



TOWN COUNCIL
REGULAR MEETING
AGENDA

October 16, 2023
6:00 PM

Council Chambers, Rocky Mount Municipal Building
345 Donald Avenue, Rocky Mount, Virginia

When speaking before Town Council, please come to the podium and give your name for the record. Please address the Council and not the audience. You will be limited to three (3) minutes and the other rules listed on the sign-up sheet. If you provide Council with any documentation, please also give a copy to the Town Clerk prior to speaking.

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All cellular phones must be turned off during the Council Meeting.

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The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the Town Clerk for assistance.

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of Consent Agenda
 - 4.1. Departmental Monthly Reports
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department
 - 4.2. Approval of Minutes
 - Regular Meeting Draft Minutes- September 11, 2023

Special Called Meeting Draft Minutes - September 18, 2023

Town Council & Planning Commission Work Session Draft Minutes - September 18, 2023

- 4.3. Retainer Agreement for Legal Representation in Class Action Lawsuits regarding PFAS.
- 5. Special Items
 - 5.1. Breast Cancer Awareness Month Proclamation
 - 5.2. Proclamation Commending United Way of Roanoke Valley on its 100th Anniversary.
 - 5.3. Recognize Town Planner Jessica Angle for being named 2023 Administrator of the Year by the Virginia Association of Zoning Officials.
- 6. Hearing of Citizens
- 7. New Business
 - 7.1. North Main Street Revitalization Planning Grant
 - 7.2. Recognize Cultural and Economic Development Director Daniel Pinard for his work on the 150 Fest event and discuss 150 Fest.
- 8. Closed Meeting and Action
- 9. Adjournment

Planning & Zoning Monthly Report

09/01/2023 - 09/30/2023

Permit #	Permit Date	Permit Type	Parcel Address	Main Status	Applicant / Business Name	Owner Name	Description
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Group: Site Plan

2023078	9/19/2023	Site Plan	1040 North Main St	Approved	Ferguson Land and Lumber Co.	FERGUSON LAND AND LUMBER CO INC	New structure 80'x125'

Group Total: 1

Group: Temporary Use - Itinerant Merchant

2023079	9/19/2023	Temporary Use - Itinerant Merchant	1161 FRANKLIN ST	Approved	Country Fresh Farms	FRANKLIN PLAZA PARTNERS LLC	USDA frozen meat sales Oct. 18-21st

Group Total: 1

Group: Zoning

2023083	9/28/2023	Zoning	1040 North Main St	Approved	Ferguson Land and Lumber Co.	FERGUSON LAND AND LUMBER CO INC	New structure 80'x125'
2023082	9/25/2023	Zoning	90 HIGH ST	Approved	Reece and Anna Robertson	ROBERTSON REECE A & ANNA P	Install an attached Prefab garage (Attached by breezeway)
2023080	9/25/2023	Zoning	70 RIVERVIEW ST	Approved	Pam Harman	HARMAN PAMELA SUE & DEBRA KAY	Install prefab carport

2023077	9/8/2023	Zoning	335 CROMWELL DR	Approved	Brodie Builders (Robert Brodie)	FERGUSON ERIC H & SUE B	Addition

Group Total: 4

Group: Zoning Compliance

2023081	9/25/2023	Zoning Compliance	360 TANYARD RD	Approved	Just Perform Barbell	ROCKY MOUNT LIMITED LIABILITY CO	Opening and operating a gym with minor interior renovations
2023075	9/4/2023	Zoning Compliance	255 NORTH MAIN ST	Approved	VALLEY PETROLEUM, LLC.	VALLEY PETROLEUM LLC	GAS STATION/C-STORE/KITCHEN

Group Total: 2

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Total Records: 8

10/2/2023

FOIA Requests September 2023

Date	Requested By	Topic
9/11/23	Paul Beers, attorney	Negrin information: emails, texts, social media
9/13/23	Dan Casey, Roanoke Times	PD accident report from car accident
9/20/23	Karen Bowen, attorney	Christy Determan auto accident information
9/21/23	Bryan Hochstein	List of financial transactions from HPC to TRM or EDA for \$209k
9/22/23	Paul Beers, attorney	Negrin information: PD emails and texts

Rocky Mount (Town Of), VA



YEAR-TO-DATE BUDGET REPORT FOR THE 3 MONTHS ENDED SEPT 30, 2023

FOR 2024 03							
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL	
10 GENERAL FUND							
10090000 USE OF SURPLUS							
10090000 42562 APPROPRIATED FUN	0	1,356,335	1,356,335	.00	1,356,335.00	.0%	
TOTAL USE OF SURPLUS	0	1,356,335	1,356,335	.00	1,356,335.00	.0%	
11011000 GENERAL PROPERTY TAXES							
11011000 41101 REAL PROPERTY -	641,476	0	641,476	3,544.33	637,931.67	.6%	
11011000 41102 REAL PROPERTY -	35,000	0	35,000	1,617.65	33,382.35	4.6%	
11011000 41103 PUBLIC SERVICE -	22,104	0	22,104	.00	22,104.00	.0%	
11011000 41105 PERSONAL PROPERT	340,000	0	340,000	2,701.95	337,298.05	.8%	
11011000 41106 PERSONAL PROPERT	12,200	0	12,200	3,345.63	8,854.37	27.4%	
11011000 41107 MACHINERY & TOOL	171,902	0	171,902	.00	171,902.00	.0%	
11011000 41110 PENALTIES ON TA	11,500	0	11,500	1,130.71	10,369.29	9.8%	
11011000 41111 INTEREST ON DELI	9,300	0	9,300	830.13	8,469.87	8.9%	
TOTAL GENERAL PROPERTY TAXES	1,243,482	0	1,243,482	13,170.40	1,230,311.60	1.1%	
11012000 OTHER LOCAL TAXES							
11012000 41201 LOCAL SALES & US	305,819	0	305,819	87,618.88	218,200.12	28.7%	
11012000 41202 MEALS TAX	2,411,304	0	2,411,304	665,549.13	1,745,754.87	27.6%	
11012000 41203 PENALTY-DEL MEAL	0	0	0	741.72	-741.72	100.0%	
11012000 41204 INTEREST-DEL MEA	0	0	0	11.01	-11.01	100.0%	
11012000 41205 TRANSIENT OCCUPA	175,211	0	175,211	90,224.40	84,986.60	51.5%	
11012000 41208 CIGARETTE TAX	84,000	0	84,000	14,550.00	69,450.00	17.3%	
11012000 41209 BANK STOCK TAX	440,000	0	440,000	.00	440,000.00	.0%	
11012000 41210 CONSUMER UTILITY	317,000	0	317,000	80,376.99	236,623.01	25.4%	
11012000 41212 TRANSIENT OCCUP	87,474	0	87,474	.00	87,474.00	.0%	
TOTAL OTHER LOCAL TAXES	3,820,808	0	3,820,808	939,072.13	2,881,735.87	24.6%	
11012500 BUSINESS LICENSE TAXES							
11012500 41301 BPOL-RETAIL	400,000	0	400,000	30,053.75	369,946.25	7.5%	

YEAR-TO-DATE BUDGET REPORT
 FOR THE 3 MONTHS ENDED SEPT 30, 2023

FOR 2024 03

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
11012500 41302 BPOL-PROFESSIONA	186,000	0	186,000	30,021.20	155,978.80	16.1%
11012500 41303 BPOL-REPAIRS/PER	114,000	0	114,000	2,830.62	111,169.38	2.5%
11012500 41304 BPOL-CONTRACTOR	49,750	0	49,750	4,013.33	45,736.67	8.1%
11012500 41305 BPOL-UTILITY	5,429	0	5,429	.00	5,429.00	.0%
11012500 41306 BPOL-AMUSEMENT T	500	0	500	.00	500.00	.0%
11012500 41307 BPOL-MISCELLANEO	8,644	0	8,644	43.94	8,600.06	.5%
11012500 41308 BPOL-ALCOHOLIC B	650	0	650	50.00	600.00	7.7%
11012500 41309 BPOL-PENALTIES	2,000	0	2,000	6,689.01	-4,689.01	334.5%
TOTAL BUSINESS LICENSE TAXES	766,973	0	766,973	73,701.85	693,271.15	9.6%
11013000 PERMITS & LICENSES						
11013000 42111 PLANNING & ZONIN	9,000	0	9,000	985.00	8,015.00	10.9%
11013000 42112 FARMERS MARKET F	3,300	0	3,300	405.00	2,895.00	12.3%
11013000 42114 WELCOME CENTER F	10,000	0	10,000	1,890.00	8,110.00	18.9%
11013000 42116 RETURN CHECK FEE	400	0	400	140.43	259.57	35.1%
11013000 42117 CREDIT CARD FEES	7,500	0	7,500	1,903.07	5,596.93	25.4%
TOTAL PERMITS & LICENSES	30,200	0	30,200	5,323.50	24,876.50	17.6%
11014000 FINES & FORFEITURES						
11014000 42211 COURT FINEES	20,000	0	20,000	12,385.15	7,614.85	61.9%
11014000 42212 PARKING FINES	70	0	70	40.00	30.00	57.1%
TOTAL FINES & FORFEITURES	20,070	0	20,070	12,425.15	7,644.85	61.9%
11015000 PROCEEDS FROM USE OF ASSETS						
11015000 42311 INTEREST ON MONE	275,000	0	275,000	81,727.93	193,272.07	29.7%
11015000 42312 RENTAL OF GENERA	450	0	450	.00	450.00	.0%
11015000 42319 BOND PROCEEDS	0	5,150,000	5,150,000	5,150,000.00	.00	100.0%
TOTAL PROCEEDS FROM USE OF ASSETS	275,450	5,150,000	5,425,450	5,231,727.93	193,722.07	96.4%
11016000 CHARGES FOR SERVICES						
11016000 42411 REFUSE COLLECTIO	295,176	0	295,176	70,407.84	224,768.16	23.9%

YEAR-TO-DATE BUDGET REPORT
 FOR THE 3 MONTHS ENDED SEPT 30, 2023

FOR 2024 03

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
11016000 42413 TRUCK RENTAL FEE	1,500	0	1,500	600.00	900.00	40.0%
11016000 42415 WEED CONTROL CHA	250	0	250	.00	250.00	.0%
11016000 42418 PASSPORT SERVICE	19,000	0	19,000	6,980.00	12,020.00	36.7%
11016000 42419 SECURITY SERVICES	17,500	0	17,500	105.00	17,395.00	.6%
11016000 42420 POLICE REPORTS	1,200	0	1,200	311.00	889.00	25.9%
11016000 42421 FINGERPRINT SERV	150	0	150	91.75	58.25	61.2%
11016000 42422 CRISIS INTERVENT	45,000	0	45,000	4,851.00	40,149.00	10.8%
11016000 42425 ADMIN CHARGES -	100	0	100	.00	100.00	.0%
11016000 42426 MISCELLANEOUS SE	0	0	0	1,568.66	-1,568.66	100.0%
TOTAL CHARGES FOR SERVICES	379,876	0	379,876	84,915.25	294,960.75	22.4%
11018000 MISCELLANEOUS GENERAL						
11018000 42511 RECOVERIES	0	60	60	25,205.87	-25,145.87*****%	
11018000 42515 DONATIONS	0	56,780	56,780	56,840.00	-60.00	100.1%
11018000 42524 INSURANCE RECIPT	40,000	0	40,000	31,836.00	8,164.00	79.6%
TOTAL MISCELLANEOUS GENERAL	40,000	56,840	96,840	113,881.87	-17,041.87	117.6%
18522000 COMMONWEALTH-NONCATEGORICAL						
18522000 43211 PPTRA FROM STATE	53,861	0	53,861	53,860.60	.40	100.0%
18522000 43212 COMMUNICATIONS T	136,000	0	136,000	21,552.94	114,447.06	15.8%
18522000 43213 LITTER TAX	4,200	0	4,200	.00	4,200.00	.0%
18522000 43214 ROLLING STOCK TA	3,245	0	3,245	3,507.93	-262.93	108.1%
18522000 43215 RENTAL TAX	21,000	0	21,000	2,601.16	18,398.84	12.4%
TOTAL COMMONWEALTH-NONCATEGORICAL	218,306	0	218,306	81,522.63	136,783.37	37.3%
18524000 COMMONWEALTH-CATEGORICAL						
18524000 43112 SCHOOL RES OFFIC	49,506	0	49,506	.00	49,506.00	.0%
18524000 43311 FIRE PROGRAMS-ST	18,741	0	18,741	.00	18,741.00	.0%
18524000 43312 STREET MAINTENAN	1,607,191	0	1,607,191	.00	1,607,191.00	.0%
18524000 43313 LAW ENFORCEMENT	132,620	0	132,620	.00	132,620.00	.0%
18524000 43315 OTHER POLICE CAT	0	12,409	12,409	9,412.56	2,996.44	75.9%
TOTAL COMMONWEALTH-CATEGORICAL	1,808,058	12,409	1,820,467	9,412.56	1,811,054.44	.5%

