



TOWN COUNCIL
REGULAR MEETING
AGENDA

February 13, 2023
6:00 PM

Council Chambers, Rocky Mount Municipal Building
345 Donald Avenue, Rocky Mount, Virginia

When speaking before Town Council, please come to the podium and give your name for the record. Please address the Council and not the audience. You will be limited to three (3) minutes and the other rules listed on the sign-up sheet. If you provide Council with any documentation, please also give a copy to the Town Clerk prior to speaking.

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All cellular phones must be turned off during the Council Meeting.

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The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the Town Clerk for assistance.

1. Roll Call
2. Approval of Agenda
3. Special Items
 - 3.1. Adoption of proclamation regarding Town of Rocky Mount 150th Anniversary
4. Public Hearing
 - 4.1. Proposed amendment of the Zoning Ordinance to add the definition of short term rental.
5. Approval of Draft Minutes
 - 5.1. Reorganizational Town Council Meeting - January 5, 2023
 - 5.2. Regular Town Council Meeting - January 9, 2023
 - 5.3. Special Called Town Council Meeting - January 30, 2023
6. Approval of Consent Agenda
 - 6.1. Miscellaneous Action
 - 6.2. Departmental Monthly Reports

Community Development Department

Finance Department
Fire Department
Police Department
Public Works Department
Wastewater Department
Water Department

7. Hearing of Citizens
8. New Business
 - 8.1. Request for street closures for Eagle Strut 5K Fundraiser
 - 8.2. Request for street closures for Chug for the Jug 5K
 - 8.3. Request for street closures for Kingdom Run 5K
 - 8.4. Johnny CASA 5 Miler 5K Run Walk
 - 8.5. Short Term Rentals Ordinance Amendment
 - 8.6. Approve financing for capital projects through VML/VACo Finance
 - 8.7. Economic Development Strategic Plan
 - 8.8. Property leased to YMCA
9. Referrals to Public Safety and Utilities Committee
 - 9.1. Request for crosswalk on Pell Avenue between Ply Gem and parking lot.
 - 9.2. Request for stop signs at Greenview Drive and Creekwood Drive.
10. Closed Meeting and Action
 - 10.1. Section 2.2-3711(A).7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

Section 2.2-3711(A).1 Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body.
11. Adjournment



RESOLUTION NO.: 2023.001

RESOLUTION OF THE TOWN OF ROCKY MOUNT
Resolution for Town of Rocky Mount 150th Anniversary

WHEREAS, the Town of Rocky Mount was incorporated on February 17, 1873; and

WHEREAS, the new town was named for the rocky face of Bald Knob and had been referred to as the “Rock Mount”; and

WHEREAS, the new town was comprised of communities previously known as the Town of Mount Pleasant and the Village of Rocky Mount; and

WHEREAS, the Town of Rocky Mount will therefore celebrate its 150th anniversary, commonly known as its Sesquicentennial, in the year 2023; and

WHEREAS, through a wide series of activities and events throughout the year, Rocky Mount's 150th celebration will honor its history while recognizing its present and envision its future; and

WHEREAS, during the anniversary year our citizens will come together, sharing stories, honoring history, celebrating music and arts, and appreciating the unique place which is Rocky Mount; and

WHEREAS, the Town of Rocky Mount considers these 150th celebrations to be proper and beneficial for the citizens of our community; and

NOW THEREFORE, BE IT KNOWN, the Town of Rocky Mount honors and congratulates the innumerable individuals, businesses, and organizations that have contributed, and still contribute, to our community's state of well-being and calls upon them to plan and participate in these events and other activities associated with the Town's anniversary.

IT IS, THEREFORE, PROCLAIMED that throughout the Sesquicentennial year of 2023, The Town of Rocky Mount shall celebrate the 150th anniversary of its establishment.

GIVEN UNDER MY HAND, THIS 13TH DAY OF FEBRUARY 2023:

C. Holland Perdue, III, Mayor

ATTESTED:

Rebecca Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:
Public Hearing

FOR COUNCIL MEETING DATED:	February 13, 2023
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STAFF MAKING REQUEST:	Jessica Heckman, Planning & Zoning Administrator
BRIEF SUMMARY OF REQUEST:	The Planning Commission held a public hearing to review the proposed definition of short term rental. The Planning Commission reviewed and recommended that Town Council amend Section 4-3 of the Zoning Ordinance to add the definition of short term rental to read and provide as follows: Short-term rental: The provision of a room or space that is suitable or intended for occupancy for dwelling, sleeping, or lodging purposes, for a period of fewer than 30 consecutive days, in exchange for a charge for the occupancy.
ACTION NEEDED:	Approve

Attachment(s):

1. Zoning Ordinance Amendment- Short Term Rentals

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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IN THE COUNCIL OF THE TOWN OF ROCKY MOUNT

AN ORDINANCE of the Town of Rocky Mount amending Appendix A of the Code of the Town of Rocky Mount, Virginia (2002), known and cited as the “Zoning and Development Ordinance of the Town of Rocky Mount, Virginia” and providing for the definition of short term rental.

WHEREAS, the Town Council of the Town of Rocky Mount is required to adopt zoning regulations for the purpose of promoting and improving public health, safety, convenience or welfare and to plan for the future development of the Town and to accomplish the objectives of Section 15.2-2200, et seq., of the Code of Virginia (1950), as amended, and the Zoning and Development Ordinance of the Town of Rocky Mount, Virginia.

THEREFORE, BE IT ORDAINED by the Town Council of the Town of Rocky Mount that Appendix A of the Code of the Town of Rocky Mount, Virginia (2002), known and cited as the “Zoning and Development Ordinance of the Town of Rocky Mount, Virginia” be amended and the following changes are adopted.

Article 4 - Definitions

Section 4-3 is amended to add the definition of short term rental to read and provide as follows:

Short-term rental: The provision of a room or space that is suitable or intended for occupancy for dwelling, sleeping, or lodging purposes, for a period of fewer than 30 consecutive days, in exchange for a charge for the occupancy.

This ordinance shall be in full force and effect upon its passage.

Adopted this ____ day of _____, 2023

Ayes:

Nays:

Present:

APPROVED:

Mayor

ATTEST:

Clerk

Approved as to form:

Town Attorney



**ROCKY MOUNT TOWN COUNCIL
REORGANIZATIONAL MEETING MINUTES**

**January 5, 2023
6:00 p.m.**

The following members
of Council were present:

Mayor C. Holland Perdue III
Council Member Billie W. Stockton
Council Member A. Ralph Casey
Council Member Elect David K. Clements
Council Member J. Tyler Lee
Council Member Elect Benjamin K. Mullins
Council Member Mark H. Newbill

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert J. Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Jessica Heckman, Planning & Zoning Administrator
Mark Moore, Assistant Town Manager
Phillip Young, Chief of Police/RMPD
Edward L. Hodges, Fire Marshall

The Reorganizational Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.

1. Roll Call

The Town Clerk called each member of the Rocky Mount Town Council by name to account for all Council Members and Council Members Elect that were present.

2. Approval of Agenda

Prior to the meeting, Council received the agenda for review and consideration. An amended agenda was later sent out at the request of Mayor Perdue, for Council's review and consideration of approval.

Motion: To approve the amended agenda

Motion By: Council Member Newbill

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Council Member Stockton, Council Member Casey, Council Member Elect Clements, Council Member Lee, Council Member Elect Mullins, and Council Member Newbill.

Approved (6 to 0)

3. Reorganizational Meeting

3.1 Administration of Oath of Office for the Recently Elected Town of Rocky Mount Council Members

3.1.1 Mayor C. Holland Perdue III

3.1.2 Council Member Elect Benjamin K. Mullins

3.1.3 Council Member Elect David K. Clements

3.1.4 Council Member A. Ralph Casey

The Honorable Annie M. Tyree, Deputy Clerk of Court came forward at this time to administer the oath of office for the newly elected and the reelected Council Members.

3.2 Review and Consideration of Appointment of Vice Mayor

Motion: To nominate Council Member Stockton as Vice Mayor

Motion By: Council Member Lee

Seconded: Council Member Newbill

Motion Discussion: None

Ayes: (5): Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (5 to 0)

3.3 Review and Consideration of Appointment of Town Officers

- 4.3.1 Mr. Robert J. Wood, Town Manager
- 4.3.2 Mr. John T. Boitnott, Town Attorney
- 4.3.3 Mrs. Rebecca H. Dillon, Town Clerk
- 4.3.4 Mr. Edward L. Hodges, Fire Marshall

The Honorable Annie M. Tyree, Deputy Clerk of Court came forward at this time to administer the oath of office for the appointment of Town Officers.

3.4 Review and Consideration of Appointment of Committee Members for Council Committees

- Community & Economic Development
- Finance & Human Services
- Town Charter Review
- Public Safety & Utilities

Mayor Perdue stated that the committees and those who serve on them would be for a period of 1-year and would be reviewed in 2024.

Motion: To approve the Council Committees as presented.

Motion By: Council Member Lee

Seconded: Vice Mayor Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

3.5 Review and Consideration of Appointment of Council Members and other Representatives for the Following Committees.

- West Piedmont Planning District
Mr. Lucas Tuning (Citizen Representative)
Mr. A. Ralph Casey (Council Representative)
Mr. J. Tyler Lee (Council Representative)
- Roanoke Valley-Alleghany Regional Commission
Mr. David K. Clements (Council Representative)
Mr. Robert J. Wood (Non-elected Commission Representative)

Motion: To approve the Citizen Representative and Council Representatives to the West Piedmont Planning District and the Roanoke Valley-Alleghany Regional Commission as presented.

Motion By: Council Member Mullins

Seconded: Council Member Newbill

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

4. **Review and Consideration of Adoption of Town Meeting Calendar Including a Proposed Change of Town Council Meeting Start Time from 7:00 p.m. to 6:00 p.m.**

Motion: To approve changing the meeting time of the Rocky Mount Town Council from 7:00 p.m. to 6:00 p.m. and to make a change to the Town Ordinance from a Town Council meeting time of 7:00 p.m. to 6:00 p.m.

Motion By: Council Member Lee

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 to 0)

The meeting time of 6:00 p.m. will begin immediately with the Town Council Regular Meeting scheduled for Monday, January 9, 2023.

5. **Review and Consideration of Potential Online Streaming of Town Council Meetings.**

The goal for the Council meetings to begin streaming is January 9th, but the streaming might not begin until the February 13th Council meeting as the Town will need to make a few changes to the meeting electronic setup to stream the meetings.

Motion: To approve the consent agenda as presented

Motion By: Council Member Mullins

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

6. **Closed Session and Action**

Motion: To go into closed session under the Virginia Code Section cited below.

Time: 6:09 p.m.

Virginia Code Section:

Section 2.2-3711(A).1 Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees, or employees of any public body.

Motion By: Vice Mayor Stockton

Second: Council Member Casey

Motion Discussion: None

Action: To go into a closed meeting

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

Going Into Closed Session

Returning from Closed Session

Town Clerk Dillon Stated the Recording had Resumed

Time: 6:58 p.m.

Upon returning from Closed Session, Mayor Perdue read the resolution that had been prepared for the Arrington family as the family arrived late to receive it.

Mayor Perdue called for a roll call vote for each Council Member to certify the discussion during the closed meeting.

A ROLL CALL VOTE WAS REQUIRED:

MEMBERS	ATTENDANCE	VOTE
Vice Mayor Stockton	Present	Certify
A. Ralph Casey	Present	Certify
David K. Clements	Present	Certify
J. Tyler Lee	Present	Certify
Benjamin K. Mullins	Present	Certify
Mark H. Newbill	Present	Certify
Mayor, C. Holland Perdue III	Present	Certify

Certified: (7): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, Council Member Newbill, and Mayor C. Holland Perdue III

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, January 5, 2023, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law.

Now, therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

C. Holland Perdue III, Mayor

15. **Adjournment**

Motion: To adjourn

Time: 7:03 p.m.

Motion By: Council Member Lee

Seconded By: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements,
Council Member Lee, Council Member Mullins, and Council Member
Newbill

Approved (6 – 0)

Action: Meeting was adjourned

C. Holland Perdue III, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk



**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES**

**January 9, 2023
6:00 p.m.**

The following members
of Council were present:

Mayor C. Holland Perdue III
Vice Mayor Billie W. Stockton
Council Member A. Ralph Casey
Council Member David K. Clements
Council Member J. Tyler Lee
Council Member Benjamin K. Mullins
Council Member Mark H. Newbill

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert J. Wood, Town Manager
Brad Basham, Assistant Fire Chief/RMFD
Vincent Copenhaver, Finance Director, CPA
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Jason Divers, 1st Sergeant of Patrol/RMPD
Kevin Adkins, Water Treatment Plant Superintendent
Dennis "Moe" Potter, Interim Wastewater Treatment Plant Superintendent
Amy Gordon, Assistant Finance Director/Human Resources Director
Jessica Heckman, Planning & Zoning Administrator
Mark Lovern, 1st Sergeant /RMPD
Mark Moore, Assistant Town Manager
Shawn Richardson, Lieutenant of Investigations/RMPD
Brian Schofield, Public Works Superintendent
Phillip Young, Chief of Police/RMPD

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.

