



TOWN COUNCIL
REGULAR MEETING
AGENDA

March 11, 2024
6:00 PM

Council Chambers, Rocky Mount Municipal Building
345 Donald Avenue, Rocky Mount, Virginia

When speaking before Town Council, please come to the podium and give your name for the record. Please address the Council and not the audience. You will be limited to three (3) minutes and the other rules listed on the sign-up sheet. If you provide Council with any documentation, please also give a copy to the Town Clerk prior to speaking.

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All cellular phones must be turned off during the Council Meeting.

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The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the Town Clerk for assistance.

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of Consent Agenda
 - 4.1. Miscellaneous Action
 - Publication of Notice to hold a Public Hearing for FY24-25 Tax Rate
 - Procurement Policy Update
 - 4.2. Miscellaneous Resolutions/Proclamations
 - 4.3. Approval of Draft Minutes
 - Regular Town Council Meeting Draft Minutes - February 12, 2024
 - 4.4. Departmental Monthly Reports
 - Community Development Department
 - Finance Department
 - Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

5. Special Items
6. Hearing of Citizens
7. New Business
 - 7.1. Resolution regarding Franklin County Solid Waste Management Plan 2024
 - 7.2. Approval Memorandum of Understanding with Ferrum College Police Department and Donation of Surplus Police Department Vehicle
 - 7.3. Capital Improvement Plan (CIP) for Fiscal Years 2025-2029
8. Closed Meeting and Action
 - 8.1. Section 2.2-3711(A).7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.
 - 8.2. Section 2.2-3711(A).3 Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.
9. Adjournment

ITEM(S) TO BE CONSIDERED UNDER:
Consent Item

FOR COUNCIL MEETING DATED:	March 11, 2024
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The Virginia State Code requires a public hearing and a newspaper notice of the public hearing whenever property tax revenue increases by more than one percent. The document included with this item contains a calendar for the notice and the public hearing as well as the draft language for the newspaper notice. The notice simply states a proposed tax rate so that a hearing can be held at the April Town Council meeting.
ACTION NEEDED:	Approval of the consent agenda which will direct staff to publish the required notice.

Attachment(s):

1. Draft Notice for Public Hearing on Tax Rate

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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Town of Rocky Mount
Timeline and Draft Advertisement for Public Hearing on Effective Tax Rate
March 6, 2024

<u>Date</u>	<u>Task</u>
March 11, 2024	Regular Council Meeting – Discuss Proposed Tax Rate to be advertised for Public Hearing on April 8, 2024. Current Real Estate Tax Rate: 13 cents per \$100 assessed value Equalized Real Estate Tax Rate: 9.22 cents per \$100 assessed value Recommend advertising a proposed tax rate of 13 cents per \$100 since we can always reduce the tax rate but <i>not</i> increase the tax rate above the advertised rate.
March 15, 2024	Send Reassessment Ad to News-Post
March 22, 2024	Reassessment Ad runs in News-Post
March 29, 2024	Reassessment Ad runs in News-Post
April 8, 2024	Regular Council Meeting – hold public hearing

Draft Advertisement:

The Town of Rocky Mount proposed to increase property tax levies.

1. Assessment Increase: Total assessed value of real property, excluding additional assessments due to new construction or improvements to property, exceeds last year's total assessed value of real property by 41 percent.
2. Lowered Rate Necessary to Offset Increased Assessment: The tax rate which would levy the same amount of real estate tax as last year, when multiplied by the new assessed value of real estate with the exclusions mentioned above, would be \$0.092 per \$100 of assessed value. This rate will be known as the "lowered tax rate."
3. Effective Rate Increase: The Town of Rocky Mount proposes to adopt a tax rate of \$0.13 per \$100 of assessed value. The difference between the lowered tax rate and the proposed rate would be \$0.038 per \$100, or 41%. This difference will be known as the "effective tax rate increase."

Individual property taxes may, however, increase at a percentage greater than or less than the above percentage.

4. Proposed Total Budget Increase: Based on the proposed real property tax rate and changes in other revenues, the total budget of the Town of Rocky Mount will exceed last year's by 13 percent.

A public hearing on the proposed increase will be held on Monday, April 8, 2024 beginning at 6:00 p.m. in Council Chambers located at 345 Donald Avenue, Rocky Mount, VA. All interested persons shall be given the opportunity to be heard.

ITEM(S) TO BE CONSIDERED UNDER:
Consent Item

FOR COUNCIL MEETING DATED:	March 11, 2024
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STAFF MAKING REQUEST:	Mark Moore, Assistant Town Manager
BRIEF SUMMARY OF REQUEST:	A minor update is requested on page 2 (highlighted) of the Town's procurement policy that will allow staff to post a legal ad for purchases of \$100,000 and above that require a Request for Proposal (RFP), Invitation for Bid (IFB) or Request for Qualifications (RFQ) on the Town's website. This will allow town staff the flexibility in posting these documents. The only language added to the policy is "and/or on the Town's website."
ACTION NEEDED:	Approve change

Attachment(s):

1. Rocky Mount Procurement Policy Final Rev 032024

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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PURCHASING POLICY & PROCEDURES

This policy is adopted to guide the Town of Rocky Mount in obtaining high quality goods and services at reasonable cost and conducting all procurement procedures in a fair and impartial manner with avoidance of any impropriety or appearance of impropriety. The Town of Rocky Mount provides an equal competitive opportunity to all vendors by promoting competitive bidding and/or negotiation, while establishing and maintaining trust, confidence, and cooperation with all vendors. The statutes governing the procurement of goods and services by government entities are contained in the Virginia Public Procurement Act (VPPA). In addition to the requirements of the VPPA, the Town of Rocky Mount has established the following purchasing policies and procedures.

Quick Reference Guide

Purchase Amount	Requisition Required*	Three Documented Telephone, Written, Catalog or Electronic Quotes	Four Written or Electronic Quotations	IFB ¹ , RFP ² , RFQ ³ and approval by Town Council ⁴
Less than \$5,000	N/A			
\$5,000 - \$29,999	Yes*	Yes		
\$30,000 - \$99,999	Yes*		Yes	
\$100,000 and above	Yes*			Yes

*A requisition is an electronic document that is accessed and completed in the Town's financial system, Municipal Uniform Information System (MUNIS), to purchase goods or services. After the appropriate system approval (s) a requisition becomes a purchase order. Requisitions must be submitted and approved in MUNIS prior to placing any order and receiving invoices.

¹Invitation for Bid (IFB)

²Request for Proposal (RFP)

³Request for Qualifications (RFQ)

⁴Any proposed expenditure that is not budgeted requires approval by Town Council

1. PURCHASES OF LESS THAN \$5,000

This level of purchase is delegated to the applicable department head or designee(s) without obtaining quotations or keeping records for procurement purposes. Users are encouraged to compare pricing and utilize previous research when purchasing at this level. A requisition is not required. See section 5 if your purchase is considered professional services.

2. PURCHASES BETWEEN \$5,000 AND \$29,999.

This level of purchase shall be made on the open market based on terms most financially advantageous to the Town. It shall be accomplished by obtaining at least three attempted telephone, written, catalog, or electronic quotations. See section 5 if your purchase is considered professional services. For any purchase over \$5,000, please refer to "Exceptions to the Procurement Policy". The applicable department should obtain these quotations and forward with the requisition in MUNIS for appropriate approvals. Approvals in MUNIS will be as follows:

- Department Head
- Finance Director or designee

3. PURCHASES BETWEEN \$30,000 AND \$99,999

This level of purchase shall be made on the open market based on terms most financially advantageous to the Town. It shall be accomplished by obtaining at least four attempted written or electronic quotations (Telephone quotes cannot be accepted). See section 5 if your purchase is considered professional services. For any purchase over \$5,000, please refer to "Exceptions to the Procurement Policy". The applicable department should obtain these quotations and forward with the requisition in MUNIS. Approvals in MUNIS will be as follows:

- Department Head
- Finance Director or designee
- Town Manager or designee

4. PURCHASES OF \$100,000 AND ABOVE

This level of purchase requires that an IFB, RFP or RFQ be issued. This shall be accomplished by soliciting interested bidders and vendors. A legal ad shall also be published in the local newspaper and/or on the Town's website after approval by the Finance Director and Town Manager or their designee at least 10 days prior to the date set for receipt of the bids or proposals. Town Council must also approve any purchase greater than \$100,000.

Notation: The IFB and RFP are two distinctly different methods of procurement. In general, an IFB is the most common and contains specifications, a public bid opening, posted bid tabulations, and a firm price offer from a vendor which may not be changed (unless the cost is over the town's budgeted amount). The RFP differs in that it is a negotiated procurement. Responses to an RFP may be opened in private with no information regarding contents and prices being released until after the negotiation process. Construction may be procured only by competitive sealed bidding except that competitive negotiation may be used in the following instances:

- On a fixed price design-build basis or construction management basis.
- The construction of highways and any draining, dredging, excavation, grading or similar work on real property upon a determination made in advance and in

writing that competitive sealed bidding is either not practicable or not fiscally advantageous to the public.