Rocky Mount (Town Of), VA



YEAR-TO-DATE BUDGET REPORT FOR THE 3 MONTHS ENDED SEPT 30, 2023

FOR 2024 03							
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL	
18525000 FEDERAL GOVERNMENT REVENUE							
18525000 43417 BULLET PROOF VES	0	0	0	1,632.50	-1,632.50	100.0%	
TOTAL FEDERAL GOVERNMENT REVENUE	0	0	0	1,632.50	-1,632.50	100.0%	
18535000 LOCAL GOVERNMENT AID							
18535000 43111 VOLUNTEER FIRE D	30,000	0	30,000	52,460.51	-22,460.51	174.9%	
18535000 43112 OTH AID-SCHOOL R	50,000	0	50,000	.00	50,000.00	.0%	
18535000 43114 COUNTY EXP REIMB	60,000	0	60,000	.00	60,000.00	.0%	
TOTAL LOCAL GOVERNMENT AID	140,000	0	140,000	52,460.51	87,539.49	37.5%	
TOTAL GENERAL FUND	8,743,223	6,575,584	15,318,807	6,619,246.28	8,699,560.72	43.2%	
TOTAL REVENUES	8,743,223	6,575,584	15,318,807	6,619,246.28	8,699,560.72		
20 WATER & SEWER FUND							
25020000 WATER CHARGES							
25020000 42313 PROPERTY RENT (C	134,544	0	134,544	28,805.16	105,738.84	21.4%	
25020000 45101 WATER SALES	1,676,346	0	1,676,346	450,825.94	1,225,520.06	26.9%	
25020000 45102 WATER CONNECTION	22,650	0	22,650	36,568.38	-13,918.38	161.4%	
25020000 45103 RECONNECT FEES	10,000	0	10,000	4,033.74	5,966.26	40.3%	
25020000 45104 PENALTIES	30,000	0	30,000	10,425.07	19,574.93	34.8%	
25020000 45106 BULK WATER PURCH	1,000	0	1,000	4,404.93	-3,404.93	440.5%	
TOTAL WATER CHARGES	1,874,540	0	1,874,540	535,063.22	1,339,476.78	28.5%	
25530000 SEWER CHARGES							
25530000 45201 WASTEWATER COLLE	1,015,622	0	1,015,622	268,659.70	746,962.30	26.5%	
25530000 45202 SEWER CONNECTION	6,000	0	6,000	3,250.00	2,750.00	54.2%	
TOTAL SEWER CHARGES	1,021,622	0	1,021,622	271,909.70	749,712.30	26.6%	

YEAR-TO-DATE BUDGET REPORT
FOR THE 3 MONTHS ENDED SEPT 30, 2023

FOR 2024 03						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT USE/COL
TOTAL WATER & SEWER FUND	2,896,162	0	2,896,162	806,972.92	2,089,189.08	27.9%
TOTAL REVENUES	2,896,162	0	2,896,162	806,972.92	2,089,189.08	
GRAND TOTAL	11,639,385	6,575,584	18,214,969	7,426,219.20	10,788,749.80	40.8%
** END OF REPORT - Generated by VINCENT COPENHAVER **						

YEAR-TO-DATE BUDGET REPORT FOR THE 3 MONTHS ENDED SEPT 30, 2023

FOR 2024 03

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND							
10091020 NON-DEPARTL GENERAL FUND	846,462	225,189	1,071,651	539,103.14	.00	532,547.86	50.3%
11011010 MAYOR & TOWN COUNCIL	97,852	0	97,852	27,175.95	.00	70,676.05	27.8%
11012020 TOWN MANAGER	381,412	0	381,412	89,912.92	.00	291,499.08	23.6%
11012040 TOWN ATTORNEY	69,670	0	69,670	2,340.00	.00	67,330.00	3.4%
11012130 FINANCE DEPARTMENT	623,468	0	623,468	118,751.29	.00	504,716.71	19.0%
11081060 PASSPORT PROGRAM	3,125	0	3,125	322.63	.00	2,802.37	10.3%
12031010 POLICE DEPARTMENT	2,709,633	16,665	2,726,298	707,651.09	.00	2,018,646.91	26.0%
12031015 POLICE DEPT GRANTS	0	64,909	64,909	3,616.00	.00	61,293.00	5.6%
12032020 VOLUNTEER FIRE DEPT	228,450	82,926	311,376	44,471.87	64,076.33	202,827.80	34.9%
12043130 IMPOUND LOT	2,500	0	2,500	30.82	.00	2,469.18	1.2%
13041000 PUBLIC WORKS ADMINISTRATIO	1,294,945	0	1,294,945	39,160.16	.00	1,255,784.84	3.0%
13041020 PUB WORKS NON-VDOT ELIGIBL	3,100	0	3,100	1,279.99	.00	1,820.01	41.3%
13041040 STREET LIGHTS	95,400	0	95,400	23,440.44	.00	71,959.56	24.6%
13041070 TRAFFIC CONTROL & PARKING	101,650	0	101,650	24,274.64	38,124.00	39,251.36	61.4%
13041080 STREETS	395,300	0	395,300	196,312.92	.00	198,987.08	49.7%
13041090 SIDEWALKS, CURB, GUTTERING	2,800	0	2,800	4,348.85	.00	-1,548.85	155.3%
13042020 STREET CLEANING	4,100	0	4,100	1,164.42	.00	2,935.58	28.4%
13042030 REFUSE COLLECTION	36,900	0	36,900	35,402.71	.00	1,497.29	95.9%
13042040 SNOW REMOVAL	21,250	0	21,250	504.00	.00	20,746.00	2.4%
13042061 STATE OF GOOD REPAIR GRANT	0	1,136,889	1,136,889	14,743.06	-14,743.06	1,136,889.00	.0%
14043041 PARKS-MARY ELIZABETH	11,100	0	11,100	15,411.52	.00	-4,311.52	138.8%
14043042 PARKS-MARY BETHUNE	4,900	0	4,900	2,036.06	.00	2,863.94	41.6%
14043043 PARKS-GILLEYS	10,000	0	10,000	1,994.80	.00	8,005.20	19.9%
14043044 PARKS-CELESTE	2,100	0	2,100	1,612.11	.00	487.89	76.8%
14043045 PARKS-VETERANS MEMORIAL	5,470	0	5,470	4,690.06	.00	779.94	85.7%
14043046 PARKS-FIRST REPSONDERS MEM	5,200	0	5,200	4,088.24	.00	1,111.76	78.6%
14043048 TOWN DOG PARK	0	0	0	4,674.54	.00	-4,674.54	100.0%
14043080 PARKS & REC - PLAYGROUNDS	0	0	0	5,664.73	.00	-5,664.73	100.0%
14543040 MUNICIPAL BUILDING	68,417	0	68,417	26,773.11	.00	41,643.89	39.1%
14543050 EMERGENCY SERVICES BLDG	83,600	0	83,600	23,320.69	.00	60,279.31	27.9%
14543060 PUBLIC WORKS BUILDING	39,615	0	39,615	-855.63	.00	40,470.63	-2.2%
14543070 PARKS & REC - CEMETERY	2,250	0	2,250	4,329.71	.00	-2,079.71	192.4%
16081010 PLANNING & ZONING	253,985	52,006	305,991	86,535.41	26,003.00	193,452.59	36.8%
16081020 COMMUNITY & ECONOMIC DEV	546,265	4,950,000	5,496,265	5,106,274.74	.00	389,990.26	92.9%
16081030 CITIZENS SQUARE-FARMERS MA	36,524	0	36,524	23,452.21	-9,589.19	22,660.98	38.0%
16081040 DEPOT WELCOME CENTER	43,917	0	43,917	5,041.34	.00	38,875.66	11.5%
16081050 HARVESTER PERFORMANCE CENT	680,000	0	680,000	173,285.46	.00	506,714.54	25.5%
16081086 INDUSTRIAL DEVELOPMENT	0	47,000	47,000	.00	.00	47,000.00	.0%
16081300 ECONOMIC DEVELOPMENT AUTHO	6,863	0	6,863	808.89	.00	6,054.11	11.8%
16085000 REMED BLIGHTED STRUCTURES	25,000	0	25,000	.00	.00	25,000.00	.0%

YEAR-TO-DATE BUDGET REPORT FOR THE 3 MONTHS ENDED SEPT 30, 2023

FOR 2024 03							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL GENERAL FUND	8,743,223	6,575,584	15,318,807	7,363,144.89	103,871.08	7,851,791.03	48.7%
20 WATER & SEWER FUND							
20069000 NON-DEPARTL UTILITY OPERAT	447,998	0	447,998	29,419.00	.00	418,579.00	6.6%
25050000 WATER SYSTEM OPERATIONS	272,616	0	272,616	90,394.54	.00	182,221.46	33.2%
25050100 METER READING	27,620	0	27,620	5,579.61	.00	22,040.39	20.2%
25050500 WATER TREATMENT PLANT	977,492	0	977,492	239,396.14	1,449.00	736,646.86	24.6%
25062000 UTILITY ADMINISTRATION	389,322	0	389,322	68,452.31	.00	320,869.69	17.6%
25560000 WASTEWATER SYSTEM OPERATIO	150,297	0	150,297	56,777.83	1,329.00	92,190.17	38.7%
25560500 WASTEWATER TREATMENT PLANT	630,817	0	630,817	165,240.47	125.00	465,451.53	26.2%
TOTAL WATER & SEWER FUND	2,896,162	0	2,896,162	655,259.90	2,903.00	2,237,999.10	22.7%
GRAND TOTAL	11,639,385	6,575,584	18,214,969	8,018,404.79	106,774.08	10,089,790.13	44.6%
** END OF REPORT - Generated by VINCENT COPENHAVER **							

Town of Rocky Mount
Cash Balances and Investment Portfolio
September 30, 2023

Total Cash Held by the Town:

Cash in the Office	\$ 700
Duncan Williams Investments	\$ 2,577,600
Hometrust Bank (Borrowed Funds)	\$ 718,117
Local Government Investment Pool (effective yield 5.369%)	\$ 5,563,900
Truist: Payroll and Flexible Benefits Checking Accounts	\$ 92,082
Carter Bank and Trust: Old Checking Account, Designated Checking Accounts for Police, Farmer's Market and Depot	\$ 402,935
American National Bank: Town Checking Account	\$ 543,529
Virginia Investment Pool Accounts for American Rescue Plan Act Funds (First Distribution)	<u>\$ 307,880</u>

Total Cash Balance at September 30, 2023	<u><u>\$ 10,206,743</u></u>
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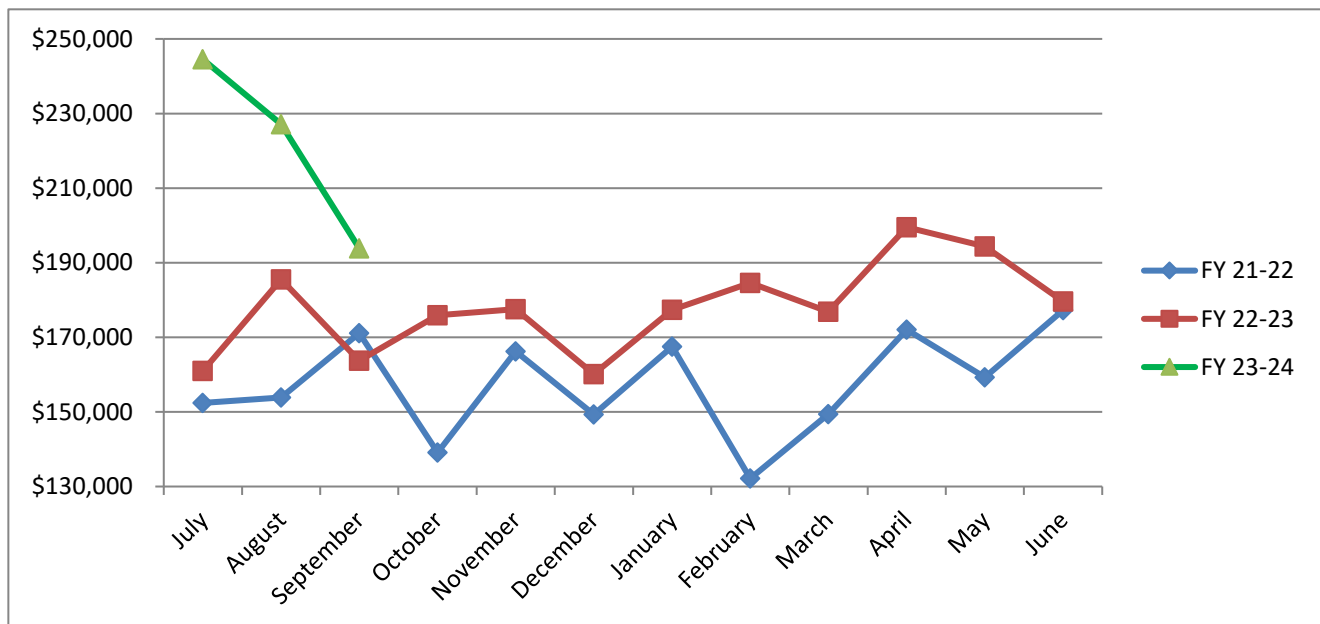
Investment Detail:

Duncan-Williams, Inc. Account Statement Dated September 30, 2023			
Cash, Money Funds and Bank Deposits - 1% of Portfolio	<u>Closing Balance</u>	<u>Income This Year</u>	<u>30-Day Yield</u>
Federated Hermes Govt Reserves Money Market	\$5,597.35	\$3,481.18	4.35%
Fixed Income - 99% of Portfolio Certificates of Deposit:	<u>Market Value</u>	<u>Estimated Annual Income</u>	<u>Estimated Yield</u>
Total	\$460,602.45	\$16,537.50	3.63%
U.S. Government Bonds:			
Total	<u>\$2,111,399.85</u>	<u>\$40,987.50</u>	3.80%
Total Fixed Income	<u>\$2,572,002.30</u>	<u>\$57,525.00</u>	
Total Portfolio Holdings	<u><u>\$2,577,599.65</u></u>	<u><u>\$61,006.18</u></u>	

