40	100.0%*
18522000	43212	COMMUNICATIONS TAX	-127,580	-127,580	-123,518.67	-10,468.57	.00	-4,061.33	96.8%*
18522000	43213	LITTER GRANT	-4,800	-4,800	-4,388.00	.00	.00	-412.00	91.4%*
18522000	43214	ROLLING STOCK TAX	-3,800	-3,800	-3,836.78	.00	.00	36.78	101.0%
18522000	43215	RENTAL TAX	-18,000	-18,000	-8,337.77	-682.86	.00	-9,662.23	46.3%*
18522000	43216	OTHER NON-CATEGORIC	0	-1,000	-1,080.78	.00	.00	80.78	108.1%
TOTAL COMMONWEALTH-NONCATEGORICAL			-208,041	-209,041	-195,022.60	-11,151.43	.00	-14,018.40	93.3%
18524000 COMMONWEALTH-CATEGORICAL									
18524000	43112	SCHOOL RES OFFICER	-53,002	-53,002	-41,544.75	.00	.00	-11,457.25	78.4%*
18524000	43311	FIRE PROGRAMS-STATE	0	-27,442	-41,284.16	.00	.00	13,842.16	150.4%
18524000	43312	STREET MAINTENANCE-	-1,992,668	-1,992,668	-2,016,324.64	-504,081.16	.00	23,656.64	101.2%
18524000	43313	LAW ENFORCEMENT AID	-144,480	-144,480	-144,483.00	.00	.00	3.00	100.0%

Town of Rocky Mount VA



YEAR-TO-DATE BUDGET REPORT FISCAL YEAR ENDED 6-30-26 CASH BASIS

FOR 2026 12

ACCOUNTS 10	FOR: GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
18524000 43315	OTHER POLICE CAT AI	0	-29,174	-29,674.00	.00	.00	500.00	101.7%
18524000 43318	VDOT GRANT	0	0	-8,195.00	-8,195.00	.00	8,195.00	100.0%
18524000 43319	DMV GRANTS	0	0	-11,148.14	.00	.00	11,148.14	100.0%
18524000 43322	VA TOURISM GRANT	0	-20,000	-2,375.00	.00	.00	-17,625.00	11.9%*
18524000 43325	VA DEPT EMERGENCY M	0	0	-87,201.67	.00	.00	87,201.67	100.0%
18524000 43326	VIRGINIA HOUSING DE	0	0	-28,715.46	-28,715.46	.00	28,715.46	100.0%
18524000 43327	ENERG EFF & CONSERV	0	-199,880	.00	.00	.00	-199,880.00	.0%*
18524000 43328	VIRGINIA BROWNFIELD	0	-50,000	.00	.00	.00	-50,000.00	.0%*
TOTAL COMMONWEALTH-CATEGORICAL		-2,190,150	-2,516,646	-2,410,945.82	-540,991.62	.00	-105,700.18	95.8%
18525000 FEDERAL GOVERNMENT REVENUE								
18525000 43417	BULLET PROOF VEST G	0	-1,919	-1,918.89	.00	.00	-.11	100.0%*
TOTAL FEDERAL GOVERNMENT REVENUE		0	-1,919	-1,918.89	.00	.00	-.11	100.0%
18535000 LOCAL GOVERNMENT AID								
18535000 43111	VOLUNTEER FIRE DEPT	-30,000	-30,000	-914,981.26	.00	.00	884,981.26	3049.9%
18535000 43112	OTH AID-SCHOOL RESO	-50,000	-50,000	-50,000.00	.00	.00	.00	100.0%
18535000 43114	COUNTY EXP REIMB FO	-75,000	-75,000	.00	.00	.00	-75,000.00	.0%*
TOTAL LOCAL GOVERNMENT AID		-155,000	-155,000	-964,981.26	.00	.00	809,981.26	622.6%
TOTAL GENERAL FUND		-11,228,349	-13,224,803	-11,891,556.35	-1,317,553.64	.00	-1,333,246.65	89.9%
TOTAL REVENUES		-11,228,349	-13,224,803	-11,891,556.35	-1,317,553.64	.00	-1,333,246.65	

Town of Rocky Mount VA



YEAR-TO-DATE BUDGET REPORT FISCAL YEAR ENDED 6-30-26 CASH BASIS

FOR 2026 12

ACCOUNTS FOR: 20 WATER & WASTEWATER FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
20080000 TRANSFERS							
20080000 42611 TRANSFER FM GENERAL	0	-145,401	.00	.00	.00	-145,401.00	.0%*
TOTAL TRANSFERS	0	-145,401	.00	.00	.00	-145,401.00	.0%
25020000 WATER CHARGES							
25020000 42313 PROPERTY RENT (CELL	-183,600	-183,600	-136,632.80	-13,257.75	.00	-46,967.20	74.4%*
25020000 45101 WATER SALES	-1,943,343	-1,943,343	-1,814,357.87	-157,644.37	.00	-128,985.13	93.4%*
25020000 45102 WATER CONNECTIONS	-50,000	-50,000	-65,883.04	-11,466.64	.00	15,883.04	131.8%
25020000 45103 DISCONNECT-CUT OFF	-29,000	-29,000	-19,727.90	-1,803.55	.00	-9,272.10	68.0%*
25020000 45104 PENALTIES	-35,000	-35,000	-39,010.28	-4,978.25	.00	4,010.28	111.5%
25020000 45105 REBATES & RECOVERIE	0	0	-15,533.07	-140.00	.00	15,533.07	100.0%
25020000 45106 BULK WATER PURCHASE	-12,000	-12,000	-14,739.85	-1,788.87	.00	2,739.85	122.8%
25020000 45107 FIRE SUPPRESSION CH	0	0	-40,739.88	-3,407.68	.00	40,739.88	100.0%
TOTAL WATER CHARGES	-2,252,943	-2,252,943	-2,146,624.69	-194,487.11	.00	-106,318.31	95.3%
25530000 WASTEWATER CHARGES							
25530000 45201 WASTEWATER COLLECTI	-1,295,649	-1,295,649	-1,237,851.67	-106,088.72	.00	-57,797.33	95.5%*
25530000 45202 SEWER CONNECTIONS	-20,000	-20,000	-22,500.00	-9,500.00	.00	2,500.00	112.5%
TOTAL WASTEWATER CHARGES	-1,315,649	-1,315,649	-1,260,351.67	-115,588.72	.00	-55,297.33	95.8%
28524000 HEALTH DEPT GRANT							
28524000 43321 HEALTH DEPT GRANT	0	-19,808	-19,807.98	.00	.00	-.02	100.0%*
TOTAL HEALTH DEPT GRANT	0	-19,808	-19,807.98	.00	.00	-.02	100.0%
TOTAL WATER & WASTEWATER FUND	-3,568,592	-3,733,801	-3,426,784.34	-310,075.83	.00	-307,016.66	91.8%
TOTAL REVENUES	-3,568,592	-3,733,801	-3,426,784.34	-310,075.83	.00	-307,016.66	



YEAR-TO-DATE BUDGET REPORT
FISCAL YEAR ENDED 6-30-26 CASH BASIS

FOR 2026 12

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	-14,796,941	-16,958,604	-15,318,340.69	-1,627,629.47	.00	-1,640,263.31	90.3%
** END OF REPORT - Generated by VINCENT COPENHAVER **							

YEAR-TO-DATE BUDGET REPORT FISCAL YEAR ENDED 6-30-26 CASH BASIS

FOR 2026 12

ACCOUNTS 10	FOR: GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10091020	NON-DEPARTL GENERAL FUND	2,564,896	2,959,020	2,589,354.29	846.00	.00	369,665.71	87.5%
11011010	MAYOR & TOWN COUNCIL	190,605	190,605	183,302.84	12,624.51	.00	7,302.16	96.2%
11012020	TOWN MANAGER	424,922	429,689	431,924.86	32,865.97	.00	-2,235.86	100.5%
11012040	TOWN ATTORNEY	62,160	62,160	43,083.52	.00	.00	19,076.48	69.3%
11012130	FINANCE DEPARTMENT	655,007	659,887	635,965.69	57,651.44	.00	23,921.31	96.4%
11081060	PASSPORT PROGRAM	3,125	3,125	1,218.71	27.14	.00	1,906.29	39.0%
12031010	POLICE DEPARTMENT	3,018,886	3,123,073	3,004,511.72	270,334.12	.00	118,561.28	96.2%
12031015	POLICE DEPT GRANTS	0	114,473	37,208.66	995.00	.00	77,264.34	32.5%
12032020	VOLUNTEER FIRE DEPT	231,000	415,849	363,310.65	24,202.26	29,545.00	22,993.35	94.5%
12043130	IMPOUND LOT	2,500	2,500	495.99	35.49	.00	2,004.01	19.8%
13041000	PUBLIC WORKS ADMINISTRATION	1,471,473	215,854	137,510.25	8,742.12	.00	78,343.75	63.7%
13041020	PUB WORKS NON-VDOT ELIGIBLE	3,200	3,200	2,845.68	-1.44	.00	354.32	88.9%
13041040	STREET LIGHTS	103,400	124,241	118,930.53	89.52	5,227.00	83.47	99.9%
13041070	TRAFFIC CONTROL & PARKING	108,700	169,261	101,498.82	5,928.33	.00	67,762.18	60.0%
13041080	STREETS	334,200	1,821,710	1,616,325.54	446,413.78	107,403.65	97,980.81	94.6%
13041090	SIDEWALKS, CURB, GUTTERING	2,800	5,778	2,951.66	-26.33	.00	2,826.34	51.1%
13042020	STREET CLEANING	4,100	8,644	5,447.67	365.62	.00	3,196.33	63.0%
13042030	REFUSE COLLECTION	49,650	198,104	177,708.80	8,517.00	.00	20,395.20	89.7%
13042040	SNOW REMOVAL	20,000	112,835	103,885.04	-349.85	.00	8,949.96	92.1%
13042050	LEAF COLLECTION	0	29,802	30,166.18	364.09	.00	-364.18	101.2%
14043080	PARKS & PLAYGROUNDS	45,400	155,140	158,937.35	16,557.30	.00	-3,797.35	102.4%
14543030	40 WEST CHURCH STREET	0	14,136	8,555.53	982.88	.00	5,580.47	60.5%
14543040	MUNICIPAL BUILDING	93,917	112,801	95,771.91	5,634.00	.00	17,029.09	84.9%
14543050	EMERGENCY SERVICES BLDG	92,700	123,354	146,909.13	14,397.21	.00	-23,555.13	119.1%
14543060	PUBLIC WORKS BUILDING	43,000	54,361	78,967.64	17,213.49	.00	-24,606.64	145.3%
14543070	PARKS & REC - CEMETERY	2,250	12,907	13,702.63	1,484.84	.00	-795.63	106.2%
16081010	PLANNING & ZONING	280,156	281,632	284,385.96	23,566.69	.00	-2,753.96	101.0%
16081020	COMMUNITY & ECONOMIC DEV	587,418	647,751	610,005.56	53,526.30	.00	37,745.44	94.2%
16081030	CITIZENS SQUARE-FARMERS MARKE	49,657	82,925	86,136.08	5,339.55	.00	-3,211.08	103.9%
16081040	DEPOT WELCOME CENTER	36,532	43,025	32,038.78	2,106.14	.00	10,986.22	74.5%
16081050	HARVESTER PERFORMANCE CENTER	600,000	600,000	610,408.76	-1,243.87	.00	-10,408.76	101.7%
16081070	MAIN STREET PROGRAM	115,839	116,955	103,784.20	8,890.89	.00	13,170.80	88.7%
16081086	COMMUNITY DEVELOPMENT GRANTS	0	299,150	66,439.07	4,380.04	199,880.00	32,830.93	89.0%
16081300	ECONOMIC DEVELOPMENT AUTHORIT	3,856	3,856	2,513.41	405.87	.00	1,342.59	65.2%
16085000	REMED BLIGHTED STRUCTURES	27,000	27,000	3,670.00	.00	.00	23,330.00	13.6%
TOTAL GENERAL FUND		11,228,349	13,224,803	11,889,873.11	1,022,866.10	342,055.65	992,874.24	92.5%