Once a successful bidder or proposer is chosen, a requisition will need to be submitted in MUNIS to proceed through workflow as follows:

- Department
- Finance Director or designee
- Town Manager or designee

5. PROFESSIONAL SERVICES

This level of purchase shall be made on the open market and shall be accomplished using the documentation and monetary guidelines stated above. Emphasis shall be on qualifications, experience, suitability and timeliness to provide the required services. In most cases a RFQ will be used for the procurement of professional services. *Cost shall not be the sole determining factor.* A requisition is required based on the guidelines stated above and will require the applicable approvals in MUNIS.

6. EXCEPTIONS TO THE PROCUREMENT POLICY

- Purpose
This guideline establishes the policies and procedures concerning the purchase of items or services that are exempt from the requirements of applicable policies covering small, intermediate, or large purchases.
- Responsibility
Specific responsibility is assigned to the Town Manager and/or designee to review purchases made under the provisions outlined in this policy for compliance with these regulations and to all department heads for seeking to avoid using provisions of this policy that limit competition.
- Policy
Normal purchasing policies shall be suspended for purchases made under the following provisions:
 - a) Sole Source – when determined in writing by the individual responsible for procurement of an item or service that there exists only one source capable of providing an item or service as specified or of equal quality, the Town Manager or designee may issue a requisition. The individual or department head making this request shall explain in writing the basis for determination of why this vendor is considered the sole source. The Town Manager or designee may require the department head to lessen the specifications in order to prequalify additional vendors and seek competitive bids. The designation of a vendor as sole source is applicable to a single requisition and permission for future sole source purchases will be considered on a case-by-case basis. If sole source

designation is assigned, this fact is denoted on the requisition and all other documents related to the purchase. All other requirement of purchasing policies applicable to the value of the purchase shall remain in effect. Sole source documentation must be included with the requisition.

- b) Emergency Purchase – in cases of emergency, contracts may be entered into or purchases made without competitive bidding or competitive negotiations. However, this provision should be avoided if possible and practical under the circumstances. A formal, written documentation of the basis for the emergency and the reasons for selection of the vendor or contractor shall be made available to the Town Manager as soon as possible. He/she shall then issue a written notice that the purchase or contract was awarded on an emergency basis, identifying that which was procured, and the date of the procurement or award of contract. This notice shall be posted in a public place within the Rocky Mount Municipal Building prior to making the purchase or awarding the contract for service, if possible, or as soon as practical thereafter.

This purchase will be placed on a requisition and forwarded to the Finance department as quickly as possible for processing. In the event the Town Manager is unavailable to make a determination of emergency purchases, his/her designee may be empowered to make such decision. All other requirements of purchasing policies applicable to the value of the purchase shall remain in effect.

- c) State Contract – items purchased off contracts negotiated by the Virginia Department of General Services (see DGS website) will not require any competitive bids. However, should a similar item of equal quality and at less cost be obtained from another vendor, the regular purchasing policies will still be effective, with the state contract or other price shown on quotation forms as a comparative bid. If the state contract is used, notation of such and contract number should be made on the requisition and forwarded to the approving authority for further processing according to the policy applicable to the value of the purchase. It is encouraged to ask vendors to provide the state contract number. The applicable department should denote the state contract number on the requisition when processing. All other requirements of purchasing policies applicable to the value of the purchase shall remain in effect.
- d) Cooperative Procurement – items or services purchased in conjunction with another public body or agency or other State and National associations for the purpose of combining requirements to increase efficiency or reduce administrative expense. A public body may also purchase from another public body's contract even if it did not participate in the IFB or RFP, if the IFB or RFP specified that the procurement was being conducted on behalf of other public bodies, except for instances stated in Section 2.2-4304 of the Virginia State Code.

If cooperative procurement is utilized, the department head should identify the name of the cooperating agency/locality and include supporting documentation as required and approved by the Finance Director or designee. Cooperative procurement may not be used for architectural or engineering services contracts or construction.

- e) Repetitive Operating Services - for services of recurring operations of the government of the Town of Rocky Mount and which generally is available from a sole source and routine in nature. Examples include utilities such as power, natural gas, and telephone. While no requisition is needed, the authorizing department head must approve the invoice, but only after reviewing for accuracy and discounting for expenses due from employees, such as long-distance personal telephone calls. Exempted items or services will only be charged to object codes identified for repetitive services or utilities.
- f) Contractual Items - items may be bid competitively on a recurring basis for goods or services deemed most cost effective to do such. Examples may include gasoline for Town vehicles, chemicals, asphalt, concrete, salt for snow removal, maintenance service agreements, communication equipment, and other goods and services fiscally feasible to procure on a contractual basis to guarantee long term costs. Contractual items must meet all purchasing requirements applicable to the aggregate costs of the term of the contract, including competitive bidding, but does not require a requisition One (1) copy each of any contract for goods or services must be forwarded to the Town Manager's office and to the Finance Director to be filed for audit purposes. Any invoices for these goods or services must be clearly marked "Contract Purchase" and approved by the appropriate department head prior to processing.

7. QUESTIONS

Questions concerning this document should be directed to the Finance Director. The Town Manager has final authority on interpretation of the purchasing policy.



**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES**

**February 12, 2024
at 6:00 p.m.**

The following members
of Council were present:

Mayor C. Holland Perdue III
Vice Mayor Billie W. Stockton
Council Member A. Ralph Casey
Council Member David K. Clements
Council Member J. Tyler Lee
Council Member Benjamin K. Mullins
Council Member Mark H. Newbill

The following staff
members were also
present:

Robert J. Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Vincent Copenhaver, Finance Director
Michael "Kevin" Adkins, Water Treatment Plant Superintendent
Daniel Pinard, Economic & Cultural Development Director
Dennis "Moe" Potter, Wastewater Treatment Plant Superintendent
Brian Schofield, Public Works Superintendent
Phillip Young, Chief of Police, RMPD

Town Attorney John T. Boitnott was unable to attend

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.

1. Roll Call

The Town Clerk called each member of the Rocky Mount Town Council by name to account that all members were present.

2. Pledge of Allegiance

Mayor Perdue led in the pledge of allegiance.

3. Approval of Agenda

Prior to the meeting, Council received the agenda for review and consideration.

Motion: To approve the agenda

Motion By: Council Member Lee

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

4. Approval of Consent Agenda

4.1 Miscellaneous Action

Kingdom Run 5K

Johnny CASA 5 Miler 5K Run Walk

Eagle Strut 5K Fundraiser

4.2 Miscellaneous Resolutions/Proclamations

4.3 Approval of Draft Minutes

Regular Town Council Meeting Draft Minutes – January 22, 2024

Town Council & Planning Commission Joint Work Session Draft Minutes
– January 23, 2024

4.4 Departmental Monthly Reports

Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

Motion: To approve the consent agenda

Motion By: Council Member Lee

Seconded: Vice Mayor Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 to 0)

5. **Special Items**

5.1 Presentation from RVARC Executive Director Mr. Jermey Holmes

The RVARC is one of twenty-one planning districts created by the state, specifically chartered by the Code of Virginia, assisting in matters of more than local significance. Some issues RVARC works with are transportation, economic development, environmental planning, with a focus on developing plans and projects that are delivered in the most cost-efficient way possible. Mr. Holmes shared a booklet of information with Council and touched on the topics of addiction crisis, the Virginia Opioid Grant Authority Cooperative Response Program, and Future Smart Scale Programming,

5.2 150th Anniversary History Highlights

Mrs. Glenna Moore shared some African American history to help observe Black History month in February.

In 1992 and in 1993, two buildings on the campus of Franklin County High School were named in honor of two African American educators; the Dorothy Phelps Student

Services Building and the Samuel Hawkins Central Gym. Both African American educators were hired in the 1940s to teach at the all black Franklin County Training School, later renamed Lee M. Waid High School. Mrs. Phelps was born in Bluefield, Virginia. Samuel Hawkins was born in Salisbury, North Carolina. Mrs. Phelps and Mr. Hawkins received their degrees from Bluefield State College and Livingstone College with graduate degrees from Wayne State and Radford University. The Federal Government forced Franklin County Public Schools to fully integrate in 1970 and afterwards, both educators were assigned to the Franklin County High School and Junior High campus.

Mrs. Phelps was an art and math teacher. Mrs. Phelps and her husband, Waid Phelps, owned Midway Cleaners on Warren Street. In 1970, Mr. Waid Phelps became the first elected African American on the Rocky Mount Town Council. After 15 years of service, Councilman Phelps passed away and his wife Dorothy was appointed to complete his term from 1985 – 1988 making Dorothy the first African American woman on the Rocky Mount Town Council.

During this time in Rocky Mount's history, the NAACP organized protest regarding employment practices at the newly established Kroger store and at other town businesses.

Mr. Samuel Hawkins retired after 37 years as a teacher at Lee M. Waid High School. Mr. Hawkins was also a coach and a Franklin County High School Administrator. After the Central Gym was built, many referred to it as "the house that Hawk built." The Lee M. Waid High School basketball team was called the Hawks. Mr. Hawkins encouraged players from Lee M. Waid High School to play for the Franklin County High School team and with many of them doing so, not only did the team grow, but the gym the players played their games in at Ramsey Hall became too small to hold the crowds that would come out to see the teams play.

Mr. Robert Wray became a successful educator and coach in Roanoke and in Bluefield West Virginia. In 1996, Mr. Robert Elmore Wray, Sr. (Robert Wray's father) became the third African American to serve on the Rocky Mount Town Council and he served honorably until his death in 1997.

In August 2001, Mrs. Sadie Tunning became the fourth African American to serve on the Rocky Mount Town Council. Mrs. Tunning was appointed to finish the term for Mr. John Lester when he stepped back from serving on Town Council. Mrs. Tunning later ran for election and became the first African American woman to be elected to serve on the Rocky Mount Town Council.

Mr. Billie W. Stockton ran for Town Council in 2012 and was elected and became the fifth African American to serve on the Town Council. On July 2, 2019, Mr. Stockton was appointed as the Town's first African American Vice Mayor.

Mr. Abron Ralph Casey then became the sixth African American to serve on the Rocky Mount Town Council. Mr. Casey was appointed to finish the term of former Council Member Mr. Bobby M. Cundiff when he stepped back from serving on Town Council. Mr. Casey ran for office and was elected in November 2022 to a four-year term.

5.3 Introduction of Tamika Royal as New Staff Member

New Employee, Assistant Town Manager Moore introduced Ms. Tamika Royal as the Town's new grant coordinator position. Ms. Royal comes to the Town from the West Piedmont Planning District Commission in Martinsville, Virginia.

6. **Hearing of Citizens**

None at this time

7. **New Business**

7.1 Fluoride Award from Water

The Water Treatment Plant received a Water Fluoridation Quality Award from the U.S. Department of Health and Human Services, Centers for Disease Control and Prevention (CDC) for the year 2022. Council recognized everyone at the Water Treatment Plant for their diligence in receiving the award.

7.2 Data Collection Platform for Economic Development

With funds set aside for an economic development strategic plan, staff would like to use those funds differently than what they were earmarked for and therefore brought to Council staff's new recommendation.

The first primary reason for an economic development strategic plan is the growth of the economy with the second primary reason being data.

Staff recommended a service called Placer which is a data service that provides insights to municipalities seeking to optimize planning and economic development strategies. The Town would be able to utilize the information to make more informed decisions about retail recruitment, tourism promotion, and the information given by Placer would provide data that the Town could share with local businesses that might be helpful to them.

Traffic analysis would be available to the Town and Placer would also be helpful in applying for grants.

Placer is available by subscription that the Town would purchase yearly. With advanced geofencing techniques, Placer would create and define a virtual area of any size on a map. A perimeter would be placed around an event that would give the Town data on that virtual area, which could go back 5 years.

Motion: To approve the reallocation of funds for the Placer.

Motion By: Council Member Mullins

Seconded: Vice Mayor Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 to 0)

8. Closed Meeting and Action

Motion: To go into closed session under the Virginia Code Section cited below.

Time: 6:38 p.m.

Virginia Code Section:

9.1 Section 2.2-3711(A).3 Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

9.2 Section 2.2-3711(A).7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

Motion: To go into closed session

Motion By: Council Member Mullins

Second: Council Member Newbill

Motion Discussion: None

Action: To go into a closed meeting

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

Going Into Closed Session

Returning from Closed Session

Town Clerk Dillon Stated the Recording had Resumed

Time: 6:59 p.m.

Mayor Perdue Called for a Roll Call Vote for each Council Member to Certify Discussion During the Closed Meeting.

A ROLL CALL VOTE WAS REQUIRED:

MEMBERS	ATTENDANCE	VOTE
Vice Mayor Stockton	Present	Certify
A. Ralph Casey	Present	Certify
David K. Clements	Present	Certify
J. Tyler Lee	Present	Certify
Benjamin K. Mullins	Present	Certify
Mark H. Newbill	Present	Certify
Mayor, C. Holland Perdue III	Present	Certify

Certified: (7): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, Council Member Newbill, and Mayor C. Holland Perdue III

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, February 12, 2024, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law.

Now, therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public

business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

C. Holland Perdue III, Mayor

Motion: To come out of closed session

Motion By: Vice Mayor Stockton

Second: Council Member Lee

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

10. **Adjournment**

Motion: To adjourn

Time: 7:01 p.m.

Motion By: Council Member Newbill

Seconded By: Council Member Lee

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

Action: Meeting was adjourned

C. Holland Perdue III, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

Planning & Zoning Monthly Report

02/01/2024 - 02/29/2024

Permit #	Permit Date	Permit Type	Parcel Address	Main Status	Applicant / Business Name	Owner Name	Description
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Group: Sign

2024016	2/15/2024	Sign	400 OLD FRANKLIN TPKE	Approved	Superior Signs LLC	K-2 PROPERTIES LLC	New signage for Kroger pick up area
2024012	2/13/2024	Sign	355 SOUTH MAIN ST	Approved	Hillcrest LLC	HILLCREST LLC	New permanent signage on existing freestanding sign poles

Group Total: 2

Group: Site Plan

2024022	2/29/2024	Site Plan	220 TRAIL DR	Approved	Price Buildings Inc. / Thomas Barrett	HTI PROPERTIES LLC	Addition/remodel of existing structure
2024018	2/23/2024	Site Plan	1175 STATE ST	Approved	Parker Design Group, Inc	KLOUD VENTURES LLC	Kube Self Storage site plan

Group Total: 2

Group: Temporary Use - Mobile Food Vendor

2024017	2/16/2024	Temporary Use - Mobile Food Vendor		Approved	Taco'n Madres	FOXFIRE FARMS & READY MIX SERVICES INC	Renewal of food truck permit

Group Total: 1

Group: Zoning

2024023	2/29/2024	Zoning	220 TRAIL DR	Approved	Price Buildings Inc. / Thomas Barrett	HTI PROPERTIES LLC	Addition/remodel of existing structure
2024021	2/27/2024	Zoning	875 TANYARD RD	Approved	F & S Building Innovations Inc.	BANK OF BOTETOURT	New construction - bank
2024020	2/23/2024	Zoning	230 HILLTOP DR	Approved	Rodney L. Bowman Builders LLC	STRIKE ELDON R & JANE H	Frame roof over existing patio behind home
2024019	2/23/2024	Zoning	1175 STATE ST	Approved	Parker Design Group, Inc	KLOUD VENTURES LLC	Kube Self Storage - See site plan

Group Total: 4

Group: Zoning Compliance

2024015	2/15/2024	Zoning Compliance	880 TANYARD RD	Approved	Mindful Light Photography/ Melissa Carter	ROCKY MOUNT ASSOCIATES LLC	Open operate professional portrait studio. Minor renovations inside to include painting, cleaning, minor repairs
2024014	2/14/2024	Zoning Compliance	838 TANYARD RD	Approved	Eyas Hospitality Sandwich LLC (SUBWAY)	ROCKY MOUNT ASSOCIATES LLC	New owner at Subway
2024013	2/13/2024	Zoning Compliance	555 TANYARD RD	Approved	Miranda Plunk/ Mason Jade Salon Suite	CENTRAL VIRGINIA LAND CORP	Open/operate hair salon located at 555 Tanyard Road, Suite C
2024011	2/12/2024	Zoning Compliance	355 SOUTH MAIN ST	Approved	Hillcrest LLC	HILLCREST LLC	Sales office

Group Total: 4

Total Records: 13

3/1/2024

FOIA Montly Report February 2024

Date	Requested By	Topic
2/16/24	Ben Pinkard	Information on the purchase of 65 acres from Craig Young

Rocky Mount (Town Of), VA



YEAR-TO-DATE BUDGET REPORT FOR THE EIGHT MONTHS ENDED FEB 29, 2024

FOR 2024 08

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
10 GENERAL FUND						
10090000 USE OF SURPLUS						
10090000 42562 APPROPRIATED FUND B	0	1,753,161	.00	.00	1,753,161.00	.0%*
TOTAL USE OF SURPLUS	0	1,753,161	.00	.00	1,753,161.00	.0%
11011000 GENERAL PROPERTY TAXES						
11011000 41101 REAL PROPERTY - CUR	641,476	641,476	563,792.66	469,350.80	77,683.34	87.9%*
11011000 41102 REAL PROPERTY - DEL	35,000	35,000	11,889.12	3,236.08	23,110.88	34.0%*
11011000 41103 PUBLIC SERVICE - CU	22,104	22,104	3,967.30	2,722.68	18,136.70	17.9%*
11011000 41104 PUBLIC SERVICE - DE	0	0	254.18	189.84	-254.18	100.0%*
11011000 41105 PERSONAL PROPERTY -	340,000	340,000	404,293.73	307,269.20	-64,293.73	118.9%*
11011000 41106 PERSONAL PROPERTY -	12,200	12,200	24,987.16	7,169.57	-12,787.16	204.8%*
11011000 41107 MACHINERY & TOOLS -	171,902	171,902	.00	.00	171,902.00	.0%*
11011000 41110 PENALTIES ON TAXES	11,500	11,500	4,220.28	1,151.49	7,279.72	36.7%*
11011000 41111 INTEREST ON DELINQ	9,300	9,300	3,781.08	1,096.14	5,518.92	40.7%*
TOTAL GENERAL PROPERTY TAXES	1,243,482	1,243,482	1,017,185.51	792,185.80	226,296.49	81.8%
11012000 OTHER LOCAL TAXES						
11012000 41201 LOCAL SALES & USE T	305,819	305,819	243,480.04	32,768.73	62,338.96	79.6%*
11012000 41202 MEALS TAX	2,411,304	2,411,304	1,822,112.46	205,557.15	589,191.54	75.6%*
11012000 41203 PENALTY-DEL MEALS T	0	0	2,410.55	.00	-2,410.55	100.0%*
11012000 41204 INTEREST-DEL MEALS	0	0	139.95	.00	-139.95	100.0%*
11012000 41205 TRANSIENT OCCUPANCY	175,211	175,211	206,976.78	15,370.63	-31,765.78	118.1%*
11012000 41208 CIGARETTE TAX	84,000	84,000	43,650.00	10,185.00	40,350.00	52.0%*
11012000 41209 BANK STOCK TAX	440,000	440,000	.00	.00	440,000.00	.0%*
11012000 41210 CONSUMER UTILITY TA	317,000	317,000	171,931.14	14,830.10	145,068.86	54.2%*
11012000 41212 TRANSIENT OCCUP TAX	87,474	87,474	.00	.00	87,474.00	.0%*
TOTAL OTHER LOCAL TAXES	3,820,808	3,820,808	2,490,700.92	278,711.61	1,330,107.08	65.2%
11012500 BUSINESS LICENSE TAXES						
11012500 41301 BPOL-RETAIL	400,000	400,000	30,991.91	17.98	369,008.09	7.7%*

Rocky Mount (Town Of), VA

YEAR-TO-DATE BUDGET REPORT FOR THE EIGHT MONTHS ENDED FEB 29, 2024

FOR 2024 08

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
11012500 41302 BPOL-PROFESSIONAL	186,000	186,000	81,455.67	51,424.47	104,544.33	43.8%*
11012500 41303 BPOL-REPAIRS/PERS S	114,000	114,000	6,996.30	939.00	107,003.70	6.1%*
11012500 41304 BPOL-CONTRACTOR	49,750	49,750	17,200.57	2,425.46	32,549.43	34.6%*
11012500 41305 BPOL-UTILITY	5,429	5,429	9.35	9.35	5,419.65	.2%*
11012500 41306 BPOL-AMUSEMENT TAX	500	500	.00	.00	500.00	.0%*
11012500 41307 BPOL-MISCELLANEOUS	8,644	8,644	1,361.27	590.00	7,282.73	15.7%*
11012500 41308 BPOL-ALCOHOLIC BEVE	650	650	50.00	.00	600.00	7.7%*
11012500 41309 BPOL-PENALTIES & I	2,000	2,000	8,000.29	666.99	-6,000.29	400.0%*
TOTAL BUSINESS LICENSE TAXES	766,973	766,973	146,065.36	56,073.25	620,907.64	19.0%
11013000 PERMITS & LICENSES						
11013000 42111 PLANNING & ZONING F	9,000	9,000	3,681.64	1,255.00	5,318.36	40.9%*
11013000 42112 FARMERS MARKET FEES	3,300	3,300	1,770.00	500.00	1,530.00	53.6%*
11013000 42114 WELCOME CENTER FEES	10,000	10,000	5,110.81	460.00	4,889.19	51.1%*
11013000 42116 RETURN CHECK FEES	400	400	140.43	.00	259.57	35.1%*
11013000 42117 CREDIT CARD FEES	7,500	7,500	4,080.52	.00	3,419.48	54.4%*
TOTAL PERMITS & LICENSES	30,200	30,200	14,783.40	2,215.00	15,416.60	49.0%
11014000 FINES & FORFEITURES						
11014000 42211 COURT FINEES	20,000	20,000	27,100.72	2,410.22	-7,100.72	135.5%*
11014000 42212 PARKING FINES	70	70	40.00	.00	30.00	57.1%*
11014000 42213 GARBAGE VIOLATION F	0	0	-2.50	-2.50	2.50	100.0%
TOTAL FINES & FORFEITURES	20,070	20,070	27,138.22	2,407.72	-7,068.22	135.2%
11015000 PROCEEDS FROM USE OF ASSETS						
11015000 42311 INTEREST ON MONEY/I	275,000	275,000	272,827.85	8,303.43	2,172.15	99.2%*
11015000 42312 RENTAL OF GENERAL P	450	450	450.00	.00	.00	100.0%*
11015000 42318 SALE OF PROPERTY	0	0	109,890.00	.00	-109,890.00	100.0%*
11015000 42319 BOND PROCEEDS	0	5,150,000	5,150,000.00	.00	.00	100.0%*
TOTAL PROCEEDS FROM USE OF ASSETS	275,450	5,425,450	5,533,167.85	8,303.43	-107,717.85	102.0%
11016000 CHARGES FOR SERVICES						
11016000 42411 REFUSE COLLECTION C	295,176	295,176	193,656.24	24,738.00	101,519.76	65.6%*

Rocky Mount (Town Of), VA



YEAR-TO-DATE BUDGET REPORT FOR THE EIGHT MONTHS ENDED FEB 29, 2024

FOR 2024 08

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
11016000 42413 TRUCK RENTAL FEES	1,500	1,500	900.00	60.00	600.00	60.0%*
11016000 42415 WEED CONTROL CHARGE	250	250	.00	.00	250.00	.0%*
11016000 42418 PASSPORT SERVICE FE	19,000	19,000	16,475.00	1,970.00	2,525.00	86.7%*
11016000 42419 SECURITY SERVICES	17,500	17,500	7,216.00	.00	10,284.00	41.2%*
11016000 42420 POLICE REPORTS	1,200	1,200	836.00	107.00	364.00	69.7%*
11016000 42421 FINGERPRINT SERVICE	150	150	171.75	5.00	-21.75	114.5%*
11016000 42422 CRISIS INTERVENTION	45,000	45,000	18,267.00	2,280.00	26,733.00	40.6%*
11016000 42425 ADMIN CHARGES - SER	100	100	.00	.00	100.00	.0%*
11016000 42426 MISCELLANEOUS SERVI	0	0	1,568.66	.00	-1,568.66	100.0%*
TOTAL CHARGES FOR SERVICES	379,876	379,876	239,090.65	29,160.00	140,785.35	62.9%
11018000 MISCELLANEOUS GENERAL						
11018000 42511 RECOVERIES	0	60	11,919.73	-441.14	-11,859.73*****%	
11018000 42512 MISCELLANEOUS	0	0	534.89	.00	-534.89	100.0%*
11018000 42515 DONATIONS	0	65,285	65,248.00	.00	37.00	99.9%*
11018000 42524 INSURANCE RECIPITS F	40,000	62,964	55,613.28	.00	7,350.72	88.3%*
TOTAL MISCELLANEOUS GENERAL	40,000	128,309	133,315.90	-441.14	-5,006.90	103.9%
18522000 COMMONWEALTH-NONCATEGORICAL						
18522000 43211 PPTRA FROM STATE	53,861	53,861	53,860.60	.00	.40	100.0%*
18522000 43212 COMMUNICATIONS TAX	136,000	136,000	74,995.87	.00	61,004.13	55.1%*
18522000 43213 LITTER GRANT	4,200	4,200	5,517.00	.00	-1,317.00	131.4%*
18522000 43214 ROLLING STOCK TAX	3,245	3,245	3,507.93	.00	-262.93	108.1%*
18522000 43215 RENTAL TAX	21,000	21,000	35,861.76	.00	-14,861.76	170.8%*
TOTAL COMMONWEALTH-NONCATEGORICAL	218,306	218,306	173,743.16	.00	44,562.84	79.6%
18524000 COMMONWEALTH-CATEGORICAL						
18524000 43112 SCHOOL RES OFFICER	49,506	49,506	82,264.00	.00	-32,758.00	166.2%*
18524000 43311 FIRE PROGRAMS-STATE	18,741	18,741	22,076.00	.00	-3,335.00	117.8%*
18524000 43312 STREET MAINTENANCE-	1,607,191	1,607,191	947,757.40	.00	659,433.60	59.0%*
18524000 43313 LAW ENFORCEMENT AID	132,620	132,620	69,742.00	.00	62,878.00	52.6%*
18524000 43315 OTHER POLICE CAT AI	0	12,409	9,412.56	.00	2,996.44	75.9%*

Rocky Mount (Town Of), VA



YEAR-TO-DATE BUDGET REPORT FOR THE EIGHT MONTHS ENDED FEB 29, 2024

FOR 2024 08

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
18524000 43318 VDOT GRANT	0	0	98,287.05	.00	-98,287.05	100.0%*
TOTAL COMMONWEALTH-CATEGORICAL	1,808,058	1,820,467	1,229,539.01	.00	590,927.99	67.5%
18525000 FEDERAL GOVERNMENT REVENUE						
18525000 43417 BULLET PROOF VEST G	0	0	1,632.50	.00	-1,632.50	100.0%*
TOTAL FEDERAL GOVERNMENT REVENUE	0	0	1,632.50	.00	-1,632.50	100.0%
18535000 LOCAL GOVERNMENT AID						
18535000 43111 VOLUNTEER FIRE DEPT	30,000	30,000	99,169.97	32,504.42	-69,169.97	330.6%*
18535000 43112 OTH AID-SCHOOL RESO	50,000	50,000	.00	.00	50,000.00	.0%*
18535000 43114 COUNTY EXP REIMB FO	60,000	60,000	.00	.00	60,000.00	.0%*
TOTAL LOCAL GOVERNMENT AID	140,000	140,000	99,169.97	32,504.42	40,830.03	70.8%
TOTAL GENERAL FUND	8,743,223	15,747,102	11,105,532.45	1,201,120.09	4,641,569.55	70.5%
TOTAL REVENUES	8,743,223	15,747,102	11,105,532.45	1,201,120.09	4,641,569.55	
12 FORFEITED ASSETS						
12000000 FORFEITED ASSETS						
12000000 43216 FORFEITED ASSET PRO	0	0	3,703.00	.00	-3,703.00	100.0%*
TOTAL FORFEITED ASSETS	0	0	3,703.00	.00	-3,703.00	100.0%
TOTAL FORFEITED ASSETS	0	0	3,703.00	.00	-3,703.00	100.0%
TOTAL REVENUES	0	0	3,703.00	.00	-3,703.00	
20 WATER & WASTEWATER FUND						
20080000 TRANSFERS FROM OTHER FUNDS						
20080000 42611 TRANSFER FM GENERAL	0	60,944	.00	.00	60,944.00	.0%*

YEAR-TO-DATE BUDGET REPORT FOR THE EIGHT MONTHS ENDED FEB 29, 2024

FOR 2024 08

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
TOTAL TRANSFERS FROM OTHER FUNDS	0	60,944	.00	.00	60,944.00	.0%
25020000 WATER CHARGES						
25020000 42313 PROPERTY RENT (CELL	134,544	134,544	115,430.20	11,743.19	19,113.80	85.8%*
25020000 45101 WATER SALES	1,676,346	1,676,346	1,210,351.92	151,640.59	465,994.08	72.2%*
25020000 45102 WATER CONNECTIONS	22,650	22,650	58,872.04	2,933.28	-36,222.04	259.9%*
25020000 45103 DISCONNECT-CUT OFF	10,000	10,000	13,460.24	4,500.00	-3,460.24	134.6%*
25020000 45104 PENALTIES	30,000	30,000	21,284.82	211.16	8,715.18	70.9%*
25020000 45105 REBATES & RECOVERIE	0	0	140.00	140.00	-140.00	100.0%*
25020000 45106 BULK WATER PURCHASE	1,000	1,000	57,419.61	1,245.47	-56,419.61	5742.0%*
25020000 45107 FIRE SUPPRESSION CH	0	0	6,094.63	3,079.57	-6,094.63	100.0%*
TOTAL WATER CHARGES	1,874,540	1,874,540	1,483,053.46	175,493.26	391,486.54	79.1%
25530000 WASTEWATER CHARGES						
25530000 45201 WASTEWATER COLLECTI	1,015,622	1,015,622	759,307.72	97,631.53	256,314.28	74.8%*
25530000 45202 SEWER CONNECTIONS	6,000	6,000	6,870.85	1,000.00	-870.85	114.5%*
TOTAL WASTEWATER CHARGES	1,021,622	1,021,622	766,178.57	98,631.53	255,443.43	75.0%
TOTAL WATER & WASTEWATER FUND	2,896,162	2,957,106	2,249,232.03	274,124.79	707,873.97	76.1%
TOTAL REVENUES	2,896,162	2,957,106	2,249,232.03	274,124.79	707,873.97	
GRAND TOTAL	11,639,385	18,704,208	13,358,467.48	1,475,244.88	5,345,740.52	71.4%
** END OF REPORT - Generated by VINCENT COPENHAVER **						

Rocky Mount (Town Of), VA



YEAR-TO-DATE BUDGET REPORT FOR THE EIGHT MONTHS ENDED FEB 29, 2024

FOR 2024 08

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND							
10091020 NON-DEPARTL GENERAL FUND	846,462	1,018,523	691,586.62	9,058.88	15,413.43	311,522.95	69.4%
11011010 MAYOR & TOWN COUNCIL	97,852	97,852	70,889.20	5,567.40	5,000.00	21,962.80	77.6%
11012020 TOWN MANAGER	381,412	381,412	239,892.87	28,046.67	.00	141,519.13	62.9%
11012040 TOWN ATTORNEY	69,670	69,670	40,507.19	.00	.00	29,162.81	58.1%
11012130 FINANCE DEPARTMENT	623,468	623,468	431,313.19	36,426.49	.00	192,154.81	69.2%
11081060 PASSPORT PROGRAM	3,125	3,125	997.55	557.20	.00	2,127.45	31.9%
12031010 POLICE DEPARTMENT	2,709,633	2,777,457	1,854,039.90	223,518.63	.00	923,417.10	66.8%
12031015 POLICE DEPT GRANTS	0	78,594	27,140.40	.00	.00	51,453.60	34.5%
12032020 VOLUNTEER FIRE DEPT	228,450	311,876	131,273.55	4,888.55	78,895.30	101,707.15	67.4%
12043130 IMPOUND LOT	2,500	2,500	65.70	.00	.00	2,434.30	2.6%
13041000 PUBLIC WORKS ADMINISTRATION	1,294,945	691,290	82,676.25	7,898.11	.00	608,613.75	12.0%
13041020 PUB WORKS NON-VDOT ELIGIBLE	3,100	3,100	1,529.99	.00	.00	1,570.01	49.4%
13041040 STREET LIGHTS	95,400	97,380	70,037.78	10,957.92	.00	27,342.22	71.9%
13041070 TRAFFIC CONTROL & PARKING	101,650	111,690	94,423.85	8,897.11	2,200.00	15,066.15	86.5%
13041080 STREETS	395,300	1,198,659	581,137.21	63,605.70	.00	617,521.79	48.5%
13041090 SIDEWALKS, CURB, GUTTERING	2,800	6,370	4,881.98	533.13	.00	1,488.02	76.6%
13042020 STREET CLEANING	4,100	6,066	3,285.50	353.65	.00	2,780.50	54.2%
13042030 REFUSE COLLECTION	36,900	93,154	90,071.29	7,656.95	.00	3,082.71	96.7%
13042040 SNOW REMOVAL	21,250	23,591	12,828.54	7,115.58	.00	10,762.46	54.4%
13042061 STATE OF GOOD REPAIR GRANT	0	1,136,889	143,820.91	106,581.92	77,192.69	915,875.40	19.4%
14043041 PARKS-MARY ELIZABETH	11,100	28,573	21,239.48	771.26	.00	7,333.52	74.3%
14043042 PARKS-MARY BETHUNE	4,900	10,388	6,324.51	216.50	.00	4,063.49	60.9%
14043043 PARKS-GILLEYS	10,000	11,603	3,520.66	205.56	.00	8,082.34	30.3%
14043044 PARKS-CELESTE	2,100	4,099	2,735.18	736.34	.00	1,363.82	66.7%
14043045 PARKS-VETERANS MEMORIAL	5,470	7,242	5,513.20	33.80	.00	1,728.80	76.1%
14043046 PARKS-FIRST REPSONDERS MEM	5,200	5,965	4,168.44	17.57	.00	1,796.56	69.9%
14043048 TOWN DOG PARK	0	4,675	4,674.54	.00	.00	.46	100.0%
14043080 PARKS & REC - PLAYGROUNDS	0	12,254	11,121.38	8.97	.00	1,132.62	90.8%
14543040 MUNICIPAL BUILDING	68,417	76,958	59,386.72	6,196.02	.00	17,571.28	77.2%
14543050 EMERGENCY SERVICES BLDG	83,600	105,859	91,561.54	14,478.58	.00	14,297.46	86.5%
14543060 PUBLIC WORKS BUILDING	39,615	45,819	34,100.13	6,945.07	.00	11,718.87	74.4%
14543070 PARKS & REC - CEMETERY	2,250	9,087	7,513.35	.00	.00	1,573.65	82.7%
16081010 PLANNING & ZONING	253,985	306,345	231,934.93	18,439.94	.00	74,410.07	75.7%
16081020 COMMUNITY & ECONOMIC DEV	546,265	5,546,265	5,327,273.19	19,713.43	.00	218,991.81	96.1%
16081030 CITIZENS SQUARE-FARMERS MARKE	36,524	36,524	39,873.29	2,867.99	.00	-3,349.29	109.2%
16081040 DEPOT WELCOME CENTER	43,917	43,917	17,816.38	2,364.42	.00	26,100.62	40.6%
16081050 HARVESTER PERFORMANCE CENTER	680,000	680,000	344,609.55	762.25	.00	335,390.45	50.7%
16081086 INDUSTRIAL DEVELOPMENT	0	47,000	.00	.00	.00	47,000.00	.0%
16081300 ECONOMIC DEVELOPMENT AUTHORIT	6,863	6,863	2,229.75	340.77	.00	4,633.25	32.5%
16085000 REMED BLIGHTED STRUCTURES	25,000	25,000	.00	.00	.00	25,000.00	.0%

YEAR-TO-DATE BUDGET REPORT FOR THE EIGHT MONTHS ENDED FEB 29, 2024

FOR 2024 08

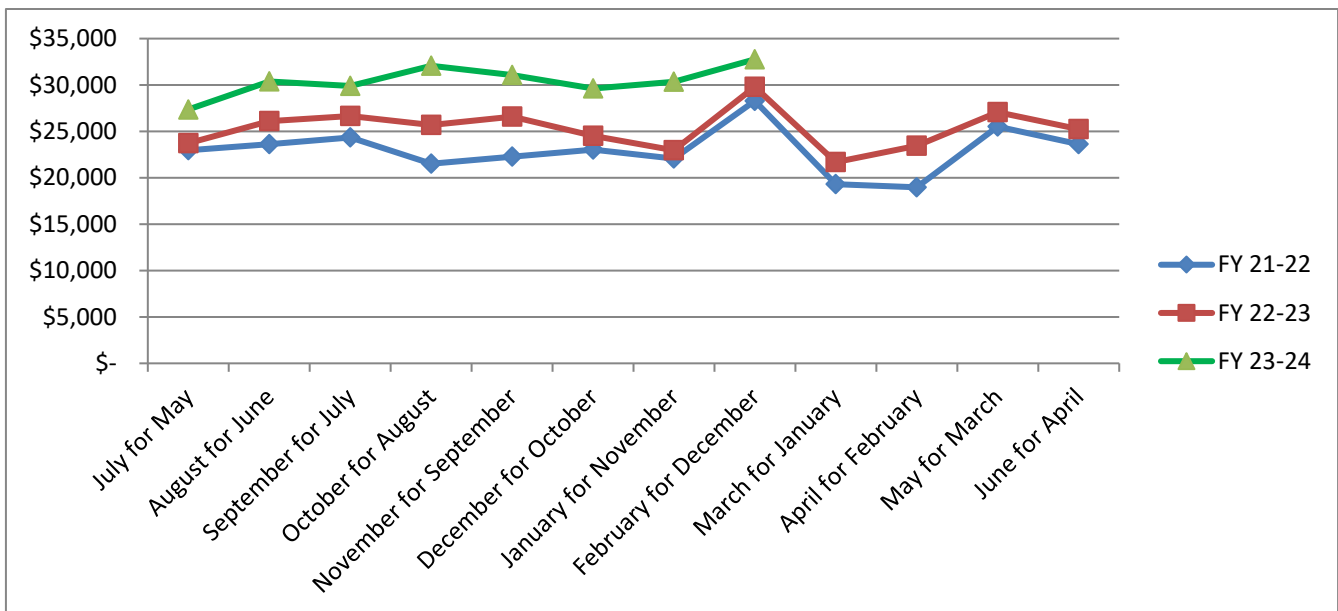
	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL GENERAL FUND	8,743,223	15,747,102	10,787,995.69	595,762.36	178,701.42	4,780,404.89	69.6%
12 FORFEITED ASSETS							
12031016 STATE FORFEITURE ASSETS	0	0	1,995.00	1,995.00	.00	-1,995.00	100.0%
TOTAL FORFEITED ASSETS	0	0	1,995.00	1,995.00	.00	-1,995.00	100.0%
20 WATER & WASTEWATER FUND							
20069000 NON-DEPARTL UTILITY OPERATING	447,998	447,998	39,696.73	.00	.00	408,301.27	8.9%
25050000 WATER SYSTEM OPERATIONS	272,616	316,479	219,280.60	17,404.32	.00	97,198.40	69.3%
25050100 METER READING	27,620	36,564	31,814.68	19,150.91	.00	4,749.32	87.0%
25050500 WATER TREATMENT PLANT	977,492	977,492	651,247.27	92,899.91	1,449.00	324,795.73	66.8%
25062000 UTILITY ADMINISTRATION	389,322	389,322	237,471.62	24,057.56	.00	151,850.38	61.0%
25560000 WASTEWATER SYSTEM OPERATIONS	150,297	158,434	138,716.16	20,343.85	.00	19,717.84	87.6%
25560500 WASTEWATER TREATMENT PLANT	630,817	630,817	419,138.19	52,406.78	9,108.63	202,570.18	67.9%
TOTAL WATER & WASTEWATER FUND	2,896,162	2,957,106	1,737,365.25	226,263.33	10,557.63	1,209,183.12	59.1%
GRAND TOTAL	11,639,385	18,704,208	12,527,355.94	824,020.69	189,259.05	5,987,593.01	68.0%

** END OF REPORT - Generated by VINCENT COPENHAVER **

Town of Rocky Mount
Local Sales Tax Collections by Month

<u>Month</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>Change</u>	<u>% Change</u>
July for May	\$ 22,978	\$ 23,738	\$ 27,361	\$ 3,623	13.2%
August for June	\$ 23,622	\$ 26,102	\$ 30,373	\$ 4,271	14.1%
September for July	\$ 24,336	\$ 26,639	\$ 29,885	\$ 3,246	10.9%
October for August	\$ 21,514	\$ 25,676	\$ 32,074	\$ 6,398	19.9%
November for September	\$ 22,281	\$ 26,599	\$ 31,054	\$ 4,455	14.3%
December for October	\$ 23,016	\$ 24,524	\$ 29,612	\$ 5,088	17.2%
January for November	\$ 22,061	\$ 22,980	\$ 30,352	\$ 7,372	24.3%
February for December	\$ 28,289	\$ 29,796	\$ 32,769	\$ 2,973	9.1%
March for January	\$ 19,310	\$ 21,687			
April for February	\$ 18,974	\$ 23,440			
May for March	\$ 25,516	\$ 27,054			
June for April	\$ 23,632	\$ 25,252			
Year Totals	\$ 275,529	\$ 303,487	\$ 243,480		

