



TOWN COUNCIL
REGULAR MEETING
AGENDA

August 10, 2026
6:00 PM

Council Chambers, Rocky Mount Municipal Building
345 Donald Avenue, Rocky Mount, Virginia

When speaking before Town Council, please come to the podium and give your name for the record. Please address the Council and not the audience. You will be limited to three (3) minutes and the other rules listed on the sign-up sheet. If you provide Council with any documentation, please also give a copy to the Town Clerk prior to speaking.

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All cellular phones must be turned off during the Council Meeting.

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The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the Town Clerk for assistance.

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of Consent Agenda

4.1. Miscellaneous Action

August 2026 Appropriations

4.2. Miscellaneous Resolutions/Proclamations

4.3. Approval of Draft Minutes

Town Council Regular Meeting Draft Minutes - July 13, 2026

4.4. Departmental Monthly Reports

Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

5. Special Items
 - 5.1. Presentation of portrait of former Town Council Member and Fire Chief Posey Dillon to Ann Dillon.
 - 5.2. Proclamation to Recognize The Lost and Found for their upcoming induction into the International Bluegrass Music Association's Bluegrass Music Hall of Fame
 - 5.3. Award from Southwest Virginia Tourism for the Moonshine Capital page on the Town's Discover Rocky Mount website for tourism.
6. New Business
 - 6.1. CDBG North Main Street Project Grant
 - 6.2. Resolution in Support of Main Street Designation
 - 6.3. Wastewater Treatment Plant equipment purchase
7. Hearing of Citizens
8. Adjournment

ITEM(S) TO BE CONSIDERED UNDER:
Consent Item

FOR COUNCIL MEETING DATED:	August 10, 2026
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STAFF MAKING REQUEST:	Vincent Copenhaver, Finance Director
BRIEF SUMMARY OF REQUEST:	The Police Department received training equipment funds from Franklin County. These funds are not budgeted in the adopted FY26-27 budget and require appropriation before they can be spent. The Finance Department is requesting continued appropriation of fund balance to pay off the 2024B Bond Anticipation Note (\$500,000). The Town's financial advisors, Davenport Public Finance, recommended using part of the \$800,000 received from the County to pay off this Note. \$187,000 is the total amount requested as supplemental appropriations.
ACTION NEEDED:	Staff respectfully requests Council approval of the attached supplemental appropriations resolution

Attachment(s):

1. 2026.0810 400.4.1.1a Authorization to revise Budgetary Appropriations by Resolution for RMPD and 2024B Bond

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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Resolution No.: 2026.015

Authorization to Revise Budgetary Appropriations

The Rocky Mount Town Council does hereby authorize by Resolution the following supplemental budget appropriations on August 10, 2026, to the FY 26-27 Budget:

<u>Department</u>	<u>Purpose/Description</u>	<u>Account</u>	<u>Amount</u>
Police Department	Training Equipment Payment from Franklin County	12031015.55213	\$2,000
Town Debt Service	Appropriate Fund Balance to Pay-Off 2024B Bond Anticipation Note per Davenport Recommendation	10091020.56121	\$185,000
	Total Supplemental Appropriations		\$187,000
	Amended FY26-27 Budget Before 8/10/2026 Appropriations		\$20,117,905
	Amended FY26-27 Budget After 8/10/2026 Appropriations		\$20,304,905

Given Under My Hand, this 10th Day of August 2026:

C. Holland Perdue, III, Mayor

Attest:

Rebecca H. Dillon, Town Clerk



ROCKY MOUNT TOWN COUNCIL REGULAR MEETING MINUTES

**July 13, 2026
6:00 p.m.**

The following members
of Council were present:

Mayor C. Holland Perdue III
Council Member A. Ralph Casey
Council Member David K. Clements
Council Member Lucas A. Tuning

Vice Mayor Benjamin K. Mullins was absent
Council Member J. Tyler Lee arrived late at 6:05 p.m. after roll call.
Council Member Mark H. Newbill was absent

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert J. Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Mark W. Moore, Assistant Town Manager
Michael "Kevin" Adkins, Water Treatment Plant Superintendent
Vincent Copenhaver, Finance Director
Mark Lovern, Captain, RMPD
Dennis "Moe" Potter, Wastewater Treatment Plant Superintendent
Daniel Pinard, Economic & Cultural Development Director
Missy Morris, Virginia Main Street Executive Director
Brian Schofield, Public Works Superintendent
Justin Woodrow, Volunteer Fire Department Fire Chief
Phillip Young, Chief of Police, RMPD

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.

1. **Roll Call**

The Town Clerk called each member of the Rocky Mount Town Council by name to account for all members that were present.

2. **Pledge of Allegiance**

Mayor Perdue led in the pledge of allegiance.

3. **Approval of Agenda**

Prior to the meeting, Council received the agenda for review and consideration.

Motion: To approve the agenda as presented

Motion By: Council Member Tuning

Second: Council Member Casey

Motion Discussion: None

Ayes: (4): Council Member Casey, Council Member Clements, Council Member Lee, and Council Member Tuning

Approved (4 to 0)

4. **Approval of Consent Agenda**

4.1 Miscellaneous Action

Approval of updates to Town Purchasing Policy and Procedures

General Architecture and Engineering Bids

Approve purchase of vehicles for Police Department

Supplemental Appropriation Resolution for Authorization to Revise Appropriations to the FY2026-2027 Budget

4.2 Miscellaneous Resolutions/Proclamations

Resolution of Support for Smart Scale funding applications through the Virginia Department of Transportation (VDOT)

4.3 Approval of Draft Minutes

Town Council Regular Meeting Draft Minutes – June 8, 2026

4.4 Departmental Monthly Reports

Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

Motion: To approve the consent agenda

Motion By: Council Member Tuning

Second: Council Member Casey

Motion Discussion: None

Ayes: (4): Council Member Casey, Council Member Clements, Council Member Lee, and Council Member Tuning

Approved (4 to 0)

Now therefore a quorum of the Rocky Mount Town Council had assembled for this meeting, at Town Attorney Boitnott's direction, a vote was taken to allow Council Member Lee to participate in this meeting (even though he was physically on the way to the meeting) by conference phone due to him being absent in person because he was taking care of a family member. The location of Council Member Lee was in route to the meeting here at the Municipal Building. The policy to allow remote participation in the meeting was approved at the Regular Council Meeting on December 12, 2022. It was passed by a unanimous vote.

Motion: To allow Council Member Lee to participate remotely in this Town Council Regular Meeting as presented by Mayor Perdue until he is able to arrive to the meeting.

Motion By: Council Member Tuning

Second: Council Member Clements

Motion Discussion: None

Ayes: (3): Council Member Casey, Council Member Clements, and Council Member Tuning

Approved (3 to 0)

5. **Special Items**

5.1 Proclamation for Arrington Enterprises 61st Anniversary

Mayor Perdue previously presented the proclamation to the Arrington family at a celebration recognizing them.

5.2 Proclamation for Miss Virginia Teen 2026 Caedyn Riddle

Mayor Perdue read the proclamation to Town Council and citizens in the audience.

6. **New Business**

6.1 Bids for Tanyard Sidewalk Project

Assistant Town Manager Moore presented the project information to Council that was also in their meeting packet for review prior to the meeting. The project will include a sidewalk from Donald Avenue to North Main Street. There have been pedestrian safety issues at the intersection of South Main Street, North Main Street, and Maple Avenue. The low bid was Turner's Ready Mix. The adjourning property owners are being notified. The contractors plan to have the project finished before school starts in August.

Motion: To approve the low bid of Turner's Ready Mix for phase one of the Tanyard Sidewalk Project

Motion By: Council Member Casey

Second: Council Member Tuning

Motion Discussion: None

Ayes: (3): Council Member Casey, Council Member Clements, and Council Member Tuning

Nayes: (1): Council Member Lee

Approved (3 to 1)

Approved on a Vote of 3 to 1 of Councilmembers

6.2 Roof bids for Town Hall, Emergency Services Building, and Water Plant

In Council's packet were roofing bids for Town Hall, the Emergency Services Building, and the Water Plant. In the FY26-27 Capital Improvement Plan, Town Council approved \$775,000 for roofing projects for each of the three places. Then funding was combined with an additional \$200,000 from FY25-26 CIP, for a total of \$975,000 for the three needed roofing projects.

The bid for Town Hall was \$383,000; the Emergency Services Building roof was \$468,000; and the Water Treatment building's roof was \$87,122 for a bid total of \$939,055.

By combining the three roofing projects and using the cooperative contracting network of OMNIA, these projects are together almost \$36,000 under budget.

Motion: To approve the cooperative purchasing proposals for the roofing projects as presented

Motion By: Council Member Lee

Second: Council Member Tuning

Motion Discussion: None

Ayes: (4): Council Member Casey, Council Member Clements, Council Member Lee, and Council Member Tuning

Approved (4 to 0)

7. **Hearing of Citizens**

Mr. Adam Lynch from 200 Donald Avenue, Rocky Mount, spoke against the sidewalk project on Tanyard Road.

8. **Adjournment**

Motion: To adjourn

Time: 6:12 p.m.

Motion By: Council Member Lee

Seconded By: Council Member Casey

Motion Discussion: None

Ayes: (4): Council Member Casey, Council Member Clements, Council Member Lee, and Council Member Tuning

Action: Meeting was adjourned

C. Holland Perdue III, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

Planning & Zoning Monthly Report

07/01/2026 - 07/31/2026

Permit #	Permit Date	Permit Type	Parcel Address	Main Status	Applicant / Business Name	Owner Name	Description
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Group: Zoning

2026077	7/31/2026	Zoning	215 KNOLLWOOD DR	Approved	Keefer Building	BRUMFIELD JAMES R & ELIZABETH G	Build 14x24 sunroom to main level of house with a 6x18 deck and stairs
2026076	7/17/2026	Zoning	225 Middle School Rd	Approved	Jamison Electric	FRANKLIN COUNTY SCHOOL BOARD	New diesel generator, 3000 gallon diesel belly tank and concrete pad

Group Total: 2

Group: Zoning Compliance

2026075	7/13/2026	Zoning Compliance	263 FRANKLIN ST	Pending Payment	Cultivate and Implement LLC	MARTIN PARTNERSHIP	2nd floor office for consultant work

Group Total: 1

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Total Records: 3

8/5/2026

FOIA July Monthly Report

Date	Requested By	Topic
7/23/26	Justin Wenig, Star Bridge	FOIA docs vendor records for all payments 1-1-26 to present
7/23/26	Bryan Hochstein	All payments to anyone named Boitnott

Town of Rocky Mount VA



YEAR-TO-DATE BUDGET REPORT FOR THE MONTH ENDED JULY 31, 2026

FOR 2027 01

ACCOUNTS FOR: 10 GENERAL FUND	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
10090000 USE OF SURPLUS						
10090000 42562 APPROPRIATED FUND B	305,295	496,795	.00	.00	496,795.00	.0%
TOTAL USE OF SURPLUS	305,295	496,795	.00	.00	496,795.00	.0%
11011000 GENERAL PROPERTY TAXES						
11011000 41101 REAL PROPERTY - CUR	872,000	872,000	566.44	566.44	871,433.56	.1%
11011000 41102 REAL PROPERTY - DEL	60,000	60,000	3,939.27	3,939.27	56,060.73	6.6%
11011000 41103 PUBLIC SERVICE - CU	33,000	33,000	.00	.00	33,000.00	.0%
11011000 41105 PERSONAL PROPERTY -	335,000	335,000	711.18	711.18	334,288.82	.2%
11011000 41106 PERSONAL PROPERTY -	40,000	40,000	1,107.56	1,107.56	38,892.44	2.8%
11011000 41107 MACHINERY & TOOLS -	194,600	194,600	.00	.00	194,600.00	.0%
11011000 41110 PENALTIES ON TAXES	15,000	15,000	429.34	429.34	14,570.66	2.9%
11011000 41111 INTEREST ON DELINQ	11,000	11,000	538.54	538.54	10,461.46	4.9%
TOTAL GENERAL PROPERTY TAXES	1,560,600	1,560,600	7,292.33	7,292.33	1,553,307.67	.5%
11012000 OTHER LOCAL TAXES						
11012000 41201 LOCAL SALES & USE T	364,000	364,000	34,394.77	34,394.77	329,605.23	9.4%
11012000 41202 MEALS TAX	3,075,000	3,075,000	258,222.87	258,222.87	2,816,777.13	8.4%
11012000 41203 PENALTY-DEL MEALS T	0	0	1,482.76	1,482.76	-1,482.76	100.0%
11012000 41204 INTEREST-DEL MEALS	0	0	170.50	170.50	-170.50	100.0%
11012000 41205 TRANSIENT OCCUPANCY	207,000	207,000	25,415.07	25,415.07	181,584.93	12.3%
11012000 41208 CIGARETTE TAX	58,000	58,000	1,455.00	1,455.00	56,545.00	2.5%
11012000 41209 BANK STOCK TAX	362,000	362,000	.00	.00	362,000.00	.0%
11012000 41210 CONSUMER UTILITY TA	320,000	320,000	27,114.63	27,114.63	292,885.37	8.5%
11012000 41212 TRANSIENT OCCUP TAX	102,000	102,000	.00	.00	102,000.00	.0%
TOTAL OTHER LOCAL TAXES	4,488,000	4,488,000	348,255.60	348,255.60	4,139,744.40	7.8%
11012500 BUSINESS LICENSE TAXES						
11012500 41301 BPOL-RETAIL	450,000	450,000	13,528.47	13,528.47	436,471.53	3.0%

