



TOWN COUNCIL
REGULAR MEETING
AGENDA

March 13, 2023
6:00 PM

Council Chambers, Rocky Mount Municipal Building
345 Donald Avenue, Rocky Mount, Virginia

When speaking before Town Council, please come to the podium and give your name for the record. Please address the Council and not the audience. You will be limited to three (3) minutes and the other rules listed on the sign-up sheet. If you provide Council with any documentation, please also give a copy to the Town Clerk prior to speaking.

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All cellular phones must be turned off during the Council Meeting.

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The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the Town Clerk for assistance.

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Special Items
 - 4.1. Resolution honoring 55 years in business for J & J Fashions
5. Committee Reports
 - 5.1. Public Safety & Utilities Committee Meeting February 21, 2023
 - 5.2. Charter Review Committee February 27, 2023
6. Approval of Draft Minutes
 - 6.1. Regular Town Council Meeting - February 13, 2023
 - 6.2. Special Called Town Council Meeting - February 27, 2023
7. Approval of Consent Agenda
 - 7.1. Miscellaneous Action

Amended budget calendar

7.2. Miscellaneous Resolutions/Proclamations

7.3. Departmental Monthly Reports

Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

8. Public Hearing

8.1. Adoption of resolution for amendments to Town Charter

9. Hearing of Citizens

10. New Business

10.1. Town Partnership with Franklin County High School Electrical Class on Lighting Upgrades at Wastewater Treatment Plant

10.2. Capital Improvement Plan (CIP) for Fiscal Years 2024-2028

11. Adjournment

ITEM(S) TO BE CONSIDERED UNDER:
Committee Report

FOR COUNCIL MEETING DATED:	March 13, 2023
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The Public Safety and Utilities Committee met on February 21, 2023. The Committee considered three items. The items and the actions taken by the Committee were as follows: 1. Request for crosswalk on Pell Avenue between Ply Gem and parking lot. Committee asked staff to follow up with Plygem to discuss. 2. Request for stop signs at Greenview Drive and Creekwood Drive. Committee did not recommend additional stop signs, but asked staff to ask PD to address traffic concerns. 3. Lighting for VDOT Park and Ride Lot on Old Franklin Turnpike (Highway 40) at Highway 220. Committee asked staff to work with AEP to be sure that existing street lights on streets adjacent to parking lot are working properly and to reach out to VDOT to ask that VDOT consider additional lighting in the parking area.
ACTION NEEDED:	None at this time.

Attachment(s): None

FOLLOW-UP ACTION:
(To be completed by the Town Clerk)

ITEM(S) TO BE CONSIDERED UNDER:
Committee Report

FOR COUNCIL MEETING DATED:	March 13, 2023
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STAFF MAKING REQUEST:	Mark Moore, Assistant Town Manager
BRIEF SUMMARY OF REQUEST:	Charter Review Committee met two times to discuss proposed changes to Town Charter. The Committee recommended that Council adopt proposed changes to Charter. Please see Public Hearing item for additional information.
ACTION NEEDED:	Please see Public Hearing item.

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES**

**February 13, 2023
6:00 p.m.**

The following members
of Council were present:

Mayor C. Holland Perdue III
Vice Mayor Billie W. Stockton
Council Member A. Ralph Casey
Council Member David K. Clements
Council Member J. Tyler Lee
Council Member Benjamin K. Mullins
Council Member Mark H. Newbill

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert J. Wood, Town Manager
Brad Basham, Assistant Fire Chief/RMFD
Vincent Copenhaver, Finance Director, CPA
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Jason Divers, 1st Sergeant of Patrol/RMPD
Kevin Adkins, Water Treatment Plant Superintendent
Dennis "Moe" Potter, Interim Wastewater Treatment Plant Superintendent
Jessica Heckman, Planning & Zoning Administrator
Mark Lovern, 1st Sergeant /RMPD
Mark Moore, Assistant Town Manager
Daniel Pinard, Economic & Cultural Development Director
Brian Schofield, Public Works Superintendent

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.

1. Roll Call

The Town Clerk called each member of the Rocky Mount Town Council by name to account for all members present.

2. Approval of Agenda

Prior to the meeting, Council received the agenda for review and consideration. Mayor Perdue asked Council to amend the agenda to move all four of the 5K races from New Business to the Consent Agenda.

Motion: To approve the amended agenda

Motion By: Council Member Lee

Seconded: Vice Mayor Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

3. Special Items

3.1 Adoption of Proclamation Regarding Town of Rocky Mount 150th Anniversary

Cultural and Economic Development Director shared the highlights planned for celebrating the Town's 150th Anniversary beginning with the kick off at the Depot Welcome Center on Friday, February 17, 2023. The Town will hold many events to celebrate, ending with a music festival in downtown Rocky Mount that will highlight the music of Rocky Mount's rich heritage.

No action was required for this item.

Rocky Mount History Highlight:

Prior to Rocky Mount being settled, the area was occupied by various eastern tribes. In the 1740's Robert Hill was a fort that was used for training with native tribes. In 1770, the Washington Iron Furnace was built creating a first industry in the community. The furnace supplied materials to patriot fighters during the Revolutionary War. Mount Pleasant was incorporated, and the village of Rocky Mount came to be known as Rocky Mount because of the nearby Bald Knob. In February of 1873, the Town of Rocky Mount incorporated with Mr. Robert Scott serving as Rocky Mount's first Mayor.

4. **Public Hearing**

4.1 Proposed Amendment of the Zoning Ordinance to Add the Definition of short-term rental.

Council Goes Into Recess

Town Planner Heckman presented to Council the recommendation from the Virginia Municipal League to place language in the town's ordinance regarding short term rentals. The recommendation was heard by the Planning Commission who reviewed the language and recommended only adopting a definition at this time. Town Council was provided in their packet for this meeting, the definition of short-term rentals as the Planning Commission recommended.

No one signed up to speak.

Council Goes Back into Regular Session

5. **Approval of Draft Minutes**

- January 5, 2023 – Reorganizational Town Council Meeting Minutes

Motion: To approve the draft minutes as presented.

Motion By: Council Member Casey

Seconded: Council Member Mullins

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 to 0)

- January 9, 2023 – Regular Town Council Meeting Minutes

Motion: To approve the draft minutes as presented.

Motion By: Vice Mayor Stockton

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 to 0)

- January 30, 2023 – Special Called Town Council Meeting Minutes

Motion: To approve the draft minutes as presented.

Motion By: Council Member Casey

Seconded: Council Member Clements

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 to 0)

6. **Approval of Consent Agenda**

This month's consent agenda consists of the following items:

6.1 Miscellaneous Action

Request for Street Closures for Eagle Strut 5K Fundraiser

Request for Street Closures for Chug for the Jug 5K

Request for Street Closures for Kingdom Run 5K

Johnny CASA 5 Miler 5K Run Walk

6.2 Miscellaneous Resolutions/Proclamations

6.3 Departmental Monthly Reports

Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

Motion: To approve the consent agenda including the four events moved from New Business to the Consent Agenda under Miscellaneous Action as presented

Motion By: Council Member Lee

Seconded: Council Member Mullins

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill
Approved (6 – 0)

7. Hearing of Citizens

Mayor Perdue introduced the new timer light for speakers and explained how the timer would work.

Ms. Bridget Craighead, spoke to Council regarding Rising Stars Training and Development; a non-profit organization that provides an educational atmosphere that builds confidence, encourages entrepreneurship and encourages the building of many other skills to help children to reach their full potential. Ms. Craighead, who is President of the organization, shared that the organization was seeking a permanent location.

Hannah Spurgeon, who is the Vice President of Rising Stars Training and Development spoke to Council regarding the organization and the cosmetology and barbering training that the organization offers.

Alex Jimenez, shared with Council how she would like to see the Rising Stars program help students to achieve being able to do what each student dreams of doing in life.

Mari Childress spoke to Council about how the Rising Stars Program is helping to equip her on how to open her own salon.

Bronson Craighead shared that he liked going to the Rising Stars Program that teaches him how to be a barber and gives back to others.

Henry & Alice Jean Bertine were brother and sister. The children shared how much they liked going to the Rising Stars program.

Janica Jamison & Amaia Mitchell: Amaia shared with Council how the Rising Stars program had taught her to take care of her hair and nails. Amaia wants to have her own business one day.

8. New Business

8.1 Request for Street Closures for Eagle Strut 5K Fundraiser

This item moved to the Consent Agenda.

8.2 Request for Street Closures for Chug for the Jug 5K

This item moved to the Consent Agenda.

8.3 Request for Street Closures for Kingdom Run 5K

This item moved to the Consent Agenda.

8.4 Johnny CASA 5 Miler 5K Run Walk

This item moved to the Consent Agenda.

8.5 Short Term Rentals Ordinance Amendment

The item was presented during the public hearing.

Motion: To approve the recommendation of the definition only from the Planning Commission as presented by Town Planner Heckman.

Motion By: Vice Mayor Stockton

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

8.6 Approve Financing for Capital Projects Through VML/VACo Finance

Recently the Virginia Municipal League and Virginia Association of Counties Finance, assisted staff in soliciting and receiving bids from various banks in the Town of Rocky Mount and the state of Virginia to borrow \$704,650. The bank with the lowest interest rate was HomeTrust Bank at just 3.96% for a 10-year financing term. Loan proceeds will be used to purchase 2 dump trucks, 1 pick-up truck, and a replacement loader for public works as well as work related to the settling basin sludge removal system at the water plant.

Motion: To approve the borrowing of \$704,650 and the resolution as presented at 3.96% for a 10-year financing term for equipment, the execution, and delivery of documents prepared.

Motion By: Council Member Mullins

Seconded: Council Member Casey

Motion Discussion: None

A ROLL CALL VOTE WAS REQUIRED:

MEMBERS	ATTENDANCE	VOTE
Vice Mayor Stockton	Present	Yes
A. Ralph Casey	Present	Yes
David K. Clements	Present	Yes
J. Tyler Lee	Present	Yes
Benjamin K. Mullins	Present	Yes
Mark H. Newbill	Present	Yes
Mayor, C. Holland Perdue III	Present	Yes

Ayes: (7): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, Council Member Newbill, and Mayor C. Holland Perdue III

Approved (7 – 0)

Let the Record Show that under Special Items, the resolution for the 150th Anniversary of the Town was approved with a motion and a second listed below.

Motion: To approve the resolution for the 150th Anniversary of the Town of Rocky Mount.

Motion By: Vice Mayor Stockton

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

8.7 Economic Development Strategic Plan

As part of a regional application, intended as a “match” for a grant application to the Federal Economic Development Administration in the Fiscal Year 2023 Budget, was funding for an Economic Development Strategic Plan which was not selected for funding. The allocated funding, while still in the budget, falls short of what is needed for a complete plan. There were funds saved from the Tobacco Commission Grant for Tier Improvements at the Cox Site in the Industrial Park and those funds would be available to assist the Economic Development Strategic Plan. The plan will provide strategies to capitalize on how to better reach Ferrum College and Smith Mountain Lake as well as other points of interest.

No action was needed at this time.

8.8 Property Leased to YMCA

The Town has ownership of a parcel of land that is currently on a long-term lease with the YMCA that the YMCA has interest in ending. The Town of Rocky Mount has entertained the idea of a possible dog walking park on this parcel of land. Rocky Mount Rotary Club will support the park and is willing to contribute \$10,000 towards the building of the park. The Town Economic Development Authority supports the dog walking park as well.

Town Attorney Boitnott advised town staff to obtain a request from the YMCA to terminate the lease.

Motion: To approve the Town of Rocky Mount taking ownership of the land in question back over subject to the YMCA's request to do so.

Motion By: Council Member Lee

Seconded: Council Member Mullins

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

9. **Referrals to Public Safety and Utilities Committee**

9.1 Request for Crosswalk on Pell Avenue Between Ply Gem and Parking Lot

9.2 Request for Stop Signs at Greenview Drive and Creekwood Drive

Let the record show Mayor Perdue named a third request not previously listed on the agenda, for lights at the Park & Ride at the intersection of Old Franklin Turnpike and the 220N exit ramp.

Mayor Perdue requested all three items be referred to the Public Safety and Utilities Committee for discussion and consideration.

Motion: To approve the three items be referred to the Public Safety and Utilities Committee.

Motion By: Council Member Lee

Seconded: Council Member Newbill

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill
Approved (6 – 0)

10. **Closed Session and Action**

Motion: To go into closed session under the Virginia Code Section cited below.

Time: 6:40 p.m.

Virginia Code Section:

Section 2.2-3711(A).7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

Section 2.2-3711(A).1 Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body.

Motion By: Council Member Lee

Second: Council Member Mullins

Motion Discussion: None

Action: To go into a closed meeting

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

Going Into Closed Session

Returning from Closed Session

Town Clerk Dillon Stated the Recording had Resumed

Time: 7:15 p.m.

Mayor Perdue Called for a Roll Call Vote for each Council Member to Certify Discussion During the Closed Meeting.

A ROLL CALL VOTE WAS REQUIRED:

MEMBERS	ATTENDANCE	VOTE
Vice Mayor Stockton	Present	Certify
A. Ralph Casey	Present	Certify
David K. Clements	Present	Certify
J. Tyler Lee	Present	Certify
Benjamin K. Mullins	Present	Certify
Mark H. Newbill	Present	Certify
Mayor, C. Holland Perdue III	Present	Certify

Certified: (7): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, Council Member Newbill, and Mayor C. Holland Perdue III

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, February 13, 2023, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law.

Now, therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

C. Holland Perdue III, Mayor

Motion: To move out of closed session

Motion By: Council Member Lee

Seconded By: Vice Mayor Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

15. **Adjournment**

Motion: To adjourn

Time: 7:19 p.m.

Motion By: Council Member Newbill

Seconded By: Vice Mayor Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

Action: Meeting was adjourned

C. Holland Perdue III, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk



**ROCKY MOUNT TOWN COUNCIL
SPECIAL CALLED MEETING MINUTES**

**February 27, 2023
5:30 p.m.**

The following members
of Council were present:

Mayor C. Holland Perdue III
Vice Mayor Billie W. Stockton
Council Member A. Ralph Casey
Council Member David K. Clements
Council Member J. Tyler Lee
Council Member Benjamin K. Mullins
Council Member Mark H. Newbill

The following staff
members were also
present:

Vincent Copenhaver, Finance Director, CPA
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Mark Moore, Assistant Town Manager
Brian Schofield, Public Works Superintendent

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as “Council”) was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.

1. Roll Call

The Town Clerk called each member of the Rocky Mount Town Council by name to account for all members present.

2. Approval of Agenda

Prior to the meeting, Council received the agenda for review and consideration.