YEAR-TO-DATE BUDGET REPORT

FISCAL YEAR ENDED 6-30-26 CASH BASIS

FOR 2026 12

ACCOUNTS FOR: 20 WATER & WASTEWATER FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
20069000 NON-DEPARTL UTILITY OPERATING	450,643	443,365	33,019.00	.00	.00	410,346.00	7.4%
20080000 TRANSFERS	367,256	367,256	.00	.00	.00	367,256.00	.0%
25050000 WATER SYSTEM OPERATIONS	324,746	392,916	375,119.44	22,620.67	.00	17,796.56	95.5%
25050100 METER READING	25,780	39,144	37,148.72	6,356.85	.00	1,995.28	94.9%
25050500 WATER TREATMENT PLANT	1,104,897	1,136,432	1,099,291.23	110,979.34	.00	37,140.77	96.7%
25062000 UTILITY ADMINISTRATION	388,565	391,029	398,403.47	23,645.12	.00	-7,374.47	101.9%
25560000 WASTEWATER SYSTEM OPERATIONS	185,246	222,424	226,443.92	18,912.96	.00	-4,019.92	101.8%
25560500 WASTEWATER TREATMENT PLANT	721,459	741,235	734,011.90	56,264.41	.00	7,223.10	99.0%
TOTAL WATER & WASTEWATER FUND	3,568,592	3,733,801	2,903,437.68	238,779.35	.00	830,363.32	77.8%

YEAR-TO-DATE BUDGET REPORT

FISCAL YEAR ENDED 6-30-26 CASH BASIS

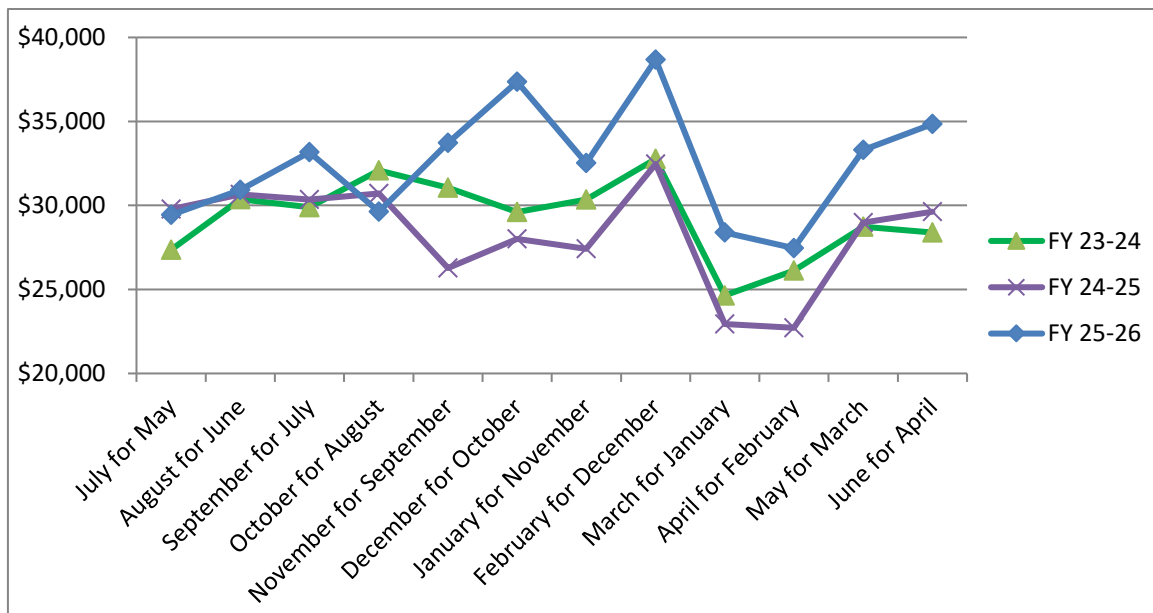
FOR 2026 12

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	14,796,941	16,958,604	14,793,310.79	1,261,645.45	342,055.65	1,823,237.56	89.2%

** END OF REPORT - Generated by VINCENT COPENHAVER **

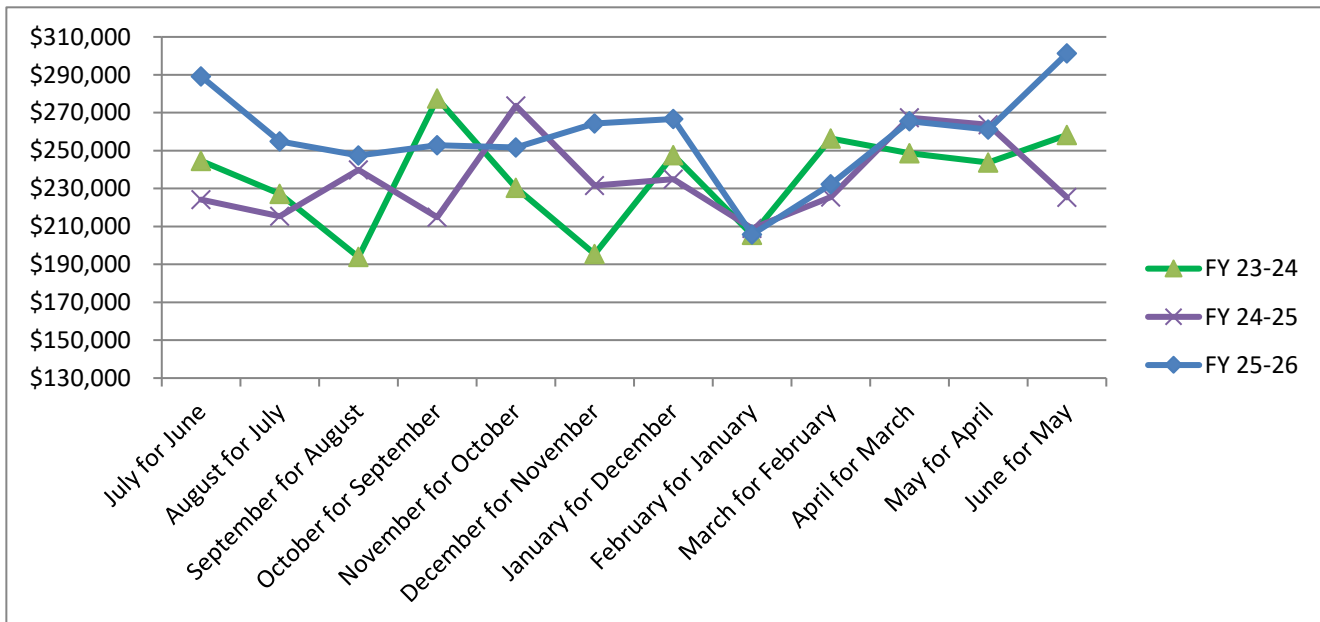
Town of Rocky Mount
Local Sales Tax Collections by Month

<u>Month</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>Change</u>	<u>% Change</u>
July for May	\$ 27,361	\$ 29,775	\$ 29,433	\$ (342)	-1.1%
August for June	\$ 30,373	\$ 30,662	\$ 30,924	\$ 262	0.9%
September for July	\$ 29,885	\$ 30,354	\$ 33,161	\$ 2,807	9.2%
October for August	\$ 32,074	\$ 30,713	\$ 29,629	\$ (1,084)	-3.5%
November for September	\$ 31,054	\$ 26,280	\$ 33,725	\$ 7,445	28.3%
December for October	\$ 29,612	\$ 27,998	\$ 37,351	\$ 9,353	33.4%
January for November	\$ 30,352	\$ 27,415	\$ 32,527	\$ 5,112	18.6%
February for December	\$ 32,769	\$ 32,465	\$ 38,679	\$ 6,214	19.1%
March for January	\$ 24,644	\$ 22,936	\$ 28,385	\$ 5,449	23.8%
April for February	\$ 26,124	\$ 22,717	\$ 27,456	\$ 4,739	20.9%
May for March	\$ 28,735	\$ 28,976	\$ 33,293	\$ 4,317	14.9%
June for April	\$ 28,392	\$ 29,626	\$ 34,839	\$ 5,213	17.6%
Year Totals	<u>\$351,375</u>	<u>\$ 339,917</u>	<u>\$ 389,402</u>	<u>\$ 49,485</u>	<u>14.6%</u>



Town of Rocky Mount
Meals Tax Collections by Month

<u>Month Collected</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>Change</u>	<u>% Change</u>
July for June	\$ 244,531	\$ 224,090	\$ 289,225	\$ 65,135	29.1%
August for July	\$ 227,166	\$ 215,407	\$ 254,941	\$ 39,534	18.4%
September for August	\$ 193,852	\$ 239,802	\$ 247,440	\$ 7,638	3.2%
October for September	\$ 277,528	\$ 214,885	\$ 252,776	\$ 37,891	17.6%
November for October	\$ 230,365	\$ 273,682	\$ 251,630	\$ (22,052)	-8.1%
December for November	\$ 195,454	\$ 231,510	\$ 264,286	\$ 32,776	14.2%
January for December	\$ 247,659	\$ 234,921	\$ 266,664	\$ 31,743	13.5%
February for January	\$ 205,557	\$ 208,968	\$ 205,775	\$ (3,193)	-1.5%
March for February	\$ 256,350	\$ 225,514	\$ 232,329	\$ 6,815	3.0%
April for March	\$ 248,621	\$ 267,440	\$ 265,534	\$ (1,906)	-0.7%
May for April	\$ 243,734	\$ 263,733	\$ 261,044	\$ (2,689)	-1.0%
June for May	\$ 258,285	\$ 225,341	\$ 301,228	\$ 75,887	33.7%
Year Totals	<u>\$ 2,829,102</u>	<u>\$ 2,825,293</u>	<u>\$ 3,092,872</u>	<u>\$ 267,579</u>	<u>9.5%</u>



Town of Rocky Mount
Cash Balances and Investment Portfolio
June 30, 2026

Total Cash Held by the Town:

Cash in the Finance Office (Drawers and Vault)	\$ 600
Duncan Williams Investments - see detail below	\$ 2,704,318
Local Government Investment Pool (average monthly yield = 3.74%)	\$ 8,620,483
Truist: Payroll and Flexible Benefits Checking Accounts	\$ 127,476
Carter Bank and Trust: Old Checking Account, Designated Checking Accounts for Police, Farmer's Market and Depot	\$ 106,519
National Bank of Blacksburg	\$ 833,674
Atlantic Union Bank: Town Checking Account	<u>\$ 1,210,773</u>
 Total Cash Balance at Month End	 <u><u>\$ 13,603,843</u></u>

Investment Detail:

SouthState Securities (Duncan-Williams Securities)			
Account Statement Dated June 30, 2026			
Cash, Money Funds and Bank Deposits - 1% of Portfolio	<u>Closing Balance</u>	<u>Income This Year</u>	<u>30-Day Yield</u>
Federated Hermes Govt Reserves Money Market	\$3,776	\$568	2.71%
 Fixed Income - 99% of Portfolio Certificates of Deposit:	 <u>Market Value</u>	 <u>Estimated Annual Income</u>	 <u>Estimated Yield</u>
Total	\$487,663	\$16,537	3.35% - 3.42%
 U.S. Government Bonds:			
Total Market Value	<u>\$2,212,879</u>	<u>\$90,961</u>	3.80% - 5.00%
Total Fixed Income	<u>\$2,700,542</u>	<u>\$107,498</u>	
Total Portfolio Holdings	<u><u>\$2,704,318</u></u>	<u><u>\$108,066</u></u>	

MONTHLY STAFF REPORT

DATE:	July 13, 2026
TO:	Rocky Mount Town Council
FROM:	Brad Basham – Asst Chief
DEPARTMENT:	Fire Department
MONTH:	May 2026

For the period of May 2026, the Rocky Mount Fire Department responded to a total of **39** calls of which 16 were inside the town limits and **23** were outside the town limits.

RMFD apparatus traveled a total of 810 miles carrying out duties pertaining to answering calls and support efforts of the department.

RMFD members logged 28 members performing training for a total of 136 hours of training.

Respectfully Submitted By,

Asst. Chief B. Basham

MONTHLY STAFF REPORT

DATE:	July 13, 2026
TO:	Rocky Mount Town Council
FROM:	Chief Phillip S. Young
DEPARTMENT:	Police Department
MONTH:	June

Rocky Mount Police Department would like to welcome Derreck Mason to the department. Officer Mason started training at Cardinal Criminal Justice Academy on May 26th, 2026.

*We will be doing the monthly report from RMPD a month behind to allow for more accuracy in numbers that are turned in per Chief Young. This also allows our officers at the end of the month to have time to get all reports and tickets submitted.

PLEASE SEE ATTACHED REPORT FOR MORE DETAILED INFORMATION ON MONTHLY CHARGES AND STATS.....

PSY/rfs

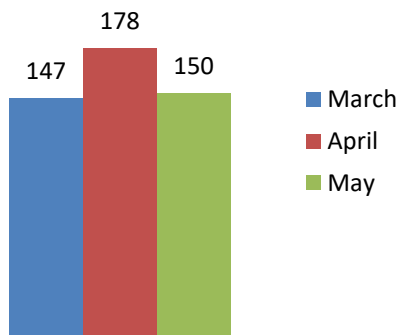
ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

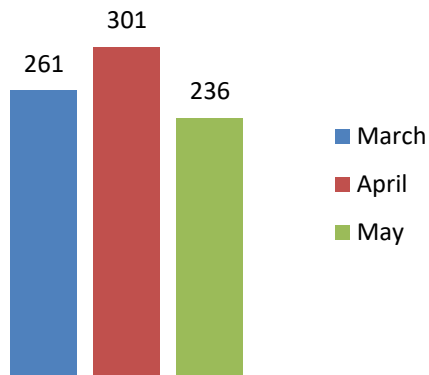
DATE: JUNE 2026

	MARCH	APRIL	MAY
UNIFORM TRAFFIC SUMMONS ISSUED	147	178	150
TRAFFIC STOPS	261	301	236
SPEEDING TICKETS ISSUED	28	33	32
DUI	5	2	2
COLLISIONS INVESTIGATED (TREDS)	13	14	21
MOTORIST AIDES	38	42	20
CRIMINAL ARRESTS "MISDEMEANOR"	26	24	23
CRIMINAL ARRESTS "FELONY"	17	19	7
INCIDENTS ADDRESSED	1483	1376	1278
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	71	70	62
GRAND LARCENY WARRANTS	0	3	0
BREAKING & ENTERING REPORTS	1	2	0
BREAKING & ENTERING WARRANTS	2	1	0
BOLO'S (Be On Look Out)	7	4	6
FOLLOW-UP'S	34	23	26
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	786	140	216
SCHOOL CHECKS	84	91	72
ALARM RESPONSES	22	27	28
OPEN DOORS, WINDOWS, ETC. UNSECURED	1	0	0
ECO/TDO	4	1	3

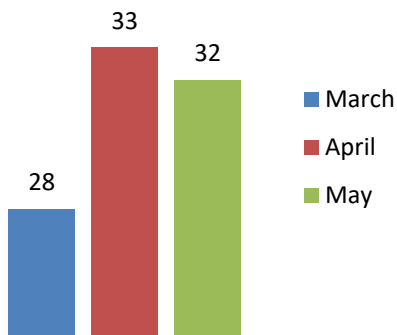
Uniform Traffic Summons Issued



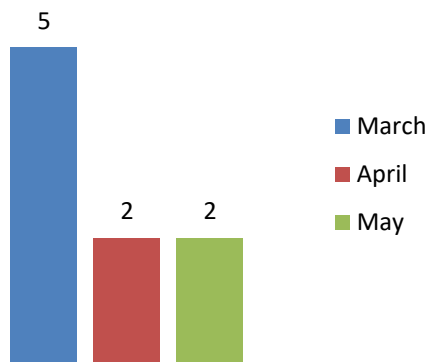
Traffic Stops



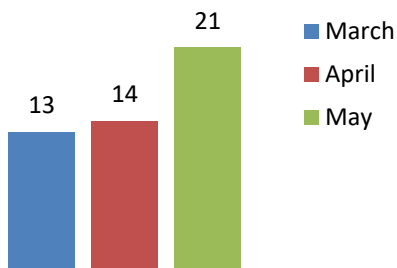
Speeding Tickets Issued



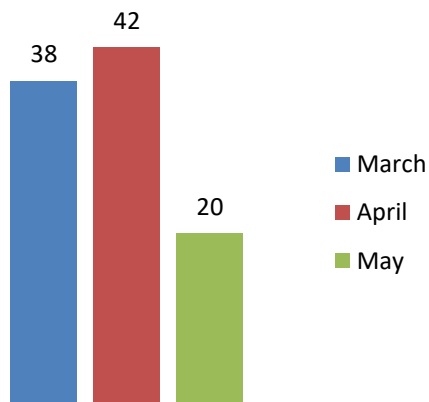
DUI



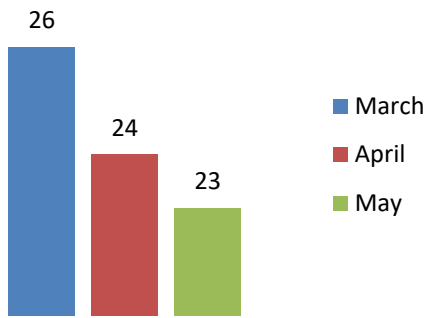
Collisions Investigated (TREDs)



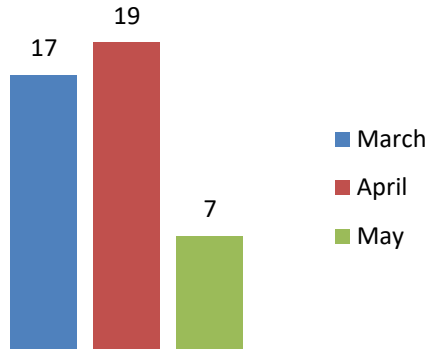
Motorist Aides



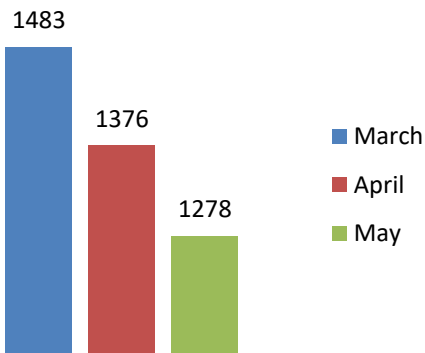
Criminal Arrests "Misdemeanor"



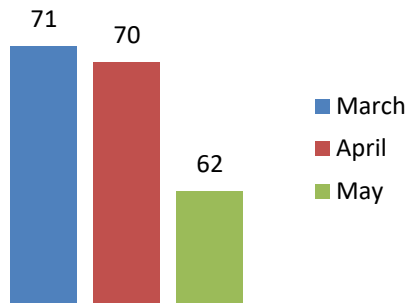
Criminal Arrests "Felony"



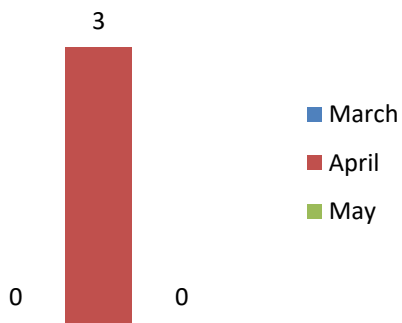
Incidents Addressed



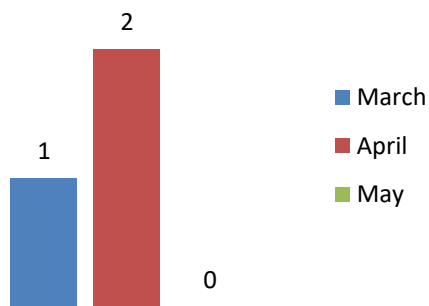
Incidents/Offenses Reportable "RMS"



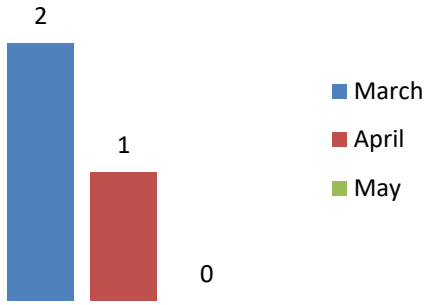
Grand Larceny Warrants



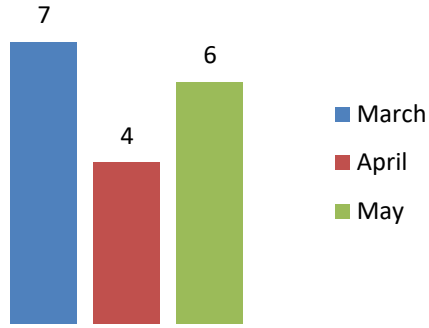
Breaking & Entering Reports



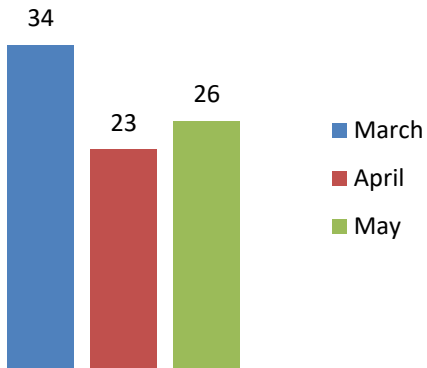
Breaking & Entering Warrants



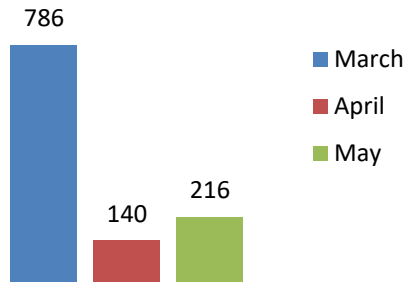
BOLO's (Be On Look Out)