Town of Rocky Mount
Meals Tax Collections by Month

<u>Month</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>Change</u>	<u>% Change</u>
July	\$ 152,437	\$ 160,978	\$ 244,531	\$ 83,553	51.9%
August	\$ 153,837	\$ 185,503	\$ 227,166	\$ 41,663	22.5%
September	\$ 171,121	\$ 163,751	\$ 193,852	\$ 30,101	18.4%
October	\$ 139,085	\$ 175,939			
November	\$ 166,261	\$ 177,506			
December	\$ 149,361	\$ 160,148			
January	\$ 167,488	\$ 177,390			
February	\$ 132,152	\$ 184,585			
March	\$ 149,407	\$ 176,858			
April	\$ 172,047	\$ 199,508			
May	\$ 159,286	\$ 194,326			
June	\$ 177,283	\$ 179,649			
Year Totals	<u>\$ 1,889,765</u>	<u>\$ 2,136,141</u>	<u>\$ 665,549</u>		

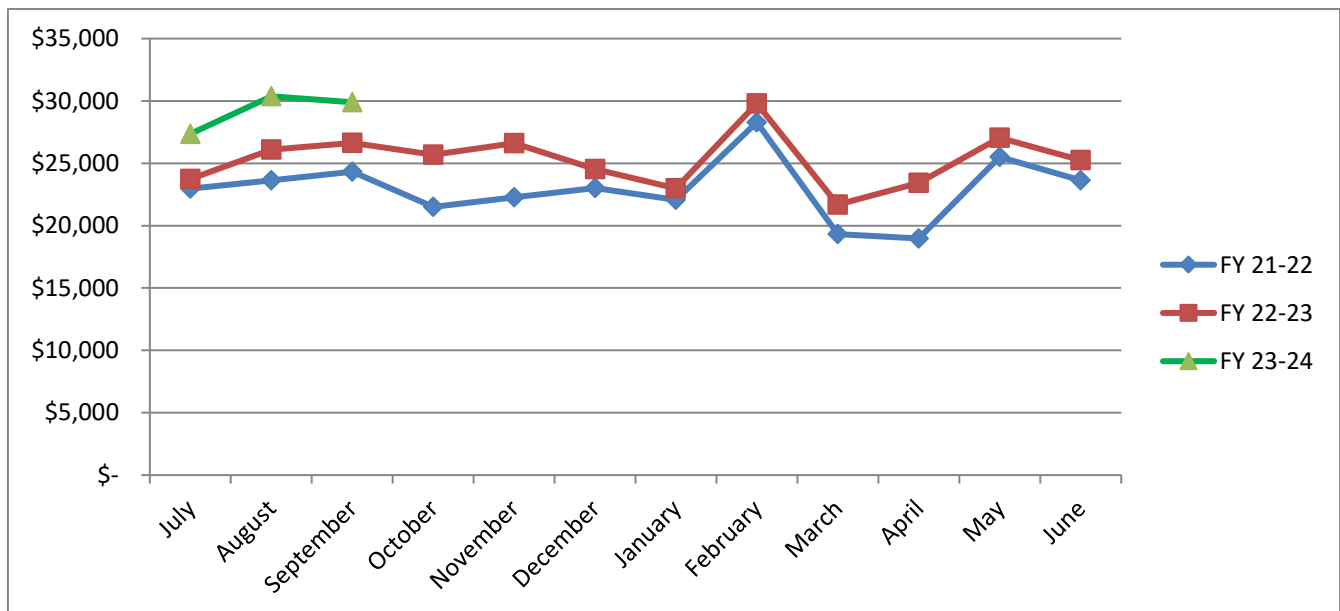
Year to Date through August	\$ 477,395	\$ 510,232	\$ 665,549	\$ 155,317	30.4%
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Town of Rocky Mount
Local Sales Tax Collections by Month

<u>Month</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>Change</u>	<u>% Change</u>
July	\$ 22,978	\$ 23,738	\$ 27,361	\$ 3,623	13.2%
August	\$ 23,622	\$ 26,102	\$ 30,373	\$ 4,271	14.1%
September	\$ 24,336	\$ 26,639	\$ 29,885	\$ 3,246	10.9%
October	\$ 21,514	\$ 25,676			
November	\$ 22,281	\$ 26,599			
December	\$ 23,016	\$ 24,524			
January	\$ 22,061	\$ 22,980			
February	\$ 28,289	\$ 29,796			
March	\$ 19,310	\$ 21,687			
April	\$ 18,974	\$ 23,440			
May	\$ 25,516	\$ 27,054			
June	\$ 23,632	\$ 25,252			
Year Totals	\$ 275,529	\$ 303,487	\$ 87,619		

YTD Through August	\$ 70,936	\$ 76,479	\$ 87,619	\$ 11,140	12.7%
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MONTHLY STAFF REPORT

DATE:	October 9, 2023
TO:	Rocky Mount Town Council
FROM:	Brad Basham – Asst Chief
DEPARTMENT:	Fire Department
MONTH:	July 2023

For the period of July 2023, the Rocky Mount Fire Department responded to a total of 50 calls of which 21 were inside the town limits and 29 were outside the town limits.

RMFD apparatus traveled a total of 1,024 miles carrying out duties pertaining to answering calls and support efforts of the department.

RMFD members logged 12 members performing training for a total of 96 hours of training.

<u>Summary of Calls:</u>	
<u>Type of Call</u>	<u>Total</u>
Structure Fire	4
Brush/Grass Fire	
Vehicle Fire	4
Utilities Fire	3
MVA	15
Residential Fire Alarm	4
Commercial Fire Alarm	9
Smoke Investigation	2
Odor Investigation	
Debris Removal	8
Hazmat/Spill	
EMS Assist	1
	50

Respectfully Submitted By,

Asst. Chief B. Basham

MONTHLY STAFF REPORT

DATE:	OCTOBER 16, 2023
TO:	Rocky Mount Town Council
FROM:	Chief Phillip S. Young
DEPARTMENT:	Police Department
MONTH:	September

*We will be doing the monthly report from RMPD a month behind to allow for more accuracy in numbers that are turned in per Chief Young. This also allows our officers at the end of the month to have time to get all reports and tickets submitted.

PLEASE SEE ATTACHED REPORT FOR MORE DETAILED INFORMATION ON MONTHLY CHARGES AND STATS.....

PSY/rfs

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: SEPTEMBER 2023

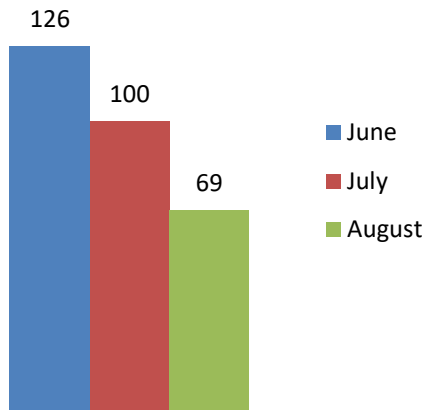
JUNE

JULY

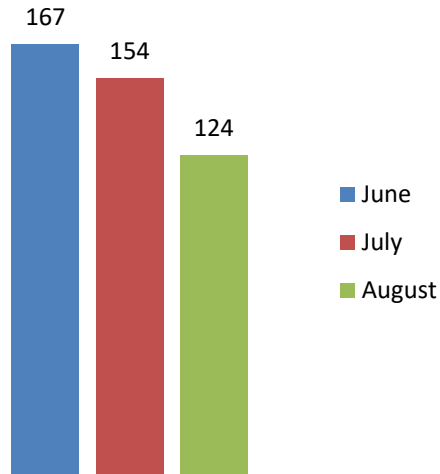
AUGUST

UNIFORM TRAFFIC SUMMONS ISSUED	126	100	69
TRAFFIC STOPS	167	154	124
SPEEDING TICKETS ISSUED	33	26	15
DUI	3	1	1
COLLISIONS INVESTIGATED (TREDS)	6	6	25
MOTORIST AIDES	46	49	64
CRIMINAL ARRESTS "MISDEMEANOR"	57	69	68
CRIMINAL ARRESTS "FELONY"	10	53	19
INCIDENTS ADDRESSED	1681	1903	1976
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	108	104	116
GRAND LARCENY WARRANTS	0	11	0
BREAKING & ENTERING REPORTS	1	0	1
BREAKING & ENTERING WARRANTS	0	2	0
BOLO'S (Be On Look Out)	5	14	22
FOLLOW-UP'S	46	92	96
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	791	859	871
SCHOOL CHECKS	6	4	59
ALARM RESPONSES	30	25	40
OPEN DOORS, WINDOWS, ETC. UNSECURED	9	0	8
COURT HOURS:	13	18	20.5
TRAINING HOURS:	389	208	328
SPECIAL ASSIGNMENT HOURS:	65	72	154.5
HARVESTER HOURS WORKED:	9	4	8
ECO/TDO	12	10	8
ECO/TDO HOURS:	148	52	63

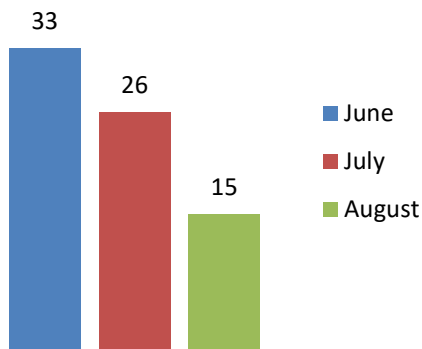
Uniform Traffic Summons Issued



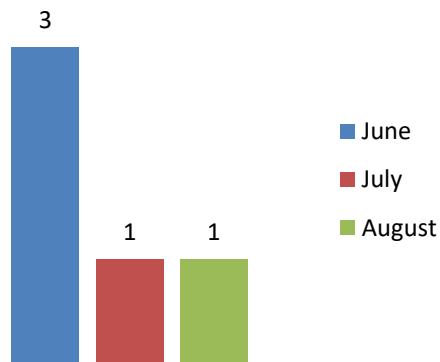
Traffic Stops



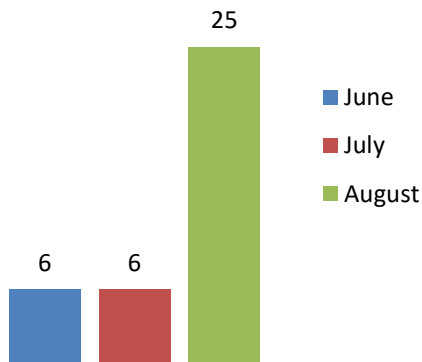
Speeding Tickets Issued



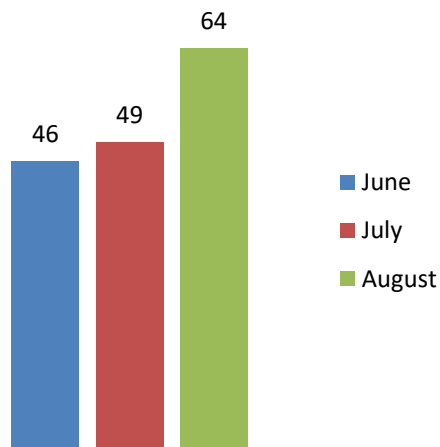
DUI



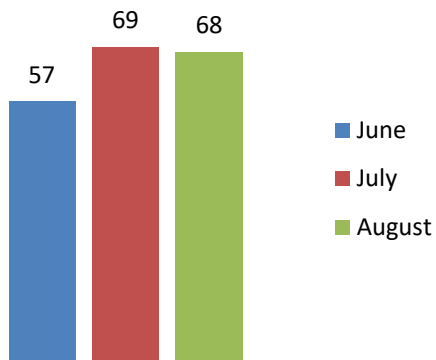
Collisions Investigated (TREDs)



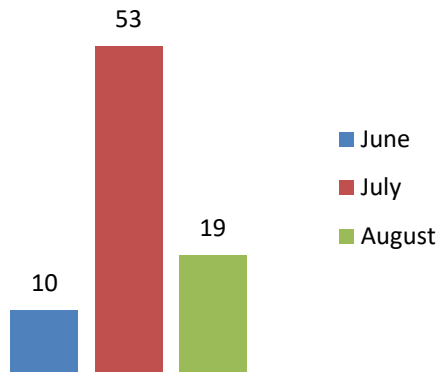
Motorist Aides



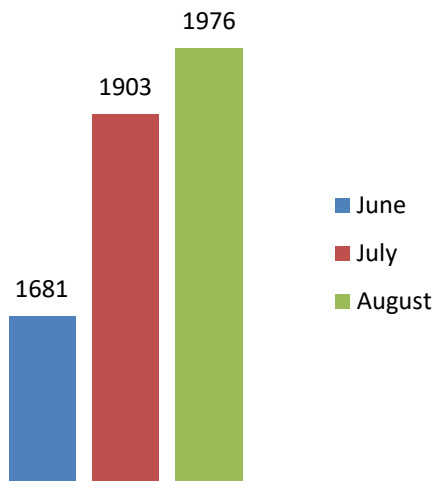
Criminal Arrests "Misdemeanor"



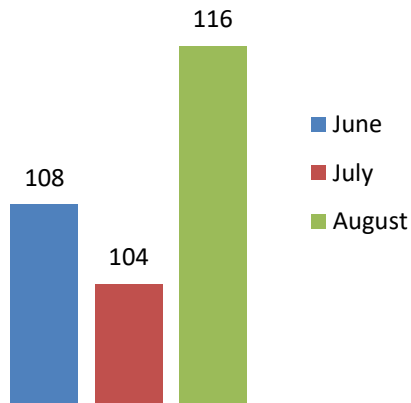
Criminal Arrests "Felony"



