



TOWN COUNCIL
REGULAR MEETING
AGENDA

October 11, 2022
7:00 PM

Council Chambers, Rocky Mount Municipal Building
345 Donald Avenue, Rocky Mount, Virginia

When speaking before Town Council, please come to the podium and give your name and address for the record. Please address the Council and not the audience. If you provide Council with any documentation, please also give a copy to the town clerk prior to speaking.

-

All cellular phones must be turned off during the Council Meeting.

-

The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the town clerk for assistance.

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Special Items
 - 4.1. Recognition of Contributions to the Community by Carter's Fine Jewelry
 - 4.2. Recognition of Contributions to the Community by Arrington Flowers
5. Public Hearing
 - 5.1. Disposition of Real Property at 325 Franklin Street
6. Approval of Draft Minutes
 - 6.1. September 12, 2022 - Regular Meeting Minutes
7. Approval of Consent Agenda
 - 7.1. Miscellaneous Action
 - Ordinance to Amend Procurement Provisions in Town Code
 - 7.2. Miscellaneous Resolutions/Proclamations
 - 7.3. Departmental Monthly Reports

Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

8. Hearing of Citizens
9. Old Business
 - 9.1. Update on Franklin Street Sidewalk
 - 9.2. Disposition of Real Property at 325 Franklin Street
10. New Business
 - 10.1. FY2022 Budget Amendment
 - 10.2. Rocky Mount Rotary Club 2022 Christmas Parade
 - 10.3. Supplemental Budget Appropriation Resolution for Virginia State Police Grant
 - 10.4. Supplemental Budget Appropriation Resolution for Department of Criminal Justice Services Local Enforcement Grants
11. Committee Reports
 - 11.1. Community & Economic Development Committee Meeting September 27, 2022
12. Referrals to Planning
13. Other Matters, Concerns and Rise 'N Shine Appearances
14. Closed Meeting and Action
 - 14.1. Section 2.2-3711(A).1 Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body.
15. Adjournment

ITEM(S) TO BE CONSIDERED UNDER:
Public Hearing

FOR COUNCIL MEETING DATED:	October 11, 2022
----------------------------	------------------

STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The developer of 325 Franklin Street has asked the Town Council to vacate the remaining portion of Angle Street and give the property to him. At the last Town Council meeting, Council directed staff to publish the required public notice for a public hearing to discuss the matter at the October Council meeting. The required newspaper notice was published. The proposed ordinance included in this packet would (if adopted) direct staff to take necessary actions (order survey, mark utilities, etc.) prepare all necessary documents (utility easement, subdivision plat, deed, etc.) in order to vacate the street and transfer the property to the developer. The developer would then be required to reimburse the Town for the expenses incurred (surveying, legal, recording, etc.). Once the developer has reimbursed the Town for all incurred expenses, the property would be transferred to the developer.
ACTION NEEDED:	Adoption of proposed ordinance.

Attachment(s):

1. 2022.1011 300.1 Draft Ordinance to Vacate and Convey a Portion of Angle Street 10032022 Third Draft
2. 2022.1011 300.2 Order Confirmation Order# 0001368481 Franklin News Post
3. 2022.1011 300.3 Ad Content Proof - Frankling News Post

FOLLOW-UP ACTION:
(To be completed by the Town Clerk)

AN ORDINANCE TO VACATE AND CONVEY
A PORTION OF ANGLE STREET
IN DOWNTOWN ROCKY MOUNT
ADJACENT TO 325 FRANKLIN STREET AND 335 FRANKLIN STREET
FOR BUSINESS DEVELOPMENT

WHEREAS, the Town Council of the Town of Rocky Mount has received a request from Phillip Bane on behalf of 325FranklinStreet LLC to vacate and convey a portion of Angle Street located adjacent to the property at 325 Franklin Street (Tax Map Number 207.01-033.00) and 335 Franklin Street (Tax Map Number 207.01-034.00) owned by 325FranklinStreet LLC, a Virginia limited liability company; and

WHEREAS, the Town is empowered to vacate rights of way in the Town and convey them to certain adjoining property owners as a condition of vacation according to the provisions of §15.2-2006, et seq., of the Code of Virginia (1950), as amended; and

WHEREAS, the Town Council held a public hearing on October 11, 2022, after giving notice as required by §15.2-2006, et seq., of the Code of Virginia (1950), as amended; and

WHEREAS, at the public hearing all persons who appeared were afforded an opportunity to present their views; and

WHEREAS, the Town Council has concluded that no inconvenience or hardship will result from discontinuing this portion of Angle Street provided that necessary public utility easements to the Town will be reserved and/or established; and

WHEREAS, the owner of 325 Franklin Street (Tax Map Number 207.01-033.00) and 335 Franklin Street (Tax Map Number 207.01-

034.00) which adjoins the subject portion of Angle Street has agreed to combine the vacated area with the above parcels by extending the side boundary lines to the northeastern boundary line of the vacated area; and

WHEREAS, the owner of 325 Franklin Street (Tax Map Number 207.01-033.00) and 335 Franklin Street (Tax Map Number 207.01-034.00) which adjoins the subject portion of Angle Street has agreed to reimburse the Town for the costs associated with this ordinance and the abandonment and conveyance of this portion of Angle Street, including but not limited to, survey costs, deed preparation, recordation costs, etc.; and

WHEREAS, the Town Council has agreed to convey the vacated portion of Angle Street to the property owner for zero dollars (\$0.00) in addition to the above reimbursement of costs to the Town.

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Rocky Mount that the portion of Angle Street located adjacent to the property at 325 Franklin Street (Tax Map Number 207.01-033.00) and 335 Franklin Street (Tax Map Number 207.01-034.00) be vacated and conveyed to the owner of 325 Franklin Street and 335 Franklin Street.

BE IT FURTHER ORDAINED that this ordinance shall not take effect until such time as the Town records an approved plat of survey describing the combined parcels and the necessary public utility easements.

The Town Manager and Town Attorney are hereby directed to take all actions necessary to execute all documents and carry out this ordinance.

The property owner shall reimburse the Town for the costs associated with this ordinance and the abandonment and conveyance of this portion of Angle Street, including but not limited to, survey costs, deed preparation, recordation costs, etc.

All conditions of this ordinance shall be met before recordation of the deed of conveyance.

All conditions of this ordinance shall be met by _____, or the ordinance shall become null and void, without the necessity of any further action by the Town Council.

This ordinance is adopted as of October 11, 2022. If all conditions of this ordinance have been met and no appeal is filed within the required time or if the ordinance is upheld on appeal, the Town Clerk will cause the original or a certified copy of this ordinance to be recorded in the Clerk's Office of the Circuit Court of Franklin County, Virginia, as deeds are recorded, and indexed in the name of the Town of Rocky Mount.

Adopted this _____ day of _____, 2022

Ayes:

Nays:

Present:

TOWN OF ROCKY MOUNT

BY: _____
Steven C. Angle, Mayor

ATTEST:

Town Clerk

Town Attorney

STATE OF VIRGINIA, AT-LARGE,
COUNTY OF FRANKLIN, to-wit:

The foregoing instrument was acknowledged before me this ____
day of _____, 2022, by Steven C. Angle, Mayor, on behalf
of the Town of Rocky Mount.

My commission expires: _____

Notary Public

STATE OF VIRGINIA, AT-LARGE,
COUNTY OF FRANKLIN, to-wit:

The foregoing instrument was acknowledged before me this ____
day of _____, 2022, by Rebecca H. Dillon, Town Clerk.

My commission expires: _____

Notary Public

STATE OF VIRGINIA, AT-LARGE,
COUNTY OF FRANKLIN, to-wit:

The foregoing instrument was acknowledged before me this ____
day of _____, 2022, by John T. Boitnott, Town Attorney.

My commission expires: _____

Notary Public

Order Confirmation

Order# 0001368481

Client: TOWN OF ROCKY MOUNT
Phone: 5404837660

Payer: TOWN OF ROCKY MOUNT
Phone: 5404837660

Account: 6010669
Address: 345 DONALD AVE
ROCKY MOUNT VA 24151

Account: 6010669
Address: 345 DONALD AVE
ROCKY MOUNT VA 24151

Sales Rep **Acct Rep** **Ordered By** **Fax:** 5404838830
rguffey legalsROA Rebecca H. Dillon **Email:** vcopenhaver@rockymountva.org

Total Amount \$272.60

Payment Amount \$0.00

Amount Due \$272.60

Tax Amount: 0.00

Payment Meth: Invoice - Statement

Tear Sheets

0

Proofs

0

Affidavits

1

PO Number:

<u>Ad Number</u>	<u>Ad Type</u>	<u>Ad Size</u>	<u>Color</u>
0001368481-01	CLS Legal Liner	2 X 40 li	\$0.00

Production Method

AdBooker (liner)

Production Notes

<u>Product and Zone</u>	<u>Placement</u>	<u>Position</u>	<u># Inserts</u>
FNP Franklin News-Post	C-Legal Ads	Legal Notices	2

Run Schedule Invoice Text: TOWN OF ROCKY MOUNT NOTICE OF PUBLIC HEARING

Run Dates 9/30/2022, 10/ 7/2022

<u>Product and Zone</u>	<u>Placement</u>	<u>Position</u>	<u># Inserts</u>
FNP thefranklinnewspos.com	C-Legal Ads	Legal Notices	17

Run Schedule Invoice Text: TOWN OF ROCKY MOUNT NOTICE OF PUBLIC HEARING

Run Dates 9/30/2022, 10/ 1/2022, 10/ 2/2022, 10/ 3/2022, 10/ 4/2022, 10/ 5/2022, 10/ 6/2022, 10/ 7/2022, 10/ 8/2022, 10/ 9/2022, 10/10/2022, 10/11/2022, 10/12/2022, 10/13/2022, 10/14/2022, 10/15/2022, 10/16/2022

TagLine: TOWNOFROCKYMOUNTNOTICEOFPUBLICHEARINGALTERNATIONORVACATIONOFANGLESTREETFORBUSINESSDEVELOPMENTTHETOWNCOUNILOFTHETOWNOFROCKYMOUNTGIVES

Order Confirmation

Order# 0001368481

Ad Content Proof

Note: Ad size does not reflect actual ad

TOWN OF ROCKY MOUNT NOTICE OF PUBLIC HEARING ALTERATION OR VACATION OF ANGLE STREET FOR BUSINESS DEVELOPMENT

The Town Council of the Town of Rocky Mount gives notice to all interested parties that the Town Council will hold a public hearing on Tuesday, October 11, 2022, at 7:00 p.m., in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia to consider an ordinance providing for the alteration or vacation of Angle Street in downtown Rocky Mount by request of Phillip Bane on behalf of 325FranklinStreet LLC, for the purpose of proposed business development of buildings located at 325 Franklin Street and 335 Franklin Street.

Specific reference is made to Section 15.2-2006 of the Code of Virginia (1950), as amended, which grants the legal authority for the alteration and vacation of public rights-of-way.

The full text of the proposed ordinance is on file and available for inspection and review during regular business hours in the office of the Town Clerk located in the Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia.

Upon the completion of the public hearing, the Town Council intends to approve and adopt the proposed ordinance.

Any person wishing to comment may do so by submitting written responses and objections in writing to the Town Clerk. Mail written responses to: Town of Rocky Mount, Attention: Rebecca Dillon, 345 Donald Avenue, Rocky Mount, VA 24151. Emailed responses must be sent to rdillon@rockymountva.org by 3 p.m. October 11, 2022, in order to be included in the record.

**Town of Rocky Mount
Town Manager's Office
Rebecca H. Dillon, Town Clerk
Phone: 540-483-7660**



**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES**

**September 12, 2022
7:00 p.m.**

The following members
of Council were present:

Mayor Steven C. Angle
Vice Mayor Jon W. Snead
Council Member A. Ralph Casey
Council Member J. Tyler Lee
Council Member Robert L. Moyer
Council Member Mark H. Newbill
Council Member Billie W. Stockton

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert J. Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Kevin Adkins, Water Treatment Plant Superintendent
Dennis "Moe" Potter, Interim Wastewater Treatment Plant Superintendent
Vincent Copenhaver, Finance Director, CPA
Jason Divers, 1st Sergeant of Patrol/RMPD
Jessica Heckman, Planning & Zoning Administrator
Mark Lovern, Captain/RMPD
Mark Moore, Assistant Town Manager
Daniel Pinard, Cultural Economic Development Director
Shawn Richardson, 1st Sergeant of Investigations/RMPD
Brian Schofield, Public Works Superintendent
Phillip Young, Chief of Police/RMPD

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor Steven C. Angle presiding.