Motion: To approve the agenda as presented

Motion By: Council Member Lee

Seconded: Council Member Mullins

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

3. Purchase of Trailer for the Public Works Department

3.1 Discuss Purchase of Vacuum Trailer

Public Works Superintendent Schofield presented to Council that the Environmental Protection Agency (EPA) adopted a mandated policy in 2022 that all water systems in the United States must identify the material of every water pipe in each water system on a public system and a private system.

The EPA must be given an inventory list by October 10, 2024. The Town is trying to build that inventory list at this time. Determining the material of each water line must be done using one of the following methods:

1. Hydro Vacuum Trailer
2. Backhoe or other equipment to dig up the street.
3. Live interviews with contractors with affidavits signed

Likely the vacuum trailer will be equipment that the Public Works Department will use for many excavating jobs in the future.

Finance Director Copenhagen shared the funding for purchasing the equipment would come from the utility fund reserves and as the Town receives surplus funds in utility, the money will be put back into the utility fund reserves.

Motion: To approve the purchase of the Hydro Vacuum and the trailer.

Motion By: Vice Mayor Stockton

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

4. Adjournment

Motion: To adjourn

Time: 5:49 p.m.

Motion By: Council Member Lee

Seconded By: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements,
Council Member Lee, Council Member Mullins, and Council Member
Newbill

Approved (6 – 0)

Action: Meeting was adjourned

C. Holland Perdue III, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:
Consent Item

FOR COUNCIL MEETING DATED:	March 13, 2023
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STAFF MAKING REQUEST:	Vincent Copenhaver, Finance Director
BRIEF SUMMARY OF REQUEST:	An amended budget calendar has been included for review. The dates for the Budget Work Sessions have been updated to be sure that all Councilmembers can be present.
ACTION NEEDED:	Adoption of Consent Agenda will adopt the amended calendar.

Attachment(s):

1. Budget Calendar FY 2024

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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Town of Rocky Mount
FY23-24 Budget and Capital Improvement Plan Calendar
Updated March 9, 2023

<u>Day</u>	<u>Date</u>	<u>Responsible</u>	<u>Activity</u>	<u>Time</u>	<u>Place</u>
Monday	1/9/2023	Town Manager	Approval of Budget/CIP Calendar (Regular Council meeting)	6:00	Municipal Bldg.
Friday	3/3/2023	Planning Commission	Distribution of FY 24-28 CIP to Planning Commission (with copy to Town Council)		
Tuesday	3/7/2023	Planning Commission	Public Hearing & Recommendation of Proposed CIP (regular meeting for Planning Commission)	6:00	Municipal Bldg.
Monday	3/13/2023	Town Manager	Presentation of Proposed FY 24-28 CIP to Town Council	6:00	Municipal Bldg.
	March 2023	Manager/Finance Dir	Possible Utility and Solid Waste Rates Work Session		
Monday	4/3/2023	Manager/Finance Dir	Distribution of Proposed FY 24 Budget & FY 24-28 CIP to Council		
Monday	4/10/2023	Town Council	Public Hearing on Tax Rate effect if greater than 1% (Regular Council meeting)	6:00	Municipal Bldg.
Monday	4/10/2023	Manager/Finance Dir	Presentation of FY 24 Budget and FY 24-28 CIP to Council (Regular Council meeting)	6:00	Municipal Bldg.
Tuesday	4/18/2023	Town Council	Budget Work Session #1	5:00	Municipal Bldg.
Thursday	4/20/2023	Town Council	Budget Work Session #2	5:00	Municipal Bldg.
Monday	5/1/2023	Town Council	Public Hearing on Proposed FY 24 Budget and FY 24-28 CIP	6:00	Municipal Bldg.
Monday	5/8/2023	Town Council	Adoption of FY 24 Budget, FY 24-28 CIP, & Appropriation Resolution (Regular Council meeting)	6:00	Municipal Bldg.

Banner Permits-February 2023

Permit #	Applicant Name	Banner Location	Display Dates	Date Approved
B23-002	SML Good Neighbors	Franklin Street	03/03-03/15/23	2/21/2023

Mobile Food Vendor Applications-February 2023

Permit #	Applicant Name	Locations	Date Approved
MFV23-003	La Casa Del Burrito	Lowes	02/10/23
MFV23-004	The Hotdog Stand	Carilion, Living Proof, Lot on Tanyard	02/22/23

Public Facilities Disturbance Permits-February 2023

Permit #	Applicant Name	Location	Reason for Disturbance	Expected Dates
PFD23-001	Lumos	305 Tanyard Road	Place fiber optic cable	2/20/23-4/23/23

Sign Permits-February 2023

Permit #	Applicant Name	Sign Location/TMPN	Wording	Date Approved
S23-003	Hourglass Yoga LLC	20 Warren St/2070057600	Hourglass Yoga	02/08/23

Zoning Compliance Permits-February 2023

Permit #	Applicant Name	Property Address/TMPN	Zoning	Date Approved	Type of Improvement
ZC23-005	G&D Handyman Services LLC	2070032500	R2	2/2/2023	Home Occupation office only for business
ZC23-006	Casey Holland	2070102600	CBD	2/3/2023	Opening new business-retail establishment all natural body care
ZC23-007	Hourglass Yoga	2070057600	CBD	2/6/2023	Yoga business/small event space

Zoning Permits-February 2023

Permit #	Applicant Name	Building Lot Address	Zoning	Date Approved	NOTES
ZP23-001	Franklin County Public Schools	250 School Service Road	POS	2/3/2023	HVAC Renovations, 2 temporary classrooms
ZP23-002	Jeffrey Peters	60 Darlington Dr	R1	2/3/2023	Enclose existing carport add finished rooms in basement

FOIA Requests-February 2023

Date	Requested By	Topic
2/7/23	Felicia Filarski	Historical construction info for 200 Dent St
2/7/23	Felicia Filarski	Environmental site issues at 200 Dent St
2/27/23	Phillip Bane	RW Memo on police presence, Body cam police reports from 2 times police were called on him
2/28/23	Phillip Bane	Emails to Rke Times to fulfill FOIA requests, Hammack email on 1/9/23, charges to fill FOIAs

Rocky Mount (Town Of), VA



YEAR-TO-DATE BUDGET REPORT FOR THE 8 MONTHS ENDED FEB 28, 2023

FOR 2023 08

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
10 GENERAL FUND						
10090000 USE OF SURPLUS						
10090000 42562 APPROPRIATED FUND B	0	151,142	.00	.00	151,142.00	.0%*
TOTAL USE OF SURPLUS	0	151,142	.00	.00	151,142.00	.0%
11011000 GENERAL PROPERTY TAXES						
11011000 41101 REAL PROPERTY - CUR	655,043	655,043	58,512.32	51,450.33	596,530.68	8.9%*
11011000 41102 REAL PROPERTY - DEL	40,000	40,000	18,804.65	498.49	21,195.35	47.0%*
11011000 41103 PUBLIC SERVICE - CU	26,412	26,412	.00	.00	26,412.00	.0%*
11011000 41105 PERSONAL PROPERTY -	310,000	310,000	30,548.47	26,412.58	279,451.53	9.9%*
11011000 41106 PERSONAL PROPERTY -	26,000	26,000	24,267.41	1,184.72	1,732.59	93.3%*
11011000 41107 MACHINERY & TOOLS -	163,609	163,609	.00	.00	163,609.00	.0%*
11011000 41110 PENALTIES ON TAXES	9,700	9,700	4,910.28	167.44	4,789.72	50.6%*
11011000 41111 INTEREST ON DELINQ	7,800	7,800	1,281.96	201.54	6,518.04	16.4%*
TOTAL GENERAL PROPERTY TAXES	1,238,564	1,238,564	138,325.09	79,915.10	1,100,238.91	11.2%
11012000 OTHER LOCAL TAXES						
11012000 41201 LOCAL SALES & USE T	277,000	277,000	206,054.09	29,795.47	70,945.91	74.4%*
11012000 41202 MEALS TAX	1,849,000	1,849,000	1,387,923.28	186,708.28	461,076.72	75.1%*
11012000 41203 PENALTY-DEL MEALS T	0	0	2,399.01	759.03	-2,399.01	100.0%*
11012000 41204 INTEREST-DEL MEALS	0	0	1,537.19	3.08	-1,537.19	100.0%*
11012000 41205 TRANSIENT OCCUPANCY	152,076	152,076	168,111.08	14,878.14	-16,035.08	110.5%*
11012000 41206 PENALTY-DEL LODGING	0	0	22.04	.00	-22.04	100.0%*
11012000 41207 INTEREST-DEL LODGIN	0	0	2.02	.00	-2.02	100.0%*
11012000 41208 CIGARETTE TAX	80,750	80,750	50,925.00	7,275.00	29,825.00	63.1%*
11012000 41209 BANK STOCK TAX	385,400	385,400	180,724.00	.00	204,676.00	46.9%*
11012000 41210 CONSUMER UTILITY TA	320,000	320,000	212,318.71	50,850.01	107,681.29	66.3%*
11012000 41212 TRANSIENT OCCUP TAX	75,924	75,924	.00	.00	75,924.00	.0%*
TOTAL OTHER LOCAL TAXES	3,140,150	3,140,150	2,210,016.42	290,269.01	930,133.58	70.4%
11012500 BUSINESS LICENSE TAXES						
11012500 41301 BPOL-RETAIL	357,643	357,643	10,132.90	2,230.76	347,510.10	2.8%*

YEAR-TO-DATE BUDGET REPORT
 FOR THE 8 MONTHS ENDED FEB 28, 2023

FOR 2023 08

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
11012500 41302 BPOL-PROFESSIONAL	178,570	178,570	72,714.66	51,395.15	105,855.34	40.7%*
11012500 41303 BPOL-REPAIRS/PERS S	128,607	128,607	72,851.34	40,759.33	55,755.66	56.6%*
11012500 41304 BPOL-CONTRACTOR	27,804	27,804	5,632.43	3,546.49	22,171.57	20.3%*
11012500 41305 BPOL-UTILITY	5,841	5,841	1,841.89	1,826.80	3,999.11	31.5%*
11012500 41306 BPOL-AMUSEMENT TAX	855	855	.00	.00	855.00	.0%*
11012500 41307 BPOL-MISCELLANEOUS	7,724	7,724	736.97	.00	6,987.03	9.5%*
11012500 41308 BPOL-ALCOHOLIC BEVE	835	835	50.00	50.00	785.00	6.0%*
11012500 41309 BPOL-PENALTIES & I	1,832	1,832	6,029.83	1,513.06	-4,197.83	329.1%*
TOTAL BUSINESS LICENSE TAXES	709,711	709,711	169,990.02	101,321.59	539,720.98	24.0%
11013000 PERMITS & LICENSES						
11013000 42111 PLANNING & ZONING F	10,000	10,000	4,785.00	850.00	5,215.00	47.9%*
11013000 42112 FARMERS MARKET FEES	15,000	15,000	1,905.00	.00	13,095.00	12.7%*
11013000 42114 WELCOME CENTER FEES	2,500	2,500	8,273.00	1,190.00	-5,773.00	330.9%*
11013000 42116 RETURN CHECK FEES	225	225	379.00	20.00	-154.00	168.4%*
11013000 42117 CREDIT CARD FEES	3,000	3,000	4,840.47	558.05	-1,840.47	161.3%*
TOTAL PERMITS & LICENSES	30,725	30,725	20,182.47	2,618.05	10,542.53	65.7%
11014000 FINES & FORFEITURES						
11014000 42211 COURT FINEES	9,000	9,000	25,074.50	2,709.52	-16,074.50	278.6%*
11014000 42212 PARKING FINES	200	200	40.00	.00	160.00	20.0%*
TOTAL FINES & FORFEITURES	9,200	9,200	25,114.50	2,709.52	-15,914.50	273.0%
11015000 PROCEEDS FROM USE OF ASSETS						
11015000 42311 INTEREST ON MONEY/I	45,000	45,000	145,876.33	.00	-100,876.33	324.2%*
11015000 42312 RENTAL OF GENERAL P	450	450	450.00	.00	.00	100.0%*
11015000 42318 SALE OF PROPERTY	0	0	20,050.30	20,050.30	-20,050.30	100.0%*
TOTAL PROCEEDS FROM USE OF ASSETS	45,450	45,450	166,376.63	20,050.30	-120,926.63	366.1%
11016000 CHARGES FOR SERVICES						
11016000 42411 REFUSE COLLECTION C	269,000	269,000	163,315.00	20,598.00	105,685.00	60.7%*

Rocky Mount (Town Of), VA

YEAR-TO-DATE BUDGET REPORT FOR THE 8 MONTHS ENDED FEB 28, 2023

FOR 2023 08

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
11016000 42413 TRUCK RENTAL FEES	725	725	1,205.34	120.00	-480.34	166.3%*
11016000 42415 WEED CONTROL CHARGE	520	520	136.18	.00	383.82	26.2%*
11016000 42418 PASSPORT SERVICE FE	11,000	11,000	16,355.00	4,110.00	-5,355.00	148.7%*
11016000 42419 SECURITY SERVICES	12,000	12,000	10,482.50	.00	1,517.50	87.4%*
11016000 42420 POLICE REPORTS	1,200	1,200	770.00	.00	430.00	64.2%*
11016000 42421 FINGERPRINT SERVICE	100	100	105.00	.00	-5.00	105.0%*
11016000 42422 CRISIS INTERVENTION	25,000	25,000	26,827.00	.00	-1,827.00	107.3%*
11016000 42425 ADMIN CHARGES - SER	300	300	236.23	136.23	63.77	78.7%*
11016000 42426 MISCELLANEOUS SERVI	0	0	1,912.28	1,412.28	-1,912.28	100.0%*
TOTAL CHARGES FOR SERVICES	319,845	319,845	221,344.53	26,376.51	98,500.47	69.2%
11018000 MISCELLANEOUS GENERAL						
11018000 42511 RECOVERIES	0	0	1,711.52	-22,588.80	-1,711.52	100.0%*
11018000 42513 MERCHANDISE SALES	0	0	122.58	122.58	-122.58	100.0%*
11018000 42524 INSURANCE RECIPITS F	0	0	26,700.00	26,700.00	-26,700.00	100.0%*
TOTAL MISCELLANEOUS GENERAL	0	0	28,534.10	4,233.78	-28,534.10	100.0%
18522000 COMMONWEALTH-NONCATEGORICAL						
18522000 43211 PPTRA FROM STATE	53,861	53,861	53,860.60	.00	.40	100.0%*
18522000 43212 COMMUNICATIONS TAX	140,000	140,000	79,568.04	.00	60,431.96	56.8%*
18522000 43213 LITTER TAX	3,500	3,500	4,219.00	.00	-719.00	120.5%*
18522000 43214 ROLLING STOCK TAX	3,164	3,164	3,244.66	.00	-80.66	102.5%*
18522000 43215 RENTAL TAX	9,000	9,000	12,266.05	.00	-3,266.05	136.3%*
18522000 43216 OTHER NON-CATEGORIC	0	0	915.94	.00	-915.94	100.0%*
TOTAL COMMONWEALTH-NONCATEGORICAL	209,525	209,525	154,074.29	.00	55,450.71	73.5%
18524000 COMMONWEALTH-CATEGORICAL						
18524000 43112 SCHOOL RES OFFICER	29,632	29,632	64,431.64	.00	-34,799.64	217.4%*
18524000 43311 FIRE PROGRAMS-STATE	18,471	18,471	.00	.00	18,471.00	.0%*
18524000 43312 STREET MAINTENANCE-	1,508,140	1,508,140	803,595.62	.00	704,544.38	53.3%*
18524000 43313 LAW ENFORCEMENT AID	120,632	120,632	66,310.00	.00	54,322.00	55.0%*
18524000 43322 VA TOURISM GRANT	0	0	9,906.27	9,906.27	-9,906.27	100.0%*