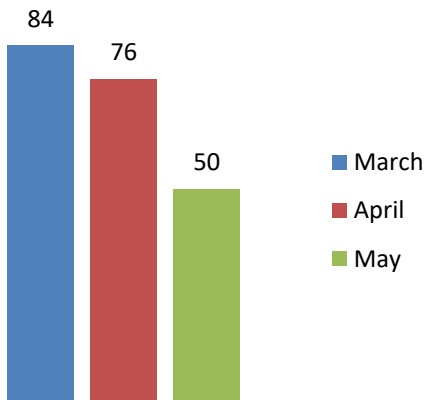
Follow-Ups



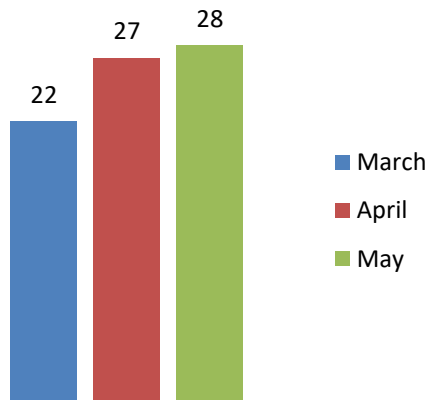
Businesses/Residences Checked "Foot Patrols"



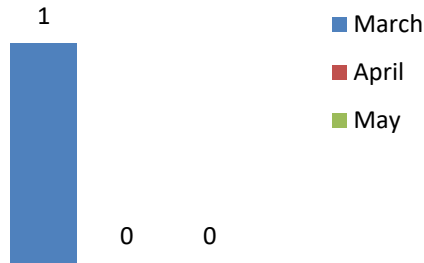
School Checks



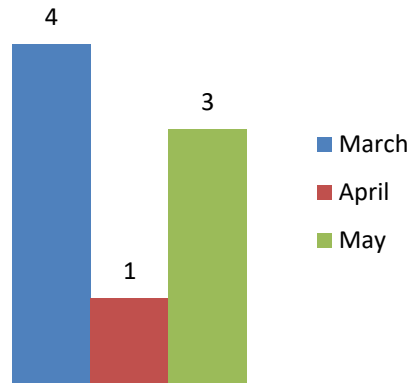
Alarm Responses



Open Doors, Windows, Etc. Unsecured



ECO/TDO



TRAFFIC ENFORCEMENT:

- ❖ Moving and stationary radar was conducted throughout the Town of Rocky Mount during May
- ❖ Reported streetlights out to Town Manager's office
- ❖ There were 21 reportable accidents with 15 of the accidents on our public streets

RESOURCE OFFICER REFERRAL'S (DIVERS/HOLLAND):

- ❖ Assisted w/ morning and evening school traffic
- ❖ Assisted w/ lock down drill, fire drill & bus evacuation drill
- ❖ Attended meetings
- ❖ Performed threat assessments
- ❖ Petition/Diversion: Possession of THC Smoking Device on School Property; Possession of THC Smoking Device Underage (Holland)
- ❖ Warrant: Possession of THC Smoking Device on School Property (Holland); Possession of THC Smoking Device Underage (Holland)
- ❖ Reports Taken: 3
- ❖ Assault Reports: 1
- ❖ THC Reports: 2

DETECTIVES UNIT:**Case Activity Summary:**

- **Total Cases Assigned: 9**
- **Active Investigations: 3**
- **Closed Investigations: 6: 5**

Case Types Investigated:

- **Fraud: 1**
- **Scam: 2**
- **DSS Complaint: 1**
- **Larceny: 2**
- **Rape: 1**
- **ICAC: 2**

Detective Caseload:**Detective Shipman:****Assigned Cases: 5**

- **Fraud (1)**
- **Scam (1)**
- **Larceny (2)**
- **ICAC (1)**

Detective Poulin:**Assigned Cases: 4**

- **DSS Complaint (1)**
- **Scam (1)**
- **Rape (1)**
- **ICAC (1)**

COMMUNITY RESOURCE SGT.:**MEETINGS/EVENTS (King)**

- ❖ Participated in "Healthy Habits) at the Farmer's Market
- ❖ Prepared for "Mental Health Awareness" month
- ❖ WYTI Radio (Community First Segment)
- ❖ Appeared on Rise & Shine w/ Cable 12 in ref: upcoming community events
- ❖ Appeared on B99.9 Radio in ref: upcoming community events
- ❖ Attended Family Resource Board meeting
- ❖ Attended Rocky Mount Chamber of Commerce meeting

COMMUNITY RESOURCE SGT. (Continued)

MEETINGS/EVENTS (King)

- ❖ Chaperoned field trip for Benjamin Franklin Middle School
- ❖ Attended RAH Coalition meeting
- ❖ Shopping for Teachers Appreciation Week
- ❖ Continued updates on RMPD social media pages
- ❖ Shopped for National Nurses Day
- ❖ Participated in "Strawberry Festival" at the Farmer's Market
- ❖ Attended health meeting for Town of Rocky Mount employees
- ❖ Attended Franklin County Community Resource Coalition meeting
- ❖ Worked "Miracle Hope 5K Race"
- ❖ Held "Ice Pop Party" at Christian Heritage Academy
- ❖ Attended Community Partnership Committee meeting
- ❖ Attended FRESH COALITION meeting
- ❖ Presentation on Scams/Fraud at the Essig Center for Seniors
- ❖ Attended I. V. P. Coalition meeting
- ❖ Review and approve reports
- ❖ Performed school checks and assisted patrol with calls for serve
- ❖ Performed inspections of School Resource Officers
- ❖ Attended monthly safety meeting w/ Franklin County Public Schools
- ❖ Gave a tour of RMPD/RMFD
- ❖ Held RMPD Firearms Qualifications for New Officer
- ❖ Security survey at Tri-Area site
- ❖ Blessing Bags dropped off and picture taken at Life's Academy
- ❖ Worked on Wal-Mart community grant
- ❖ Performed bike patrol
- ❖ Assisted with Taser training
- ❖ Attended "Memorial Day" ceremony at Veteran's Park
- ❖ Presentation to Rocky Mount Boys & Girls Club
- ❖ Participated in Lee. M. Waid Elementary School Career Day
- ❖ Participated in "National Wildlife & Turkey Federation Jakes Event" at Franklin County Parks & Rec

SPEEDING TICKETS ISSUED

Grassy Hill Road (x 8)

Virgil H. Goode Highway (x 7)

South Main Street (x 5)

Booker T. Washington Highway (x 4)

Tanyard Road (x 3)
State Street (x 2)
Frontage Road
Old Franklin Turnpike
School Board Road

CRIMINAL ARRESTS & LOCATIONS:

Possess THC Smoking Device on School Property	Tanyard Road (x 2)
Possess THC Smoking Device Underage	Tanyard Road (x 2)
Driving Under the Influence	Bernard Road
Driving Under the Influence	Virgil H. Goode Highway
Drunk In Public	Tanyard Road
Drunk In Public	Hatcher Street
Drunk In Public	North Main Street
Drunk In Public	Green Meadow Lane
Refusal of Blood/Breath Test	Bernard Road
Threaten to Bomb a Public Building	Hatcher Street
Unlawful Wounding	Green Meadow Lane
Possession of Child Pornography	Tanyard Road
Distribution of Child Pornography	Tanyard Road
Domestic Assault	Green Meadow Lane (x 2)
Simple Assault	North Main Street
Brandish a Bladed Weapon w/ Intent to Intimidate	Green Meadow Lane
False Identification to Law Enforcement	Old Franklin Turnpike
Shoplifting	Old Franklin Turnpike (x 6)
Shoplifting	Tanyard Road

Warrant Service (PB-15)	Grassy Hill Road (x 2)
Warrant Service (Capias)	Oak Street
Emergency Custody Order	Technology Drive
Emergency Custody Order	South Main Street
Emergency Custody Order	Floyd Avenue

MONTHLY STAFF REPORT

DATE:	July 13, 2026
TO:	Rocky Mount Town Council
FROM:	Brian Schofield, Public Works Superintendent
DEPARTMENT:	Public Works Department
MONTH:	June 2026

1. Read meters (1 day)
2. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts.
3. Meter cutoffs:40
4. Clean-up for 5 days.
5. Cut trees along roads, sidewalks, and parks as needed.
6. Repaired, replaced, or four unplugged sewer Mains or laterals.
7. Repaired one water Mains.
8. Repaired and/or replaced traffic lights and street signs.
9. Continue working on new street signs on traffic light poles.
10. Continue to work on storm drains throughout town.
11. We have been sweeping all roads.
12. Ongoing exchanging out of new carts for citizens.
13. We did several water and sewer taps.
14. Had a major overhaul of our parking and driveway at our shop.
15. Have been spraying weeds around town in the right a way and streets.
16. Mowing season has kicked off, and we are mowing all areas around Town.
17. We have been working on the Y path to get it into better shape for walking.
18. Planted all the summer flowers and have kept up on watering with no rain.

MONTHLY STAFF REPORT

MEETING DATE:	July 13, 2026
TO:	Rocky Mount Town Council
FROM:	Dennis Potter
DEPARTMENT:	Wastewater Treatment Plant
REPORT MONTH:	June, 2026

Average Daily Flow	.675 MGD
Minimum TSS Reduction	98.8%
Minimum BOD Reduction	98.5%
Leachate received (F.C. Landfill)	231,816 gallons
VPDES Violations	None
Sludge (Landfilled @ F.C.)	51.64 Tons
Rain Total 1.71 - inches	Snow Total 0 - inches

The Wastewater Plant had 0 after-hour alarms.

The staff worked on regular maintenance at the plant and the pump stations.

The staff replaced batteries in generator at Powder Mill.

Respectfully Submitted,

Dennis Potter

MONTHLY STAFF REPORT

DATE:	7/13//2026
TO:	Rocky Mount Town Council
FROM:	Michael K. Adkins – Water Superintendent
DEPARTMENT:	Water Department
MONTH:	June 2026

Operation and Production Summary:

The actual water production time (water filtration) averaged 10.65 hours per day for the entire month, yielding approximately 867,173 gallons per day. This month's rainfall was 1.40 inches, as measured at the water treatment plant. Therefore, the Blackwater River flow remains adequate for regular operation.