1. Roll Call

The Town Clerk called each member of the Rocky Mount Town Council by name to account for all members present.

2. Pledge of Allegiance

Mayor Angle led in saying the pledge of allegiance.

3. Approval of Agenda

Prior to the meeting, Council received the agenda for review and consideration of approval.

Motion: To approve the agenda as presented

Motion By: Council Member Casey

Seconded: Council Member Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0)

4. Special Items

4.1 Introduction of Finance Director Vincent Copenhaver

Finance Director Copenhaver joins the Town of Rocky Mount with approximately 35 years of combined local government experience. Finance Director Copenhaver and his wife and daughter are local residents and have been for over 40 years.

5. Public Hearing

(none at this time)

6. Approval of Draft Minutes

- August 8, 2022 – August Regular Meeting Minutes

Motion: To approve the draft minutes as presented.

Motion By: Vice Mayor Snead

Seconded: Council Member Moyer

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0)

7. **Approval of Consent Agenda**

This month's consent agenda consists of the following items:

7.1 Miscellaneous Action

7.2 Miscellaneous Resolutions/Proclamations

7.3 Departmental Monthly Reports

Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

Motion: To approve the consent agenda as presented

Motion By: Council Member Newbill

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

8. **Hearing of Citizens**

Mr. Phillip Bane, 252 High Street, Rocky Mount, Va. spoke regarding the building at 325 Franklin Street and the dilemmas that have accompanied that building.

Mr. Steven Caplan, 20 Warren Street, Rocky Mount, Va. spoke of the many homeless people in Rocky Mount and just a few of the challenges those people face.

Ms. Michelle Bezy, 365 Anderson Street, Rocky Mount, Va. shared some of the experiences she had when she was homeless previously.

Ms. Paris Swain, 20 Warren Street, Rocky Mount, Va. spoke regarding the homeless population in Rocky Mount and how some of the people are becoming ill from the hot, wet elements of the outside.

Mr. Art Divers, 425 Knollwood Drive, Rocky Mount, Va. shared with the Council that he had never before seen so many homeless people around the Farmers Market downtown.

9. Old Business

9.1 Request from Phillip Bane to Purchase Angle Street Property

Mr. Phillip Bane was interested in purchasing the property behind 325 Franklin Street. A proposal of \$500.00 was made to the Town from Mr. Bane without any conditions being given. Mayor Angle asked if any Council members had any questions and what Council would like to do.

Questions regarding a possible performance agreement were discussed and Town Attorney Boitnott was asked to share the details regarding the performance agreement from a previous Council meeting where the alleyway at back of the property of 325 Franklin Street was located. Town Attorney Boitnott recollected that Council had given the developer a chance to use the property and then the property would be gifted to Mr. Bane. However, the performance agreement was never drawn up as the Town was notified that Mr. Bane did not want to enter into the agreement.

Vice Mayor Snead indicated that the Town should move forward with giving the property to Mr. Bane. Therefore, the Town will hold a public hearing to consider giving the property to Mr. Bane. The public hearing is to be held at the next regular Council meeting.

Motion: To hold a public hearing in order to gift the property to Mr. Bane.

Motion By: Vice Mayor Snead

Seconded: Council Member Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

10. New Business

10.1 Designated Outdoor Refreshment Area (DORA) Discussion

A designated outdoor refreshment area is a new designated area granted by the Virginia General Assembly and the Virginia ABC that will allow localities to implement a geographic area under which participating restaurants can issue certain cups that would enable the participant to take the beverage in that certain cup outside of the establishment inside of the designated area to continue partaking the beverage inside of the designated area. The recommendation from the Economic Development Authority (EDA) was to recommend the designated outdoor refreshment specified area at predetermined special events only.

Motion: To send to the Community & Economic Development Committee to meet with a representative of the Economic Development Authority (all members would be invited) to discuss further.

Motion By: Council Member Lee

Seconded: Council Member Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

10.2 Request for 2022 Homecoming Parade

The event has not been held for the past couple of years due to Covid. Plans for the event have been approved by the police department.

Motion: To approve the request as presented

Motion By: Council Member Lee

Seconded: Vice Mayor Snead

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

11. Committee Reports

11.1 Finance & Human Services Committee Meeting August 30, 2022

The updated draft procurement policy prepared by Staff, was recommended for approval by the committee as presented.

Motion: To approve the request as presented

Motion By: Vice Mayor Snead

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

The second recommendation from the committee meeting was to modify the compensation for the police department to help make the Rocky Mount Police Department more competitive to better retain and attract the best officers to the department. There are to be two modifications done for the department in phases. First, to be done as soon as possible was to convert the monthly uniform stipend to salary as this minor change will make a difference as to how each retirement is calculated for each officer. Secondly, to recognize experience rather than the years the officer had been with the Rocky Mount Police Department. This recognition for each officer would be to better retain the department's experienced officers and to increase the starting pay for law enforcement officers to \$45,187.84.

Phase two recommended by the committee, beginning January 1, 2023, is to increase the starting pay to \$48,642.36.

The cost of making these changes would be \$109,439.00 for one full fiscal year and would cover the increase in compensation plus the corresponding benefit increase because social security, etc. all goes up with the increase. This particular year for 9 months would be approximately \$80,000 to implement that change.

Phase two should be revisited before January 1, 2023 to discuss how to implement.

Motion: To approve the recommendation as presented

Motion By: Vice Mayor Snead

Seconded: Council Member Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

11.2 Community & Economic Development Committee Meeting August 30, 2022

The recommendation from the committee was to adopt the zoning ordinance that amended the regulations for mobile food vendors. The committee recommended for the change of 150 feet to be made to the ordinance regarding distance for mobile food vendors from restaurants.

Motion: To approve the recommendation as presented

Motion By: Council Member Newbill

Seconded: Council Member Casey

Motion Discussion: Council Member Lee shared with Council that he disagreed with the 150 feet referenced in the ordinance as being the distance in which a mobile food vendor selling prepared food shall not locate within an established restaurant during the restaurant's operating hours unless permission of the restaurant owner is provided because of that restriction. Council Member Lee expressed how great it was that food trucks could go into areas of the community, but he disagreed with the 150 feet.

Ayes: (5): Vice Mayor Snead, Council Member Casey, Council Member Moyer, Council Member Newbill and Council Member Stockton

Nays: (1): Council Member Lee

Approved (5 – 1)

12. Referrals to Planning

None at this time

13. Other Matters, Concerns and Rise 'N Shine Appearances

Mayor Angle and Town Manager Wood appeared on Rise 'N Shine today.

The Rocky Mount Volunteer Fire Department with other area law enforcement at the local level (Rocky Mount Town Police and the Sheriff's Department) and the state level (Virginia State Police) paid tribute to the 911 emergency responders around September 11th by marching from the fire station on North Main Street to the fire station in downtown Rocky Mount.

14. Closed Meeting and Action

Mayor Angle read aloud the section.

Enter Closed Meeting

Motion: To go into closed session under the Virginia Code Section cited below.

Time: 7:39 p.m.

Virginia Code Section:

Section 2.2-3711(A).1 Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries,

disciplining or resignation of specific public officers, appointees, or employees of any public body. (EDA)

Section 2.2-3711(A).3 Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. (Industrial Park)

Motion By: Council Member Lee

Second: Council Member Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

Action: To go into a closed meeting

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, February 14, 2022, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law.

Now, therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

15. **Adjournment**
Motion: To adjourn
Time: 8:13 p.m.
Motion By: Council Member Lee
Seconded By: Vice Mayor Snead
Motion Discussion: None
Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton
Approved (6 to 0)
Action: Meeting was adjourned

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:
Consent Item

FOR COUNCIL MEETING DATED:	October 11, 2022
----------------------------	------------------

STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	At the last Town Council meeting, Council approved an updated Procurement Policy for the Town. The draft ordinance included in the packet updates the Town Code so that the newly adopted Policy and the Town Code are consistent with regard to purchasing policies and procedures.
ACTION NEEDED:	Adopt proposed ordinance.

Attachment(s):

1. 2022.1011 500.1 Procurement Ordinance Second Draft 09282022

FOLLOW-UP ACTION: (To be completed by the Town Clerk) NA
--

IN THE COUNCIL OF THE TOWN OF ROCKY MOUNT

AN ORDINANCE of the Town of Rocky Mount amending and reenacting Chapter 46 of the Code of the Town of Rocky Mount, Virginia (2002), regulating public procurement and providing for amendments and changes to public procurement policies and procedures.

WHEREAS, the Town of Rocky Mount staff has completed a comprehensive review of the Town's public procurement policies and procedures; and

WHEREAS, the Town Council of the Town of Rocky Mount has adopted new public procurement policies and procedures as recommended by the Town of Rocky Mount staff; and

WHEREAS, the Town of Rocky Mount staff has recommended additional changes and amendments to Chapter 46 of the Code of the Town of Rocky Mount, Virginia (2002).

THEREFORE, BE IT ORDAINED by the Town Council of the Town of Rocky Mount that Chapter 46 of the Code of the Town of Rocky Mount, Virginia (2002), regulating public procurement be amended and reenacted as follows:

PROCUREMENT

Sec. 46-1. - Purpose.

The underlying purposes and policies of this chapter are as follows:

- (a) To provide for increased public confidence in the procedures followed in public procurement;
- (b) To ensure the fair and equitable treatment of all persons who deal with the procurement system of the town;
- (c) To provide increased economy in town procurement activities and to maximize to the fullest extent practicable the purchasing value of public funds of the town;
- (d) To foster effective broad-based competition within the free enterprise system;
- (e) To provide safeguards for the maintenance of a procurement system of quality and integrity; and
- (f) To promote uniformity of procurement policies and procedures among the various departments, offices and agencies of the town.

Sec. 46-2. - Applicability.

- (a) All town purchases shall conform to the provisions of this chapter.

(b) The provisions of the Virginia Public Procurement Act, Section 2.2-4300, et seq., of the Code of Virginia (1950), as amended (the "Act") shall apply to all town purchases and procurements, except in those instances where alternative policies have been adopted by the town council under the provisions of Section 2.2-4343.A.10 of the Act.

(c) This chapter applies to contracts or agreements for the procurement of goods, services, including professional services, insurance and construction entered into by the town involving every expenditure for public purchasing irrespective of its source.

Sec. 46-3. - Procurement authority.

(a) The town council shall have the right to accept or reject any bids or proposals.

(b) The mayor shall execute all contracts entered into by the town, unless the mayor shall have delegated such responsibility, in writing, to the town manager. Such delegation may be for specific contracts, or specific types of contracts.

(c) The town council is authorized to establish policies and procedures, including publication of a public procurement policies and procedures manual, for the orderly administration of the town's procurement process according to the Act, including procedures for small purchases, as defined in Section 2.2-4303 of the Act, provided that such small purchase procedures shall provide for competition whenever practical.

(d) Upon a determination made in advance by the town council that competitive sealed bidding is either not practicable or not fiscally advantageous to the public, goods, services, or insurance may be procured by competitive negotiation.

(e) The town council shall establish, in writing, a procedure by which prospective contractors may be barred from contracting for the provision of particular types of supplies, services, insurance or construction, on the basis of unsatisfactory performance, or violation of federal, state or local laws or ordinances pertaining to procurement.

This ordinance shall be in full force and effect upon its passage.