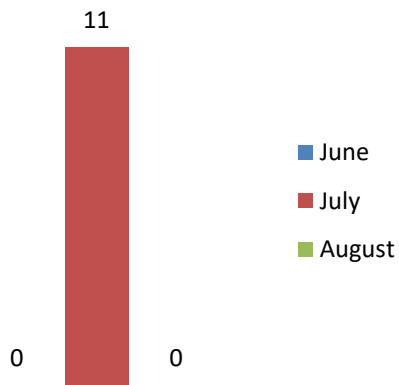
Incidents Addressed



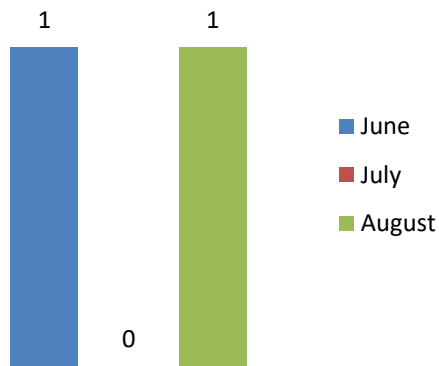
Incidents/Offenses Reportable "RMS"



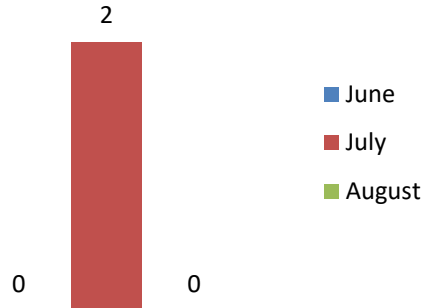
Grand Larceny Warrants



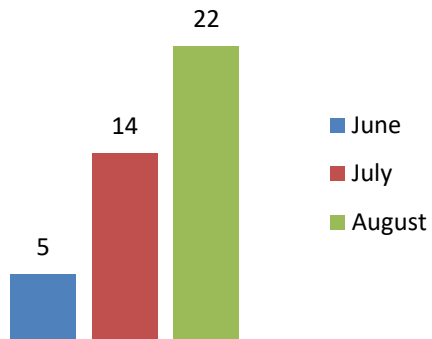
Breaking & Entering Reports



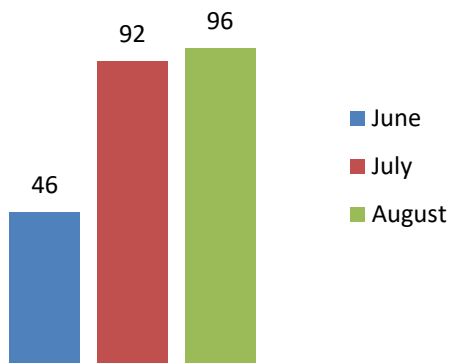
Breaking & Entering Warrants



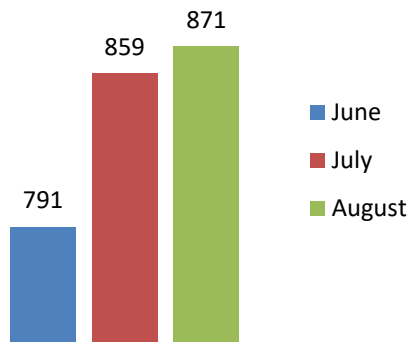
BOLO's (Be On Look Out)



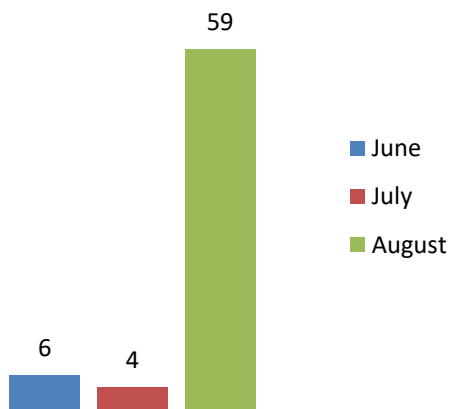
Follow-Ups



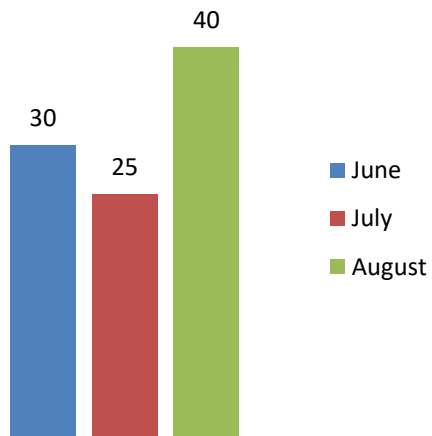
Businesses/Residences Checked "Foot Patrols"



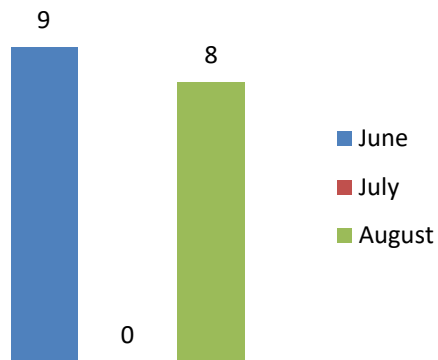
School Checks



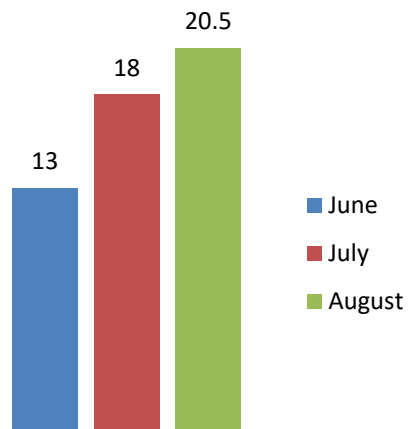
Alarm Responses



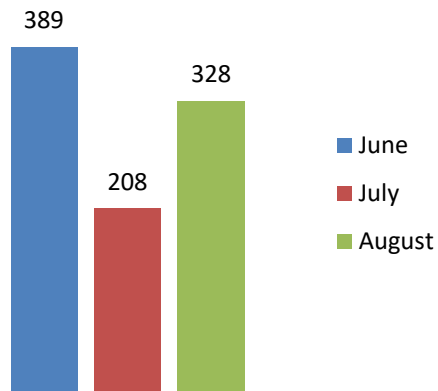
Open Doors, Windows, Etc. Unsecured



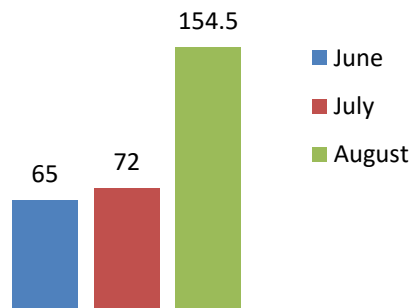
Court Hours



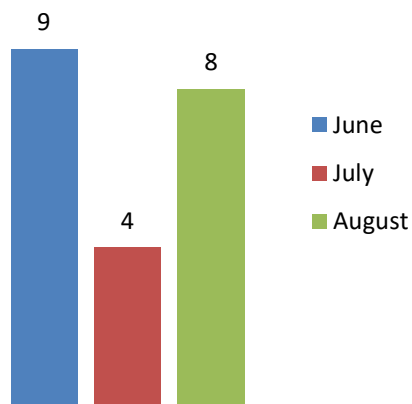
Training Hours



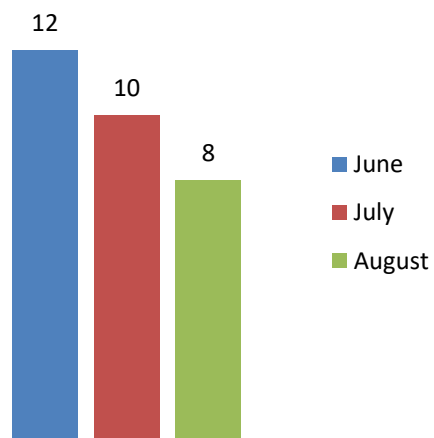
Special Assignment Hours



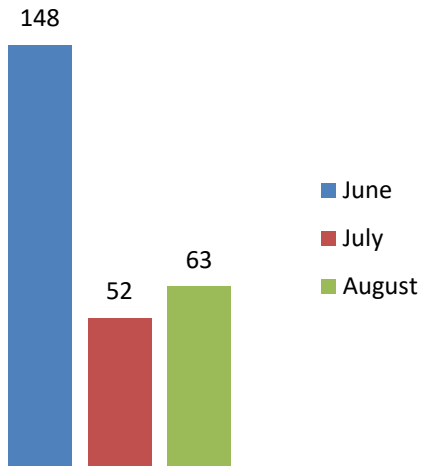
Harvester Hours Worked



ECO/TDO



ECO/TDO Hours



TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar was conducted throughout the Town of Rocky Mount during August
- ◇ Reported streetlights out to Town Manager's office
- ◇ There were 25 reportable accidents with 20 of the accidents on our public streets

INVESTIGATIONS:

Follow Up Investigations: Follow up conducted on multiple cases

Search Warrants: Multiple

- ❖ Evidence/Property room management
- ❖ Transported evidence to State Lab
- ❖ Assist patrol with surveillance
- ❖ Assist patrol with calls for service
- ❖ Assist SROs with increased school checks
- ❖ Maintenance of SRO Grant
- ❖ Fire Inspections and Fire Marshall duties conducted
- ❖ Charges made for multiple counts of forgery, larceny, shoplifting and trespassing
- ❖ Conducted follow ups with ICAC cases. Request for Administrative subpoenas through CA's office
- ❖ Obtained several search warrants for child pornography
- ❖ Active cases include fraud, larceny and Social Services and Adult Protective cases
- ❖ Surveillance of drug activity in various locations of town

**COMMUNITY RESOURCE OFFICER:
MEETINGS/EVENTS (SLOAN)**

- ❖ Performed multiple fingerprints for walk-ins at the department
- ❖ Counsel patrol officers by answering questions and concerns
- ❖ Dropped off/picked up evidence from the Forensic Lab
- ❖ Scanning of files to email in the records room for retention purposes
- ❖ Assisted with walk-ins and phone calls
- ❖ Dropped off and picked up vehicles due for maintenance
- ❖ Drop off/pick up items from BKT & Town Police Supply
- ❖ Assist with lunch coverage

**RESOURCE OFFICER REFERRAL'S
(Sanders/Police/Holland):**

- ❖ Diversions: (3) Possession of Marijuana Products Underage (x 1)/Possession of Marijuana on School Property (x 1) (Holland); Vaping Marijuana on a School Bus (x 1) (Police)
- ❖ Petitions: (7) Obstruction of Justice (x 1) (Holland); Simple Assault (x 3)/Possession of Marijuana Vaping Device Under 18 (x 1)/Possession of Marijuana Vaping Device on School Property (x 1)/Possession of Tobacco Underage (x 1) (Police)
- ❖ Arrest: (2) Disorderly Conduct (x 1) Holland); Drinking While Operating a Motor Vehicle (x 1) (Police)
- ❖ Warnings: (3) Possession of Vape Devices Under 18 (Holland)
- ❖ Paper Service: (6) Protective Orders Obtained & Served (Holland)

SPEEDING TICKETS ISSUED

North Main Street (x 6)

State Street (x 3)

School Board Road (x 2)

Scuffling Hill Road (x 2)

Grassy Hill Road

South Main Street

CRIMINAL ARRESTS & LOCATIONS:

Possession of Marijuana Vape Device	Middle School Road (x 2)
Possession of Marijuana Device on School Property	Middle School Road
Driving Under the Influence	North Main Street
Drunk In Public	Market Place Drive (x 2)
Drunk In Public	Old Franklin Turnpike
Drunk In Public	North Main Street
Open Container While Driving	Tanyard Road
Drinking Alcohol While Driving	North Main Street
Reckless Handling of a Firearm	North Main Street
Manufacturing Child Pornography	Middle School Road (x 3)
False Identity to Law Enforcement	Old Franklin Turnpike (x 2)
Trespassing	Old Franklin Turnpike (x 4)
Trespassing	East Court Street
Simple Assault	Middle School Road (x 3)
Simple Assault	Old Franklin Turnpike
Disorderly Conduct	Tanyard Road
Obstruction of Justice	Old Franklin Turnpike
Possession of a Concealed Weapon (Brass Knuckles)	Old Franklin Turnpike
Violation of a Protective Order	East Court Street
Shoplifting	Old Franklin Turnpike (x 30)
Warrant Service (Capias)	North Main Street (x 2)
Warrant Service (Capias)	Grassy Hill Road (x 2)
Warrant Service (Capias)	East Court Street
Warrant Service (PB-15)	Grassy Hill Road (x 7)

Warrant Service (PB-15)	Byrd Lane
Warrant Service (Parolee – Fugitive from Justice)	North Main Street
Warrant Service (Detention Order)	Tanyard Road
Warrant Service (Misdemeanor)	Grassy Hill Road (x 7)
Warrant Service (Misdemeanor)	East Court Street
Warrant Service (Misdemeanor)	West Church Street
Warrant Service (Misdemeanor)	Perdue Lane
Warrant Service (Misdemeanor)	Windsor Drive
Warrant Service	Norris Street
Driving Revoked	Old Franklin Turnpike
Temporary Detention Order	Floyd Avenue
Emergency Custody Order	Perdue Lane
Emergency Custody Order	Knollwood Drive
Emergency Custody Order	East Court Street
Emergency Custody Order	Circle Drive
Emergency Custody Order	Floyd Avenue
Emergency Custody Order	Orchard Avenue
Emergency Custody Order	North Main Street

MONTHLY STAFF REPORT

DATE:	October 16, 2023
TO:	Rocky Mount Town Council
FROM:	Brian Schofield, Public Works Superintendent
DEPARTMENT:	Public Works Department
MONTH:	September, 2023

1. Read meters (1 day)
2. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts.
3. Meter cutoffs: 32
4. Clean-up 5 days.
5. Cut trees along roads, sidewalks, and parks.
6. Sweeping streets throughout town.
7. Repaired, replaced, or unplugged two sewer mains or laterals.
8. Repaired one water main.
9. Installed a new 6" water tap for the Middle School.
10. Repaired and/or replaced traffic lights and street signs.
11. Started lead and copper pot holing for investigation of water lines.
12. Cleanup from major wind storms this month.
13. Asphalt patching as needed.
14. Continue to work on storm drains throughout town.
15. Ongoing exchanging out of new carts for citizens.
16. Mowing operations in full swing.
17. Mowing road shoulders throughout town.
18. Clean-up and repair of sewer line easements.
19. Prep and had contractor pave a new walkway at Mary Elizabeth Park.
20. Tore down old playground at Mary Bethune for new install of playground.
21. Worked 150 Fest.

MONTHLY STAFF REPORT

MEETING DATE:	October 16, 2023
TO:	Rocky Mount Town Council
FROM:	Dennis Potter
DEPARTMENT:	Wastewater Treatment Plant
REPORT MONTH:	September, 2023

Average Daily Flow	0.597 MGD
Minimum TSS Reduction	98.3 %
Minimum BOD Reduction	98.8 %
Leachate (F.C. Landfill)	117,494 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	43.78 Tons
Rain Total 2.3 inches	Snow Total 0 inches

The Wastewater Plant had 0 after-hours alarms during the month of September.

The staff worked on regular maintenance at the plant and the pump stations.

The staff assisted Public Works by running camera to check some sewer lines for issues.

I attended the AWWA's Water Jam 2023 Conference at The Virginia Beach Convention Center.

The staff started and completed 6- month maintenance at the plant.

The staff started 6-month maintenance at the pump stations.

Creative Resurfacing started our clarifier restoration project. Going very well so far.

Cummins completed all of our generator 6 month preventative maintenance checks.

Respectfully Submitted,

Dennis Potter

MONTHLY STAFF REPORT

DATE:	10/16/2023
TO:	Rocky Mount Town Council
FROM:	Michael K. Adkins – Water Superintendent
DEPARTMENT:	Water Department
MONTH:	September 2023

Operation and Production Summary:

The actual water production time (water filtering) averaged for the entire month 10.2 hours a day, which yielded approximately 886,099 gallons per day. Rainfall for this month was 2.9 inches, as measured at the water treatment plant. Therefore, the Blackwater River flow continues to be adequate for regular operation.

Total Raw Water Pumped:	24.69 million gallons
Total Drinking Water Produced:	26.58 million gallons
Average Daily Production:	886,099 gallons per day
Ave Percent of Production Capacity:	44.30 %
Flushing of Hydrants/Tanks/FD Use:	841,684 + 42,000 F.D. gals = 883,684 gallons
Plant Process Water:	820,000 gallons (finished water used by the plant)
Bulk Water Sold @ W.T.P.:	20,450 gallons
Bulk Water used at PW Shop	8,939 gallons
Tank Cleanout/Drainage/Leak	100,000 gallons
WVWA Water	2.0 million gallons

Testing:

- Our monthly (7 total) routine bacteriological samples were bacteria-free. Therefore, the Town continues to comply with all drinking water standards by E.P.A. requirements.
- We resumed the Auto-flushing program in April 2023. This process reduces TTHM and HAA5 and provides fresher, higher-quality water to lines with low usage and no circulation.

Activities / Maintenance / Improvements

- The staff continued with our weekly checks of the chemical feeders, pump stations, equipment at tank sites, and monthly checklists around the plant, the river, and the dam. In addition, we continue to perform routine maintenance and groundskeeping.
- The interconnect with WVWA supplied approximately 2.0 million gallons of water due to a valve malfunction connecting the two systems. The WVWA staff is working to correct the issue, and the valve was isolated until the problem can be corrected.
- Staff and public works continued preliminary work on the Lead Service Line inventory list as required by the EPA. The staff has been entering information into the IworQs database.
- Staff continued hydrant flow testing and flushing. This will be an ongoing process until all hydrants are tested and flushed.
- Staff installed an online Cl2 meter to monitor the Chlorine residual at the Scuffling Hill Tank. Scada contractor connected it to facilitate remote monitoring.
- Two members of staff attended Water Jam (Conference)

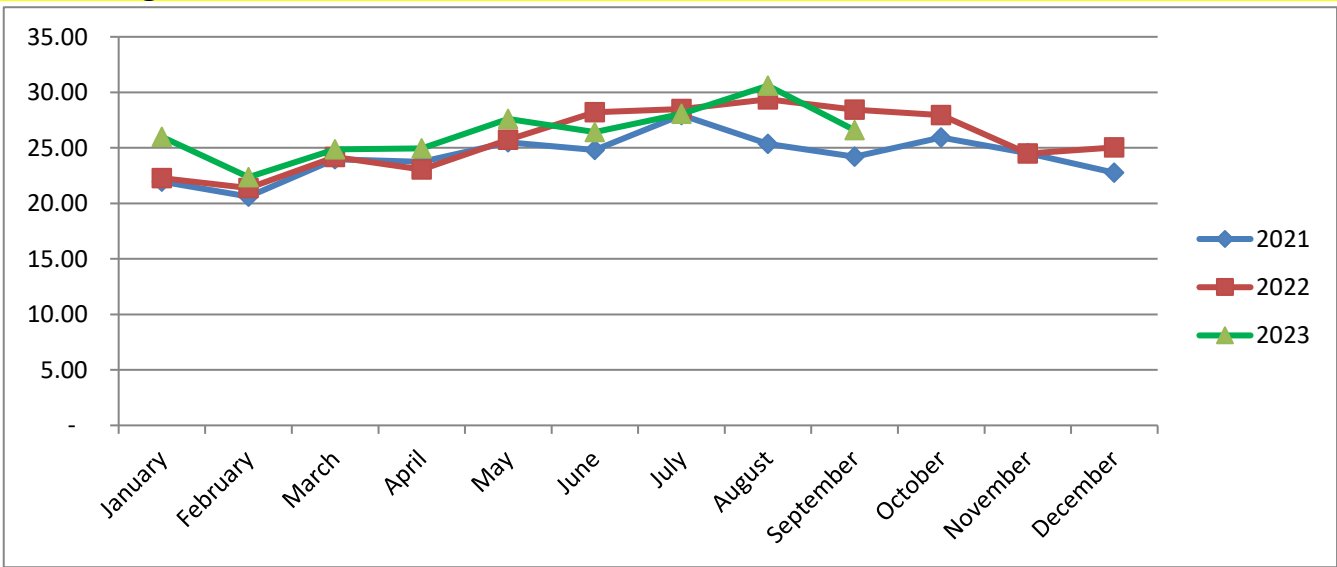
Town of Rocky Mount

Water Production

Monthly Total In Million Gallons

<u>Month</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>Change</u>	<u>% Change</u>
January	21.94	22.27	26.00	3.7	14.3%
February	20.61	21.38	22.36	1.0	4.4%
March	23.98	24.18	24.87	0.7	2.8%
April	23.74	23.06	24.94	1.9	7.5%
May	25.50	25.72	27.61	1.9	6.8%
June	24.82	28.20	26.43	(1.8)	-6.7%
July	27.95	28.49	28.07	(0.4)	-1.5%
August	25.34	29.37	30.60	1.2	4.0%
September	24.20	28.44	26.58	(1.9)	-7.0%
October	25.93	27.95			
November	24.53	24.50			
December	22.76	25.04			
Year Totals	291.30	308.60	237.46		

YTD Through August	193.88	202.67	210.88	8.21	3.9%
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ITEM(S) TO BE CONSIDERED UNDER:
Minutes Details

FOR COUNCIL MEETING DATED:	October 16, 2023
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STAFF MAKING REQUEST:	
BRIEF SUMMARY OF REQUEST:	
ACTION NEEDED:	

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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ITEM(S) TO BE CONSIDERED UNDER:
Minutes Details

FOR COUNCIL MEETING DATED:	October 16, 2023
----------------------------	------------------

STAFF MAKING REQUEST:	
BRIEF SUMMARY OF REQUEST:	
ACTION NEEDED:	Approve minutes.

Attachment(s):

1. 20230911 Town Council Regular Meeting Draft Minutes

FOLLOW-UP ACTION: (To be completed by the Town Clerk) None
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**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES**

**September 11, 2023
6:00 p.m.**

The following members
of Council were present:

Mayor C. Holland Perdue III
Vice Mayor Billie W. Stockton
Council Member A. Ralph Casey
Council Member David K. Clements
Council Member J. Tyler Lee
Council Member Benjamin K. Mullins
Council Member Mark H. Newbill

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert J. Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Michael "Kevin" Adkins, Water Treatment Plant Superintendent
Vincent Copenhaver, Finance Director
Amy D. Gordon, Assistant Finance Director/Human Resource Director
Mark Lovern, Captain, RMPD
Mark W. Moore, Assistant Town Manager
Daniel Pinard, Economic & Cultural Development Director
Brian Schofield, Public Works Superintendent
Phillip Young, Chief of Police, RMPD

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.

1. **Roll Call**

The Town Clerk called each member of the Rocky Mount Town Council by name to account that all members were present.

2. **Pledge of Allegiance**

Mayor Perdue led in the pledge of allegiance.

After the pledge, Mayor Perdue asked for a brief moment of silence for the victims of September 11, 2001.

3. **Approval of Agenda**

Prior to the meeting, Council received the agenda for review and consideration. Mayor Perdue amended the agenda by adding an update on the Harvester Performance Center as 9.2 under New Business and asked Economic & Cultural Development Director Pinard to give an update on the 150 Fest as 9.3 also under New Business.

Motion: To approve the amended agenda

Motion By: Council Member Newbill

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

4. **Approval of Draft Minutes**

This month's consent agenda consists of the following items.

4.1 Town Council Regular Meeting Draft Minutes – August 14, 2023

5. Approval of Consent Agenda

5.1 Miscellaneous Action

Franklin County High School Homecoming Parade

Miracle Hope Race

Rocky Mount Rotary Club Christmas Parade for 2023

5.2 Miscellaneous Resolutions/Proclamations

5.3 Departmental Monthly Reports

Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

Motion: To approve the consent agenda as presented

Motion By: Vice Mayor Stockton

Seconded: Council Member Mullins

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

6. Special Items

6.1 GFOA Award received by Finance Director Vincent Copenhaver

The award for Finance Director Copenhaver is for outstanding work in many areas of financial recordkeeping and reporting for the Town. The award is a testament of the assistance Finance Director Copenhaver receives from Assistant Finance Director Gordon and the other staff in the Finance Department.

6.2 150th Anniversary Highlight

Mr. Peter Cooper was one of Franklin County's finest musicians that lived from 1924-2001. Mr. Cooper was a self-taught accomplished musician that played banjo, guitar, dobro, mandolin, and fiddle. Mr. Cooper was born without a left hip joint. Mr. Cooper was a cleaner in a machine room at the Lane Company, and while working at Lane Company, he experienced an accident with a band saw and sadly lost a limb. Mr. Cooper was later fitted with a prosthetic limb. He retaught himself how to play music and was successful doing so at a very high level. Mr. Cooper went on to form a band called the Pumpkin Vines and to make records.

7. Public Hearing

7.1 Amending FY22-23 Budget

A public hearing is required by law anytime there is an addition to the budget that exceeds 1% of the adopted budget. Finance Director Copenhaver asked Council to approve the amendment to the FY22-23 budget by \$1.3 million. A large portion of the \$1.3 million came from the State of Good Repair Grant.

No one signed up to speak during this portion of the public hearing.

Motion: To approve the Amendment to the FY22-23 Budget as presented

Motion By: Council Member Mullins

Seconded: Council Member Newbill

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

7.2 Amending FY23-24 Budget

Finance Director Copenhaver asked Council to approve the amendment to the FY23-24 budget by \$5 million to replace the funds that the Town borrowed for the land purchase that was not in the original budget that Council adopted.

No one signed up to speak during this portion of the public hearing.

Motion: To approve the Amendment to the FY23-24 Budget as presented

Motion By: Vice Mayor Stockton

Seconded: Council Member Lee

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

7.3 Disposition of Real Property Tax Map #204.00-385.00

The Cox Property located on Weaver Street in Rocky Mount, was divided into three parcels. Rocky Mount Ready Mix will relocate the concrete plant to the 20-acre parcel now that the Town has purchased the land where it is currently located. Behind Davis Heating and Air, there is a second parcel earmarked for future use and the last parcel is located at the impound lot that the Rocky Mount Police Department uses. The public hearing is to transfer all three of the properties to the Economic Development Authority (EDA) which will transfer the 20-acre parcel of land to Rocky Mount Ready Mix. The remaining two parcels will be held at this time.

No one signed up to speak during this portion of the public hearing.

Motion: To approve the disposition of real property tax map # 204.00-385.00 as presented

Motion By: Council Member Mullins

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

8. **Hearing of Citizens**

Mrs. Brenda Muse, 1456 Perdue Lane, Rocky Mount, VA spoke to Council regarding the property at 255 Perdue Lane that had fallen into a state of disrepair. The property is a 5-unit apartment building that will be directly across from the new Career and Technical Education Building that is proposed by the Franklin County Board of Supervisors.

