



ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
AGENDA

April 25, 2023
5:30 PM

Council Chambers, Rocky Mount Municipal Building
345 Donald Avenue, Rocky Mount, Virginia

The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the clerk for assistance.

Call to Order and Welcome

1. Roll Call of Members Present
2. Approval of Agenda
3. Review and Consideration of Minutes
 - 3.a. January 24, 2023-Regular Meeting Minutes
 - 3.b. March 14, 2023- Special Called Meeting Minutes
4. Secretary's Report
5. Staff Updates
6. Committee Reports (None)
7. Old Business
 - 7.a. Update on potential purchase of 64.4 acres of land at Highway 40 and Highway 220
8. New Business
 - 8.a. Harvester Payment
9. Authority Board Comments
10. Upcoming networking events & EDA Meeting
 - 10.a. Community Partnership- May 8, 2023 9:00am (1035 Franklin St)
 - 10.b. Franklin County Connects- May 9, 2023 9:00am (Franklin Center)
 - 10.c. EDA Meeting- May 23, 2023 5:30pm (Town Municipal Building)

11. Adjournment

**TOWN OF ROCKY MOUNT
ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
January 24, 2023
5:30 P.M.**

The Economic Development Authority (EDA) of the Town of Rocky Mount, Virginia met at the Rocky Mount Municipal Building on Tuesday, January 24, 2023 at 5:30 p.m., with Chairman Adam Lynch, presiding.

ROLL CALL OF MEMBERS PRESENT

Board Members Present: Chairman Adam Lynch, Vice Chair Doug Guilliams, Economic Development Authority Board Members Ruth Cook, Justin Muse, Tara Holley and Mark Redden

Board Members Absent: None

Others Present: Economic Development Director Daniel Pinard, EDA Clerk Cherie Compton, and Town Attorney John Boitnott

ELECTION OF OFFICERS

The floor was opened for nominations for Chair. Member Doug Guilliams made a motion to keep Adam Lynch as Chairman. Hearing no further nominations Member Adam Lynch declared nominations closed for Chairman.

Motion By: Member Doug Guilliams

Second: Member Justin Muse

Chairman Adam Lynch opened the floor for nominations for Vice Chair. Member Mark Redden made a motion for Member Justin Muse to be elected as Vice Chair. Hearing no further nominations the Chairman declared nominations closed for Vice Chairman.

Motion By: Member Mark Redden

Second: Member Doug Guilliams

Action: The board members voted to elect Adam Lynch as Chairman and Justin Muse as Vice Chairman

APPROVAL OF AGENDA

Additions or Corrections: None

Motion: To remove the closed meeting section and approve with the change

Motion By: Member Tara Holley

Second: Member Ruth Cook

Action: Approved by a unanimous vote of members present.

REVIEW AND CONSIDERATION OF MINUTES

Let the record show that prior to the meeting, Economic Development Authority received the following draft minutes for review and consideration of approval:

November 22, 2022 - Regular Meeting Minutes

Motion: To approve minutes with the change of members present from Chas Mitchell to Ruth Cook

Motion By: Member Doug Guilliams

Second: Member Mark Redden

Action: Approved by a unanimous vote of members present

SECRETARY REPORT

Economic Development Clerk Cherie Compton advised members that the statement ending December 31, 2022 had a balance of \$5,000.00.

STAFF UPDATES

Economic Development Director Daniel Pinard provided the following business updates:

- Community Development Block Grant was approved
- Town Council voted to move forward with DORA
- Dog park possibility near the YMCA and Jammin building
- 2023 is the 150th anniversary of the Town of Rocky Mount there will be events throughout the year in celebration

- The Homegrown Music Series hosted by Twin Creeks at the Harvester and was a great success
- New Yamazato, Starbucks, Kids Castoffs, Seays Historic Inn, Venture Studio, Olde Towne Social House all have opened or will be opening soon

An open discussion ensued in regards to the Homegrown Music Series.

COMMITTEE REPORTS

None at this time

OLD BUSINESS

None at this time

NEW BUSINESS

Daniel Pinard provided an update on the town being approached by the West Piedmont Planning District Commission to be part of a Regional Economic Development Strategic Plan, however the plan was not funded so the town is considering budgeting for a town wide Economic Development Strategic Plan in the upcoming year. An open discussion ensued. All Economic Development Authority members agreed to move forward with that plan.

AUTHORITY BOARD COMMENTS

Member Tara Holley stated that she gathered information on the Economic Development Authority and asked for more clarification on how the EDA should conduct business as a more effectively working EDA. An open discussion ensued.

UPCOMING NETWORKING EVENTS & EDA MEETINGS

Franklin County Connects – February 8, 2023 9:00am (Franklin Center)

Community Partnership – February 13, 2023 9:00am (1035 Franklin St)

Business Community Town Hall- February 21, 2023 5:30pm (Town Municipal Building)

EDA Meeting – February 28, 2023 - 5:30 pm (Town Municipal Bldg)

ADJOURNMENT

Motion to Adjourn By: Member Mark Redden

Second: Member Tara Holley

Action: Adjourned by a unanimous vote of members present

Time of Adjournment: 5:54 p.m.

Adam Lynch, Chairman

ATTEST:

Cherie Compton, Clerk

**TOWN OF ROCKY MOUNT
ECONOMIC DEVELOPMENT AUTHORITY
SPECIAL CALLED MEETING MINUTES
March 14, 2023
5:15 P.M.**

The Economic Development Authority (EDA) of the Town of Rocky Mount, Virginia met at the Rocky Mount Municipal Building on Tuesday, March 14, 2023 at 5:15 p.m., with Chairman Adam Lynch, presiding.

ROLL CALL OF MEMBERS PRESENT

Board Members Present: Chairman Adam Lynch, Vice Justin Muse, Economic Development Authority Board Members Doug Guilliams, Mark Redden, and Ruth Cook

Board Members Absent: Member Tara Holley

Others Present: Economic Development Director Daniel Pinard, EDA Clerk Cherie Compton, Town Attorney John Boitnott, Town Manager Robert Wood, and Assistant Town Manager Mark Moore

APPROVAL OF AGENDA

Additions or Corrections: None

Motion: To approve as presented

Motion By: Member Doug Guilliams

Second: Member Ruth Cook

Action: Approved by a unanimous vote of members present.

CLOSED SESSION & ACTION

Motion: To go into closed session under the Virginia Code Section cited below.

Time: 5:30 p.m.

Virginia Code Section:

Section 2.2-3711(A).3 Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Section 2.2-3711(A).7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding.

Motion By: Member Mark Redden

Second: Vice Chair Justin Muse

Motion Discussion: None

Action: To go into a closed meeting

Ayes: (5): Vice Chair Justin Muse, Member Doug Guilliams, Member Mark Redden, Member Ruth Cook, and Chair Adam Lynch

Approved (5 – 0)

Returning from Closed Session

Time: 6:05 p.m.

Chair Lynch Called for a Roll Call Vote for each Member to Certify Discussion During the Closed Meeting.

A ROLL CALL VOTE WAS REQUIRED:

MEMBERS	ATTENDANCE	VOTE
Vice Chair, Justin Muse	Present	Certify
Tara Holley	Absent	N/A
Doug Guilliams	Present	Certify
Mark Redden	Present	Certify
Ruth Cook	Present	Certify
Chair, Adam Lynch	Present	Certify

Certified: (5): Vice Chair Justin Muse, Member Doug Guilliams, Member Mark Redden, Member Ruth Cook, and Chair Adam Lynch

Certificate of Closed Meeting Discussion:

Members certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Economic Development Authority has convened a closed meeting on Tuesday, March 14, 2023, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law.

Now, therefore, Be It Resolved that the Rocky Mount Economic Development Authority hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Adam Lynch, Chair

Chair Adam Lynch stated seeing each member of the Economic Development Authority has affirmed the Closed Session and asked for a motion to recess from the Economic Development Authority meeting to allow Town Council to reconvene.

Motion: To recess the Economic Development Authority Meeting

Motion By: Member Mark Redden

Second: Member Doug Williams

Action: Approved by a unanimous vote of members present.

Town Council recessed to allow the Economic Development Authority to reconvene. Chair Adam Lynch called the Economic Development Authority Meeting back to order.

POST CLOSED SESSION ACTION

Town Attorney John Boitnott presented and read out loud the Resolution of the Economic Development Authority of the Town of Rocky Mount, Virginia regarding the purchase of 4 parcels of land located in Rocky Mount and Franklin County for the purposes of a mixed use development project. The full resolution is attached to these minutes.

Motion: To adopt the resolution as presented

Motion By: Member Mark Redden

Seconded By: Member Ruth Cook

Motion Discussion: None

A ROLL CALL VOTE WAS REQUIRED:

MEMBERS	ATTENDANCE	VOTE
Vice Chair, Justin Muse	Present	Yes
Tara Holley	Absent	N/A
Doug Guilliams	Present	Yes
Mark Redden	Present	Yes
Ruth Cook	Present	Yes
Chair, Adam Lynch	Present	Yes

Ayes: (5): Vice Chair Justin Muse, Member Doug Guilliams, Member Mark Redden, Member Ruth Cook, and Chair Adam Lynch
Approved (5 – 0)

Hearing no further business Chair Adam Lynch asked for a motion to adjourn.

ADJOURNMENT

Motion to Adjourn By: Member Mark Redden

Second: Member Doug Guilliams

Action: Adjourned by a unanimous vote of members present

Time of Adjournment: 6:15 p.m.

Adam Lynch, Chair

ATTEST:

Cherie Compton, Clerk