Adopted this ____ day of _____, 2022

Ayes:

Nays:

Present:

APPROVED:

Mayor

ATTEST:

Clerk

Approved as to form:

Town Attorney

Sign Permits September 2022

Permit #	Applicant Name	Sign Location/	Zoning	Square Footage	Wording	Date Approved
S22-014	J. Chris	2070104100	CBD	46.37	J.Chris	09/29/22
S22-015	Franklin County Animal Shelter	81 State St/2040051500	M1	24	Franklin Co. Animal Shelter/message board	09/29/22
S22-013	Touch of Grace Nutrition LLC	2030002900	GB	13.2	Touch of Grace	09/06/22

Zoning Compliance September 2022

Permit #	Applicant Name	Property Address/TMPN	Type of Improvement	Date Approved
ZC22-074	The Cocoa Café LLC/Toni Lynn Mills	800 Old Franklin Tpke & 925 N. Main Street	Operate food truck	9/8/2022
ZC22-075	335 FranklinST, LLC	335 Franklin Street/ 2070103400	Office space 1st floor, apartments above business	9/22/2022
ZC22-076	Campbell Company Renovations & Repair	50 West Church/ 2070058300	Replacing Sidewalk with 19x18 patio	9/30/2022
ZC22-077	ADT Commercial LLC	Old Franklin Tpke	Adding sole path to existing fire system	9/1/2022

Zoning Letters September 2022

Permit #	Applicant Name	Building Lot Address	CurrentZoning	Letter Date
ZL22-006	GRS Group	450 Weaver	M1	9/20/2022

Zoning Permits September 2022

Permit #	Applicant Name	Building Lot Address	Zoning	Date Approved	NOTES
ZP22-025	Matt Magill	65 Darlington	R1	9/13/2022	Addition of bedroom

Rocky Mount (Town Of), VA



YEAR-TO-DATE BUDGET REPORT FOR THE THREE MONTHS ENDED SEPT 30, 2022

FOR 2023 03						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
10 GENERAL FUND						
10090000 USE OF SURPLUS						
10090000 42562 APPROPRIATED FUN	0	39,998	39,998	.00	39,998.00	.0%
TOTAL USE OF SURPLUS	0	39,998	39,998	.00	39,998.00	.0%
11011000 GENERAL PROPERTY TAXES						
11011000 41101 REAL PROPERTY -	655,043	0	655,043	6,849.44	648,193.56	1.0%
11011000 41102 REAL PROPERTY -	40,000	0	40,000	12,799.33	27,200.67	32.0%
11011000 41103 PUBLIC SERVICE -	26,412	0	26,412	.00	26,412.00	.0%
11011000 41105 PERSONAL PROPERT	310,000	0	310,000	4,105.47	305,894.53	1.3%
11011000 41106 PERSONAL PROPERT	26,000	0	26,000	15,473.05	10,526.95	59.5%
11011000 41107 MACHINERY & TOOL	163,609	0	163,609	.00	163,609.00	.0%
11011000 41110 PENALTIES ON TA	9,700	0	9,700	3,465.48	6,234.52	35.7%
11011000 41111 INTEREST ON DELI	7,800	0	7,800	2,090.20	5,709.80	26.8%
TOTAL GENERAL PROPERTY TAXES	1,238,564	0	1,238,564	44,782.97	1,193,781.03	3.6%
11012000 OTHER LOCAL TAXES						
11012000 41201 LOCAL SALES & US	277,000	0	277,000	76,479.23	200,520.77	27.6%
11012000 41202 MEALS TAX	1,849,000	0	1,849,000	518,832.99	1,330,167.01	28.1%
11012000 41203 PENALTY-DEL MEAL	0	0	0	81.86	-81.86	100.0%
11012000 41204 INTEREST-DEL MEA	0	0	0	7.51	-7.51	100.0%
11012000 41205 TRANSIENT OCCUPA	152,076	0	152,076	66,346.07	85,729.93	43.6%
11012000 41208 CIGARETTE TAX	80,750	0	80,750	24,735.00	56,015.00	30.6%
11012000 41209 BANK STOCK TAX	385,400	0	385,400	180,724.00	204,676.00	46.9%
11012000 41210 CONSUMER UTILITY	320,000	0	320,000	79,487.22	240,512.78	24.8%
11012000 41212 TRANSIENT OCCUP	75,924	0	75,924	.00	75,924.00	.0%
TOTAL OTHER LOCAL TAXES	3,140,150	0	3,140,150	946,693.88	2,193,456.12	30.1%
11012500 BUSINESS LICENSE TAXES						
11012500 41301 BPOL-RETAIL	357,643	0	357,643	4,372.84	353,270.16	1.2%

YEAR-TO-DATE BUDGET REPORT
 FOR THE THREE MONTHS ENDED SEPT 30, 2022

FOR 2023 03

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
11012500 41302 BPOL-PROFESSIONA	178,570	0	178,570	10,140.17	168,429.83	5.7%
11012500 41303 BPOL-REPAIRS/PER	128,607	0	128,607	23,932.37	104,674.63	18.6%
11012500 41304 BPOL-CONTRACTOR	27,804	0	27,804	1,148.82	26,655.18	4.1%
11012500 41305 BPOL-UTILITY	5,841	0	5,841	.00	5,841.00	.0%
11012500 41306 BPOL-AMUSEMENT T	855	0	855	.00	855.00	.0%
11012500 41307 BPOL-MISCELLANEO	7,724	0	7,724	736.97	6,987.03	9.5%
11012500 41308 BPOL-ALCOHOLIC B	835	0	835	.00	835.00	.0%
11012500 41309 BPOL-PENALTIES	1,832	0	1,832	2,281.67	-449.67	124.5%
TOTAL BUSINESS LICENSE TAXES	709,711	0	709,711	42,612.84	667,098.16	6.0%
11013000 PERMITS & LICENSES						
11013000 42111 PLANNING & ZONIN	10,000	0	10,000	1,750.00	8,250.00	17.5%
11013000 42112 FARMERS MARKET F	15,000	0	15,000	950.00	14,050.00	6.3%
11013000 42114 WELCOME CENTER F	2,500	0	2,500	2,118.00	382.00	84.7%
11013000 42116 RETURN CHECK FEE	225	0	225	200.00	25.00	88.9%
11013000 42117 CREDIT CARD FEES	3,000	0	3,000	1,931.67	1,068.33	64.4%
TOTAL PERMITS & LICENSES	30,725	0	30,725	6,949.67	23,775.33	22.6%
11014000 FINES & FORFEITURES						
11014000 42211 COURT FINEES	9,000	0	9,000	6,572.36	2,427.64	73.0%
11014000 42212 PARKING FINES	200	0	200	40.00	160.00	20.0%
TOTAL FINES & FORFEITURES	9,200	0	9,200	6,612.36	2,587.64	71.9%
11015000 PROCEEDS FROM USE OF ASSETS						
11015000 42311 INTEREST ON MONE	45,000	0	45,000	27,598.33	17,401.67	61.3%
11015000 42312 RENTAL OF GENERA	450	0	450	.00	450.00	.0%
TOTAL PROCEEDS FROM USE OF ASSETS	45,450	0	45,450	27,598.33	17,851.67	60.7%
11016000 CHARGES FOR SERVICES						
11016000 42411 REFUSE COLLECTIO	269,000	0	269,000	61,035.00	207,965.00	22.7%

YEAR-TO-DATE BUDGET REPORT
 FOR THE THREE MONTHS ENDED SEPT 30, 2022

FOR 2023 03

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
11016000 42413 TRUCK RENTAL FEE	725	0	725	605.34	119.66	83.5%
11016000 42415 WEED CONTROL CHA	520	0	520	.00	520.00	.0%
11016000 42418 PASSPORT SERVICE	11,000	0	11,000	5,055.00	5,945.00	46.0%
11016000 42419 SECURITY SERVICES	12,000	0	12,000	420.00	11,580.00	3.5%
11016000 42420 POLICE REPORTS	1,200	0	1,200	276.00	924.00	23.0%
11016000 42421 FINGERPRINT SERV	100	0	100	35.00	65.00	35.0%
11016000 42422 CIT/PAC ROOM STA	25,000	0	25,000	7,840.00	17,160.00	31.4%
11016000 42425 ADMIN CHARGES -	300	0	300	.00	300.00	.0%
11016000 42426 MISCELLANEOUS SE	0	0	0	150.00	-150.00	100.0%
TOTAL CHARGES FOR SERVICES	319,845	0	319,845	75,416.34	244,428.66	23.6%
11018000 MISCELLANEOUS GENERAL						
11018000 42511 RECOVERIES	0	0	0	20,886.78	-20,886.78	100.0%
TOTAL MISCELLANEOUS GENERAL	0	0	0	20,886.78	-20,886.78	100.0%
18522000 COMMONWEALTH-NONCATEGORICAL						
18522000 43211 PPTRA FROM STATE	53,861	0	53,861	53,860.60	.40	100.0%
18522000 43212 COMMUNICATIONS T	140,000	0	140,000	22,362.06	117,637.94	16.0%
18522000 43213 LITTER TAX	3,500	0	3,500	.00	3,500.00	.0%
18522000 43214 ROLLING STOCK TA	3,164	0	3,164	3,244.66	-80.66	102.5%
18522000 43215 RENTAL TAX	9,000	0	9,000	3,883.68	5,116.32	43.2%
18522000 43216 OTHER NON-CATEGO	0	0	0	291.94	-291.94	100.0%
TOTAL COMMONWEALTH-NONCATEGORICAL	209,525	0	209,525	83,642.94	125,882.06	39.9%
18524000 COMMONWEALTH-CATEGORICAL						
18524000 43112 OTHER AID-SCHOOL	29,632	0	29,632	.00	29,632.00	.0%
18524000 43311 FIRE PROGRAMS-ST	18,471	0	18,471	.00	18,471.00	.0%
18524000 43312 STREET MAINTENAN	1,508,140	0	1,508,140	.00	1,508,140.00	.0%
18524000 43313 LAW ENFORCEMENT	120,632	0	120,632	33,155.00	87,477.00	27.5%
TOTAL COMMONWEALTH-CATEGORICAL	1,676,875	0	1,676,875	33,155.00	1,643,720.00	2.0%
18535000 LOCAL GOVERNMENT AID						
18535000 43111 VOLUNTEER FIRE D	30,000	0	30,000	7,500.00	22,500.00	25.0%

Rocky Mount (Town Of), VA



YEAR-TO-DATE BUDGET REPORT FOR THE THREE MONTHS ENDED SEPT 30, 2022

FOR 2023 03						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
18535000 43112 OTH AID-SCHOOL R	42,329	0	42,329	.00	42,329.00	.0%
18535000 43114 COUNTY EXP REIMB	50,000	0	50,000	.00	50,000.00	.0%
TOTAL LOCAL GOVERNMENT AID	122,329	0	122,329	7,500.00	114,829.00	6.1%
TOTAL GENERAL FUND	7,502,374	39,998	7,542,372	1,295,851.11	6,246,520.89	17.2%
TOTAL REVENUES	7,502,374	39,998	7,542,372	1,295,851.11	6,246,520.89	
12 FORFEITED ASSETS						
12000000 FORFEITED ASSETS						
12000000 42562 APPROPRIATED FUN	0	5,925	5,925	.00	5,924.52	.0%
TOTAL FORFEITED ASSETS	0	5,925	5,925	.00	5,924.52	.0%
TOTAL FORFEITED ASSETS	0	5,925	5,925	.00	5,924.52	.0%
TOTAL REVENUES	0	5,925	5,925	.00	5,924.52	
20 WATER & SEWER FUND						
25020000 WATER CHARGES						
25020000 42313 PROPERTY RENT (C	120,000	0	120,000	36,043.05	83,956.95	30.0%
25020000 45101 WATER SALES	1,409,680	0	1,409,680	415,373.92	994,306.08	29.5%
25020000 45102 WATER CONNECTION	20,000	0	20,000	13,100.00	6,900.00	65.5%
25020000 45103 RECONNECT FEES	7,000	0	7,000	3,983.25	3,016.75	56.9%
25020000 45104 PENALTIES	15,000	0	15,000	9,907.07	5,092.93	66.0%
25020000 45106 BULK WATER PURCH	5,000	0	5,000	307.29	4,692.71	6.1%
TOTAL WATER CHARGES	1,576,680	0	1,576,680	478,714.58	1,097,965.42	30.4%
25530000 SEWER CHARGES						
25530000 45201 SEWER COLLECTION	863,867	0	863,867	243,878.99	619,988.01	28.2%
25530000 45202 SEWER CONNECTION	12,000	0	12,000	-74.29	12,074.29	-.6%
TOTAL SEWER CHARGES	875,867	0	875,867	243,804.70	632,062.30	27.8%

