



TOWN COUNCIL
REGULAR MEETING
AGENDA

August 14, 2023
6:00 PM

Council Chambers, Rocky Mount Municipal Building
345 Donald Avenue, Rocky Mount, Virginia

When speaking before Town Council, please come to the podium and give your name for the record. Please address the Council and not the audience. You will be limited to three (3) minutes and the other rules listed on the sign-up sheet. If you provide Council with any documentation, please also give a copy to the Town Clerk prior to speaking.

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All cellular phones must be turned off during the Council Meeting.

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The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the Town Clerk for assistance.

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of Consent Agenda
 - 4.1. Approval of Draft Minutes

Town Council Regular Meeting Draft Minutes - July 10, 2023

Town Council & Planning Commission Joint Worksession Draft Minutes - July 24, 2023

- 4.2. Miscellaneous Action

Amend Town Council Meeting Date Calendar

- 4.3. Miscellaneous Resolutions/Proclamations

- 4.4. Departmental Monthly Reports

Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

5. Special Items

5.1. Recognition to Mr. John Speidel for his years of service to the Town of Rocky Mount.

5.2. 150th Anniversary Highlight

6. Hearing of Citizens

7. Closed Meeting and Action

7.1. Section 2.2-3711(A).5 Discussion concerning a prospective business or industry, or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

7.2. Section 2.2-3711(A).3 Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

8. Adjournment



**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES**

**July 10, 2023
6:00 p.m.**

The following members
of Council were present:

Mayor C. Holland Perdue III
Vice Mayor Billie W. Stockton
Council Member A. Ralph Casey
Council Member David K. Clements
Council Member J. Tyler Lee
Council Member Benjamin K. Mullins
Council Member Mark H. Newbill

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert J. Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Michael "Kevin" Adkins, Water Treatment Plant Superintendent
Vincent Copenhaver, Finance Director
Amy D. Gordon, Assistant Finance Director/Human Resources Director
Mark W. Moore, Assistant Town Manager
Daniel Pinard, Economic & Cultural Development Director
Brian Schofield, Public Works Superintendent
Phillip Young, Chief of Police

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.

1. Roll Call

The Town Clerk called each member of the Rocky Mount Town Council by name to account for all members present.

2. Pledge of Allegiance

Mayor Perdue led in the pledge of allegiance.

3. Approval of Agenda

Prior to the meeting, Council received the agenda for review and consideration. Mayor Perdue asked to move Special Items to #5, above New Business, move New Business to #6. Added to the agenda was 6.5 as a new business item being proposed as proposed hotel on North Main Street.

Motion: To approve the amended agenda

Motion By: Council Member Newbill

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

4. Approval of Consent Agenda

This month's consent agenda consists of the following items.

6.1 Approval of Draft Minutes

Regular Town Council Meeting Draft Minutes – June 12, 2023

6.2 Miscellaneous Action

6.3 Miscellaneous Resolutions/Proclamations

6.4 Departmental Monthly Reports

Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

Motion: To approve the consent agenda as presented

Motion By: Vice Mayor Stockton

Seconded: Council Member Mullins

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

5. Special Items

5.1 150th Anniversary Highlight

Economic and Cultural Development Director Pinard presented this meeting's highlight on Mr. Rabbit Muse. Mr. Muse was an African American musician, singer, and blues ukulele player who was born and raised in Rocky Mount. Mr. Muse lived from May 11, 1908 – August 27, 1982. Mr. Muse and his cousins played together in a family band along the streets of Rocky Mount as well as playing at folklife festivals, stage shows, fiddlers contests, and, on occasion, Mr. Muse and his cousins played on Roanoke television stations as well. There are some digital recordings of Mr. Muse that will be played downtown on the speakers during the coming weeks to commemorate Mr. Muse and his family.

6. New Business

6.1 Mary Bethune Park Playground Purchase

Assistant Town Manager Moore gave some background on the playground equipment in the town parks. Over the past few years, the town has been updating the parks. On June 28th of 2022, the Town opened Celeste Park with a ribbon cutting to

mark the opening of the park which was made ready by the Town's Public Works department along with volunteers. The playground equipment at Mary Elizabeth Park was replaced in FY2023. Similar to the purchase at Mary Elizabeth Park, is the purchase of the playground equipment in Mary Bethune park that will be purchased via cooperative purchasing agreement with All Recreation of Virginia, Inc. The new equipment was included in the Capital Improvement Plan and funded through the FY2024 budget. The project came in under budget. The equipment will be installed in the fall of 2023.

Motion: To approve the purchase of the playground equipment for Mary Bethune Park

Motion By: Council Member Casey

Seconded: Council Member Mullins

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

6.2 Connection fees for water service for Blue Ridge Bible College (445 Blue Ridge Court)

The Blue Ridge Bible College contacted the town regarding water service and a fire suppression system. A 6-inch water meter would be needed for the college to hook onto town water and have a fire suppression system in place. There would be impact fees of several thousand dollars that the college would be responsible for because the college is located outside of town limits where the impact fees charged are more than the impact fees inside town limits. Connection fees were discussed at the Public Safety and Utilities committee meeting held on June 27, 2023.

The recommendation of the committee was to allow the Blue Ridge Bible College up to 5-years to pay all impact and connection fees. A finance charge was not discussed by the committee, but Town Manager Wood shared with Council that staff recommended for Council to consider charging interest to the college at the rate of 6% annual interest. When asked, Council Member Lee, who is employed with a bank, shared that was a fair rate.

Impact Fee = \$50,000 outside of town limits

Connection Fee = cost + 25%

An agreement will be drafted, reviewed by Town Attorney Boitnott, and signed by Town Manager Wood on behalf of the Town regarding the terms agreed upon.

Motion: To approve the request as stated by Mayor Perdue to accept the recommendation of the Public Safety and Utilities committee and allow up to a 5-year amortization to pay for the 6-inch meter, the fire suppression system, the connection fee, and the impact fee all to be charged at an interest rate of 6% annual interest. The agreement may be paid off early without penalty.

Motion By: Council Member Newbill

Seconded: Vice Mayor Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

6.3 School Resource Officer Grant

The Rocky Mount Police Department was awarded a grant from the Department of Criminal Justice Services for \$53,002. The SRO grant was already budgeted in the adopted FY23-24 budget at \$49,506. The grant will be disbursed over a 4-year period of time. Staff recommended approving the award.

Motion: To accept the awarded grant and authorize the Town Manager to sign the Statement of Grant Award (SOGA)

Motion By: Council Member Lee

Seconded: Council Member Newbill

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

6.4 Lease for tough book computers for police officers

The police department was in need of upgrading the computers that the RMPD uses from Surface Pros to tough book computers that would be more suited to the wear and tear of a police officer. The funding for the tough book computers will be a combination of \$11,000 already allotted in the FY2024 budget for that purpose and financing the balance.

Motion: To approve accept the awarded grant and authorize the Town Manager to sign the Statement of Grant Award (SOGA)

Motion By: Council Member Lee

Seconded: Vice Mayor Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

6.5 Proposed Hotel on North Main Street

At the Town Council regular meeting on June 10th, Council by provision of state code, spoke to Mr. Patel in closed session regarding the proposed addition of a hotel in town limits at the intersection of North Main Street and Grassy Hill Road.

Mr. Amit Patel spoke to Council sharing the name of his company, OM SHREE Suites, LLC. The investment will be approximately \$14 million. Construction of the hotel will bring construction jobs to the Town and as the hotel nears opening, there will be jobs available in hospitality, maintenance, management, etc. The plans include 85 rooms, free breakfast, an indoor pool, and approximately 1,500 square feet of meeting room area. Opening could be in the last quarter of 2025.

Motion: For Council to authorize Staff including Town Attorney Boitnott to draft an agreement based upon the terms discussed at the July 10th regular Council meeting and to authorize Mayor Perdue or Town Manager Wood to sign the agreement once it is finalized.

Motion By: Council Member Mullins

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

7. **Hearing of Citizens**

No one at this time

8. **Closed Meeting and Action**

Motion: To go into closed session under the Virginia Code Section cited below.

Time: 6:29 p.m.

Virginia Code Section:

8.1 Section 2.2-3711(A).7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such

consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

8.2 Section 2.2-3711(A).3 Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

8.3 Section 2.2-3711(A).5 Discussion concerning a prospective business or industry, or the expansion of an existing business or industry where no previous announcement has been made of the businesses or industry's interest in locating or expanding its facilities in the community.

Motion: To go into closed session

Motion By: Council Member Casey

Second: Council Member Lee

Motion Discussion: None

Action: To go into a closed meeting

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

Going Into Closed Session

Returning from Closed Session

Town Clerk Dillon Stated the Recording had Resumed

Time: 6:57 p.m.

Mayor Perdue Called for a Roll Call Vote for each Council Member to Certify Discussion During the Closed Meeting.

A ROLL CALL VOTE WAS REQUIRED:

MEMBERS	ATTENDANCE	VOTE
Vice Mayor Stockton	Present	Certify
A. Ralph Casey	Present	Certify
David K. Clements	Present	Certify
J. Tyler Lee	Present	Certify
Benjamin K. Mullins	Present	Certify
Mark H. Newbill	Present	Certify
Mayor, C. Holland Perdue III	Present	Certify

Certified: (7): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, Council Member Newbill, and Mayor C. Holland Perdue III

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, July 10, 2023, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law.

Now, therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

C. Holland Perdue III, Mayor

9. **Adjournment**

Motion: To adjourn

Time: 7:00 p.m.

Motion By: Council Member Lee

Seconded By: Vice Mayor Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

Action: Meeting was adjourned

C. Holland Perdue III, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk



**ROCKY MOUNT TOWN COUNCIL & PLANNING COMMISSION
JOINT WORKSESSION
MEETING MINUTES**

**July 24, 2023
5:30 p.m.**

The following members
of Council were present:

Mayor C. Holland Perdue III
Vice Mayor Billie W. Stockton
Council Member A. Ralph Casey
Council Member David K. Clements
Council Member J. Tyler Lee
Council Member Benjamin K. Mullins
Council Member Mark H. Newbill

The following members
of the Planning Commission
were present:

Chair Janet Stockton
Vice Chair Bud Blanchard
Commission Member William Ball
Commission Member Ina Clements
Commission Member Bobby Thompson
Commission Member John Tiggle
Commission Member Will Waller

The following staff
members were also
present:

Robert J. Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Administrative Assistant
Mark Moore, Assistant Town Manager
Jessica Heckman, Planning & Zoning Administrator
John T. Boitnott, Town Attorney

The Joint Work Session of the Rocky Mount Town Council (hereafter referred to as “Council”) and the Planning Commission (hereafter referred to as “Commission”) to work on the Zoning and Subdivision Ordinance Updates. This work session was held at The Franklin Center located at 50 Claiborne Avenue, in Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding in conjunction with Chair Janet Stockton.

1. Roll Call

The Clerk called each member of the Rocky Mount Town Council and each member of the Planning Commission by name to account for all members present.

2. Approval of Agenda

Prior to the meeting, Council and the Commission received the agenda for review and consideration.

Motion: To approve the agenda as presented

Motion By: Commission Member Tiggle

Seconded: Commission Member Clements

Motion Discussion: None

Ayes: (14): Mayor Perdue,

Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Chair Stockton,

Vice Chair Blanchard, Commission Member Ball, Commission Member Clements, Commission Member Thompson, Commission Member Tiggle, and Commission Member Waller

Approved (14 – 0)

3. Joint Town Council and Planning Commission Kickoff – Zoning & Subdivision Ordinance Update

3.1 Berkley Group Agenda & Materials

Ms. Cecile Newcomb, Senior Planner and Chris Musso with the Berkley Group were present and welcomed both the Council and Commission to the 3rd worksession which is also Drafting Worksession #1.

Much of what is detailed in the Subdivision Ordinance in general, is driven by Code of Virginia requirements. Articles 1, 2, 3, 9, and Article 11 definitions were covered after

which the next steps expected were shared. There are directions and language requirements in the Code of Virginia. The Berkley Group works to make language changes from the Code of Virginia that will be included to simplify and aid in the understanding of the code's application wherever possible. Updates were given to The Berkley Group from staff, Town Council, and the Planning Commission, including any that were given from the public engagement as well as comments and edits that the group has received. Town Manager Wood found and pointed out to the attention of the group several pieces of information in the book that need to be corrected. Comments that anyone may have had should be submitted to Town Planner Heckman by July 27th and Town Planner Heckman will submit to The Berkley Group.

The next joint work session will be September 17, 2023 at The Franklin Center.

4. Adjournment

Motion: To adjourn

Time: 6:26 p.m.

Motion By: Commission Member Clements

Seconded By: Vice Mayor Stockton

Motion Discussion: None

Ayes: (14): Mayor Perdue,

Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Chair Stockton,

Vice Chair Blanchard, Commission Member Ball, Commission Member Clements, Commission Member Thompson, Commission Member Tiggie, and Commission Member Waller

Approved (14 – 0)

Action: Meeting was adjourned

C. Holland Perdue III, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:
Consent Item

FOR COUNCIL MEETING DATED:	August 14, 2023
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	Given that the October Town Council meeting is scheduled for October 9 th which is Columbus Day (a Federal, State, and Town holiday) and that it is also the same day as the VML Conference, I recommend that Council amend the Meeting Date Calendar to change the date of the October Town Council meeting to Monday, October 16 th .
ACTION NEEDED:	Adopt the consent agenda which will make the recommended change to the Town Council Meeting Date Calendar.

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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Planning & Zoning Monthly Report

07/01/2023 - 07/31/2023

Permit #	Permit Date	Permit Type	Parcel Address	Main Status	Applicant / Business Name	Owner Name	Description
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Group: Zoning

2023066	7/24/2023	Zoning	489 OLD FORT RD	Approved	Jason Harrison	HARRISON JASON S & BRANDY J	Agricultural Structure for farm equipment
2023064	7/11/2023	Zoning	Spring Street	Approved	Terri Simms	SIMMS TERESA H	New single family dwelling & 12x16 accessory structure
2023063	7/5/2023	Zoning	45 WENDOVER DR	Approved	Titan Solar VA Inc.	SUTPHIN CATHY	Roof mounted solar panels
2023062	7/5/2023	Zoning	585 ORCHARD AVE	Approved	Jeffrey G. Carter & Amy S. Carter	CARTER JEFFREY G & AMY S	Installing above ground pool

Group Total: 4

Group: Zoning Compliance

2023065	7/13/2023	Zoning Compliance	256 CLIFF ST	Approved	John Keenan / Keenan Electric	TOWN OF ROCKY MOUNT	Compliance for Business License

Group Total: 1

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Total Records: 5

8/1/2023

July FOIA Requests

Date	Requested By	Topic
7/12/23	Bryan Hochstein	Hotel development agreements

Rocky Mount (Town Of), VA

YEAR-TO-DATE BUDGET REPORT FOR THE MONTH OF JULY 2023

FOR 2024 01

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
10 GENERAL FUND						
11011000 GENERAL PROPERTY TAXES						
11011000 41101 REAL PROPERTY - CUR	641,476	641,476	2,978.70	2,978.70	638,497.30	.5%
11011000 41102 REAL PROPERTY - DEL	35,000	35,000	1,387.30	1,387.30	33,612.70	4.0%
11011000 41103 PUBLIC SERVICE - CU	22,104	22,104	.00	.00	22,104.00	.0%
11011000 41105 PERSONAL PROPERTY -	340,000	340,000	1,465.98	1,465.98	338,534.02	.4%
11011000 41106 PERSONAL PROPERTY -	12,200	12,200	328.78	328.78	11,871.22	2.7%
11011000 41107 MACHINERY & TOOLS -	171,902	171,902	.00	.00	171,902.00	.0%
11011000 41110 PENALTIES ON TAXES	11,500	11,500	718.41	718.41	10,781.59	6.2%
11011000 41111 INTEREST ON DELINQ	9,300	9,300	490.30	490.30	8,809.70	5.3%
TOTAL GENERAL PROPERTY TAXES	1,243,482	1,243,482	7,369.47	7,369.47	1,236,112.53	.6%
11012000 OTHER LOCAL TAXES						
11012000 41201 LOCAL SALES & USE T	305,819	305,819	27,360.75	27,360.75	278,458.25	8.9%
11012000 41202 MEALS TAX	2,411,304	2,411,304	244,530.65	244,530.65	2,166,773.35	10.1%
11012000 41203 PENALTY-DEL MEALS T	0	0	76.33	76.33	-76.33	100.0%
11012000 41204 INTEREST-DEL MEALS	0	0	7.00	7.00	-7.00	100.0%
11012000 41205 TRANSIENT OCCUPANCY	175,211	175,211	38,451.85	38,451.85	136,759.15	21.9%
11012000 41208 CIGARETTE TAX	84,000	84,000	5,820.00	5,820.00	78,180.00	6.9%
11012000 41209 BANK STOCK TAX	440,000	440,000	.00	.00	440,000.00	.0%
11012000 41210 CONSUMER UTILITY TA	317,000	317,000	24,958.74	24,958.74	292,041.26	7.9%
11012000 41212 TRANSIENT OCCUP TAX	87,474	87,474	.00	.00	87,474.00	.0%
TOTAL OTHER LOCAL TAXES	3,820,808	3,820,808	341,205.32	341,205.32	3,479,602.68	8.9%
11012500 BUSINESS LICENSE TAXES						
11012500 41301 BPOL-RETAIL	400,000	400,000	391.05	391.05	399,608.95	.1%
11012500 41302 BPOL-PROFESSIONAL	186,000	186,000	1,074.99	1,074.99	184,925.01	.6%
11012500 41303 BPOL-REPAIRS/PERS S	114,000	114,000	2,763.62	2,763.62	111,236.38	2.4%
11012500 41304 BPOL-CONTRACTOR	49,750	49,750	151.20	151.20	49,598.80	.3%
11012500 41305 BPOL-UTILITY	5,429	5,429	.00	.00	5,429.00	.0%
11012500 41306 BPOL-AMUSEMENT TAX	500	500	.00	.00	500.00	.0%