Rocky Mount (Town Of), VA



YEAR-TO-DATE BUDGET REPORT FOR THE 8 MONTHS ENDED FEB 28, 2023

FOR 2023 08

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
TOTAL COMMONWEALTH-CATEGORICAL	1,676,875	1,676,875	944,243.53	9,906.27	732,631.47	56.3%
18535000 LOCAL GOVERNMENT AID						
18535000 43111 VOLUNTEER FIRE DEPT	30,000	30,000	45,118.24	.00	-15,118.24	150.4%*
18535000 43112 OTH AID-SCHOOL RESO	42,329	42,329	29,632.00	.00	12,697.00	70.0%*
18535000 43114 COUNTY EXP REIMB FO	50,000	50,000	.00	.00	50,000.00	.0%*
TOTAL LOCAL GOVERNMENT AID	122,329	122,329	74,750.24	.00	47,578.76	61.1%
TOTAL GENERAL FUND	7,502,374	7,653,516	4,152,951.82	537,400.13	3,500,564.18	54.3%
TOTAL REVENUES	7,502,374	7,653,516	4,152,951.82	537,400.13	3,500,564.18	
12 FORFEITED ASSETS						
12000000 FORFEITED ASSETS						
12000000 42562 APPROPRIATED FUND B	0	5,925	.00	.00	5,924.52	.0%*
TOTAL FORFEITED ASSETS	0	5,925	.00	.00	5,924.52	.0%
TOTAL FORFEITED ASSETS	0	5,925	.00	.00	5,924.52	.0%
TOTAL REVENUES	0	5,925	.00	.00	5,924.52	
20 WATER & SEWER FUND						
25020000 WATER CHARGES						
25020000 42313 PROPERTY RENT (CELL	120,000	120,000	80,469.03	-21,449.26	39,530.97	67.1%*
25020000 45101 WATER SALES	1,409,680	1,409,680	1,075,204.90	126,894.68	334,475.10	76.3%*
25020000 45102 WATER CONNECTIONS	20,000	20,000	25,925.00	3,275.00	-5,925.00	129.6%*
25020000 45103 RECONNECT FEES	7,000	7,000	10,099.08	709.58	-3,099.08	144.3%*
25020000 45104 PENALTIES	15,000	15,000	25,095.11	3,390.00	-10,095.11	167.3%*
25020000 45106 BULK WATER PURCHASE	5,000	5,000	213.59	-281.52	4,786.41	4.3%*
TOTAL WATER CHARGES	1,576,680	1,576,680	1,217,006.71	112,538.48	359,673.29	77.2%

YEAR-TO-DATE BUDGET REPORT FOR THE 8 MONTHS ENDED FEB 28, 2023

FOR 2023 08

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
25530000 SEWER CHARGES						
25530000 45201 SEWER COLLECTION CH	863,867	863,867	651,152.12	81,012.10	212,714.88	75.4%*
25530000 45202 SEWER CONNECTIONS	12,000	12,000	2,925.71	.00	9,074.29	24.4%*
TOTAL SEWER CHARGES	875,867	875,867	654,077.83	81,012.10	221,789.17	74.7%
TOTAL WATER & SEWER FUND	2,452,547	2,452,547	1,871,084.54	193,550.58	581,462.46	76.3%
TOTAL REVENUES	2,452,547	2,452,547	1,871,084.54	193,550.58	581,462.46	
GRAND TOTAL	9,954,921	10,111,988	6,024,036.36	730,950.71	4,087,951.16	59.6%

** END OF REPORT - Generated by VINCENT COPENHAVER **

YEAR-TO-DATE BUDGET REPORT
 FOR THE 8 MONTHS ENDED FEB 28, 2023

FOR 2023 08

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND							
10091020 NON-DEPARTL GENERAL FUND	513,734	487,442	575,161.32	198,736.83	11,628.12	-99,347.44	120.4%
11011010 MAYOR & TOWN COUNCIL	92,896	92,896	63,105.02	9,246.90	.00	29,790.98	67.9%
11012020 TOWN MANAGER	416,027	416,027	287,125.00	34,254.14	.00	128,902.00	69.0%
11012040 TOWN ATTORNEY	74,370	74,370	35,449.55	.00	.00	38,920.45	47.7%
11012130 FINANCE DEPARTMENT	664,091	664,091	430,165.65	33,163.87	.00	233,925.35	64.8%
11013010 BOARD OF ELECTIONS	5,000	5,000	.00	.00	.00	5,000.00	.0%
11081060 PASSPORT PROGRAM	2,375	2,375	2,497.15	423.88	.00	-122.15	105.1%
12031010 POLICE DEPARTMENT	2,231,624	2,232,768	1,575,113.76	186,063.52	.00	657,654.24	70.5%
12032020 VOLUNTEER FIRE DEPT	178,910	178,910	124,460.45	7,946.94	.00	54,449.55	69.6%
12043130 IMPOUND LOT	0	0	301.24	43.47	.00	-301.24	100.0%
13041000 PUBLIC WORKS ADMINISTRATION	1,285,759	693,072	64,988.26	6,981.92	.00	628,083.74	9.4%
13041020 PUB WORKS NON-VDOT ELIGIBLE	3,100	3,100	2,047.79	.00	.00	1,052.21	66.1%
13041040 STREET LIGHTS	107,850	107,094	53,047.55	11,512.00	.00	54,046.45	49.5%
13041070 TRAFFIC CONTROL & PARKING	68,540	92,796	84,445.36	4,260.42	.00	8,350.64	91.0%
13041080 STREETS	385,300	908,120	879,205.23	45,703.93	.00	28,914.77	96.8%
13041090 SIDEWALKS, CURB, GUTTERING	1,500	46,488	47,769.09	1,781.21	.00	-1,281.09	102.8%
13041200 ANGLE BRIDGE REPAIRS	0	0	2,974.93	.00	.00	-2,974.93	100.0%
13042020 STREET CLEANING	3,045	5,586	3,195.35	.00	.00	2,390.65	57.2%
13042030 REFUSE COLLECTION	22,790	90,031	84,966.49	6,676.98	.00	5,064.51	94.4%
13042040 SNOW REMOVAL	17,750	17,750	6,514.21	999.50	.00	11,235.79	36.7%
14043041 PARKS-MARY ELIZABETH	2,400	14,019	12,979.08	370.97	.00	1,039.92	92.6%
14043042 PARKS-MARY BETHUNE	2,200	5,863	4,441.88	115.17	.00	1,421.12	75.8%
14043043 PARKS-GILLEYS	7,170	8,121	5,278.65	3,239.30	.00	2,842.35	65.0%
14043044 PARKS-CELESTE	2,200	44,542	22,075.91	792.95	.00	22,466.09	49.6%
14043045 PARKS-VETERANS MEMORIAL	5,470	8,688	7,365.20	577.20	.00	1,322.80	84.8%
14043046 PARKS-FIRST RESPONDERS MEM	5,320	5,890	3,723.02	-646.05	.00	2,166.98	63.2%
14043080 PARKS & REC - PLAYGROUNDS	0	9,789	11,673.07	75.41	.00	-1,884.07	119.2%
14543040 MUNICIPAL BUILDING	56,922	58,839	52,425.36	10,673.06	.00	6,413.64	89.1%
14543050 EMERGENCY SERVICES BLDG	59,800	75,490	76,250.52	10,458.59	.00	-760.52	101.0%
14543060 PUBLIC WORKS BUILDING	36,640	47,345	33,168.40	4,846.48	.00	14,176.60	70.1%
14543070 PARKS & REC - CEMETERY	900	8,323	8,092.35	.00	.00	230.65	97.2%
16081010 PLANNING & ZONING	226,694	232,694	158,106.95	17,247.68	.00	74,587.05	67.9%
16081020 COMMUNITY & ECONOMIC DEV	421,343	421,343	303,753.86	22,866.88	.00	117,589.14	72.1%
16081030 CITIZENS SQUARE-FARMERS MARKE	26,874	26,874	13,611.67	1,399.28	9,589.19	3,673.14	86.3%
16081040 DEPOT WELCOME CENTER	41,567	41,567	20,683.04	3,506.38	.00	20,883.96	49.8%
16081050 HARVESTER PERFORMANCE CENTER	483,300	483,300	241,059.46	6,820.46	.00	242,240.54	49.9%
16081300 ECONOMIC DEVELOPMENT AUTHORIT	3,913	3,913	1,896.75	407.41	.00	2,016.25	48.5%
16085000 REMED BLIGHTED STRUCTURES	45,000	39,000	.00	.00	.00	39,000.00	.0%
TOTAL GENERAL FUND	7,502,374	7,653,516	5,299,118.57	630,546.68	21,217.31	2,333,180.12	69.5%

12 FORFEITED ASSETS

YEAR-TO-DATE BUDGET REPORT
 FOR THE 8 MONTHS ENDED FEB 28, 2023

FOR 2023 08

12	FORFEITED ASSETS	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12031016	STATE FORFEITURE ASSETS	0	5,925	.00	.00	.00	5,924.52	.0%
	TOTAL FORFEITED ASSETS	0	5,925	.00	.00	.00	5,924.52	.0%

20 WATER & SEWER FUND

20069000	NON-DEPARTL UTILITY OPERATING	447,712	447,712	43,571.75	.00	.00	404,140.25	9.7%
25050000	WATER SYSTEM OPERATIONS	162,078	162,078	177,992.13	27,261.77	89,608.00	-105,522.13	165.1%
25050100	METER READING	24,570	24,570	14,780.62	8,634.90	.00	9,789.38	60.2%
25050500	WATER TREATMENT PLANT	796,843	796,843	580,271.87	70,116.42	2,159.81	214,411.32	73.1%
25062000	UTILITY BILLING & ADMIN	286,732	286,732	172,408.86	15,321.07	.00	114,323.14	60.1%
25560000	WASTEWATER SYSTEM OPERATIONS	128,578	128,578	117,499.61	19,730.81	.00	11,078.39	91.4%
25560500	WASTEWATER TREATMENT PLANT	606,034	606,034	380,856.65	42,218.20	.00	225,177.35	62.8%
	TOTAL WATER & SEWER FUND	2,452,547	2,452,547	1,487,381.49	183,283.17	91,767.81	873,397.70	64.4%
	GRAND TOTAL	9,954,921	10,111,988	6,786,500.06	813,829.85	112,985.12	3,212,502.34	68.2%

** END OF REPORT - Generated by VINCENT COPENHAVER **

Town of Rocky Mount
Cash Balances and Investment Portfolio
February 28, 2023

Total Cash Held by the Town:

Cash in the Office	\$ 700
Duncan Williams	\$ 2,568,593
Hometrust Bank (Borrowed Funds)	\$ 705,000
Local Government Investment Pool (effective yield 4.62%)	\$ 6,094,220
Truist: Payroll and Flexible Benefits Checking Accounts	\$ 77,841
Carter Bank and Trust: Old Checking Account, Designated Checking Accounts for Police, Farmer's Market and Depot	\$ 381,829
American National Bank: Town Checking Account	\$ 1,122,899
Virginia Investment Pool Accounts for American Rescue Plan Act Funds (First Distribution)	<u>\$ 786,345</u>
 Total Cash Balance at February 28, 2023	 <u><u>\$ 11,737,427</u></u>

Investment Detail:

Duncan-Williams, Inc.

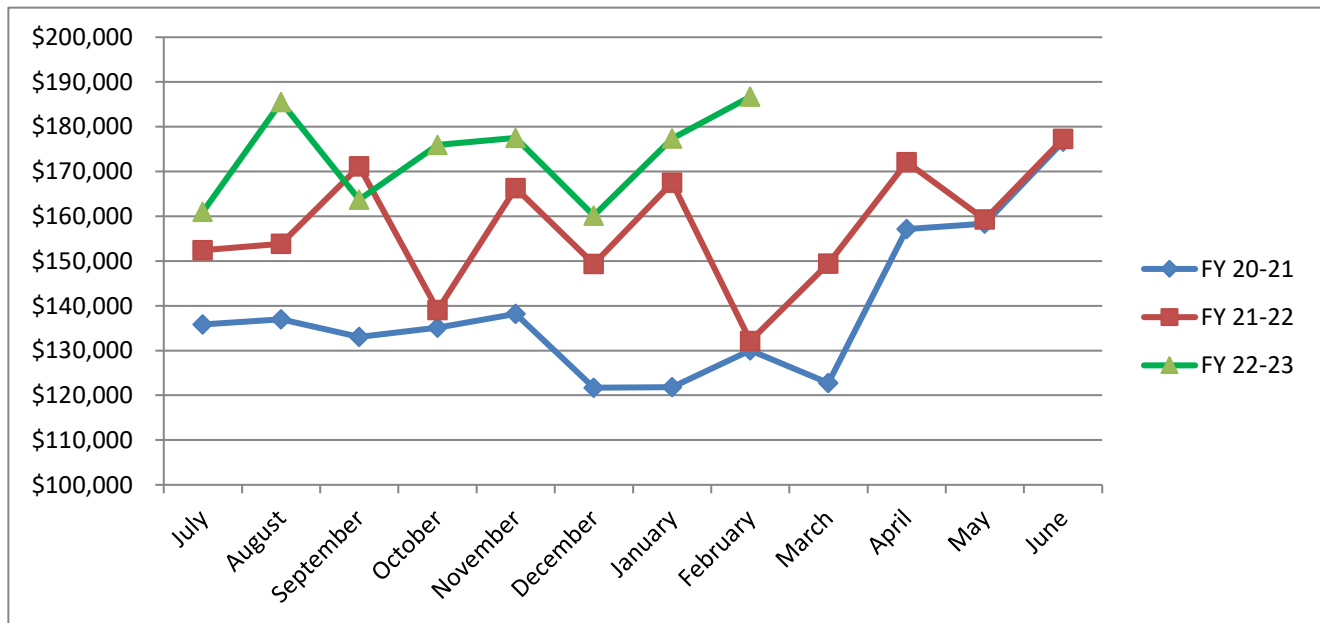
Account Statement Dated February 28, 2023

Cash, Money Funds and Bank Deposits - 3% of Portfolio			Closing Balance	Income This Year	30-Day Yield
Federated Hermes Govt Reserves Money Market			\$299,463.10	\$1,007.81	3.28%
Fixed Income - 97% of Portfolio		Market	Market	Estimated	Estimated
Certificates of Deposit:	Quantity	Price	Value	Annual Income	Yield
Capital One Natl Assn	245,000.00	95.859	\$233,874.55	\$8,207.50	3.50%
Capital One Bank Natl Assn	245,000.00	95.105	\$232,235.50	\$8,330.00	3.58%
U.S. Government Bonds:					
Federal Home Loan Banks Cons Bd	500,000.00	90.704	\$435,800.63	TBD	3.37%
Federal Home Loan Banks Cons Bd	700,000.00	94.177	\$653,716.00	\$7,700.00	1.17%
Federal Home Loan Banks Cons Bd	430,000.00	97.072	\$410,684.40	\$15,587.50	3.79%
Federal Home Loan Mtg Corp Medium	320,000.00	95.625	\$302,819.20	\$7,200.00	2.37%
Total Fixed Income	2,440,000.00		\$2,269,130.28	\$47,025.00	
Total Portfolio Holdings			\$2,568,593.38	\$48,032.81	

Town of Rocky Mount
Meals Tax Collections by Month

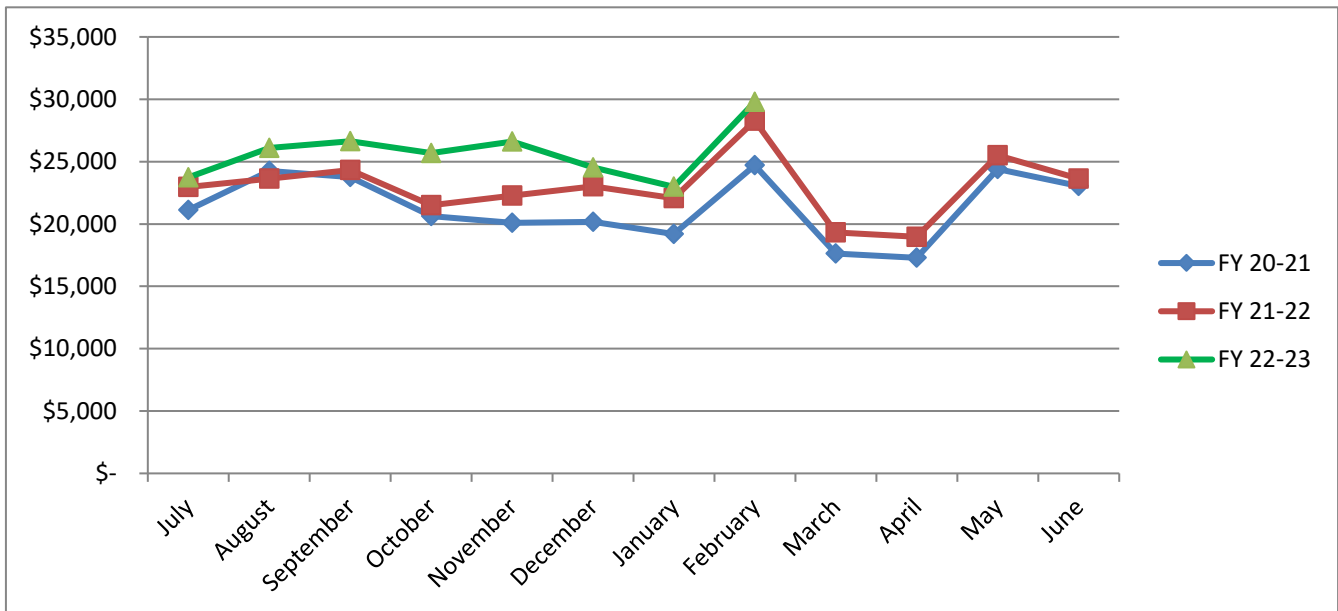
<u>Month</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>Change</u>	<u>% Change</u>
July	\$ 135,840	\$ 152,437	\$ 160,978	\$ 8,541	5.6%
August	\$ 136,975	\$ 153,837	\$ 185,503	\$ 31,666	20.6%
September	\$ 133,052	\$ 171,121	\$ 163,751	\$ (7,370)	-4.3%
October	\$ 135,097	\$ 139,085	\$ 175,939	\$ 36,854	26.5%
November	\$ 138,177	\$ 166,261	\$ 177,506	\$ 11,245	6.8%
December	\$ 121,697	\$ 149,361	\$ 160,148	\$ 10,787	7.2%
January	\$ 121,833	\$ 167,488	\$ 177,390	\$ 9,902	5.9%
February	\$ 130,016	\$ 132,152	\$ 186,708	\$ 54,556	41.3%
March	\$ 122,758	\$ 149,407			
April	\$ 157,165	\$ 172,047			
May	\$ 158,320	\$ 159,286			
June	\$ 176,690	\$ 177,283			
Year Totals	<u>\$ 1,667,620</u>	<u>\$ 1,889,765</u>	<u>\$ 1,387,923</u>		

Year to Date through February	\$ 1,052,687	\$ 1,231,742	\$ 1,387,923	\$ 156,181	12.7%
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Town of Rocky Mount
Local Sales Tax Collections by Month

<u>Month</u>	<u>FY 20-21</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>Change</u>	<u>% Change</u>
July	\$ 21,106	\$ 22,978	\$ 23,738	\$ 760	3.2%
August	\$ 24,250	\$ 23,622	\$ 26,102	\$ 2,480	9.5%
September	\$ 23,756	\$ 24,336	\$ 26,639	\$ 2,303	8.6%
October	\$ 20,642	\$ 21,514	\$ 25,676	\$ 4,162	16.2%
November	\$ 20,088	\$ 22,281	\$ 26,599	\$ 4,318	16.2%
December	\$ 20,173	\$ 23,016	\$ 24,524	\$ 1,508	6.1%
January	\$ 19,191	\$ 22,061	\$ 22,980	\$ 919	4.0%
February	\$ 24,702	\$ 28,289	\$ 29,796	\$ 1,507	5.1%
March	\$ 17,630	\$ 19,310			
April	\$ 17,285	\$ 18,974			
May	\$ 24,392	\$ 25,516			
June	\$ 23,044	\$ 23,632			
Year Totals	<u>\$ 256,259</u>	<u>\$ 275,529</u>	<u>\$ 206,054</u>		
Year to Date through February	\$ 173,908	\$ 188,097	\$ 206,054	\$ 17,957	8.7%



MONTHLY STAFF REPORT

DATE:	March 13, 2023
TO:	Rocky Mount Town Council
FROM:	Brad Basham
DEPARTMENT:	Fire Department
MONTH:	January 2023

For the period of January 2023, the Rocky Mount Fire Department responded to a total of **42** calls of which 19 were inside the town limits and 23 were outside town limits.

RMFD apparatus traveled a total of 579 miles carrying out duties pertaining to answering calls and support efforts of the department.

RMFD members logged 30 members performing training for a total of 150 hours of training.

Summary of Calls:

<u>Type of Call</u>	<u>Total</u>
<u>Structure Fire</u>	<u>5</u>
<u>Brush/Grass Fire</u>	<u>2</u>
<u>Vehicle Fire</u>	<u>1</u>
<u>Utilities Fire</u>	
<u>MVA</u>	<u>17</u>
<u>Residential Fire Alarm</u>	<u>1</u>
<u>Commercial Fire Alarm</u>	<u>7</u>
<u>Smoke Investigation</u>	<u>3</u>
<u>Odor Investigation</u>	<u>3</u>
<u>Debris Removal</u>	<u>1</u>
<u>Hazmat/Spill</u>	
<u>EMS Assist</u>	<u>2</u>
	42

MONTHLY STAFF REPORT

DATE:	March 13, 2023
TO:	Rocky Mount Town Council
FROM:	Chief Phillip S. Young
DEPARTMENT:	Police Department
MONTH:	February

We will be doing the monthly report from RMPD a month behind to allow for more accuracy in numbers that are turned in per Chief Young. This also allows our officers at the end of the month to have time to get all reports and tickets submitted.

PLEASE SEE ATTACHED REPORT FOR MORE DETAILED INFORMATION ON MONTHLY CHARGES AND STATS.....

PSY/rfs

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: FEBRUARY 2023

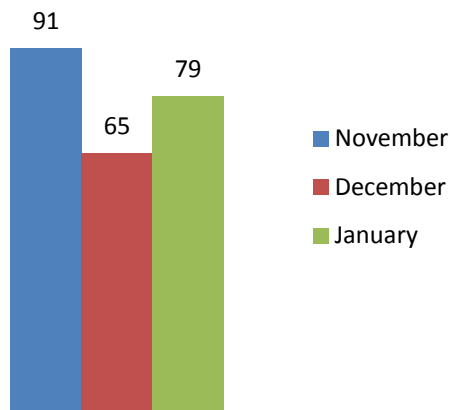
NOVEMBER

DECEMBER

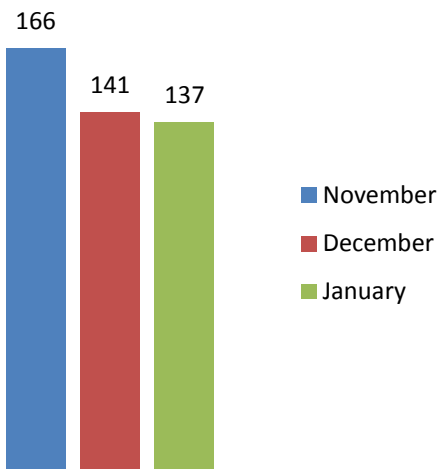
JANUARY

UNIFORM TRAFFIC SUMMONS ISSUED	91	65	79
TRAFFIC STOPS	166	141	137
SPEEDING TICKETS ISSUED	28	11	27
DUI	5	4	3
COLLISIONS INVESTIGATED (TREDS)	18	11	22
MOTORIST AIDES	53	67	51
CRIMINAL ARRESTS "MISDEMEANOR"	36	58	38
CRIMINAL ARRESTS "FELONY"	14	16	21
INCIDENTS ADDRESSED	4032	3717	4692
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	73	90	90
GRAND LARCENY WARRANTS	1	0	4
BREAKING & ENTERING REPORTS	0	0	1
BREAKING & ENTERING WARRANTS	0	0	1
BOLO'S (Be On Look Out)	19	25	22
FOLLOW-UP'S	34	37	57
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	3162	2800	3591
SCHOOL CHECKS	65	68	153
ALARM RESPONSES	20	66	33
OPEN DOORS, WINDOWS, ETC. UNSECURED	2	4	11
COURT HOURS:	26	20	27.75
TRAINING HOURS:	44	121	0
SPECIAL ASSIGNMENT HOURS:	93	146	178
HARVESTER HOURS WORKED:	13	0	5
ECO/TDO	1	13	6
ECO/TDO HOURS:	15	59	40
CIT - PAC HOURS:	100	110	110

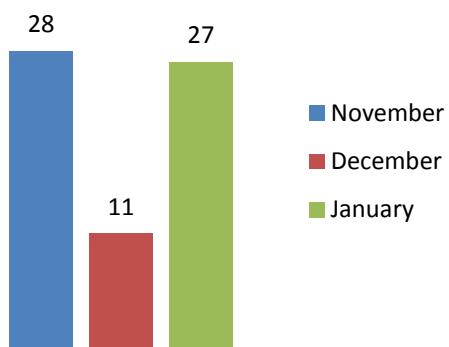
Uniform Traffic Summons Issued



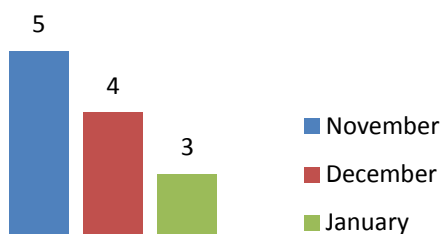
Traffic Stops



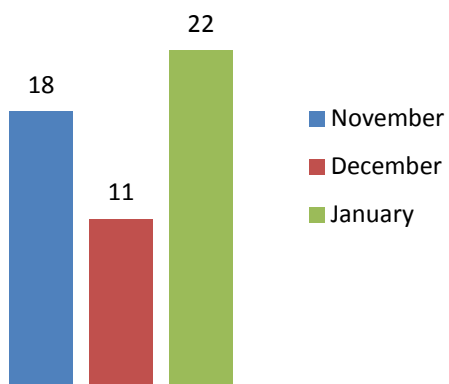
Speeding Tickets Issued



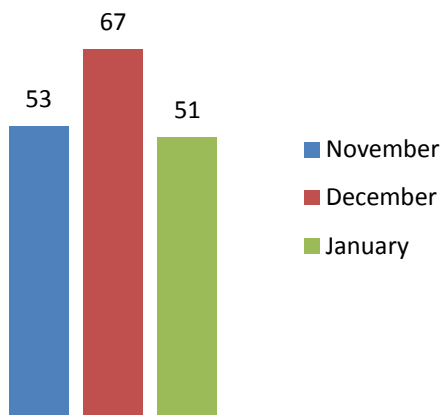
DUI



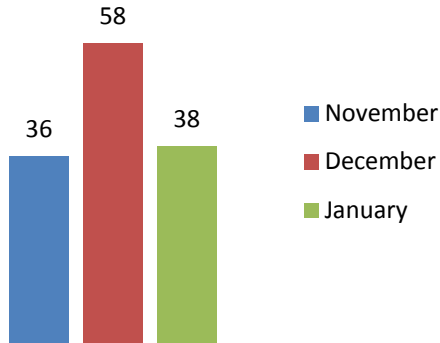
Collisions Investigated (TREDs)