YEAR-TO-DATE BUDGET REPORT

FOR THE THREE MONTHS ENDED SEPT 30, 2022

FOR 2023 03						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
TOTAL WATER & SEWER FUND	2,452,547	0	2,452,547	722,519.28	1,730,027.72	29.5%
TOTAL REVENUES	2,452,547	0	2,452,547	722,519.28	1,730,027.72	
GRAND TOTAL	9,954,921	45,923	10,000,844	2,018,370.39	7,982,473.13	20.2%
** END OF REPORT - Generated by VINCENT COPENHAVER **						

Rocky Mount (Town Of), VA

YEAR-TO-DATE BUDGET REPORT FOR THE THREE MONTHS ENDED SEPT 30, 2022

FOR 2023 03

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND							
10091020 NON-DEPARTL GENERAL FUND	513,734	513,734	301,766.39	2,183.82	.00	211,967.61	58.7%
11011010 MAYOR & TOWN COUNCIL	92,896	92,896	26,177.34	8,019.51	.00	66,718.66	28.2%
11012020 TOWN MANAGER	416,027	416,027	114,854.10	34,219.75	.00	301,172.90	27.6%
11012040 TOWN ATTORNEY	74,370	74,370	7,552.55	.00	.00	66,817.45	10.2%
11012130 FINANCE DEPARTMENT	664,091	664,091	123,487.91	34,654.06	.00	540,603.09	18.6%
11013010 BOARD OF ELECTIONS	5,000	5,000	.00	.00	.00	5,000.00	.0%
11081060 PASSPORT PROGRAM	2,375	2,375	493.00	26.90	.00	1,882.00	20.8%
12031010 POLICE DEPARTMENT	2,231,624	2,231,624	613,725.25	161,817.17	.00	1,617,898.75	27.5%
12032020 VOLUNTEER FIRE DEPT	178,910	178,910	42,050.48	14,008.35	.00	136,859.52	23.5%
12043130 IMPOUND LOT	0	0	97.00	.00	.00	-97.00	100.0%
13041000 PUBLIC WORKS ADMINISTRATION	1,285,759	1,070,326	21,657.74	6,914.95	.00	1,048,668.26	2.0%
13041020 PUB WORKS NON-VDOT ELIGIBLE	3,100	3,100	.00	.00	.00	3,100.00	.0%
13041040 STREET LIGHTS	107,850	108,394	1,090.85	44.25	.00	107,303.15	1.0%
13041070 TRAFFIC CONTROL & PARKING	68,540	70,418	28,961.53	21,140.43	7,700.00	33,756.47	52.1%
13041080 STREETS	385,300	531,195	229,629.40	67,604.30	.00	301,565.60	43.2%
13041090 SIDEWALKS, CURB, GUTTERING	1,500	25,141	28,292.04	10,709.32	.00	-3,151.04	112.5%
13042020 STREET CLEANING	3,045	4,443	1,624.10	.00	.00	2,818.90	36.6%
13042030 REFUSE COLLECTION	22,790	42,195	28,740.93	6,912.68	5,743.90	7,710.17	81.7%
13042040 SNOW REMOVAL	17,750	17,750	421.95	.00	.00	17,328.05	2.4%
14043041 PARKS-MARY ELIZABETH	2,400	5,768	4,325.36	1,208.58	.00	1,442.64	75.0%
14043042 PARKS-MARY BETHUNE	2,200	4,289	2,608.02	1,012.68	.00	1,680.98	60.8%
14043043 PARKS-GILLEYS	7,170	7,848	1,030.56	271.61	.00	6,817.44	13.1%
14043044 PARKS-CELESTE	2,200	43,148	13,933.22	10,188.12	.00	29,214.78	32.3%
14043045 PARKS-VETERANS MEMORIAL	5,470	7,193	5,127.38	398.42	.00	2,065.62	71.3%
14043046 PARKS-FIRST RESPONDERS MEM	5,320	5,890	4,251.63	160.80	.00	1,638.37	72.2%
14043080 PARKS & REC - PLAYGROUNDS	0	2,940	3,980.60	235.92	.00	-1,040.60	135.4%
14543040 MUNICIPAL BUILDING	56,922	58,245	15,198.33	7,615.23	.00	43,046.67	26.1%
14543050 EMERGENCY SERVICES BLDG	59,800	61,991	15,315.49	10,016.61	.00	46,675.51	24.7%
14543060 PUBLIC WORKS BUILDING	36,640	38,173	10,954.82	8,501.90	.00	27,218.18	28.7%
14543070 PARKS & REC - CEMETERY	900	6,207	6,363.57	1,894.87	.00	-156.57	102.5%
16081010 PLANNING & ZONING	226,694	226,694	63,515.23	22,600.52	.00	163,178.77	28.0%
16081020 COMMUNITY & ECONOMIC DEV	421,343	421,343	133,299.14	37,797.40	.00	288,043.86	31.6%
16081030 CITIZENS SQUARE	26,874	26,874	3,176.49	1,754.62	.00	23,697.51	11.8%
16081040 DEPOT WELCOME CENTER	41,567	41,567	7,667.26	2,924.28	.00	33,899.74	18.4%
16081050 HARVESTER PERFORMANCE CENTER	483,300	483,300	11,155.92	4,952.03	.00	472,144.08	2.3%
16081300 ECONOMIC DEVELOPMENT AUTHORIT	3,913	3,913	513.47	.00	.00	3,399.53	13.1%
16085000 REMED BLIGHTED STRUCTURES	45,000	45,000	.00	.00	.00	45,000.00	.0%
TOTAL GENERAL FUND	7,502,374	7,542,372	1,873,039.05	479,789.08	13,443.90	5,655,889.05	25.0%

12 FORFEITED ASSETS

YEAR-TO-DATE BUDGET REPORT
 FOR THE THREE MONTHS ENDED SEPT 30, 2022

FOR 2023 03

12	FORFEITED ASSETS	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12031016	STATE FORFEITURE ASSETS	0	5,925	.00	.00	.00	5,924.52	.0%
	TOTAL FORFEITED ASSETS	0	5,925	.00	.00	.00	5,924.52	.0%

20 WATER & SEWER FUND

20069000	NON-DEPARTL UTILITY OPERATING	447,712	447,712	43,571.75	.00	.00	404,140.25	9.7%
25050000	WATER SYSTEM OPERATIONS	162,078	162,078	62,441.30	9,839.63	.00	99,636.70	38.5%
25050100	METER READING	24,570	24,570	2,411.04	1,195.93	.00	22,158.96	9.8%
25050500	WATER TREATMENT PLANT	796,843	796,843	219,193.89	73,301.02	28,592.67	549,056.44	31.1%
25062000	UTILITY BILLING & ADMIN	286,732	286,732	56,337.13	16,877.32	.00	230,394.87	19.6%
25560000	WASTEWATER SYSTEM OPERATIONS	128,578	128,578	43,559.54	20,925.93	.00	85,018.46	33.9%
25560500	WASTEWATER TREATMENT PLANT	606,034	606,034	153,258.15	63,216.11	.00	452,775.85	25.3%
	TOTAL WATER & SEWER FUND	2,452,547	2,452,547	580,772.80	185,355.94	28,592.67	1,843,181.53	24.8%
	GRAND TOTAL	9,954,921	10,000,844	2,453,811.85	665,145.02	42,036.57	7,504,995.10	25.0%

** END OF REPORT - Generated by VINCENT COPENHAVER **

Town of Rocky Mount
Cash Balances and Investment Portfolio
At September 30, 2022

Total Cash Held by the Town:

Duncan Williams	\$ 2,646,340
Local Government Investment Pool (effective yield 2.21%)	\$ 6,523,664
Truist: Payroll and Flexible Benefits Checking Accounts	\$ 60,914
Carter Bank and Trust: Old Checking Account, Designated Checking Accounts for Police, Farmer's Market and Depot	\$ 381,829
American National Bank: Town Checking Account	\$ 1,407,808
Virginia Investment Pool Accounts for Angle Bridge and American Rescue Plan Act Funds (First Distribution)	<u>\$ 787,285</u>
 Total Cash Balance at September 30, 2022	 <u><u>\$ 11,807,840</u></u>

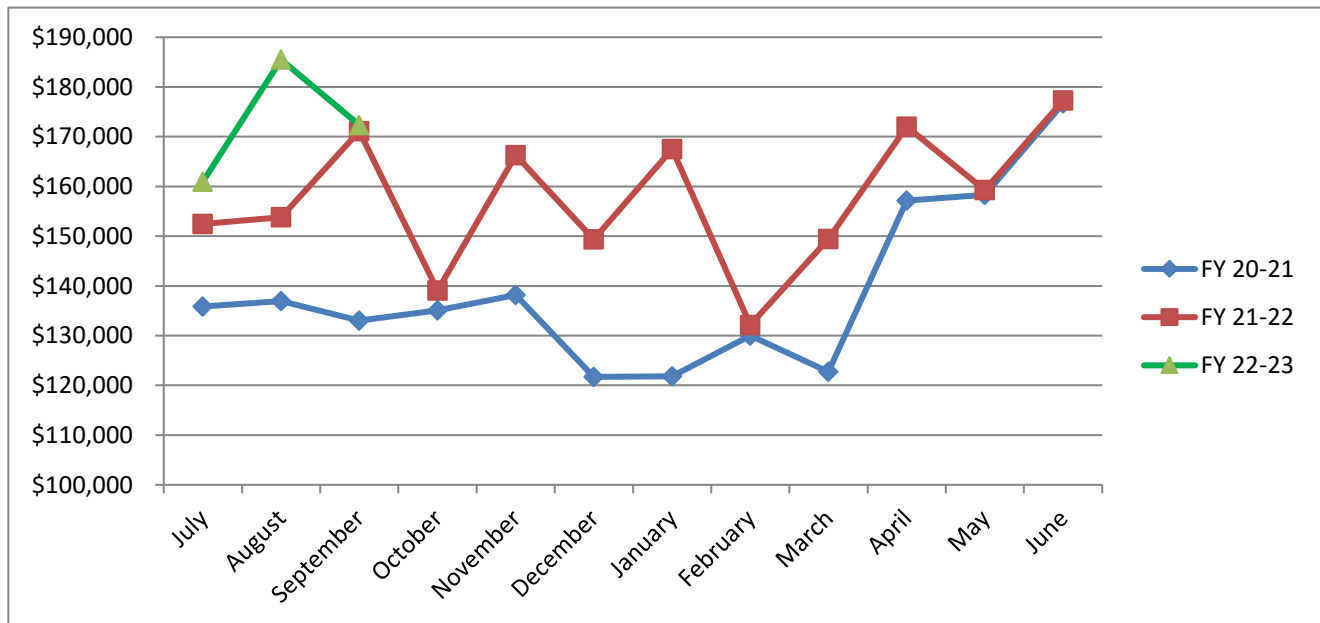
Investment Detail:

Duncan-Williams, Inc. Account Statement Dated August 31, 2022					
Cash, Money Funds and Bank Deposits - 19% of Portfolio			<u>Closing</u>	<u>Income</u>	<u>30-Day</u>
			<u>Balance</u>	<u>This Year</u>	<u>Yield</u>
Federated Hermes Govt Reserves Money Market			\$497,395.94	\$2,873.12	1.10%
 Fixed Income - 81% of Portfolio					
Certificates of Deposit:	<u>Quantity</u>	<u>Market</u>	<u>Market</u>	<u>Estimated</u>	<u>Estimated</u>
		<u>Price</u>	<u>Value</u>	<u>Annual Income</u>	<u>Yield</u>
Capital One Natl Assn	245,000.00	99.691	\$244,242.95	\$8,207.50	3.36%
Capital One Bank Natl Assn	245,000.00	99.475	\$243,713.75	\$8,330.00	3.41%
Sallie Mae Bank	225,000.00	100.251	\$224,898.75	\$5,962.50	2.65%
 U.S. Government Bonds:					
Federal Home Loan Banks Cons Bd	500,000.00	91.179	\$444,497.63	\$7,490.00	3.37%
Federal Home Loan Banks Cons Bd	700,000.00	94.736	\$663,152.00	\$7,700.00	3.40%
Federal Home Loan Mtg Corp Medium	320,000.00	96.312	\$308,198.40	\$7,200.00	3.40%
 Total Fixed Income	<u>2,235,000.00</u>		<u>\$2,128,703.48</u>	<u>\$44,890.00</u>	
 Total Portfolio Holdings			<u><u>\$2,626,099.42</u></u>	<u><u>\$47,763.12</u></u>	

Town of Rocky Mount
Meals Tax Collections by Month

<u>Month</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>Change</u>	<u>% Change</u>
July	\$ 135,840	\$ 152,437	\$ 160,978	\$ 8,541	5.6%
August	\$ 136,975	\$ 153,837	\$ 185,503	\$ 31,666	20.6%
September	\$ 133,052	\$ 171,121	\$ 172,352	\$ 1,231	0.7%
October	\$ 135,097	\$ 139,085			
November	\$ 138,177	\$ 166,261			
December	\$ 121,697	\$ 149,361			
January	\$ 121,833	\$ 167,488			
February	\$ 130,016	\$ 132,152			
March	\$ 122,758	\$ 149,407			
April	\$ 157,165	\$ 172,047			
May	\$ 158,320	\$ 159,286			
June	\$ 176,690	\$ 177,283			
Year Totals	<u>\$ 1,667,620</u>	<u>\$ 1,889,765</u>	<u>\$ 518,833</u>	<u>\$ 41,438</u>	

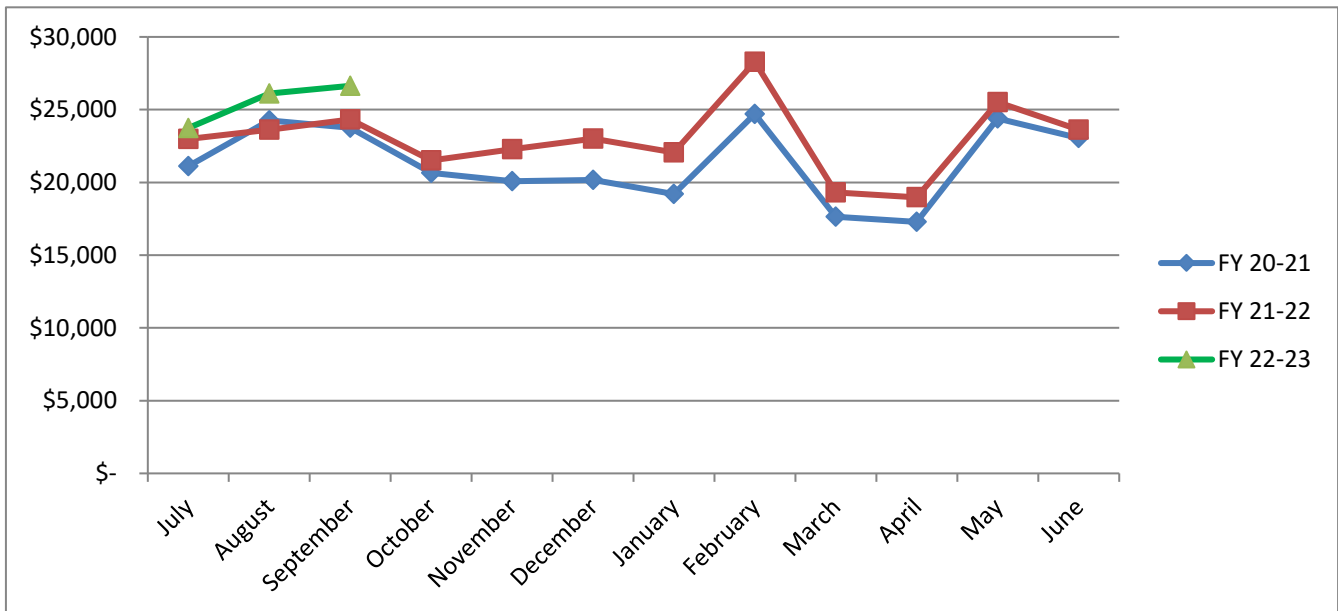
Year to Date through September	\$ 405,867	\$ 477,395	\$ 518,833	\$ 41,438	8.7%
--------------------------------	------------	------------	------------	-----------	------



Town of Rocky Mount
Local Sales Tax Collections by Month

<u>Month</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>Change</u>	<u>% Change</u>
July	\$ 21,106	\$ 22,978	\$ 23,738	\$ 760	3.2%
August	\$ 24,250	\$ 23,622	\$ 26,102	\$ 2,480	9.5%
September	\$ 23,756	\$ 24,336	\$ 26,639	\$ 2,303	8.6%
October	\$ 20,642	\$ 21,514			
November	\$ 20,088	\$ 22,281			
December	\$ 20,173	\$ 23,016			
January	\$ 19,191	\$ 22,061			
February	\$ 24,702	\$ 28,289			
March	\$ 17,630	\$ 19,310			
April	\$ 17,285	\$ 18,974			
May	\$ 24,392	\$ 25,516			
June	\$ 23,044	\$ 23,632			
Year Totals	\$ 256,259	\$ 275,529	\$ 76,479	\$ 5,543	

Year to Date through September	\$ 69,112	\$ 70,936	\$ 76,479	\$ 5,543	7.2%
--------------------------------	-----------	-----------	-----------	----------	------



MONTHLY STAFF REPORT

DATE:	October 10, 2022
TO:	Rocky Mount Town Council
FROM:	Justin Woodrow
DEPARTMENT:	Fire Department
MONTH:	August 2022

For the period of August 2022, the Rocky Mount Fire Department responded to a total of 42 calls of which 27 were inside the town limits and 15 were within Franklin County.

RMFD apparatus traveled a total of 584 miles carrying out duties pertaining to answering calls and support efforts of the department.

RMFD members logged 24 members performing training for a total of 168 hours of training.

Summary of Calls:

Number of Calls	Type of Call	Notes or Special Circumstances
2	Structure Fires	
0	Vehicle Fires	
3	Utility Fires	
2	Brush Fires	
18	Motor Vehicle Accidents	
7	Fire Alarms (More Alerts, but disregarded before responding)	
2	Smoke Reports	
3	Hazardous Road Conditions/Hazmat	
3	Assist EMS	
2	Gas/Odor Investigation	

Respectfully Submitted By,
Chief Justin Woodrow

MONTHLY STAFF REPORT

DATE:	October 11, 2022
TO:	Rocky Mount Town Council
FROM:	Chief Phillip S. Young
DEPARTMENT:	Police Department
MONTH:	September

RMPD worked several Harvester Events during the month of September.

Provided security and traffic control for the FCHS Football games on September 2nd, 9th and the 16th.

Provided traffic control, cones and worked intersections before and after the Eagle Strut 5K Run on September 24th.

PLEASE SEE ATTACHED REPORT FOR MORE DETAILED INFORMATION ON MONTHLY CHARGES AND STATS.....

PSY/rfs

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: SEPTEMBER 2022

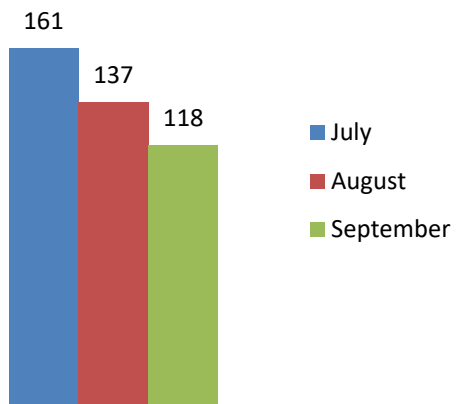
JULY

AUGUST

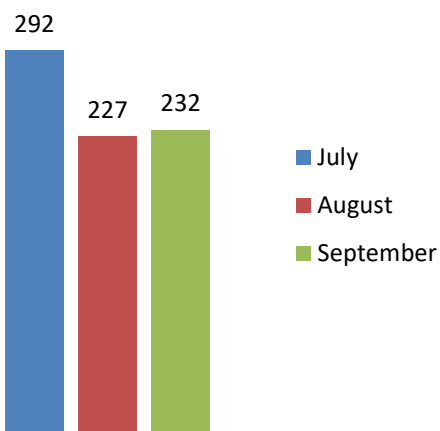
SEPTEMBER

UNIFORM TRAFFIC SUMMONS ISSUED	161	137	118
TRAFFIC STOPS	292	227	232
SPEEDING TICKETS ISSUED	50	42	27
DUI	10	6	2
COLLISIONS INVESTIGATED (TREDS)	12	14	18
MOTORIST AIDES	30	41	59
CRIMINAL ARRESTS "MISDEMEANOR"	48	50	52
CRIMINAL ARRESTS "FELONY"	14	30	29
INCIDENTS ADDRESSED	3872	3522	4918
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	89	106	95
GRAND LARCENY WARRANTS	1	0	1
BREAKING & ENTERING REPORTS	0	2	1
BREAKING & ENTERING WARRANTS	0	1	2
BOLO'S (Be On Look Out)	25	16	40
FOLLOW-UP'S	44	48	53
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	2766	2512	3674
SCHOOL CHECKS	38	47	192
ALARM RESPONSES	24	30	29
OPEN DOORS, WINDOWS, ETC. UNSECURED	3	8	6
COURT HOURS:	35.5	19	27
TRAINING HOURS:	190.5	42	17
SPECIAL ASSIGNMENT HOURS:	28	112	92.75
HARVESTER HOURS WORKED:	4	13	7.5
ECO/TDO	23	4	5
ECO/TDO HOURS:	100.5	44	28.5
CIT - PAC HOURS:	110	150	140

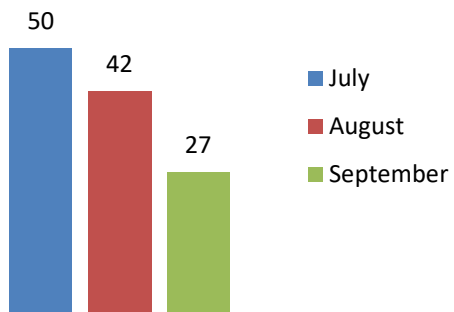
Uniform Traffic Summons Issued



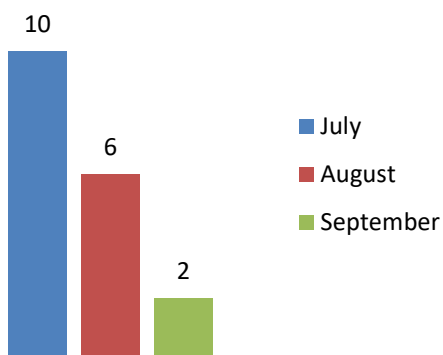
Traffic Stops



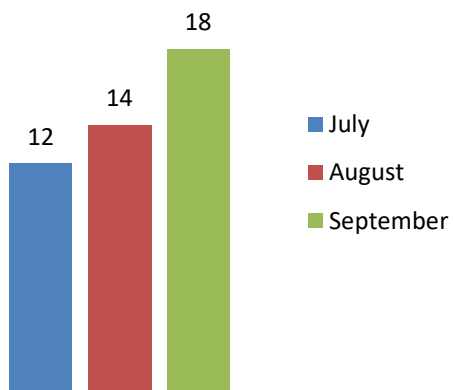
Speeding Tickets Issued



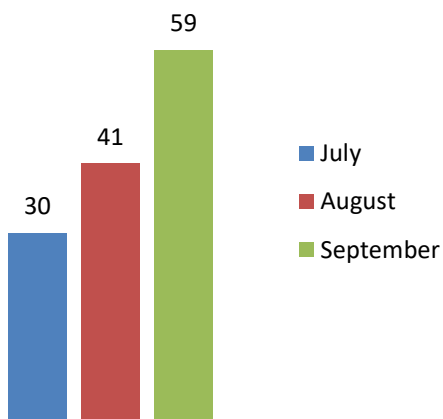
DUI



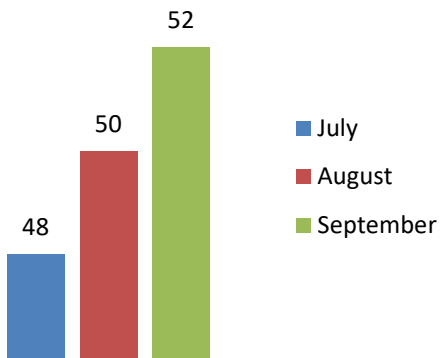
Collisions Investigated (TREDs)