1. Roll Call

The Town Clerk called each member of the Rocky Mount Town Council by name to account for all members present.

2. Pledge of Allegiance

Mayor Perdue led in saying the pledge of allegiance.

3. Approval of Agenda

Prior to the meeting, Council received the agenda for review and consideration. An amended agenda was later sent out at the request of Mayor Perdue, with the added item in red under New Business, also for Council's review and consideration of approval.

Motion: To approve the amended agenda

Motion By: Council Member Casey

Seconded: Vice Mayor Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

4. Special Items

4.1 Adoption of Ordinance to Amend Town Code to Set the Start Time for Regular Town Council Meetings to 6:00 p.m.

Council was asked to approve the adoption of the ordinance that had been placed for each of them on the dais. The adoption of the ordinance would amend the Town Charter of the Town of Rocky Mount to reflect the change in time for the Regular Town Council Meetings to be held from 7:00 p.m. to 6:00 p.m.

Motion: To approve the adoption of the ordinance to change the time of the Regular Town Council Meetings from 7:00 p.m. to 6:00 p.m. and to amend the Charter of the Town of Rocky Mount to reflect the adoption of the ordinance.

Motion By: Council Member Clements

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

4.2 Resolution of Appreciation for Arrington Flowers & Gifts – 57 years

Though no one was present from the Arrington family, at this time to receive the resolution, Mayor Perdue read the resolution aloud to share.

4.3 Resolution of Appreciation for Carter's Fine Jeweler's – 36 years

Mayor Perdue read aloud the resolution and will deliver the resolution to Mr. Mike Carter himself as Mr. Carter was unable to be present at the meeting.

5. **Public Hearing**

5.1 335FranklinSt LLC, Represented by Phillip Bane, has Applied for a Special Exception Permit in Order to Operate a Boutique Hotel on the 2nd Floor of Property Located in the Central Business District.

Council Goes Into Recess

No presentation was given as Council reviewed the Staff Report and accompanying documents with details of the request.

Mr. Phillip Bane did not have any comments but ask if Council had any questions regarding the hotel or the permit he was applying for.

Mr. Bane is the owner of the old Morris Furniture Building and is now also the owner of the spaces previously occupied by CURVES next door. The businesses will be managed by the same management company but will be separate. The businesses will only be "together" for fire measures as well as ingress and egress. There will be four rooms in the hotel.

No one signed up to speak.

Council Goes Back into Regular Session

Motion: To approve the Special Exception Permit to operate a Boutique Hotel on the 2nd floor of the property run under the business name 335FranklinSt LLC.

Motion By: Vice Mayor Stockton

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements,
Council Member Lee, Council Member Mullins, and Council Member
Newbill
Approved (6 to 0)

6. **Approval of Draft Minutes**

- December 12, 2022 – Regular Meeting Draft Minutes

Motion: To approve the draft minutes as presented.

Motion By: Council Member Casey

Seconded: Council Member Mullins

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements,
Council Member Lee, Council Member Mullins, and Council Member
Newbill

Approved (6 to 0)

- December 15, 2022 – Special Called Meeting Draft Minutes

Motion: To approve the draft minutes as presented.

Motion By: Vice Mayor Stockton

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements,
Council Member Lee, Council Member Mullins, and Council Member
Newbill

Approved (6 to 0)

7. **Approval of Consent Agenda**

This month's consent agenda consists of the following items:

7.1 Miscellaneous Action

7.2 Miscellaneous Resolutions/Proclamations

7.3 Departmental Monthly Reports

Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

Motion: To approve the consent agenda as presented

Motion By: Vice Mayor Stockton

Seconded: Council Member Mullins

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

8. **Hearing of Citizens**

Ms. Phyllis Dunning, 965 Diamond Avenue, Rocky Mount, VA spoke regarding the bridge on Diamond Avenue Extension that was in need of repair from the heavy trucks, busses, and other large heavy vehicles that cross over the bridge causing destruction to the bridge as well as the gravel road that was put in connecting Diamond Avenue Extension to Leann Street because there was no proper second ingress or egress to Diamond Avenue Extension.

9. **Old Business**

9.1 Designated Outdoor Refreshment Area (DORA)

Mayor Perdue asked if there was any discussion from Council. There was none.

Motion: To approve proceeding with the DORA ABC License application as presented.

Motion By: Council Member Mullins

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

10. New Business

10.1 Comprehensive Economic Development Strategies (CEDS)

The Comprehensive Economic Development Strategies are required to be submitted yearly to the Federal Economic Development Authority. The list sent to the Town includes estimates of costs for the projects.

Motion: To approve the 2023/2024 Comprehensive Economic Development Strategies (CEDS) list.

Motion By: Council Member Lee

Seconded: Council Member Newbill

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

10.2 Amend Ordinance Regarding Eligibility to Serve on the Board of Directors for the Economic Development Authority.

A draft of the ordinance was given to Council on the dais to review. By the ordinance, the EDA is allowed to have seven directors appointed by Town Council, five of those directors are to live in the Town while two of the seven directors can live in the Town or in Franklin County.

Motion: To approve the Amended Ordinance Regarding Eligibility to Serve on the Board of Directors for the EDA as presented.

Motion By: Council Member Lee

Seconded: Council Member Newbill

Motion Discussion: Council shared the ordinance would allow for more people to serve on the EDA because of including Franklin County applicants.

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

10.3 Approval of Budget Calendar for Consideration and Adoption of Fiscal Year 2023-2024 Budget

Motion: To approve the 2023-2024 Budget Calendar as Presented.

Motion By: Vice Mayor Stockton

Seconded: Council Member Mullins

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

10.4 Zoning & Subdivision Ordinance Update Project

Council was given prior to the meeting a work order proposal and a Scope of Work including a calendar. The project will take approximately two years and will be budgeted over three years.

Motion: To authorize the Town Manager to accept the work order proposal as presented.

Motion By: Council Member Casey

Seconded: Vice Mayor Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

10.5 Discussion Regarding Review of Town Charter Including, but not Limited to, Term Limits

Mayor Perdue shared that a Charter Review Committee (newly formed) had been created to review the current Charter and consider possible changes to be made to the Charter.

Motion: To approve the item be referred to the Charter Review Committee

Motion By: Council Member Lee

Seconded: Council Member Mullins

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

10.6 Purchase of in-car and body Worn Cameras for Police Department

Police Chief Young made a short but informative presentation to Council regarding the equipment being requested. WatchGuard was said to be a reputable company and with the cost that was quoted, the police department intends to complete the entire fleet at the department with the in-car and body worn cameras.

Though this item was added to the amended agenda, there was information regarding pricing for equipment given to Council on the dais prior to the meeting.

The police department needed an upgrade as some of the equipment the department currently uses does not cover all the Police Department needs. An arrangement was made with WatchGuard prior to the meeting to be able to order the equipment without payments being due on the equipment until July 1, 2023 that will be in the next fiscal year budget.

The police department is currently trying to move toward being accredited and having new equipment will help champion that accreditation.

Motion: To approve the purchase of in-car and body worn cameras for the Rocky Mount Police Department.

Motion By: Council Member Newbill

Seconded: Vice Mayor Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

11. Committee Reports

11.1 Community & Economic Development Committee Meeting December 7, 2022

This item was discussed under Old Business.

12. Closed Session and Action

Motion: To go into closed session under the Virginia Code Section cited below.

Time: 6:29 p.m.

Virginia Code Section:

Section 2.2-3711(A).1 Discussion, consideration or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries,

disciplining or resignation of specific public officers, appointees, or employees of any public body.

Section 2.2-3711(A).7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

Motion By: Vice Mayor Stockton

Second: Council Member Lee

Motion Discussion: None

Action: To go into a closed meeting

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

Going Into Closed Session

Returning from Closed Session

Town Clerk Dillon Stated the Recording had Resumed

Time: 6:40 p.m.

Upon returning from Closed Session, Mayor Perdue read the resolution that had been prepared for the Arrington family as the family arrived late.

Mayor Perdue Called for a Roll Call Vote for each Council Member to Certify Discussion During the Closed Meeting.

A ROLL CALL VOTE WAS REQUIRED:

MEMBERS	ATTENDANCE	VOTE
Vice Mayor Stockton	Present	Certify
A. Ralph Casey	Present	Certify
David K. Clements	Present	Certify
J. Tyler Lee	Present	Certify
Benjamin K. Mullins	Present	Certify
Mark H. Newbill	Present	Certify
Mayor, C. Holland Perdue III	Present	Certify

Certified: (7): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, Council Member Newbill, and Mayor C. Holland Perdue III

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, January 9, 2023, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law.

Now, therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

C. Holland Perdue III, Mayor

15. **Adjournment**

Motion: To adjourn

Time: 6:58 p.m.

Motion By: Council Member Lee

Seconded By: Vice Mayor Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

Action: Meeting was adjourned

C. Holland Perdue III, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk



**ROCKY MOUNT TOWN COUNCIL
SPECIAL CALLED MEETING MINUTES**

**January 30, 2023
5:00 p.m.**

The following members
of Council were present:

Mayor C. Holland Perdue III
Vice Mayor Billie W. Stockton
Council Member A. Ralph Casey
Council Member David K. Clements
Council Member J. Tyler Lee
Council Member Benjamin K. Mullins
Council Member Mark H. Newbill

The following staff
members were also
present:

Robert J. Wood, Town Manager
Cherie Compton, Deputy Clerk
Vincent Copenhaver, Finance Director, CPA
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Mark Moore, Assistant Town Manager
Brian Schofield, Public Works Superintendent

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.

1. Roll Call

The Town Clerk called each member of the Rocky Mount Town Council by name to account for all members present.

2. **Approval of Agenda**

Prior to the meeting, Council received the agenda for review and consideration. The agenda was amended and approved without the closed meeting and action as the item was no longer needed

Motion: To approve the amended agenda

Motion By: Vice Mayor Stockton

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

3. **Purchase of Vehicles for Public Works to Replace Vehicles Damaged/Totaled by Criminal Activity**

On January 13, 2023, the Public Works Department was broken into, vandalized and the department incurred property damage. Four pickup trucks belonging to the Town of Rocky Mount were totaled that day. Three new trucks were located to replace the totaled ones, and staff asked for Council's approval to spend the funds to purchase the trucks, and have them outfitted with required lighting for the department. Additional security cameras will also be installed to tighten security within the department.

Motion: To approve spending the funds and to purchase three new pickup trucks, to have them outfitted with required lighting, and for additional security cameras to be installed in the department in the amount of \$210,000.

Motion By: Council Member Lee

Seconded: Vice Mayor Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

4. **Adjournment**

Motion: To adjourn

Time: 5:18 p.m.

Motion By: Council Member Newbill

Seconded By: Vice Mayor Stockton

Motion Discussion: None

**Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements,
Council Member Lee, Council Member Mullins, and Council Member
Newbill**

Approved (6 – 0)

Action: Meeting was adjourned

C. Holland Perdue III, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

Banner Permits - January 2023

Permit #	Applicant Name	Wording of Banner	Banner Location	Display Dates
B23-001	Franklin County Parks & Rec	Ramble Weekend presented By... and date	Floyd/Franklin	5/19/23-6/1/23

Mobile Food Vendor Permit- January 2023

Permit #	Applicant Name	Locations	Zoning	Date Approved
MFV23-001	Mama Joe's Soul Food	850 North Main, 1075 Franklin St, Lowes, Auto Zone	GB	01/20/2023
MFV23-002	Taco'n Madres	Old Franklin Tpke Lot	GB	01/26/23

Zoning Compliance Permits - January 2023

Permit #	Applicant Name	Property Address/TMPN	Type of Improvement	Approved
ZC23-001	Convert Solar, LLC	20 Knob Hill /2070010500	Solar Panels on roof	1/5/2023
ZC23-002	H2 Rehabilitation LLC	400 Old Franklin TPKE	Outpatient rehabilitation/physical therapy business	1/9/2023
ZC23-003	Banners of Rocky Mount VA LLC (Hallmark Goldcrown)	400 Old Franklin Tpke	Retail card and novelty gift store	1/17/2023
ZC23-004	Light Electric Company Inc	1170 State Street/2010006300	Electrical work over \$25K - business license required	1/23/2023

Zoning Letters - January 2023

Permit #	Applicant Name	Building Lot Address	CurrentZoning	Letter Date
ZL23-001	Woods Rogers Attorneys at Law	140 Floyd Avenue	CBD	1/13/2023

Zoning Permits - January 2023

Permit #	Applicant Name	Sign Location/TMPN	Wording	Date Approved
S23-001	H2Health	400 Old Franklin Tpke/2030007800	H2Health	01/05/23
S23-002	Franklin Finance Co.	1480 North Main St / 2010005000	Franklin Finance Loan Company	01/18/23

FOIA Requests - January 2023

Date	Requested By	Topic
1/23/23	Sherry Scott	N Main & Grassy Hill accident information
1/25/23	Bryan Hochstein	Payments made to Box Office Joe LLC
1/4/23	Bryan Hochstein	Comm ED budget reports
1/9/23	Laurence Hammack	Regina Stanley lawsuit docs
1/9/23	Nathan Ross	N Main & Grassy Hill accident information (for Progressive Insurance claim)
1/13/23	Bryan Hochstein	Roanoke Times FOIA requests FY22 and FY23
1/13/23	Jeannie Farrier	Town Manager personnel records
1/18/23	Brian Lynch	Open the books.org, annual wages for full time staff
1/19/23	Bryan Hochstein	Harvester operations RFP responses
1/19/23	Marci McGuire	Lawyer with Altizer Law seeking Hatcher Street accident information
1/20/23	Bryan Hochstein	GL Code Report

Rocky Mount (Town Of), VA



YEAR-TO-DATE BUDGET REPORT FOR THE SEVEN MONTHS ENDED JAN 31, 2023

FOR 2023 07

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
10 GENERAL FUND						
10090000 USE OF SURPLUS						
10090000 42562 APPROPRIATED FUND B	0	151,142	.00	.00	151,142.00	.0%*
TOTAL USE OF SURPLUS	0	151,142	.00	.00	151,142.00	.0%
11011000 GENERAL PROPERTY TAXES						
11011000 41101 REAL PROPERTY - CUR	655,043	655,043	7,061.99	.00	647,981.01	1.1%*
11011000 41102 REAL PROPERTY - DEL	40,000	40,000	18,306.16	573.51	21,693.84	45.8%*
11011000 41103 PUBLIC SERVICE - CU	26,412	26,412	.00	.00	26,412.00	.0%*
11011000 41105 PERSONAL PROPERTY -	310,000	310,000	4,376.21	240.32	305,623.79	1.4%*
11011000 41106 PERSONAL PROPERTY -	26,000	26,000	23,082.69	399.37	2,917.31	88.8%*
11011000 41107 MACHINERY & TOOLS -	163,609	163,609	.00	.00	163,609.00	.0%*
11011000 41110 PENALTIES ON TAXES	9,700	9,700	4,742.84	103.52	4,957.16	48.9%*
11011000 41111 INTEREST ON DELINQ	7,800	7,800	1,080.42	182.84	6,719.58	13.9%*
TOTAL GENERAL PROPERTY TAXES	1,238,564	1,238,564	58,650.31	1,499.56	1,179,913.69	4.7%
11012000 OTHER LOCAL TAXES						
11012000 41201 LOCAL SALES & USE T	277,000	277,000	176,258.62	22,980.01	100,741.38	63.6%*
11012000 41202 MEALS TAX	1,849,000	1,849,000	1,201,215.00	177,390.48	647,785.00	65.0%*
11012000 41203 PENALTY-DEL MEALS T	0	0	1,639.98	209.67	-1,639.98	100.0%*
11012000 41204 INTEREST-DEL MEALS	0	0	1,534.11	530.56	-1,534.11	100.0%*
11012000 41205 TRANSIENT OCCUPANCY	152,076	152,076	153,232.94	16,942.21	-1,156.94	100.8%*
11012000 41206 PENALTY-DEL LODGING	0	0	22.04	22.04	-22.04	100.0%*
11012000 41207 INTEREST-DEL LODGIN	0	0	2.02	2.02	-2.02	100.0%*
11012000 41208 CIGARETTE TAX	80,750	80,750	43,650.00	.00	37,100.00	54.1%*
11012000 41209 BANK STOCK TAX	385,400	385,400	180,724.00	.00	204,676.00	46.9%*
11012000 41210 CONSUMER UTILITY TA	320,000	320,000	161,468.70	30,047.55	158,531.30	50.5%*
11012000 41212 TRANSIENT OCCUP TAX	75,924	75,924	.00	.00	75,924.00	.0%*
TOTAL OTHER LOCAL TAXES	3,140,150	3,140,150	1,919,747.41	248,124.54	1,220,402.59	61.1%
11012500 BUSINESS LICENSE TAXES						
11012500 41301 BPOL-RETAIL	357,643	357,643	7,902.14	1,540.99	349,740.86	2.2%*

Rocky Mount (Town Of), VA

YEAR-TO-DATE BUDGET REPORT FOR THE SEVEN MONTHS ENDED JAN 31, 2023

FOR 2023 07

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
11012500 41302 BPOL-PROFESSIONAL	178,570	178,570	21,319.51	2,133.66	157,250.49	11.9%*
11012500 41303 BPOL-REPAIRS/PERS S	128,607	128,607	32,092.01	4,249.22	96,514.99	25.0%*
11012500 41304 BPOL-CONTRACTOR	27,804	27,804	2,085.94	466.76	25,718.06	7.5%*
11012500 41305 BPOL-UTILITY	5,841	5,841	15.09	15.09	5,825.91	.3%*
11012500 41306 BPOL-AMUSEMENT TAX	855	855	.00	.00	855.00	.0%*
11012500 41307 BPOL-MISCELLANEOUS	7,724	7,724	736.97	.00	6,987.03	9.5%*
11012500 41308 BPOL-ALCOHOLIC BEVE	835	835	.00	.00	835.00	.0%*
11012500 41309 BPOL-PENALTIES & I	1,832	1,832	4,516.77	1,906.06	-2,684.77	246.5%*
TOTAL BUSINESS LICENSE TAXES	709,711	709,711	68,668.43	10,311.78	641,042.57	9.7%
11013000 PERMITS & LICENSES						
11013000 42111 PLANNING & ZONING F	10,000	10,000	3,935.00	285.00	6,065.00	39.4%*
11013000 42112 FARMERS MARKET FEES	15,000	15,000	1,905.00	.00	13,095.00	12.7%*
11013000 42114 WELCOME CENTER FEES	2,500	2,500	7,083.00	1,430.00	-4,583.00	283.3%*
11013000 42116 RETURN CHECK FEES	225	225	359.00	.00	-134.00	159.6%*
11013000 42117 CREDIT CARD FEES	3,000	3,000	4,282.42	630.75	-1,282.42	142.7%*
TOTAL PERMITS & LICENSES	30,725	30,725	17,564.42	2,345.75	13,160.58	57.2%
11014000 FINES & FORFEITURES						
11014000 42211 COURT FINEES	9,000	9,000	22,364.98	3,750.18	-13,364.98	248.5%*
11014000 42212 PARKING FINES	200	200	40.00	.00	160.00	20.0%*
TOTAL FINES & FORFEITURES	9,200	9,200	22,404.98	3,750.18	-13,204.98	243.5%
11015000 PROCEEDS FROM USE OF ASSETS						
11015000 42311 INTEREST ON MONEY/I	45,000	45,000	118,317.91	.00	-73,317.91	262.9%*
11015000 42312 RENTAL OF GENERAL P	450	450	450.00	.00	.00	100.0%*
TOTAL PROCEEDS FROM USE OF ASSETS	45,450	45,450	118,767.91	.00	-73,317.91	261.3%
11016000 CHARGES FOR SERVICES						
11016000 42411 REFUSE COLLECTION C	269,000	269,000	142,687.00	20,518.00	126,313.00	53.0%*

YEAR-TO-DATE BUDGET REPORT
 FOR THE SEVEN MONTHS ENDED JAN 31, 2023

FOR 2023 07

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
11016000 42413 TRUCK RENTAL FEES	725	725	1,085.34	120.00	-360.34	149.7%*
11016000 42415 WEED CONTROL CHARGE	520	520	136.18	136.18	383.82	26.2%*
11016000 42418 PASSPORT SERVICE FE	11,000	11,000	12,245.00	2,815.00	-1,245.00	111.3%*
11016000 42419 SECURITY SERVICES	12,000	12,000	10,482.50	.00	1,517.50	87.4%*
11016000 42420 POLICE REPORTS	1,200	1,200	770.00	274.00	430.00	64.2%*
11016000 42421 FINGERPRINT SERVICE	100	100	105.00	40.00	-5.00	105.0%*
11016000 42422 CIT/PAC ROOM STAFFI	25,000	25,000	26,827.00	8,487.00	-1,827.00	107.3%*
11016000 42425 ADMIN CHARGES - SER	300	300	100.00	50.00	200.00	33.3%*
11016000 42426 MISCELLANEOUS SERVI	0	0	500.00	50.00	-500.00	100.0%*
TOTAL CHARGES FOR SERVICES	319,845	319,845	194,938.02	32,490.18	124,906.98	60.9%
11018000 MISCELLANEOUS GENERAL						
11018000 42511 RECOVERIES	0	0	24,300.32	1,966.66	-24,300.32	100.0%*
TOTAL MISCELLANEOUS GENERAL	0	0	24,300.32	1,966.66	-24,300.32	100.0%
18522000 COMMONWEALTH-NONCATEGORICAL						
18522000 43211 PPTRA FROM STATE	53,861	53,861	53,860.60	.00	.40	100.0%*
18522000 43212 COMMUNICATIONS TAX	140,000	140,000	68,095.11	.00	71,904.89	48.6%*
18522000 43213 LITTER TAX	3,500	3,500	.00	.00	3,500.00	.0%*
18522000 43214 ROLLING STOCK TAX	3,164	3,164	3,244.66	.00	-80.66	102.5%*
18522000 43215 RENTAL TAX	9,000	9,000	10,681.41	.00	-1,681.41	118.7%*
18522000 43216 OTHER NON-CATEGORIC	0	0	915.94	.00	-915.94	100.0%*
TOTAL COMMONWEALTH-NONCATEGORICAL	209,525	209,525	136,797.72	.00	72,727.28	65.3%
18524000 COMMONWEALTH-CATEGORICAL						
18524000 43112 OTHER AID-SCHOOL RE	29,632	29,632	64,431.64	.00	-34,799.64	217.4%*
18524000 43311 FIRE PROGRAMS-STATE	18,471	18,471	.00	.00	18,471.00	.0%*
18524000 43312 STREET MAINTENANCE-	1,508,140	1,508,140	803,595.62	.00	704,544.38	53.3%*
18524000 43313 LAW ENFORCEMENT AID	120,632	120,632	66,310.00	.00	54,322.00	55.0%*
TOTAL COMMONWEALTH-CATEGORICAL	1,676,875	1,676,875	934,337.26	.00	742,537.74	55.7%
18535000 LOCAL GOVERNMENT AID						
18535000 43111 VOLUNTEER FIRE DEPT	30,000	30,000	45,118.24	.00	-15,118.24	150.4%*

Rocky Mount (Town Of), VA



YEAR-TO-DATE BUDGET REPORT FOR THE SEVEN MONTHS ENDED JAN 31, 2023

FOR 2023 07

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
18535000 43112 OTH AID-SCHOOL RESO	42,329	42,329	29,632.00	29,632.00	12,697.00	70.0%*
18535000 43114 COUNTY EXP REIMB FO	50,000	50,000	.00	.00	50,000.00	.0%*
TOTAL LOCAL GOVERNMENT AID	122,329	122,329	74,750.24	29,632.00	47,578.76	61.1%
TOTAL GENERAL FUND	7,502,374	7,653,516	3,570,927.02	330,120.65	4,082,588.98	46.7%
TOTAL REVENUES	7,502,374	7,653,516	3,570,927.02	330,120.65	4,082,588.98	

12 FORFEITED ASSETS

12000000 FORFEITED ASSETS

12000000 42562 APPROPRIATED FUND B	0	5,925	.00	.00	5,924.52	.0%*
TOTAL FORFEITED ASSETS	0	5,925	.00	.00	5,924.52	.0%
TOTAL FORFEITED ASSETS	0	5,925	.00	.00	5,924.52	.0%
TOTAL REVENUES	0	5,925	.00	.00	5,924.52	

20 WATER & SEWER FUND

25020000 WATER CHARGES

25020000 42313 PROPERTY RENT (CELL	120,000	120,000	101,918.29	10,669.80	18,081.71	84.9%*
25020000 45101 WATER SALES	1,409,680	1,409,680	948,423.50	134,886.93	461,256.50	67.3%*
25020000 45102 WATER CONNECTIONS	20,000	20,000	22,650.00	6,550.00	-2,650.00	113.3%*
25020000 45103 RECONNECT FEES	7,000	7,000	9,389.50	1,504.50	-2,389.50	134.1%*
25020000 45104 PENALTIES	15,000	15,000	21,705.11	2,916.56	-6,705.11	144.7%*
25020000 45106 BULK WATER PURCHASE	5,000	5,000	495.11	43.68	4,504.89	9.9%*
TOTAL WATER CHARGES	1,576,680	1,576,680	1,104,581.51	156,571.47	472,098.49	70.1%

25530000 SEWER CHARGES

25530000 45201 SEWER COLLECTION CH	863,867	863,867	570,168.74	81,978.66	293,698.26	66.0%*
25530000 45202 SEWER CONNECTIONS	12,000	12,000	2,925.71	.00	9,074.29	24.4%*
TOTAL SEWER CHARGES	875,867	875,867	573,094.45	81,978.66	302,772.55	65.4%

YEAR-TO-DATE BUDGET REPORT

FOR THE SEVEN MONTHS ENDED JAN 31, 2023

FOR 2023 07

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
TOTAL WATER & SEWER FUND	2,452,547	2,452,547	1,677,675.96	238,550.13	774,871.04	68.4%
TOTAL REVENUES	2,452,547	2,452,547	1,677,675.96	238,550.13	774,871.04	
GRAND TOTAL	9,954,921	10,111,988	5,248,602.98	568,670.78	4,863,384.54	51.9%
** END OF REPORT - Generated by VINCENT COPENHAVER **						

YEAR-TO-DATE BUDGET REPORT
 FOR THE SEVEN MONTHS ENDED JAN 31, 2023

FOR 2023 07

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND							
10091020 NON-DEPARTL GENERAL FUND	513,734	487,442	376,424.49	34,632.18	184,085.92	-73,068.41	115.0%
11011010 MAYOR & TOWN COUNCIL	92,896	92,896	53,858.12	5,864.73	.00	39,037.88	58.0%
11012020 TOWN MANAGER	416,027	416,027	252,870.86	31,632.20	.00	163,156.14	60.8%
11012040 TOWN ATTORNEY	74,370	74,370	35,449.55	9,857.50	.00	38,920.45	47.7%
11012130 FINANCE DEPARTMENT	664,091	664,091	394,822.73	84,112.74	.00	269,268.27	59.5%
11013010 BOARD OF ELECTIONS	5,000	5,000	.00	.00	.00	5,000.00	.0%
11081060 PASSPORT PROGRAM	2,375	2,375	2,073.27	284.73	.00	301.73	87.3%
12031010 POLICE DEPARTMENT	2,231,624	2,232,768	1,389,050.24	192,162.09	.00	843,717.76	62.2%
12032020 VOLUNTEER FIRE DEPT	178,910	178,910	116,513.51	28,068.47	.00	62,396.49	65.1%
12043130 IMPOUND LOT	0	0	257.77	50.16	.00	-257.77	100.0%
13041000 PUBLIC WORKS ADMINISTRATION	1,285,759	693,072	58,006.34	8,254.83	.00	635,065.66	8.4%
13041020 PUB WORKS NON-VDOT ELIGIBLE	3,100	3,100	2,047.79	.00	.00	1,052.21	66.1%
13041040 STREET LIGHTS	107,850	107,094	41,535.55	10,949.05	.00	65,558.45	38.8%
13041070 TRAFFIC CONTROL & PARKING	68,540	92,796	80,184.94	24,593.98	.00	12,611.06	86.4%
13041080 STREETS	385,300	908,120	833,501.30	70,209.14	.00	74,618.70	91.8%
13041090 SIDEWALKS, CURB, GUTTERING	1,500	46,488	45,987.88	.00	.00	500.12	98.9%
13041200 ANGLE BRIDGE REPAIRS	0	0	2,974.93	.00	.00	-2,974.93	100.0%
13042020 STREET CLEANING	3,045	5,586	3,195.35	391.21	.00	2,390.65	57.2%
13042030 REFUSE COLLECTION	22,790	90,031	78,289.51	9,411.56	.00	11,741.49	87.0%
13042040 SNOW REMOVAL	17,750	17,750	5,514.71	2,141.00	.00	12,235.29	31.1%
14043041 PARKS-MARY ELIZABETH	2,400	14,019	12,608.11	788.83	.00	1,410.89	89.9%
14043042 PARKS-MARY BETHUNE	2,200	5,863	4,326.71	687.40	.00	1,536.29	73.8%
14043043 PARKS-GILLEYS	7,170	8,121	2,039.35	118.65	.00	6,081.65	25.1%
14043044 PARKS-CELESTE	2,200	44,542	21,282.96	933.96	.00	23,259.04	47.8%
14043045 PARKS-VETERANS MEMORIAL	5,470	8,688	6,788.00	53.27	.00	1,900.00	78.1%
14043046 PARKS-FIRST RESPONDERS MEM	5,320	5,890	4,369.07	14.00	.00	1,520.93	74.2%
14043080 PARKS & REC - PLAYGROUNDS	0	9,789	11,597.66	1,902.86	.00	-1,808.66	118.5%
14543040 MUNICIPAL BUILDING	56,922	58,839	41,752.30	8,407.20	.00	17,086.70	71.0%
14543050 EMERGENCY SERVICES BLDG	59,800	75,490	65,791.93	31,890.99	.00	9,698.07	87.2%
14543060 PUBLIC WORKS BUILDING	36,640	47,345	28,321.92	11,902.58	.00	19,023.08	59.8%
14543070 PARKS & REC - CEMETERY	900	8,323	8,092.35	16.33	.00	230.65	97.2%
16081010 PLANNING & ZONING	226,694	226,694	140,859.27	17,203.11	.00	85,834.73	62.1%
16081020 COMMUNITY & ECONOMIC DEV	421,343	421,343	280,886.98	28,284.41	.00	140,456.02	66.7%
16081030 CITIZENS SQUARE	26,874	26,874	12,212.39	1,533.42	9,589.19	5,072.42	81.1%
16081040 DEPOT WELCOME CENTER	41,567	41,567	17,176.66	2,452.30	.00	24,390.34	41.3%
16081050 HARVESTER PERFORMANCE CENTER	483,300	483,300	230,276.61	6,956.96	.00	253,023.39	47.6%
16081300 ECONOMIC DEVELOPMENT AUTHORIT	3,913	3,913	1,489.34	.00	.00	2,423.66	38.1%
16085000 REMED BLIGHTED STRUCTURES	45,000	45,000	.00	.00	.00	45,000.00	.0%
TOTAL GENERAL FUND	7,502,374	7,653,516	4,662,430.45	625,761.84	193,675.11	2,797,410.44	63.4%

12 FORFEITED ASSETS

YEAR-TO-DATE BUDGET REPORT
 FOR THE SEVEN MONTHS ENDED JAN 31, 2023

FOR 2023 07

12	FORFEITED ASSETS	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12031016	STATE FORFEITURE ASSETS	0	5,925	.00	.00	.00	5,924.52	.0%
	TOTAL FORFEITED ASSETS	0	5,925	.00	.00	.00	5,924.52	.0%
20 WATER & SEWER FUND								
20069000	NON-DEPARTL UTILITY OPERATING	447,712	447,712	43,571.75	.00	.00	404,140.25	9.7%
25050000	WATER SYSTEM OPERATIONS	162,078	162,078	150,730.36	47,626.54	15,515.00	-4,167.36	102.6%
25050100	METER READING	24,570	24,570	6,145.72	902.58	.00	18,424.28	25.0%
25050500	WATER TREATMENT PLANT	796,843	796,843	510,155.45	77,231.50	15,826.95	270,860.60	66.0%
25062000	UTILITY BILLING & ADMIN	286,732	286,732	157,087.79	27,148.01	.00	129,644.21	54.8%
25560000	WASTEWATER SYSTEM OPERATIONS	128,578	128,578	97,768.80	16,225.48	.00	30,809.20	76.0%
25560500	WASTEWATER TREATMENT PLANT	606,034	606,034	338,638.45	35,901.54	.00	267,395.55	55.9%
	TOTAL WATER & SEWER FUND	2,452,547	2,452,547	1,304,098.32	205,035.65	31,341.95	1,117,106.73	54.5%
	GRAND TOTAL	9,954,921	10,111,988	5,966,528.77	830,797.49	225,017.06	3,920,441.69	61.2%

** END OF REPORT - Generated by VINCENT COPENHAVER **

Town of Rocky Mount
Cash Balances and Investment Portfolio
January 31, 2023

Total Cash Held by the Town:

Duncan Williams	\$ 2,591,352
Local Government Investment Pool (effective yield 3.80%)	\$ 6,551,999
Truist: Payroll and Flexible Benefits Checking Accounts	\$ 254,649
Carter Bank and Trust: Old Checking Account, Designated Checking Accounts for Police, Farmer's Market and Depot	\$ 381,829
American National Bank: Town Checking Account	\$ 820,681
Virginia Investment Pool Accounts for Angle Bridge and American Rescue Plan Act Funds (First Distribution)	<u>\$ 798,926</u>
 Total Cash Balance at December 31, 2022	 <u><u>\$ 11,399,436</u></u>

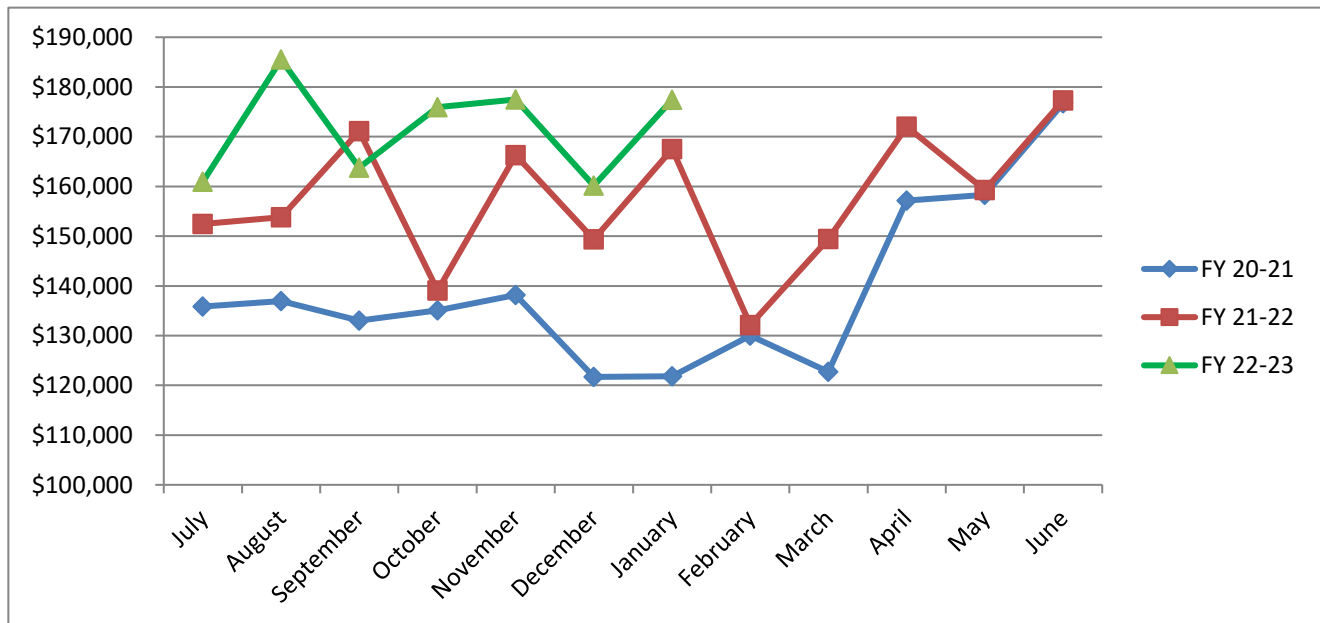
Investment Detail:

Duncan-Williams, Inc. Account Statement Dated January 31, 2023					
Cash, Money Funds and Bank Deposits - 3% of Portfolio			<u>Closing Balance</u>	<u>Income This Year</u>	<u>30-Day Yield</u>
Cash Balance			\$225,000.00		
Federated Hermes Govt Reserves Money Market			\$73,659.78	\$204.49	3.28%
 Fixed Income - 97% of Portfolio					
Certificates of Deposit:	<u>Quantity</u>	<u>Market Price</u>	<u>Market Value</u>	<u>Estimated Annual Income</u>	<u>Estimated Yield</u>
Capital One Natl Assn	245,000.00	95.859	\$234,854.55	\$8,207.50	3.49%
Capital One Bank Natl Assn	245,000.00	95.105	\$233,007.25	\$8,330.00	3.57%
 U.S. Government Bonds:					
Federal Home Loan Banks Cons Bd	500,000.00	90.704	\$442,182.00	TBD	3.37%
Federal Home Loan Banks Cons Bd	700,000.00	94.177	\$659,239.00	\$7,700.00	1.16%
Federal Home Loan Banks Cons Bd	430,000.00	97.072	\$417,409.60	\$15,587.50	3.73%
Federal Home Loan Mtg Corp Medium	320,000.00	95.625	\$306,000.00	\$7,200.00	2.35%
 Total Fixed Income	<u>2,440,000.00</u>		<u>\$2,292,692.40</u>	<u>\$47,025.00</u>	
 Total Portfolio Holdings			<u><u>\$2,591,352.18</u></u>	<u><u>\$47,229.49</u></u>	

**Town of Rocky Mount
Meals Tax Collections by Month**

<u>Month</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>Change</u>	<u>% Change</u>
July	\$ 135,840	\$ 152,437	\$ 160,978	\$ 8,541	5.6%
August	\$ 136,975	\$ 153,837	\$ 185,503	\$ 31,666	20.6%
September	\$ 133,052	\$ 171,121	\$ 163,751	\$ (7,370)	-4.3%
October	\$ 135,097	\$ 139,085	\$ 175,939	\$ 36,854	26.5%
November	\$ 138,177	\$ 166,261	\$ 177,506	\$ 11,245	6.8%
December	\$ 121,697	\$ 149,361	\$ 160,148	\$ 10,787	7.2%
January	\$ 121,833	\$ 167,488	\$ 177,390	\$ 9,902	5.9%
February	\$ 130,016	\$ 132,152			
March	\$ 122,758	\$ 149,407			
April	\$ 157,165	\$ 172,047			
May	\$ 158,320	\$ 159,286			
June	\$ 176,690	\$ 177,283			
Year Totals	<u>\$ 1,667,620</u>	<u>\$ 1,889,765</u>	<u>\$ 1,201,215</u>		

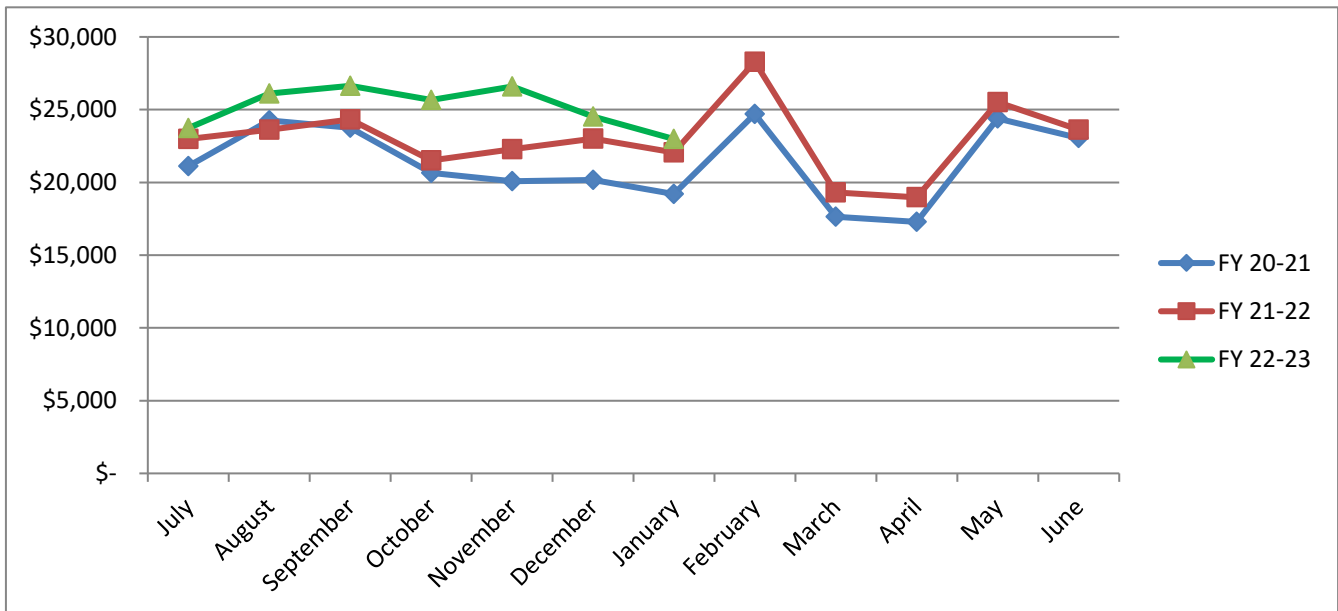
Year to Date through January	\$ 922,671	\$ 1,099,590	\$ 1,201,215	\$ 69,691	6.3%
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Town of Rocky Mount
Local Sales Tax Collections by Month

<u>Month</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>Change</u>	<u>% Change</u>
July	\$ 21,106	\$ 22,978	\$ 23,738	\$ 760	3.2%
August	\$ 24,250	\$ 23,622	\$ 26,102	\$ 2,480	9.5%
September	\$ 23,756	\$ 24,336	\$ 26,639	\$ 2,303	8.6%
October	\$ 20,642	\$ 21,514	\$ 25,676	\$ 4,162	16.2%
November	\$ 20,088	\$ 22,281	\$ 26,599	\$ 4,318	16.2%
December	\$ 20,173	\$ 23,016	\$ 24,524	\$ 1,508	6.1%
January	\$ 19,191	\$ 22,061	\$ 22,980	\$ 919	4.0%
February	\$ 24,702	\$ 28,289			
March	\$ 17,630	\$ 19,310			
April	\$ 17,285	\$ 18,974			
May	\$ 24,392	\$ 25,516			
June	\$ 23,044	\$ 23,632			
Year Totals	<u>\$ 256,259</u>	<u>\$ 275,529</u>	<u>\$ 176,258</u>		

Year to Date through January	\$ 149,206	\$ 159,808	\$ 176,258	\$ 9,705	5.5%
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MONTHLY STAFF REPORT

DATE:	February 13, 2023
TO:	Rocky Mount Town Council
FROM:	Brad Basham
DEPARTMENT:	Fire Department
MONTH:	December 2022

For the period of December 2022, the Rocky Mount Fire Department responded to a total of **82** calls of which 41 were inside the town limits and 41 were outside town limits.

RMFD apparatus traveled a total of 1,700 miles carrying out duties pertaining to answering calls and support efforts of the department.

RMFD members logged 22 members performing training for a total of 128 hours of training.

Summary of Calls:

<u>Type of Call</u>	<u>Total</u>
<u>Structure Fire</u>	<u>12</u>
<u>Brush/Grass Fire</u>	<u>4</u>
<u>Vehicle Fire</u>	
<u>Utilities Fire</u>	<u>3</u>
<u>MVA</u>	<u>20</u>
<u>Residential Fire Alarm</u>	<u>1</u>
<u>Commercial Fire Alarm</u>	<u>14</u>
<u>Smoke Investigation</u>	
<u>Odor Investigation</u>	<u>1</u>
<u>Debris Removal</u>	<u>22</u>
<u>Hazmat/Spill</u>	<u>2</u>
<u>EMS Assist</u>	<u>3</u>
	82

MONTHLY STAFF REPORT

DATE:	February 13, 2023
TO:	Rocky Mount Town Council
FROM:	Chief Phillip S. Young
DEPARTMENT:	Police Department
MONTH:	January

PLEASE SEE ATTACHED REPORT FOR MORE DETAILED INFORMATION ON
MONTHLY CHARGES AND STATS.....

PSY/rfs

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: JANUARY 2023

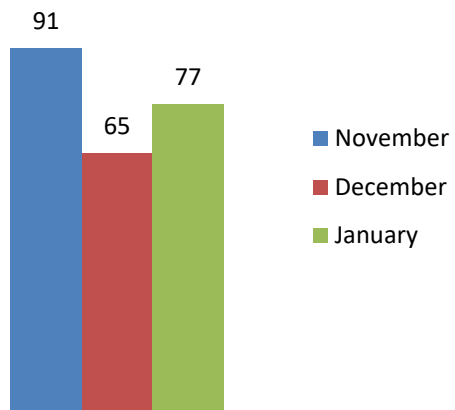
NOVEMBER

DECEMBER

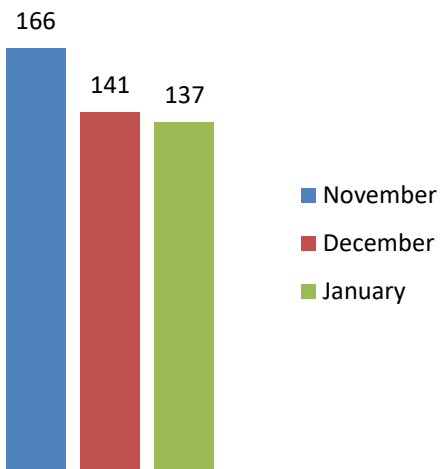
JANUARY

UNIFORM TRAFFIC SUMMONS ISSUED	91	65	77
TRAFFIC STOPS	166	141	137
SPEEDING TICKETS ISSUED	28	11	27
DUI	5	4	3
COLLISIONS INVESTIGATED (TREDS)	18	11	22
MOTORIST AIDES	53	67	51
CRIMINAL ARRESTS "MISDEMEANOR"	36	58	38
CRIMINAL ARRESTS "FELONY"	14	16	21
INCIDENTS ADDRESSED	4032	3717	4692
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	73	90	90
GRAND LARCENY WARRANTS	1	0	4
BREAKING & ENTERING REPORTS	0	0	1
BREAKING & ENTERING WARRANTS	0	0	1
BOLO'S (Be On Look Out)	19	25	22
FOLLOW-UP'S	34	37	57
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	3162	2800	3591
SCHOOL CHECKS	65	68	153
ALARM RESPONSES	20	66	33
OPEN DOORS, WINDOWS, ETC. UNSECURED	2	4	11
COURT HOURS:	26	20	27.75
TRAINING HOURS:	44	121	0
SPECIAL ASSIGNMENT HOURS:	93	146	178
HARVESTER HOURS WORKED:	13	0	5
ECO/TDO	1	13	6
ECO/TDO HOURS:	15	59	40
CIT - PAC HOURS:	100	110	110

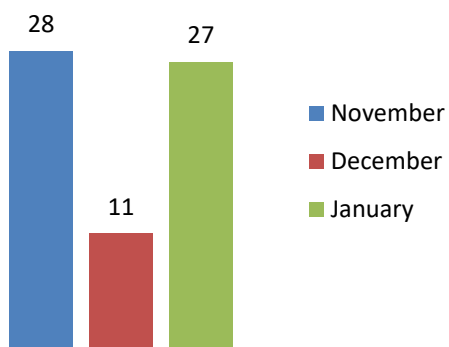
Uniform Traffic Summons Issued



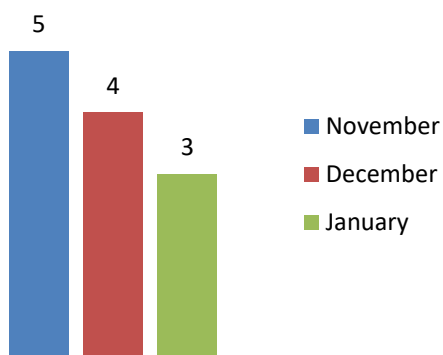
Traffic Stops



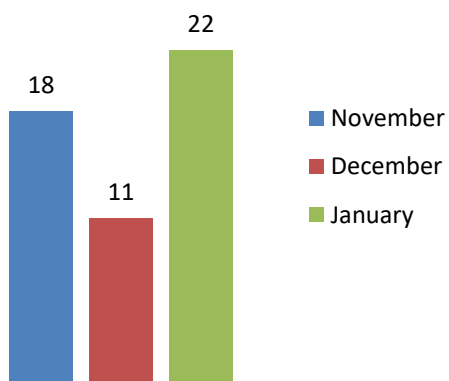
Speeding Tickets Issued



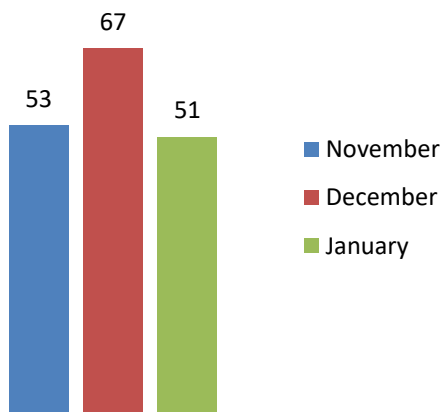
DUI



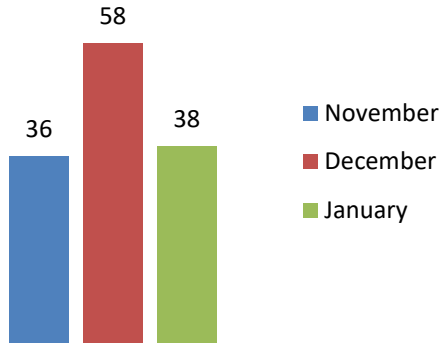
Collisions Investigated (TREDs)



