



**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES**

**October 11, 2022
7:00 p.m.**

The following members
of Council were present:

Mayor Steven C. Angle
Vice Mayor Jon W. Snead
Council Member A. Ralph Casey
Council Member J. Tyler Lee
Council Member Robert L. Moyer
Council Member Mark H. Newbill
Council Member Billie W. Stockton

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert J. Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Kevin Adkins, Water Treatment Plant Superintendent
Dennis "Moe" Potter, Interim Wastewater Treatment Plant Superintendent
Amy Gordon, Assistant Finance Director/Human Resources Director
Mark Lovern, Captain/RMPD
Mark Moore, Assistant Town Manager
Shawn Richardson, 1st Sergeant of Investigations/RMPD
Phillip Young, Chief of Police/RMPD

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor Steven C. Angle presiding.

1. Roll Call

The Town Clerk called each member of the Rocky Mount Town Council by name to account for all members present.

2. Pledge of Allegiance

Mayor Angle led in saying the pledge of allegiance.

3. Approval of Agenda

Prior to the meeting, Council received the agenda for review and consideration of approval.

Motion: To approve the agenda as presented

Motion By: Council Member Casey

Seconded: Vice Mayor Snead

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0)

4. Special Items

The two items to be presented were postponed until a future meeting date.

5. Public Hearing

5.1 Disposition of Real Property at 325 Franklin Street

Council Goes into Recess

At the September 12th regular Council meeting, Mr. Phillip Bane, owner of 325 Franklin Street, expressed an interest in owning a portion of land in the rear of 325 Franklin Street. Council gave approval to hold a public hearing to vacate the portion of land in the rear of

325 Franklin Street. The public hearing was advertised and met state code criteria. Town Attorney Boitnott prepared an ordinance to vacate and convey a portion of Angle Street adjacent to 325 Franklin Street and across from 335 Franklin Street.

While Council was discussing options for the portion of land, the suggestion to sell the land for a small fee was introduced. After some discussion, Council decided to ask Town Attorney Boitnott to draw up documentation for the town to vacate the portion of land in the rear of 325 Franklin Street to convey to Mr. Bane with Mr. Bane paying all costs incurred while the legal process was being completed.

Council Goes Back into Regular Session

Motion: To convey the portion of land in the rear of 325 Franklin Street to Mr. Bane with Town Attorney Boitnott providing the service of preparing all necessary paperwork to meet the legal requirements set forth by the law, with any fees or costs assessed during the time of the process being paid by Mr. Bane.

Motion By: Council Member Casey

Seconded: Council Member Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0)

6. Approval of Draft Minutes

- September 12, 2022 – September Regular Meeting Minutes

Motion: To approve the draft minutes as presented.

Motion By: Vice Mayor Snead

Seconded: Council Member Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0)

7. Approval of Consent Agenda

This month's consent agenda consists of the following items:

7.1 Miscellaneous Action

Ordinance to Amend Procurement Provisions in Town Code

7.2 Miscellaneous Resolutions/Proclamations

7.3 Departmental Monthly Reports

Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

Motion: To approve the consent agenda as presented

Motion By: Council Member Newbill

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

8. **Hearing of Citizens**

Mr. William Riddle, 65 Herbert Street, Rocky Mount, VA shared he is the host of the Appalachian Podcast broadcast each week and would like to see the Town work with potential new businesses in an effort to support growth and allow the Town to seek out its potential.

9. **Old Business**

9.1 Update on Franklin Street Sidewalk

Assistant Town Manager Moore gave an update on the completion of the sidewalk addition on Franklin Street that goes by Celeste Park and up to CVS Pharmacy. Assistant Town Manager Moore expressed what a wonderful job Public Works had done on getting the park ready for the ribbon cutting that took place in June. Assistant Town Manager Moore

complimented Mr. Schofield's employees at Public Works for building the sidewalk. All of the work was done with grant funding, with no out of pocket costs to town residents.

No action was needed on this item.

9.2 Disposition of Real Property at 325 Franklin Street

This item was covered during the public hearing.

10. **New Business**

10.1 FY2022 Budget Amendment

Each year Council approves a supplemental appropriation resolution for those departments that exceeded their adjusted budget as well as for those departments that came in under their budget that can budgetarily cover the overages. Such adjustments do not change the total bottom line of the general fund but will only re-allocate budget dollars. The adjustments are also known as a "true up."

Motion: To approve the budget amendment as presented

Motion By: Council Member Moyer

Seconded: Council Member Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

10.2 Rocky Mount Rotary Club 2022 Christmas Parade

The Christmas Parade is scheduled for Sunday, December 4, 2022 at 3:00 p.m. The Rocky Mount Rotary Club requested the use of the streets for the parade as they have done in the past. The parade theme is Dreaming of a White Christmas. The police department has reviewed and approved the plans for the event. The parade's rain date is Sunday, December 11, 2022 at 3:00 p.m. The route is the same as in previous years.

Motion: To approve the request as presented

Motion By: Council Member Lee

Seconded: Vice Mayor Snead

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

10.3 Supplemental Budget Appropriation Resolution for Virginia State Police Grant

The Virginia State Police Help Eliminate Auto Theft (HEAT) program awarded a \$10,000 grant to the Rocky Mount Police Department for equipment with no local cash match required.

Motion: To approve the supplemental budget appropriation resolution as presented

Motion By: Council Member Lee

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

10.4 Supplemental Budget Appropriation Resolution for Department of Criminal Justice Services Local Enforcement Grants

The Virginia Department of Criminal Justice Services awarded the Rocky Mount Police Department three Local Law Enforcement grants with no local cash match required. The grants were for overtime and also for the purchase of equipment that the Police Department may need.

Motion: To approve the supplemental budget appropriation resolution as presented

Motion By: Council Member Lee

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

11. **Committee Reports**

11.1 Community & Economic Development Committee Meeting September 27, 2022

A committee meeting was held on September 27, 2022 to discuss Virginia's new Designated Outdoor Refreshment Area (DORA). Present for the meeting was Economic Development Director Pinard as well as EDA members Tara Holley and Chairman, Adam Lynch. Discussion was held and requests were made of the committee for additional information to be brought back to the committee at a later date.

No action was needed at this time.

12. Referrals to Planning

None at this time

13. Other Matters, Concerns and Rise 'N Shine Appearances

Rise 'N Shine was not held this week due to the holiday.

14. Closed Meeting and Action

Mayor Angle read aloud the section.

Enter Closed Meeting

Motion: To go into closed session under the Virginia Code Section cited below.

Time: 7:31p.m.

Virginia Code Section:

Section 2.2-3711(A).1 Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees, or employees of any public body.

Motion By: Council Member Newbill

Second: Council Member Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

Action: To go into a closed meeting

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, February 14, 2022, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law.

Now, therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Steven C. Angle, Mayor

POST CLOSED SESSION ACTION

Motion: To appoint Ms. Ruth Cook to the vacancy left by Mr. Chas Mitchell on the Economic Development Authority with the term expiring 09/30/2026.

Motion By: Council Member Newbill

Second: Council Member Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 – 0)

15. **Adjournment**

Motion: To adjourn

Time: 8:16 p.m.

Motion By: Vice Mayor Snead

Seconded By: Council Member Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Snead, Council Member Casey, Council Member Lee, Council Member Moyer, Council Member Newbill and Council Member Stockton

Approved (6 to 0)

Action: Meeting was adjourned

Steven C. Angle, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk