

**TOWN OF ROCKY MOUNT
ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
February 25, 2020
6:00 P.M.**

The Economic Development Authority (EDA) of the Town of Rocky Mount, Virginia met at the Rocky Mount Municipal Building on Tuesday, February 25, 2020 at 6:00 p.m.

SWEARING IN OF NEW MEMBERS

Matt Hankins opened the meeting with introductions. Teresa Brown was present and swore in new members Tara Holley, Chas Mitchell and Tyler Lee.

ELECTION OF OFFICERS

Matt Hankins opened the floor for nominations for Chair. Member Doug Guilliams nominated Adam Lynch for Chairman. Hearing no further nominations, Matt asked for a motion to close the nominations and elect Adam Lynch as Chairman of the Economic Development Authority.

Motion: To elect Adam Lynch as Chairman.

Motion By: Member Doug Guilliams

Second: Member Tyler Lee

Action: Approved by a unanimous vote of members present

Chairman Adam Lynch opened the floor for nominations for Vice Chair. Member Ann Dillon nominated Doug Guilliams for Vice Chairman. Hearing no further nominations, Adam Lynch asked for a motion to close nominations and elect Chairman Doug Guilliams as Vice Chair of the Economic Development Authority.

Motion: To elect Doug Guilliams as Vice Chairman.

Motion By: Member Ann Dillon

Second: Member Tyler Lee

Action: Approved by a unanimous vote of members present

Remaining members chose their seats according to seniority.

ROLL CALL OF MEMBERS PRESENT

Board Members Present: Chairman Adam Lynch, Vice Chair Doug Guilliams, Economic Development Authority Board Members, Ann Dillon, Tara Holley, Tyler Lee and Chas Mitchell

Board Members Absent: Member Lynda Spence

Others Present: Assistant Town Manager Matthew C. Hankins, Town Planner Jessica Heckman, Cultural & Economic Development Director Beth Simms and EDA Clerk Cherie Compton

APPROVAL OF AGENDA

Additions or Corrections: None

Motion: To approve the agenda as presented.

Motion By: Member Tara Holley

Second: Member Tyler Lee

Action: Approved by a unanimous vote of members present

REVIEW AND CONSIDERATION OF MINUTES

Let the record show that prior to the meeting, Economic Development Authority received the following draft minutes for review and consideration of approval:

October 22, 2019 - Regular meeting minutes

October 28, 2019 - Retreat Meeting with Town Council and Planning Commission

Motion: To approve minutes as presented

Motion By: Vice Chairman Doug Guilliams

Second: Member Ann Dillon

Action: Approved by a unanimous vote of members present

NEW BUSINESS

Assistant Town Manager Matthew Hankins provided a brief background on the Economic Development Authority, he also spoke about cash flow and tax credits for the Harvester for the new members. He asked members to consider looking into a Business Line of Credit for the future. Consensus of the members was to explore the option and revisit in the future.

Chairman Adam Lynch briefly updated the new members on the branding RFP process and discussed setting up a committee to review the three selected RFP's. There was a brief discussion on how to select committee members; final selection of members will be made by the Chair and staff. An open discussion ensued.

Assistant Town Manager Matthew Hankins went over the Economic Development Authority Audit for the Town of Rocky Mount for the fiscal year ended June 30, 2019.

An open discussion ensued.

Motion: To approve the Economic Development Authority Audit as presented

Motion By: Vice Chairman Doug Williams

Second: Member Ann Dillon

Action: Approved by unanimous vote of members present

OLD BUSINESS

Matthew Hankins did a review of the most recent projects

- Love Sign
- Murals
- Storm drain murals
- Outdoor music festivals
- Street music/speakers

Town Councilman Jon Snead was asked to speak about the Cruise-In and events and other activities associated with the Cruise-In.

An open discussion ensued.

AUTHORITY BOARD CONCERNS

Vice Chairman Adam Lynch asked about the thru cut VDOT turning lanes at Plateau Plaza and 619. Matthew Hankins stated they have expressed their concerns as staff members and as the Town how it would be a pretty difficult thing for people who come through to have to make a U-Turn and come back around to enter town.

An open discussion ensued.

STAFF UPDATES

Matthew Hankins provided updates on the following

- Angle Bridge Rehabilitation Project
- Partnered with the Outlaw Cruisers for outside event
- Gordman's
- O'Reilly's
- Cox Property
- Absolute Collision
- Davis Heating & Air

EDA members discussed rescheduling the December regular meeting date due to holiday, after a brief discussion members decided to move date to December 15, 2020 at 6:00 p.m.

CLOSED MEETING AND ACTION

Enter Closed Meeting

Motion: To go into closed session under the Virginia Code Section cited below

Virginia Code Section:

Section 2.2-3711(A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Motion By: Member Tara Holley

Second By: Member Chas Mitchell

Motion Discussion: None

Ayes: Holley, Mitchell, Lee, Lynch, Guilliams, Dillon

Nays: None

Action: To go into a closed meeting

Certificate of Closed Meeting Discussion

Economic Development Authority certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting.

Whereas, the Economic Development Authority has convened a closed meeting on Tuesday, February 25, 2020 pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this authority that such closed meeting was conducted in conformity with Virginia law;

Now, Therefore, Be It Resolved that the Economic Development Authority hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Adam Lynch, Chairman

ADJOURNMENT

Motion to Adjourn By: Vice Chairman Doug Williams

Second: Member Tyler Lee

Action: Adjourned by a unanimous vote of members present

Time of Adjournment: 7:38 p.m.

Adam Lynch, Chairman

ATTEST:

Cherie Compton, Clerk