Rocky Mount (Town Of), VA

YEAR-TO-DATE BUDGET REPORT FOR THE MONTH OF JULY 2023

FOR 2024 01

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
11012500 41307 BPOL-MISCELLANEOUS	8,644	8,644	.00	.00	8,644.00	.0%
11012500 41308 BPOL-ALCOHOLIC BEVE	650	650	.00	.00	650.00	.0%
11012500 41309 BPOL-PENALTIES & I	2,000	2,000	310.46	310.46	1,689.54	15.5%
TOTAL BUSINESS LICENSE TAXES	766,973	766,973	4,691.32	4,691.32	762,281.68	.6%
11013000 PERMITS & LICENSES						
11013000 42111 PLANNING & ZONING F	9,000	9,000	150.00	150.00	8,850.00	1.7%
11013000 42112 FARMERS MARKET FEES	3,300	3,300	.00	.00	3,300.00	.0%
11013000 42114 WELCOME CENTER FEES	10,000	10,000	630.00	630.00	9,370.00	6.3%
11013000 42116 RETURN CHECK FEES	400	400	.00	.00	400.00	.0%
11013000 42117 CREDIT CARD FEES	7,500	7,500	534.40	534.40	6,965.60	7.1%
TOTAL PERMITS & LICENSES	30,200	30,200	1,314.40	1,314.40	28,885.60	4.4%
11014000 FINES & FORFEITURES						
11014000 42211 COURT FINEES	20,000	20,000	3,835.44	3,835.44	16,164.56	19.2%
11014000 42212 PARKING FINES	70	70	40.00	40.00	30.00	57.1%
TOTAL FINES & FORFEITURES	20,070	20,070	3,875.44	3,875.44	16,194.56	19.3%
11015000 PROCEEDS FROM USE OF ASSETS						
11015000 42311 INTEREST ON MONEY/I	275,000	275,000	.00	.00	275,000.00	.0%
11015000 42312 RENTAL OF GENERAL P	450	450	.00	.00	450.00	.0%
TOTAL PROCEEDS FROM USE OF ASSETS	275,450	275,450	.00	.00	275,450.00	.0%
11016000 CHARGES FOR SERVICES						
11016000 42411 REFUSE COLLECTION C	295,176	295,176	20,838.00	20,838.00	274,338.00	7.1%
11016000 42413 TRUCK RENTAL FEES	1,500	1,500	150.00	150.00	1,350.00	10.0%
11016000 42415 WEED CONTROL CHARGE	250	250	.00	.00	250.00	.0%
11016000 42418 PASSPORT SERVICE FE	19,000	19,000	1,915.00	1,915.00	17,085.00	10.1%

Rocky Mount (Town Of), VA

YEAR-TO-DATE BUDGET REPORT FOR THE MONTH OF JULY 2023

FOR 2024 01

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
11016000 42419 SECURITY SERVICES	17,500	17,500	105.00	105.00	17,395.00	.6%
11016000 42420 POLICE REPORTS	1,200	1,200	.00	.00	1,200.00	.0%
11016000 42421 FINGERPRINT SERVICE	150	150	.00	.00	150.00	.0%
11016000 42422 CRISIS INTERVENTION	45,000	45,000	.00	.00	45,000.00	.0%
11016000 42425 ADMIN CHARGES - SER	100	100	.00	.00	100.00	.0%
11016000 42426 MISCELLANEOUS SERVI	0	0	1,568.66	1,568.66	-1,568.66	100.0%
TOTAL CHARGES FOR SERVICES	379,876	379,876	24,576.66	24,576.66	355,299.34	6.5%
11018000 MISCELLANEOUS GENERAL						
11018000 42511 RECOVERIES	0	0	260.60	260.60	-260.60	100.0%
11018000 42515 DONATIONS	0	0	2,560.00	2,560.00	-2,560.00	100.0%
11018000 42524 INSURANCE RECIPTS F	40,000	40,000	31,836.00	31,836.00	8,164.00	79.6%
TOTAL MISCELLANEOUS GENERAL	40,000	40,000	34,656.60	34,656.60	5,343.40	86.6%
18522000 COMMONWEALTH-NONCATEGORICAL						
18522000 43211 PPTRA FROM STATE	53,861	53,861	.00	.00	53,861.00	.0%
18522000 43212 COMMUNICATIONS TAX	136,000	136,000	.00	.00	136,000.00	.0%
18522000 43213 LITTER TAX	4,200	4,200	.00	.00	4,200.00	.0%
18522000 43214 ROLLING STOCK TAX	3,245	3,245	.00	.00	3,245.00	.0%
18522000 43215 RENTAL TAX	21,000	21,000	.00	.00	21,000.00	.0%
TOTAL COMMONWEALTH-NONCATEGORICAL	218,306	218,306	.00	.00	218,306.00	.0%
18524000 COMMONWEALTH-CATEGORICAL						
18524000 43112 SCHOOL RES OFFICER	49,506	49,506	.00	.00	49,506.00	.0%
18524000 43311 FIRE PROGRAMS-STATE	18,741	18,741	.00	.00	18,741.00	.0%
18524000 43312 STREET MAINTENANCE-	1,607,191	1,607,191	.00	.00	1,607,191.00	.0%
18524000 43313 LAW ENFORCEMENT AID	132,620	132,620	.00	.00	132,620.00	.0%
TOTAL COMMONWEALTH-CATEGORICAL	1,808,058	1,808,058	.00	.00	1,808,058.00	.0%
18535000 LOCAL GOVERNMENT AID						
18535000 43111 VOLUNTEER FIRE DEPT	30,000	30,000	7,260.94	7,260.94	22,739.06	24.2%

Rocky Mount (Town Of), VA

YEAR-TO-DATE BUDGET REPORT FOR THE MONTH OF JULY 2023

FOR 2024 01

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
18535000 43112 OTH AID-SCHOOL RESO	50,000	50,000	.00	.00	50,000.00	.0%
18535000 43114 COUNTY EXP REIMB FO	60,000	60,000	.00	.00	60,000.00	.0%
TOTAL LOCAL GOVERNMENT AID	140,000	140,000	7,260.94	7,260.94	132,739.06	5.2%
TOTAL GENERAL FUND	8,743,223	8,743,223	424,950.15	424,950.15	8,318,272.85	4.9%
TOTAL REVENUES	8,743,223	8,743,223	424,950.15	424,950.15	8,318,272.85	
20 WATER & SEWER FUND						
25020000 WATER CHARGES						
25020000 42313 PROPERTY RENT (CELL	134,544	134,544	10,669.80	10,669.80	123,874.20	7.9%
25020000 45101 WATER SALES	1,676,346	1,676,346	138,114.84	138,114.84	1,538,231.16	8.2%
25020000 45102 WATER CONNECTIONS	22,650	22,650	3,275.00	3,275.00	19,375.00	14.5%
25020000 45103 RECONNECT FEES	10,000	10,000	1,483.74	1,483.74	8,516.26	14.8%
25020000 45104 PENALTIES	30,000	30,000	3,827.06	3,827.06	26,172.94	12.8%
25020000 45106 BULK WATER PURCHASE	1,000	1,000	205.51	205.51	794.49	20.6%
TOTAL WATER CHARGES	1,874,540	1,874,540	157,575.95	157,575.95	1,716,964.05	8.4%
25530000 SEWER CHARGES						
25530000 45201 WASTEWATER COLLECTI	1,015,622	1,015,622	81,789.73	81,789.73	933,832.27	8.1%
25530000 45202 SEWER CONNECTIONS	6,000	6,000	.00	.00	6,000.00	.0%
TOTAL SEWER CHARGES	1,021,622	1,021,622	81,789.73	81,789.73	939,832.27	8.0%
TOTAL WATER & SEWER FUND	2,896,162	2,896,162	239,365.68	239,365.68	2,656,796.32	8.3%
TOTAL REVENUES	2,896,162	2,896,162	239,365.68	239,365.68	2,656,796.32	
GRAND TOTAL	11,639,385	11,639,385	664,315.83	664,315.83	10,975,069.17	5.7%
** END OF REPORT - Generated by VINCENT COPENHAVER **						

