



ROCKY MOUNT TOWN COUNCIL REGULAR MEETING MINUTES

**December 13, 2021
7:00 p.m.**

The following members

of Council were present: Mayor Steven C. Angle
Vice Mayor Jon W. Snead
Council Member Robert L. Moyer
Council Member Billie W. Stockton
Council Member A. Ralph Casey
Council Member Mark H. Newbill
Council Member J. Tyler Lee

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert Wood, Town Manager
Cherie Compton, Acting Town Clerk
Mark Moore, Assistant Town Manager
Jessica Heckman, Planning & Zoning Administrator
Daniel Pinard, Cultural & Economic Development Director
Mark Lovern, Interim Chief of Police
Brian Schofield, Public Works Superintendent
Kevin Adkins, Water Treatment Plant Superintendent
Tim Burton, Wastewater Treatment Plant Superintendent
Linda P. Woody, Finance Director
Rebecca H. Dillon, Executive Administrative Assistant

Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor Steven C. Angle presiding.

1. Roll Call

The Acting Town Clerk called each member of the Rocky Mount Town Council by name to account that each one was present.

2. **Pledge of Allegiance**

Mayor Angle led in saying the Pledge of Allegiance.

3. **Approval of Agenda**

Prior to the meeting, Council received the agenda for review and consideration of approval.

Motion: To approve the agenda as presented

Motion By: Council Member Newbill

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton, Council Member Lee, Council Member Newbill and Council Member Casey

Approved (6 to 0)

4. **Special Items**

Mayor Angle recognized Town staff with Service Awards for 2021 and 2020 and stated they were usually handed out and the Town Christmas Dinner but due to the pandemic employees have not been able to hold one.

Awards for 2021:

Jessica H. Heckman, Hector M. Mungaray, Charles P. Muse, Jeffrey A. Pigg, Brian P. Schofield, Jason T. Divers, Daniel L. Wright, Joseph P. Cerebe, and Michael "Kevin" Adkins.

Awards for 2020:

Shawn E. Richardson, Curtis L. Wade, Karry S. Hodges, Dennis "Moe" Potter, Dallas L. Bailey, Linda P. Woody, Stephen D. McGhee, Rebecca H. Dillon, and Amy D. Gordon

5. **Public Hearing**

Solid Waste Rates

The Public Utilities Committee met on October 18th and recommended to the Town Council that rates be adjusted. The rate increases necessary to allow for solid waste collection to pay for itself or be self-sufficient cannot feasibly be made in one step, so the Committee recommended that adjustments be made as follows: Residential went from \$6.30 to \$10.00, Commercial went from \$12.60 to \$20.00 and Adopt-a-Truck went from

\$10.00 to \$30.00. Council Member Casey stated that these increase seem to have not had any negative feedback and were necessary.

This is the same agenda item that appeared on the November 8th meeting agenda, and was then requested by Council that the notice for the rate discussion was published in the newspaper a second time, a notice was included on the utility bills that went out last week, and information regarding the rate discussion was included on the solid waste web page.

Hearing no further comments Mayor Steven C. Angle asked for a motion.

Motion: To approve the rates as presented and discussed previously

Motion By: Council Member Stockton

Seconded: Council Member Newbill

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton, Council Member Lee, Council Member Newbill and Council Member Casey

Approved (6 to 0)

Following the vote Council Member Moyer stated he was disappointed in the rate increase and would like it revisited. Mayor Angle noted the rates will be reviewed again around budget time.

6. Approval of Draft Minutes

- November 8, 2021- Regular Meeting Minutes
- November 15, 2021-Special Called Meeting Minutes
- November 30, 2021- Special Called Meeting Minutes

Motion: To approve draft minutes as presented

Motion By: Council Member Stockton

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton, Council Member Lee, Council Member Newbill and Council Member Casey
Approved (6 to 0)

7. Approval of Consent Agenda

This month's consent agenda consists of the following items:

- 7.1 Miscellaneous Action –None at this time
- 7.2 Miscellaneous Resolutions/Proclamations (none at this time)

7.3 Departmental Monthly Reports

- Community Development Department
- Finance Department
- Fire Department
- Police Department
- Public Works Department
- Wastewater Department
- Water Department

Motion: To approve consent agenda

Motion By: Council Member Casey

Seconded: Vice Mayor Snead

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton, Council Member Lee, Council Member Newbill and Council Member Casey

Approved by unanimous vote

8. **Hearing of Citizens**

There were no in person comments. Prior to the meeting, comments were received via email from Bryan Hochstein, 2403 Goldfield Court, Greensboro NC. A copy of these emails are attached to the official minutes

9. **Old Business**

None at this time

10. **New Business**

10.1 Request to Hold Vietnam Veterans Day Ceremony

Mr. Barron, the Commander of VFW Post 10840, spoke in regards to an event to be held at the Veteran's Memorial Park on March 29th at 12:00 noon. The VFW post was seeking Council's approval to discharge firearm blanks prior to playing Taps and for traffic control assistance in case the event draws a large crowd.

The Police Department has reviewed the request and can support the event from a traffic standpoint.

Motion: To approve the request for the Vietnam Veterans Day Ceremony

Motion By: Vice Mayor Snead

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton, Council Member Lee, Council Member Newbill and Council Member Casey

Approved (6 to 0)

10.2 Eagle Strut Race September 17, 2022

The Eagle Strut Race 2022 is scheduled for September 17, 2022 beginning at 8:00 a.m. The course this year is the same as in previous years. The organizer from Franklin County High School, Jennifer A. Bennett and Alicia McGeorge, met with your police department who reviewed and has approved the plans for the race.