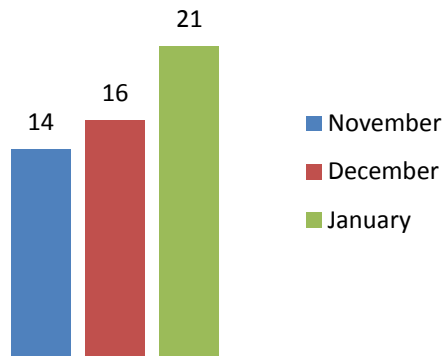
Motorist Aides



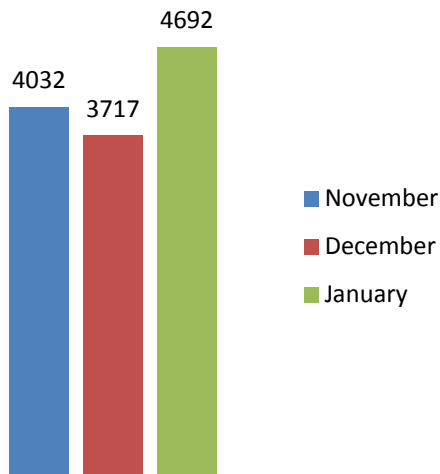
Criminal Arrests "Misdemeanor"



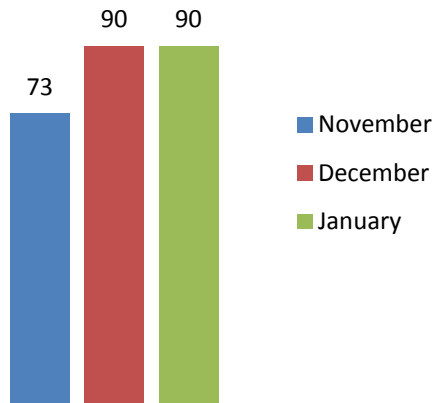
Criminal Arrests "Felony"



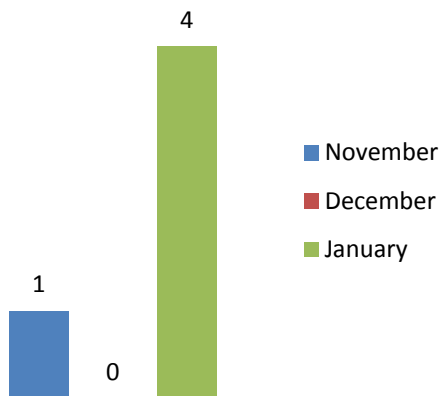
Incidents Addressed



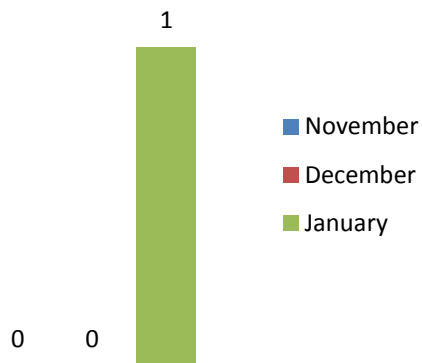
Incidents/Offenses Reportable "RMS"



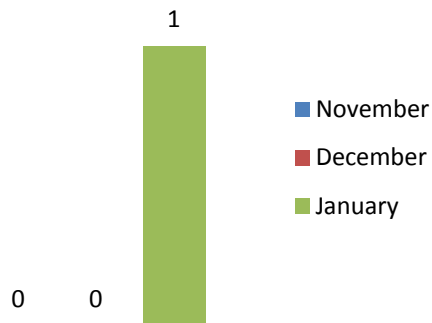
Grand Larceny Warrants



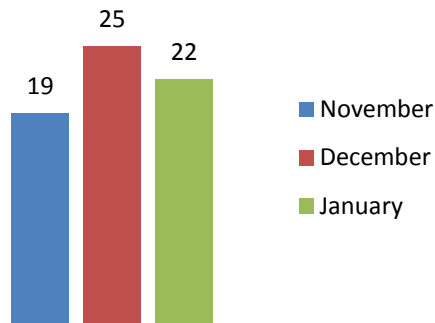
Breaking & Entering Reports



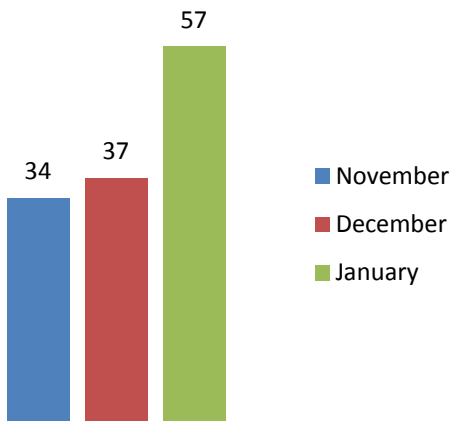
Breaking & Entering Warrants



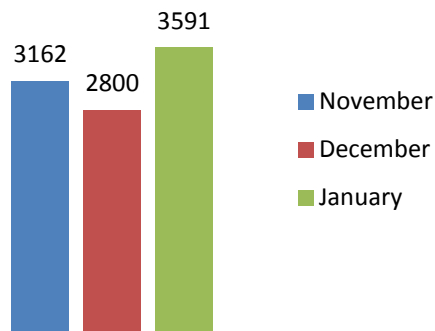
BOLO's (Be On Look Out)



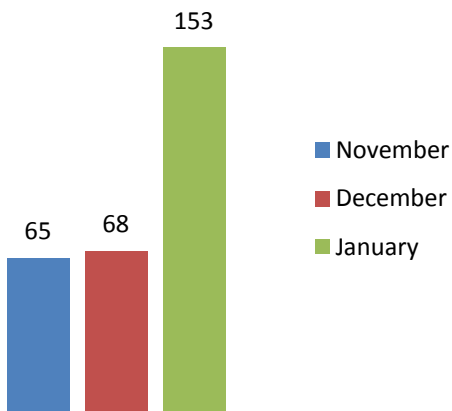
Follow-Ups



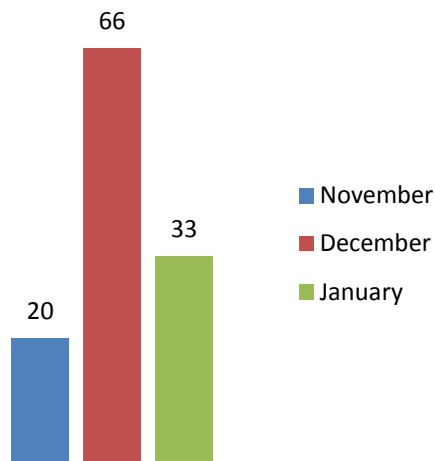
Businesses/Residences Checked "Foot Patrols"



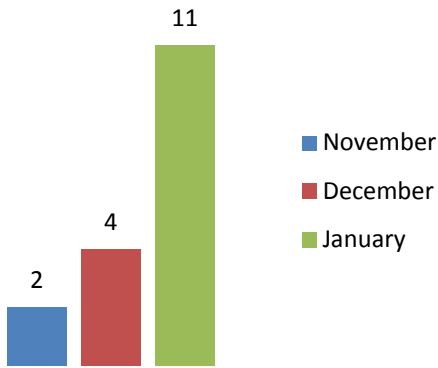
School Checks



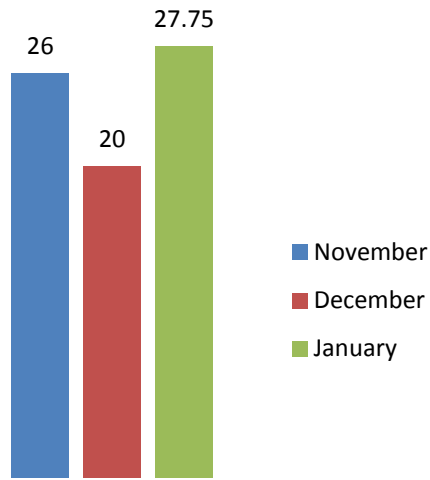
Alarm Responses



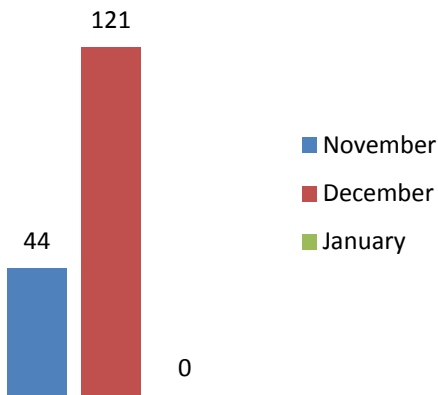
Open Doors, Windows, Etc. Unsecured



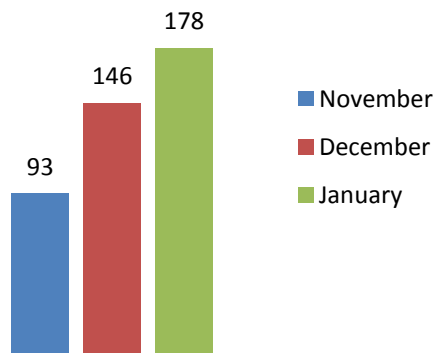
Court Hours



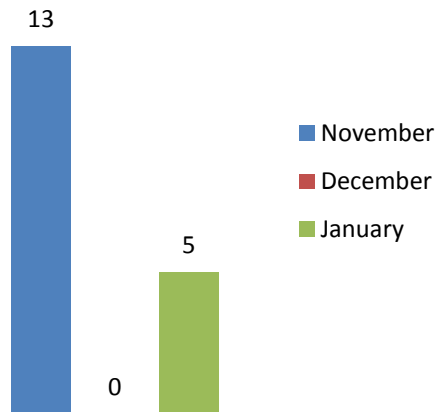
Training Hours



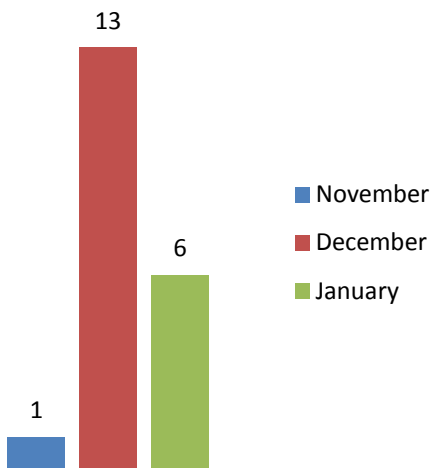
Special Assignment Hours



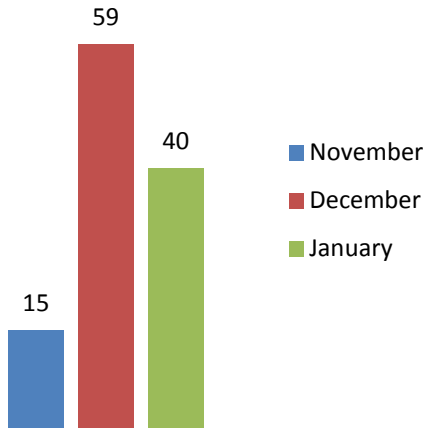
Harvester Hours Worked



ECO/TDO



ECO/TDO Hours



TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar was conducted throughout the Town of Rocky Mount during January
- ◇ Reported streetlights out to Town Manager's office
- ◇ There were 22 reportable accidents with 19 of the accidents on our public streets

INVESTIGATIONS:

Follow Up Investigations: Follow up conducted on multiple cases

Search Warrants: Multiple

- ❖ Evidence/Property room management and inventory
- ❖ Court liaison duties conducted
- ❖ Taser maintenance and training performed
- ❖ Court discovery and camera downloads for the Department
- ❖ Transported evidence to the State Lab
- ❖ Assisted patrol with surveillance
- ❖ Maintenance of SRO Grant
- ❖ Maintenance of CESF Grant
- ❖ Re-entry council meeting attended
- ❖ Hiring process conducted
- ❖ Fire inspections and Fire Marshal duties conducted
- ❖ Active cases include: fraud, larceny, Public Works larceny/property damage, firearm on school property and cases with Social Services and Adult Protective Services

**COMMUNITY RESOURCE OFFICER:
MEETINGS/EVENTS (SLOAN)**

- ❖ Performed multiple fingerprints for walk-ins at the department
- ❖ Oversee inmates (pick up/drop off from jail/watch them at the PD)
- ❖ Counsel patrol officers by answering questions and concerns
- ❖ Dropped off/picked up evidence from the Forensic Lab
- ❖ Scanning of files to email in the records room for retention purposes
- ❖ Took report for walk-in
- ❖ Returned property to walk-in
- ❖ Assisted with walk-ins and phone calls
- ❖ Dropped off and picked up vehicles due for maintenance
- ❖ Assisted with supervision of Davis Heating & Air during repairs

**RESOURCE OFFICER REFERRAL'S
(Sanders/Lovelace):**

- ❖ Diversions: None Obtained
- ❖ Petitions: Simple Assault by Mob (x 3), Destruction of Property and Petit Larceny (Sanders)

SPEEDING TICKETS ISSUED

North Main Street (x 7)

Booker T. Washington Highway (x 6)

Old Franklin Turnpike (x 5)

Tanyard Road (x 3)

Grassy Hill Road (x 2)

Scuffling Hill Road (x 2)

Hatcher Street

Virgil H. Goode Highway

CRIMINAL ARRESTS & LOCATIONS:

Possession of Meth	Old Franklin Turnpike (x 2)
Possession of Meth	North Main Street
Possession of Suboxone	Old Franklin Turnpike
Possession of Drug Paraphernalia	Old Franklin Turnpike
Driving Under the Influence of Drugs	North Main Street
Driving Under the Influence	Old Franklin Turnpike
Driving Under the Influence	Technology Drive
Drunk In Public	Old Franklin Turnpike (x 2)
Drunk In Public	Pendleton Street
Possession of a Firearm on School Property	Tanyard Road
Breaking & Entering	Franklin Street
Grand Larceny	Orchard Avenue
Motor Vehicle Theft	Cliff Street (x 3)
Felony Destruction of Property	Cliff Street (x 3)
Production of Child Pornography	Knollwood Drive
Possession of Child Pornography	Knollwood Drive
Destruction of Property	Orchard Avenue
Destruction of Property	East Court Street
Simple Assault by Mob	Tanyard Road (x 3)
Domestic Assault	Old Franklin Turnpike (x 2)
Domestic Assault	Sycamore Street
Obstruction of Justice	Tanyard Road
Obstruction of Justice	Old Franklin Turnpike
Trespassing	Old Franklin Turnpike
Violation of Protective Order	Pendleton Street (x 2)

Disorderly Conduct	Pendleton Street
Shoplifting	Old Franklin Turnpike (x 12)
Warrant Service (Capias)	Windy Lane
Warrant Service (Capias)	Grassy Hill Road
Warrant Service (PB-15)	Grassy Hill Road
Warrant Service (Felony)	Knollwood Drive (x 2)
Warrant Service (Felony)	South Main Street
Warrant Service (Detention Order)	Grayson Street
Warrant Service (Misdemeanor)	Powder Creek Lane
Warrant Service (Misdemeanor)	Windy Lane
Warrant Service (Misdemeanor)	North Main Street
Warrant Service	Tanyard Road
Emergency Custody Order	Floyd Avenue (x 2)
Emergency Custody Order	Hatcher Street
Emergency Custody Order	Tanyard Road
Temporary Detention Order	Floyd Avenue (x 2)

MONTHLY STAFF REPORT

DATE:	March 13, 2023
TO:	Rocky Mount Town Council
FROM:	Brian Schofield, Public Works Superintendent
DEPARTMENT:	Public Works Department
MONTH:	Feb 2023

1. Read meters (1 day)
2. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts.
3. Meter cutoffs:17
4. Clean-up 10 days.
5. Cut trees along roads, sidewalks, and parks.
6. Repaired, replaced, or unplugged five sewer mains or laterals.
7. Repaired one water Mains.
8. Replaced over 850 ft of sewer line on Windsor Dr. full of roots and blocked up.
9. Repaired and/or replaced traffic lights and street signs.
10. Clean-up and started fixing from vandalism.
11. Continue to work on storm drains throughout town.
12. Ongoing exchanging out of new carts for citizens.
13. Worked on interior perimeter fence and outer perimeter fence.
14. Sent a person for a month to CDL school has finished and passed.

