

**TOWN OF ROCKY MOUNT
PLANNING COMMISSION
REGULAR MEETING MINUTES
February 7, 2023
6:00 P.M.**

The Planning Commission of the Town of Rocky Mount, Virginia met in the Council Chambers of the Rocky Mount Municipal Building, located at 345 Donald Avenue, Rocky Mount, Virginia, at 6:00 p.m. on February 7, 2023, for its regular monthly meeting with Madame Chair Janet Stockton presiding.

Commission Members Present:

- Chair Janet Stockton
- Vice Chair Bud Blanchard
- Bill Ball
- Will Waller
- John Tiggle
- Ina Clements

Commission Members Absent:

- None at this time

Staff Members Present:

- Planning & Zoning Administrator Jessica H. Heckman
- Planning Commission Clerk Cherie Compton
- Town Attorney John Boitnott

HEARING OF CITIZENS

None at this time

APPROVAL OF AGENDA

Additions or Corrections: None

Motion: To approve the agenda as presented

Motion By: Member Ina Clements

Second: Member John Tiggle

Action: Approved by a unanimous vote of members present

REVIEW AND CONSIDERATION OF MINUTES

Let the record show that prior to the meeting, the Planning Commission received the following draft minutes for review and consideration of approval:

January 3, 2023- Regular Meeting Minutes

Additions or Corrections: None

Motion: To approve minutes as presented

Motion By: Member Will Waller

Second: Member John Tiggle

Action: Approved by unanimous vote of members present

PUBLIC HEARINGS

Amendments to the Town's Zoning Ordinance are being considered relating to the definition of tourist home and short term rental.

Zoning Administrator Jessica Heckman presented the ordinance prepared by Town Attorney John Boitnott, stating that originally planning discussed replacing tourist home with short term rental but in conversation with Mr. Boitnott, it was recommended to add short term rental and not change any uses in the code at this time. The ordinance amendment adds the definition of short term rental: The provision of a room or space that is suitable or intended for occupancy for dwelling, sleeping, or lodging purposes, for a period of fewer than 30 consecutive days, in exchange for a charge for the occupancy. Town Attorney John Boitnott added that the bases of that discussion were that in April 2022 Town Council adopted changes to the occupancy tax for short term rental and air bb businesses. Short term rental is not defined in towns zoning ordinance and its appropriate to enter into the towns definition section and would match the Virginia state code. An open discussion ensued.

Hearing no further comments, Chair Janet Stockton asked for a motion.

Motion: Recommend to Town Council to adopt the admendment for short term rental definition as presented

Motion By: Member Will Waller

Second: Member Bill Ball

Action: Approved by unanimous vote of members present

REPORT OF PLANNING & ZONING ADMINISTRATOR

Zoning Administrator Jessica Heckman updated members on:

- Scheduling a joint work session with Town Council for zoning updates
- Zoning Map was updated and will be emailed from Jessica
- Business Community meeting is February 21, 2023
- 150th Anniversary of the Town is this year kickoff is February 17, 2023 at 4:00pm
- New Yamazato and Starbucks have opened
- Hour glass Yoga will be opening soon
- Annual Report should be ready by next meeting

REPORT OF COMMITTEES

None at this time

OLD BUSINESS

None at this time

NEW BUSINESS

None at this time

ADJOURNMENT

Motion to Adjourn By: Member John Tiggle

Second: Member Ina Clements

Action: Approved by a unanimous vote of members present

Time of Adjournment: 6:15 p.m.



Janet Stockton, Chairman

ATTEST:



Cherie Compton, Clerk