Total Raw Water Pumped:	27.94 million gallons
Total Drinking Water Produced:	26.02 million gallons
Average Daily Production:	867,173 gallons per day
Average Percent of Production Capacity:	43.36%
Flushing of Hydrants/Tanks/FD Use:	1,213,387 + F.D. 60,000 = 1,273,387 gallons
Plant Process Water:	700,000 gallons (finished water used by the plant)
Bulk Water Sold @ W.T.P.:	6,050 gallons
Bulk Water used at PW Shop	14,610 gallons
Tank Cleanout/Drainage/Leak	0.0 gallons
WVWA Water	1,817,870 gallons

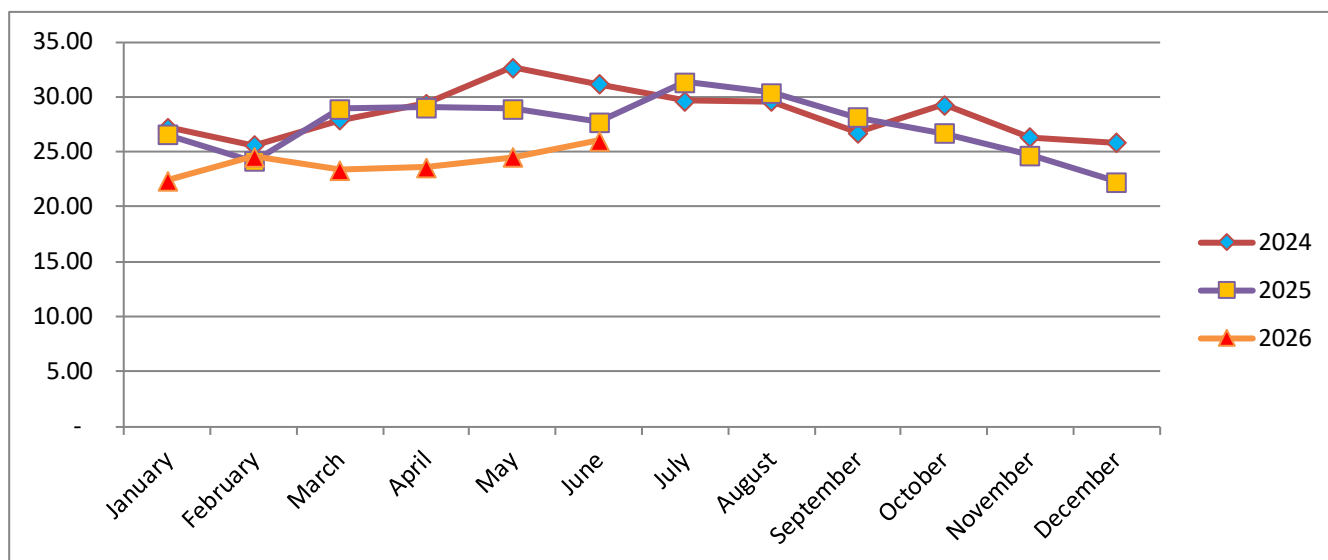
Testing:

- Our monthly (7 total) routine bacteriological samples were bacteria-free. Therefore, the Town continues to comply with all EPA drinking water standards.
- Staff restarted the Auto-flushing program in April 2026. This program reduces TTHM and HAA5, providing fresher, higher-quality water to lines with low usage and minimal circulation. The program uses auto-flushers on Hydrants.

Activities / Maintenance / Improvements

- The staff continued with our weekly checks of the chemical feeders, pump stations, equipment at tank sites, monthly checklists around the plant, the river, the dam, and regularly operated the sludge collection equipment, along with discharging from lagoons. In addition, we continue to perform routine maintenance and groundskeeping.
- Staff assisted the SCADA contractor in replacing PLCs located at the pump stations and at the water tanks.
- Staff installed conduit and a new flow meter at the Upper Grassy Hill Tank site
- Staff installed new conduit and wiring in preparation for the water plant PLC upgrade
- Congratulations to Sean Reynolds, who acquired his Class One Water Operator's License

Town of Rocky Mount						
Water Production						
Monthly Total In Million Gallons						
<u>Month</u>		<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>Change</u>	<u>% Change</u>
January		27.25	26.57	22.37	(4.2)	-18.8%
February		25.60	24.16	24.54	0.4	1.5%
March		27.88	28.91	23.37	(5.5)	-23.7%
April		29.43	29.03	23.59	(5.4)	-23.1%
May		32.67	28.91	24.48	(4.4)	-18.1%
June		31.16	27.70	26.02	(1.7)	-6.5%
July		29.66	31.33			
August		29.60	30.39			
September		26.77	28.16			
October		29.30	26.68			
November		26.30	24.71			
December		25.83	22.28			
Year Totals		341.45	328.83	144.37	(20.91)	-14.5%
YTD Through June		173.99	165.28	144.37	(20.91)	-14.5%



ITEM(S) TO BE CONSIDERED UNDER:
Other

FOR COUNCIL MEETING DATED:	July 13, 2026
----------------------------	---------------

STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The included Proclamation was presented to Arrington Enterprises at their recent ribbon cutting for the renovation of the Bojangles/Dairy Queen at Plateau Plaza.
ACTION NEEDED:	No action needed

Attachment(s):

1. 2026.0629 Resolution Regarding Arrington Enterprises, Inc.

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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RESOLUTION NO.: 2026.009

**HONORING ARRINGTON ENTERPRISES, INC.
ON THE OCCASION OF ITS 61ST ANNIVERSARY**

WHEREAS, Arrington Enterprises, Inc. celebrates sixty-one years in business in 2026, marking more than six decades of entrepreneurship, hard work, and dedicated service to the people of Franklin County and Southwest Virginia; and

WHEREAS, the company traces its roots to 1965, when L.D. and Ruth Arrington began building what would become one of the region's most respected family-owned businesses through integrity, determination, and a dedication to serving others; and

WHEREAS, from its early beginnings in Rocky Mount, Arrington Enterprises has grown into a successful organization operating Dairy Queen and Bojangles restaurants while providing employment opportunities for hundreds of residents and helping strengthen the local economy for generations; and

WHEREAS, beyond its business success, Arrington Enterprises has demonstrated an unwavering commitment to community service by supporting local schools, first responders, youth organizations, charitable causes, Children's Miracle Network Hospitals, We Care of Franklin County, and countless civic initiatives that have improved the quality of life throughout our community; and

WHEREAS, the company has remained a true family enterprise, with succeeding generations carrying forward the values established by its founders while continuing to invest in the people and communities they proudly serve; and

WHEREAS, sixty-one years in business is an extraordinary achievement that reflects the loyalty of employees, the trust of customers, and a tradition of excellence that has earned Arrington Enterprises respect and admiration of generations of Franklin County residents;

NOW, THEREFORE, I, C. Holland Perdue III, Mayor of the Town of Rocky Mount, Virginia, do hereby recognize and congratulate

ARRINGTON ENTERPRISES, INC. upon the occasion of its 61st Anniversary and extend my sincere appreciation for more than six decades of business leadership, community partnership, and faithful service to the Town of Rocky Mount and the citizens of Franklin County.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Rocky Mount to be affixed this 29th day of June, 2026.

GIVEN UNDER MY HAND, THIS 29th DAY OF JUNE 2026:


C. Holland Perdue III, Mayor



ITEM(S) TO BE CONSIDERED UNDER:
Other

FOR COUNCIL MEETING DATED:	July 13, 2026
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	Mayor Perdue will share the proclamation.
ACTION NEEDED:	No action needed

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	July 13, 2026
----------------------------	---------------

STAFF MAKING REQUEST:	Mark Moore, Assistant Town Manager
BRIEF SUMMARY OF REQUEST:	In the Fiscal Year 2026-2027 Budget, Town Council approved funding for continuing sidewalks along Tanyard Road from Donald Avenue to the North Main Street Intersection. The addition of these sidewalks, along with the relocation of the stoplight on the corner of North Main and Tanyard to allow for a crosswalk, will drastically increase pedestrian safety at this intersection. As a reminder, a concerned citizen spoke during public comment in the last year asking the Town to look at pedestrian improvements to this intersection, and council instructed staff to look into the matter further. In order to add a crosswalk at the intersection, one of the poles for the stop lights will need to be relocated. Staff have provided three quotes in the council packet for the first phase of this project, which is adding a sidewalk from Donald Avenue to Knob Hill Avenue. Council approved \$194,500 for these sections of sidewalk. With Turner's Ready Mix's quote of \$194,200, this project is on budget with work to be completed before school's return in August. The remaining sidewalk from Knob Hill to North Main will be added after the relocation of the stop light.
ACTION NEEDED:	Approve the low bid of Turner's Ready Mix for phase one of the sidewalk project.

Attachment(s):

1. Quotes for Sidewalk Project Donald to Knob Hill 2026

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
--

**TURNER'S READY MIX, INC
150 CLIFF STREET
ROCKY MOUNT, VA 24151
PHONE (540) 483-9150 FAX (540) 483-2484**

June 5, 2026

Ref: Sidewalk construction for the Town of Rocky Mount

Turner's Ready Mix, Inc. is presenting this proposal for providing all labor, equipment and materials for the construction of a concrete sidewalk for the Town of Rocky Mount. The sidewalk would begin at the south side of the DMV parking lot, and it will end at Lynch Drive. We understand the time constraints related to the restart of school. Turner's Ready Mix, Inc. appreciates the opportunity to bid on the project. Job specific deliverables are listed below.

The new sidewalk would begin at the west end of the existing sidewalk in front of the DMV lot.

The sidewalk will be 5 feet wide and a minimum of 4 inches thick.

It will be constructed with VDOT spec A3 concrete.

The sidewalk will be finished with a light broom finish.

Any excavated areas with unsuitable subgrade will be backfilled with and compacted with VDOT grade 23A stone.

Detectable warning delineators will be placed on both sides of the apartment building, DMV and Lynch Street.

All denuded areas from construction will be seeded.

Approximately 100 feet will be poured each day.

The town will supply their message board to aid in traffic control.

Our price does not include any demolition, rehab, or detectable delineators at any existing concrete ramps not mentioned above.

All work will be completed by August 6, 2026.

This work will be completed for a sum of \$75,800.



Ryan Thomason

6/5/2026

Date

TURNER'S READY MIX, INC
150 CLIFF STREET
ROCKY MOUNT, VA 24151
PHONE (540) 483-9150 FAX (540) 483-2484

June 5, 2026

Ref: Sidewalk construction for the Town of Rocky Mount

Turner's Ready Mix, Inc. is presenting this proposal for providing all labor, equipment and materials for the construction of a concrete sidewalk for the Town of Rocky Mount. The sidewalk would begin at Lynch Drive and will end at Knob Hill. We understand the time constraints related to the restart of school. Turner's Ready Mix, Inc. appreciates the opportunity to bid on the project. Job specific deliverables are listed below.

The new sidewalk would begin at the west end of the existing sidewalk in front of the DMV lot.

The sidewalk will be 5 feet wide and a minimum of 4 inches thick.