MONTHLY STAFF REPORT

MEETING DATE:	March 13, 2023
TO:	Rocky Mount Town Council
FROM:	Dennis Potter
DEPARTMENT:	Wastewater Treatment Plant
REPORT MONTH:	February, 2023

Average Daily Flow	0.968 MGD
Minimum TSS Reduction	95.0 %
Minimum BOD Reduction	97.8 %
Leachate (F.C. Landfill)	542,926 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	53.40 Tons
Rain Total 3.4 inches	Snow Total 0 inches

The Wastewater Plant had 0 after hours alarms during the month of February.

The staff worked on regular maintenance at the plant and the pump stations.

The staff assisted Public Works by running camera to check some sewer lines for issues.

The staff completed there annual Performance Testing to maintain their DCLS Certifications.

DEQ Inspection Report came back clean, with no violations.

The staff completed Toxicity Testing for the year.

The staff worked on using the RAT to test some sewer lines for problems. This is an ongoing process to get all the lines in Town tested and problem areas retested.

Respectfully Submitted,

Dennis Potter

MONTHLY STAFF REPORT

DATE:	3/13/2023
TO:	Rocky Mount Town Council
FROM:	Michael K. Adkins – Water Superintendent
DEPARTMENT:	Water Department
MONTH:	February 2023

Operation and Production Summary:

The actual water production time (water filtering) for the entire month averaged 10.4 hours a day, which yielded approximately 798,722 gallons per day. Rainfall for this month was 4.4 inches, as measured at the water treatment plant. Therefore, the Blackwater River flow continues to be adequate for regular operation.

Total Raw Water Pumped:	20.77 million gallons
Total Drinking Water Produced:	22.36 million gallons
Average Daily Production:	798,722 gallons per day
Ave Percent of Production Capacity:	39.94%
Flushing of Hydrants/Tanks/FD Use:	18,650 + 50,000 F.D. gals = 68,650 gals
Plant Process Water:	794,000 gallons (finished water used by the plant)
Bulk Water Sold @ W.T.P.:	1,475 gallons
Bulk Water used at PW Shop	4,500 gallons
Tank Cleanout/Drainage	0.0 gallons
WVWA Water	0.0 million gallons

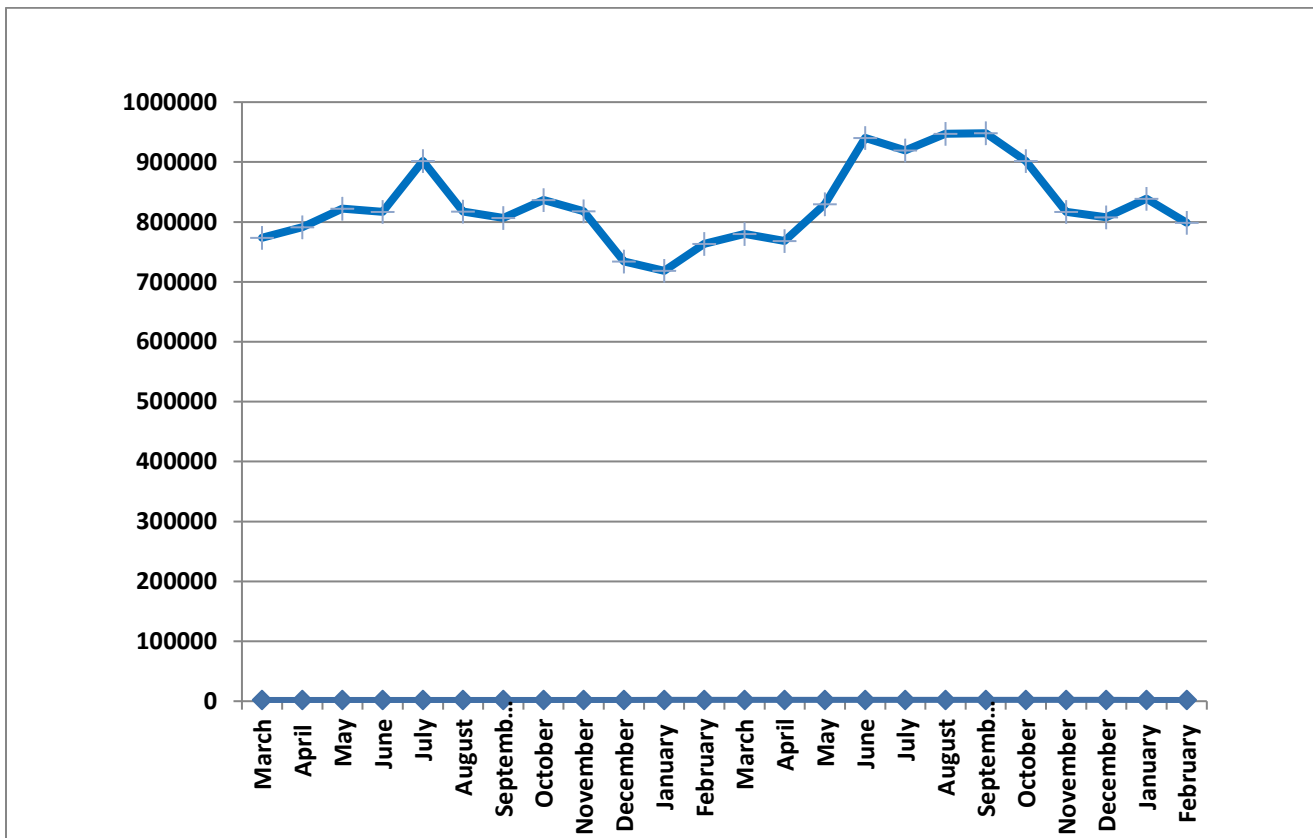
Testing:

- Our monthly (7 total) routine bacteriological samples were free of bacteria. Therefore, the Town continues to comply with all drinking water standards by E.P.A. requirements.
- We stopped the Auto-flushing program on Nov 20, 2022. Due to cold weather. This process reduces TTHM and HAA5's and provides higher quality water to lines with low usage and no circulation. Staff will restart program when temperatures allow.

Activities / Maintenance / Improvements

- The staff continued with our weekly checks of the chemical feeders, pump stations, equipment at tank sites, and monthly checklists around the plant, the river, and the dam. In addition, we continue to perform routine maintenance and groundskeeping.
- The interconnect with WVWA supplied 0.0 million gallons of water, which averages 0 gallons a day. Due to low chlorine residual from WVWA, connection has been cut off until problem can be corrected. Connection has been off since June.
- Staff in conjunction with public works continued preliminary work on Lead Service Line inventory list as required by the EPA. Staff has been entering information into the lworQs database.
- Staff member Chris Darienzo passed his exam to become a class three water works operator. This is his first step toward acquiring the higher class license required to operate the plant.
- Staff and SCADA contractor continued work on SCADA system.
- Staff performed manual hydrant flushing in select areas to maintain the highest level of quality

Water Plant Production in Gallons Per Day (March 2021 to Feb 2023)



ITEM(S) TO BE CONSIDERED UNDER:
Public Hearing

FOR COUNCIL MEETING DATED:	March 13, 2023
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The Charter Review Committee met twice to discuss and review proposed changes to the Town Charter. Please see the proposed Town Charter that has been included with this item. Most changes are simple updates to the current Town Charter such as changing the election date from Town Council to November from May since the General Assembly made the change to election dates a few years ago. The only substantive change to the Charter that is being proposed is to add term limits for Mayor and Councilmember offices. That proposed change is found in Section 3.4. Virginia State Code requires that a public hearing be held on all proposed changes to the Town Charter. The public hearing was advertised as required by state statute. If Council adopts the resolution that has been included with this item, the next step in the process will be to send the proposed Town Charter to the General Assembly for review and enactment.
ACTION NEEDED:	Adoption of Resolution.

Attachment(s):

1. Charter Resolution
2. Proposed Charter Final Draft 02232023
3. 2023.0313 300 Order Confirmation for Ad - Public Hearing for New Town Charter

FOLLOW-UP ACTION:
(To be completed by the Town Clerk)

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF ROCKY MOUNT, VIRGINIA, TO REQUEST THE ROCKY MOUNT DELEGATION TO THE GENERAL ASSEMBLY OF VIRGINIA TO INTRODUCE AND SUPPORT THE ENACTMENT OF LEGISLATION TO PROVIDE A NEW CHARTER FOR THE TOWN OF ROCKY MOUNT IN FRANKLIN COUNTY AND TO REPEAL CHAPTER 952 OF THE VIRGINIA ACTS OF ASSEMBLY – 2000 SESSION WHICH PROVIDED A CHARTER FOR THE TOWN OF ROCKY MOUNT

BE IT RESOLVED by the Town Council of the Town of Rocky Mount, Virginia, as follows:

The Town's existing charter was enacted by Chapter 952 of the Virginia Acts of Assembly – 2000 Session. The existing charter includes unnecessary provisions, provisions inconsistent with existing statutes and general law, and obsolete language.

The Council of the Town of Rocky Mount, after giving notice as required by law, held a public hearing on March 13, 2023, at 6:00 o'clock p.m., in the Council Chambers of the Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia, pursuant to Virginia Code Section 15.2-202, at which the citizens were given the opportunity to be heard to determine if the citizens of the Town of Rocky Mount desire that the Town Council request the General Assembly of Virginia to grant the Town a new charter.

The proposed new charter retains the council and mayor structure of town government and the popular election of council and mayor, except the proposed new charter includes a new provision that no person shall be eligible to be elected to serve in the same office more than three consecutive terms, beginning on and after January 1, 2025.

The proposed new charter includes sections addressing the Town's incorporation, boundaries, general grant of powers, construction, adoptions of certain sections of the Code of Virginia, eminent domain, the election, structure and operation of the Town Council, the offices of mayor and vice mayor, vacancies, meetings of council, the compensation of council and the mayor, the appointment of a town clerk and town attorney, the appointment, qualification and compensation of a town manager, the powers and duties of the town manager, the creation of administrative departments, financial procedures, general provisions, and transitional provisions.

The Rocky Mount delegation to the General Assembly of Virginia is requested to introduce and support the enactment of legislation to provide a new charter for the Town of Rocky Mount in Franklin County and to repeal Chapter 952 of the Virginia Acts of Assembly – 2000 Session which provided a charter for the Town of Rocky Mount.

The Council of the Town of Rocky Mount requests that the General Assembly of Virginia grant the Town a new charter.

The full text of the proposed new charter is attached to and made a part of this resolution.

This resolution is adopted as of March ___, 2023.

The Town Clerk shall cause the original or a certified copy of this resolution to be delivered to the Rocky Mount delegation to the General Assembly of Virginia.

AYES:

NAYS:

TOWN OF ROCKY MOUNT

BY: _____
C. Holland Perdue, III, Mayor

ATTEST:

Town Clerk

APPROVED AS TO FORM:

Town Attorney

**PROPOSED CHARTER
TOWN OF ROCKY MOUNT
February 23, 2023**

An Act to provide a new charter for the Town of Rocky Mount in Franklin County and to repeal Chapter 952 of the Acts of Assembly of 2000, which provided a charter for the Town of Rocky Mount.

Be it enacted by the General Assembly of Virginia:

CHARTER OF THE TOWN OF ROCKY MOUNT

ARTICLE 1. INCORPORATION AND BOUNDARIES

§ 1.1. Incorporation.

The inhabitants of the territory comprised within the limits of the Town of Rocky Mount, as the same are now or may hereafter be established by law, shall constitute and continue to be a body politic and corporate under the name of the Town of Rocky Mount (the town), and as such shall have perpetual succession, may sue and be sued, implead and be impleaded, contract and be contracted with, and may have a corporate seal which it may alter, renew or amend at its pleasure.

§ 1.2. Boundaries.

The corporate limits or boundaries of the town, unless and until changed in the manner prescribed by law, shall be the same as set forth in the order entered December 19, 1961, which order is recorded in the Clerk's Office of the Circuit Court of Franklin County, Virginia, in Common Law Order Book 38, page 579, and as enlarged and set forth in the order entered February 8, 1999, which order is recorded in the Clerk's Office of the Circuit Court of Franklin County, Virginia, in Chancery Order Book 74, page 641, and Deed Book 643, page 371, and as enlarged and set forth in the order entered June 3, 2002, which order is recorded in the Clerk's Office of the Circuit Court of Franklin County, Virginia, in Chancery Order Book 80, page 1358, and Deed Book 743, page 1662.

ARTICLE 2. POWERS

§ 2.1. General grant of powers.

The town shall have and may exercise all powers which are now or may hereafter be conferred upon or delegated to cities and towns under the Constitution and the general laws of the Commonwealth of Virginia. It is intended that the town shall possess all powers which, under the Constitution, it would be competent for this charter to enumerate specifically, and no enumeration of particular powers shall be held to be exclusive but in addition to this general grant.

§ 2.2. Construction.

The powers which are now or may hereafter be conferred upon or delegated to the town under the Constitution and the general laws of the Commonwealth of Virginia and this Charter shall be construed liberally when such powers are exercised by the town.

§ 2.3. Adoption of certain sections of the Code of Virginia.

The powers set forth in Chapter 11 (§ 15.2-1100 et seq.) of Title 15.2 of the Code of Virginia (1950), as amended, and all acts amendatory thereof or supplemental thereto, are hereby conferred on and vested in the town.