Town of Rocky Mount VA

YEAR-TO-DATE BUDGET REPORT FOR THE MONTH ENDED JULY 31, 2026

FOR 2027 01

ACCOUNTS 10	FOR: GENERAL FUND		ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
11012500	41302	BPOL-PROFESSIONAL	272,000	272,000	7,106.45	7,106.45	264,893.55	2.6%
11012500	41303	BPOL-REPAIRS/PERS S	219,740	219,740	1,045.62	1,045.62	218,694.38	.5%
11012500	41304	BPOL-CONTRACTOR	63,470	63,470	799.34	799.34	62,670.66	1.3%
11012500	41305	BPOL-UTILITY	8,900	8,900	.00	.00	8,900.00	.0%
11012500	41307	BPOL-MISCELLANEOUS	10,200	10,200	.00	.00	10,200.00	.0%
11012500	41308	BPOL-ALCOHOLIC BEVE	700	700	50.00	50.00	650.00	7.1%
11012500	41309	BPOL-PENALTIES & I	13,290	13,290	314.55	314.55	12,975.45	2.4%
TOTAL BUSINESS LICENSE TAXES			1,038,300	1,038,300	22,844.43	22,844.43	1,015,455.57	2.2%
11013000 PERMITS & LICENSES								
11013000	42111	PLANNING & ZONING F	15,000	15,000	190.00	190.00	14,810.00	1.3%
11013000	42112	FARMERS MARKET FEES	11,500	11,500	.00	.00	11,500.00	.0%
11013000	42114	WELCOME CENTER FEES	8,500	8,500	1,420.00	1,420.00	7,080.00	16.7%
11013000	42116	RETURN CHECK FEES	3,050	3,050	.00	.00	3,050.00	.0%
TOTAL PERMITS & LICENSES			38,050	38,050	1,610.00	1,610.00	36,440.00	4.2%
11014000 FINES & FORFEITURES								
11014000	42211	COURT FINEES	46,000	46,000	3,465.88	3,465.88	42,534.12	7.5%
TOTAL FINES & FORFEITURES			46,000	46,000	3,465.88	3,465.88	42,534.12	7.5%
11015000 PROCEEDS FROM USE OF ASSETS								
11015000	42311	INTEREST ON MONEY/I	330,000	330,000	25,360.03	25,360.03	304,639.97	7.7%
11015000	42312	RENTAL OF GENERAL P	99,786	99,786	1,178.00	1,178.00	98,608.00	1.2%
TOTAL PROCEEDS FROM USE OF ASSETS			429,786	429,786	26,538.03	26,538.03	403,247.97	6.2%
11016000 CHARGES FOR SERVICES								
11016000	42411	REFUSE COLLECTION C	430,000	430,000	36,279.69	36,279.69	393,720.31	8.4%
11016000	42413	TRUCK RENTAL FEES	2,100	2,100	230.00	230.00	1,870.00	11.0%

YEAR-TO-DATE BUDGET REPORT FOR THE MONTH ENDED JULY 31, 2026

FOR 2027 01

ACCOUNTS FOR: 10 GENERAL FUND	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
11016000 42418 PASSPORT SERVICE FE	26,000	26,000	2,520.00	2,520.00	23,480.00	9.7%
11016000 42419 SECURITY SERVICES	17,000	17,000	.00	.00	17,000.00	.0%
11016000 42420 POLICE REPORTS	750	750	77.00	77.00	673.00	10.3%
11016000 42421 FINGERPRINT SERVICE	750	750	20.00	20.00	730.00	2.7%
TOTAL CHARGES FOR SERVICES	476,600	476,600	39,126.69	39,126.69	437,473.31	8.2%
11018000 MISCELLANEOUS GENERAL						
11018000 42511 RECOVERIES	0	0	2,980.85	2,980.85	-2,980.85	100.0%
11018000 42524 INSURANCE RECIPITS F	20,000	20,000	.00	.00	20,000.00	.0%
TOTAL MISCELLANEOUS GENERAL	20,000	20,000	2,980.85	2,980.85	17,019.15	14.9%
18522000 COMMONWEALTH-NONCATEGORICAL						
18522000 43211 PPTRA FROM STATE	53,861	53,861	.00	.00	53,861.00	.0%
18522000 43212 COMMUNICATIONS TAX	125,000	125,000	10,053.37	10,053.37	114,946.63	8.0%
18522000 43213 LITTER GRANT	4,388	4,388	.00	.00	4,388.00	.0%
18522000 43214 ROLLING STOCK TAX	3,836	3,836	3,968.49	3,968.49	-132.49	103.5%
18522000 43215 RENTAL TAX	9,000	9,000	831.32	831.32	8,168.68	9.2%
TOTAL COMMONWEALTH-NONCATEGORICAL	196,085	196,085	14,853.18	14,853.18	181,231.82	7.6%
18524000 COMMONWEALTH-CATEGORICAL						
18524000 43112 SCHOOL RES OFFICER	29,827	29,827	29,827.00	29,827.00	.00	100.0%
18524000 43312 STREET MAINTENANCE-	2,016,324	2,016,324	.00	.00	2,016,324.00	.0%
18524000 43313 LAW ENFORCEMENT AID	144,480	144,480	.00	.00	144,480.00	.0%
18524000 43318 VDOT GRANT	945,649	945,649	.00	.00	945,649.00	.0%
18524000 43319 DMV GRANTS	0	0	1,526.34	1,526.34	-1,526.34	100.0%
TOTAL COMMONWEALTH-CATEGORICAL	3,136,280	3,136,280	31,353.34	31,353.34	3,104,926.66	1.0%
18535000 LOCAL GOVERNMENT AID						
18535000 43111 VOLUNTEER FIRE DEPT	30,000	30,000	36,058.72	36,058.72	-6,058.72	120.2%

YEAR-TO-DATE BUDGET REPORT
FOR THE MONTH ENDED JULY 31, 2026

FOR 2027 01

ACCOUNTS FOR: 10 GENERAL FUND	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
18535000 43112 OTH AID-SCHOOL RESO	50,000	50,000	.00	.00	50,000.00	.0%
18535000 43114 COUNTY EXP REIMB FO	65,000	65,000	.00	.00	65,000.00	.0%
TOTAL LOCAL GOVERNMENT AID	145,000	145,000	36,058.72	36,058.72	108,941.28	24.9%
TOTAL GENERAL FUND	11,879,996	12,071,496	534,379.05	534,379.05	11,537,116.95	4.4%
TOTAL REVENUES	11,879,996	12,071,496	534,379.05	534,379.05	11,537,116.95	

YEAR-TO-DATE BUDGET REPORT FOR THE MONTH ENDED JULY 31, 2026

FOR 2027 01

ACCOUNTS FOR:	ORIGINAL	REVISED	ACTUAL YTD	ACTUAL MTD	REMAINING	PCT
20 WATER & WASTEWATER FUND	ESTIM REV	EST REV	REVENUE	REVENUE	REVENUE	USE/COL
25020000 WATER CHARGES						
25020000 42313 PROPERTY RENT (CELL	135,276	135,276	9,389.62	9,389.62	125,886.38	6.9%
25020000 43321 HEALTH DEPT GRANT	0	6,160	.00	.00	6,160.00	.0%
25020000 45101 WATER SALES	1,977,238	1,977,238	162,914.41	162,914.41	1,814,323.59	8.2%
25020000 45102 WATER CONNECTIONS	55,000	55,000	1,572.86	1,572.86	53,427.14	2.9%
25020000 45103 DISCONNECT-CUT OFF	20,000	20,000	1,298.14	1,298.14	18,701.86	6.5%
25020000 45104 PENALTIES	36,000	36,000	2,551.31	2,551.31	33,448.69	7.1%
25020000 45105 REBATES & RECOVERIE	0	0	210.00	210.00	-210.00	100.0%
25020000 45106 BULK WATER PURCHASE	11,000	11,000	1,494.53	1,494.53	9,505.47	13.6%
25020000 45107 FIRE SUPPRESSION CH	0	0	3,323.12	3,323.12	-3,323.12	100.0%
TOTAL WATER CHARGES	2,234,514	2,240,674	182,753.99	182,753.99	2,057,920.01	8.2%
25530000 WASTEWATER CHARGES						
25530000 45201 WASTEWATER COLLECTI	1,363,877	1,363,877	108,971.59	108,971.59	1,254,905.41	8.0%
25530000 45202 SEWER CONNECTIONS	10,000	10,000	1,000.00	1,000.00	9,000.00	10.0%
TOTAL WASTEWATER CHARGES	1,373,877	1,373,877	109,971.59	109,971.59	1,263,905.41	8.0%
TOTAL WATER & WASTEWATER FUND	3,608,391	3,614,551	292,725.58	292,725.58	3,321,825.42	8.1%
TOTAL REVENUES	3,608,391	3,614,551	292,725.58	292,725.58	3,321,825.42	

YEAR-TO-DATE BUDGET REPORT
FOR THE MONTH ENDED JULY 31, 2026

FOR 2027 01

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
GRAND TOTAL	15,488,387	15,686,047	827,104.63	827,104.63	14,858,942.37	5.3%
** END OF REPORT - Generated by VINCENT COPENHAVER **						

YEAR-TO-DATE BUDGET REPORT FOR THE MONTH ENDED JULY 31, 2026

FOR 2027 01								
ACCOUNTS 10	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10091020	NON-DEPARTL GENERAL FUND	2,038,142	185,000	2,223,142	755,345.91	.00	1,467,796.09	34.0%
11011010	MAYOR & TOWN COUNCIL	242,520	0	242,520	33,852.43	.00	208,667.57	14.0%
11012020	TOWN MANAGER	423,815	0	423,815	36,976.91	.00	386,838.09	8.7%
11012040	TOWN ATTORNEY	62,160	0	62,160	.00	.00	62,160.00	.0%
11012130	FINANCE DEPARTMENT	752,405	0	752,405	40,457.12	.00	711,947.88	5.4%
11081060	PASSPORT PROGRAM	3,125	0	3,125	27.97	.00	3,097.03	.9%
12031010	POLICE DEPARTMENT	2,931,678	6,500	2,938,178	240,044.27	.00	2,698,133.73	8.2%
12031015	POLICE DEPT GRANTS	0	0	0	1,100.00	.00	-1,100.00	100.0%
12032020	VOLUNTEER FIRE DEPT	243,750	0	243,750	8,714.97	.00	235,035.03	3.6%
12043130	IMPOUND LOT	2,500	0	2,500	.00	.00	2,500.00	.0%
13041000	PUBLIC WORKS ADMINISTRATIO	1,575,186	0	1,575,186	6,613.15	.00	1,568,572.85	.4%
13041020	PUB WORKS NON-VDOT ELIGIBL	3,200	0	3,200	2,299.90	.00	900.10	71.9%
13041040	STREET LIGHTS	126,900	0	126,900	254.29	.00	126,645.71	.2%
13041070	TRAFFIC CONTROL & PARKING	109,000	0	109,000	1,465.21	.00	107,534.79	1.3%
13041080	STREETS	341,200	0	341,200	82,657.21	.00	258,542.79	24.2%
13041090	SIDEWALKS, CURB, GUTTERING	2,800	0	2,800	.00	.00	2,800.00	.0%
13042020	STREET CLEANING	3,300	0	3,300	.00	.00	3,300.00	.0%
13042030	REFUSE COLLECTION	59,850	0	59,850	11,899.46	.00	47,950.54	19.9%
13042040	SNOW REMOVAL	22,000	0	22,000	.00	.00	22,000.00	.0%
13042050	LEAF COLLECTION	3,000	0	3,000	128.70	.00	2,871.30	4.3%
14043080	PARKS & PLAYGROUNDS	44,800	0	44,800	10,760.77	.00	34,039.23	24.0%
14543030	40 WEST CHURCH STREET	14,136	0	14,136	1,169.00	.00	12,967.00	8.3%
14543040	MUNICIPAL BUILDING	100,917	0	100,917	3,875.72	.00	97,041.28	3.8%
14543050	EMERGENCY SERVICES BLDG	106,300	0	106,300	4,589.96	.00	101,710.04	4.3%
14543060	PUBLIC WORKS BUILDING	45,200	0	45,200	1,680.87	.00	43,519.13	3.7%
14543070	PARKS & REC - CEMETERY	2,250	0	2,250	967.27	.00	1,282.73	43.0%
16081010	PLANNING & ZONING	289,272	0	289,272	26,805.82	.00	262,466.18	9.3%
16081020	COMMUNITY & ECONOMIC DEV	1,158,677	0	1,158,677	203,558.82	.00	955,118.18	17.6%
16081030	CITIZENS SQUARE-FARMERS MA	52,324	0	52,324	4,529.41	.00	47,794.59	8.7%
16081040	DEPOT WELCOME CENTER	38,088	0	38,088	1,055.51	.00	37,032.49	2.8%
16081050	HARVESTER PERFORMANCE CENT	0	0	0	1,153.22	.00	-1,153.22	100.0%
16081070	MAIN STREET PROGRAM	104,846	0	104,846	8,001.74	.00	96,844.26	7.6%
16081086	COMMUNITY DEVELOPMENT GRAN	945,649	0	945,649	29,624.00	-29,624.00	945,649.00	.0%
16081300	ECONOMIC DEVELOPMENT AUTHO	4,006	0	4,006	.00	.00	4,006.00	.0%
16085000	REMED BLIGHTED STRUCTURES	27,000	0	27,000	.00	.00	27,000.00	.0%
TOTAL GENERAL FUND		11,879,996	191,500	12,071,496	1,519,609.61	-29,624.00	10,581,510.39	12.3%