9. **New Business**

9.1 Water Plant Mud Valve Replacement

Assistant Town Manager Moore shared that 22 mud valves in the sanitation basin at the water plant that was in the CIP budget in FY23 but was then placed in the FY24 budget for \$125,000. The Town worked with Thompson and Litton to bid the job out. The bids came in with contingency of \$238,000. Staff requested to move forward with the project with the additional funds being taken out of utility capital reserves.

The mud valves have been in place in the basin so long, that a contingency of \$53,000 was added to the project amount in the event the valves could not be removed easily.

Motion: To approve the request for water plant mud valve replacements

Motion By: Vice Mayor Stockton

Seconded: Council Member Newbill

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

9.2 Update on the Harvester Performance Center

Over the course of the past few years, there were many changes that occurred at the Harvester, especially during COVID. The information Assistant Town Manager Moore shared with Council was information reflective of the first full year after COVID, masks mandates and a change in management for the Harvester.

July 1, 2022 – June 30, 2023

Total Income: \$1.285 million

Total Show Expenses: \$761,000

Venue Expenses: \$314,000

Total expenses \$1.076 million

Total Income: \$1.285 million

Total profit for the Harvester: \$209,083.28

For 46 shows, the total attendance was: 12,523 (an increase)

Average Attendance: 282 (an increase)

Average Capacity: out of a 425-seat venue is at 67% (an increase)

9.3 Update on 150 Fest

September 30, 2023 will be Rocky Mount's 150 Fest. The event will run from 3:00 p.m. until 10:00 p.m. The streets will begin shutting down on that day at 12:00 noon. There will be 13 bands playing on various stages that will be set up throughout downtown Rocky Mount as well as a kid zone, crafters, Cruisin' Rocky Mount and food vendors. There is no rain date.

10. **Closed Meeting and Action**

Motion: To go into closed session under the Virginia Code Section cited below.

Time: 6:26 p.m.

Virginia Code Section:

10.1 Section 2.2-3711(A).3 Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Section 2.2-3711(A).1 Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body.

Motion: To go into closed session

Motion By: Council Member Lee

Second: Vice Mayor Stockton

Motion Discussion: None

Action: To go into a closed meeting

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

Going Into Closed Session

Returning from Closed Session

Town Clerk Dillon Stated the Recording had Resumed

Time: 7:28 p.m.

Mayor Perdue Called for a Roll Call Vote for each Council Member to Certify Discussion During the Closed Meeting.

A ROLL CALL VOTE WAS REQUIRED:

MEMBERS	ATTENDANCE	VOTE
Vice Mayor Stockton	Present	Certify
A. Ralph Casey	Present	Certify
David K. Clements	Present	Certify
J. Tyler Lee	Present	Certify
Benjamin K. Mullins	Present	Certify
Mark H. Newbill	Present	Certify
Mayor, C. Holland Perdue III	Present	Certify

Certified: (7): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, Council Member Newbill, and Mayor C. Holland Perdue III

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, September 11, 2023, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law.

Now, therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

C. Holland Perdue III, Mayor

Motion: To come out of closed session

Motion By: Council Member Casey

Second: Vice Mayor Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill
Approved (6 – 0)

8. **Adjournment**

Motion: To adjourn

Time: 7:31 p.m.

Motion By: Council Member Lee

Seconded By: Vice Mayor Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

Action: Meeting was adjourned

C. Holland Perdue III, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:
Minutes Details

FOR COUNCIL MEETING DATED:	October 16, 2023
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STAFF MAKING REQUEST:	
BRIEF SUMMARY OF REQUEST:	
ACTION NEEDED:	Approve minutes.

Attachment(s):

1. 20230918 Town Council Special Meeting Draft Minutes

FOLLOW-UP ACTION: (To be completed by the Town Clerk) None
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**ROCKY MOUNT TOWN COUNCIL
SPECIAL CALLED MEETING MINUTES**

**September 18, 2023
5:30 p.m.**

The following members
of Council were present:

Mayor C. Holland Perdue III
Vice Mayor Billie W. Stockton
Council Member A. Ralph Casey
Council Member David K. Clements
Council Member J. Tyler Lee
Council Member Mark H. Newbill

Council Member Benjamin K. Mullins was not able to.

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert J. Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Vincent Copenhaver, Finance Director
Jessica H. Heckman, Planning & Zoning Administrator
Mark W. Moore, Assistant Town Manager

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held at The Franklin Center located at 50 Claiborne Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.

1. Roll Call

The Town Clerk called each member of the Rocky Mount Town Council by name to account for the members that were present.

2. **Approval of Agenda**

Prior to the meeting, Council received the agenda for review and consideration.

Motion: To approve the agenda

Motion By: Council Member Lee

Seconded: Council Member Newbill

Motion Discussion: None

Ayes: (5): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, and Council Member Newbill.

Approved (5 to 0)

3. **New Business**

- 3.1 Authorize replacement of Rocky Mount Volunteer Fire Department compressor for filling self-contained breathing apparatus air tanks.

Motion: To approve the replacement

Motion By: Council Member Lee

Seconded: Vice Mayor Stockton

Motion Discussion: None

Ayes: (5): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, and Council Member Newbill.

Approved (5 to 0)

- 3.2 Appointment to Economic Development Authority (EDA) Board to fill unexpired term ending September 30, 2024.

Motion: To approve the appointment of Dr. Bernice Cobbs to the EDA Board.

Motion By: Vice Mayor Stockton

Seconded: Council Member Newbill

Motion Discussion: None

Ayes: (5): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, and Council Member Newbill.

Approved (5 to 0)

- 3.3 Approve utility work on Penny Lane

Motion: To approve the utility work

Motion By: Council Member Lee

Seconded: Council Member Newbill

Motion Discussion: None

Ayes: (5): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, and Council Member Newbill.
Approved (5 to 0)

4. **Adjournment**

Motion: To adjourn

Time: 5:33 p.m.

Motion By: Vice Mayor Stockton

Seconded By: Council Member Lee

Motion Discussion: None

Ayes: (5): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, and Council Member Newbill

Approved (5 – 0)

Action: Meeting was adjourned

C. Holland Perdue III, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:
Minutes Details

FOR COUNCIL MEETING DATED:	October 16, 2023
----------------------------	------------------

STAFF MAKING REQUEST:	
BRIEF SUMMARY OF REQUEST:	Draft minutes will be provided as son as they are ready.
ACTION NEEDED:	Approve minutes.

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk) None
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ITEM(S) TO BE CONSIDERED UNDER:
Consent Item

FOR COUNCIL MEETING DATED:	October 16, 2023
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STAFF MAKING REQUEST:	
BRIEF SUMMARY OF REQUEST:	Per- and Polyfluorinated Substances (PFAS) are a group of chemicals used to make fluoropolymer coatings and products that resist heat, oil, stains, grease, and water. They are found in many, many types of products from clothing to foam for firefighting to cleaning products. PFAS are a concern because they do not break down in the environment, can move through soils and contaminate drinking water sources, and build up (bioaccumulate) in fish, wildlife, and people. A number of lawsuits have been filed around the country against the companies that make the chemicals. The cases have been consolidated into large, class action lawsuits. Two of the fifteen or so companies that have been sued, Dow and 3M, have reached some sort of agreement with the plaintiffs, so the court handling the case is now asking for impacted parties (mostly water utilities) to submit claims. It is an incredibly complex process, so luckily, the National Rural Water Association (NRWA), has gotten involved to help smaller water utilities navigate the process. We have registered with NRWA. The draft retainer agreement that has been included in your packet will allow the Town to be represented by the law firm selected by the NRWA to assist utilities across the country with this important matter.
ACTION NEEDED:	Authorize Town Manager to sign retainer agreement.

Attachment(s):

1. 20231016 PFAS Information for Town Council

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
None



RETAINER AGREEMENT

THIS CONTRACT IS SUBJECT TO ARBITRATION UNDER THE FEDERAL ARBITRATION ACT AND THE STATE OF VIRGINIA GENERAL ARBITRATION STATUTE

_____ (Client) retains the Law Firm of Napoli Shkolnik PLLC, as our attorneys to prosecute any legal claim for negligence (or other viable causes of action) against any and all parties individuals and/or corporations that are found to be liable under the law for injuries and/or property damages suffered by us and/or our members arising out of the contamination of water supplies by per- and polyfluoroalkyl and related substances (PFAS/PFOA), 1,4 Dioxane and other emerging hazardous contaminants. We specifically agree as follows:

1. FEE PERCENTAGE: Client and Law Firm agree that the Law Firm shall be paid Twenty-Five Percent (25%) of the sum recovered, whether by suit, settlement or otherwise. Client will not be liable to pay the Law Firm any legal fee if there is not any form of recovery.

2. DISBURSEMENTS: In the event there is no recovery, the Client shall not be obligated to pay the Law Firm a legal fee or disbursements for services rendered. Disbursements may include some of the following expenses: court filing fees, sheriff fees, medical and hospital report/record fees, doctor's report, court stenographer fees, deposition costs, expert fees for expert depositions and court appearances, trial exhibits, computer on-line search fees, express mail, postage, photocopy charges, document management charges, long distance telephone charges among other charges. Document management charges are the fees charged by the law firm for processing documents during litigation, such as medical records, documents produced by defendant(s) and/or other parties, etc. Processing of the documents may include but is not limited to the following: (1) scanning; (2) conversion of native files to PDF documents; (3) OCR (optical code recognition); and/or (4) indexing. At the time of settlement and distribution of proceeds, these expenses shall be deducted from the Client's share after computation of the Attorney's Fee.

3. COMPUTATION OF FEES. The contingency fee shall be computed on the gross recovery, resulting in a net settlement (or judgment), from which all appropriate disbursements in connection with the institution and prosecution of this claim is deducted, as set forth in paragraph 2 above. Examples of how a contingency fee is computed are as follows:

Gross settlement	\$100.00
25% Attorney's Fee	\$ <u>25.00</u>
Net settlement	\$ 75.00
Disbursements	-<u>\$ 10.00</u>
Net to Client	\$ 65.00

4. **WITHDRAWAL:** The Law Firm expressly reserves the right to withdraw its representation at any time upon reasonable notification to the client. In the event that the client advises the Law Firm to discontinue the handling of this claim, or if the client fails to cooperate with the Law Firm in the handling of this claim, client agrees to compensate the Law Firm a reasonable amount for its services, and for the time spent on this claim on an hourly basis or under such other arrangement that may be agreed upon by the parties. The client understands that the Law Firm have conditionally accepted this case based upon independent confirmation of all facts and injuries claimed to have been sustained by Client. In the event that the client desires to transfer the file from this office, the client shall be responsible to compensate the Law Firm for the reasonable value of their services. Such transfer shall not include documents or attorney work product regarding the general liability of the defendants.

5. **APPEALS:** The above contingency fee does not contemplate any appeal. The Law Firm are under no duty to perfect or prosecute such appeal until a satisfactory fee arrangement is made in writing regarding costs and counsel fees.

6. **STATUTE OF LIMITATIONS:** We understand that any lawsuit must be commenced within a certain limited time period, (that may vary, depending upon the defendant) starting from the "discovery of the injury" or of "the date when through the exercise of reasonable diligence such injury should have been discovered... whichever is earlier". We further understand that the Statute of Limitations period for any case must be investigated, and that this Agreement is made subject to that investigation as well as an investigation of the entire case.

7. **FINANCING OF CASE:** If the firm borrows money from any lending institution to finance the cost of the client's case, the amounts advanced by this firm to pay the cost of prosecuting or defending a claim or action or otherwise protecting or promoting the client's interest will bear interest at the highest lawful rate allowed by applicable law. In no event will the interest be greater than the amount paid by the firm to the lending institution.

8. **RESULTS NOT GUARANTEED:** No attorney can accurately predict the outcome of any legal matter, accordingly, no representations are made, either expressly

or impliedly, as to the final outcome of this matter. We further understand that we must immediately report any changes in address and telephone number to the Law Firm.

9. APPROVAL NECESSARY FOR SETTLEMENT: Attorneys are hereby granted a power of attorney so that they may have full authority to prepare, sign and file all legal instruments, pleadings, drafts, authorizations, and papers as shall be reasonably necessary to conclude this representation, including settlement and/or reducing to possession any and all monies or other things of value due to the Client under the claim as fully as the Client could do so in person. Attorneys are also authorized and empowered to act as Client's negotiator in any and all negotiations concerning the subject of this Agreement.

10. ASSOCIATION OF OTHER ATTORNEYS: The Law Firm may, at its own expense, use or associate other attorneys in the representation of the aforesaid claims of the Client. Client understands that Law Firm employs numerous attorneys that may work on Client's case.

11. ASSOCIATE COUNSEL: The Law Firm may participate in the division of fees in this case and assume joint responsibility for the representation of the client either in the event that the Attorney retains associate counsel or that the client later chooses new counsel, provided that the total fee to the client does not increase as a result of the division of fees and that the attorneys involved have agreed to the division of fees and assumption of joint responsibility. The Client will be advised of such joint responsibility and full disclosure will be made to Client regarding the division of fees so that the consent of the Client can be obtained.

12. APPLICABLE LAW TO APPLY: This Agreement shall be considered construed under and in accordance with the laws of the State of Virginia or applicable law and the rights, duties and obligations of Client and of Attorneys regarding Attorney's representation of Client and regarding anything covered by this Agreement shall be governed by the laws of the State of Virginia or applicable law.