It will be constructed with VDOT spec A3 concrete.

The sidewalk will be finished with a light broom finish.

Any excavated areas with unsuitable subgrade will be backfilled with and compacted with VDOT grade 23A stone.

Detectable warning delineators will be placed at the following, Lynch Drive, both sides of 145 Tanyard Road and Knob Hill.

All denuded areas from construction will be seeded.

Approximately 100 feet will be poured each day.

The town will supply their message board to aid in traffic control.

Our price does not include any demolition, rehab, or detectable delineators at any existing concrete ramps not mentioned above.

All work will be completed by August 6, 2026.

This work will be completed for a sum of \$118,400.



Ryan Thomason

6/5/2026

Date

MRB Concrete Enterprises LLC
1656 Strawfield Circle
Rocky Mount, VA 24151
Operations (540) 263-0482 Billing (540) 488-2141

June 5, 2026

Ref: Sidewalk construction for the Town of Rocky Mount

MRB Concrete Enterprise LLC is presenting this proposal for providing all labor, equipment and materials for the construction of a concrete sidewalk for the Town of Rocky Mount. The sidewalk would begin at the south side of the DMV parking lot, and it will end at Lynch Drive. We understand the time constraints related to the restart of school. MRB Concrete Enterprise LLC appreciates the opportunity to bid on the project. Job specific deliverables are listed below.

The new sidewalk would begin at the west end of the existing sidewalk in front of the DMV lot.

The sidewalk will be 5 feet wide and a minimum of 4 inches thick.

It will be constructed with VDOT spec A3 concrete.

The sidewalk will be finished with a light broom finish.

Any excavated areas with unsuitable subgrade will be backfilled with and compacted with VDOT grade 23A stone.

Detectable warning delineators will be placed on both sides of the apartment building, DMV and Lynch Street.

All denuded areas from construction will be seeded.

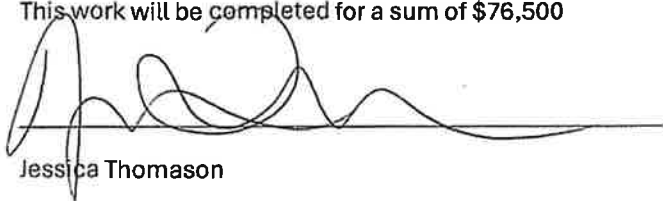
Approximately 100 feet will be poured each day.

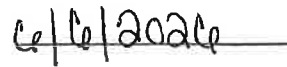
The town will supply their message board to aid in traffic control.

Our price does not include any demolition, rehab, or detectable delineators at any existing concrete ramps not mentioned above.

All work will be completed by August 6, 2026.

This work will be completed for a sum of \$76,500


Jessica Thomason


Date

MRB Concrete Enterprises LLC
1656 Strawfield Circle
Rocky Mount, VA 24151
Operations (540) 263-0482 Billing (540) 488-2141

June 6, 2026

Ref: Sidewalk construction for the Town of Rocky Mount

MRB Concrete Enterprise LLC is presenting this proposal for providing all labor, equipment and materials for the construction of a concrete sidewalk for the Town of Rocky Mount. The sidewalk would begin at Lynch Drive and will end at Knob Hill. We understand the time constraints related to the restart of school. MRB Concrete Enterprise LLC appreciates the opportunity to bid on the project. Job specific deliverables are listed below.

The new sidewalk would begin at the west end of the existing sidewalk in front of the DMV lot.

The sidewalk will be 5 feet wide and a minimum of 4 inches thick.

It will be constructed with VDOT spec A3 concrete.

The sidewalk will be finished with a light broom finish.

Any excavated areas with unsuitable subgrade will be backfilled with and compacted with VDOT grade 23A stone.

Detectable warning delineators will be placed at the following, Lynch Drive, both sides of 145 Tanyard Road and Knob Hill.

All denuded areas from construction will be seeded.

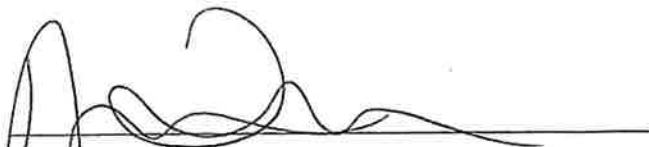
Approximately 100 feet will be poured each day.

The town will supply their message board to aid in traffic control.

Our price does not include any demolition, rehab, or detectable delineators at any existing concrete ramps not mentioned above.

All work will be completed by August 6, 2026.

This work will be completed for a sum of \$119,800.



Jessica Thomason

6/6/2024
Date

C&R Excavating
P.O. Box 24
Ferrum, VA 24088

Rainer Jenkins
(540) 238-7858

June 9, 2026

Ref: Sidewalk Construction for the Town of Rocky Mount

C&R Excavating is pleased to present this proposal for providing all labor, equipment, and materials necessary for the construction of a concrete sidewalk for the Town of Rocky Mount. The sidewalk will begin at Lynch Drive and extend to Knob Hill. We understand the time constraints related to the start of school and appreciate the opportunity to bid on this project.

The proposed sidewalk will begin at the west end of the existing sidewalk in front of the DMV lot.

Project specifications are as follows:

- Sidewalk will be 5 feet wide and a minimum of 4 inches thick.
- Concrete shall be VDOT Specification A3 concrete.
- Sidewalk will be finished with a light broom finish.
- Any excavated areas with unsuitable subgrade will be backfilled and compacted using VDOT Grade 23A stone.
- Detectable warning delineators will be installed at Lynch Drive and on both sides of 145 Tanyard Road and Knob Hill.
- All disturbed areas resulting from construction will be seeded.
- Approximately 100 feet of sidewalk will be poured per day.
- The Town will provide its message board to assist with traffic control.
- This proposal does not include demolition, rehabilitation, or detectable warning delineators at any existing concrete ramps not specifically identified above.
- All work will be completed by August 2026.

C&R Excavating agrees to complete the work described above for the total sum of:

\$143,760.00

Thank you for your consideration. We appreciate the opportunity to work with the Town of Rocky Mount and look forward to a successful project.

Sincerely,

Rainer Jenkins
C&R Excavating

C&R Excavating
P.O. Box 24
Ferrum, VA 24088

Rainer Jenkins
(540) 238-7858

June 9, 2026

Ref: Sidewalk Construction for the Town of Rocky Mount

C&R Excavating is pleased to submit this proposal for providing all labor, equipment, and materials necessary for the construction of a concrete sidewalk for the Town of Rocky Mount. The sidewalk will begin at the south side of the DMV parking lot and extend to Lynch Drive. We understand the importance of completing this project in a timely manner to accommodate community and school-related schedules and appreciate the opportunity to submit this proposal.

Project specifications include the following:

- The new sidewalk will begin at the west end of the existing sidewalk in front of the DMV lot.
- The sidewalk will be 5 feet wide and a minimum of 4 inches thick.
- Sidewalk construction will utilize VDOT Specification A3 concrete.
- The sidewalk will receive a light broom finish.
- Any excavated areas with unsuitable subgrade material will be backfilled and compacted with VDOT Grade 23A stone.
- Detectable warning delineators will be installed on both sides of the apartment building, DMV, and Lynch Street as specified.
- All disturbed areas resulting from construction activities will be seeded.
- Approximately 100 feet of sidewalk will be poured per day.
- The Town of Rocky Mount will provide a message board to assist with traffic control.
- This proposal does not include demolition, rehabilitation, or replacement of existing concrete ramps not specifically identified above.
- All work will be completed by August 2026.

C&R Excavating agrees to perform the work described above for the total sum of:

\$91,800.00

Thank you for your consideration. We appreciate the opportunity to work with the Town of Rocky Mount and look forward to providing quality workmanship and professional service on this project.

Respectfully submitted,

Rainer Jenkins
C&R Excavating

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	July 13, 2026
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STAFF MAKING REQUEST:	Mark Moore, Assistant Town Manager
BRIEF SUMMARY OF REQUEST:	In the FY27 Capital Improvement Plan, Town Council approved \$775,000 for roofing projects at Town Hall, the Emergency Services Building and the Water Treatment Plant. That funding was combined with an additional \$200,000 that was rolled over from the FY26 CIP, for a total of \$975,000 for these needed roofing projects. As you'll see from the bids in your packet, the bids total \$939,055, with the Town Hall roof coming in at \$383,000; Emergency Services roof coming in at \$468,000; and the Water Treatment building's roof coming in at \$87,122, respectively. By combining these three roofing projects and using the cooperative contracting network of OMNIA, these projects are collectively nearly \$36,000 under budget.
ACTION NEEDED:	Approve the cooperative purchasing proposals for these roofing projects.

Attachment(s):

1. OMNIA Proposal VA-R230404-309898 Rocky Mount EMS
2. OMNIA Proposal VA-R230404-309902 Rocky Mount Municipal Bldg
3. Omnia Proposal VA-230404-31105 Rocky Mount WTC

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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Date: 6-30-2026

RE: CUSTOMER PROPOSAL NUMBER VA-R230404-309898

Dear Valued OMNIA Member:

Thank you for your considering utilizing the OMNIA Cooperative Contractor Network method of delivery. Each contract in the OMNIA Partners portfolio has been competitively solicited and publicly awarded.

Tremco has implemented the Customer Proposal Number (CPN) system, a proposal registration program. This system will track transactions from the initial proposal stage to the completion of each project and provide consistency and faster service for your agency. It will also allow us to assist you with verification of contract compliance and consistency.

THE CPN PROCESS

Tremco will register your project and generate a CPN. That CPN (noted above) should be prominently displayed on all proposal related documents including Purchase Orders and invoices utilizing the OMNIA cooperative contract. The CPN will also alert our dedicated and experienced Tremco Cooperative Team, who will work to support you during the process.

Your Tremco representative may be found at <https://www.tremcoroofing.com/find-a-rep/>

Thank you for your participation with OMNIA.

Sincerely,

The Tremco Cooperative Team



OMNIA ROOFING PROPOSAL

Town of Rocky Mount - Emergency Services Building

Proposal To	Town of Rocky Mount ATTN: Brian Schofield
Project	Emergency Services Building - T-238 Standing Seam Metal Roof System
Project Location	1250 N Main Street, Rocky Mount, VA
OMNIA Proposal Number	VA-R230404-309898
Proposal Date	July 2, 2026
Contractor	Gallagher Management Group, Inc. (GMG)

Thank You and Proposal Summary

Gallagher Management Group, Inc. (GMG) appreciates the opportunity to provide this proposal for the Town of Rocky Mount Emergency Services Building. This proposal includes the labor, material, equipment, supervision, site safety planning, technical submittals, roof panel roll forming, flashings, gutters, downspouts, and related components necessary to furnish a warrantable T-238 standing seam metal roof assembly as noted below.

GMG has extensive experience delivering roofing systems across municipal, federal, industrial, and commercial facilities, including standing seam metal roofing, modified bitumen, single-ply membranes, and fluid-applied restoration systems. More information is available at www.gmgrfg.com.