YEAR-TO-DATE BUDGET REPORT FOR THE MONTH ENDED JULY 31, 2026

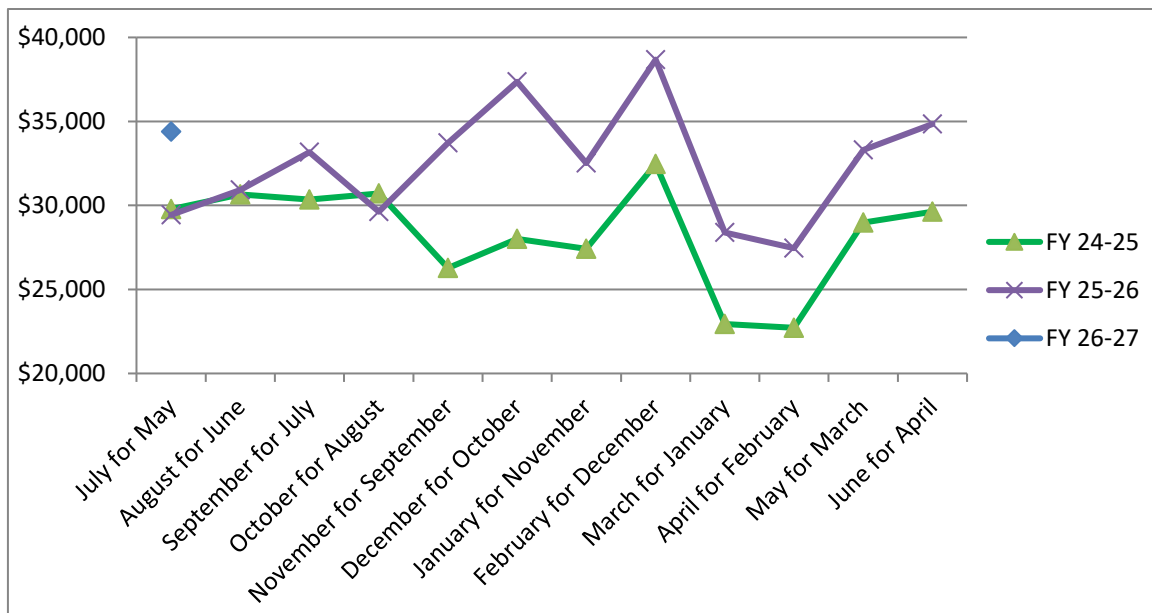
FOR 2027 01								
ACCOUNTS FOR: 20 WATER & WASTEWATER FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
20069000 NON-DEPARTL UTILITY OPERAT	445,002	0	445,002	.00	.00	445,002.00	.0%	
20080000 TRANSFERS	278,148	0	278,148	.00	.00	278,148.00	.0%	
25050000 WATER SYSTEM OPERATIONS	332,461	0	332,461	40,271.97	52,676.25	239,512.78	28.0%	
25050100 METER READING	24,220	0	24,220	2,373.63	.00	21,846.37	9.8%	
25050500 WATER TREATMENT PLANT	1,137,212	6,160	1,143,372	88,397.69	6,160.00	1,048,814.31	8.3%	
25062000 UTILITY ADMINISTRATION	457,087	0	457,087	24,531.86	.00	432,555.14	5.4%	
25560000 WASTEWATER SYSTEM OPERATIO	190,142	0	190,142	11,193.81	.00	178,948.19	5.9%	
25560500 WASTEWATER TREATMENT PLANT	744,119	0	744,119	55,442.12	.00	688,676.88	7.5%	
TOTAL WATER & WASTEWATER FUND	3,608,391	6,160	3,614,551	222,211.08	58,836.25	3,333,503.67	7.8%	

YEAR-TO-DATE BUDGET REPORT FOR THE MONTH ENDED JULY 31, 2026

FOR 2027 01								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	15,488,387	197,660	15,686,047	1,741,820.69	29,212.25	13,915,014.06	11.3%	
** END OF REPORT - Generated by VINCENT COPENHAVER **								

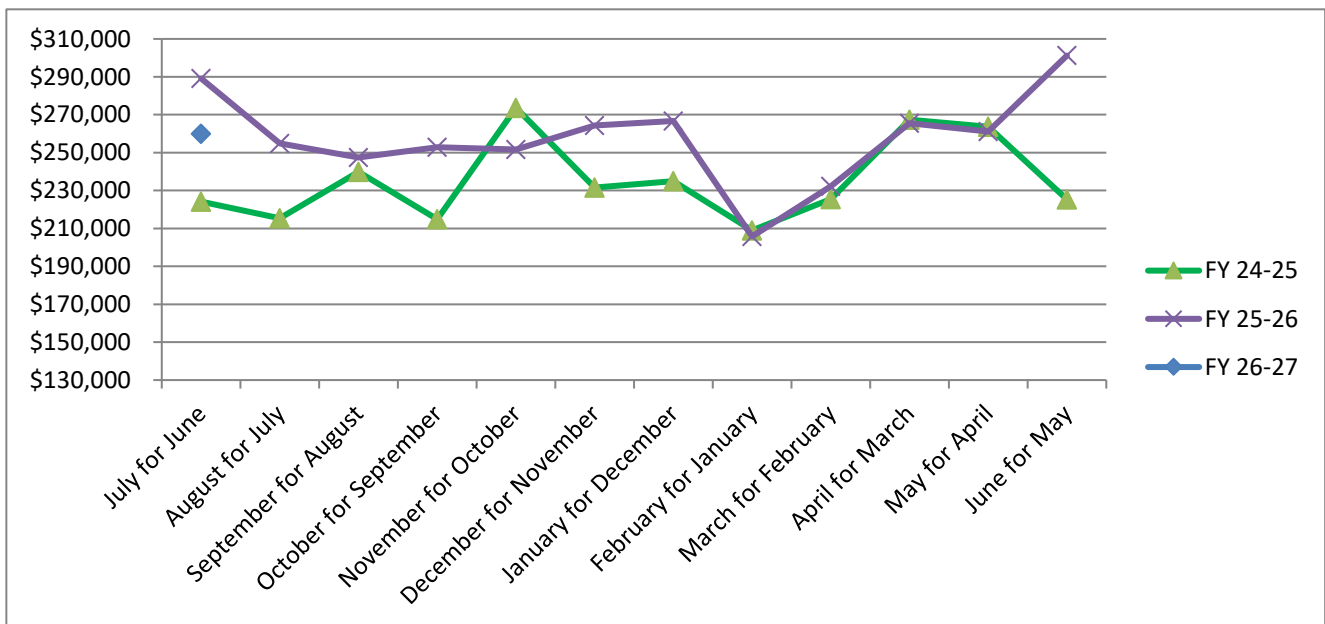
**Town of Rocky Mount
Local Sales Tax Collections by Month**

<u>Month</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>FY 26-27</u>	<u>Change</u>	<u>% Change</u>
July for May	\$ 29,775	\$ 29,433	\$ 34,395	\$ 4,962	16.9%
August for June	\$ 30,662	\$ 30,924			0.0%
September for July	\$ 30,354	\$ 33,161			0.0%
October for August	\$ 30,713	\$ 29,629			0.0%
November for September	\$ 26,280	\$ 33,725			0.0%
December for October	\$ 27,998	\$ 37,351			0.0%
January for November	\$ 27,415	\$ 32,527			0.0%
February for December	\$ 32,465	\$ 38,679			0.0%
March for January	\$ 22,936	\$ 28,385			0.0%
April for February	\$ 22,717	\$ 27,456			0.0%
May for March	\$ 28,976	\$ 33,293			0.0%
June for April	\$ 29,626	\$ 34,839			0.0%
Year Totals	<u>\$339,917</u>	<u>\$ 389,402</u>	<u>\$ 34,395</u>	<u>\$ 4,962</u>	



Town of Rocky Mount
Meals Tax Collections by Month

<u>Month Collected</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>FY 26-27</u>	<u>Change</u>	<u>% Change</u>
July for June	\$ 224,090	\$ 289,225	\$ 259,877	\$ (29,348)	-10.1%
August for July	\$ 215,407	\$ 254,941			0.0%
September for August	\$ 239,802	\$ 247,440			0.0%
October for September	\$ 214,885	\$ 252,776			0.0%
November for October	\$ 273,682	\$ 251,630			0.0%
December for November	\$ 231,510	\$ 264,286			0.0%
January for December	\$ 234,921	\$ 266,664			0.0%
February for January	\$ 208,968	\$ 205,775			0.0%
March for February	\$ 225,514	\$ 232,329			0.0%
April for March	\$ 267,440	\$ 265,534			0.0%
May for April	\$ 263,733	\$ 261,044			0.0%
June for May	\$ 225,341	\$ 301,228			0.0%
Year Totals	\$ 2,825,293	\$ 3,092,872	\$ 259,877	\$ (29,348)	



Town of Rocky Mount
Cash Balances and Investment Portfolio
July 31, 2026

Total Cash Held by the Town:

Cash in the Finance Office (Drawers and Vault)	\$ 600
Duncan Williams Investments - see detail below	\$ 2,704,318
Local Government Investment Pool (average monthly yield = 3.78%)	\$ 7,587,254
Virginia SNAP - holding unspent debt proceeds	\$ 1,852,664
Truist: Payroll and Flexible Benefits Checking Accounts	\$ 96,980
Carter Bank and Trust: Old Checking Account, Designated Checking Accounts for Police, Farmer's Market and Depot	\$ 106,519
National Bank of Blacksburg	\$ 833,674
Atlantic Union Bank: Town Checking Account	<u>\$ 660,347</u>
 Total Cash Balance at Month End	 <u><u>\$ 13,842,356</u></u>

Investment Detail:

SouthState Securities (Duncan-Williams Securities)			
Account Statement Dated June 30, 2026			
Cash, Money Funds and Bank Deposits - 1% of Portfolio	<u>Closing Balance</u>	<u>Income This Year</u>	<u>30-Day Yield</u>
Federated Hermes Govt Reserves Money Market	\$3,776	\$568	2.71%
 Fixed Income - 99% of Portfolio Certificates of Deposit:	 <u>Market Value</u>	 <u>Estimated Annual Income</u>	 <u>Estimated Yield</u>
Total	\$487,663	\$16,537	3.35% - 3.42%
 U.S. Government Bonds:			
Total Market Value	<u>\$2,212,879</u>	<u>\$90,961</u>	3.80% - 5.00%
Total Fixed Income	<u>\$2,700,542</u>	<u>\$107,498</u>	
Total Portfolio Holdings	<u><u>\$2,704,318</u></u>	<u><u>\$108,066</u></u>	

MONTHLY STAFF REPORT

DATE:	August 11, 2026
TO:	Rocky Mount Town Council
FROM:	Brad Basham – Asst Chief
DEPARTMENT:	Fire Department
MONTH:	June 2026

For the period of June 2026, the Rocky Mount Fire Department responded to a total of **46** calls of which 20 were inside the town limits and **26** were outside the town limits.

RMFD apparatus traveled a total of 1100 miles carrying out duties pertaining to answering calls and support efforts of the department.

RMFD members logged 32 members performing training for a total of 96 hours of training.

Respectfully Submitted By,

Asst. Chief B. Basham

MONTHLY STAFF REPORT

DATE:	August 10, 2026
TO:	Rocky Mount Town Council
FROM:	Chief Phillip S. Young
DEPARTMENT:	Police Department
MONTH:	July

*We will be doing the monthly report from RMPD a month behind to allow for more accuracy in numbers that are turned in per Chief Young. This also allows our officers at the end of the month to have time to get all reports and tickets submitted.

PLEASE SEE ATTACHED REPORT FOR MORE DETAILED INFORMATION ON MONTHLY CHARGES AND STATS.....

PSY/rfs

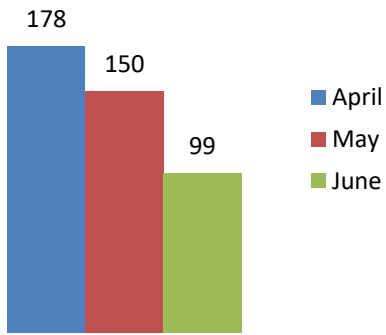
ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

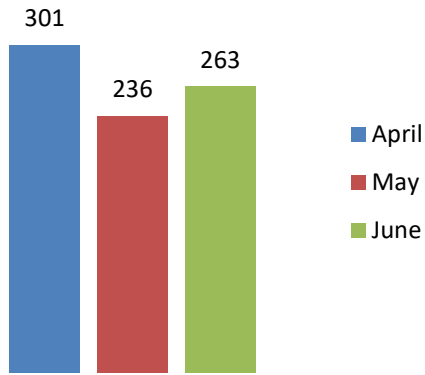
DATE: JULY 2026

	APRIL	MAY	JUNE
UNIFORM TRAFFIC SUMMONS ISSUED	178	150	99
TRAFFIC STOPS	301	236	263
SPEEDING TICKETS ISSUED	33	32	19
DUI	2	2	2
COLLISIONS INVESTIGATED (TREDS)	14	21	11
MOTORIST AIDES	42	20	28
CRIMINAL ARRESTS "MISDEMEANOR"	24	23	10
CRIMINAL ARRESTS "FELONY"	19	7	5
INCIDENTS ADDRESSED	1376	1278	1031
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	70	62	62
GRAND LARCENY WARRANTS	3	0	0
BREAKING & ENTERING REPORTS	2	0	0
BREAKING & ENTERING WARRANTS	1	0	0
BOLO'S (Be On Look Out)	4	6	4
FOLLOW-UP'S	23	26	23
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	140	216	263
SCHOOL CHECKS	91	72	16
ALARM RESPONSES	27	28	30
OPEN DOORS, WINDOWS, ETC. UNSECURED	0	0	1
ECO/TDO	1	3	1

