

**TOWN OF ROCKY MOUNT
BOARD OF ZONING APPEALS
MEETING MINUTES
March 2, 2023
6:00 P.M.**

The Board of Zoning Appeals (BZA) of the Town of Rocky Mount, Virginia met at the Rocky Mount Municipal Building on Thursday, March 2, 2023 at 6:00 p.m., with Vice Chair Susan Hapgood calling the meeting to order.

ROLL CALL OF MEMBERS PRESENT

- Susan Hapgood, Vice Chair
- Lucas Tuning
- Jason Altice
- Bud Blanchard
- Lucy Goode

BOARD MEMBERS ABSENT:

- None

STAFF MEMBERS PRESENT

- Jessica Heckman, Zoning Administrator
- Cherie Compton, Board of Zoning Appeals Clerk
- John Boitnott, Town Attorney

ELECTION OF OFFICERS (Chairman)

Vice Chair Hapgood opened the floor for nominations for Chairman

Motion: To nominate Susan Hapgood for Chairman

Motion By: Board Member Lucas Tuning

Seconded By: Board Member Bud Blanchard

Hearing no further nominations Vice Chair Susan Hapgood closed the floor for nominations.

Action: Approved by unanimous vote to elect Susan Hapgood as Chairman for the Board of Zoning Appeals

ELECTION OF OFFICERS (Vice Chair)

Chair Susan Hapgood opened the floor for nominations for Vice Chairman

Motion: To nominate Lucas Tuning for Vice Chairman

Motion By: Board Member Lucy Goode

Seconded By: Board Member Jason Altice

Hearing no further nominations Chair Susan Hapgood closed the floor for nominations.

Action: Approved by unanimous vote to elect Lucas Tuning as Vice Chairman for the Board of Zoning Appeals

APPROVAL OF AGENDA

Additions or Corrections: None

Motion: To approve the agenda as presented

Motion By: Vice Chair Lucas Tuning

Second By: Board Member Jason Altice

Action: Approved by a unanimous vote of members present

REVIEW AND CONSIDERATION OF MINUTES

Prior to the meeting, the Board received the following draft minutes for review and consideration of approval:

- September 1, 2022- Regular Meeting Minutes

Motion: To approve minutes as presented

Motion By: Vice Chair Lucas Tuning

Second by: Chair Susan Hapgood

Action: Approved by a unanimous vote of members present

PUBLIC HEARING:

The applicant, MTM Holdings, LLC, has applied for a variance for Franklin County Tax Map and Parcel Number 2100029500, commonly known as 681 South Main Street, located in the Central Business District. The applicant requests a variance of Article 8-14 (D, 5) of the Zoning Ordinance which requires freestanding signs to have a setback of five feet from the property line. The applicant is seeking a zero setback in order to place a freestanding monument sign on their property.

Zoning Administrator Jessica Heckman presented the staff report. Applicant, Steve Maddy from MTM Holdings, LLC spoke and answered questions from BZA members.

Hearing no further comments, Chair Susan Hapgood asked for a motion.

Motion: To approve the request for the variance for Franklin County Tax Map and Parcel Number 2100029500, commonly known as 681 South Main Street, Rocky Mount, Virginia to allow a zero setback to place a freestanding monument sign on their property.

Motion By: Vice Chair Lucas Tuning

Second By: Member Lucy Goode

Action: Approved by a unanimous vote

NEW BUSINESS

Town Attorney John Boitnott presented members with a policy for remote participation in meetings. An open discussion ensued.

Motion: To accept the policy for remote participation in meetings

Motion By: Vice Chair Lucas Tuning

Second: Member Bud Blanchard

Action: Approved by unanimous vote of members present

BOARD CONCERNS

Chair Susan Hapgood asked for an update on the variance requests granted to the gas station by the Hub, as well as 325 Franklin St. Staff provided updates.

STAFF UPDATES

Zoning Administrator Jessica Heckman gave the following updates:

- Town email addresses
- Civic Clerk portal
- Watch social media for the 150th Anniversary for the Town of Rocky Mount events

Hearing no further comments, Chair Susan Hapgood asked for a motion to adjourn.

ADJOURNMENT

Motion By: Vice Chair Lucas Tuning

Seconded By: Member Bud Blanchard

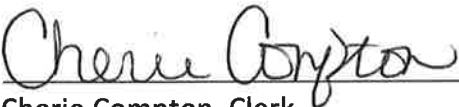
Action: Adjourned by a unanimous vote of members present

Time: 6:22 p.m.



Vice Chair, Susan Hapgood

ATTEST:



Cherie Compton, Clerk