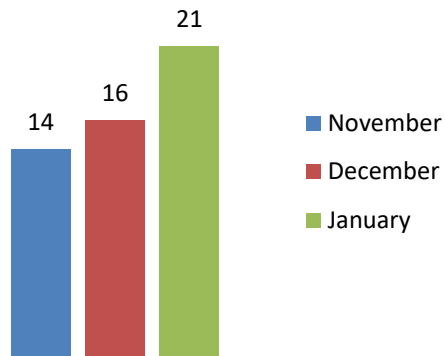
Motorist Aides



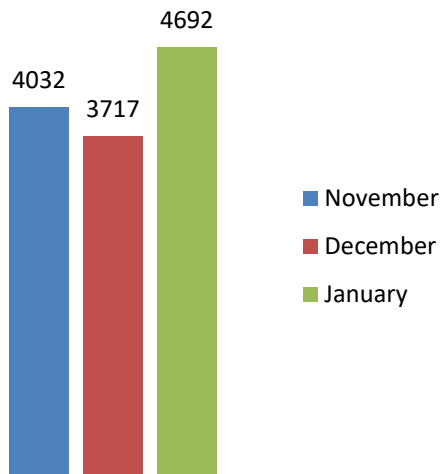
Criminal Arrests "Misdemeanor"



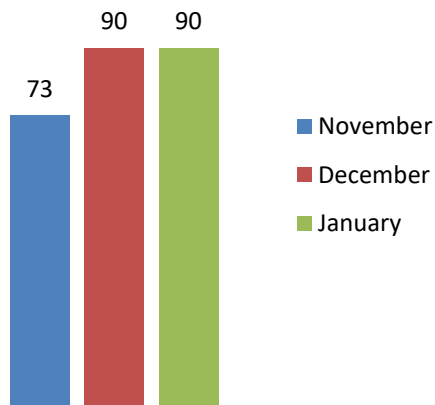
Criminal Arrests "Felony"



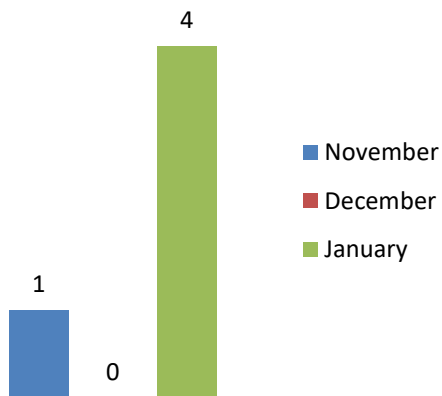
Incidents Addressed



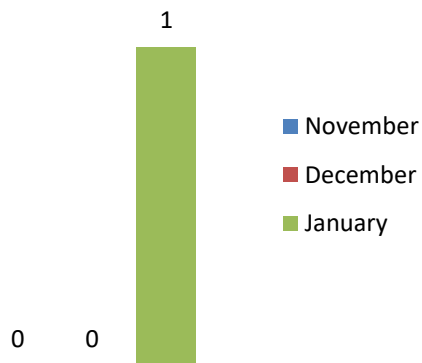
Incidents/Offenses Reportable "RMS"



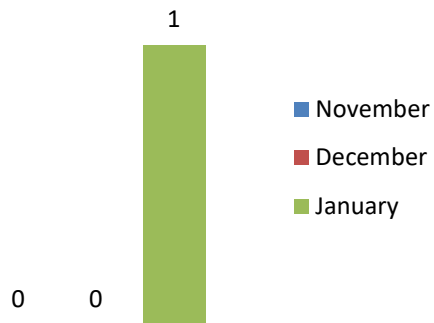
Grand Larceny Warrants



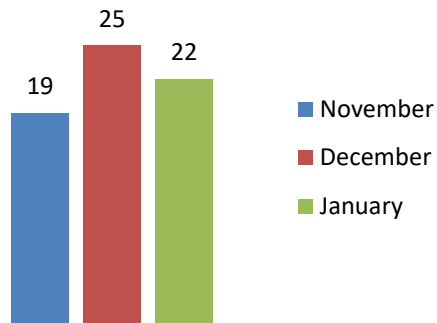
Breaking & Entering Reports



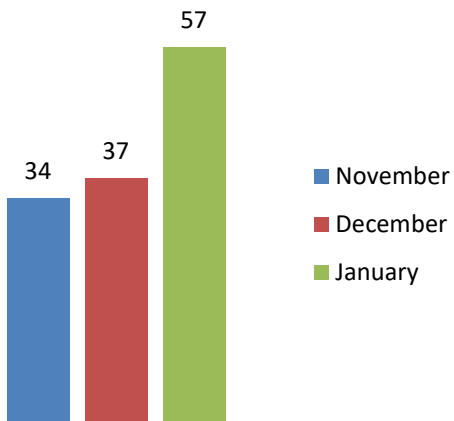
Breaking & Entering Warrants



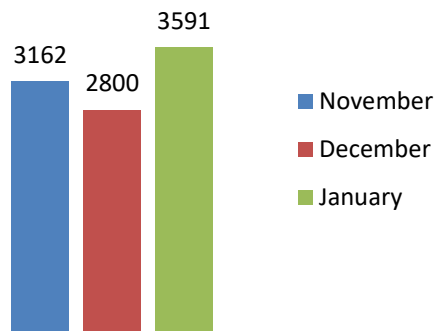
BOLO's (Be On Look Out)



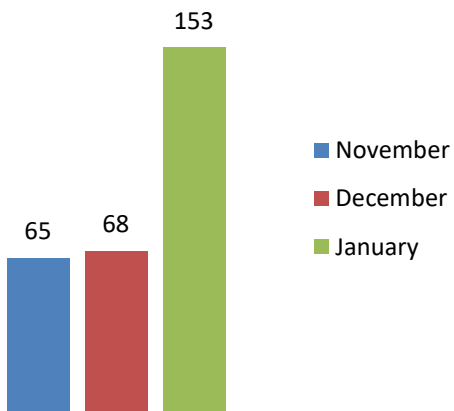
Follow-Ups



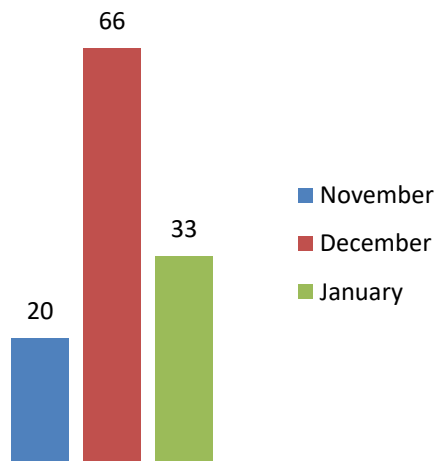
Businesses/Residences Checked "Foot Patrols"



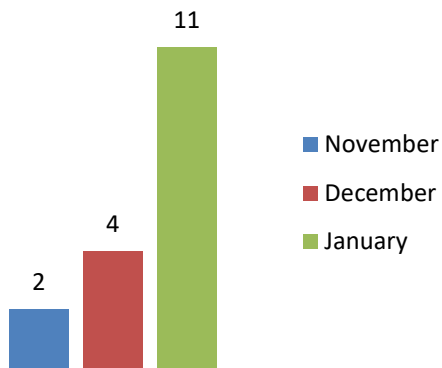
School Checks



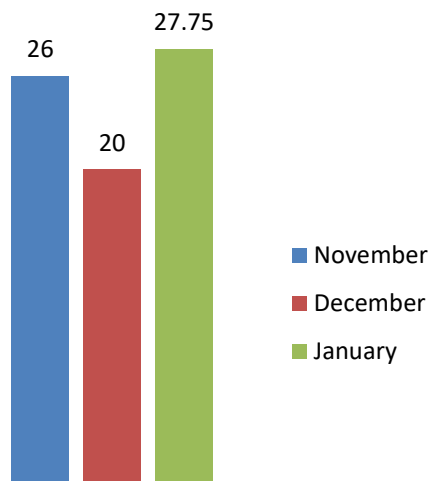
Alarm Responses



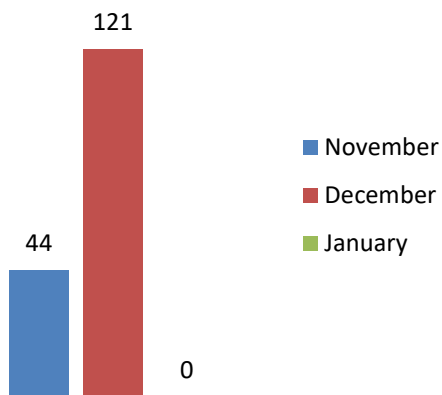
Open Doors, Windows, Etc. Unsecured



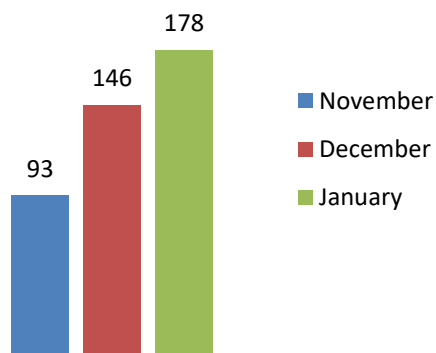
Court Hours



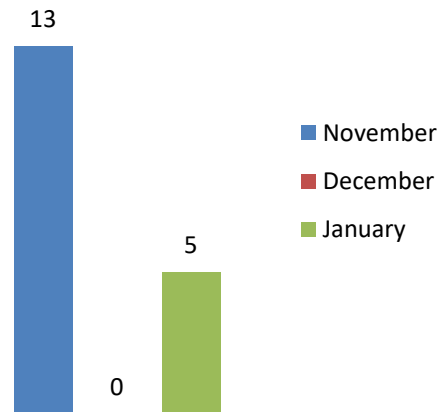
Training Hours



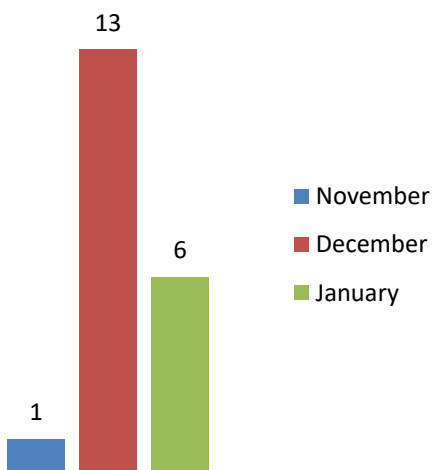
Special Assignment Hours



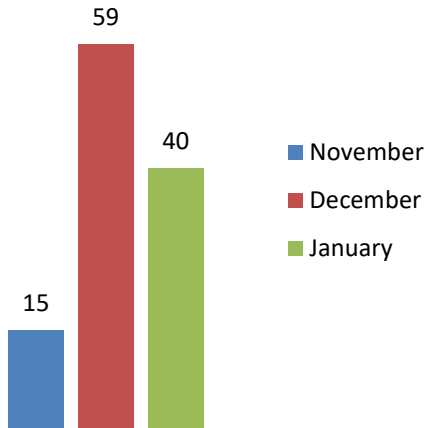
Harvester Hours Worked



ECO/TDO



ECO/TDO Hours



TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar was conducted throughout the Town of Rocky Mount during January
- ◇ Reported streetlights out to Town Manager's office
- ◇ There were 22 reportable accidents with 19 of the accidents on our public streets

INVESTIGATIONS:

Follow Up Investigations: Follow up conducted on multiple cases

Search Warrants: Multiple

- ❖ Evidence/Property room management and inventory
- ❖ Court liaison duties conducted
- ❖ Taser maintenance and training performed
- ❖ Court discovery and camera downloads for the Department
- ❖ Transported evidence to the State Lab
- ❖ Assisted patrol with surveillance
- ❖ Maintenance of SRO Grant
- ❖ Maintenance of CESF Grant
- ❖ Re-entry council meeting attended
- ❖ Hiring process conducted
- ❖ Fire inspections and Fire Marshal duties conducted
- ❖ Active cases include: fraud, larceny, Public Works larceny/property damage, firearm on school property and cases with Social Services and Adult Protective Services