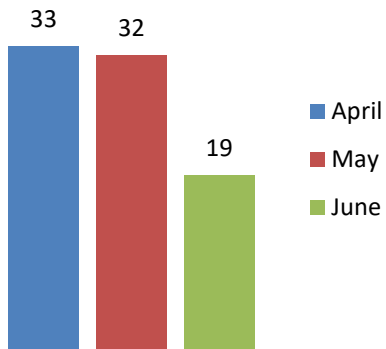
Uniform Traffic Summons Issued



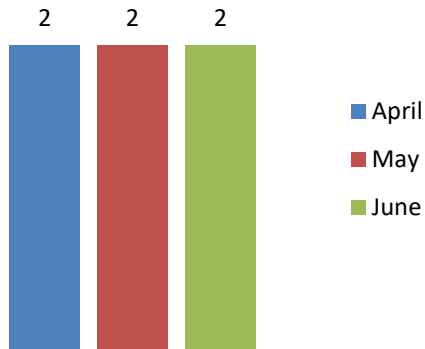
Traffic Stops



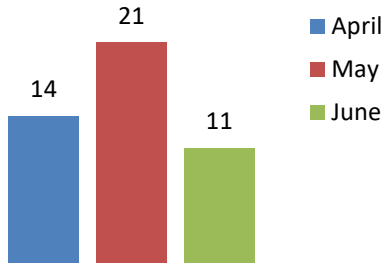
Speeding Tickets Issued



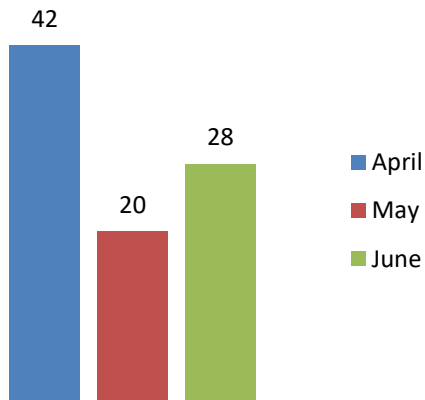
DUI



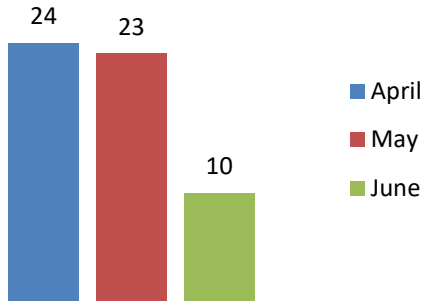
Collisions Investigated (TREDs)



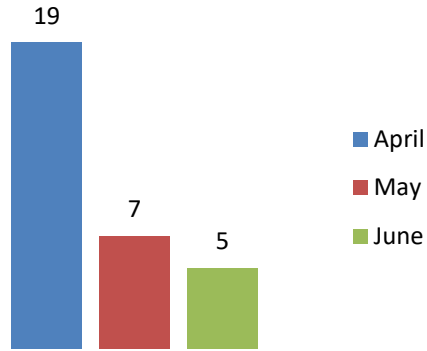
Motorist Aides



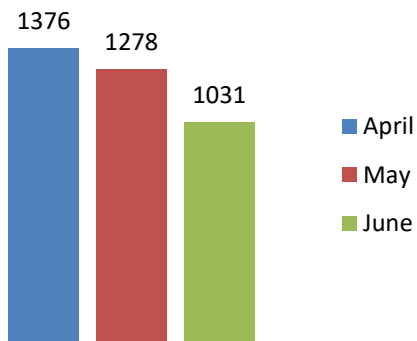
Criminal Arrests "Misdemeanor"



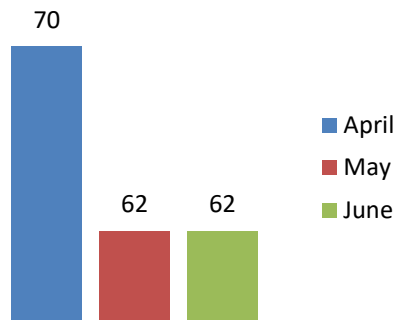
Criminal Arrests "Felony"



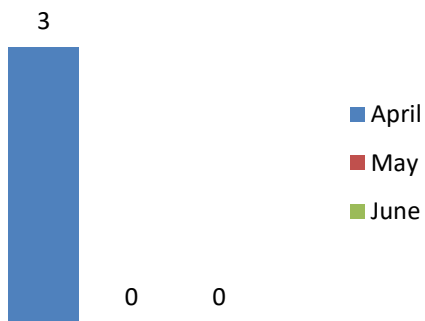
Incidents Addressed



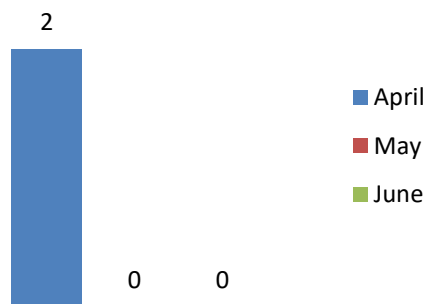
Incidents/Offenses Reportable "RMS"

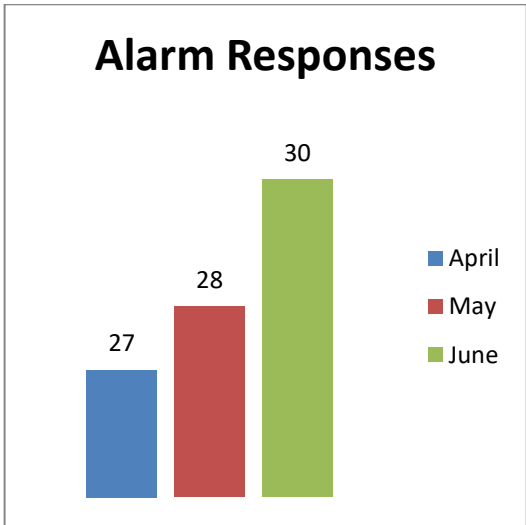
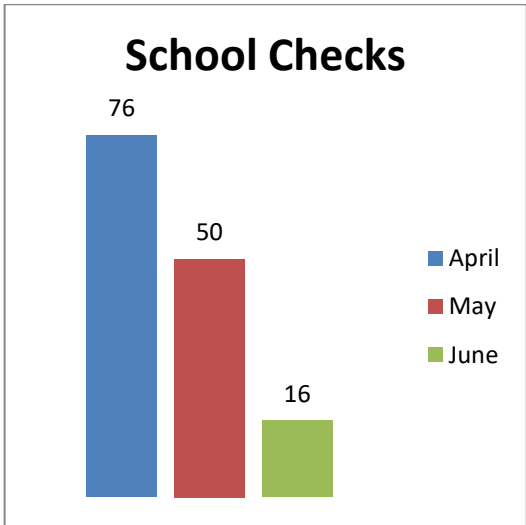
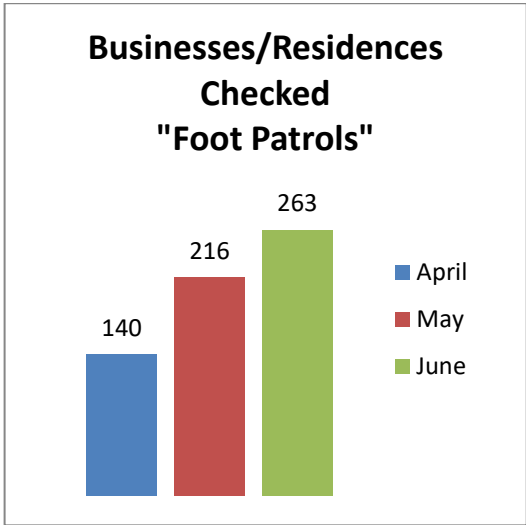
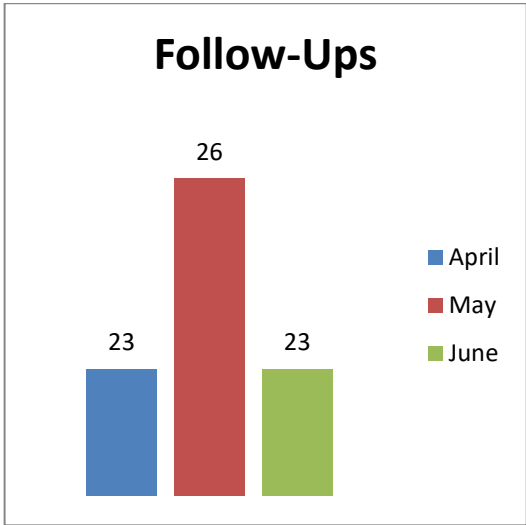
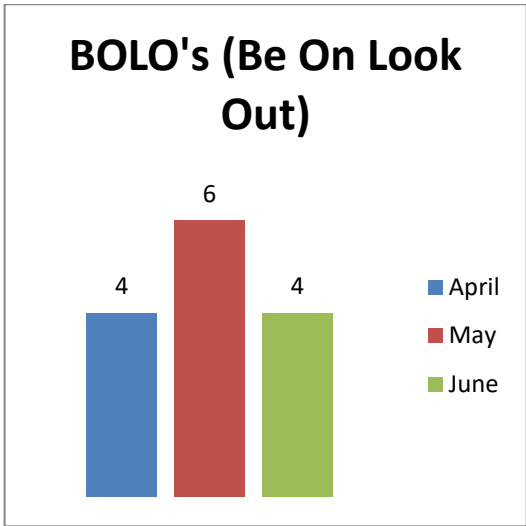
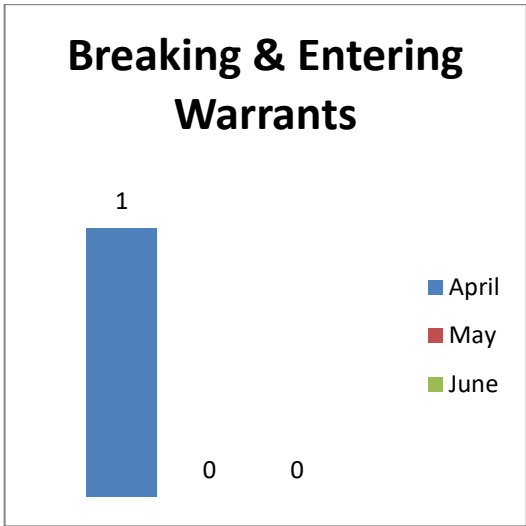


Grand Larceny Warrants

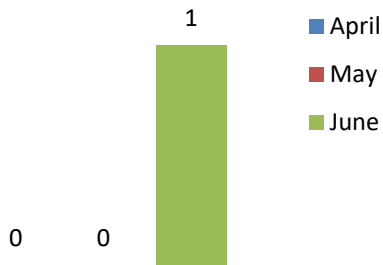


Breaking & Entering Reports

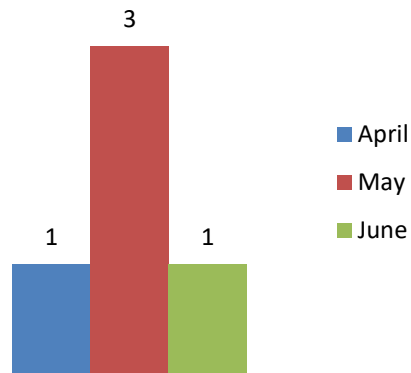




Open Doors, Windows, Etc. Unsecured



ECO/TDO



TRAFFIC ENFORCEMENT:

- ❖ Moving and stationary radar was conducted throughout the Town of Rocky Mount during June
- ❖ Reported streetlights out to Town Manager's office
- ❖ There were 11 reportable accidents with 8 of the accidents on our public streets

RESOURCE OFFICER REFERRAL'S (DIVERS/HOLLAND):

- ❖ Schools closed for Summer Break, therefore there are no stats for the month
- ❖ Officer Holland has been assisting patrol

DETECTIVE UNIT:

- ❖ During the month of June 2026, the Detective Division was assigned 12 investigative cases and assists involving a variety of criminal investigations and specialized assignments. The division continued to focus on ICAC investigations, financial crimes, DSS-related investigations, property crimes and interagency assistance.

DETECTIVES UNIT (continued):**Case Activity Summary:**

- **Total Cases/Investigations: 12**
- **Closed Service: 6**
- **Closed by Arrest: 1**
- **Closed Assist: 1**
- **Active Investigations: 2**
- **Transferred to Franklin County Sheriff's Office: 1**
- **Unfounded: 1**

**COMMUNITY RESOURCE SGT.:
MEETINGS/EVENTS (King)**

- ❖ Attended Crime Prevention conference
- ❖ Participated in FCHS Senior Picnic
- ❖ WYTI Radio (Community First Segment)
- ❖ Appeared on Rise & Shine w/ Cable 12 in ref: upcoming community events
- ❖ Appeared on B99.9 Radio in ref: upcoming community events
- ❖ Attended Family Resource Board meeting
- ❖ Attended Rocky Mount Chamber of Commerce meeting
- ❖ Provided traffic control for FCHS Graduation
- ❖ Attended RAH Coalition meeting
- ❖ Attended ribbon cutting for "Clara Bells"
- ❖ Continued updates on RMPD social media pages
- ❖ Provided traffic control for "Antique Tractor Parade"
- ❖ Presentation on safety for the Boys & Girls Club
- ❖ Attended meeting for town employees on health insurance changes
- ❖ Attended Franklin County Community Resource Coalition meeting
- ❖ Visited various summer camps in town
- ❖ Attended "Community Voices" meeting
- ❖ Attended Community Partnership Committee meeting
- ❖ Attended FRESH COALITION meeting
- ❖ Presentation on Scams/Fraud at the Church of Latter-Day Saints
- ❖ Attended I. V. P. Coalition meeting
- ❖ Review and approve reports
- ❖ Assisted patrol with calls for service
- ❖ Completed evaluations for School Resource Officers
- ❖ Attended monthly safety meeting w/ Franklin County Public Schools
- ❖ Attended meeting to begin planning "Fill the Bus" event

COMMUNITY RESOURCE SGT. (Continued):
MEETINGS/EVENTS (King):

- ❖ Attended presentation on community park
- ❖ Held meeting between RMPD/FCSO/FCPS
- ❖ Worked on AEP Community Grant
- ❖ Worked on Wal-Mart Community Grant
- ❖ Performed bike patrol
- ❖ Worked on Kroger Community Grant

SPEEDING TICKETS ISSUED

Grassy Hill Road (x 6)
School Board Road (x 3)
Scuffling Hill Road (x 2)
South Main Street (x 2)
State Street (x 2)
Tanyard Road
North Main Street
Old Franklin Turnpike
Booker T. Washington Highway

CRIMINAL ARRESTS & LOCATIONS:

Driving Under the Influence	Franklin Street
Driving Under the Influence	Old Franklin Turnpike
Drunk In Public	Greenview Drive
Drunk In Public	Windy Lane
Drunk In Public	Randolph Street
Drunk In Public	Mary Coger Lane

Shoplifting	Old Franklin Turnpike
Domestic Assault	Windy Lane
Domestic Assault	Old Franklin Turnpike
Possession of Child Pornography	East Court Street
Assault on a Police Officer	Windy Lane
Warrant Service (PB-15)	Grassy Hill Road (x 3)
Warrant Service (Misdemeanor)	Windy Lane
Emergency Custody Order	Floyd Avenue

MONTHLY STAFF REPORT

DATE:	Aug 10, 2026
TO:	Rocky Mount Town Council
FROM:	Brian Schofield, Public Works Superintendent
DEPARTMENT:	Public Works Department
MONTH:	July 2026

1. Read meters (2 days)
2. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts.
3. Meter cutoffs: 20
4. Clean-up for 5 days.
5. Cut trees along roads, sidewalks, and parks as needed.
6. Repaired, replaced, or five unplugged sewer mains or laterals.
7. Repaired two water mains.
8. Repaired and/or replaced traffic lights and street signs.
9. Continue to work on storm drains throughout town.
10. We have been sweeping all roads.
11. Ongoing exchanging out of new carts for citizens.
12. We did several water and sewer taps.
13. Have been spraying weeds around town in the right a way and streets.
14. Mowing season has kicked off, and we are mowing all areas around town.
15. Replanted some of the summer flowers that died with lack of rain.