Scope	OMNIA Proposal Number	Total Price
T-238 Standing Seam Metal Roof System - Emergency Services Building	VA-R230404-309898	\$468,000.00



Scope of Work

- Submit site safety plans and technical submittals prior to the start of work.
- Coordinate work sequencing, access, and onsite requirements with site facilities staff.
- Roll form a non-directional T-238 standing seam metal roof panel system.
- Install roof panels in accordance with ASCE 7 wind uplift calculations and manufacturer-approved shop drawings.
- Install welded, watertight curb flashings with powder coating to match the selected roof panel color.
- Shop fabricate and install new commercial box gutters and downspouts.
- Install trims, flashings, accessories, and related sheet metal components as required to furnish a warrantable assembly.
- Owner to select final roof panel, trim, and accessory colors from available manufacturer color options.

Clarifications and Notes

- Proposal is based on the scope listed above and the attached Emergency Services Building roof drawing.
- Final installation details, fastening patterns, and shop drawings are subject to manufacturer requirements and ASCE 7 wind uplift calculations.
- Work excludes hazardous material abatement, structural deck replacement, concealed conditions not visible at the time of proposal, and work outside the stated scope unless added by written change order.
- Warranty terms and final technical requirements are subject to manufacturer review and approved submittals.

Acceptance

Accepted By: _____ Date: _____

Printed Name / Title: _____



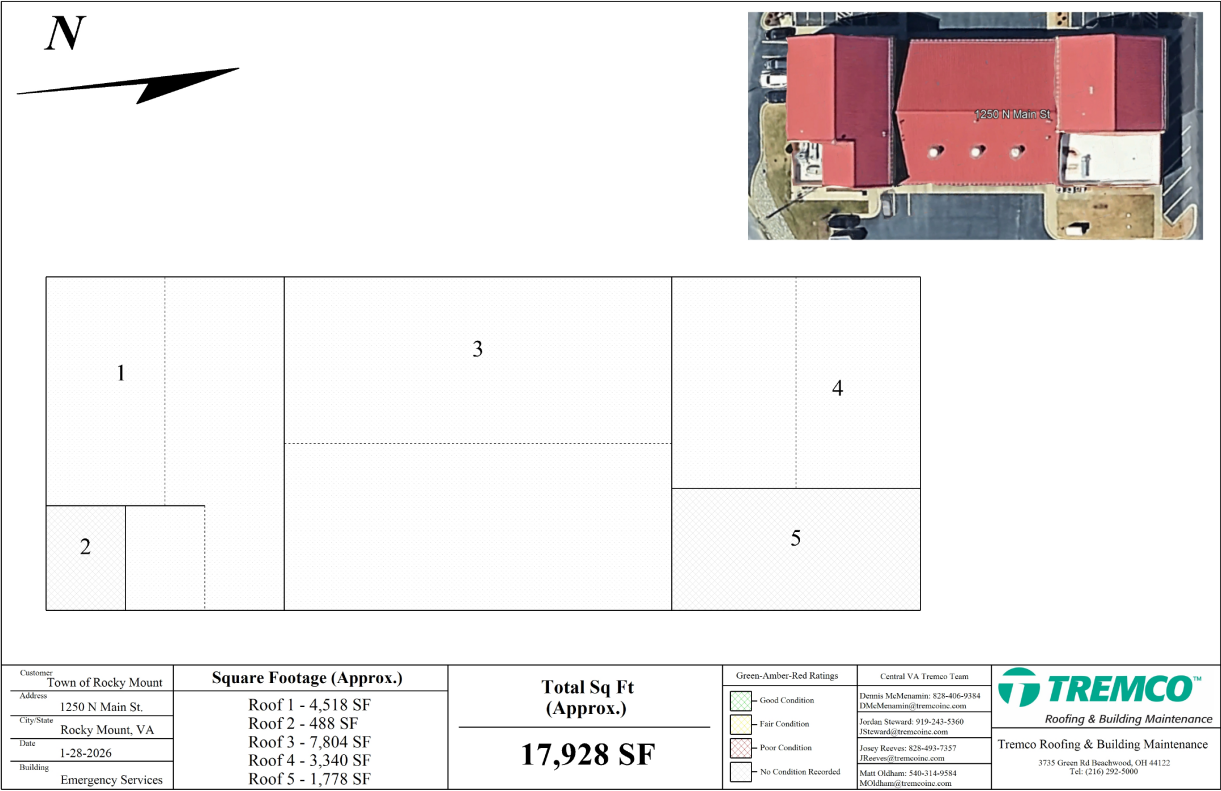
ATTACHMENT A

ROOF DRAWING

Town of Rocky Mount - Emergency Services Building



Emergency Services Building Roof Drawing





Date: 6-30-2026

RE: CUSTOMER PROPOSAL NUMBER VA-R230404-309902

Dear Valued OMNIA Member:

Thank you for your considering utilizing the OMNIA Cooperative Contractor Network method of delivery. Each contract in the OMNIA Partners portfolio has been competitively solicited and publicly awarded.

Tremco has implemented the Customer Proposal Number (CPN) system, a proposal registration program. This system will track transactions from the initial proposal stage to the completion of each project and provide consistency and faster service for your agency. It will also allow us to assist you with verification of contract compliance and consistency.

THE CPN PROCESS

Tremco will register your project and generate a CPN. That CPN (noted above) should be prominently displayed on all proposal related documents including Purchase Orders and invoices utilizing the OMNIA cooperative contract. The CPN will also alert our dedicated and experienced Tremco Cooperative Team, who will work to support you during the process.

Your Tremco representative may be found at <https://www.tremcoroofing.com/find-a-rep/>

Thank you for your participation with OMNIA.

Sincerely,

The Tremco Cooperative Team



OMNIA ROOFING PROPOSAL

Town of Rocky Mount - Municipal Building

Proposal To	Town of Rocky Mount ATTN: Brian Schofield
Project	Municipal Building - T-238 Standing Seam Metal Roof System
Project Location	345 Donald Avenue, Rocky Mount, VA
OMNIA Proposal Number	VA-R230404-309902
Proposal Date	July 2, 2026
Contractor	Gallagher Management Group, Inc. (GMG)

Thank You and Proposal Summary

Gallagher Management Group, Inc. (GMG) appreciates the opportunity to provide this proposal for the Town of Rocky Mount Municipal Building. This proposal includes the labor, material, equipment, supervision, site safety planning, technical submittals, roof panel roll forming, flashings, gutters, downspouts, and related components necessary to furnish a warrantable T-238 standing seam metal roof assembly as noted below.

GMG has extensive experience delivering roofing systems across municipal, federal, industrial, and commercial facilities, including standing seam metal roofing, modified bitumen, single-ply membranes, and fluid-applied restoration systems. More information is available at www.gmgrfg.com.

Scope	OMNIA Proposal Number	Total Price
T-238 Standing Seam Metal Roof System - Municipal Building	VA-R230404-309902	\$383,933.00



Scope of Work

- Submit site safety plans and technical submittals prior to the start of work.
- Coordinate work sequencing, access, and onsite requirements with site facilities staff.
- Roll form a non-directional T-238 standing seam metal roof panel system.
- Install roof panels in accordance with ASCE 7 wind uplift calculations and manufacturer-approved shop drawings.
- Install welded, watertight curb flashings with powder coating to match the selected roof panel color.
- Shop fabricate and install new commercial box gutters and downspouts.
- Install trims, flashings, accessories, and related sheet metal components as required to furnish a warrantable assembly.
- Owner to select final roof panel, trim, and accessory colors from available manufacturer color options.

Clarifications and Notes

- Proposal is based on the scope listed above and the attached Municipal Building roof drawing.
- Final installation details, fastening patterns, and shop drawings are subject to manufacturer requirements and ASCE 7 wind uplift calculations.
- Work excludes hazardous material abatement, structural deck replacement, concealed conditions not visible at the time of proposal, and work outside the stated scope unless added by written change order.
- Warranty terms and final technical requirements are subject to manufacturer review and approved submittals.

Acceptance

Accepted By: _____ Date: _____

Printed Name / Title: _____



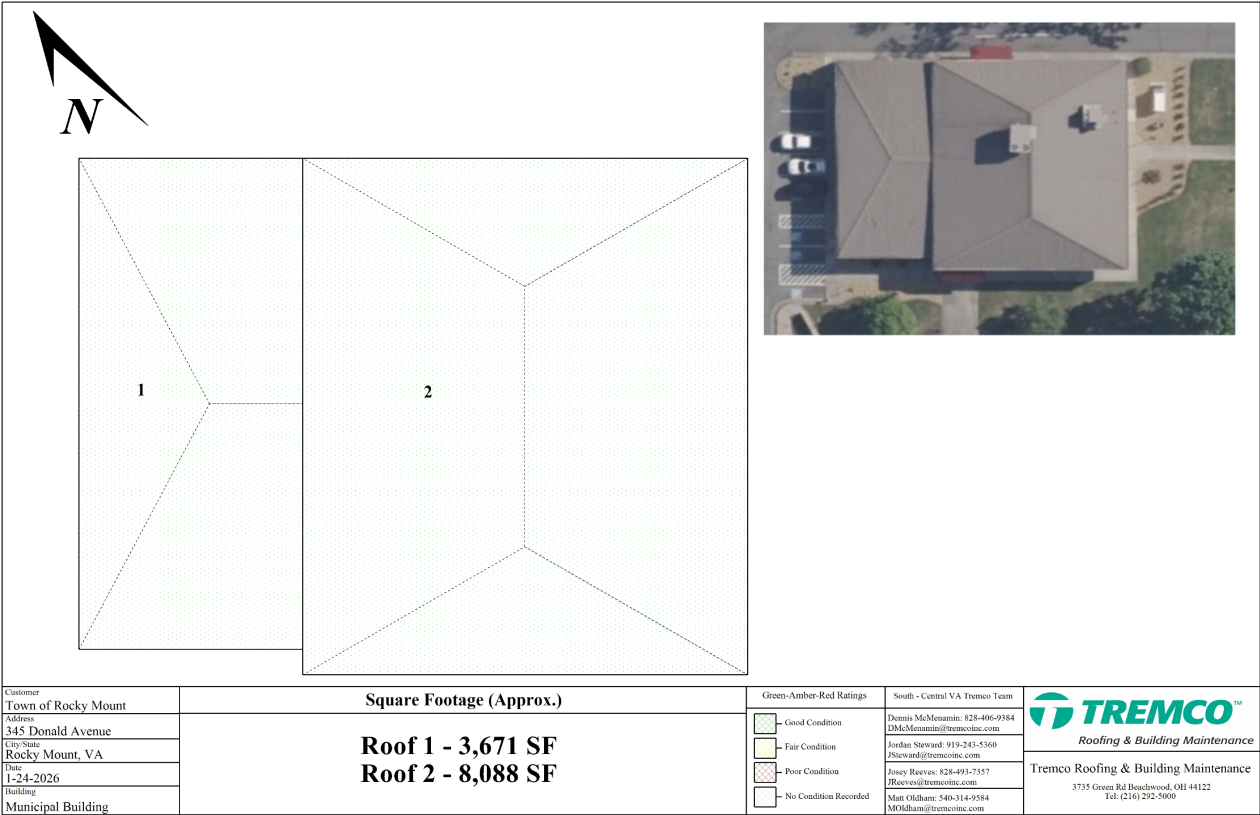
ATTACHMENT A

ROOF DRAWING

Town of Rocky Mount - Municipal Building



Municipal Building Roof Drawing





Date: 6-30-2026

RE: CUSTOMER PROPOSAL NUMBER VA-R230404-311105

Dear Valued OMNIA Member:

Thank you for your considering utilizing the OMNIA Cooperative Contractor Network method of delivery. Each contract in the OMNIA Partners portfolio has been competitively solicited and publicly awarded.