13. ARBITRATION: Any and all disputes, controversies, claims or demands arising out of or relating to (1) this Agreement or (2) any provision hereof or (3) the providing of services by the Law Firm to Client or (4) the relationship between the Law Firm and Client, whether in contract, tort or otherwise, at law or in equity, for damages or any other relief, shall be resolved by binding arbitration pursuant to the Federal Arbitration Act in accordance with the Commercial Arbitration Rules then in effect with the American Arbitration Association. Any such arbitration proceeding shall be conducted in any court having jurisdiction in Virginia. This arbitration provision shall be enforceable in either federal or state court in Virginia pursuant to the substantive federal laws established by the Federal Arbitration Act. Any party to any award rendered

in such arbitration proceeding may seek a judgment upon the award and that judgment may be entered by any court in Virginia having jurisdiction.

14. PARTIES BOUND: This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representative, successors, and assigns. Client or the Law Firm can execute this document electronically, by indicating "I agree" (or similar language) via electronic mail after receiving the Agreement via electronic mail. By indicating "I agree" (or similar language) Client will be bound by the terms of the Agreement and is executing the document electronically via Client's electronic signature, indicated as "/s/" in the signature field and elects the Law Firm advance disbursements.

15. LEGAL CONSTRUCTION: In case any one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

16. PRIOR AGREEMENTS SUPERSEDED: This Agreement constitutes the sole and only Agreement of the parties hereto and supersedes any prior understandings or written or oral agreement between the parties respecting the within subject matter.

We certify and acknowledge that we have had the opportunity to read this Agreement and have answered any questions pertaining thereto. We further state that we have voluntarily entered into this Agreement fully aware of the terms and conditions.

SIGNED AND ACCEPTED ON THIS _____ day of _____,
20____

**THIS CONTRACT IS SUBJECT TO ARBITRATION
UNDER THE FEDERAL ARBITRATION ACT AND
THE VIRGINIA GENERAL ARBITRATION STATUTE**

(Name of Client)

NAPOLI SHKOLNIK, PLLC

By: _____

Printed Name

Printed Name of Attorney

Email Address: _____



Title: _____

Address: _____

Phone: _____

A MESSAGE FROM THE PFAS COST RECOVERY TEAM

OUR EXPERIENCE AND LEADERSHIP

Napoli, with over 30 years of experience, has the capability to successfully advise and represent Your community. Our firm has demonstrated, through national leadership roles in numerous mass tort and class action cases, that we have both the financial resources and the legal, human, intellectual, and technological capital to successfully pursue and obtain substantial results to benefit its clients in this PFAS Cost Recovery Program. Notable examples of this expertise include leadership in the current AFFF litigation (Aqueous Film Forming Foam), as well as in Opioid and other related drug and device cases. Our firm is able and prepared, as necessary, to advance and invest millions of dollars in time and out-of-pocket expenses, with the firm's recovery contingent upon a successful outcome, in the pursuit of the Your community claims in PFAS contamination matters.

OUR TEAM

The legal team Napoli has committed to this litigation is comprised of five partners, eighteen associates, as well as paralegal and technology support staff. We maintain low rates of turnover, assuring consistency in our work.

Mr. Paul Napoli will be serving as our primary attorney in this litigation and is nationally renowned for his leadership in the area of environmental mass tort, complex liability cases, and representing municipalities, with more than 25 years of experience. Notably, and specifically important in this case, Paul has been appointed Co-Lead Counsel in the *In re: Aqueous Film-Forming Foams (AFFF) Products Liability Multi District Litigation* (MDL) 2873 by Judge Richard M. Gergel, the District Judge in the District of South Carolina overseeing the AFFF MDL. In short, Paul has been and will be at the table for every significant decision, procedure and activity in this case. This will mean that our ability to represent the interests of Your community will be front and center.

Mr. Napoli and our team of attorneys tackling this litigation have significant experience in environmental litigation, and is organized to address PFOA contamination, environmental hazards, air pollution, pesticides, hazardous waste, oil spills, water contamination disease clusters, fracking and energy exploration and soil contamination.

INDUSTRY RECOGNITION

Napoli attorneys have been recognized by some of the most prestigious publications, including the "Top 100 Trial Lawyers" and "Top 10 Environmental Trial Lawyers" by National Trial Lawyers. We have also been included in the invitation-only Multi-Million Dollar Advocates Forum® for the numerous multi-million-dollar verdicts and settlements we have been able to secure on behalf of our

clients.

Fortune Magazine has recognized Napoli as “America’s Premier Lawyers”, our attorneys are regularly named to Super Lawyers® lists across the country, and the firm was selected as one of the “Best Law Firms in New York” in 2021 by *U.S. News & World Report*. In all, our team is not just able to demonstrate consistency and stability in practice, but rather, exceeding this requirement by demonstrating a stellar track record that would be instrumental in representing Towns in this PFAS Cost Recovery Action and progress.

OUR RESULTS

Napoli Shkolnik PLCC has the capacity to successfully represent Your community in this cost recovery litigation. We are able and prepared, as necessary, to advance and invest considerable resources in time and out-of-pocket expenses necessary for proposed representation cost recovery program. In recent years our firm has successfully resolved and self-funded the following mass litigations:

1. \$816.45 million settlement for World Trade Center recovery workers;
2. \$1.2 billion settlement of pharmaceutical litigation;
3. \$52 million settlement of an MTBE environmental litigation;
4. \$28 million supplemental settlement for World Trade Center recovery workers; and
5. \$10 million+ awarded for asbestos victims.

In a sense, your community is ahead of the curve, having taken action to begin planning and remediating the impact of PFAS/PFOA. This forward-looking action by your administration will help to set you up for success.

OUR RESOURCES

Our firm has the significant resources required to handle the voluminous motion practice and discovery demands which will be required in this lawsuit. We are committed and prepared to fund this complex and expansive litigation leveraging our significant experience in litigating mass tort and class action matters which normally require the receipt, organization, and analysis of millions of documents. Please take a moment to consider our success in the past as evidence of our ability to produce an outstanding result for your community in this case.

Thank you for taking the time to consider Napoli’s proposal to represent your community in this litigation. If Your community chooses to retain this firm, you will have counsel who is available and accessible, both in person and virtually, always. to advise your community in this quickly changing regulatory environment.

Additionally, Napoli maintains a full-time lobbying component in Washington, DC. We are



tracking developments in the infrastructure legislation and other water and related legislation coming out of the House and Senate. Our goal is to keep our clients aware of other funding opportunities in addition to our cost recovery program. We truly feel ours is a full-service law firm.

We are proud to be representing the National Rural Water Association in this PFAS Cost Recovery Litigation and look forward to representing your community to lessen the financial burden on your utility and ratepayers resulting from these forever and everywhere chemicals.

REFERENCES

The below client list is included as documentation of the vast experience Napoli has in representing governmental entities and water and wastewater utilities. In the AFFF MDL, Napoli currently represents over one hundred counties, cities, private and public water district providers, other governmental entities and is Counsel to the National Rural Water Association, and organization with over 31,000 members.

A list of some of these entities with references is below:

Nassau County	Jared A. Kasschau, Esq.	Nassau County Attorney	(516) 571-3056	One West Street Mineola, NY 11501
Hicksville Water District	Nicholas Brigandi	Chairman of the Board	(516) 931-01844	4 Dean Street Hicksville, NY 11801
Town of Southampton	Jay Schneiderman	Supervisor	(631) 287-5740	116 Hampton Road Southampton, NY 11968
City of Dayton	John C. Musto	Chief Trial Counsel, Department of Law, Civil Division	(937) 333-4116	101 West 3 rd Street Dayton, OH 45401
City of Tucson	Mike Rankin		(520) 791-4221 mike.rankin@tucsonaz.gov	255 W Alameda Street Tucson, AZ 85701
Town of Marana	Frank Cassidy	City Attorney Town of Marana Legal Department	fcassidv@maranaaz.gov	11555 W Civic Center Dr Bldg A3 Marana, Arizona, 85653- 7006
Hampton Bays Water District	James Burke	Town Hall	(631) 287-3065 jburke@southamptontownny.gov	116 Hampton Road, Southampton, NY 11968
Southside Water Works and Sewer Board	Brandon Sewell	Maintenance Superintendent	(256) 442-8707	3001 AL-77 Southside, AL 35907
Weirton Water Board	Butch Mastrantoni		(304) 797-8591	200 Municipal Plaza Weirton, WV 26062

Other Environmental Clients past and present relevant to this project include the following:

Albertson Water District	Bethpage Water District	City of Glen Cove Water District Freon Contamination of Supply Wells (2010-2015)	Greenlawn Water District VOC contamination for supply wells (Present)	Manhasset-Lakeville Water District
Aqua NY of Sea Cliff	Carle Place Water District	Garden City Park Water District	Hampton Bays Water District	Oyster Bay Water District
Town of Huntington/Dix Hills Water District VOC contamination for supply wells (Present)	Town of Southampton	Village of Garden City	Village of Mineola	Tampa Bay Water District (Florida)
Pascoag Utility District (Rhode Island)	National Rural Water Association Sam Wade, CEO Emeritus	Hicksville Water District 1,4- Dioxane Contamination of Supply Well #4 VOC Contamination of Supply Well #5 (2013-2014) Perchloroethylene (PERC) Contamination of Supply Well 11-1 (2009- 2012)	Alligator Water and Sewer District (South Carolina) DBCP and EDB pesticide contamination of supply wells (2012-2015)	Methyl Tertiary Butyl Ether (MTBE) Contamination Clients (2001-2014)
Manhasset-Lakeville Water District	Plainview Water District	South Huntington Water District	Tampa Bay Water District (Florida)	City of Crystal River (Florida)
Oyster Bay Water District	South Farmingdale Water District	Town of East Hampton	Homosassa Water District (Florida)	Village of Westbury
Town of Riverhead Water District	Village of Hempstead	Village of West Hempstead Water District		

****FOR IMMEDIATE RELEASE**

\$12.5 Billion Dollar Landmark Settlement with 3M to Fund Water Treatment Protects Americans from Cancer-Causing Chemicals

(San Juan, Puerto Rico / June 22, 2023) - Napoli Shkolnik, along with Plaintiffs' Co-Lead and Interim Class Counsel, is proud to announce a \$12.5 billion settlement with 3M Company in the ongoing multi-district litigation over the contamination of drinking water with toxic per- and polyfluoroalkyl substances ("PFAS") resulting from the widespread use of aqueous film-forming foam ("AFFF"). This historic class action settlement agreement was reached today and resolves the claims of Public Water Systems across the country that have been impacted by actual or threatened contamination of their water systems with PFAS.

"This historic settlement is the largest amount ever paid by a single company to resolve claims involving contaminated drinking water and provides compensation critical to protecting our nation's drinking water supplies and upgrading our water treatment infrastructure to deal with this new threat", said Paul J. Napoli, court-appointed Co-Lead Counsel for Plaintiffs and a leader of the national settlement negotiating team. "This settlement sends a clear message that corporations like 3M must bear the responsibility for the aftermath of the chemicals they produce."

This proposed class settlement is the result of many months of negotiations between the parties and comes on the heels of a \$1.185 billion class settlement with DuPont, Chemours, and Corteva announced just a few weeks ago. The settlement with 3M Company is subject to approval by Judge Richard M. Gergel, who was assigned in December 2018 to oversee the ongoing MDL proceedings in the United States District Court for the District of South Carolina.

PFAS, also known as the "forever chemicals" are manmade, synthetic compounds that research has shown pose significant risks to the environment and human health. 3M was the only company to manufacture and sell AFFF containing perfluorooctane sulfonic acid or "PFOS," a particularly insidious type of PFAS that studies have linked to an increased risk of cancer and other serious health conditions.

"This agreement demonstrates our team's unwavering commitment to making these companies answer for their blatant pollution of Public Water Systems throughout the country. Ensuring access to clean drinking water is not just a basic human need, but a fundamental right," proclaims Napoli Shkolnik Partner Paul J. Napoli. "Our Environmental Department has invested an incalculable amount of time over the past five years towards achieving this outcome and we could not be prouder."

"This is a tremendous step forward for the thousands of Public Water Systems who have been forced to shoulder the financial burden of removing these toxic chemicals from their drinking water," says Partner Andrew Croner. "But there is more work to do, and our team is committed to holding companies like 3M responsible for their contribution to one of the gravest environmental and public health disasters in history."



“During these past five years I have witnessed firsthand the remarkable power of collective action in pursuit of justice and the preservation of the environment,” adds Partner Coral M. Odio-Rivera. “Our team’s effort has demonstrated a strong commitment to hold companies responsible for exposing communities to harmful chemicals.”

For media requests, kindly reach out to:

Paul J. Napoli
pnapoli@nsprlaw.com
(516) 639-6909

Hunter J. Shkolnik
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Coral M. Odio-Rivera
codiot@nsprlaw.com
(787) 504-4114

Andrew Croner
acroner@napolilaw.com
(410) 971-5369

Learn more by clicking here to sign up and protect your water system:
www.WaterUtilitySettlement.com

About Napoli Shkolnik

Napoli Shkolnik is a national law firm providing representation in complex environmental litigation, including cases involving hazardous substances and their adverse impact on communities. With a dedicated team of attorneys and a proven track record of success, Napoli Shkolnik provides exceptional legal representation and fights for justice on behalf of those affected by environmental wrongdoing.



Napoli Shkolnik and the PFAS Settlement Steering Committee Unveil Allocation Estimates for Largest Drinking Water Settlements in History

(San Juan, Puerto Rico / August 23, 2023) – Napoli Shkolnik and the other members of the PFAS Settlement Steering Committee unveiled allocation estimates today that will provide public water systems with a clearer picture of the funding that would be made available to them under two historic settlements reached with PFAS manufacturers 3M Company and DuPont. The two settlements—which are still subject to court approval—would make \$13.6 billion in funding available to public water systems across the county to help them address existing or future PFAS contamination in their systems. And while the precise amount each system would receive cannot be calculated until data is obtained from all systems participating in the settlements, the estimates unveiled today will provide clarity to eligible public water systems about the range of funding that would be made available to them under the settlements to address PFAS contamination.