MONTHLY STAFF REPORT

MEETING DATE:	August 10, 2026
TO:	Rocky Mount Town Council
FROM:	Dennis Potter
DEPARTMENT:	Wastewater Treatment Plant
REPORT MONTH:	July, 2026

Average Daily Flow	.755 MGD
Minimum TSS Reduction	99.0%
Minimum BOD Reduction	99.1%
Leachate received (F.C. Landfill)	474,405 gallons
VPDES Violations	None
Sludge (Landfilled @ F.C.)	85.10 Tons
Rain Total 5.03 - inches	Snow Total 0 - inches

The Wastewater Plant had 0 after-hour alarms.

The staff worked on regular maintenance at the plant and the pump stations.

The staff replaced the motor on the ventilation fan in hutch #2 at Altice Mill.

The staff replaced the float switch on for the scum pump on clarifier #2.

The staff pumped down, cleaned and inspected both clarifiers.

After finally receiving all the parts, the staff put blower #1 back together and it is back operational. We completed a complete rebuild.

Finally completed the drain pump replacement CIP for 2025-2026. 2 new pumps with variable frequency drives and programmed for our application. They are back in service.

We had our lab inspection by DCLS.

DEQ toured our facility. 2 of our permit writers and 2 interns came to tour our facility. They said our facility and 1 other in the region were the gold standard of facilities.

Respectfully Submitted,

Dennis Potter

MONTHLY STAFF REPORT

DATE:	8/10/2026
TO:	Rocky Mount Town Council
FROM:	Michael K. Adkins – Water Superintendent
DEPARTMENT:	Water Department
MONTH:	July 2026

Operation and Production Summary:

The actual water production time (water filtration) averaged 10.60 hours per day for the entire month, yielding approximately 863,674 gallons per day. This month's rainfall was 4.40 inches, as measured at the water treatment plant. Therefore, the Blackwater River flow remains adequate for regular operation.

Total Raw Water Pumped:	28.11 million gallons
Total Drinking Water Produced:	26.77 million gallons
Average Daily Production:	863,674 gallons per day
Average Percent of Production Capacity:	43.18%
Flushing of Hydrants/Tanks/FD Use:	1,355,408 + F.D. 30,000 = 1,385,408 gallons
Plant Process Water:	711,000 gallons (finished water used by the plant)
Bulk Water Sold @ W.T.P.:	7,000 gallons
Bulk Water used at PW Shop	6598 gallons
Tank Cleanout/Drainage/Leak	0.0 gallons
WVWA Water	1,603,410 gallons

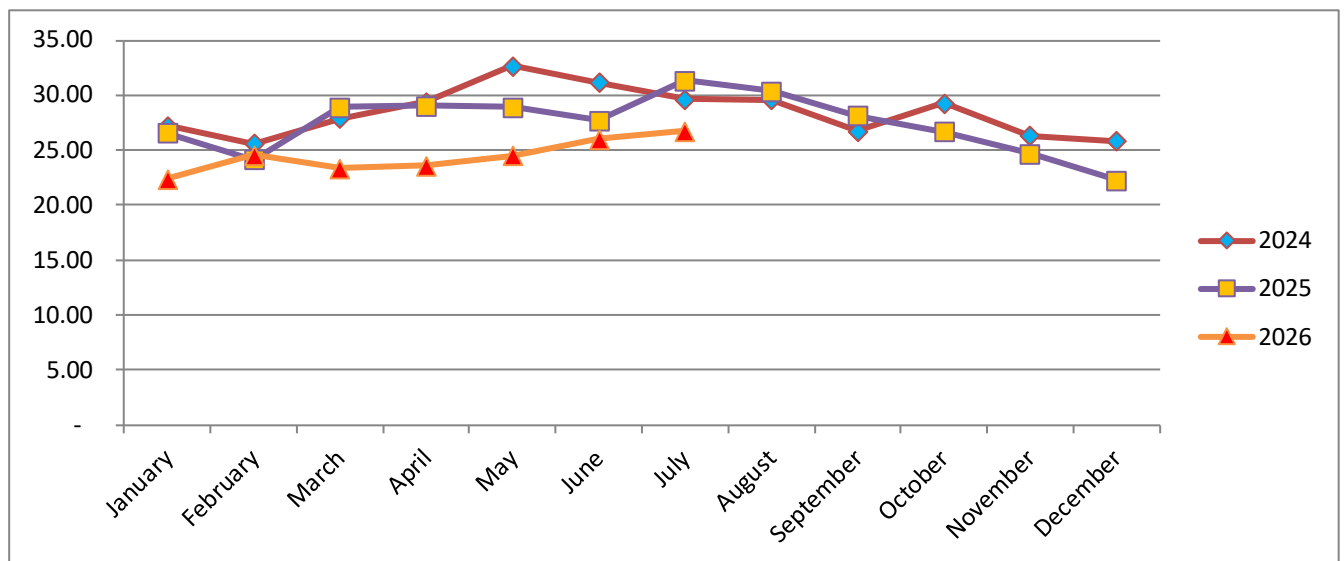
Testing:

- Our monthly (7 total) routine bacteriological samples were bacteria-free. Therefore, the Town continues to comply with all EPA drinking water standards.
- Staff restarted the Auto-flushing program in April 2026. This program reduces TTHM and HAA5, providing fresher, higher-quality water to lines with low usage and minimal circulation. The program uses auto-flushers on Hydrants.

Activities / Maintenance / Improvements

- The staff continued with our weekly checks of the chemical feeders, pump stations, equipment at tank sites, monthly checklists around the plant, the river, the dam, and regularly operated the sludge collection equipment, along with discharging from lagoons. In addition, we continue to perform routine maintenance and groundskeeping.
- Staff assisted the SCADA contractor in the replacement of the Water Plant PLCs.
- Staff collected Lead and Copper samples from customers to comply with VDH regulations.
- Staff installed four new chemical feed pumps.

Town of Rocky Mount						
Water Production						
Monthly Total In Million Gallons						
<u>Month</u>		<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>Change</u>	<u>% Change</u>
January		27.25	26.57	22.37	(4.2)	-18.8%
February		25.60	24.16	24.54	0.4	1.5%
March		27.88	28.91	23.37	(5.5)	-23.7%
April		29.43	29.03	23.59	(5.4)	-23.1%
May		32.67	28.91	24.48	(4.4)	-18.1%
June		31.16	27.70	26.02	(1.7)	-6.5%
July		29.66	31.33	26.77	(4.6)	-17.0%
August		29.60	30.39			
September		26.77	28.16			
October		29.30	26.68			
November		26.30	24.71			
December		25.83	22.28			
Year Totals		341.45	328.83	171.14	(25.47)	-14.9%
YTD Through July		203.65	196.61	171.14	(25.47)	-14.9%



ITEM(S) TO BE CONSIDERED UNDER:
Other

FOR COUNCIL MEETING DATED:	August 10, 2026
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	When Posey Dillon passed away in 2010, a memorial service was held at the Town Hall building. A portrait of Mr. Dillon was displayed at the service. The portrait was recently rediscovered at Town Hall. Mrs. Ann Dillon (Posey's wife), has been invited to the Council meeting so that the Town Council can present her with the portrait.
ACTION NEEDED:	None action is needed

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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ITEM(S) TO BE CONSIDERED UNDER:
Other

FOR COUNCIL MEETING DATED:	August 10, 2026
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The International Bluegrass Music Association recently announced that Franklin County's own bluegrass group, The Lost and Found, will be inducted into the Bluegrass Music Hall of Fame this fall. This proclamation recognizes the original members of the group for this long overdue recognition of their contributions to bluegrass music and Appalachian culture.
ACTION NEEDED:	No action needed

Attachment(s):

1. 20260810 Proclamation for Lost and Found Hall of Fame Induction (final)

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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RESOLUTION NO.: **2026.014**

PROCLAMATION OF THE TOWN OF ROCKY MOUNT HONORING THE BLUEGRASS BAND *LOST AND FOUND*

WHEREAS, the bluegrass band *Lost and Found* with original members—Allen Mills, Gene Parker, Dempsey Young, and Roger Handy—has, since its founding in 1973 in Ferrum, Virginia, shared the authentic spirit, sound, and storytelling of traditional and contemporary bluegrass with audiences across the nation and around the world; and

WHEREAS, *Lost and Found* began recording in 1976 on Outlet Records in Rocky Mount, Virginia combining heartfelt vocals, rich harmonies, and masterful musicianship, mixing folk and country songs with bluegrass to create a distinctive sound that has inspired generations of bluegrass fans and musicians alike; and

WHEREAS, through beloved recordings such as *Love of the Mountains*, *If Today Was the Last Day*, *Left Over Biscuits*, *Struttin' to Ferrum*, *Peaceful Dreams*, and *Old Slate Mountain Home*, *Lost and Found* has contributed enduring classics to the American musical canon; and

WHEREAS, the band's more than four decades of recording and touring the United States and Europe have earned them widespread acclaim for their artistry, professionalism, and deep respect for the roots of bluegrass as they served as ambassadors of Appalachian culture, preserving and advancing a uniquely American musical heritage; and

WHEREAS, on July 15, 2026, the International Bluegrass Music Association (IBMA) announced that *Lost and Found* would be inducted into the Bluegrass Music Hall of Fame on October 22, 2026, at the Soldiers and Sailors Memorial Auditorium in Chattanooga, Tennessee during the IBMA World of Bluegrass; and

WHEREAS, induction into the Bluegrass Music Hall of Fame represents the highest honor in bluegrass music and is intended to recognize individuals and performing groups who have deeply shaped the genre;

NOW, THEREFORE, BE IT PROCLAIMED, that the Town Council of the Town of Rocky Mount does hereby recognize and honor *Lost and Found* for their induction into the Bluegrass Music Hall of Fame and that Thursday, October 22, 2026, shall be designated as “**Lost and Found Bluegrass Music Hall of Fame Day**” in the Town of Rocky Mount.

GIVEN UNDER MY HAND, THIS 10th DAY OF AUGUST 2026:

C. Holland Perdue III, Mayor

ITEM(S) TO BE CONSIDERED UNDER:
Other

FOR COUNCIL MEETING DATED:	August 10, 2026
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STAFF MAKING REQUEST:	Daniel Pinard, Cultural & Economic Development Director
BRIEF SUMMARY OF REQUEST:	The Town of Rocky Mount was honored with an award at the Southwest Virginia Tourism Awards this week in Wytheville. From the Awards website: "In recognition of the outstanding work and contributions in advancing the Southwest Virginia Tourism Industry, Friends of Southwest Virginia is pleased to announce the 2026 Southwest Virginia Tourism Awards. With categories reflecting tourism marketing, visitor services, events, and leadership within the industry, the Southwest Virginia Tourism Awards celebrate the tourism achievements throughout the region." The Town's tourism website, Discover Rocky Mount, was awarded in the category <i>Best Destination Marketing Organization Website with a budget less than \$50,000</i> for the Discover Rocky Mount Moonshine landing page. The page was created in 2025 by Foxglove Marketing, and was supported by a corresponding campaign to drive visitation to the site. The Virginia Tourism-funded campaign, also managed by Foxglove, drove over 25,000 active users over a two-month period in Summer 2025. The website tells the story of Franklin County's and Rocky Mount's moonshine heritage, and why we claim the title of Moonshine Capital of the World. The site also highlights local businesses with ties to moonshine to drive visitation to Town.
ACTION NEEDED:	No action is needed

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	August 10, 2026
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STAFF MAKING REQUEST:	Daniel Pinard, Cultural & Economic Development Director
BRIEF SUMMARY OF REQUEST:	Attached are six documents that require Council approval as part of the North Main Revitalization. These are required for all recipients of Community Development Block Grant (CDBG) funds.
ACTION NEEDED:	Vote to authorize the Mayor's and Town Manager's signature on the attached documents.

Attachment(s):

1. Non Discrimination Policy
2. Business and Employment Plan
3. Anti-Displacement Plan Certification
4. Fair Housing Certification
5. Grievance Procedure
6. Certification of Signatures and Address
7. Section 504 Compliance Plan Based on Self Evaluation Findings

FOLLOW-UP ACTION:
(To be completed by the Town Clerk)



NON-DISCRIMINATION POLICY

The Town of Rocky Mount or any employee thereof will not discriminate against an employee or applicant for employment because of race, color, religion, national origin, sex, sexual orientation, gender, gender identity, age, familial status, pregnancy, childbirth or related medical conditions (including lactation), marital status, source of income, veteran status, or disability. Administrative and personnel officials will take affirmative action to ensure that this policy shall include, but not be limited, to the following: employment, upgrading, demotion or transfer; rates of pay or other forms of compensation; and selection for training.

