



ROCKY MOUNT TOWN COUNCIL REGULAR MEETING MINUTES

**January 10, 2022
7:00 p.m.**

The following members

of Council were present: Mayor Steven C. Angle
Vice Mayor Jon W. Snead
Council Member Robert L. Moyer
Council Member Billie W. Stockton
Council Member A. Ralph Casey (Via Telephone)
Council Member Mark H. Newbill
Council Member J. Tyler Lee

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert Wood, Town Manager
Jessica Heckman, Planning & Zoning Administrator
Daniel Pinard, Cultural Economic Development Director
Mark Lovern, Interim Chief of Police
Brian Schofield, Public Works Superintendent
Kevin Adkins, Water Treatment Plant Superintendent
Tim Burton, Wastewater Treatment Plant Superintendent
Linda P. Woody, Finance Director

Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor Steven C. Angle presiding.

1. Roll Call

The Acting Town Clerk called each member of the Rocky Mount Town Council by name to account that each one was present.

2. Pledge of Allegiance

Before the Pledge of Allegiance Mayor Angle asked everyone to join in a moment of silence for the late Dorothy Cundiff. Mayor Angle led in saying the Pledge of Allegiance.

3. Approval of Agenda

Prior to the meeting, Council received the agenda for review and consideration of approval.

Motion: To approve the agenda as presented

Motion By: Vice Mayor Snead

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton, Council Member Lee, Council Member Newbill and Council Member Casey

Approved (6 to 0)

4. Special Items

Ms. Emily Viers with Robinson Farmer Cox Associates presented the Town of Rocky mount Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2020 noting the Town had a clean unmodified opinion. The Finance committee met prior to the meeting, and recommended the audit be approved as presented.

Motion: To approve the amendments to the Ordinance as presented with the understanding Council will revisit after it goes back to Planning Commission for further review.

Motion By: Council Member Stockton

Seconded: Council Member Newbill

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton, Council Member Lee, Council Member Newbill and Council Member Casey

Approved (6 to 0)

5. Public Hearing

None

6. Approval of Draft Minutes

- December 13, 2021- Regular Meeting Minutes

Motion: To approve draft minutes as presented

Motion By: Council Member Lee

Seconded: Council Member Moyer

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton, Council Member Lee, Council Member Newbill and Council Member Casey
Approved (6 to 0)

7. Approval of Consent Agenda

This month's consent agenda consists of the following items:

- 7.1 Miscellaneous Action – Revised Park & Gateway Sign quotes
- 7.2 Miscellaneous Resolutions/Proclamations (none at this time)
- 7.3 Departmental Monthly Reports
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department

Motion: To approve consent agenda

Motion By: Council Member Stockton

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton, Council Member Lee, Council Member Newbill and Council Member Casey

Approved by unanimous vote**8. Hearing of Citizens**

None at this time

9. Old Business

9.1 Review and Consideration of Council Member serving on the Executive Committee at West Piedmont Planning District Commission

Town Manager Robert Wood noted the Commission asked that Council appoint one of their members to serve on the Executive Committee. He further noted currently serving on the Commission are Casey, Lee and Lucas Tuning. Mr. Casey volunteered to serve on the Executive Committee.

Motion: To appoint Ralph Casey to the Executive Committee of the WPPDC

Motion By: Council Member Lee

Seconded: Vice Chairman Snead

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton, Council Member Lee, Council Member Newbill

Approved (5 to 0)

10. New Business

10.1 Department of Criminal Justice Services Grant for the Rocky Mount Police Department

Linda Woody explained Sergeant Sean Richardson had applied for the grant that was received from the state for social distancing and technology improvements for the police department training room.

Motion: To accept and approve the funds received from the Criminal Services Grant

Motion By: Council Member Lee

Seconded: Vice Chair Snead

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton,

Council Member Lee, Council Member Newbill and Council Member Casey

Approved (6 to 0)

10.2 Budget Calendar for FY 2023

Town Manager Robert Wood informed the calendar was similar to previous years schedules and the proposed schedule meets requirements for adopting the budget.

Motion: To approve the Budget Calendar for FY 2023

Motion By: Council Member Lee

Seconded: Vice Mayor Snead

Motion Discussion: Member Snead questioned a date scheduled and the Mayor noted it is normally wrapped up in two meetings that they can be adjusted later if needed.

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton, Council Member Lee, Council Member Newbill and Council Member Casey

Approved (6 to 0)

10.3 Town Legislative Priorities

Town Manager Robert Wood noted he and the Mayor had attended a legislative luncheon and met with legislators to discuss important topics for the Town and Counties in the region. He discussed the program for 2022 and provided a draft proposal of priorities for the Town of Rocky Mount as well as the resolution to be sent to the Virginia Municipal League.