YEAR-TO-DATE BUDGET REPORT
 FOR THE MONTH OF JULY 2023

FOR 2024 01

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND							
10091020 NON-DEPARTL GENERAL FUND	846,462	846,462	285,272.03	285,272.03	.00	561,189.97	33.7%
11011010 MAYOR & TOWN COUNCIL	97,852	97,852	16,163.93	16,163.93	.00	81,688.07	16.5%
11012020 TOWN MANAGER	381,412	381,412	32,991.31	32,991.31	.00	348,420.69	8.6%
11012040 TOWN ATTORNEY	69,670	69,670	2,340.00	2,340.00	.00	67,330.00	3.4%
11012130 FINANCE DEPARTMENT	623,468	623,468	47,361.56	47,361.56	.00	576,106.44	7.6%
11081060 PASSPORT PROGRAM	3,125	3,125	26.67	26.67	.00	3,098.33	.9%
12031010 POLICE DEPARTMENT	2,709,633	2,709,633	276,753.17	276,753.17	.00	2,432,879.83	10.2%
12032020 VOLUNTEER FIRE DEPT	228,450	228,450	25,240.98	25,240.98	.00	203,209.02	11.0%
12043130 IMPOUND LOT	2,500	2,500	.00	.00	.00	2,500.00	.0%
13041000 PUBLIC WORKS ADMINISTRATION	1,294,945	1,294,945	23,832.37	23,832.37	.00	1,271,112.63	1.8%
13041020 PUB WORKS NON-VDOT ELIGIBLE	3,100	3,100	.00	.00	.00	3,100.00	.0%
13041040 STREET LIGHTS	95,400	95,400	34.04	34.04	.00	95,365.96	.0%
13041070 TRAFFIC CONTROL & PARKING	101,650	101,650	7,019.19	7,019.19	11,422.00	83,208.81	18.1%
13041080 STREETS	395,300	395,300	51,524.37	51,524.37	.00	343,775.63	13.0%
13041090 SIDEWALKS, CURB, GUTTERING	2,800	2,800	1,280.59	1,280.59	.00	1,519.41	45.7%
13042020 STREET CLEANING	4,100	4,100	686.38	686.38	.00	3,413.62	16.7%
13042030 REFUSE COLLECTION	36,900	36,900	17,398.07	17,398.07	.00	19,501.93	47.1%
13042040 SNOW REMOVAL	21,250	21,250	.00	.00	.00	21,250.00	.0%
13042061 STATE OF GOOD REPAIR GRANT	0	0	12,777.32	12,777.32	-12,777.32	.00	.0%
14043041 PARKS-MARY ELIZABETH	11,100	11,100	1,884.45	1,884.45	.00	9,215.55	17.0%
14043042 PARKS-MARY BETHUNE	4,900	4,900	1,135.24	1,135.24	.00	3,764.76	23.2%
14043043 PARKS-GILLEYS	10,000	10,000	1,127.91	1,127.91	.00	8,872.09	11.3%
14043044 PARKS-CELESTE	2,100	2,100	716.61	716.61	.00	1,383.39	34.1%
14043045 PARKS-VETERANS MEMORIAL	5,470	5,470	.00	.00	.00	5,470.00	.0%
14043046 PARKS-FIRST RESPONDERS MEM	5,200	5,200	413.68	413.68	.00	4,786.32	8.0%
14043048 TOWN DOG PARK	0	0	4,674.54	4,674.54	.00	-4,674.54	100.0%
14043080 PARKS & REC - PLAYGROUNDS	0	0	275.11	275.11	.00	-275.11	100.0%
14543040 MUNICIPAL BUILDING	68,417	68,417	8,445.45	8,445.45	.00	59,971.55	12.3%
14543050 EMERGENCY SERVICES BLDG	83,600	83,600	6,013.84	6,013.84	.00	77,586.16	7.2%
14543060 PUBLIC WORKS BUILDING	39,615	39,615	1,721.61	1,721.61	.00	37,893.39	4.3%
14543070 PARKS & REC - CEMETERY	2,250	2,250	1,994.81	1,994.81	.00	255.19	88.7%
16081010 PLANNING & ZONING	253,985	253,985	23,864.12	23,864.12	.00	230,120.88	9.4%
16081020 COMMUNITY & ECONOMIC DEV	546,265	546,265	33,925.72	33,925.72	.00	512,339.28	6.2%
16081030 CITIZENS SQUARE-FARMERS MARKE	36,524	36,524	2,716.79	2,716.79	.00	33,807.21	7.4%
16081040 DEPOT WELCOME CENTER	43,917	43,917	1,134.87	1,134.87	.00	42,782.13	2.6%
16081050 HARVESTER PERFORMANCE CENTER	680,000	680,000	291.12	291.12	.00	679,708.88	.0%
16081300 ECONOMIC DEVELOPMENT AUTHORIT	6,863	6,863	405.20	405.20	.00	6,457.80	5.9%
16085000 REMED BLIGHTED STRUCTURES	25,000	25,000	.00	.00	.00	25,000.00	.0%
TOTAL GENERAL FUND	8,743,223	8,743,223	891,443.05	891,443.05	-1,355.32	7,853,135.27	10.2%

20 WATER & SEWER FUND

YEAR-TO-DATE BUDGET REPORT FOR THE MONTH OF JULY 2023

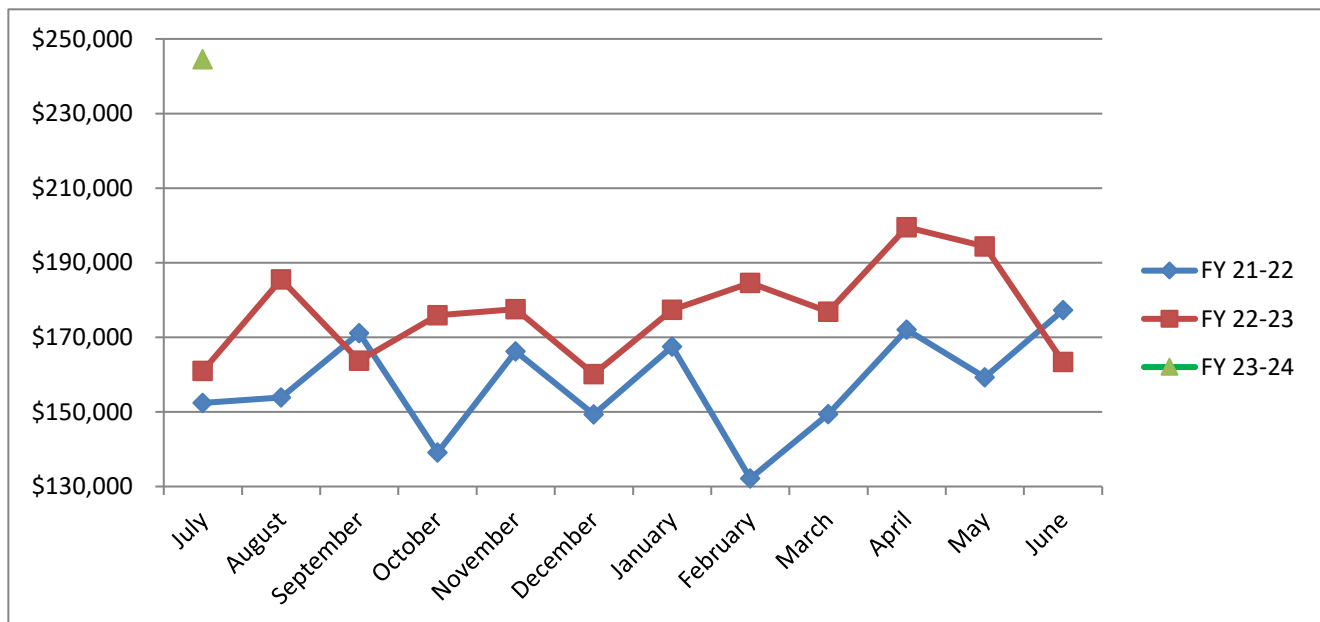
FOR 2024 01

20	WATER & SEWER FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
20069000	NON-DEPARTL UTILITY OPERATING	447,998	447,998	29,419.00	29,419.00	.00	418,579.00	6.6%
25050000	WATER SYSTEM OPERATIONS	272,616	272,616	47,778.68	47,778.68	.00	224,837.32	17.5%
25050100	METER READING	27,620	27,620	917.71	917.71	.00	26,702.29	3.3%
25050500	WATER TREATMENT PLANT	977,492	977,492	75,922.71	75,922.71	120.00	901,449.29	7.8%
25062000	UTILITY ADMINISTRATION	389,322	389,322	23,029.88	23,029.88	.00	366,292.12	5.9%
25560000	WASTEWATER SYSTEM OPERATIONS	150,297	150,297	11,601.60	11,601.60	.00	138,695.40	7.7%
25560500	WASTEWATER TREATMENT PLANT	630,817	630,817	42,323.58	42,323.58	125.00	588,368.42	6.7%
	TOTAL WATER & SEWER FUND	2,896,162	2,896,162	230,993.16	230,993.16	245.00	2,664,923.84	8.0%
	GRAND TOTAL	11,639,385	11,639,385	1,122,436.21	1,122,436.21	-1,110.32	10,518,059.11	9.6%

** END OF REPORT - Generated by VINCENT COPENHAVER **

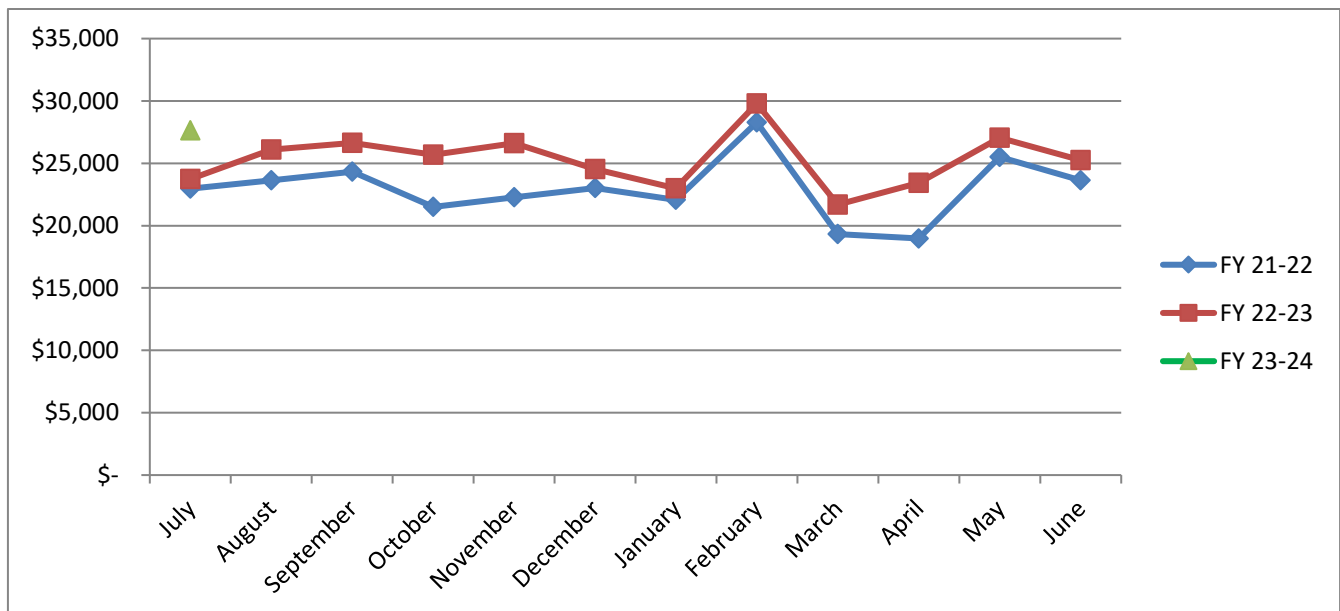
Town of Rocky Mount
Meals Tax Collections by Month

<u>Month</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>Change</u>	<u>% Change</u>
July	\$ 152,437	\$ 160,978	\$ 244,531	\$ 83,553	51.9%
August	\$ 153,837	\$ 185,503			
September	\$ 171,121	\$ 163,751			
October	\$ 139,085	\$ 175,939			
November	\$ 166,261	\$ 177,506			
December	\$ 149,361	\$ 160,148			
January	\$ 167,488	\$ 177,390			
February	\$ 132,152	\$ 184,585			
March	\$ 149,407	\$ 176,858			
April	\$ 172,047	\$ 199,508			
May	\$ 159,286	\$ 194,326			
June	\$ 177,283	\$ 163,351			
Year Totals	<u>\$ 1,889,765</u>	<u>\$ 2,119,843</u>	<u>\$ 244,531</u>	<u>\$(1,875,312)</u>	<u>-88.5%</u>



Town of Rocky Mount
Local Sales Tax Collections by Month

<u>Month</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>Change</u>	<u>% Change</u>
July	\$ 22,978	\$ 23,738	\$ 27,631	\$ 3,893	14.1%
August	\$ 23,622	\$ 26,102			
September	\$ 24,336	\$ 26,639			
October	\$ 21,514	\$ 25,676			
November	\$ 22,281	\$ 26,599			
December	\$ 23,016	\$ 24,524			
January	\$ 22,061	\$ 22,980			
February	\$ 28,289	\$ 29,796			
March	\$ 19,310	\$ 21,687			
April	\$ 18,974	\$ 23,440			
May	\$ 25,516	\$ 27,054			
June	\$ 23,632	\$ 25,252			
Year Totals	\$ 275,529	\$ 303,487	\$ 27,631	\$ 3,893	14.1%



Town of Rocky Mount
Cash Balances and Investment Portfolio
July 31, 2023

Total Cash Held by the Town:

Cash in the Office	\$ 700
Duncan Williams Investments	\$ 2,567,586
Hometrust Bank (Borrowed Funds)	\$ 713,928
Local Government Investment Pool (effective yield 5.369%)	\$ 6,844,453
Truist: Payroll and Flexible Benefits Checking Accounts	\$ 135,617
Carter Bank and Trust: Old Checking Account, Designated Checking Accounts for Police, Farmer's Market and Depot	\$ 395,392
American National Bank: Town Checking Account	\$ 830,028
Virginia Investment Pool Accounts for American Rescue Plan Act Funds (First Distribution)	<u>\$ 802,667</u>
 Total Cash Balance at July 31, 2023	 <u><u>\$ 12,290,371</u></u>

Investment Detail:

Duncan-Williams, Inc.

Account Statement Dated June 30, 2023

Cash, Money Funds and Bank Deposits - 12% of Portfolio			Closing Balance	Income This Year	30-Day Yield
Federated Hermes Govt Reserves Money Market			\$5,537.47	\$3,421.30	4.05%
Fixed Income - 88% of Portfolio		Market	Market	Estimated	Estimated
Certificates of Deposit:	Quantity	Price	Value	Annual Income	Yield
Capital One Natl Assn	245,000.00	94.158	\$230,687.10	\$8,207.50	3.55%
Capital One Bank Natl Assn	245,000.00	92.951	\$227,729.95	\$8,330.00	3.65%
U.S. Government Bonds:					
Federal Home Loan Banks Cons Bd	500,000.00	90.219	\$439,817.63	TBD	3.37%
Federal Home Loan Banks Cons Bd	700,000.00	93.924	\$657,468.00	\$7,700.00	1.17%
Federal Home Loan Banks Cons Bd	300,000.00	96.686	\$290,058.00	\$10,500.00	3.61%
Federal Home Loan Banks Cons Bd	430,000.00	96.169	\$413,526.70	\$15,587.50	3.76%
Federal Home Loan Mtg Corp Mediu	320,000.00	94.613	\$302,761.60	\$7,200.00	2.37%
Total Fixed Income	2,740,000.00		\$2,562,048.98	\$57,525.00	
Total Portfolio Holdings			\$2,567,586.45	\$60,946.30	

MONTHLY STAFF REPORT

DATE:	August 8, 2023
TO:	Rocky Mount Town Council
FROM:	Brad Basham – Asst Chief
DEPARTMENT:	Fire Department
MONTH:	June 2023

For the period of June 2023, the Rocky Mount Fire Department responded to a total of 40 calls of which 21 were inside the town limits and 19 were outside the town limits.

RMFD apparatus traveled a total of 838 miles carrying out duties pertaining to answering calls and support efforts of the department.

RMFD members logged 14 members performing training for a total of 96 hours of training.

Summary of Calls:

<u>Type of Call</u>	<u>Total</u>
<u>Structure Fire</u>	<u>1</u>
<u>Brush/Grass Fire</u>	
<u>Vehicle Fire</u>	<u>3</u>
<u>Utilities Fire</u>	<u>1</u>
<u>MVA</u>	<u>15</u>
<u>Residential Fire Alarm</u>	<u>2</u>
<u>Commercial Fire Alarm</u>	<u>6</u>
<u>Smoke Investigation</u>	
<u>Odor Investigation</u>	<u>1</u>
<u>Debris Removal</u>	<u>8</u>
<u>Hazmat/Spill</u>	
<u>EMS Assist</u>	<u>3</u>
	40

Respectfully Submitted By,

Asst. Chief B. Basham

MONTHLY STAFF REPORT

DATE:	AUGUST 14, 2023
TO:	Rocky Mount Town Council
FROM:	Chief Phillip S. Young
DEPARTMENT:	Police Department
MONTH:	July

*We will be doing the monthly report from RMPD a month behind to allow for more accuracy in numbers that are turned in per Chief Young. This also allows our officers at the end of the month to have time to get all reports and tickets submitted.

PLEASE SEE ATTACHED REPORT FOR MORE DETAILED INFORMATION ON MONTHLY CHARGES AND STATS.....

PSY/rfs

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: JULY 2023

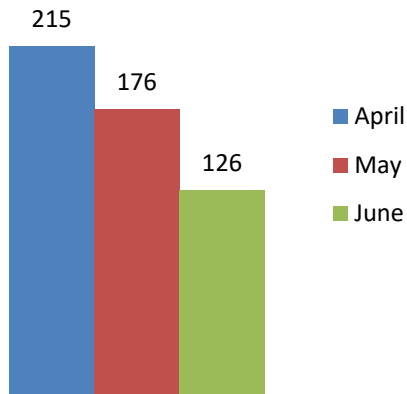
APRIL

MAY

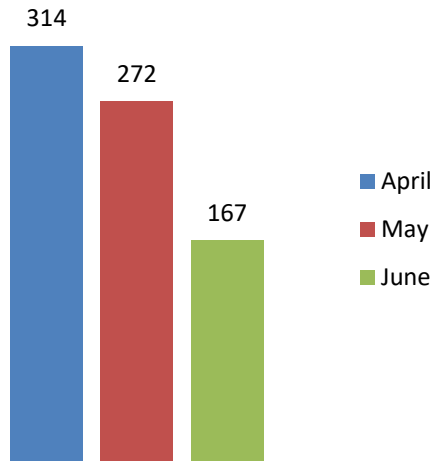
JUNE

UNIFORM TRAFFIC SUMMONS ISSUED	215	176	126
TRAFFIC STOPS	314	272	167
SPEEDING TICKETS ISSUED	60	42	33
DUI	5	4	3
COLLISIONS INVESTIGATED (TREDS)	11	13	6
MOTORIST AIDES	55	68	46
CRIMINAL ARRESTS "MISDEMEANOR"	45	69	57
CRIMINAL ARRESTS "FELONY"	18	9	10
INCIDENTS ADDRESSED	2038	2077	1681
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	95	94	108
GRAND LARCENY WARRANTS	0	0	0
BREAKING & ENTERING REPORTS	0	0	1
BREAKING & ENTERING WARRANTS	0	0	0
BOLO'S (Be On Look Out)	14	21	5
FOLLOW-UP'S	42	71	46
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	805	826	791
SCHOOL CHECKS	60	44	6
ALARM RESPONSES	43	62	30
OPEN DOORS, WINDOWS, ETC. UNSECURED	6	9	9
COURT HOURS:	41	33	13
TRAINING HOURS:	0	155	389
SPECIAL ASSIGNMENT HOURS:	86	95	65
HARVESTER HOURS WORKED:	21	19	9
ECO/TDO	10	4	12
ECO/TDO HOURS:	109	60	148

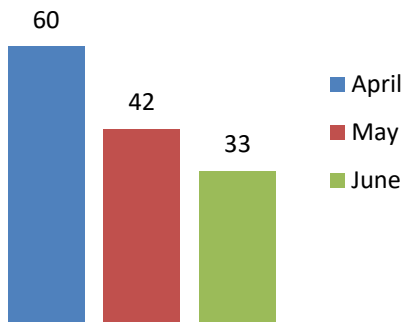
Uniform Traffic Summons Issued



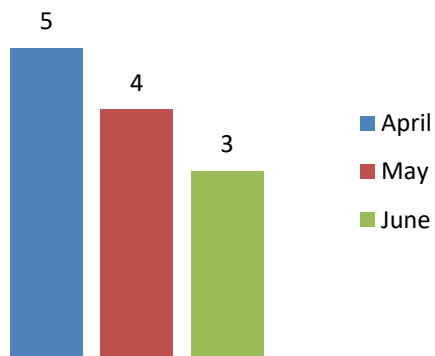
Traffic Stops



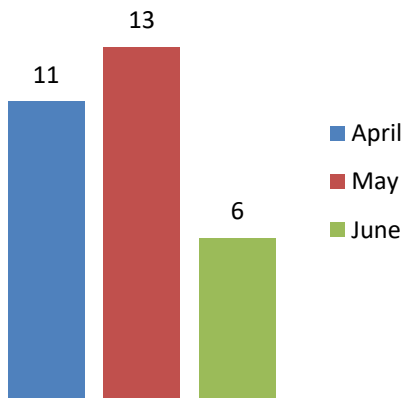
Speeding Tickets Issued



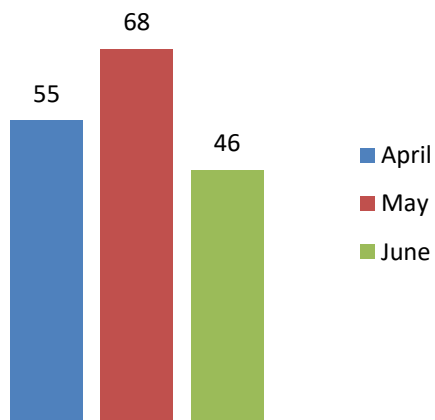
DUI



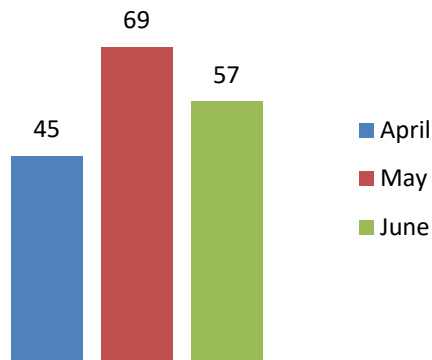
Collisions Investigated (TREDs)



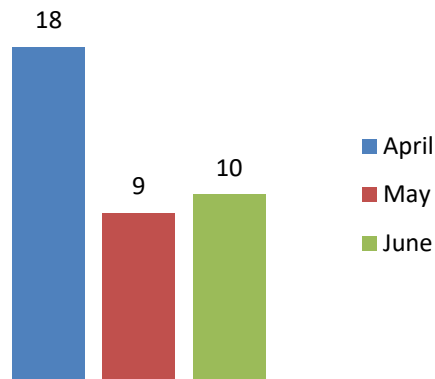
Motorist Aides



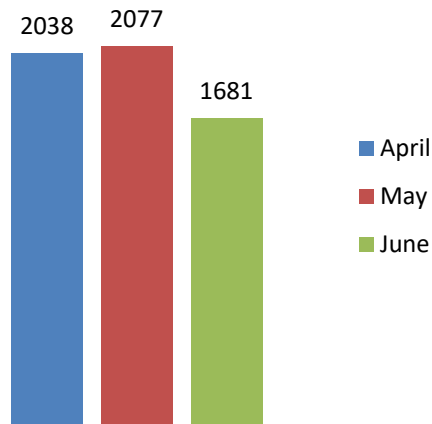
Criminal Arrests "Misdemeanor"



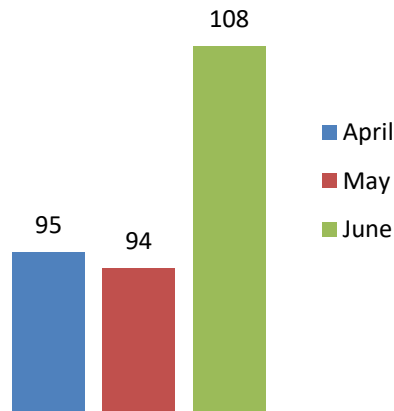
Criminal Arrests "Felony"



