

**TOWN OF ROCKY MOUNT
ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
September 26, 2023
5:30 P.M.**

The Economic Development Authority (EDA) of the Town of Rocky Mount, Virginia met at the Rocky Mount Municipal Building on Tuesday, September 26, 2023 at 5:30 p.m., with Chairman Adam Lynch, presiding.

ROLL CALL OF MEMBERS PRESENT

Board Members Present: Chairman Adam Lynch, Vice Chair Justin Muse, Economic Development Authority Board Members Ruth Cook, Doug Guilliams, Mark Redden and Bernice Cobbs

Board Members Absent: Anna Robertson

Others Present: Economic Development Director Daniel Pinard, EDA Clerk Cherie Compton and Town Attorney John Boitnott

INTRODUCTION OF NEW MEMBER

Chair Adam Lynch and Economic Development Director Daniel Pinard gave a brief introduction of newest member Bernice Cobbs.

APPROVAL OF AGENDA

Additions or Corrections: None

Motion: To approve the agenda as presented

Motion By: Member Doug Guilliams

Second: Member Ruth Cok

Action: Approved by a unanimous vote of members present

REVIEW AND CONSIDERATION OF MINUTES

Let the record show that prior to the meeting, Economic Development Authority received the following draft minutes for review and consideration of approval:

July 25, 2023 - Regular Meeting Minutes

NEW BUSINESS

Quarterly Payments

Daniel requested approval for the EDA to accept the checks from the Town and quarterly accounting checks to be written to the Harvester Performance Center LLC in the amounts of \$170,000 for 1st Quarter FY2024.

Motion: To accept the checks from the Town in the amounts of \$170,000 and checks to be written to the Harvester Performance Center LLC in the amounts of \$170,000 for 1st Quarter FY2024

Motion By: Vice Chair Justin Muse

Second: Member Doug Guilliams

Action: Approved by a unanimous vote of members present

Harvester Manager

Town Attorney John Boitnott presented two resolutions and amendments to the Operating Agreements for the Harvester Performance Center, LLC and the Performance Center Manager, LLC removing former Town Manager James Ervin and appointing Town Manager Robert Wood resulting in Robert Wood and Mark Moore being the co-managers for both LLC's.

Motion: To adopt the resolution and amend the operating agreements for the Harvester Performance Center, LLC and Performance Center Manager, LLC as presented

Motion By: Member Ruth Cook

Second: Member Doug Guilliams

Action: Approved by a unanimous vote of members present

AUTHORITY BOARD COMMENTS

Vice Chair Justin Muse asked about having some history brought in about the EDA and what the roles and duties of the EDA members should be. Chair and Adam Lynch touch on the purposes of an Economic Development Authority board. Members also asked about looking at projects for the EDA to work such as uptown/ downtown