Available at: www.PFASWaterProviderSettlement.com, the estimates are provided in tables that detail the formula that will be used to allocate the settlements, which relies principally on the number of impacted water sources the system has and the corresponding water flow rates and PFAS detection levels for each of those sources.

As a member of the PFAS Settlement Committee, Napoli Shkolnik Partner Paul J. Napoli said, “As we share these allocation estimates, we are offering public water systems a tool that will provide them with an approximate assessment of the financial support they stand to receive from the settlements. This ensures that affected communities can better plan for the resources required to address PFAS drinking water contamination.”

Both settlements encompass public water systems serving over 25 individuals that have identified PFAS detections in their drinking water sources, along with systems mandated to undergo PFAS contamination testing. These settlements were reached after five years of intense litigation that included 7.4 million pages of discovery documents, and more than 160 depositions.

“Public water systems that become part of these settlements will maintain their pivotal place in this litigation, rather than getting pushed to the periphery,” stated Napoli. “This is not just about the water we drink, but about the health of our nation. These settlements are a testament to our commitment to ensuring the well-being of every American.”

For media requests, kindly reach out to:

Paul J. Napoli pnapoli@nsprlaw.com (516) 639-6909	Hunter J. Shkolnik hunter@nsprlaw.com (917) 544-0009	Coral M. Odior-Rivera codior@nsprlaw.com (787) 504-4114	Andrew Croner acroner@napolilaw.com (410) 971-5369
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Learn more by clicking here to sign up to protect your public water system:
www.WaterUtilitySettlement.com

About Napoli Shkolnik

Napoli Shkolnik is a national law firm providing representation in complex environmental litigation, including cases involving hazardous substances and their adverse impact on communities. With a dedicated team of attorneys and a proven track record of success, Napoli Shkolnik provides exceptional legal representation and fights for justice on behalf of those affected by environmental wrongdoing.

ITEM(S) TO BE CONSIDERED UNDER:

Other

FOR COUNCIL MEETING DATED:	October 16, 2023
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STAFF MAKING REQUEST:	
BRIEF SUMMARY OF REQUEST:	Proclamation of October as Breast Cancer Awareness Month.
ACTION NEEDED:	None

Attachment(s):

1. 20231016 Proclamation for Breast Cancer Awareness Month

FOLLOW-UP ACTION: (To be completed by the Town Clerk) None
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RESOLUTION NO.: 2023.018

October is Breast Cancer Awareness Month

WHEREAS, breast cancer is the second most common cancer in women after skin cancer; and

WHEREAS, breast cancer is about 100 times more common in women than men, 1 in 8 women will be diagnosed with the disease, and diagnoses increase as patients get older; and

WHEREAS, an estimated 2,800 men in the United States will be diagnosed with breast cancer this year and more than 500 will die from the disease; and

WHEREAS, doctors estimate that about five to ten percent of breast cancers are hereditary, and individuals whose family history puts them at increased risk for breast cancer should discuss with their doctor or qualified health professional the proper prevention and early diagnosis strategies; and

WHEREAS, since early diagnosis strategies have been introduced, the five-year survival rate for a breast cancer patient has greatly increased, now at almost 90 percent; and

WHEREAS, Breast Cancer Awareness Month serves as an opportunity to bring awareness of the disease and to encourage individuals to have a plan to detect the disease in its early stages; and

WHEREAS, it is vital that those affected by breast cancer have access to quality, affordable care, and that research of all forms of breast cancer continues to be vigorously supported;

NOW, THEREFORE, I, C. Holland Perdue III, Mayor of the Town of Rocky Mount, on behalf of the Town Council of the Town of Rocky Mount, do hereby proclaim October as **BREAST CANCER AWARENESS MONTH** in the Town of Rocky Mount and call this observance to the attention of all our citizens.

GIVEN UNDER MY HAND, THIS 16th DAY OF OCTOBER 2023:

C. Holland Perdue III, Mayor

ITEM(S) TO BE CONSIDERED UNDER:
Other

FOR COUNCIL MEETING DATED:	October 16, 2023
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STAFF MAKING REQUEST:	
BRIEF SUMMARY OF REQUEST:	Proclamation Commending United Way of Roanoke Valley on its 100th Anniversary.
ACTION NEEDED:	None

Attachment(s):

1. 20231016 Resolution for United Way of Roanoke Valley Centennial

FOLLOW-UP ACTION: (To be completed by the Town Clerk) None
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RESOLUTION NO.: 2023.017

**A Proclamation Commending United Way of Roanoke Valley
on its 100th Anniversary**

WHEREAS, the United Way of Roanoke Valley (UWRV) was founded as the Community Fund in 1924, uniting business and community leaders who understood that a thriving economy is intrinsically linked to the well-being of its citizens; and

WHEREAS, for a century, our community has stood shoulder to shoulder with UWRV, volunteering time, donating generously, and supporting its mission to pool resources, fund local initiatives, and spearhead collaborative efforts that address vital issues such as education, health, financial stability, and basic needs; and

WHEREAS, through its impactful history, United Way has successfully generated over \$232 million, funding programs and partnerships that have enriched the lives of residents across the counties of Botetourt, Craig, Roanoke, and Franklin; and

WHEREAS, United Way has been an invaluable partner to us, synergizing with nonprofits, local governments, businesses, and educational institutions to enact positive change in individual lives, fortify families, rejuvenate neighborhoods, elevate marginalized communities, and ensure equitable opportunities for all; and

WHEREAS, United Way has been a trailblazer in the health and human services sector, introducing innovative metrics, fostering collective impact, facilitating data sharing, and advocating for systemic change; and

WHEREAS, countless professionals and community volunteers have honed their leadership skills and deepened their understanding of community needs through their engagement with United Way, participating in workplace campaigns, committees, and task forces aimed at advancing the organization's mission; and

WHEREAS, United Way of Roanoke Valley has shown unwavering commitment to uplifting impoverished households and those classified as ALICE (Asset Limited, Income Constrained, Employed), guiding approximately 4,445 families towards self-sufficiency in the past five years and ambitiously aiming to assist 10,000 families by 2030; and

WHEREAS, UWRV is marking its Centennial anniversary from October 2023 to October 2024 with the campaign "A Century of Impact, United for a Stronger Future," a seminal moment for the organization to envision its future impact and set its course for the next century;

NOW, THEREFORE, BE IT RESOLVED, that we, the Town of Rocky Mount, do hereby extend our heartfelt recognition and commendation to the United Way of Roanoke Valley on its 100th anniversary. We salute its enduring commitment to enhancing lives, fostering community cohesion, and creating a legacy of positive change that benefits us all.

GIVEN UNDER MY HAND, THIS 16th DAY OF OCTOBER 2023:

C. Holland Perdue III, Mayor

ITEM(S) TO BE CONSIDERED UNDER:
Other

FOR COUNCIL MEETING DATED:	October 16, 2023
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STAFF MAKING REQUEST:	
BRIEF SUMMARY OF REQUEST:	Town Planner Jessica Angle, was recently named the 2023 Administrator of the Year by the Virginia Association of Zoning Officials (VAZO). The award was presented to her at the Annual VAZO Conference. Assistant Town Manager Moore nominated Jessica for this statewide award because of her work and implementation of multiple projects throughout the year. Those projects include the update, redesign, and launch of the Town's new zoning map and GIS WebApp, leading the update of the Town's zoning and subdivision ordinance, leading the implementation of the new reporting system for citizens, TextMyGov, and implementing the new software, IworQ, a web-based management software for permitting and code enforcement tracking. Angle is always a valued team player, ready to take on any task for the good of the Town and is very deserving of this award. We are proud to have her as part of our team!
ACTION NEEDED:	None

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk) None

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	October 16, 2023
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STAFF MAKING REQUEST:	Daniel Pinard, Cultural & Economic Development Director
BRIEF SUMMARY OF REQUEST:	In August of this year, the Town of Rocky Mount received sealed proposals and statements of qualifications from planning consultants for the North Main Street Revitalization Plan. As a reminder, the Town applied for and received a \$50,000 grant to develop a revitalization plan for the North Main Street corridor. Staff reviewed the applications and, with the assistance of the West Piedmont Planning District, set up interviews with both firms that submitted proposals. After reviewing the proposals and completing the interviews, staff recommend the project be awarded to Hill Studio in Roanoke. Hill Studio has been involved in a number of revitalization projects previously in Rocky Mount including The Harvester and the train depot Welcome Center, to name a few.
ACTION NEEDED:	Authorize staff to negotiate a contract for services

Attachment(s):

1. 20231016 North Main Street Planning Proposals

FOLLOW-UP ACTION: (To be completed by the Town Clerk) None
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TOWN OF ROCKY MOUNT

North Main Street Revitalization



INTRODUCTION LETTER

August 7, 2023

Daniel Pinard
Cultural and Economic Development Director
Town of Rocky Mount, VA
dpinard@rockymountva.org

Subject: Town of Rocky Mount, VA - North Main Street Revitalization Plan

Dear Mr. Pinard,

Thank you for the opportunity to submit this proposal to complete Rocky Mount's North Main Street Revitalization Plan. We understand the importance of holistic thought and community engagement throughout the planning process, and we believe our wealth of experience makes us uniquely qualified to provide our services to the Town. Summit values the opportunity to utilize our broad in-house expertise to help you create a Main Street that has a sense of community and thoughtful entrepreneurship.

We believe in creating plans that are accessible and useful to a broad spectrum of stakeholders, from staff and elected officials to property owners, developers, and the general public. Rocky Mount residents deserve a Main Street that is reflective of the community's vision and that can support current and future business needs.

Our planning department has a unique history and broad experience working with the Virginia Community Development Block Grant Program as planners, grant writers, and grant managers. The department's experience spans back to 1978 when K. W. Poore & Associates/Community Planning Partners was formed and up to this date through an acquisition of Community Planning Partners by Summit in 2018. Mr. Poore made it a priority to help find funding for the projects the firm planned so that those plans could be implemented. The planning department has made it a priority to work

in Virginia's small towns to plan and bring to fruition CDBG-funded projects and projects funded through other grant resources and local dollars.

Of particular importance is the experience the department staff has in downtown revitalization and economic development. In many cases, downtowns in small communities need a thoughtful, practical, and inspirational vision to achieve their full potential. Most also need a catalytic, cornerstone project that brings both local residents and tourists back to the downtown on a regular basis. Some of the most fun we have as Summit staff is helping local communities discover and create that catalyst, while at the same time not breaking the bank. Our work in Tappahannock, included as a reference in this proposal, serves as a great example of what vision and inspiration can accomplish for a downtown.

We greatly appreciate this opportunity to submit this proposal for your consideration and look forward to potentially working with you, the leaders of your downtown community, and the broader Rocky Mount community on this project.

Respectfully submitted,



Anne Darby, AICP
Planning Department Manager

Project Manager/Primary Contact

Anne Darby, AICP
2201 W. Broad Street, Suite 204
Richmond, VA 23220
anne.darby@summitde.com
804.204.1022



North Main Transformation Plan Rocky Mount, Virginia

Proposal for Planning Services

www.hillstudio.com

540-342-5263

120 Campbell Avenue SW

Roanoke, VA 24011



HILL
STUDIO





HILL
STUDIO

Contact

Address

120 Campbell Avenue SW
Roanoke, Virginia 24011

Phone

tel: 540-342-5263

Email

davidhill@hillstudio.com

Website

www.hillstudio.com

August 7, 2023

Town of Rocky Mount, Virginia
Daniel Pinard, Cultural and Economic Development Director
345 Donald Avenue
Rocky Mount VA 24151

Dear Mr. Pinard:

RE: RFP for Rocky Mount North Main CDBG Revitalization

Dear Ms. Pinard,

Hill Studio is pleased to submit our proposal and professional qualifications to undertake the small area planning and conceptual design of the North Main Street area for Rocky Mount. We were delighted to see the plan move forward as one of the key "Opportunity Action Projects" from our 2015 Comprehensive Plan. A lot of work has already gone into this project to move the idea forward into the small area plan stage.

For this project, Hill Studio has teamed with Arnett Muldrow for their expertise in branding, and economics research for local government, and Kittelson for their local expertise in mobility and transportation design, especially as it relates to "complete Streets." Our collaborative team of planners, architects, landscape architects, historic preservation specialists, and engineers and economists offers Rocky Mount a great opportunity to develop a highly respectable small area plan, that can transform an untamed and desolate strip of asphalt into a prosperous boulevard, contributing to the economy, safety and greater sense of place in greater Rocky Mount.

We believe that our team is right for Rocky Mount. Since 1991, when we first were invited to Rocky Mount to work on the Depot renovation, Hill Studio has been committed to assisting Rocky Mount with a variety of complex planning, design and placemaking projects, including the current Comprehensive Plan, the Harvester, EMS Memorial and many others. It would be an honor for us to continue this relationship.

We welcome the opportunity to talk further with Town officials about our experience and thoughts for the North Main Corridor

Respectfully submitted,
HILL STUDIO

David P. Hill, ASLA
President

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	October 16, 2023
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STAFF MAKING REQUEST:	
BRIEF SUMMARY OF REQUEST:	Many people contributed to the success of the 150 Fest event—volunteers, local businesses, Public Works, Police Department, etc., but the mastermind behind the music festival was our very own Daniel Pinard. When you see Daniel, please give him a big thank you. He made the Town shine in what may have been the most well attended event in Town history.
ACTION NEEDED:	None

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk) None
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