§ 2.4. Eminent domain.

The town is hereby empowered to acquire by condemnation, gift, lease, purchase or bequest, property, real or personal, or any interest or estate therein, either within or without its corporate limits, for any of its proper purposes, and may sell, lease, manage, and control such property as its interests require, and in such manner as the council deems expedient.

The town shall also have all powers of eminent domain that are now or may be granted to a municipal corporation under the laws of the Commonwealth of Virginia.

ARTICLE 3. THE COUNCIL

§ 3.1. Definitions.

As used in this charter, the term "officer" refers to council members and persons appointed by and responsible to the council, such as the town clerk, the town manager, and the town attorney; "officials" refers to administrative department heads; and all other persons employed by the town are designated "employees."

§ 3.2. General powers and duties of the council.

The government of the town shall be vested in the council which shall have the power to enact and enforce ordinances to carry into effect all powers granted by this charter and by law. The council shall be responsible for the determination of all matters of policy for the town and for ensuring the implementation thereof by the town administration.

§ 3.3. Composition and qualifications.

The council shall be composed of seven council members, one of whom shall be the mayor, to be elected from the town at large. The council members shall be qualified voters of the town.

§ 3.4. Election and term of office.

The council shall be elected in the manner provided by Virginia elections laws. A mayor and three council members shall be elected on the November general election date of the year 2022 and every four years thereafter. Three council members shall be elected on the November general election date of the year 2024 and every four years thereafter.

The term of office for the mayor and all council members shall begin on the first day of January next following their election, and each shall serve for a term of four years or until a successor shall have been elected and qualified. The mayor and council members may succeed themselves as the voters may choose, except no person shall be eligible to be elected to serve in the same office more than three consecutive terms. Service for a partial term shall not preclude serving the allowed number of full terms. These limits shall apply to terms of service beginning on and after January 1, 2025.

§ 3.5. Voters of the town.

The voters of the town shall be the actual residents of the town who are qualified to vote for members of the General Assembly.

§ 3.6. Compensation; expenses.

The council may determine the annual salary of its members by ordinance or resolution but no ordinance or resolution increasing such salary shall become effective until the date of commencement of the terms of council members elected at the next regular election. Council members shall receive their actual and necessary expenses incurred in the performance of their duties of office.

§ 3.7. Mayor and vice mayor.

The mayor as a member of the council shall have the same powers and duties as other members of the council, with a vote, but no veto. In addition, the mayor shall preside at meetings of the council, shall be the head of the town government for all official functions and ceremonial purposes, but shall have no administrative duties.

At the first meeting of the council in January of each odd-numbered year, the council shall elect from its members a vice mayor who shall serve for a term of two years. The vice mayor shall act as mayor during the absence or disability of the mayor and, if a vacancy occurs, shall become mayor until the next regular council election. At that election, a mayor shall be elected to fill the unexpired term.

§ 3.8. Absence or disability of mayor and vice mayor.

If both the mayor and vice mayor are absent or unable to act, the council shall, by a majority vote of the members present, elect from its members a person to serve as acting mayor until either the mayor or vice mayor is present and able to act. The person so elected shall possess

the powers and discharge the duties of the mayor during such period of time. Whenever it is necessary to elect an acting mayor pursuant to this section, in the absence of both the mayor and vice mayor, the town clerk or acting town clerk shall call the meeting of the council to order and shall preside until an acting mayor is elected. This shall not be construed to vest in the clerk any of the powers and duties of the mayor, except as expressly stated in this section.

§ 3.9. Prohibitions.

Except as otherwise authorized by law, a member of council shall not be eligible during his or her tenure of office as such member, or for one year thereafter, to any compensated town employment. If appointed by the council to a board or commission, a member of council may be compensated as a member of the board or commission.

Neither the council nor any of its members shall in any manner dictate the appointment or removal of any town administrative officials or employees whom the manager or any of his subordinates are empowered to appoint, but the council may express its views and fully and freely discuss with the manager anything pertaining to appointment and removal of such officials and employees.

Except for the purpose of discussions, informal reviews, inquiries and official investigations, the council or its members shall communicate with town officials and employees who are subject to the direction and supervision of the manager solely through the manager, and neither the council nor its members shall give orders to any such official or employee, either publicly or privately.

§ 3.10. Vacancies.

The office of a council member shall become vacant upon his death, resignation, or removal from office in any manner authorized by law.

A vacancy on the council shall be filled within forty-five days, for the unexpired term, by a majority vote of the remaining members, if the vacancy occurs two years or less before the date of expiration of such term. If the vacancy occurs more than two years before the expiration of the term, the vacancy shall be filled by a majority vote of the remaining members of council only until the next council election, at which election the voters of the town shall elect a person to serve as council member for the remaining two years of the term.

If a vacancy is being filled by voters at the next council election, the candidates receiving the highest number of votes will be entitled to full terms and the candidate receiving the next highest number shall be entitled to the unexpired term caused by the vacancy.

§ 3.11. Town clerk.

The council shall appoint a town clerk who shall serve at the pleasure of the council. The clerk shall give notice of council meetings to its members and the public, keep the records of its proceedings, keep all papers, documents and records pertaining to the town, keep and attest the

town seal, and perform such other duties as are assigned to the clerk by this charter or by the council.

§ 3.12. Independent audit.

The council shall provide for an independent annual audit of all town accounts and may provide for such more frequent audits as it deems necessary. Such audits shall be made by a certified public accountant or firm of such accountants who have no personal interest, direct or indirect, in the fiscal affairs of the town government or any of its officers. The council may, without requiring competitive bids, designate such accountant or firm annually. If the Commonwealth makes such an audit, the council may accept it as satisfying the requirements of this section.

§ 3.13. Procedure.

The council shall meet regularly at least once in every month, at such times and places as the council may prescribe by ordinance. Special meetings may be held on the call of the mayor or of any two or more members upon no less than twenty-four hours' notice to each member, except in cases of extreme emergency when the time limit may be waived. No business shall be transacted by the council in such special meeting which has not been stated in the notice unless all members of the council are present and give their unanimous consent to the consideration of such business, and such business is an emergency or of an unusual nature.

No vote shall be reconsidered or rescinded at any special meeting unless at such special meeting there are present as large a number of members as were present when such vote was taken.

The council shall determine its own rules and order of business and shall provide for keeping records of its proceedings.

On final vote on any ordinance or resolution, the name of each member of the council voting and how he voted shall be recorded. The council may adopt an ordinance or resolution by a recorded voice vote unless otherwise provided by law, or any member calls for a roll call vote. Four members of the council shall constitute a quorum, but a smaller number may adjourn from time to time. No action of the council, except as provided in the preceding sentence, shall be valid or binding unless adopted by the affirmative vote of four or more members of the council.

An affirmative recorded vote of five of the members is required for the adoption of any ordinance or resolution having for its object the levying of taxes or contracting a debt.

§ 3.14. Town attorney.

An attorney shall be appointed by and serve at the pleasure of the council. He shall be qualified to practice law in the Commonwealth of Virginia. He shall serve as chief legal advisor to the council, and may also serve as legal advisor to the town administration.

§ 3.15. Committees, boards and commissions.

The council may create committees, boards and commissions to be composed of such numbers of citizens as the council may deem expedient as authorized by law. The council shall appoint the members, prescribe the compensation, if any, and the powers and duties of such committees, boards and commissions consistent with the general law.

All members of committees, boards and commissions appointed by the town council may be removed by the council unless otherwise provided by the general law.

ARTICLE 4. THE TOWN MANAGER

§ 4.1. Appointment, qualifications and compensation.

A town manager shall be appointed by and serve at the pleasure of the council. The amount of compensation shall be fixed by the council. The manager shall be appointed solely on the basis of executive and administrative qualifications in the profession of public management and administration. The manager need not be a resident of the town or the Commonwealth of Virginia at the time of appointment but may reside outside the town while in office only with the approval of the council.

§ 4.2. Powers and duties of the town manager.

The town manager shall be the chief administrative officer of the town. The manager shall be responsible to the council for the proper management and administration of all town affairs placed in his charge by or under this charter. The manager shall have the following powers and duties:

1. The manager shall appoint and, when deemed necessary for the good of the service, suspend or remove any town employees and appointive administrative officials provided for by or under this charter, except as otherwise provided by law, this charter or personnel rules adopted pursuant to this charter. The manager may authorize any administrative official who is subject to the manager's direction and supervision to exercise these powers with respect to subordinates in that official's department, office or agency.
2. The manager shall direct and supervise the administration of all departments, offices and agencies of the town, except as otherwise provided by this charter or by other law.
3. The manager shall attend all council meetings and shall have the right to take part in discussion, but may not vote.
4. The manager shall see that all laws, provisions of this charter and acts of the council, subject to enforcement by the manager or by officials subject to the manager's direction and supervision, are faithfully executed.

5. The manager shall prepare and submit the annual budget and capital program to the council, and shall be responsible for the execution of the budget.
6. The manager shall submit to the council and make available to the public a complete report on the finance and administrative activities of the town as of the end of each fiscal year.
7. The manager shall make such other reports as the council may require concerning the operations of town departments, offices and agencies subject to the manager's direction and supervision.
8. The manager shall keep the council fully advised as to the financial condition and future needs of the town and make such recommendations to the council concerning the affairs of the town as the manager deems desirable.
9. The manager shall ensure that adequate and accurate personnel records are maintained on all employees of the town.
10. The manager shall provide a system for handling complaints from citizens.
11. The manager shall perform such other duties as are specified in this charter or may be prescribed by the council.

§ 4.3. Acting town manager.

The council may designate a qualified town administrative official to exercise the powers and perform the duties of manager in case of the absence, disability, suspension, death, or resignation of the manager, until the manager's return to duty or the appointment of his successor.

§ 4.4. Removal.

The council may remove the manager at any time at the pleasure of the council. The action of the council in suspending or removing the manager shall be final, it being the intention of this charter to vest all authority and fix all responsibility for any such suspension or removal in the council.

ARTICLE 5. ADMINISTRATIVE DEPARTMENTS

§ 5.1. Creation of departments.

The council may establish all departments, offices and agencies it determines are necessary for the proper administration of the town with such powers and duties and subject to those regulations it deems proper, consistent with the provisions of this charter and the Constitution and the general laws of the Commonwealth of Virginia.

Administrative departments shall include but shall not be limited to departments concerned with public safety, finance, public works and planning.

§ 5.2. Direction by manager.

All departments, offices and agencies except as otherwise provided by this charter or by general law shall be under the direction of the town manager and shall be administered by an official appointed by and subject to the direction and supervision of the manager.

ARTICLE 6. FINANCIAL PROCEDURES

§ 6.1. Fiscal year.

The fiscal year of the town shall begin on the first day of July and end on the last day of June.

§ 6.2. Procedure as to budget, etc.

Not later than the first day of May annually, the town manager shall prepare and submit to the council a budget presenting a financial plan for conducting the affairs of the town for the ensuing fiscal year. Such budget shall be made in accordance with the general laws of the Commonwealth of Virginia and shall include such information as the council by ordinance or resolution shall require. Hearings on the budget shall be held and notice thereof given and the budget adopted in accordance with the general laws of the Commonwealth of Virginia, provided that the tax levy for each fiscal year shall be made, and the budget for each fiscal year shall be adopted prior to the first day of the fiscal year for which made or adopted.

ARTICLE 7. - GENERAL PROVISIONS

§ 7.1. Charter amendment.

Amendments to this charter shall be made only in accordance with the procedure specified in the general laws of the Commonwealth of Virginia.

§ 7.2. Severability.

If any provision of this charter is held invalid, the other provisions of the charter shall not be affected thereby. If the application of the charter or any of its provisions to any person or circumstances is held invalid, the application of the charter and its provisions to other persons shall not be affected thereby.

§ 7.3. Oaths of office and official bonds.

All elected or appointed officers and officials of the town shall take the oath of office and give the bond, if any, required by law, before the Clerk of the Circuit Court of Franklin County before entering upon the discharge of their duties. If the requirements of this section have not been complied with by any officer or official within thirty days after the term of office shall

have begun or after his appointment to fill a vacancy, then such office shall be considered vacant unless general law otherwise provides, in which event general law shall prevail.

§ 7.4. Books, records, et cetera.

All books, records and documents used by any elected or appointed town officer, official or employee in his office or pertaining to his duties shall be deemed to be the property of the town. Any person designated by this charter, the general laws of the Commonwealth of Virginia or the Rocky Mount Town Code as responsible for the keeping of such books, records and documents shall, within ten days after the end of his term of office, or within ten days after the date of his resignation or removal from office, deliver to the town clerk all such books, records, documents and town property.

ARTICLE 8. TRANSITIONAL PROVISIONS

§ 8.1. Ordinances.

All ordinances, resolutions, orders and regulations of the town not inconsistent with this charter shall remain in full force and effect until amended or repealed by the town council. Ordinances, resolutions, orders and regulations which are in force when this charter becomes effective and which are inconsistent with this charter are repealed.

§ 8.2. Continuity of terms of officers.

The officers of the town who were in office immediately prior to the effective date of this charter shall remain in office until the expiration of their several terms and their successors have been duly elected and qualified.

§ 8.3. Citation of act.

This act may for all purposes be referred to or cited as the charter for the Town of Rocky Mount, Virginia, of the year 2023.