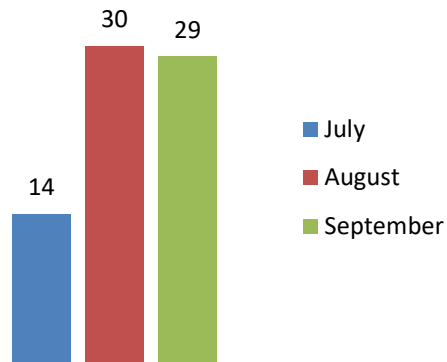
Motorist Aides



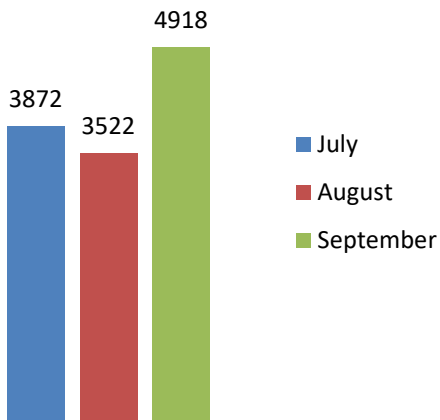
Criminal Arrests "Misdemeanor"



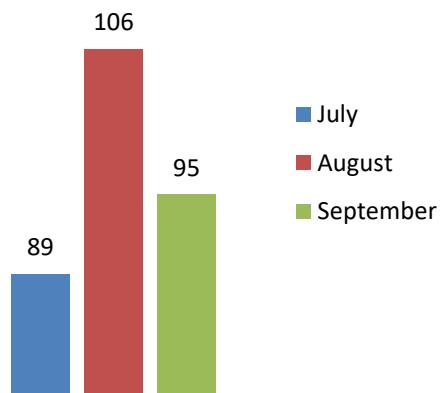
Criminal Arrests "Felony"



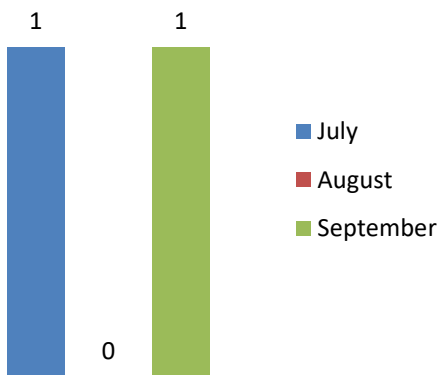
Incidents Addressed



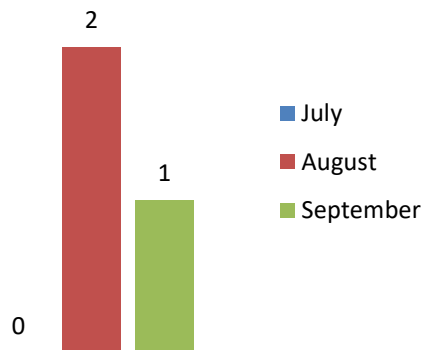
Incidents/Offenses Reportable "RMS"



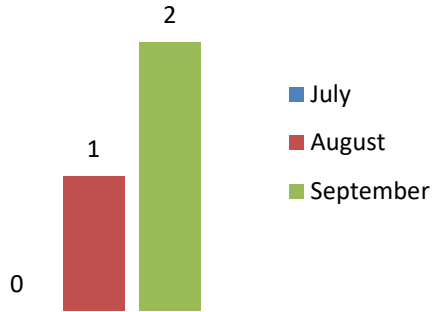
Grand Larceny Warrants



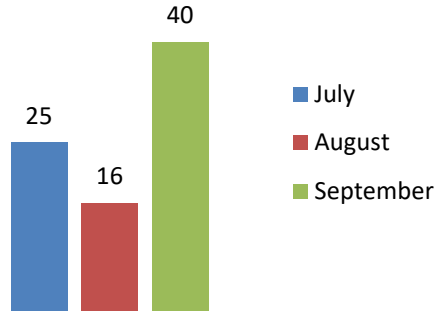
Breaking & Entering Reports



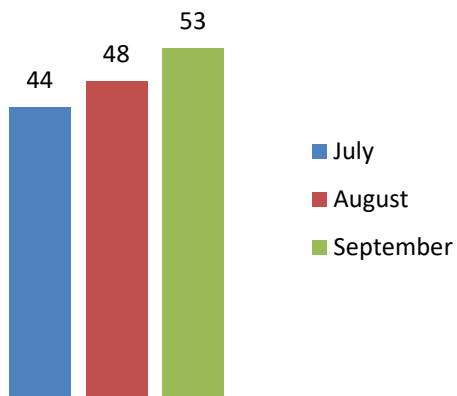
Breaking & Entering Warrants



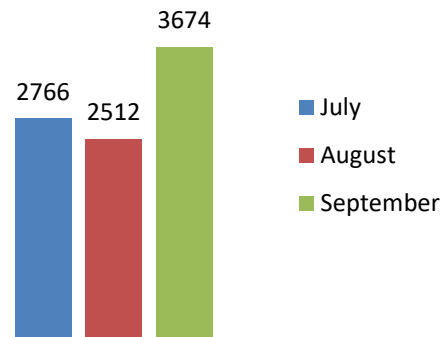
BOLO's (Be On Look Out)



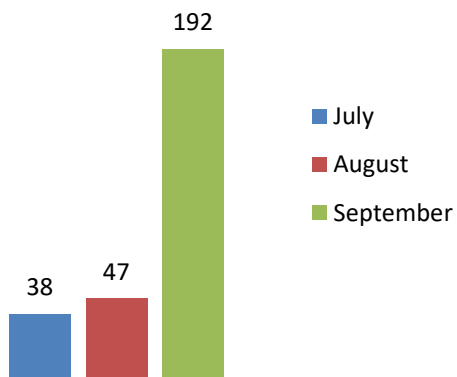
Follow-Ups



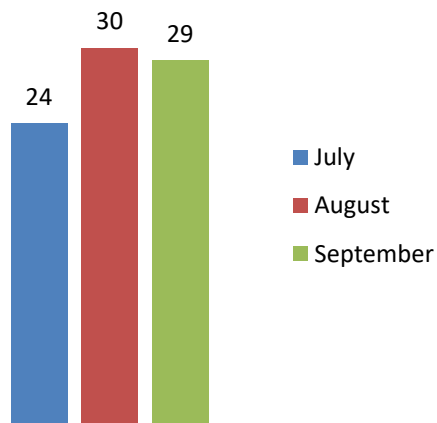
Businesses/Residences Checked "Foot Patrols"



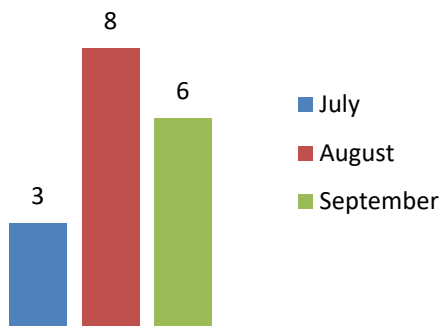
School Checks



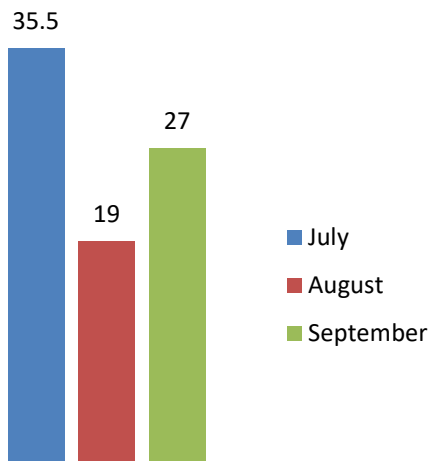
Alarm Responses



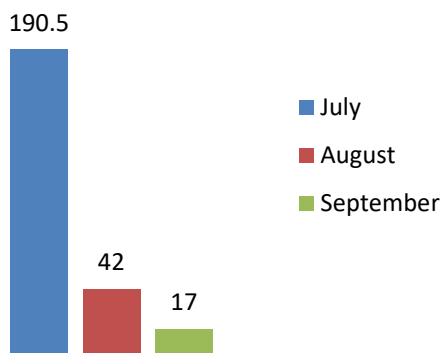
Open Doors, Windows, Etc. Unsecured



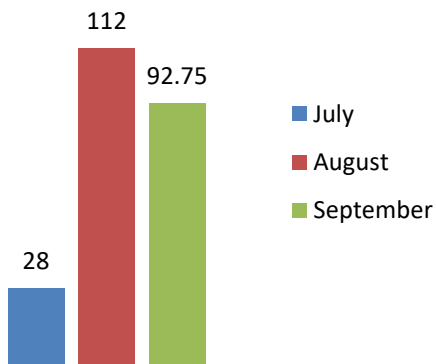
Court Hours



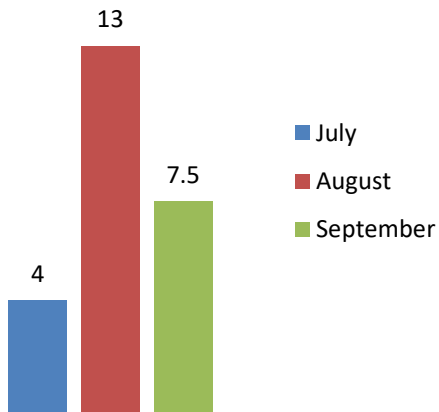
Training Hours



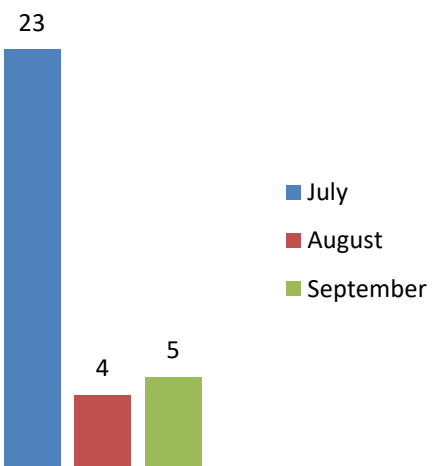
Special Assignment Hours



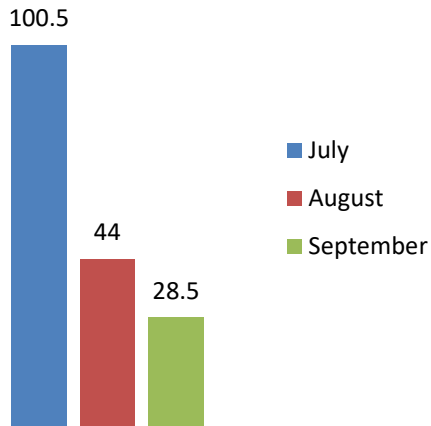
Harvester Hours Worked



ECO/TDO



ECO/TDO Hours



TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar was conducted throughout the Town of Rocky Mount for the month of September
- ◇ Reported streetlights out to Town Manager's office
- ◇ There were 18 reportable accidents with 16 of the accidents on our public streets

INVESTIGATIONS:

Follow Up Investigations: Follow up conducted on multiple cases
 Search Warrants: Multiple