Duly adopted at the regular meeting of the Rocky Mount Town Council on
Monday, August 10, 2026.

Signature of Authorized Official
Robert J. Wood
Town Manager
Town of Rocky Mount



SECTION 3 BUSINESS AND EMPLOYMENT PLAN

1. The Town of Rocky Mount designates as its Section 3 Business and Employment Project Area the County of Franklin.
2. The Town of Rocky Mount, its contractors, and designated third parties shall in utilizing Community Development Block Grant (CDBG) funds utilize businesses and lower income residents of the County in carrying out all activities, to the greatest extent feasible.
3. In awarding contracts for construction, non-construction, materials, and supplies the Town of Rocky Mount, its contractors, and designated third parties shall take the following steps to utilize businesses which are located in or owned in substantial part by persons residing in the County:
 - a. The Town of Rocky Mount through West Piedmont Planning District Commission shall identify the contracts required to conduct the CDBG activities.
 - b. The Town of Rocky Mount shall identify through various and appropriate sources including:
 - Virginia's Statewide eProcurement System (www.eVA.virginia.gov)
 - The Franklin News – Post: Project Area Newspaper of General Circulation
 - The Roanoke Times: Project Area Newspaper of General Circulation
 - Town of Rocky Mount Website
 - Town of Rocky Mount Social Media

the business concerns within the County which are likely to provide construction contracts, non-construction contracts, materials, and services which will be utilized in the activities funded through the CDBG.

 - c. The identified contractors and suppliers shall be included on bid lists used to obtain bids, quotes or proposals for work or procurement contracts which utilize CDBG funds.
 - d. To the greatest extent feasible the identified business and any other project area business concerns shall be utilized in activities which are funded with CDBG funds.
4. The Town of Rocky Mount and its contractors and subcontractors shall take the following steps to encourage the hiring of lower income persons residing in the County:

- (a) The Town of Rocky Mount in consultation with its contractors (including design professionals) shall ascertain the types and number of positions for both trainees and employees which are likely to be used to conduct CDBG activities.
- (b) The Town of Rocky Mount shall advertise through the following sources the availability of such positions with the information on how to apply:
- Virginia's Statewide eProcurement System (www.eVA.virginia.gov)
 - The Franklin News – Post: Project Area Newspaper of General Circulation
 - The Roanoke Times: Project Area Newspaper of General Circulation
 - Town of Rocky Mount Website
 - Town of Rocky Mount Social Media
- (c) The Town of Rocky Mount, its contractors, and subcontractors shall be required to maintain a record of inquiries and applications by project area residents who respond to advertisements, and shall maintain a record of the status of such inquiries and applications.
- (d) To the greatest extent feasible, the Town of Rocky Mount, its contractors, and subcontractors shall hire lower income project area residents in filling training and employment positions necessary for implementing activities funded by the Community Development Block Grant (CDBG).
5. In order to document compliance with the above affirmative actions and Section 3 of the Housing and Community Development Act of 1974, as amended, the Town of Rocky Mount shall keep, and obtain from its contractors and subcontractors, Registers of Contractors, Subcontractors and Suppliers and Registers of Assigned Employees for all activities funded by the CDBG. Such listings shall be completed and shall be verified by site visits and employee interviews, crosschecking of payroll reports and invoices, and through audits if necessary.

Duly adopted at the regular meeting of the Rocky Mount Town Council on
Monday, August 10, 2026.

Signature of Authorized Official
Robert J. Wood
Town Manager
Town of Rocky Mount



ANTI-DISPLACEMENT PLAN CERTIFICATION

25-10 NORTH MAIN CORRIDOR REVITALIZATION BDR PROJECT

The Town of Rocky Mount will replace all occupied and vacant occupiable low/moderate-income dwelling units demolished or converted to a use other than as low/moderate income dwelling unit as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended. All replacement housing will be provided within three (3) years of the commencement of the demolition or rehabilitation relating to conversion.

Before obligating or expending funds that will directly result in such demolition or conversion, the Town of Rocky Mount will make public and advise the state that it is undertaking such an activity and will submit to the state, in writing, information that identifies:

1. A description of the proposed assisted activity;
2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low/moderate-income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
5. The source of funding and a time schedule for the provision of replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit will remain a low/moderate-income dwelling unit for at least 10 years from the date of initial occupancy; and
7. Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units is consistent with the housing needs of low- and moderate-income households in the jurisdiction.

The Town of Rocky Mount will provide relocation assistance to each low/moderate – income

household displace by the demolition of housing or by the direct result of assisted activities. Such assistance shall be that provided under Section 104 (d) of the Housing and Community Development Act of 1974, as amended, or the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.

The Town of Rocky Mount project includes the following activities:

- Implementation of a façade improvement program for ten (10) district structures.
- Installation of wayfinding signage to improve navigation for residents and visitors.
- Installation of industrial heritage murals in high-visibility locations along the corridor.
- Installation of crosswalks and related streetscape improvements to improve neighborhood connectivity.
- Replacement of approximately 1,500 linear feet of aging 8-inch waterline serving the North Main corridor.

The activities as planned will not cause any displacement from or conversion of occupiable structures. As planned, the project calls for the use of existing right-of-way or easements to be purchased or the acquisition of tracts of land that do not contain housing.

The Town of Rocky Mount will work with the grant management staff, engineers, project area residents, and the Department of Housing and Community Development to ensure that any changes in project activities do not cause any displacement from or conversion of occupiable structures.

In all cases, an occupiable structure will be defined as a dwelling that meets local building codes or a dwelling that can be rehabilitated to meet code for \$25,000 or less.

Duly adopted at the regular meeting of the Rocky Mount Town Council on
Monday, August 10, 2026.

Signature of Authorized Official
Robert J. Wood
Town Manager
Town of Rocky Mount



FAIR HOUSING CERTIFICATION

25-10 NORTH MAIN CORRIDOR REVITALIZATION BDR PROJECT

Compliance with Title VIII of the Civil Rights Act of 1968

Whereas, the Town of Rocky Mount has been offered and intends to accept federal funds authorized under the Housing and Community Development Act of 1974, as amended, and

Whereas, recipients of funding under the Act are required to take action to affirmatively further fair housing;

Therefore, the Town of Rocky Mount agrees to take at least one action to affirmatively further fair housing each grant year, during the life of its project funded with Community Development Block Grant funds. The action taken will be selected from a list provided by the Virginia Department of Housing and Community Development.

Signature of Authorized Official
Robert J. Wood
Town Manager
Town of Rocky Mount

August 10, 2026



GRIEVANCE PROCEDURE

25-10 NORTH MAIN CORRIDOR REVITALIZATION BDR PROJECT

The Town of Rocky Mount has adopted an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the Department of Housing and Urban Development's (HUD) (24 CFR 8.53(b) implementing Section 504 of the Rehabilitation Act of 1973, as amended (29 USC 794). Section 504 states, in part, that "no otherwise qualified handicapped individual . . . shall solely by reason of his handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. . . ."

Complaints should be addressed to the Town Manager: Robert J. Wood, Town Manager; 345 Donald Ave., Rocky Mount, VA 24151; (540) 483-7660, who has been designated to coordinate Section 504 compliance efforts.

1. A complaint should be filed in writing or verbally contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
2. A complaint should be filed within ten (10) workdays after the complainant becomes aware of the alleged violation. (Processing of allegations of discrimination occurring before this grievance procedure was in place will be considered on a case-by-case basis.)
3. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by the Town Manager. These rules contemplate informal but thorough investigations, affording all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint. Under 24 CFR 8.53(b), the Town of Rocky Mount need not process complaints from applicants for employment or from applicants for admission to housing.
4. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by the Town Manager and a copy forwarded to the complainant no later than five (5) workdays after its filing.

5. The Section 504 coordinator shall maintain the files and records of the Town of Rocky Mount relating to the complaints filed.
6. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the resolution. The request for reconsideration should be made within three (3) workdays to the Mayor of the Town of Rocky Mount.
7. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.
8. These rules shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and to assure that the Town of Rocky Mount complies with Section 504 and the HUD regulations.

Duly adopted at the regular meeting of the Rocky Mount Town Council on
Monday, August 10, 2026.

Signature of Authorized Official
Robert J. Wood
Town Manager
Town of Rocky Mount



CERTIFICATION OF SIGNATURES AND ADDRESS
RE: CDBG COMMUNITY DEVELOPMENT BLOCK GRANT #25-10
North Main Corridor Revitalization BDR Project - Town of Rocky Mount

_____, being first duly sworn, does hereby certify that C. Holland Perdue III is the Chief Executive Officer of Town of Rocky Mount and that only the following named individuals are authorized to submit remittances for CDBG Community Development Block Grant funds from the Department of Housing and Community Development, Program Administration and Assistance Office:

<u>Daniel Pinard</u>	_____
Name (please type)	Signature
<u>Vincent Copenhaver</u>	_____
Name (please type)	Signature

The affiant does further state that all payments made by the Department of Housing and Community Development pursuant to CDBG Community Development Block Grant #25-10 should be made only to the named payee and address below, which payee the affiant hereby certifies to be authorized to receive such funds at the address below:

PAYEE (Grantee):	<u>Town of Rocky Mount</u>
Address:	<u>345 Donald Ave</u>
City, State, Zip code:	<u>Rocky Mount, Virginia 24151</u>
CERTIFIED by:	_____
	Signature of Chief Executive Officer
	<u>Mayor, Town of Rocky Mount</u>
	Title

The Federal Identification Number (FIN) for this account is: _____. Sworn and subscribed before me, a Notary Public, in and for the Commonwealth of Virginia, this ____ day of _____, 20 ____.

SIGNATURE: _____
Notary Public

My commission expires: ____ / ____ / ____ Registration number: _____



SECTION 504 COMPLIANCE PLAN BASED ON SELF-EVALUATION FINDINGS 25-10 NORTH MAIN CORRIDOR REVITALIZATION BDR PROJECT

Purpose

The Town of Rocky Mount has prepared this Section 504 Compliance Plan in response to the findings of the Section 504 self-evaluation completed for the 25-10 North Main Corridor Revitalization BDR Project.

This plan establishes the Town's ongoing approach to maintaining compliance with Section 504 of the Rehabilitation Act of 1973 and applicable U.S. Department of Housing and Urban Development requirements throughout the project.

Self-Evaluation Findings

The Town completed a review of the policies, procedures, communication practices, eligibility and participation practices, employment practices, complaint procedures, accommodation practices, and facilities associated with the North Main Corridor Revitalization BDR Project.

The completed Section 504 Site Accessibility Checklist for the Rocky Mount Municipal Building identified 0 physical accessibility barriers requiring corrective action.

The Town's broader self-evaluation identified:

- 0 administrative, eligibility, employment, communication, or programmatic barriers.
- 0 Section 504 complaints related to the project.
- 0 requests for reasonable accommodation related to the project.

Section 504 Coordinator

Robert J. Wood, Town Manager, has been designated as the Section 504 Coordinator for the North Main Corridor Revitalization BDR Project. The Section 504 Coordinator will oversee compliance activities, serve as the primary contact for accessibility concerns, coordinate reasonable accommodations, maintain required records, and ensure that complaints are handled in accordance with the Town's adopted grievance procedure.

Robert J. Wood

Town Manager and Section 504 Coordinator

Town of Rocky Mount

345 Donald Avenue

Rocky Mount, VA 24151

Phone: 540-483-7660

Email: rwood@rockymountva.org

Compliance Measures

Based on the findings of the self-evaluation, the Town will maintain the following compliance measures throughout the project:

Program Accessibility

The Town will ensure that project programs, services, meetings, activities, and opportunities are accessible to qualified individuals with disabilities. When necessary, the Town will use accessible meeting locations, alternative participation methods, individual assistance, or other reasonable measures to provide equal access.

Effective Communication

The Town will provide reasonable accommodations and alternative methods of communication upon request. Published CDBG notices will include Virginia Relay 711 or other appropriate relay information. Project information may be provided in an alternative format when requested.

Eligibility and Participation

The Town will administer project eligibility and participation requirements in a manner that does not exclude or limit an otherwise qualified individual solely because of a disability. Reasonable accommodations will be considered when necessary to allow equal access to project applications, information, meetings, services, and activities.

Employment Practices

The Town will continue to follow applicable nondiscrimination and equal employment opportunity requirements. Employment practices associated with the project will be administered without discrimination against qualified individuals on the basis of disability.

Grievance Procedure

The Town has adopted a Section 504 grievance procedure that provides for the prompt and equitable resolution of complaints alleging discrimination on the basis of disability. The Section 504 Coordinator will maintain all files and records associated with complaints, investigations, determinations, reconsideration requests, and resolutions.

Reasonable Accommodations

The Town will respond to requests for reasonable accommodation related to the project. Requests, Town responses, and final resolutions will be documented and maintained by the Section 504 Coordinator.

Physical Accessibility

The Rocky Mount Municipal Building, located at 345 Donald Avenue, was reviewed using the Section 504 Site Accessibility Checklist. The review identified no physical accessibility barriers requiring corrective action at the time of the assessment. The Town will continue to monitor facilities used for project-related meetings, administration, public participation, and other activities.

Corrective Action

No physical corrective action is required based on the completed Site Accessibility Checklist. If any barrier is identified before or during project implementation, the Section 504 Coordinator will:

- Document the barrier or compliance concern.
- Determine an appropriate corrective action.
- Identify the individual or department responsible for implementation.
- Establish a reasonable completion date.
- Maintain documentation showing the action taken and its completion.