**COMMUNITY RESOURCE OFFICER:
MEETINGS/EVENTS (SLOAN)**

- ❖ Performed multiple fingerprints for walk-ins at the department
- ❖ Oversee inmates (pick up/drop off from jail/watch them at the PD)
- ❖ Counsel patrol officers by answering questions and concerns
- ❖ Dropped off/picked up evidence from the Forensic Lab
- ❖ Scanning of files to email in the records room for retention purposes
- ❖ Took report for walk-in
- ❖ Returned property to walk-in
- ❖ Assisted with walk-ins and phone calls
- ❖ Dropped off and picked up vehicles due for maintenance
- ❖ Assisted with supervision of Davis Heating & Air during repairs

**RESOURCE OFFICER REFERRAL'S
(Sanders/Lovelace):**

- ❖ Diversions: None Obtained
- ❖ Petitions: Simple Assault by Mob (x 3), Destruction of Property and Petit Larceny (Sanders)

SPEEDING TICKETS ISSUED

North Main Street (x 7)

Booker T. Washington Highway (x 6)

Old Franklin Turnpike (x 5)

Tanyard Road (x 3)

Grassy Hill Road (x 2)

Scuffling Hill Road (x 2)

Hatcher Street

Virgil H. Goode Highway

CRIMINAL ARRESTS & LOCATIONS:

Possession of Meth	Old Franklin Turnpike (x 2)
Possession of Meth	North Main Street
Possession of Suboxone	Old Franklin Turnpike
Possession of Drug Paraphernalia	Old Franklin Turnpike
Driving Under the Influence of Drugs	North Main Street
Driving Under the Influence	Old Franklin Turnpike
Driving Under the Influence	Technology Drive
Drunk In Public	Old Franklin Turnpike (x 2)
Drunk In Public	Pendleton Street
Possession of a Firearm on School Property	Tanyard Road
Breaking & Entering	Franklin Street
Grand Larceny	Orchard Avenue
Motor Vehicle Theft	Cliff Street (x 3)
Felony Destruction of Property	Cliff Street (x 3)
Production of Child Pornography	Knollwood Drive
Possession of Child Pornography	Knollwood Drive
Destruction of Property	Orchard Avenue
Destruction of Property	East Court Street
Simple Assault by Mob	Tanyard Road (x 3)
Domestic Assault	Old Franklin Turnpike (x 2)
Domestic Assault	Sycamore Street
Obstruction of Justice	Tanyard Road
Obstruction of Justice	Old Franklin Turnpike
Trespassing	Old Franklin Turnpike
Violation of Protective Order	Pendleton Street (x 2)

Disorderly Conduct	Pendleton Street
Shoplifting	Old Franklin Turnpike (x 12)
Warrant Service (Capias)	Windy Lane
Warrant Service (Capias)	Grassy Hill Road
Warrant Service (PB-15)	Grassy Hill Road
Warrant Service (Felony)	Knollwood Drive (x 2)
Warrant Service (Felony)	South Main Street
Warrant Service (Detention Order)	Grayson Street
Warrant Service (Misdemeanor)	Powder Creek Lane
Warrant Service (Misdemeanor)	Windy Lane
Warrant Service (Misdemeanor)	North Main Street
Warrant Service	Tanyard Road
Emergency Custody Order	Floyd Avenue (x 2)
Emergency Custody Order	Hatcher Street
Emergency Custody Order	Tanyard Road
Temporary Detention Order	Floyd Avenue (x 2)

MONTHLY STAFF REPORT

DATE:	February 13, 2023
TO:	Rocky Mount Town Council
FROM:	Brian Schofield, Public Works Superintendent
DEPARTMENT:	Public Works Department
MONTH:	Jan 2023

1. Read meters (1 day)
2. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts.
3. Meter cutoffs: 21
4. Clean-up 10 days
5. Cut trees along roads, sidewalks, and parks.
6. Repaired, replaced, or unplugged fourteen sewer mains or laterals.
7. Repaired three water mains.
8. Repaired and/or replaced traffic lights and street signs.
9. Finished leaf pickup for the year.
10. Clean-up and started fixing from vandalism.
11. Continue to work on storm drains throughout town.
12. Replaced a fire hydrant and sidewalk on South Main Street.
13. Took down the Christmas decorations and changed banners out.
14. Ongoing exchanging out of new carts for citizens.
15. Finished adding a section onto an existing pole barn.
16. Sent a person for a month to CDL school which started on the 23rd.

MONTHLY STAFF REPORT

MEETING DATE:	February 13, 2023
TO:	Rocky Mount Town Council
FROM:	Dennis Potter
DEPARTMENT:	Wastewater Treatment Plant
REPORT MONTH:	January, 2023

Average Daily Flow	0.889 MGD
Minimum TSS Reduction	97.8 %
Minimum BOD Reduction	98.7 %
Leachate (F.C. Landfill)	394,256 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	69.78 Tons
Rain Total 3.8 inches	Snow Total 0 inches

The Wastewater Plant had 1 after hours alarms during the month of December, due to an AEP problem.

The staff worked on regular maintenance at the plant and the pump stations.

The staff assisted Public Works by running camera to check some sewer lines for issues.

The staff started there annual Performance Testing to maintain their DCLS Certifications.

DEQ performed the inspection on the plant. Requested paperwork has been sent in and we are awaiting the results.

The staff cleaned the backflow preventer. Tested and inspected by Water Department.

Respectfully Submitted,

Dennis Potter

MONTHLY STAFF REPORT

DATE:	2/13/2023
TO:	Rocky Mount Town Council
FROM:	Michael K. Adkins – Water Superintendent
DEPARTMENT:	Water Department
MONTH:	January 2023

Operation and Production Summary:

The actual water production time (water filtering) for the entire month averaged 10.4 hours a day, which yielded approximately 838,845 gallons per day. Rainfall for this month was 5.9 inches, as measured at the water treatment plant. Therefore, the Blackwater River flow continues to be adequate for regular operation.

Total Raw Water Pumped:	24.25 million gallons
Total Drinking Water Produced:	26.00 million gallons
Average Daily Production:	838,845 gallons per day
Ave Percent of Production Capacity:	41.94%
Flushing of Hydrants/Tanks/FD Use:	48,125 + 25,000 F.D. gals = 73,125 gals
Plant Process Water:	887,000 gallons (finished water used by the plant)
Bulk Water Sold @ W.T.P.:	2,500 gallons
Bulk Water used at PW Shop	12,041 gallons
Tank Cleanout/Drainage	0.0 gallons
WVWA Water	0.0 million gallons

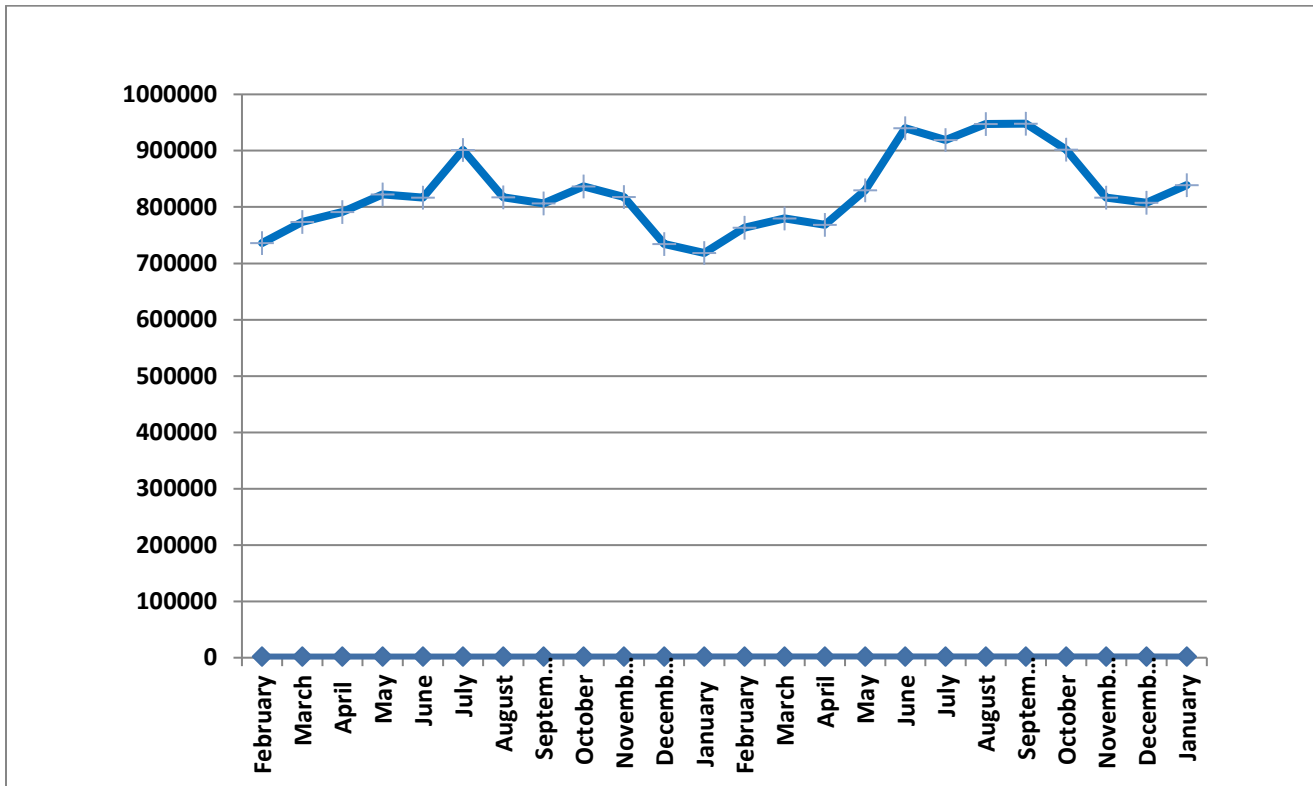
Testing:

- Our monthly (7 total) routine bacteriological samples were free of bacteria. Therefore, the Town continues to comply with all drinking water standards by E.P.A. requirements.
- We stopped the Auto-flushing program on Nov 20, 2022. Due to cold weather. This process reduces TTHM and HAA5's and provides higher quality water to lines with low usage and no circulation. Staff will restart program when temperatures allow.

Activities / Maintenance / Improvements

- The staff continued with our weekly checks of the chemical feeders, pump stations, equipment at tank sites, and monthly checklists around the plant, the river, and the dam. In addition, we continue to perform routine maintenance and groundskeeping.
- The interconnect with WVWA supplied 0.0 million gallons of water, which averages 0 gallons a day. Due to low chlorine residual from WVWA, connection has been cut off until problem can be corrected. Connection has been off since June.
- Staff in conjunction with public works continued preliminary work on Lead Service Line inventory list as required by the EPA. Staff has been entering information into the lworQs database.
- Staff member Mike Kraft passed his exam to become a class one water works operator. (Highest class in Virginia) The staff and myself are very proud of his accomplishment.
- Staff and SCADA contractor continued work on SCADA system.
- Staff repaired leaking PRV valve at Upper Grassy Hill Pump station.
- Staff installed electrical boxes for UPS installation at both pump stations.
- Staff collected Metals, and Radiation samples (routine annual testing) for lab analysis.

Water Plant Production in Gallons Per Day (Feb 2021 to Jan 2023)



ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	February 13, 2023
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The Eagle Strut 5K Fundraiser is scheduled for September 16, 2023 starting at 8:00 a.m. at Franklin County High School. The course this year is beginning and ending at the Law Parking Lot on the campus of Franklin County High School. The requester is Prentice J. Sargeant. The Rocky Mount Police Department has reviewed the request and has approved the plans for the race.
ACTION NEEDED:	Approve or deny

Attachment(s):

1. 2023.0213 800.1 Franklin County High School - Eagle Strut Letter of Request to Hold Event 2023

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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January 19th, 2023

To: Rebecca Dillon, Town Clerk, CMC
Rocky Mount Town Council

From: Prentice Sargeant
Franklin County High School

RE: Eagle Strut 2023

Rebecca,

Please put this letter before the Town Council at the next available meeting.

Thanks,

A handwritten signature in black ink, appearing to read 'Prentice J. Sargeant', with a stylized, flowing script.

