



ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
AGENDA

October 24, 2023
5:30 PM

Council Chambers, Rocky Mount Municipal Building
345 Donald Avenue, Rocky Mount, Virginia

The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the clerk for assistance.

Call to Order and Welcome

1. Roll Call of Members Present
2. Approval of Agenda
3. Review and Consideration of Minutes
 - 3.a. September 26, 2023 - Regular Meeting Minutes
4. Secretary's Report
5. Staff Updates
6. Committee Reports (None)
7. Old Business (None)
8. New Business
 - 8.a. Economic Development Authorities Overview
9. Authority Board Comments
10. Upcoming networking events & EDA Meeting
 - 10.a. Franklin County Connects - November 8, 2023 9:00am (Franklin Center)
 - 10.b. Community Partnership - November 13, 2023 9:00am (1035 Franklin St)
 - 10.c. EDA Meeting - November 28, 2023 5:30pm (Town Municipal Building)
11. Adjournment

**TOWN OF ROCKY MOUNT
ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
September 26, 2023
5:30 P.M.**

The Economic Development Authority (EDA) of the Town of Rocky Mount, Virginia met at the Rocky Mount Municipal Building on Tuesday, September 26, 2023 at 5:30 p.m., with Chairman Adam Lynch, presiding.

ROLL CALL OF MEMBERS PRESENT

Board Members Present: Chairman Adam Lynch, Vice Chair Justin Muse, Economic Development Authority Board Members Ruth Cook, Doug Guilliams, Mark Redden and Bernice Cobbs

Board Members Absent: Anna Robertson

Others Present: Economic Development Director Daniel Pinard, EDA Clerk Cherie Compton and Town Attorney John Boitnott

INTRODUCTION OF NEW MEMBER

Chair Adam Lynch and Economic Development Director Daniel Pinard gave a brief introduction of newest member Bernice Cobbs.

APPROVAL OF AGENDA

Additions or Corrections: None

Motion: To approve the agenda as presented

Motion By: Member Doug Guilliams

Second: Member Ruth Cok

Action: Approved by a unanimous vote of members present

REVIEW AND CONSIDERATION OF MINUTES

Let the record show that prior to the meeting, Economic Development Authority received the following draft minutes for review and consideration of approval:

July 25, 2023 - Regular Meeting Minutes

Motion: To approve minutes as presented

Motion By: Member Mark Redden

Second: Member Ruth Cook

Action: Approved by a unanimous vote of members present

SECRETARY REPORT

Economic Development Clerk Cherie Compton advised members that the statement ending August 31, 2023 had a balance of \$5,000.00.

STAFF UPDATES

Economic Development Director Daniel Pinard provided the following business updates:

- The owners of the Old Towne Social House opened a new restaurant downstairs called Alley Cat
- The Town received the permit for the Designated Outdoor Refreshment Area (DORA) and held a soft launch at the Farmers Market.
- 150 Fest is set for September 30th from 3:00pm-10:00pm with 6 stages throughout Franklin Street, from the Harvester to the Train Depot
- Harvester purchased a movie grade projector screen and will begin showing movies his fall.

Daniel thanked Mark Redden for his service to the EDA and his commitment to the Town of Rocky Mount as this was his last meeting as a board member.

Town Attorney John Boitnott provided an update on the Weaver Street/Cox property project. The subdivision plat has been approved and the Town Council has approved the transfer of those parcels to the Economic Development Authority. He further explained the transaction and approval process between the EDA and Town Council.

COMMITTEE REPORTS

None at this time

OLD BUSINESS

None at this time

NEW BUSINESS

Quarterly Payments

Daniel requested approval for the EDA to accept the checks from the Town and quarterly accounting checks to be written to the Harvester Performance Center LLC in the in the amounts of \$170,000 for 1st Quarter FY2024.

Motion: To accept the checks from the Town in the amounts of \$170,000 and checks to be written to the Harvester Performance Center LLC in the amounts of \$170,000 for 1st Quarter FY2024

Motion By: Vice Chair Justin Muse

Second: Member Doug Guilliams

Action: Approved by a unanimous vote of members present

Harvester Manager

Town Attorney John Boitnott presented two resolutions and amendments to the Operating Agreements for the Harvester Performance Center, LLC and the Performance Center Manager, LLC removing former Town Manager James Ervin and appointing Town Manager Robert Wood resulting in Robert Wood and Mark Moore being the co-managers for both LLC's.

Motion: To adopt the resolution and amend the operating agreements for the Harvester Performance Center, LLC and Performance Center Manager, LLC as presented

Motion By: Member Ruth Cook

Second: Member Doug Guilliams

Action: Approved by a unanimous vote of members present

AUTHORITY BOARD COMMENTS

Vice Chair Justin Muse asked about having some history brought in about the EDA and what the roles and duties of the EDA members should be. Chair and Adam Lynch touch on the purposes of an Economic Development Authority board. Members also asked about looking at projects for the EDA to work such as uptown/ downtown connections, sidewalk markers, mileage markers for walkers, and asked members to think of projects that they would like to see be worked on.

UPCOMING NETWORKING EVENTS & EDA MEETINGS

Community Partnership – October 9, 2023 9:00 am (1035 Franklin St)

Franklin County Connects – October 11, 2023 9:00 am (Franklin Center)

EDA Meeting – October 24, 2023 - 5:30 pm (Town Municipal Bldg)

Homegrown Music Series – October 21, 2023 (Harvester)

ADJOURNMENT

Motion to Adjourn By: Member Mark Redden

Second: Member Doug Guilliams

Action: Adjourned by a unanimous vote of members present

Time of Adjournment: 6:03 p.m.

Adam Lynch, Chairman

ATTEST:

Cherie Compton, Clerk