Corrective actions may include changes to policies or procedures, alternative communication methods, reasonable accommodations, use of an accessible location, physical modifications, individual assistance, or other appropriate measures.

Complaints and Accommodation Records

The Section 504 Coordinator will maintain an ongoing record of:

- Section 504 complaints received.
- Requests for reasonable accommodation.
- Town responses and determinations.
- Corrective actions taken.
- Final resolutions.

When no complaints or accommodation requests have been received, the record may state that zero were received as of the applicable review date.

Ongoing Monitoring

The Town will continue to monitor its project-related programs, services, communications,

meetings, employment practices, eligibility practices, and facilities throughout the North Main Corridor Revitalization BDR Project. The Section 504 Coordinator will review compliance concerns as they arise and will coordinate corrective action when necessary.

The Town will also provide opportunities for individuals with disabilities, organizations representing individuals with disabilities, and other interested persons to raise accessibility concerns or request accommodations.

Record Retention

The Town will maintain the Section 504 self-evaluation, site accessibility checklist, coordinator designation, grievance procedure, nondiscrimination notice, corrective action documentation, complaint records, accommodation records, and supporting materials in the project compliance file.

These records will be made available for review by the public, the Virginia Department of Housing and Community Development, or the U.S. Department of Housing and Urban Development as required.

Duly adopted at the regular meeting of the Rocky Mount Town Council on
Monday, August 10, 2026.

Signature of Authorized Official
Robert J. Wood
Town Manager
Town of Rocky Mount

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	August 10, 2026
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STAFF MAKING REQUEST:	Daniel Pinard, Cultural & Economic Development Director
BRIEF SUMMARY OF REQUEST:	Community Partnership of Rocky Mount is completing their application to Virginia Main Street for Advancing Main Street designation, the highest level of involvement in the state system. The attached resolution is required as part of Community Partnership's application.
ACTION NEEDED:	Vote to approve the application.

Attachment(s):

1. Main Street Resolution #2026.013

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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RESOLUTION NO.: **2026.013**

A RESOLUTION IN SUPPORT OF MAIN STREET DESIGNATION FOR ROCKY MOUNT

WHEREAS, Main Street America, a subsidiary of the National Trust for Historic Preservation, leads a national network dedicated to strengthening communities through preservation-based economic development; and

WHEREAS, the Virginia Main Street program, administered by the Virginia Department of Housing and Community Development, serves as a Main Street America Coordinating Program and supports local Main Street organizations through technical assistance, training, consulting services, and grant opportunities; and

WHEREAS, the Town of Rocky Mount recognizes the importance of supporting existing businesses, encouraging economic development and tourism, attracting investment, preserving the community's historic character, and strengthening the economic vitality of the Rocky Mount Historic District; and

WHEREAS, the Town of Rocky Mount views participation in the Virginia Main Street and Main Street America programs as an effective means of advancing these goals; and

WHEREAS, Community Partnership of Rocky Mount serves as the nonprofit partner for Rocky Mount's local Main Street program and works in partnership with the Town of Rocky Mount to implement the Main Street Approach;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF ROCKY MOUNT, VIRGINIA, AS FOLLOWS:

1. The Town Council supports the designation and continued participation of Rocky Mount as a Main Street community.
2. The Town will continue to work in partnership with Community Partnership of Rocky Mount, local businesses, property owners, residents, community stakeholders, Virginia Main Street, and Main Street America to support the continued growth and success of Rocky Mount's Main Street program.
3. The Town affirms its commitment to the Main Street Approach and to efforts that support economic vitality, historic preservation, promotion, organization, and sustainable growth within the Rocky Mount Historic District.

ADOPTED by the Town Council of the Town of Rocky Mount, Virginia, at its regular meeting held on Monday, August 10, 2026, at the Rocky Mount Municipal Building, a quorum being present.

GIVEN UNDER MY HAND, THIS 10th DAY OF August 2026:

C. Holland Perdue III, Mayor

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	August 10, 2026
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager Moe Potter, backup
BRIEF SUMMARY OF REQUEST:	The proposed purchase was approved in the Fiscal Year 2026-2027 Budget. It includes an upgrade to channel #2 of our UV disinfection system. Currently, we rely primarily on channel #1, only opening channel #2 to run both systems simultaneously during heavy rain events. Additionally, the current setup in channel #2 has been in place since the plant opened in 1994, and replacement parts are no longer available. Upgrading channel #2 will allow us to alternate between the two channels, reducing wear and tear on a single system. This project also prepares the facility for significant future growth. Last year, our flow averaged just over 800,000 gallons per day (GPD). Between our agreement with the county for a potential additional 700,000 GPD, the new hotel, the 64 acres slated for future development, and the 23 new downtown apartments, the volume of wastewater treated at the plant could potentially double. At that point, running both channels concurrently will be required. Because we must consider a full plant expansion once we reach 75% of our 2.0 million GPD capacity, upgrading channel #2 now is a critical step to proactively meet these upcoming demands.
ACTION NEEDED:	Approve the purchase to upgrade the wastewater treatment plant.

Attachment(s):

1. WWTP Equipment Bid
2. Sole Source Letter for Equipment Bid

FOLLOW-UP ACTION:
(To be completed by the Town Clerk)



10146 West Broad Street
Glen Allen, VA 23060
Phone: (804) 965-0086
Fax: (804) 270-7863
www.heywardinc.com

July 16, 2026

Patrick McKinney
T&I
Email: pmckinney@t-l.com

SUBJECT: Trojan Proposal 245966

Pursuant to your request and on behalf of Trojan, we are pleased to offer the attached quotation.

We appreciate this opportunity to quote on your requirements. If this quotation results in a purchase order, please address it to:

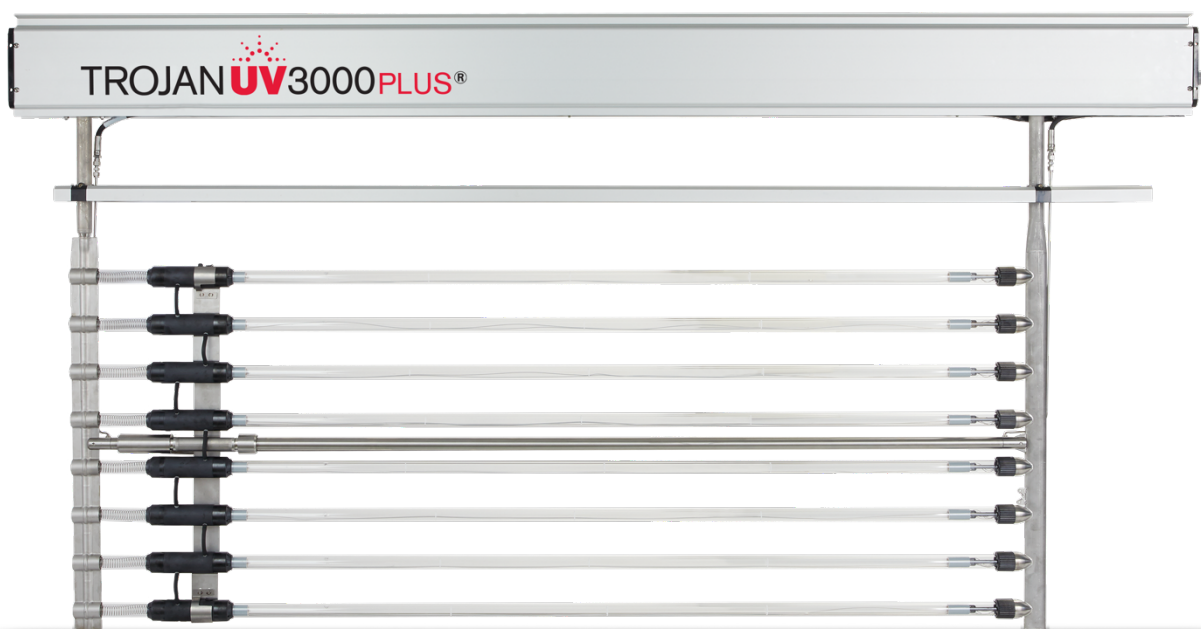
*Heyward Incorporated
10146 West Broad Street
Glen Allen Va 23060*

Should you have any questions or require additional information, please contact me.

Sincerely,

HEYWARD INCORPORATED

Steve Childers



TROJAN 3000PLUS®

PROPOSAL

FOR ROCKY MOUNT EXPANSION - SECOND CHANNEL, VA

QUOTE: 245966

07/09/2026

Fiona Crawford, Trojan Technologies
3020 Gore Road
London, Ontario N5V 4T7 Canada
+1 (519) 457-3400
fcrawford@trojantechnologies.com

Local Representative:
Steve Childers, Heyward Inc.
10146 West Broad Street
Glen Allen, VA US
804-965-0086

We are pleased to submit this design and quote for the ROCKY MOUNT - SECOND CHANNEL Project. This quotation is based on the TrojanUV3000Plus® system which provides dependable performance, superior electrical efficiency and simplified maintenance that meets your UV treatment needs.

TrojanUV3000Plus: For over 20 years TrojanUV3000Plus has been continuously refined to include innovative features that have enhanced easy operation and reduced O&M costs. The latest generation product released in 2022 continues to enhance and focus on the features our customers value which is why the TrojanUV3000Plus has been trusted to deliver reliable performance at over 2500 sites globally. Every system includes the following highlighted features:

Validated Performance & A Lifetime Performance Guarantee: Real-world microbial testing on an actual working system is the basis for sizing and design of the TrojanUV3000Plus. Validated data combined with deep domain experience allows us to be the only UV provider that stands behind our systems with a Lifetime Performance Guarantee. Our systems are independently third-party bioassay validated to USEPA and NWRI guidelines. The system relies on an extended lamp warranty with a validated end-of-lamp-life of 98% output after 12,000 hours and our unique ActiClean® system that is validated to maintain 95% of sleeve transmittance. Get peace of mind with trusted design and performance to meet your treatment requirements.

Automatic Lamp Sleeve Cleaning: Unique in the industry, the TrojanUV3000Plus uses both mechanical wiping and chemical cleaning which cleans 50% more effectively than mechanical wiping. Automatic chemical and mechanical cleaning means operations are uninterrupted by offline cleans and can rely on consistent UV Dose delivery with the ActiClean system.

Integra™ Lamp Assembly: Built around our high-efficiency stable output 250W amalgam lamp and ballast technology, Trojan Technologies' newest breakthrough is a patented and unique fully sealed integrated lamp and sleeve assembly. The entire assembly is water-tight, with a fewer number of parts to manage, no special handling and a reduction in lamp installation time by more than 50%.

Modular Design: The scalable architecture and modular design ensure efficient and reliable performance and ease of maintenance. Precise sizing and easy expandability can simplify future expansion needs with less upfront costs. The advanced, self-contained UV Module arrives at site factory assembled and tested to reduce installation costs, complexity, and start-up issues. The UV module has been designed to protect cables, lamps and electronic ballasts from effluent and UV light while using convective natural cooling to ensure lasting performance at a lower total cost of ownership.

Support and Service: Your partner in UV treatment, owners and operators have access to free technical service assistance 24/7 through a toll-free number. Leverage the experience of Trojan Technologies with guided troubleshooting, local service, analytical services, in-stock replacement parts and our global network of trained & certified technicians.

We look forward to working with you on this exciting project. We hope that our experience and expertise along with the trusted TrojanUV3000Plus system enable you to provide Water Confidence to your customers and their community.

Design Criteria

ROCKY MOUNT - SECOND CHANNEL

Peak Design Flow:	3 MGD
Average Design Flow:	1.5 MGD
UV Transmittance:	65 % (minimum)
Total Suspended Solids:	20 mg/l (30 Day Average, grab sample)
Treatment Limit:	126 E.coli per 100 ml , based on a 30 Day Geometric Mean consecutive daily grab samples
Design Dose:	30 mJ/cm² (bioassay validated)
Validation Factors:	0.98 end of lamp life factor (Low-Pressure Amalgam Lamps) 0.95 fouling factor (ActiClean-WW™ Chemical / Mechanical Cleaning System)

Design Summary

QUOTE: 245966

Based on the above design criteria, the TrojanUV3000Plus® proposed consists of:

CHANNEL (Please reference Trojan layout drawings for details.)	
Number of Channels:	1
Approximate Channel Length Required:	~ 41 ft (Existing)
Channel Width Based on Number of UV Modules:	24 in (Existing)
Channel Depth Recommended for UV Module Access:	48 in (Existing)
UV MODULES	
Total Number of Banks:	2
Number of Modules per Bank:	4
Number of Lamps per Module:	6
Total Number of UV Lamps:	48 (Including Redundancy)
Maximum Power Draw:	12 kW
UV PANELS	
Power Distribution Center Quantity:	2 (Spanning full channel width)
System Control Center Quantity:	1
MISCELLANEOUS EQUIPMENT	
Level Controller Quantity:	1
Type of Level Controller:	Weighted Gate (ALC) (24W x 24H)
Automatic Chemical / Mechanical Cleaning:	Trojan ActiClean-WW™
UV Module Lifting Device:	UV Module Lifting Sling
Standard Spare Parts / Safety Equipment:	Included
Other Equipment:	2 – 304 SST Channel Reduction Baffles
Start Up & Freight:	Included
ELECTRICAL REQUIREMENTS	
- Each Power Distribution Center requires an electrical supply of one (1) 208V 60Hz, 3 Phase, 3 Wire + Ground, 9.2 kVA, 26 Amps. - The Hydraulic System Center requires an electrical supply of one (1) 208V 60Hz, 3 Phase, 3 Wire + Ground, 2.5 kVA. - The System Control Center requires an electrical supply of one (1) 120V 60Hz, 1 Phase, 2 Wire + Ground, 15 Amps. - Electrical disconnects required per local code are not included in this proposal.	

Commercial Information

Total Capital Cost:	\$ 246,883 (USD)
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This price excludes any taxes that may be applicable and is valid for 90 days from the date of this letter.