Prentice J. Sargeant
Senior Class Advisor

January 19th, 2023

Members of the Rocky Mount Town Council
345 Donald Avenue
Rocky Mount, VA 24151

Dear Council Members,

The Franklin County High School Senior Class of 2023 is writing to request approval of our 12th Annual Eagle Strut Race on September 16, 2023 beginning at 8:00am starting from Franklin County High School. We would like to propose the use of the streets of Rocky Mount for a 5K (3.1 miles) fundraiser race. The event would use the streets until approximately 10:00AM (This time being the approximation of last participants crossing the finish line. Streets could also be cleared for use once the last runner is past a specific leg of the race). The proposed route for the race is as follows:

- Start Line is in Law Parking Lot
- Take a right onto Tanyard
- Take a left onto Pell Avenue.
- Take a right onto North Main.
- Right onto Greer Lane
- Left onto North Main
- Left onto Tanyard
- Right into the Law Parking Lot

The proceeds from the race will go towards aiding the Senior Class in expenses for the many activities and projects that we wish to accomplish during the remainder of our school year. This endeavor will be the 13th annual race, and the goal is to maintain this fundraiser for continuing senior classes at FCHS. If the race is a success, we hope in future years to donate a portion of the proceeds to another charitable organization or establish a fund to help serve the needs of less fortunate members of the Senior Class to help pay for senior year activities. The officers and students of the Franklin County High School Class of 2024 greatly appreciate your time and consideration.

Thank you very much, Council Members, for your time and consideration.

Sincerely,



Prentice J. Sargeant
Senior Class Advisor
540-797-8373

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	February 13, 2023
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The Chug for the Jug 5K event is scheduled for Saturday, April 29, 2023 beginning at 8:00 a.m. at Franklin County High School. The course will begin at 8:00 a.m. in the high school parking lot on Perdue Lane where it will also end just as it did last year. The requester is Ms. Karen Dillon. Police Chief Young has reviewed the information and has approved the plans for the race.
ACTION NEEDED:	Approve or deny

Attachment(s):

1. 2023.0213 801.1 Chug For The Jug Application Letter

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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Karen Dillon
527 Winding Waters Drive
Moneta, VA 24121

Jan. 10, 2023

Town of Rocky Mount
Attn: Mayor Holland Perdue
345 Donald Ave.
Rocky Mount, VA 24151

Please accept this letter as a request for use of roadways for the 2023 Chug for the Jug 5K scheduled for **Saturday, April 29, 2023** starting at 8 a.m. at Franklin County High School.

The course would be the same as last year: beginning in the FCHS parking lot on Perdue Lane (Permission to use the parking lot is pending from FCHS Principal Jon Crutchfield). The course will turn left from Perdue Lane onto Tanyard Road. It will continue on Tanyard to South Main Street and then turn right onto Floyd Avenue. It will continue on Floyd Avenue and turn right onto Franklin Street. The course will continue on Franklin Street to North Main where it will turn right. It will continue on North Main to Tanyard and turn left, returning to Perdue Lane and end in the parking lot of FCHS.

We are excited to continue offering this event and have accepted sponsorships from Carilion Clinic and American National Bank & Trust. Other potential sponsors are Brooks Mill Winery and Haywood's Jewelers. Several other businesses have expressed interest in donating money or prizes to offer as incentives to participants.

Proceeds from the Chug for the Jug will once again support the track and field teams at FCHS and BFMS. Last year, the teams received a total of \$2,000 from race proceeds.

Should you have any questions or concerns, please don't hesitate to contact me at 540-420-2921 or krobdill@gmail.com.

Capt. Mark Lovern of Rocky Mount Police Department and I have been in contact to ensure that our runners, walkers and motorists are safe.

Thank you for your consideration and commitment to wellness activities in Rocky Mount and Franklin County.

Sincerely,

Karen Dillon
Race Director

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	February 13, 2023
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The Kingdom Run 5K event is scheduled for Saturday, November 18, 2023 starting at 8:00 a.m. until approximately 9:30 a.m. The event will begin and end at the Rocky Mount Church of God located at 1360 North Main Street. The course this year is the same as last year. The event organizer is Pastor Robert S. Meredith of the Rocky Mount Church of God. The RMPD has reviewed all information submitted and has approved the plans for the race.
ACTION NEEDED:	Approve or deny

Attachment(s):

1. 2023.0213 802.1 Rocky Mount Church of God - Kingdom Run 5K Letter of Request to Hold Event

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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***"Further Still: Worship,
Community & Mission."***

**ROCKY MOUNT
CHURCH OF GOD**

1360 North Main Street
Rocky Mount, VA
24151

Phone
(540) 483-1307

Website
www.rmcof.org

January 4, 2023

Members of the Rocky Mount Town Council
345 Donald Avenue
Rocky Mount, VA 24151

Dear Council Members,

I would like to ask the members of the Council for their permission to have our Kingdom Run 5K beginning and ending at the Rocky Mount Church of God on Saturday, November 18, 2023.

The Kingdom Run 5K will begin at 8:00 AM and conclude at approximately 9:30 AM. The 5K will start at the Rocky Mount Church of God (1360 N. Main Street) and the route is as follows: 1360 N. Main Street, right on W. Church Street, Right on Franklin Street, Left on N. Main Street, ending at 1360 N. Main Street.

God's Provision Food Pantry's current client list totals nearly 400 families comprised of over 600 individuals, with new families being added every month. Monthly operations require approximately 500 volunteer hours, with a minimum of 13 volunteers participating on distribution days. God's Provision Food Pantry is a strictly volunteer operation supported solely by monetary donations. Our monthly budget is approximately \$1300.

The Kingdom Run 5K has been a tremendous blessing to this ministry to help offset operational costs. It is our prayer that you see the benefit of our food pantry ministry to Rocky Mount and Franklin County and will allow us to continue to have this event to raise our necessary funds.

I appreciate your time and consideration in this matter

Thanks,

A handwritten signature in black ink that reads "Robert S. Meredith". The signature is written in a cursive, flowing style.

Pastor Robert S. Meredith

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	February 13, 2023
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The Johnny CASA 5K event to benefit the Southern Virginia Child Advocacy Center located at 300 S. Main Street will hold a 5K run event on Saturday, December 16, 2023, starting at 9:00 a.m. This event is coordinated with the Rocky Mount Police food drive. The course this year is the same as last year. The organizer of the race is Mr. Johnny Nolen. The RMPD has approved the plans for the race. As the 5K turnaround is understood to be at the power pole just past the Rocky Mount Volunteer Fire Department, the department is concerned about individuals that are participating in events not making the parking lot their event turn around or setting up tables, tents, or having vehicles set up that might block or partially block the entrance for the fire vehicles. Tables, tents, etc can be set up on the Police Department side of the building in the front lot only if needed.
ACTION NEEDED:	Approve or deny

Attachment(s):

1. 2023.0213 803.1 Johnny CASA 5 Miler-5K Run Walk Event Request

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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Town of Rocky Mount

RE: Johnny CASA 5 Miler/5K Run Walk Event Request

(www.johnnycasa5miler-5k.com)

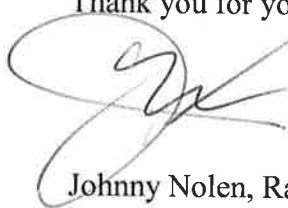
We are looking forward to having our 18th Annual Johnny CASA event to benefit the Southern Virginia Child Advocacy Center located at 300 S. Main St., Rocky Mount, VA on Saturday, December 16th, 2023 with a 9am start. The running event date has been approved by Lt. Divers of the Rocky Mount Police Department.

Our request is to keep the third Saturday in December as our event date and to coordinate with the Rocky Mount Police food drive.

The Town has allowed us to use the streets of Rocky Mount for many years and we are most appreciative. The proposed race course route request will be the same as in previous years with an out and back beginning on Main Street at the Church Street intersection. The 5K turnaround is at the power pole just past the RMFD and the 5 Miler turnaround is in the Benjamin Franklin Middle School parking lot and returns to S. Main with a right on Floyd and a right on Bank Street to finish behind the Southern Virginia Child Advocacy Center.

Our event has proven successful each year than it was at Lakewatch Plantation in previous years. We draw runners, walkers, and their families to showcase the Town of Rocky Mount from Roanoke and surrounding areas as well as local residents and the Franklin County Schools with run and walk programs. We hope to continue to grow our event in 2023.

Thank you for your consideration.



Johnny Nolen, Race Director
78 Cromwell Dr., Rocky Mount, VA 24151
C: (540)352-8425 runnolen@gmail.com

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	February 13, 2023
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STAFF MAKING REQUEST:	Vincent K. Copenhaver, CPA, Director of Finance
BRIEF SUMMARY OF REQUEST:	Capital projects approved in the current FY22-23 budget were funded from three sources: American Rescue Plan Act (ARPA): \$2,450,614 Utility Capital Fund: \$115,000 Borrowing Proceeds: \$704,650 With assistance from the Virginia Municipal League and Virginia Association of Counties Finance, staff recently solicited and received bids from various banks in the community and state to borrow \$704,650. HomeTrust Bank presented the lowest interest rate of 3.96% for a 10 year financing term. Loan proceeds will be used to purchase 2 dump trucks, 1 pick-up truck and a replacement loader for public works and equipment related to the settling basin sludge removal system at the water plant. Debt service will be paid twice a year on August 1st and February 1st. Total principal and interest to be paid every six months is \$43,032.32.
ACTION NEEDED:	Approval of attached financing resolution.

Attachment(s):

1. Resolution approving the financing of equipment and the execution and delivery of certain documents prepared in connection therewith

FOLLOW-UP ACTION:
(To be completed by the Town Clerk)

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF ROCKY MOUNT, VIRGINIA, APPROVING THE FINANCING OF EQUIPMENT AND THE EXECUTION AND DELIVERY OF CERTAIN DOCUMENTS PREPARED IN CONNECTION THEREWITH

The Town Council of the Town of Rocky Mount, Virginia (the "Council") has determined it is in the best interest of the Town of Rocky Mount, a body politic of the Commonwealth of Virginia (the "Town") to undertake the financing of the purchase of various replacement vehicles and other equipment (the "Project"), and the Town Manager has now presented a proposal for the financing of such Project.

HomeTrust Bank has indicated its willingness to provide financing for the Project in accordance with its proposal dated January 23, 2023. The amount financed shall not exceed \$705,000.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 3.960%, and the financing term shall not exceed ten years from closing.

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF ROCKY MOUNT, VIRGINIA:

1. The recitals above are found and determined to be a part of this resolution.
2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the Town are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.
3. The Town Manager is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Town Manager is authorized to approve changes to any Financing Documents previously signed by Town officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Town Manager shall approve, with the Town Manager's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.
4. The Town shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations.
5. To the extent necessary, the Town intends that the adoption of this resolution will be a declaration of the Town's official intent under Treas. Reg. §1.150-2 (the "Reimbursement Regulations") promulgated under the Internal Revenue Code of 1986, as amended, to reimburse expenditures for the project. The Town intends that funds that have been advanced, or that may

be advanced, from the Town's general fund, or any other Town fund related to the project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of Town officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict.

7. This resolution shall take effect immediately.

Adopted: February 13, 2023.

Mayor
Town of Rocky Mount, Virginia

ATTEST:

Clerk to the Town Council
Town of Rocky Mount, Virginia

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	February 13, 2023
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STAFF MAKING REQUEST:	Daniel Pinard, Cultural & Economic Development Director
BRIEF SUMMARY OF REQUEST:	The current Fiscal Year 2023 Budget includes funding for an Economic Development Strategic Plan that was intended as "match" for a grant application to the Federal Economic Development Administration as part of a regional application. The regional application was denied funding. The allocated funds remain in the budget, but fall short of what is needed for a quality plan. Due to money saved from the Tobacco Commission Grant for Tier Improvements at the Cox Site in the Industrial Park, additional funds would be available to bolster the Economic Development Strategic Plan. The Strategic Plan will analyze utility capacity, conduct a market analysis, define our retail trade area, provide strategies to capitalize on the proximity to Ferrum College and Smith Mountain Lake, in addition to providing other key data points.
ACTION NEEDED:	None

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk)

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	February 13, 2023
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STAFF MAKING REQUEST:	Daniel Pinard, Cultural & Economic Development Director
BRIEF SUMMARY OF REQUEST:	The Town of Rocky Mount owns a 17 acre parcel behind the Franklin County Family YMCA that was a remnant from the creation of the Office and Technology Park on Technology Drive. In 2002, the Town entered into an agreement to lease the parcel to the YMCA for 40 years. Original plans for the "YMCA Community Park" were a walking trail, a challenge course, and camp sites among other recreational amenities. While the paved walking trail has been installed, financial constraints have prevented further development and have limited the capacity to maintain the current amenities. The YMCA has expressed interest in terminating the lease and reverting maintenance of the property back to the Town.
ACTION NEEDED:	Vote on whether to instruct staff to execute necessary actions on the property.

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	February 13, 2023
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	This item was requested by Ply Gem.
ACTION NEEDED:	Referral to Public Safety and Utilities Committee.

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	February 13, 2023
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	This item was requested by Brent Whitlow.
ACTION NEEDED:	Referral to Public Safety and Utilities Committee.

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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