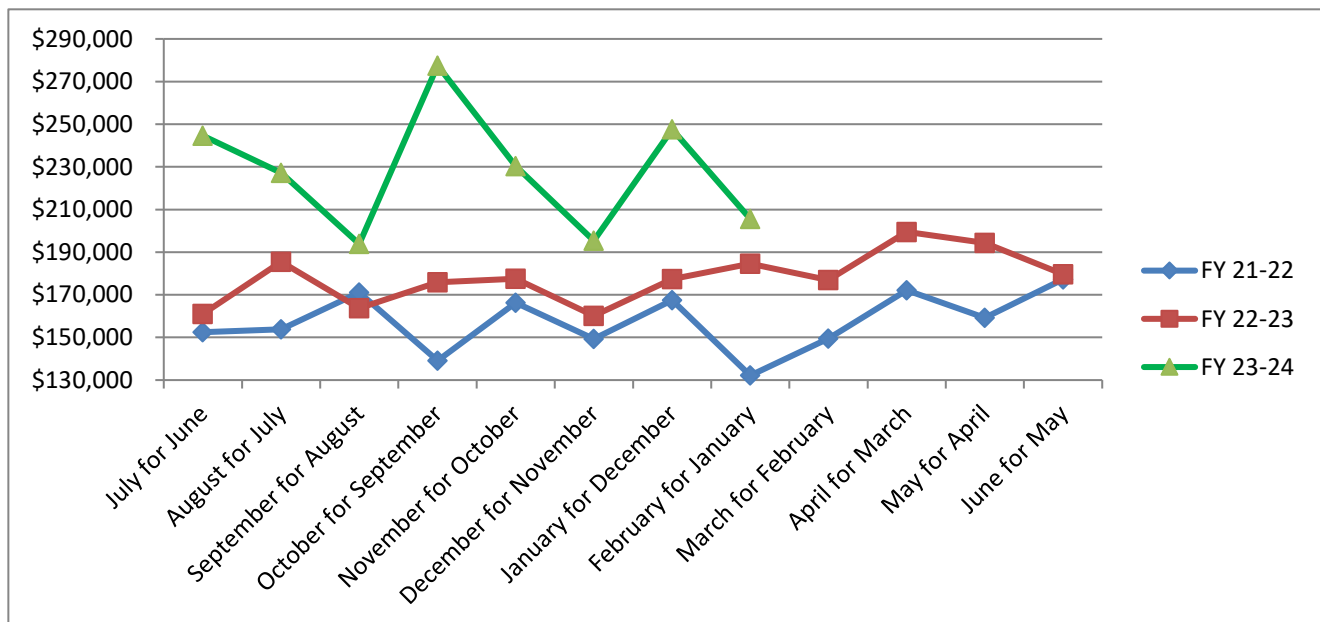
YTD Through February	\$ 188,097	\$ 206,054	\$ 243,480	\$ 37,426	15.4%
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Town of Rocky Mount
Meals Tax Collections by Month

<u>Month Collected</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>Change</u>	<u>% Change</u>
July for June	\$ 152,437	\$ 160,978	\$ 244,531	\$ 83,553	51.9%
August for July	\$ 153,837	\$ 185,503	\$ 227,166	\$ 41,663	22.5%
September for August	\$ 171,121	\$ 163,751	\$ 193,852	\$ 30,101	18.4%
October for September	\$ 139,085	\$ 175,939	\$ 277,528	\$ 101,589	57.7%
November for October	\$ 166,261	\$ 177,506	\$ 230,365	\$ 52,859	29.8%
December for November	\$ 149,361	\$ 160,148	\$ 195,454	\$ 35,306	22.0%
January for December	\$ 167,488	\$ 177,390	\$ 247,659	\$ 70,269	39.6%
February for January	\$ 132,152	\$ 184,585	\$ 205,557	\$ 20,972	11.4%
March for February	\$ 149,407	\$ 176,858			
April for March	\$ 172,047	\$ 199,508			
May for April	\$ 159,286	\$ 194,326			
June for May	\$ 177,283	\$ 179,649			
Year Totals	<u>\$ 1,889,765</u>	<u>\$ 2,136,141</u>	<u>\$ 1,822,112</u>		

Year to Date through February	\$ 1,231,742	\$ 1,385,800	\$ 1,822,112	\$ 436,312	31.5%
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Town of Rocky Mount
Cash Balances and Investment Portfolio
February 29, 2024

Total Cash Held by the Town:

Cash in the Office	\$ 700
Duncan Williams Investments	\$ 2,638,687
Hometrust Bank (Borrowed Funds)	\$ 730,549
Local Government Investment Pool (effective yield 5.676%)	\$ 5,018,973
Truist: Payroll and Flexible Benefits Checking Accounts	\$ 41,538
Carter Bank and Trust: Old Checking Account, Designated Checking Accounts for Police, Farmer's Market and Depot	\$ 402,935
National Bank of Blacksburg	\$ 1,523,338
American National Bank: Town Checking Account	<u>\$ 1,549,281</u>

Total Cash Balance at Month End	<u><u>\$ 11,906,001</u></u>
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Investment Detail:

Duncan-Williams, Inc.			
Account Statement Dated February 29, 2024			
Cash, Money Funds and Bank Deposits - 1% of Portfolio	<u>Closing Balance</u>	<u>Income This Year</u>	<u>30-Day Yield</u>
Federated Hermes Govt Reserves Money Market	\$5,700.40	\$40.79	4.37%
Fixed Income - 99% of Portfolio Certificates of Deposit:	<u>Market Value</u>	<u>Estimated Annual Income</u>	<u>Estimated Yield</u>
Total	\$477,588.30	\$16,537.50	3.63%
U.S. Government Bonds:			
Total	<u>\$2,155,398.10</u>	<u>\$40,987.50</u>	3.80%
Total Fixed Income	<u>\$2,632,986.40</u>	<u>\$57,525.00</u>	
Total Portfolio Holdings	<u><u>\$2,638,686.80</u></u>	<u><u>\$57,565.79</u></u>	

MONTHLY STAFF REPORT

DATE:	March 11, 2024
TO:	Rocky Mount Town Council
FROM:	Brad Basham – Asst Chief
DEPARTMENT:	Fire Department
MONTH:	January 2024

For the period of January 2024, the Rocky Mount Fire Department responded to a total of 60 calls of which 24 were inside the town limits and 36 were outside the town limits.

RMFD apparatus traveled a total of 1065 miles carrying out duties pertaining to answering calls and support efforts of the department.

RMFD members logged 30 members performing training for a total of 146 hours of training.

Respectfully Submitted By,

Asst. Chief B. Basham

MONTHLY STAFF REPORT

DATE:	MARCH 11, 2024
TO:	Rocky Mount Town Council
FROM:	Chief Phillip S. Young
DEPARTMENT:	Police Department
MONTH:	February

*We will be doing the monthly report from RMPD a month behind to allow for more accuracy in numbers that are turned in per Chief Young. This also allows our officers at the end of the month to have time to get all reports and tickets submitted.

PLEASE SEE ATTACHED REPORT FOR MORE DETAILED INFORMATION ON MONTHLY CHARGES AND STATS.....

PSY/rfs

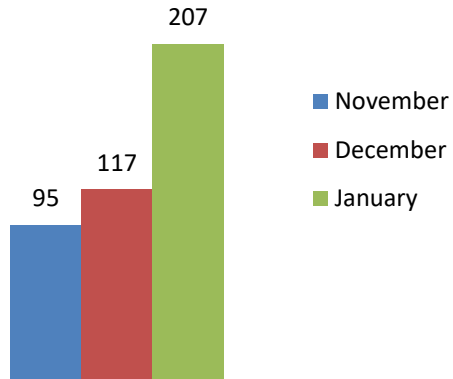
ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

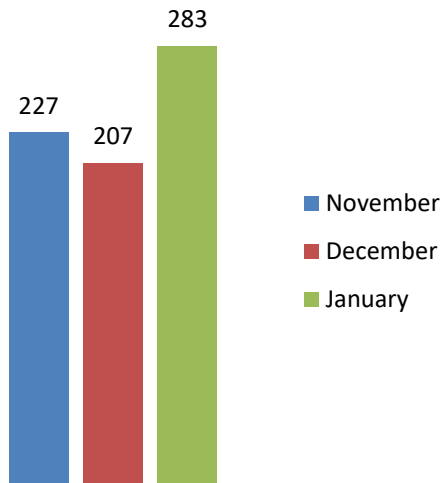
DATE: FEBRUARY 2024

	NOVEMBER	DECEMBER	JANUARY
UNIFORM TRAFFIC SUMMONS ISSUED	95	117	207
TRAFFIC STOPS	227	207	283
SPEEDING TICKETS ISSUED	11	23	32
DUI	3	6	3
COLLISIONS INVESTIGATED (TREDS)	17	15	12
MOTORIST AIDES	28	57	68
CRIMINAL ARRESTS "MISDEMEANOR"	52	42	54
CRIMINAL ARRESTS "FELONY"	7	4	17
INCIDENTS ADDRESSED	2027	1770	2716
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	85	76	80
GRAND LARCENY WARRANTS	0	1	2
BREAKING & ENTERING REPORTS	0	0	0
BREAKING & ENTERING WARRANTS	0	0	0
BOLO'S (Be On Look Out)	15	21	24
FOLLOW-UP'S	99	63	42
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	997	804	1098
SCHOOL CHECKS	40	40	39
ALARM RESPONSES	36	25	34
OPEN DOORS, WINDOWS, ETC. UNSECURED	13	6	7
COURT HOURS:	18	30	36
TRAINING HOURS:	119	15	.5
SPECIAL ASSIGNMENT HOURS:	228	321	153
HARVESTER HOURS WORKED:	16	13	0
ECO/TDO	5	6	4
ECO/TDO HOURS:	23	69	20