- ❖ Evidence/Property room management
- ❖ Court liaison duties conducted
- ❖ Assist patrol with heavy call volume and traffic enforcement
- ❖ Taser maintenance and training performed
- ❖ Assist with review of Department policy and procedures manual for accreditation
- ❖ Court discovery and camera downloads for the Department
- ❖ Transported evidence to the State Lab
- ❖ Assisted patrol with surveillance
- ❖ Maintenance of SRO Grant
- ❖ Maintenance of CESF Grant
- ❖ Fire inspections and Fire Marshal duties conducted
- ❖ Follow-ups on multiple Internet Crimes Against Children cases
- ❖ Meeting with Law Enforcement and Social Services attended
- ❖ Pre-Employment testing and interviews conducted.
- ❖ PowerDMS (Accreditation Training) attended
- ❖ Virginia Association of Chief's of Police Conference attended
- ❖ Active cases include: larceny, rape, identity theft, property damage, narcotics and child abuse

**COMMUNITY RESOURCE OFFICER:
MEETINGS/EVENTS (SLOAN)**

- ❖ Worked on Department policy and procedure manual for accreditation
- ❖ Worked in the storage area performing maintenance on uniforms
- ❖ Met with various individuals organizing Trunk or Treat

**RESOURCE OFFICER REFERRAL'S
(Sanders/Lovelace):**

- ❖ Diversions: Possession of Marijuana, Distribution of Marijuana and Simple Assault (Lovelace)
Destruction of Property (x 2), Shoplifting (x 2), and Possession of THC Vape Device (Sanders)
- ❖ Petitions: Possession of (3) Nicotine Vape Devices Underage (Sanders)

SPEEDING TICKETS ISSUED

Tanyard Road (x 5)
North Main Street (x 4)
Booker T. Washington Highway (x 4)
Scuffling Hill Road (x 3)
Old Franklin Turnpike (x 3)
Virgil H. Goode Highway (x 3)
Pell Avenue (x 2)
Weaver Street
Grassy Hill Road
South Main Street

CRIMINAL ARRESTS & LOCATIONS:

Possession of Meth	North Main Street
Possession of Marijuana	Wrays Chapel Road
Possession of Marijuana	Middle School Road
Possession of Marijuana	Technology Drive
Possession of THC on School Property	Tanyard Road

Possession of THC Underage	Tanyard Road
Driving Under the Influence	Scuffling Hill Road
Driving Under the Influence	Old Franklin Turnpike
Drunk In Public	North Main Street
Drunk In Public	Donald Avenue
Drunk In Public	Old Franklin Turnpike
Breaking & Entering w/ Intent to Commit Larceny	State Street (x 2)
Assault on a Police Officer	North Main Street
Domestic Assault	Old Franklin Turnpike
Simple Assault	Franklin Street
Simple Assault	Technology Drive
Felony Elude Police	Virgil H. Goode Highway
Felony Elude Police	Franklin Street
Attempt to Elude Police	Virgil H. Goode Highway
Attempt to Elude Police	Old Franklin Turnpike
Obtain Money by False Pretense	Byrd Lane
Forgery of Check	Byrd Lane
Utter of Check	Byrd Lane
Larceny of Checks	Byrd Lane
Petit Larceny	State Street
Shoplifting	Old Franklin Turnpike (x 4)
Shoplifting	Tanyard Road (x 2)
Obstruction of Justice	Windy Lane
Obstruction of Justice	North Main Street
Trespassing	Old Franklin Turnpike
Trespassing	State Street
Possession of a Concealed Weapon	Old Franklin Turnpike
Destruction of Property	Tanyard Road (x 2)
Destruction of Property	State Street
Contribute to the Delinquency of a Minor	State Street
Possession of a Vape Device Underage	Tanyard Road (x 2)
Possession of a Vape Device Underage	Virgil H. Goode Highway
Warrant Service (PB-15)	Circle Drive (x 3)
Warrant Service (Capias)	Circle Drive (x 3)
Warrant Service (Capias)	Pendleton Street (x 2)
Warrant Service (Capias)	Parkers Drive (x 2)

Warrant Service (Capias)	Weaver Street
Warrant Service (Capias)	Franklin Street
Warrant Service (Capias)	North Main Street
Warrant Service (Capias)	Trail Drive
Warrant Service (Capias)	East Court Street
Warrant Service (Capias)	Green Meadow Lane
Warrant Service (Felony)	Parkers Drive (x 2)
Warrant Service (Felony)	Circle Drive
Warrant Service (Felony)	Summit Drive
Warrant Service (Misdemeanor)	Pendleton Street (x 8)
Warrant Service (Misdemeanor)	Tanyard Road (x 3)
Warrant Service (Misdemeanor)	Parkers Drive
Warrant Service (Misdemeanor)	Franklin Street
Reckless Driving	Virgil H. Goode Highway
Reckless Driving	Old Franklin Turnpike
Driving w/out a License	Virgil H. Goode Highway
Driving Suspended	Franklin Street
Emergency Custody Order	Technology Drive

MONTHLY STAFF REPORT

DATE:	October 11, 2022
TO:	Rocky Mount Town Council
FROM:	Brian Schofield, Public Works Superintendent
DEPARTMENT:	Public Works Department
MONTH:	September 2022

1. Read meters (1 day)
2. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts
3. Meter cutoffs:18
4. Clean-up 5 days
5. Cut trees along roads, sidewalks, and parks
6. Repaired, replaced, or unplugged four sewer mains or laterals
7. Repaired one water main
8. Repaired and/or replaced traffic and street signs throughout town.
9. Continue to work on storm drains throughout town
10. Started mapping storm drains in town
11. Ongoing exchanging or new additional carts for citizens
12. Finished new section of sidewalk from Celeste Park to Dent St
13. Mowing streets.
14. Weeding and trimming flower gardens throughout town.
15. Paved the new overlay on Pell Ave

MONTHLY STAFF REPORT

MEETING DATE:	October 11, 2022
TO:	Rocky Mount Town Council
FROM:	Dennis Potter
DEPARTMENT:	Wastewater Treatment Plant
REPORT MONTH:	September, 2022

Average Daily Flow	0.739 MGD
Minimum TSS Reduction	98.9 %
Minimum BOD Reduction	98.5 %
Leachate (F.C. Landfill)	172,260 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	0 Tons
Rain Total 6.9 inches	Snow Total 0 inches

The Wastewater Plant had 3 after hours alarms during the month of September.

The staff worked on regular maintenance at the plant and the pump stations.

Cummins performed PM's on all of our generators.

The staff replaced generator batteries at Oaks Tavern, Altice Mill, 122 and Main pump stations.

The staff replaced SCADA batteries at Oaks Tavern, Green Oaks, Trail and 122 pump stations.

The staff pumped down clarifier 2 and cleaned.

The staff started and completed 6 month maintenance at the plant.

Respectfully Submitted,

Dennis Potter

MONTHLY STAFF REPORT

DATE:	10/11/2022
TO:	Rocky Mount Town Council
FROM:	Michael K. Adkins – Water Superintendent
DEPARTMENT:	Water Department
MONTH:	September 2022

Operation and Production Summary:

The actual water production time (water filtering) for the entire month averaged 10.7 hours a day, which yielded approximately 948,035 gallons per day. Rainfall for this month was 6.3 inches, as measured at the water treatment plant. Therefore, the Blackwater River flow continues to be adequate for regular operation.

Total Raw Water Pumped:	27.02 million gallons
Total Drinking Water Produced:	28.44 million gallons
Average Daily Production:	948,035 gallons per day
Ave Percent of Production Capacity:	47.40%
Flushing of Hydrants/Tanks/FD Use:	927,425 + 40,000 F.D. gals = 967,425 gals
Plant Process Water:	871,000 gallons (finished water used by the plant)
Bulk Water Sold @ W.T.P.:	350 gallons
Bulk Water used at PW Shop	4,950 gallons
Tank Cleanout/Drainage	114,125 gallons
WVWA Water	0.0 million gallons

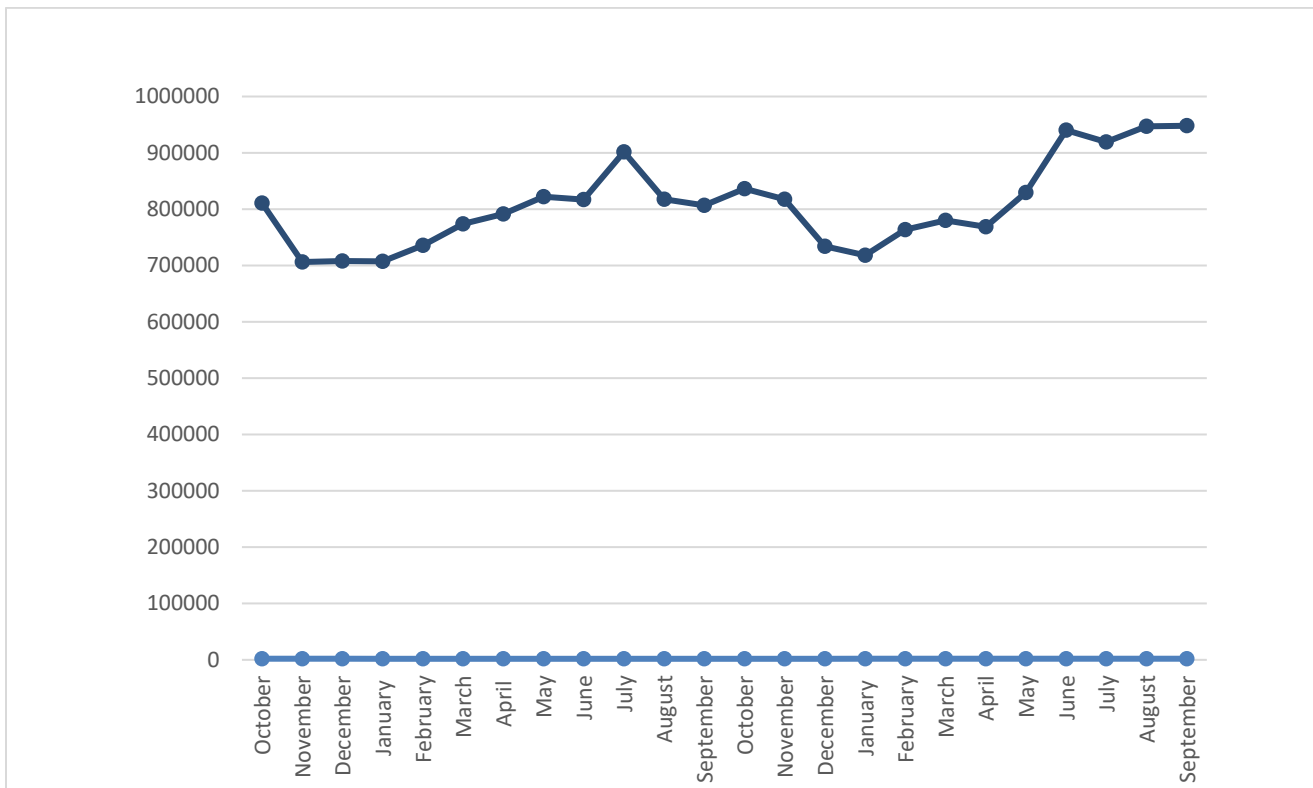
Testing:

- Our monthly (7 total) routine bacteriological samples were free of bacteria. Therefore, the Town continues to comply with all drinking water standards by E.P.A. requirements.
- We restarted the Auto-flushing program on April 09, 2022. This process reduces TTHM and HAA5's and provides higher quality water to lines with low usage and no circulation.

Activities / Maintenance / Improvements

- The staff continued with our weekly checks of the chemical feeders, pump stations, equipment at tank sites, and monthly checklists around the plant, the river, and the dam. In addition, we continue to perform routine maintenance and groundskeeping.
- The interconnect with WVWA supplied 0.0 million gallons of water, which averages 0 gallons a day. Due to low chlorine residual from WVWA, connection has been cut off until problem can be corrected. Connection has been off since June.
- The contractor installed the Flocculators for the water plant and got them operational. Project will be complete once we have the SCADA work completed.
- Staff drained and washed-out Sedimentation Basins and refilled. Staff performs this task twice a year.
- Staff installed Automatic Flushers on hydrant near Lee Waid and Hydrant on Power Dam Road to maintain fresh water at dead end locations.