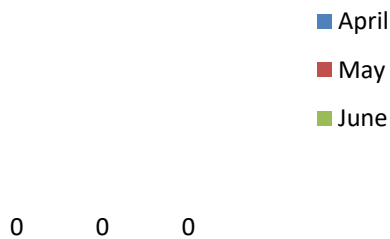
Incidents Addressed



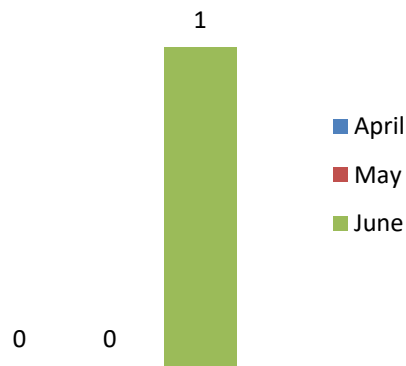
Incidents/Offenses Reportable "RMS"



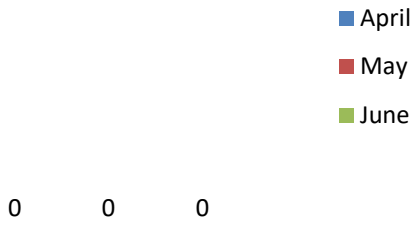
Grand Larceny Warrants



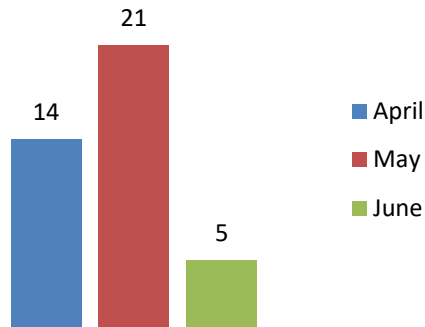
Breaking & Entering Reports



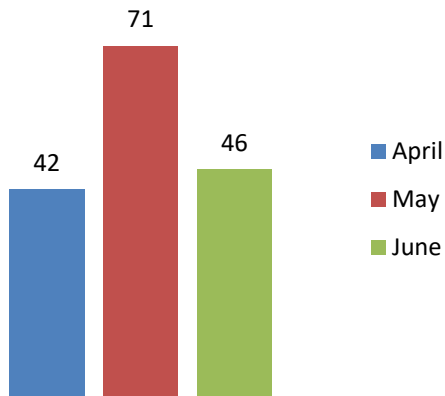
Breaking & Entering Warrants



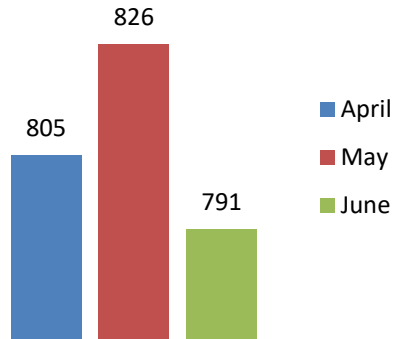
BOLO's (Be On Look Out)



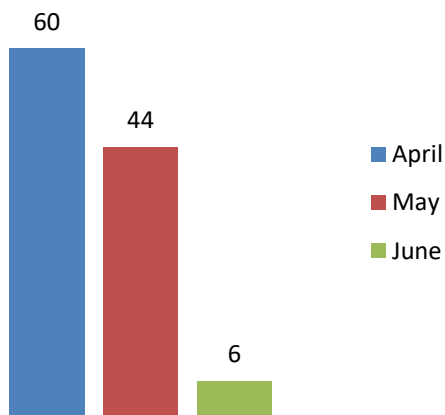
Follow-Ups



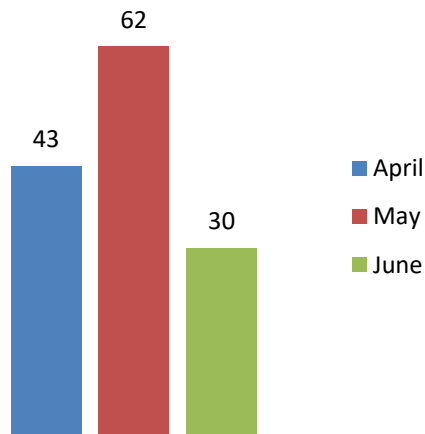
Businesses/Residences Checked "Foot Patrols"



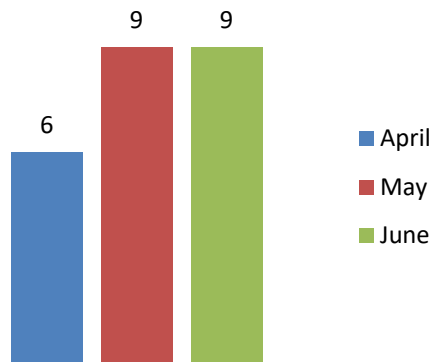
School Checks



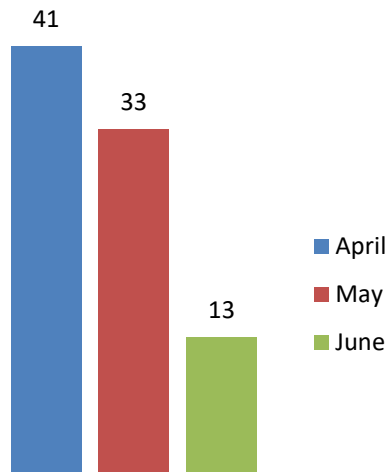
Alarm Responses



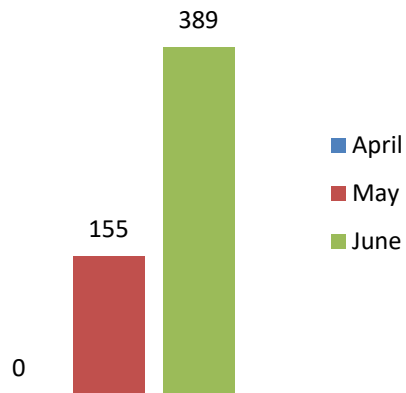
Open Doors, Windows, Etc. Unsecured



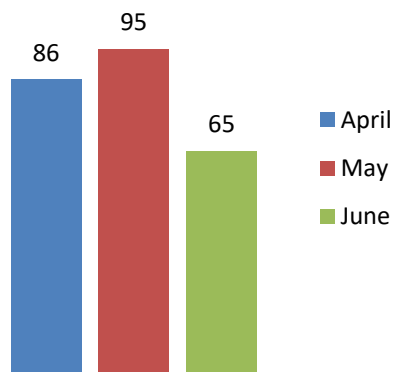
Court Hours



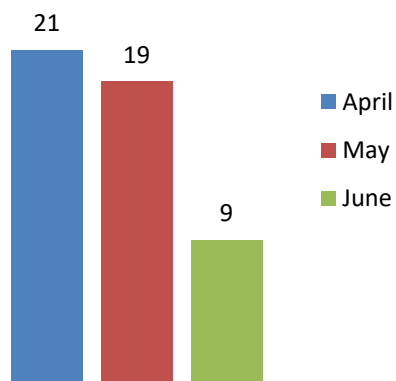
Training Hours



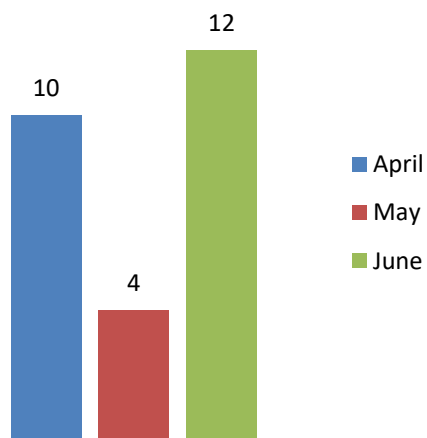
Special Assignment Hours



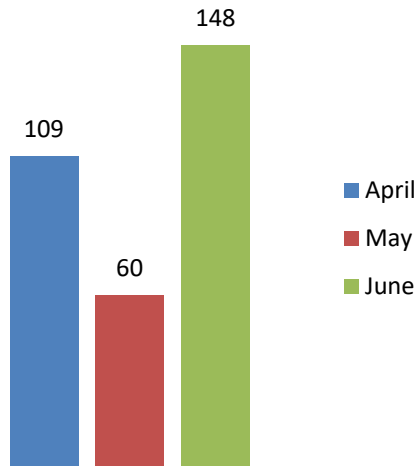
Harvester Hours Worked



ECO/TDO



ECO/TDO Hours



TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar was conducted throughout the Town of Rocky Mount during June
- ◇ Reported streetlights out to Town Manager's office
- ◇ There were 6 reportable accidents with 4 of the accidents on our public streets