Motion: To approve the request for the Eagle Strut Race on September 17, 2022

Motion By: Council Member Lee

Seconded: Council Member Stockton

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton, Council Member Lee, Council Member Newbill and Council Member Casey

Approved (6 to 0)

10.3 Award of Emergency Services Building Windows Replacement

At the June 2021 Town Council meeting, council authorized Thompson and Litton (T&L) to provide engineering and procurement services for the Emergency Services Building window replacement project. Bids for this project were received on November 19, 2021 at 2:00 p.m. and opened publicly. Two bids were received, one from Price Buildings, Inc. (\$168,000) out of Rocky Mount and the second from KNA Contracting, LLC (\$147,696) out of Wirtz. KNA submitted the lowest bid in the amount of \$147,696.00.

Motion: To accept the KNA Contracting, LLC's bid for window replacement at the Emergency Services building awarded to KNA Contracting, LLC

Motion By: Council Member Moyer

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton, Council Member Lee, Council Member Newbill and Council Member Casey

Approved (6 to 0)

10.4 Award of Wastewater Treatment Plant PLC/SCADA Upgrades

On November 1, 2021, the Town released an RFP solicitation for the Wastewater Treatment Plant Programmable Logic Controller (PLC) upgrades. This upgrade, paid for with Town funds in the FY2022 CIP budget, will replace existing software and hardware at the Wastewater Treatment Plant and the main plant pump station and also upgrade the plant's existing SCADA server. Bids for this project were received on December 2, 2021 at 2:00 p.m. and opened publicly. One bid was received from American Mine Research (AMR) located in Rocky Gap, Virginia in the amount of \$98,155.00.

Motion: To accept the bid from AMR for the Wastewater Treatment upgrades

Motion By: Council Member Moyer

Seconded: Council Member Newbill

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton, Council Member Lee, Council Member Newbill and Council Member Casey

Approved (6 to 0)

10.5 Water Treatment Plant Fluoride Award from the U.S. Department of Health and Human Services, Centers for Disease Control

Due to the diligent work of everyone at the Water Treatment Plant, the Town of Rocky Mount received a Water Fluoridation Quality Award from the U.S. Department of Health and Human Services, Centers for Disease Control and Prevention (CDC) for 2020.

10.6 Supplemental Appropriation Resolution for Byrne Justice Assistance Grant

The Virginia Department of Criminal Justice Services has awarded the Rocky Mount Police Department Byrne Justice Assistance Grant for \$3,912 with no local cash match required. The Byrne grant will be used to compensate overtime worked by the Police Department..

Motion: To approve the supplemental appropriation resolution the Byrne Justice Assistance Grant

Motion By: Council Member Lee

Seconded: Council Member Stockton

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton, Council Member Lee, Council Member Newbill and Council Member Casey

Approved (6 to 0)

10.7 Grant Application for the Creation of a Comprehensive Economic Development Plan for West Piedmont Communities

Franklin County and Patrick County are applying for funding from the Economic Development Administration for a joint Comprehensive Economic Development Plan that covers both Counties along with the Towns of Rocky Mount, Boones Mill, and Stuart. This project will develop a support system to create, retain, and grow local economies. The program requires match from each participating locality. The amount of study each locality receives is dependent on the amount of money pledged as match.

Motion: To approve the grant application for the Comprehensive Economic Development Plan for West Piedmont Communities specifically Rocky Mount.

Motion By: Council Member Newbill

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton, Council Member Lee, Council Member Newbill and Council Member Casey

Approved (6 to 0)

11. **Committee Reports**

None at this time

12. Referrals to Planning

12.1 Review of Regulations for Temporary Food Trucks

Staff requested Council to allow Planning Commission to review and propose amendments to the zoning ordinance for mobile food vendors, itinerant vendors (peddler) and temporary use permits. The Town zoning ordinance does not specifically address food trucks, food carts, or other mobile food vendors operating from temporary locations. Currently there is an administrative policy for food trucks as they are treated as a restaurant for zoning purposes. In order to create a more consistent process for mobile food vendors and itinerant merchants, staff recommended amendments to the Town zoning ordinance to address mobile food vendors and itinerant vendors and establish a process for such temporary uses.

Motion: To allow Planning Commission to review the proposed amendments to zoning ordinance for mobile food vendors, itinerant vendors and temporary use permits.

Motion By: Council Member Lee

Seconded: Vice Mayor Snead

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton, Council Member Lee, Council Member Newbill and Council Member Casey

Approved (6 to 0)

13. Other Matters, Concerns and Rise 'N Shine Appearances

Town Manager Robert Wood was on Rise N' Shine this morning.

14. Closed Meeting and Action

Mayor Angle read aloud sections.

Enter Closed Meeting

Motion: To go into closed session under the Virginia Code Section cited below.

Time: 7:33 p.m.

Virginia Code Section:

Section 2.2-3711(A).1 Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. (Town Manager's Office)

Section 2.2-3711(A).3 Discussions or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Motion By: Council Member Lee

Second: Council Member Stockton

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton, Council Member Lee, Council Member Newbill and Council Member Casey

Approved (6 to 0)

Action: To go into a closed meeting

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, December 13, 2021, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law.

Now, therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

15. **Adjournment**

Motion: To adjourn

Time: 8:04 p.m.

Motion By: Council Member Stockton

Seconded By: Vice Mayor Snead

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton,
Council Member Lee, Council Member Newbill and Council Member Casey

Approved by a unanimous vote

Action: Meeting was adjourned

Steven C. Angle, Mayor

ATTEST:

Cherie Compton, Acting Town Clerk