Motion: To adopt the resolution for legislative priorities for the 2022 Virginia Legislative session

Motion By: Council Member Newbill

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton, Council Member Lee, Council Member Newbill and Council Member Casey

Approved (6 to 0)

10.4 Public Works Sewer Jet Truck Repairs

Public Works Superintendent Brian Schofield advised council that the sewer jet truck had frozen up and was in need of repair. He indicated they would not know if it was repairable until they break it down to identify the issue. The initial estimates for repairs and the rental during the repair begin at \$25,000 and will increase based on labor and repairs needed. Member Casey asked how often the truck is used. Mr. Schofield stated it depends on the calls for service, typically its used every week.

Motion: To approve the appropriation of \$50,000 for the repair and rental for the Sewer Jet Truck

Motion By: Council Member Stockton

Seconded: Council Member Newbill

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton, Council Member Lee, Council Member Newbill and Council Member Casey

Approved (6 to 0)

10.5 Purchase of vehicle for staff use

Town Manager Robert Wood discussed the proposal for the purchase of a new vehicle for staff use. He noted current staff vehicles include a 2004 Ford Explorer, 2007 GMC Yukon and 2011 Chevy Impala. Due to age, use and mileage, staff recommends replacing the 2004 Explorer and 2007 Yukon with one vehicle. These vehicles have become unreliable for staff to use and have resulted in them breaking down frequently while in use. Utilizing a state purchasing agreement with significantly discounted pricing, a 2021 Ford Explorer is available at Sheehy Ford in Chesterfield County at a cost of \$30,077.00. The regular price for this vehicle is over \$36,000. Because this vehicle is not a special order, it is available for purchase and acquisition imminently rather than the usual 6-12 months, lead time that is typically required at this time due to supply chain issues. The old Explorer and Yukon would be sold on GovDeals as is customary with town vehicles. Funding for the new Explorer would come from the General Fund Contingency in the current budget.

Council Member Lee asked how often the vehicles are driven by Town staff. Staff indicated they are driven daily by some departments and weekly by others. Vice Mayor Snead asked about the mileage on the vehicles. There was an open discussion on the condition and mileage of the vehicles.

Motion: To approve purchase of a new Ford Explorer for staff use

Motion By: Council Member Newbill

Seconded: Council Member Stockton

Motion Discussion: None

Ayes: (5): Council Member Moyer, Council Member Stockton, Council Member Lee, Council Member Newbill and Council Member Casey

Nays: (1): Vice Mayor Snead

Approved (5 to 1)

11. Committee Reports

None at this time

12. Referrals to Planning

None at this time

13. Other Matters, Concerns and Rise 'N Shine Appearances

Robert Wood was on Rise N' Shine this morning.

Council Member Lee stated Mr. Pinards appearance on Rise N'Shine was very good.

Mayor Angle thanked Brian Schofield for the quick removal of snow in Town.

Council Member Newbill also thanked Public Works for the construction of the new sidewalk on Franklin Street.

Council Member Lee questioned the status of the signage at the Fire Department and Police Department. Mr. Wood advised he would get an update from Mr. Moore when he returned.

13. Closed Meeting and Action

Mayor Angle read aloud sections.

Enter Closed Meeting

Motion: To go into closed session under the Virginia Code Section cited below.

Time: 8:12 p.m.

Virginia Code Section:

Section 2.2-3711(A).1 Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. (Town Manager's Office)

Section 2.2-3711(A).1 Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. (EDA)

Section 2.2-3711(A).3 Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. (Industrial Park)

Section 2.2-3711(A).5 Discussion concerning a prospective business or industry, or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. (State Street)

Motion By: Council Member Lee

Second: Council Member Moyer

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton, Council Member Lee, Council Member Newbill and Council Member Casey

Approved (6 to 0)

Action: To go into a closed meeting

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, November 8, 2021, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law.

Now, therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

14. **Adjournment**

Motion: To adjourn

Time: 8:20 p.m.

Motion By: Council Member Lee

Seconded By: Council Member Stockton

Motion Discussion: None

Ayes: (6): Council Member Moyer, Vice Mayor Snead, Council Member Stockton,
Council Member Lee, Council Member Newbill and Council Member Casey

Approved by a unanimous vote

Action: Meeting was adjourned

Steven C. Angle, Mayor

ATTEST:

Jessica H. Heckman, Acting Town Clerk

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