INVESTIGATIONS:

Follow Up Investigations: Follow up conducted on multiple cases

Search Warrants: Multiple

- ❖ Evidence/Property room management
- ❖ Court Liaison duties conducted
- ❖ Taser maintenance and training performed
- ❖ Department Court Discovery and camera downloads
- ❖ Transported evidence to State Lab
- ❖ Assist patrol with surveillance
- ❖ Maintenance of SRO Grant
- ❖ Assisted with Independence Day festivities
- ❖ Fire Inspections and Fire Marshall duties conducted
- ❖ Charges made for multiple counts of forgery, larceny and B & E.
- ❖ Active cases include fraud, larceny and Social Services and Adult Protective cases

**COMMUNITY RESOURCE OFFICER:
MEETINGS/EVENTS (SLOAN)**

- ❖ Performed multiple fingerprints for walk-ins at the department
- ❖ Counsel patrol officers by answering questions and concerns
- ❖ Dropped off/picked up evidence from the Forensic Lab
- ❖ Scanning of files to email in the records room for retention purposes
- ❖ Assisted with walk-ins and phone calls
- ❖ Dropped off and picked up vehicles due for maintenance

**RESOURCE OFFICER REFERRAL'S
(Sanders/Police/Holland):**

- ❖ During the month of June worked Patrol due to no school in session

SPEEDING TICKETS ISSUED

Booker T. Washington Highway (x 7)

State Street (x 4)

North Main Street (x 4)

Old Franklin Turnpike (x 4)

Bernard Road (x 3)

Tanyard Road (x 3)

School Board Road (x 2)

Pell Avenue

Franklin Street

Grassy Hill Road

South Main Street

Scuffling Hill Road

Virgil H. Goode Highway

CRIMINAL ARRESTS & LOCATIONS:

Possession of Meth	Booker T. Washington Highway
Possession of Meth	Old Franklin Turnpike
Driving Under the Influence – 2 nd Offense	Old Franklin Turnpike
Driving Under the Influence	Virgil H. Goode Highway
Driving Under the Influence	Musefield Road
Drunk In Public	Scuffling Hill Road (x 2)
Drunk In Public	Windy Lane
Drunk In Public	Pendleton Street
Attempted Malicious Wounding	North Main Street
Felony Hit & Run w/ Bodily Injury	North Main Street
Felony Destruction of Property	North Main Street
Felony Hit & Run w/ Bodily Injury	Old Franklin Turnpike
Domestic Assault	Muse Lane
Shoplifting	Old Franklin Turnpike (x 27)
Trespassing	Windy Lane
Trespassing	Old Franklin Turnpike
False Information to Law Enforcement	North Main Street
Obstruction of Justice	Law Street
Resisting Arrest	Law Street
Driving Revoked (DUI Related)	Grassy Hill Road
Reckless Driving	North Main Street
Possession of a Vape Device	North Main Street
Warrant Service (PB-15)	Grassy Hill Road

Warrant Service (Capias)	Grassy Hill Road (x 2)
Warrant Service (Felony)	Grassy Hill Road
Warrant Service (Misdemeanor)	North Main Street (x 5)
Warrant Service (Misdemeanor)	Old Franklin Turnpike
Warrant Service (Misdemeanor)	Booker T. Washington Highway
Warrant Service	Pendleton Street (x 4)
Warrant Service	Law Street (x 2)
Warrant Service	Byrd Lane
Temporary Detention Order	Floyd Avenue (x 2)
Emergency Custody Order	Floyd Avenue (x 3)
Emergency Custody Order	South Main Street (x 2)
Emergency Custody Order	East Court Street (x 2)
Emergency Custody Order	Oak Street
Emergency Custody Order	Greenview Drive
Emergency Custody Order	Green Meadow Lane

MONTHLY STAFF REPORT

DATE:	August 14, 2023
TO:	Rocky Mount Town Council
FROM:	Brian Schofield, Public Works Superintendent
DEPARTMENT:	Public Works Department
MONTH:	July 2023

1. Read meters (1 day)
2. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts.
3. Meter cutoffs: 30
4. Clean-up 5 days.
5. Cut trees along roads, sidewalks, and parks.
6. Repaired, replaced, or unplugged eight sewer mains or laterals.
7. Repaired one water main.
8. Installed new 6" water main at Blue Ridge Chapel.
9. Repaired and/or replaced traffic lights and street signs.
10. Demo two different types of traffic detection systems on traffic lights for a month.
11. Cleanup from major wind storms this month.
12. Asphalt patching as needed.
13. Continue to work on storm drains throughout town.
14. Ongoing exchanging out of new carts for citizens.
15. Mowing operations in full swing.
16. Mowing sewer line easements.
17. Clean-up and repair of sewer line easements.
18. Started new landscaping of the Municipal Building.

MONTHLY STAFF REPORT

MEETING DATE:	August 14, 2023
TO:	Rocky Mount Town Council
FROM:	Dennis Potter
DEPARTMENT:	Wastewater Treatment Plant
REPORT MONTH:	July, 2023

Average Daily Flow	0.638 MGD
Minimum TSS Reduction	98.9 %
Minimum BOD Reduction	99.0 %
Leachate (F.C. Landfill)	146,304 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	70.51 Tons
Rain Total 6.0 inches	Snow Total 0 inches

The Wastewater Plant had 0 after hours alarms during the month of June.

The staff worked on regular maintenance at the plant and the pump stations.

The staff assisted Public Works by running camera to check some sewer lines for issues.

The staff replaced primer hose and flapper on pump #2 at Oaks Tavern pump station.

The staff replaced 2 sets of brushes on clarifier #1.

Respectfully Submitted,

Dennis Potter

MONTHLY STAFF REPORT

DATE:	08/14/2023
TO:	Rocky Mount Town Council
FROM:	Michael K. Adkins – Water Superintendent
DEPARTMENT:	Water Department
MONTH:	July 2023

Operation and Production Summary:

The actual water production time (water filtering) for the entire month averaged 10.6 hours daily, yielding approximately 905,385 gallons daily. The rainfall for this month was 4.5 inches, as measured at the water treatment plant. Therefore, the Blackwater River flow continues to be adequate for regular operation.

Total Raw Water Pumped:	25.78 million gallons
Total Drinking Water Produced:	28.07 million gallons
Average Daily Production:	905,385 gallons per day
Ave Percent of Production Capacity:	45.27 %
Flushing of Hydrants/Tanks/FD Use:	756,707 + 35,000 F.D. gals = 791,707 gallons
Plant Process Water:	866,000 gallons (finished water used by the plant)
Bulk Water Sold @ W.T.P.:	15,250 gallons
Bulk Water used at PW Shop	2,697 gallons
Tank Cleanout/Drainage/Leak	300,000 gallons
WVWA Water	0.0 million gallons

Testing:

- Our monthly (7 total) routine bacteriological samples were bacteria-free. Therefore, the Town continues to comply with all drinking water standards by E.P.A. requirements.
- We resumed the Auto-flushing program in April 2023. This process reduces TTHM and HAA5 and provides fresher, higher-quality water to lines with low usage and no circulation.

Activities / Maintenance / Improvements

- The staff continued with our weekly checks of the chemical feeders, pump stations, equipment at tank sites, and monthly checklists around the plant, the river, and the dam. In addition, we continue to perform routine maintenance and groundskeeping.
- The interconnect with WVWA supplied 0.0 million gallons of water, which averages 0 gallons daily. Due to the low chlorine residual from WVWA, the connection has been cut off until the problem can be corrected. The connection has been off since June 2022.
- Staff and public works continued preliminary work on the Lead Service Line inventory list as required by the EPA. The staff has been entering information into the IworQs database.
- Staff installed a new CLX online chlorine meter at the plant.
- Two staff members attended training from VDH on water management.
- Water Plant received renewed DEQ discharge permit for the next permit cycle.
- Staff completed Lead and Copper Sampling for 2023 sampling period. We will sample again in 2025. All results were well below the Action Level set by the EPA.
- Staff drained two tanks in preparation for cleanout, which is scheduled for August 1, 2023.

**Water Plant Production in Gallons Per Day
(August 2021 to July 2023)**