Order Confirmation

Order# 0001405733

Client: TOWN OF ROCKY MOUNT
Phone: 5404837660

Payor : TOWN OF ROCKY MOUNT
Phone: 5404837660

Account: 6109320
Address: 345 DONALD AVENUE
ROCKY MOUNT VA 24151

Account: 6109320
Address: 345 DONALD AVENUE
ROCKY MOUNT VA 24151

Sales Rep **Accnt Rep** **Ordered By**
dhubbard kmays Rebecca Dillon

Fax:
Email: rdillon@rockymountva.org

Total Amount \$207.10
Payment Amount \$0.00

Amount Due \$207.10

Tax Amount: 0.00

Payment Meth: Invoice - Statement

Tear Sheets **Proofs** **Affidavits** **PO Number:**
0 0 0

<u>Ad Number</u>	<u>Ad Type</u>	<u>Ad Size</u>	<u>Color</u>	<u>Production Color</u>
0001405733-01	CLS Legal Liner	2 X 54 li	\$0.00	CMYK

Production Method
AdBooker (liner)

Production Notes

<u>Product and Zone</u>	<u>Placement</u>	<u>Position</u>	<u># Inserts</u>
FNP Franklin News-Post	C-Legal Ads	Legal Notices	1

Run Schedule Invoice Text: NOTICE OF PUBLIC HEARING PROPOSED NEW

Run Dates 3/ 3/2023

<u>Product and Zone</u>	<u>Placement</u>	<u>Position</u>	<u># Inserts</u>
FNP thefranklinnewspost.com	C-Legal Ads	Legal Notices	10

Run Schedule Invoice Text: NOTICE OF PUBLIC HEARING PROPOSED NEW

Run Dates 3/ 3/2023, 3/ 4/2023, 3/ 5/2023, 3/ 6/2023, 3/ 7/2023, 3/ 8/2023, 3/ 9/2023, 3/10/2023, 3/11/2023, 3/12/2023

TagLine: NOTICEOFPUBLICHEARINGPROPOSEDNEWCHARTERTOWNOFROCKYMOUNTTHECOUNCILOFTHETOWNOFROCKYMOUNTGIVESNOTICETOALLINTERESTEDPARTIESTHATTHETOWNCO

Ad Content Proof

Note: Ad size does not reflect actual ad

**NOTICE OF PUBLIC HEARING
PROPOSED NEW CHARTER
TOWN OF ROCKY MOUNT**

The Council of the Town of Rocky Mount gives notice to all interested parties that the Town Council will hold a public hearing on March 13, 2023, at 6:00 p.m., or as soon thereafter as practical, in the Council Chambers of the Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia, pursuant to Virginia Code Section 15.2-202. At this public hearing, the citizens shall have an opportunity to be heard to determine if the citizens of the Town of Rocky Mount desire that the Town Council request the General Assembly of Virginia to grant the Town a new charter.

**INFORMATIVE SUMMARY OF
THE PROPOSED NEW CHARTER**

The Town's existing charter was enacted by Chapter 952 of the Virginia Acts of Assembly – 2000 Session. The existing charter includes unnecessary provisions, provisions inconsistent with existing statutes and general law, and obsolete language. The proposed new charter retains the council and mayor structure of town government and the popular election of council and mayor, except the proposed new charter includes a provision that no person shall be eligible to be elected to serve in the same office more than three consecutive terms, beginning on and after January 1, 2025.

The proposed new charter includes sections addressing the Town's incorporation, boundaries, general grant of powers, construction, adoptions of certain sections of the Code of Virginia, eminent domain, the election, structure and operation of the Town Council, the offices of mayor and vice mayor, vacancies, meetings of council, the compensation of council and the mayor, the appointment of a town clerk and town attorney, the appointment, qualification and compensation of town manager, the powers and duties of town manager, the creation of administrative departments, financial procedures, general provisions, and transitional provisions.

**FULL TEXT OF PROPOSED CHARTER
AVAILABLE FOR PUBLIC REVIEW**

The full text of the proposed new charter is on file and available for inspection and review during regular business hours in the office of the Town Clerk located in the Municipal Building, 345 Donald Avenue, Rocky Mount, Virginia.

PROPOSED COUNCIL ACTION

Upon the completion of the public hearing, the Council will consider any revisions suggested for the proposed new charter and the adoption of a resolution to request the General Assembly of Virginia to enact a new charter for the Town of Rocky Mount.

Rebecca H. Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	March 13, 2023
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STAFF MAKING REQUEST:	Mark Moore, Assistant Town Manager
BRIEF SUMMARY OF REQUEST:	The Wastewater Department is in the process of replacing all florescent lights in their buildings with more energy efficient LED lights. During Capital Improvement Plan (CIP) discussions with Wastewater Treatment Plant Superintendent Moe Potter, he requested \$6,600 to replace the lights in one building. This was the quote from a commercial enterprise to do one of their many buildings. A discussion ensued to reach out to the electrical trade class at Franklin County High School regarding taking on the project with the Town supplying materials. That class is now providing the labor for this project with the Town providing materials. A project that would likely cost \$20,000 or more once all buildings were complete will cost the Town around \$2,500. This is a great partnership that provides real-world experience to the trade students at the high school and allows the Town to replace all lights at the Wastewater Treatment Plant facility.
ACTION NEEDED:	None

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk) None
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ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	March 13, 2023
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The Capital Improvement Plan (CIP) is a five-year plan that identifies capital projects and equipment purchases for each year. The CIP is a planning tool. Items that are included in the CIP are not approved for purchase, but instead, are approved for further consideration that can lead to inclusion in an annual budget where the actual purchase or expenditure is approved by Council. A proposed Capital Improvement Plan was presented to the Planning Commission this week for their review. Staff will present a summary of the CIP at the meeting and answer any questions that Council might have.
ACTION NEEDED:	Adoption of the Capital Improvement Plan.

Attachment(s):

1. Proposed CIP FY 23-24 through 27-28

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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Town of Rocky Mount
Five Year Capital Improvement Plan
Adopted FY 22-23 and Proposed FY 23-24 through FY 27-28

Updated 3-3-2023

Department/Project Name	Adopted	Proposed					
	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Five Year Total

Finance

ARPA: Utility Billing, Tax and Business License Implementation	150,114	100,000					100,000
Note: ARPA funding only used for FY22-23							

Information Technology

Replacement Computer Equipment and Printers			25,000	25,000	25,000	25,000	100,000
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Community Development

ARPA: Mary Elizabeth Park pavilion	14,500						
ARPA: Mary Elizabeth Park replace playground equipment	120,000						
ARPA: Escalate Rocky Mount Industrial Park	120,000						
ARPA: Downtown decorations	85,000						
Depot Entry Door Replacement & Step Railings		15,000					15,000
Depot siding and windows	10,550						
Farmers Market expansion Phase 1 (Engineering)	50,000						
Farmers Market expansion Phase 2 (Bid & Construction)			400,000				400,000
Uptown Parking Lot Purchase	80,000						
Engineering Study for Furnace Creek Waterway	50,000		250,000				250,000
Floyd Avenue Decorative Street Lighting			65,000				65,000
Dog Park with Parking		35,000					35,000
Gateway Signs (Route 220)		50,000					50,000
Addition of New Sidewalks each year	50,000	50,000	200,000	200,000	200,000	200,000	850,000
Zoning/Subdivision Ordinance Update	50,000	90,000					90,000
Depot Security System Replacement		13,000					13,000
Uptown/Downtown Connecting Steps		100,000					100,000
Depot Renovations						20,000	20,000
Comprehensive Plan Update - Major			60,000				60,000
Economic Development Strategic Plan	55,000						
Floyd Avenue/Franklin Street Intersection Improvements-Engineering		50,000				500,000	550,000
Rocky Mount Park - Technology Drive			25,000				25,000
Natural Gas Extension to Industrial Park				300,000			300,000
Total Community Development	685,050	403,000	1,000,000	500,000	200,000	720,000	2,823,000

Police

ARPA Vehicle Replacement	98,000						
Vehicle Replacement		56,000	112,000	56,000	112,000	56,000	392,000

Department/Project Name	Adopted	Proposed					
	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Five Year Total
2 New Vehicles for restored positions		98,000					98,000
Replace in-car mobile data terminals for 4 cars each year	9,000	11,000	11,000	11,000	11,000	11,000	55,000
Watchguard warranty	7,500						
Watchguard Camera System (5 year lease purchase)	12,000						0
Firing Range Maintenance		7,500					7,500
Impound Lot Gate		7,500					7,500
Handgun and Holster Replacement		15,300					15,300
Incident Based Reporting Server Replacement			14,142				14,142
Taser Replacement (5 year lease purchase)	7,600						0
Total Police Department	134,100	195,300	137,142	67,000	123,000	67,000	589,442

Fire Department

ARPA: Replace 95 Chev Suburban	45,000						
ARPA: Replace fire fighting tools and equipment	30,000						
Add iPad to first run trucks	4,500						
2022 Pumper Tanker (Ordered June 2022, delivery estimate of April 2024)		1,061,000					1,061,000
Replace Utility 1A - 1997 Ford dually with brush/off-road truck			245,000				245,000
Thermal Camera Upgrade - replace 2		16,000					16,000
Replacement of Fire Fighting Tools		35,000	35,000	35,000	35,000	40,000	180,000
Refurbish Rescue 1 - 2002 Pierce Heavy Rescue			165,000				165,000
Replacement of 2003 Tahoe			65,000				65,000
Replacement of Portable Radios			20,000				20,000
Replacement of Tower 1 - 2001 Pierce 85ft Aerial Tower				3,200,000			3,200,000
Replacement of Station SCBA Compressor					80,000		80,000
Total Fire Department	79,500	1,112,000	530,000	3,235,000	115,000	40,000	5,032,000

Public Works

ARPA: Replace 1995 Ford tandem dump truck	170,000						
ARPA: Replace 2006 Ford pickup	68,000						
ARPA: Replace 1997 Ford dump truck	150,000						
ARPA: Pole shed addition	35,000						
ARPA: Replace tin on existing sheds	10,000						
ARPA: Gator 4x4	20,000						
ARPA: Replace 1999 John Deere loader	160,000						
ARPA: Replace 2003 Ford pickup	45,000						
Sidewalk maintenance	40,000	40,000	40,000	40,000	40,000	40,000	200,000
Traffic Signal Upgrade/Replacement	25,000						
Replace fuel pumps (Emergency Serv & Public Works)			9,000				9,000
Replace 2011 Chevy Pickup - upgrade to 1 Ton		80,000					80,000
Replace 2000 GMC Single Axle Dump Truck			165,000				165,000
Replace 2006 310 JD Backhoe			128,000				128,000

Department/Project Name	Adopted	Proposed					
	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Five Year Total
Replace NH 1999 Skid Loader		76,000					76,000
Utility Vehicle (Gator)		50,000					50,000
Remote Control Mower		65,000					65,000
Salt Spreader		30,000					30,000
Plow Replacement		15,000					15,000
Knuckle Boom and Box		75,000					75,000
New Trailer		20,000					20,000
Replace 2004 GMC dump truck				165,000			165,000
Replace 2014 Johnston street sweeper			342,000				342,000
Replace 2016 Yanmar mini excavator				84,000			84,000
Replace 2003 John Deere 710 backhoe (large)				200,000			200,000
Replace 2008 Mowing Tractor				90,000			90,000
Replace 2015 leaf machine				90,000			90,000
Replace 1996 air compressor				45,000			45,000
Replace 2006 GMC dump truck					175,000		175,000
Replace riding lawn mowers				40,000			40,000
Replace 2018 GMC 1-Ton Pickup						80,000	80,000
Replace 2007 John Deere motor grader						250,000	250,000
Replace 2017 Vermeer wood chipper						80,000	80,000
Replace 2017 Freightliner Rear Load Refuse Truck						325,000	325,000
Total Public Works	723,000	451,000	684,000	754,000	215,000	775,000	2,879,000

Parks

Camera System for Mary Elizabeth Park and Farmers Market		27,200					27,200
Pave walk path between upper and lower sections of Mary Elizabeth to Restrooms		15,000					15,000
New Playground equipment for Mary Bethune		130,000					130,000
Total Parks		172,200	0	0	0	0	172,200

Facilities

ARPA: Municipal Building fascia and gutters	100,000						
Replacement of Public Safety Building Generator		80,000					80,000
Municipal Building Plumbing Up Grade		30,000					30,000
Total Facilities	100,000	110,000	0	0	0	0	110,000

Total General Fund Capital	1,871,764	2,543,500	2,376,142	4,581,000	678,000	1,627,000	11,805,642
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Utilities

Water System Operations

ARPA: Engineering study N Main 8" line	55,000						
ARPA: Fire hydrant cleaning system	15,000						
ARPA: Replace large meters	45,000						
Replacement of N. Main 8" line from Ferguson to Pendleton Street		800,000					800,000
Replace water lines per EPA guidelines			600,000				600,000
Fire Hydrant Cleaning System			16,500				16,500

Department/Project Name	Adopted	Proposed					
	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Five Year Total
Replace 2013 Ford Meter Reading Truck			50,000				50,000
Total Water System Operations	115,000	800,000	666,500	0	0	0	1,466,500

Water Treatment Plant

ARPA: Replace mud valves	125,000						
ARPA: Scada software upgrade	50,000						
ARPA: Filter re-wash valve actuators	40,000						
ARPA: Settling basin sludge removal system	475,000						
New CL2 Monitor at 220 South Tank	5,500						
Lagoon clean out, liner and repair	250,000						
Raw water pump (1 of 2 - other pump has been rebuilt)		95,000					95,000
WTP Filter Control rehab, upgrade, valve actuators (2)			113,000				113,000
Clearwell Cleanout		50,000					50,000
Replace Altitude valve at bald knob tank		30,000					30,000
Filter (2) media replacement		100,000					100,000
Replace exterior LED plant lighting			25,000				25,000
Replace 2006 F150 pickup			48,000				48,000
Replace small tractor			48,000				48,000
Storage building / garage			75,000				75,000
Online CL2 Monitoring system (1 meter in FY23-24, 2 meters in 24-25)		5,000	10,000				15,000
Raw water turbidimeter (1)			15,000				15,000
Waste water connection to WVWA line			600,000				600,000
Total Water Treatment Plant	945,500	280,000	934,000	0	0	0	1,214,000

Wastewater System Operations

Sewer manhole refurbishing	50,000						
Remote Control Mower		65,000					65,000
Manhole Rehab		50,000					50,000
Slip Line Sewer Lines	115,000		120,000				120,000
Replace 1999 Jet Truck				325,000			325,000
Total Wastewater System Operations	165,000	115,000	120,000	325,000	0	0	560,000

Wastewater Treatment Plant

ARPA: Replace grit classifier	85,000						
ARPA: Replace 2 grit chamber pumps	60,000						
Replace pista grit panels	28,000						
Replace 2003 4x4 pickup		60,000					60,000
Resurface Concrete and Metal in Clarifier #1		137,000					137,000
Zero Turn Mower			16,000				16,000
Resurface Concrete and Metal in Clarifier #2			145,000				145,000

Department/Project Name	Adopted	Proposed					
	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	Five Year Total
Replace Fluorescent Lighting in Lab and Office Building w/ LED			20,000				20,000
Replace Climbing Screen at WWTP				110,000			110,000
Rebuild/replace 8 Faulk gear drives on the Oxidation Ditch					250,000		250,000
Replace Digesters (2)						150,000	150,000
Replace UV Channel #2						400,000	400,000
Total Wastewater Treatment Plant	173,000	197,000	181,000	110,000	250,000	550,000	1,288,000
Total Utility Fund Capital	1,398,500	1,392,000	1,901,500	435,000	250,000	550,000	4,528,500
Total of All Capital Projects	3,270,264	3,935,500	4,277,642	5,016,000	928,000	2,177,000	16,334,142
Funding Sources for Capital Projects							
Utility Capital	115,000						
Borrowing	704,650						
ARPA	2,450,614						
Total	3,270,264	0	0	0	0	0	0