

**TOWN OF ROCKY MOUNT
BOARD OF ZONING APPEALS
MEETING MINUTES
February 4, 2021
6:00 P.M.**

The Board of Zoning Appeals (BZA) of the Town of Rocky Mount, Virginia met at the Rocky Mount Municipal Building on Thursday, February 4, 2021 at 6:00 p.m., with Vice Chair Susan Hapgood calling the meeting to order.

ELECTION OF OFFICERS (Chairman)

Vice Chair Hapgood opened the floor for nominations for Chairman

Motion: To nominate C. Holland Perdue, III for Chairman

Motion By: Board Member Tuning

Seconded By: Vice Chair Hapgood

Motion: To close the nominations for Chairman

Motion By: Board Member John Speidel

Hearing no further nominations Vice Chair Hapgood asks for all those in favor of closing nominations.

Ayes: Vice Chair Hapgood, Board Member Speidel, and Board Member Tuning

Nays: None

Action: Approved by unanimous vote to elect C. Holland Perdue, III as Chairman for a 2-year term.

ELECTION OF OFFICERS (Vice Chair)

Chairman Perdue opened the floor for nominations for Vice Chair

Motion: To nominate Susan Hapgood for Vice Chair

Motion By: Board Member Tuning

Seconded By: Board Member Speidel

Motion: To close the nominations for Vice Chair

Motion By: Board Member John Speidel

Seconded By: Board Member Tuning

Ayes: Chairman Perdue, Board Member Speidel, and Board Member Tuning

Nays: None

Action: Approved by unanimous vote to re-elect Susan Hapgood as Vice Chair for a 2-year term.

ELECTION OF SECRETARY

Motion: To re-elect Cherie Compton as Secretary

Motion By: Board Member John Speidel

Seconded By: Board Member Tuning

Ayes: Chairman Perdue, Vice Chair Hapgood, Board Member Speidel, and Board Member Tuning

Nays: None

Action: Approved by unanimous vote to re-elect Cherie Compton as Secretary for a 2-year term.

ROLL CALL OF MEMBERS PRESENT

Board Members Present: Chairman, C. Holland Perdue, III; Vice Chair, Susan Hapgood; Board of Zoning Appeals Member Lucan Tuning

Board Members Participating Via Conference Phone: Board of Zoning Appeals Member John Speidel

Board Members Absent: None

Staff Members Present: Mark W. Moore, Assistant Town Manager, Jessica Heckman, Town Planner, John T. Boitnott, Town Attorney, and Rebecca H. Dillon, Town Clerk

APPROVAL OF AGENDA

Additions or Corrections: None

Motion: To approve the agenda as presented

Motion By: Board Member John Speidel

Action: Approved by a unanimous vote of members present

REVIEW AND CONSIDERATION OF MINUTES

Prior to the meeting, the Board received the following draft minutes for review and consideration of approval:

- April 4, 2019 Regular Meeting Minutes

Motion: To approve the minutes as presented

Motion By: Board Member Lucas Tuning

Seconded By: Vice Chair Susan Hapgood

Action: Approved by a unanimous vote

PUBLIC HEARING:

The applicant, Kawaja Corp. had applied for a variance for Franklin County Tax Map and Parcel Number 2070024500, more commonly known as 255 North Main Street, Rocky Mount, Virginia. The staff report was read to include that the applicant sought a variance of Article 6-4-4, of the Town of Rocky Mount Zoning Ordinance to reduce the transitional yard requirement in order to add an addition of +/-11'x 25 to the southwest side of the building. The R2 property has a large asphalt parking lot that was being used by the existing church facility located in the rear of the building at 255 North Main Street.

The applicant did not wish to make any comments however Mr. Ben Crew, an agent for Balzer & Associates, Inc. located at 1208 Corporate Circle, Roanoke, VA, spoke as a representative for Kawaja Corp. Mr. Crew shared that the additional space was being requested in order to allow the proposed convenience store to house a deli and other small quick-to-pick-up items while patrons visit to purchase fuel as well. There were no public comments.

Motion: To approve the request for the variance

Motion By: Chairman, C. Holland Perdue, III

Second By: Vice Chair, Susan Hapgood

Action: Approved by a unanimous vote

NEW BUSINESS

None at this time

BOARD CONCERNS

None at this time

STAFF UPDATES

Town Planner Heckman shared that the Board was actively seeking a 5th member.

Vice Chair Hapgood shared that it would be good to have a 5th member from a part of the town that the Board does not currently have anyone serving from. Town Attorney Boitnott agreed to pass that message on.

Hearing no further comments, Chairman Perdue asked for a motion to adjourn.

ADJOURNMENT

Motion By: Board Member Lucas Tuning

Seconded By: Vice Chair Susan Hapgood

Action: Adjourned by a unanimous vote of members present

Time: 6:17 p.m.

C. Holland Perdue, III, Chairman

ATTEST:

Rebecca H. Dillon, Town Clerk