Water Plant Production in Gallons Per Day (October 2020 to September 2022)



ITEM(S) TO BE CONSIDERED UNDER:
Old Business

FOR COUNCIL MEETING DATED:	October 11, 2022
----------------------------	------------------

STAFF MAKING REQUEST:	Mark Moore, Assistant Town Manager
BRIEF SUMMARY OF REQUEST:	As part of the Celeste Park revitalization project, sidewalks were added on Franklin Street to connect the downtown area to the park as well as communities west of town. The sidewalk connection to downtown was completed in the spring of 2022. Town Council may recall the ribbon cutting ceremony at the park in June 2022. Most recently, the sidewalk connector that runs along Franklin Street from the park west to Dent Street was completed. Funding for the sidewalk connectors was provided by a Virginia Outdoors Foundation grant with labor provided by the Town's Department of Public Works. This project not only connects new neighborhoods to the town's largest park, but it also improves the walkability of a major arterial road coming into and going out of town. The town is fortunate to have a Council that is supportive of these quality-of-life projects and a strong public works department that provides top-notch work. A couple of pictures of the final project have been included in this packet.
ACTION NEEDED:	No action needed

Attachment(s):
1. IMG-4177
2. IMG-4178

FOLLOW-UP ACTION:
(To be completed by the Town Clerk)





ITEM(S) TO BE CONSIDERED UNDER:
Old Business

FOR COUNCIL MEETING DATED:	October 11, 2022
----------------------------	------------------

STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	Please see cover sheet for Public Hearing.
ACTION NEEDED:	

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
--

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	October 11, 2022
----------------------------	------------------

STAFF MAKING REQUEST:	Vincent Copenhaver. Director of Finance
BRIEF SUMMARY OF REQUEST:	Total Town expenditures for fiscal year 21-22 were under budget by \$426,175. The attached supplemental appropriation resolution provides a list of those departments that exceeded their adjusted budget as well as the department that can budgetarily cover the overages. These adjustments will not change the total bottom line total of the general fund but will only re-allocate budget dollars, so no available budget is in the negative for fiscal year 21-22.
ACTION NEEDED:	Adoption of the Attached Supplemental Appropriation Resolution for June 30, 2022

Attachment(s):

1. Supplemental Appropriations Resolution for June 30, 2022

FOLLOW-UP ACTION:

(To be completed by the Town Clerk)



RESOLUTION NO.: 2022.016

**TOWN OF ROCKY MOUNT
SUPPLEMENTAL APPROPRIATION RESOLUTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2022**

WHEREAS, the Town Council of Rocky Mount approved a budget for the fiscal year beginning July 1, 2021 through June 30, 2022, hereafter known as FY 2022; and

WHEREAS, the following year-end budget adjustments are requested to cover deficits for the noted reasons,

The following transfers between departments are necessary to cover unexpected expenditures and inflationary increases. Positive numbers reflect additional budget appropriations. Negative numbers are budget reductions:

<u>Department</u>	<u>Amount</u>
Town Manager	\$36,719
Town Attorney	\$9,932
Finance	\$48,367
Passports	\$237
Volunteer Fire Department	\$32,170
Public Works Non-VDOT Eligible	\$605
Streets	\$82,940
Sidewalks, Curb, Guttering	\$7,325
Refuse Collection	\$2,141
Parks - Mary Bethune	\$484
Parks - Gilleys	\$2,157
Municipal Building	\$10,205
Planning and Zoning	\$3,567
Community and Economic Development	\$15,164
Citizens Square	\$28,614
Depot Welcome Center	\$2,680
Total	\$283,307
Non-Departmental	(\$283,307)



GIVEN UNDER MY HAND, THIS 11th DAY OF OCTOBER 2022:

Steven C. Angle, Mayor

ATTESTED:

Rebecca Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	October 11, 2022
----------------------------	------------------

STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The Rotary Club of Rocky Mount is planning the 2022 Christmas Parade. Rotary is requesting the use of the town streets for the parade as they have done in the past. Parade Date: Sunday, December 4, 2022 at 3:00 p.m. Rain Date: Sunday, December 11, 2022 at 3:00 p.m. Parade Theme: Dreaming of a White Christmas The route is the same as in previous years. The police department has reviewed and approved the plans for the events.
ACTION NEEDED:	Approve or deny

Attachment(s):

1. 2022.1011 801.1 Email Cover to Request Letter
2. 2022.1011 801.2 Letter of Request to Town of Rocky Mount to Hold 2022 Rotary Christmas Parade

FOLLOW-UP ACTION:
(To be completed by the Town Clerk)



Rebecca Dillon <rdillon@rockymountva.org>

2022 Christmas Parade

1 message

Rocky Mount Rotary Club <rockymountrotaryclub@outlook.com>
To: Rebecca Dillon <rdillon@rockymountva.org>

Fri, Sep 30, 2022 at 2:23 PM

Hello Rebecca.

Attached is our letter regarding the upcoming Christmas Parade.

Please let me know if there is anything else needed in order for our request to be reviewed.

Thank you.

Have a great weekend.

Yours in service,

Lisa Schenk
Treasurer/Festival Chair
Christmas Parade Committee/
Rotary Elf Committee
Rotary Club of Rocky Mount
Mobile/Text: 540.537.5745
Club Email: rockymountrotaryclub@outlook.com



Letter - Request to Town of Rocky Mount 2022.pdf
240K

Rotary
Club of Rocky Mount

P. O. Box 224, Rocky Mount, VA 24151

September 30, 2022

SENT VIA EMAIL

Rocky Mount Town Council

RE: Rocky Mount Rotary Club
2022 Christmas Parade

Dear Honorable Mayor and Town Council,

The Rotary Club of Rocky Mount is planning the 2022 Christmas parade. At the present time, there are not any large gathering restrictions in place set forth by the Commonwealth of Virginia, Office of the Governor, restricting large gatherings. Should a restriction be implemented prior to the parade date that would not allow large gatherings we understand we would not be able to hold the Christmas parade.

We would like to request the use of the town streets for the 2022 Christmas parade. As in the past, the Rocky Mount Police Department has provided traffic control and closed off the parade route prior to the start of the parade.

General Information:

Parade Date: Sunday, December 4 at 3:00 p.m.

Rain Date: Sunday, December 11 at 3:00 p.m.

2022 Parade Theme: *

Event Address: Line up for the parade will begin at 1:30 PM at the Department of Motor Vehicles (DMV) on Tanyard Rd. Volunteers will be on site to check in registered participants and assist with line-up. Parade STARTS at 3:00 PM.

Route:

Line begins at the top of the hill at the corner of Tanyard Road and Rocky Mount United Methodist Church. The parade goes down S. Main Street and takes a right onto Floyd Avenue. Follows Floyd Avenue to a right onto Franklin Street. Continues on Franklin Street past Hema's Restaurant to the light. Turns right at light onto South Main Street with an immediate left onto Pell Avenue. This is the end of the parade route, but some participants weave their way back and come down the side street next to the DMV.

Registration link (below) includes rules and regulations and includes a COVID waiver and acknowledgment of rules and regulations that each participant must abide by to participate in the 2022 Christmas parade.

https://docs.google.com/forms/d/e/1FAIpQLSdfHrJVunupPesrEVqwpqEmAqNCKGPzU4aMrKxnzOnUiBqyPg/viewform?usp=sf_link

Once Council has reviewed our request, should you have any questions or need additional information to approve the Club's request, please let me know.

Thank you for your time and consideration. I look forward to hearing from you. If you have any questions, please contact me by phone at 540-537-5745 or email rockymountrotaryclub@outlook.com

Respectfully submitted,

Lisa Schenk

Lisa Schenk
Treasurer/Festival Chair
Christmas Parade Committee/
Rotary Elf Committee
Rotary Club of Rocky Mount
Mobile/Text: 540.537.5745
Club Email: rockymountrotaryclub@outlook.com

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	October 11, 2022
----------------------------	------------------

STAFF MAKING REQUEST:	Vincent Copenhaver, Finance Director Phillip Young, Police Chief
BRIEF SUMMARY OF REQUEST:	The Virginia State Police Help Eliminate Auto Theft (HEAT) program has awarded the Rocky Mount Police Department a \$10,000 grant for equipment with no local cash match required. A supplemental appropriation resolution is requested to appropriate these funds to the Police Department's FY22-23 budget.
ACTION NEEDED:	Approval of the supplemental appropriation resolution.

Attachment(s):

1. 2022.1011 802 Supplemental Budget Appropriation Resolution for Virginia State Police Grant

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
--



RESOLUTION NO.: 2022.018

**TOWN OF ROCKY MOUNT
SUPPLEMENTAL APPROPRIATION RESOLUTION
FOR VIRGINIA STATE POLICE
HELP ELIMINATE AUTO THEFT (HEAT) GRANT**

WHEREAS, the Town Council of Rocky Mount approved a budget for the fiscal year beginning July 1, 2022, through June 30, 2023, hereafter known as FY 2023; and

WHEREAS, the following budget adjustment is requested to appropriate a Virginia State Police grant received by the Police Department. This grant was not included in the adopted fiscal year 2022-2023 budget and does not require any local match.

<u>Grant Description</u>	<u>Purpose</u>	<u>Amount</u>
Virginia State Police Help Eliminate Auto Theft (HEAT) grant	Equipment	\$10,000

GIVEN UNDER MY HAND, THIS 11th DAY OF OCTOBER 2022:

Steven C. Angle, Mayor

ATTESTED:

Rebecca Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	October 11, 2022
----------------------------	------------------

STAFF MAKING REQUEST:	Vincent Copenhaver, Finance Director Phillip Young, Police Chief
BRIEF SUMMARY OF REQUEST:	The Virginia Department of Criminal Justice Services has awarded the Rocky Mount Police Department three Local Law Enforcement grants with no local cash match required. These grants are for overtime and equipment purchases by the Police Department. A supplemental appropriation resolution is requested to appropriate these funds to the Police Department's FY22-23 budget.
ACTION NEEDED:	Approval of the supplemental appropriation resolution.

Attachment(s):

1. 2022.1011 803.1 Supplemental Budget Appropriation Resolution for Department of Criminal Justice Services Grants

FOLLOW-UP ACTION:
(To be completed by the Town Clerk)



RESOLUTION NO.: 2022.017

**TOWN OF ROCKY MOUNT
SUPPLEMENTAL APPROPRIATION RESOLUTION
FOR DCJS LOCAL LAW ENFORCEMENT GRANTS**

WHEREAS, the Town Council of Rocky Mount approved a budget for the fiscal year beginning July 1, 2022, through June 30, 2023, hereafter known as FY 2023; and

WHEREAS, the following budget adjustments are requested to appropriate grants received by the Police Department. These grants were not included in the adopted fiscal year 2022-2023 budget and do not require any local match.

<u>Grant Description</u>	<u>Purpose</u>	<u>Amount</u>
Local Law Enforcement Grant FFY 19	Overtime	\$4,164
Local Law Enforcement Grant FFY 20	Equipment	\$4,536
Local Law Enforcement Grant FFY 21	Equipment	\$4,144
	Total	\$12,844

GIVEN UNDER MY HAND, THIS 11th DAY OF OCTOBER 2022:

Steven C. Angle, Mayor

ATTESTED:

Rebecca Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:
Committee Report

FOR COUNCIL MEETING DATED:	October 11, 2022
----------------------------	------------------

STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	A committee meeting was held to discuss Virginia's new Designated Outdoor Refreshment Area (DORA). Economic Development Director, Daniel Pinard, presented the new program to the committee for their review and discussion. Members of the EDA were in attendance as well in support of DORA. Discussion was held and requests were made of the committee for additional research into the program. That information will be brought back to the committee at a later date.
ACTION NEEDED:	None at this time

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
--