



PLANNING COMMISSION
REGULAR MEETING
AGENDA

August 1, 2023
6:00 PM

Council Chambers, Rocky Mount Municipal Building
345 Donald Avenue, Rocky Mount, Virginia

When speaking before Planning Commission, please come to the podium and give your name and address for the record. Please address the Planning Commission and not the audience. If you provide Planning Commission with any documentation, please also give a copy to the clerk prior to speaking.

1. Roll Call
2. Election of Officers
3. Hearing of Citizens
4. Approval of Agenda
5. Approval of Draft Minutes
 - 5.1. June 6, 2023 - Regular Meeting Minutes
6. Public Hearing (None)
7. Report of the Planning & Zoning Administrator
8. Committee Reports (None)
9. Old Business (None)
10. New Business (None)
11. Adjournment

**TOWN OF ROCKY MOUNT
PLANNING COMMISSION
REGULAR MEETING MINUTES
June 6, 2023
6:00 P.M.**

The Planning Commission of the Town of Rocky Mount, Virginia met in the Council Chambers of the Rocky Mount Municipal Building, located at 345 Donald Avenue, Rocky Mount, Virginia, at 6:00 p.m. on June 6, 2023, for its regular monthly meeting with Madame Chair Janet Stockton presiding.

Commission Members Present:

- Chair Janet Stockton
- Vice Chair Bud Blanchard
- Bill Ball
- Will Waller
- John Tigger
- Ina Clements
- Bobby Thompson

Commission Members Absent:

- None

Staff Members Present:

- Planning & Zoning Administrator Jessica H. Heckman
- Planning Commission Clerk Cherie Compton
- Finance Director Vincent Copenhaver

HEARING OF CITIZENS

None at this time

APPROVAL OF AGENDA

Additions or Corrections: None

Motion: To approve the agenda as presented

Motion By: Member Ina Clements

Second: Vice Chair Bud Blanchard

Action: Approved by a unanimous vote of members present

REVIEW AND CONSIDERATION OF MINUTES

Let the record show that prior to the meeting, the Planning Commission received the following draft minutes for review and consideration of approval:

March 7, 2023- Regular Meeting Minutes

Additions or Corrections: None

Motion: To approve minutes as presented

Motion By: Member John Tiggie

Second: Member Ina Clements

Action: Approved by unanimous vote of members present

PUBLIC HEARINGS

J. Cooke Towing is requesting a special exception permit to allow the storage of towed vehicles inside the existing garage located at 10 PELL AVENUE, ROCKY MOUNT, VA, 24151, Franklin County Tax Map and Parcel Number 2070009000. The property is zoned CBD (Central Business District).

Planning & Zoning Administrator Jessica Heckman presented the staff report and also noted that the second structure at 40 Pell Avenue will be the building that stores the vehicles. The applicant was available for questions. Chair Janet Stockton reviewed the conditions noted in the staff report: storage is limited to inside the garage with absolutely no parking, temporary or otherwise of towed vehicles on the outside of the garage structure, at any time for any reason. This condition would allow staff the ability to revoke the special exception permit if any such violation occurs.

Motion: Recommend Town Council approve the special exception permit to allow storage of towed vehicles inside the existing garage located at 40 Pell Ave Tax Map and Parcel Number 2070009000 with the conditions of storage is limited to inside the garage with absolutely no parking, temporary or otherwise of towed vehicles on the outside of the garage structure, at any time for any reason with the ability of such violations occur the special exception permit can be brought back to Town Council with the option to revoke the permit.

Motion By: Vice Chair Bud Blanchard

Second: Member John Tiggie

Action: Approved by unanimous vote of members present

REPORT OF PLANNING & ZONING ADMINISTRATOR

Zoning Administrator Jessica Heckman provided the following updates:

- Public Hearing for Nandan Dattani was withdrawn by applicant. Applicant installed equipment that was not permitted and deemed illegal by Police Department and were shut down

- There will be some changes for how the joint worksessions are done to try and make it easier to follow, next joint worksession is scheduled for July 24 @ 6:00 pm. An open discussion ensued
- State of Good Repair paving project is underway from Claiborne to Hatcher street
- Community Development staff has been working with new permitting software
- Working on Transportation Grants for walkable areas starting with Green Meadow Lane, Windy Lane, and Circle Drive
- Grant writer position was approved in budget
- Court Days June 10th 3:00-7:30 pm
- Town or Rocky Mount shirts, hats and reusable grocery bags are on sale at the Farmers Market

REPORT OF COMMITTEES

None at this time

OLD BUSINESS

None at this time

NEW BUSINESS

None at this time

ADJOURNMENT

Motion to Adjourn By: Member Ina Clements

Second: Vice Chair Bud Blanchard

Action: Approved by a unanimous vote of members present

Time of Adjournment: 6:36 p.m.

Janet Stockton, Chairman

ATTEST:

Cherie Compton, Clerk