Tremco has implemented the Customer Proposal Number (CPN) system, a proposal registration program. This system will track transactions from the initial proposal stage to the completion of each project and provide consistency and faster service for your agency. It will also allow us to assist you with verification of contract compliance and consistency.

THE CPN PROCESS

Tremco will register your project and generate a CPN. That CPN (noted above) should be prominently displayed on all proposal related documents including Purchase Orders and invoices utilizing the OMNIA cooperative contract. The CPN will also alert our dedicated and experienced Tremco Cooperative Team, who will work to support you during the process.

Your Tremco representative may be found at <https://www.tremcoroofing.com/find-a-rep/>

Thank you for your participation with OMNIA.

Sincerely,

The Tremco Cooperative Team

OMNIA ROOFING PROPOSAL

Town of Rocky Mount - Water Treatment Center

Proposal To	Town of Rocky Mount ATTN: Brian Schofield
Project	Water Treatment Center - Main Facility Roof 1, Rear Storage & Dam Storage
Project Location	200 Shady Lane, Rocky Mount, VA 24151
OMNIA Number	VA-R230404-311105
Proposal Date	July 2, 2026
Contractor	Gallaher Management Group, Inc. (GMG)

Proposal Summary

Gallaher Management Group, Inc. (GMG) is pleased to provide this proposal to furnish labor, materials, equipment, supervision, site safety planning, and technical submittals for the roofing scopes noted below under OMNIA Number VA-R230404-311105.

Scope	OMNIA Number	Total Price
Main Facility Roof 1, Rear Storage Fluid Applied System, and Dam Storage 2-Ply SBS Modified Bitumen Roof System	VA-R230404-311105	\$87,122.00

Scope of Work - Main Facility Roof 1 and Rear Storage

- Furnish and deliver site safety plan and technical submittals prior to the start of work.
- Coordinate work sequencing and access requirements with site facilities staff.
- Set up jobsite in accordance with applicable OSHA safety regulations.
- Remove and replace all wet insulation as identified in the infrared scan.
- Pressure wash the existing roof system.
- Prime and perform remedial repairs to the existing roof system as required for restoration preparation.
- Install a fully reinforced fluid applied roof assembly utilizing Tremco AlphaGuard MTS.
- Install new scupper sumps on Rear Storage.
- Install all trims and flashings as required to furnish a warrantable assembly.

Scope of Work - Dam Storage

- Furnish and deliver site safety plans and technical submittals prior to the start of work.



- Coordinate work sequencing and access requirements with site staff.
- Set up jobsite in accordance with applicable OSHA safety regulations.
- Remove existing roof system down to the structural deck.
- Inspect and prepare the existing deck to receive the new roof assembly.
- Install 1/4 inch per foot tapered insulation system.
- Fully adhere 1/2 inch gypsum cover board.
- Install a 2-ply SBS modified bitumen roof system and weld all laps.
- Furnish and install all flashings, shop-fabricated edge metals, and related roof terminations required to furnish a warrantable assembly.

Clarifications and Notes

- Proposal is based on the scopes noted above and the attached roof drawings for the Main Facility, Rear Storage, and Dam Storage.
- Main Facility scope includes Roof 1 only.
- Work excludes hazardous material abatement, structural deck replacement, concealed conditions not visible at the time of proposal, and work outside the stated roof areas unless added by written change order.
- Warranty terms and final technical requirements are subject to manufacturer review and approved submittals.

Acceptance

Accepted By: _____ Date: _____

Printed Name / Title: _____



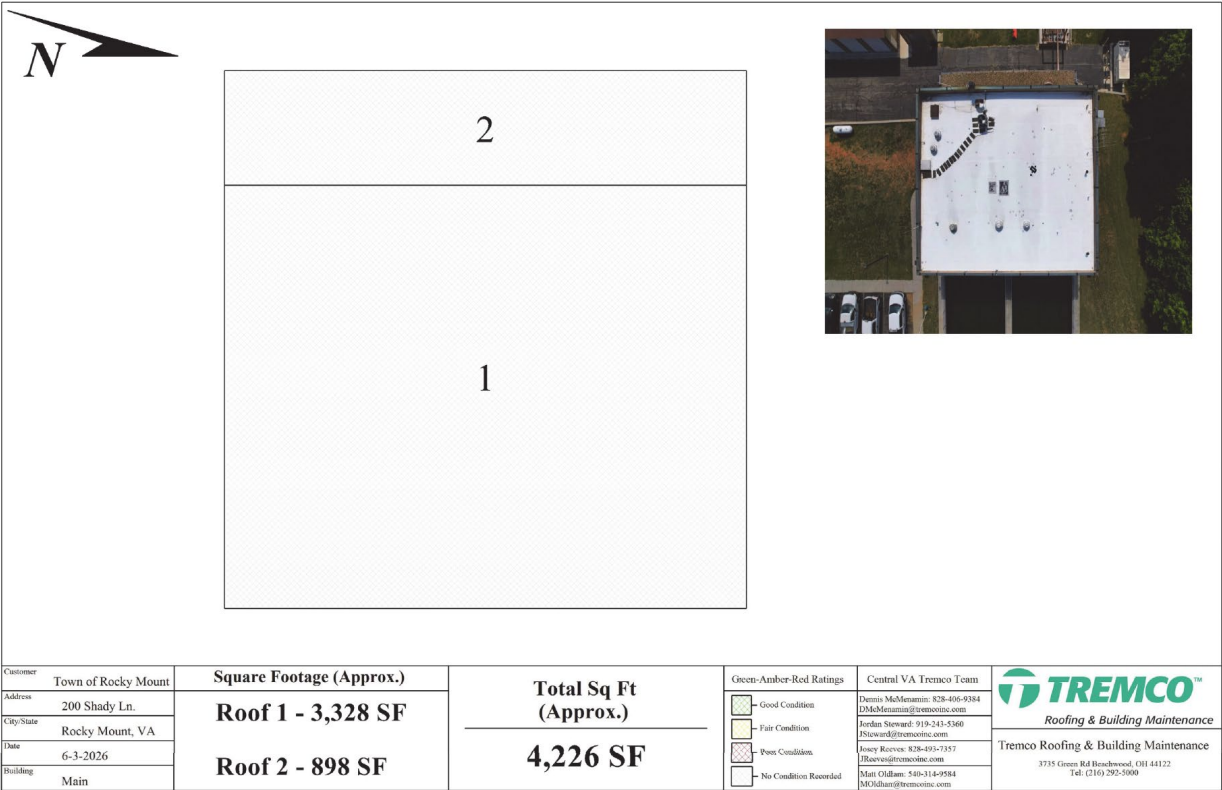
ATTACHMENT A

ROOF DRAWINGS

Main Facility | Rear Storage | Dam Storage



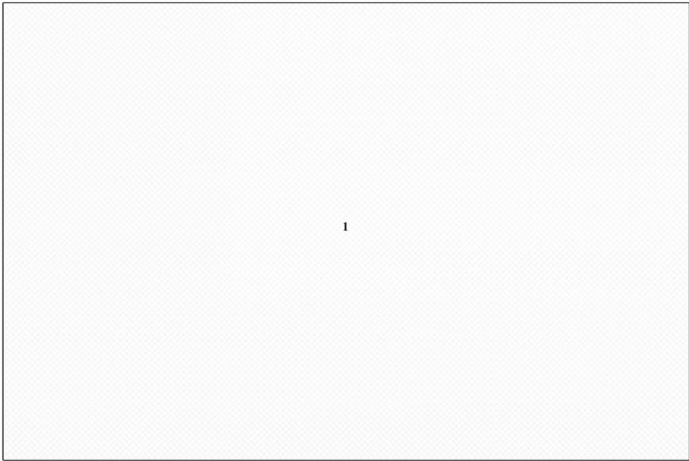
Main Facility Drawing



PAGE 3



Rear Storage Drawing

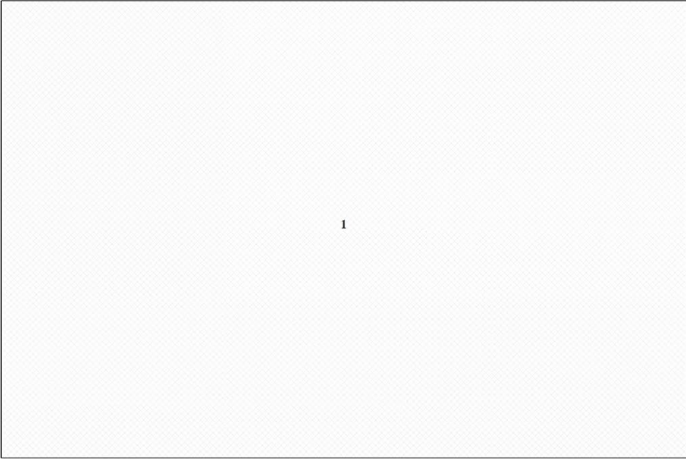


Customer	Square Footage (Approx.)	Green-Amber-Red Ratings	South - Central VA Tremco Team	 Tremco Roofing & Building Maintenance 3733 Green Rd Branchwood, OH 44122 Tel: (216) 292-5000
The Town of Rocky Mount	Roof 1 - 384 SF	 Good Condition	Dennis McMenamin: 828-406-9384 DMMcMenamin@tremcoinc.com	
Address		 Fair Condition	Matt Oldham: 540-314-9584 MOldham@tremcoinc.com	
200 Shady Lane		 Poor Condition	Joey Reeves: 828-493-7357 JReeves@tremcoinc.com	
City/State		 No Condition Recorded	Jordan Stewart: 919-243-5360 JStewart@tremcoinc.com	
Rocky Mount, VA				
Date				
6-5-2026				
Building				
Rear Storage Building				



Dam Storage Drawing





Customer	The Town of Rocky Mount	Square Footage (Approx.)	Green-Amber-Red Ratings	South - Central VA Tremco Team	 Tremco Roofing & Building Maintenance 3733 Green Rd Bensenville, OH 44122 Tel: (216) 292-5000
Address	200 Shady Lane	Roof 1 - 384 SF	 Good Condition	Dennis McMenamin: 828-406-9384 DMcMenamin@tremcoinc.com	
City/State	Rocky Mount, VA		 Fair Condition	Matt Oldham: 540-314-9584 MOldham@tremcoinc.com	
Date	6-5-2026		 Poor Condition	Gregg Barvax: 828-403-7357 GBarvax@tremcoinc.com	
Building	Dam Storage Building		 No Condition Recorded	Jordan Savard: 919-243-5360 JSavard@tremcoinc.com	