Equipment Warrantees

1. Trojan Technologies warrants all components of the system (excluding UV lamps) against faulty workmanship and materials for a period of 12 months from date of start-up or 18 months after shipment, whichever comes first.
2. UV lamps purchased are warranted for 12,000 hours of operation or 3 years from shipment, whichever comes first. The warranty is pro-rated after 9,000 hours of operation. This means that if a lamp fails prior to 9,000 hours of use, a new lamp is provided at no charge.
3. Electronic ballasts are warranted for 5 years, pro-rated after 1 year.

ACCEPTANCE

The following Terms and Conditions are an integral part of the offer to sell the equipment and/or services offered in this proposal. When the BUYER signifies acceptance of this quotation by submission of a Purchase Order or signed SELLER Quotation, it shall become a binding contract when accepted and signed by an authorized signer of the SELLER. Any changes or amendments to this proposal made by the BUYER must have SELLER's approval in writing to become a part of this contract. These Terms and Conditions and the accompanying Purchase Order or signed SELLER Quotation shall comprise the entire agreement between the parties and no course of prior dealings between the parties and no usage of the trade shall be relevant to supplement or explain any terms used in this contract. Unless stated otherwise, the terms and conditions of the manufacturers listed herein will apply to this quotation. Any attachments or listed documents are considered a part of this quotation and are made part of the agreement. **Quote is firm for thirty (30) days unless otherwise stated on the face of the attached quotation.**

APPROVAL DRAWINGS

All items listed are based on SELLER'S interpretation of the requirements in accordance with the plans and specifications. Any preliminary drawings or literature attached to our quotation are for illustration purposes only to show approximate arrangements. Specific drawings and submittal data will be furnished for approval as required after receipt and acceptance of the BUYER'S order. Any submittal or manuals when provided by SELLER will be in the form of a PDF electronic file only. Any form of media beyond the electronic file would be the responsibility of BUYER. Fabrication of products or equipment ordered will not begin until approval and direction to proceed is received in writing. No warranty is made regarding quantities, materials of construction or type of materials quoted. Operation, installation, and maintenance of materials quoted are the responsibility of the OWNER or CONTRACTOR.

DELIVERY

Any shipment or delivery date recited represents our best estimate, but no liability, direct or indirect, is assumed by SELLER for failure to ship or deliver on such dates. Unless otherwise directed, SELLER shall have the right to make early or partial shipments and invoices covering the same to BUYER shall be due and payable in accordance with payment terms hereof. FOB shall be origin unless stated otherwise on the front of these Terms and Conditions. Delivery schedule(s) will be contingent on supply-chain availability and variability for material components, therefore, lead-times are subject to change without notice. Published weights are careful estimates but are not guaranteed. SELLER will endeavor, insofar, as it is possible, to comply with shipping instructions specified by the Purchaser. However, SELLER reserves the right to ship merchandise by such means of transportation as it may select. The manufacturer will ship the equipment via best way. Demurrage shall be billed to the account of the Purchaser. **DAMAGE CLAIMS:** Care is taken in packaging all shipments. After BUYER has been given the receipt by the transportation company, all claims for breakage or shortages, whether concealed or obvious, must be made in writing by the BUYER to the carrier and SELLER within seven (7) days after receipt of shipment. When damage or shortages are obvious, written comments on the bill of lading are required before the driver is released. **RETURNED PRODUCTS:** In no instance is equipment to be returned without first obtaining SELLER'S written approval and returned materials authorization. If shipment is postponed at the request of the purchaser after manufacturing has been commenced, payment will be due on notice from us that the equipment is ready for shipment. Pro rata payments shall be made for partial shipments.

STORAGE

Any item of the product on which shipment is delayed by BUYER may be placed in storage by SELLER at BUYER'S expense and risk. If a delay in shipment is requested by BUYER after an order has been entered and accepted:

- a. No charge will be made if the request for delay is made more than six (6) weeks before acknowledged shipping date and the requested delay is for a period not in excess of thirty (30) days.
- b. A charge will be made if the requested delay exceeds a period of thirty (30) days or if the request is made within six (6) weeks of the acknowledged shipping date. SELLER will advise BUYER of the charge within ten (10) days of receiving BUYER'S request for delay.
- c. If the product is within six (6) weeks of the acknowledged shipping date, then SELLER has the option of completing, invoicing and storing the product and charging one and one-half percent (1.5%) per month, or the maximum percentage permitted by law, whichever is lesser, of the established price for such product, plus storage cost.

PAYMENT

Payment terms, upon credit approval, are of net thirty (30) days from the date of each invoice for material shipped (or when ready for shipment if shipment is deferred by BUYER) **unless stated otherwise on the face of the attached quotation.** Flow down provisions are not accepted and shall not be enforceable against SELLER. Retention is not allowed. In the event any payment becomes past due, a charge of one-half percent (1.5%) will be assessed monthly. These terms are completely independent from, and not contingent upon, when BUYER receives payment from the OWNER. A processing fee of up to four percent (4%) will be added for credit card payments. All merchandise sold is subject to lien laws. Partial or final payment shall constitute acceptance of delivered materials, products, or equipment.

FORCE MAJEURE

Neither Party will be liable for any failure or delay in performing an obligation under these Terms and Conditions that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, generalized lack of availability of raw materials or energy. For the avoidance of doubt, Force Majeure shall not include (a) financial distress nor the inability of either party to make a profit or avoid a financial loss, (b) changes in market prices or conditions, or (c) a party's financial inability to perform its obligations hereunder.

TAXES AND BONDS

Taxes and bonds are **NOT** included in our pricing. Any applicable taxes or bonds will be added to the price and shown separately on each invoice. All prices exclude sales, use, duties, excise, and other taxes in respect to manufacture, sale, or delivery, all of which are to be paid by the buyer unless a proper exemption certificate is furnished. BUYER agrees to reimburse our company for taxes SELLER must pay on BUYER'S behalf.

PRICE ESCALATION and/or MATERIAL DEPOSITS

If between the proposal date and actual procurement and through no fault of the SELLER, the relevant cost of labor, material, freight, brokerage fees, tariffs, and other SELLER costs combined relating to the contract increase, then the contract price shall be subject to escalation and increased accordingly. If required by the BUYER, increase shall be verified by documentation and the amount of contract price escalation shall be calculated as either the actual increased cost to the Seller or, if agreed by the Parties, the equivalent increase of a relevant industry recognized third-party index. SELLER shall undertake good faith efforts to obtain savings in its procurement of materials to avoid escalation costs. BUYER shall cooperate with SELLER in such efforts to obtain such cost savings. SELLER shall contemporaneously track any escalation costs.

CLAIMS AND BACKCHARGES

BUYER agrees to examine all materials immediately upon delivery and report to SELLER in writing any defects or shortages noted no later than ten (10) days following the date of receipt. The parties agree that if no such claim is made within said time, it shall be considered acceptable and in good order with respect to any defect or shortage which would have been revealed by such an inspection. In no event will SELLER be responsible for any charge for modification, servicing, adjustment or for any other expense without written authorization from SELLER prior to the performance of any such work. IN NO EVENT SHALL SELLER BE LIABLE TO BUYER OR ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE OR PROFIT, OR FOR CONSEQUENTIAL, INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, OR PUNITIVE DAMAGES, FOR ANY REASON, INCLUDING WITHOUT LIMITATION, DAMAGES ARISING OUT OF A DELAY IN OR FAILURE OF DELIVERY, DEFECTS IN MATERIAL AND WORKMANSHIP AND/OR FAILURE OF GOODS TO PERFORM TO APPLICABLE SPECIFICATIONS, DRAWINGS, BLUEPRINTS OR SAMPLES AS SET FORTH OR DESCRIBED HEREIN, IF ANY, OF A BREACH BY SELLER OF ANY OTHER TERM OR OBLIGATION OF SELLER UNDER THE CONTRACT. No penalty clauses of any description will be effective unless approved in writing over the signature of a principal of SELLER. Under no circumstances shall SELLER be liable for any consequential, special or incidental damages, including liquidated damages, arising from any breach by it in this transaction, AND ALL SUCH CONSEQUENTIAL, SPECIAL AND INCIDENTAL DAMAGES, INCLUDING LIQUIDATED DAMAGES, ARE EXCLUDED FROM ANY REMEDIES AVAILABLE TO THE BUYER.

SECURITY INTEREST & TITLE

Until all amounts due SELLER have been paid in full, SELLER shall retain a security interest in the product and have all rights of a secured party under the Uniform Commercial Code and applicable law, including the right to repossess the product or equipment without legal process and the right to require the BUYER to assemble the equipment and make it available to SELLER at a place reasonably convenient to both parties.

WARRANTY

Equipment and parts not manufactured by the SELLER carry only the warranty of the manufacturer of said parts. SELLER does not make any express or implied warranty for equipment and/or parts it did not manufacture. Credits for defective material and workmanship in said equipment and/or parts are only in accordance with the underlying company policy of the manufacturer. SELLER makes no warranty whatsoever with respect to any equipment and/or parts as to their merchantability or fitness for a particular purpose. It is further agreed that the SELLER assumes no liability whatsoever for failure of equipment due to normal usage and wear.

INDEMNIFICATION

To the fullest extent permitted by the law in which the project is located, BUYER and SELLER shall indemnify and hold one another and their respective employees and agents harmless from and against all claims, damages, losses, liabilities, actions, causes of action, demands, fines, penalties, judgments, costs, and expenses, including but not limited to attorneys' fees, court costs, expert fees and costs, arising out of or resulting from BUYER's or SELLER's own negligent acts, omissions or misconduct, to the extent such negligence is covered by BUYER's and SELLER's respective insurance policies. In the event any third party asserts against SELLER a claim for patent infringement, royalties or licensing fees with respect to BUYER's use of the products, materials, or equipment provided hereunder, BUYER agrees to indemnify SELLER for all liability damages, costs and expenses in connection therewith.

CANCELLATION

Buyer may cancel this contract only in writing signed by BUYER's duly authorized agent and acknowledged in writing by SELLER's duly authorized agent. Should this order be cancelled, BUYER shall be obligated to pay for the level of work performed and products shipped. Work performed includes any engineering, calculations, preparation of submittals, drawings, and/or travel to job site in relation to this order. In addition to any other remedies provided under these Terms and Conditions, SELLER may terminate this contract with immediate effect by providing signed, written notice to BUYER, if BUYER: (i) fails to pay any amount when due under the contract and such failure continues for 30 days after BUYER's receipt of written notice of nonpayment; (ii) has not otherwise performed or complied with any of these Terms and Conditions; or (iii) becomes insolvent, files a petition for bankruptcy or commences or has commenced against it proceedings in bankruptcy, receivership, reorganization or assignment for the benefit of creditors.

FIELD WORK

Unless specifically stated on our quotation, installation, start-up service, field testing, supervision, operation, and training are not included in our pricing of product. In the event that SELLER or any of its employees or agents do perform work or services on-site at the project's location, BUYER agrees to hold SELLER and its employees or agents harmless for any injuries or damage to property caused by their acts or omission, except to the extent said injuries or property damage arise from gross negligence or intentional misconduct.

MODIFICATIONS

This contract can be modified only in writing which specifically states that it amends these Terms and Conditions and is signed by both parties and their duly authorized agents. It is further agreed that this contract shall not be modified in any respect except in writing signed by the party and their duly authorized agent against whom the modification is sought to be enforced.

AUTHORITY OF SELLER'S AGENTS

No agent, employee or representative of the SELLER has any authority to bind the SELLER to any affirmation, representation or warranty concerning the goods sold under this Contract, and unless an affirmation, representation or warranty made by an agent, employee, or representative is specifically included within this written contract, it shall not be enforceable by the BUYER.

NO THIRD-PARTY BENEFICIARIES

This contract is for the sole benefit of BUYER and SELLER and their respective successors and permitted assigns and nothing herein, express or implied, is intended to or shall confer upon any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of these Terms and Conditions.

GOVERNING LAW

All matters arising of or relating to the contract or the Terms and Conditions shall be governed by and construed in accordance with the laws of the state in which the project is located.

DISPUTE RESOLUTION

In the event of any dispute between BUYER and SELLER arising out of the terms of the contract and these Terms and Conditions, such dispute shall be decided by arbitration administered by the American Arbitration Association in accordance with the then-prevailing Commercial Arbitration Rules and Mediation Procedures of the American Arbitration Association. BUYER and SELLER mutually agree that any dispute involving claims valued at or above \$1,000,000.00 shall be heard by a panel of three (3) arbitrators. The venue for all arbitration proceedings shall be the State of California. The foregoing agreement to arbitrate shall be specifically enforceable in any court of competent jurisdiction. The award rendered by the arbitrators shall be final and judgment may be entered upon it in accordance with applicable law in any court of competent jurisdiction.

SEVERABILITY

The partial or complete invalidity of any one or more provisions of these Terms and Conditions shall not affect the validity or continuing force and effect of any other provision. If any provision is invalid, in whole or in part, the provision shall be considered reformed to reflect the intent thereof to the greatest extent possible consistent with applicable law.

ASSIGNMENT – DELEGATION

No right or interest in this Contract shall be assigned by the BUYER without the written permission of the SELLER, and no delegation of any obligation owed, or of the performance of any obligation by the BUYER shall be made without the written permission of the SELLER. Any attempted assignment or delegation shall be wholly void and totally ineffective for all purposes unless made in conformity with this paragraph.

August 5, 2026

Rocky Mount Wastewater Treatment Department
345 Donald Avenue
Rocky Mount, VA
24151

Attn.: Mr. Dennis Potter, Wastewater Superintendent

Re: Heyward Incorporated

Dear Mr. Potter:

This letter is to confirm that Heyward Inc. is the exclusive distributor in Virginia of Trojan Technologies' products for municipal projects.

If you have any questions, please do not hesitate to call.

Best regards,



John Faber, B.Sc, M.Sc.
Regional Manager
Trojan Technologies