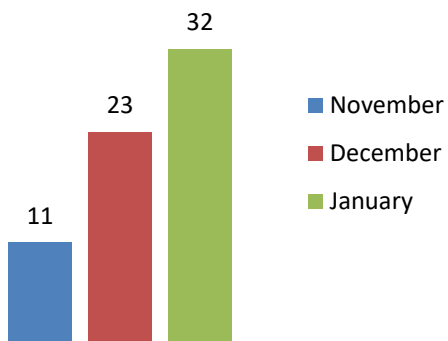
Uniform Traffic Summons Issued



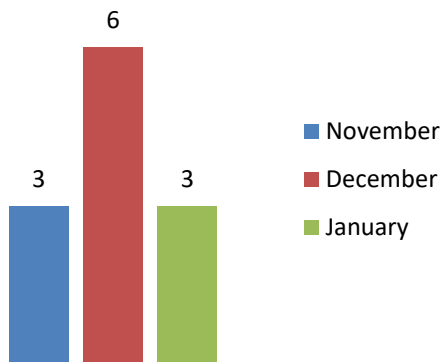
Traffic Stops



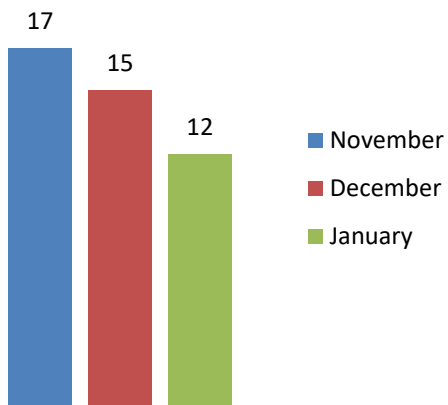
Speeding Tickets Issued



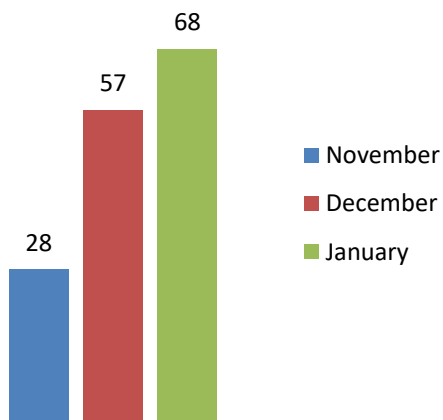
DUI



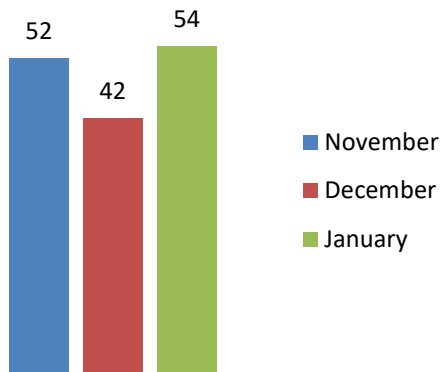
Collisions Investigated (TREDS)



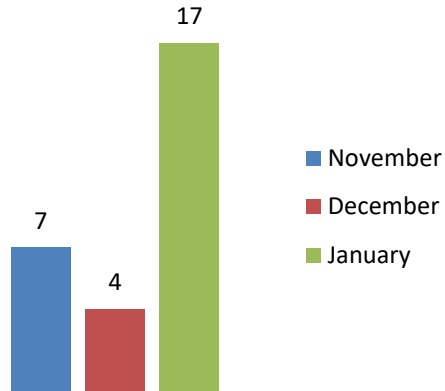
Motorist Aides



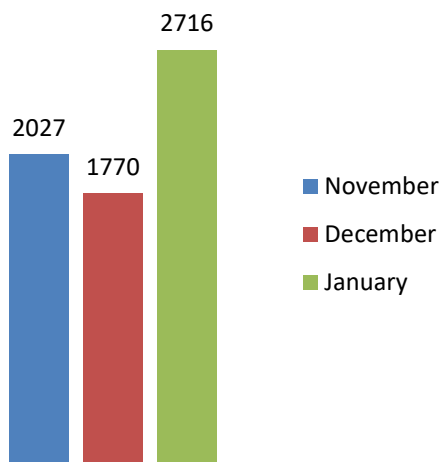
Criminal Arrests "Misdemeanor"



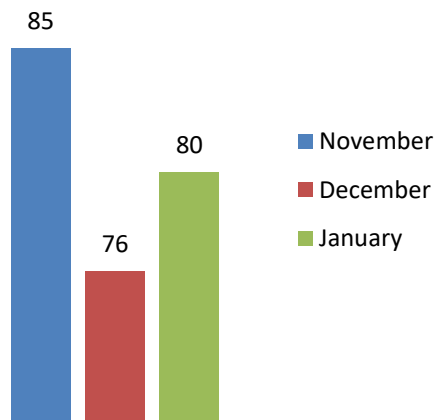
Criminal Arrests "Felony"



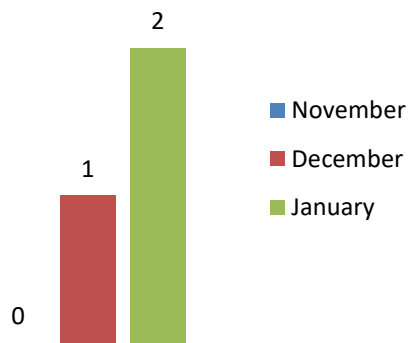
Incidents Addressed



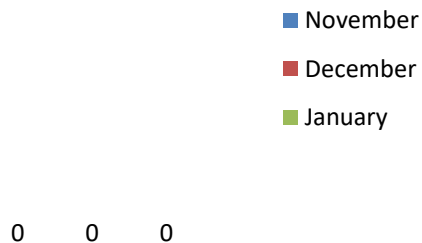
Incidents/Offenses Reportable "RMS"



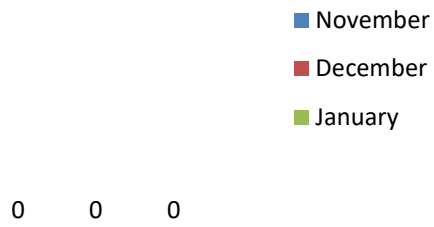
Grand Larceny Warrants



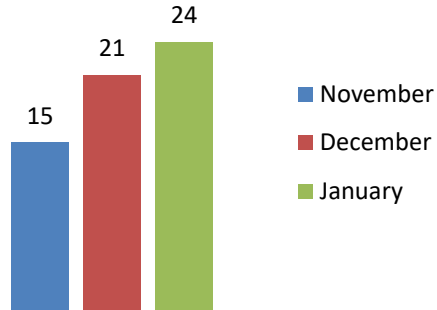
Breaking & Entering Reports



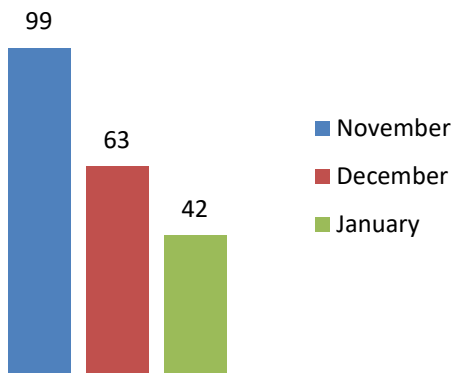
Breaking & Entering Warrants



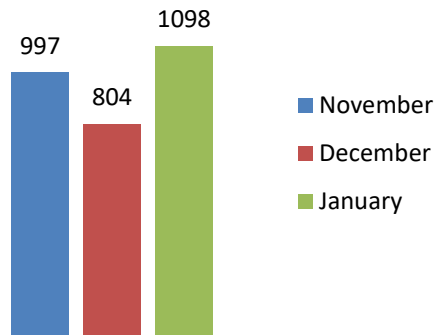
BOLO's (Be On Look Out)



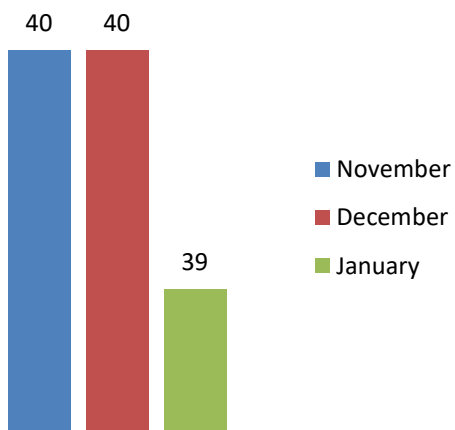
Follow-Ups



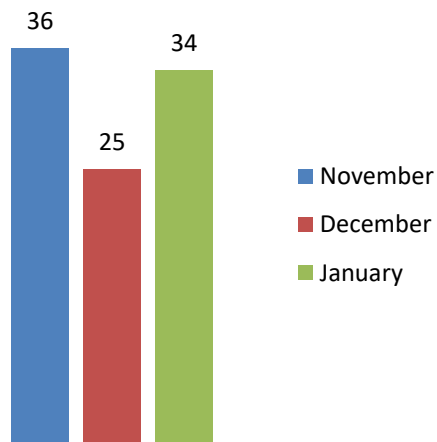
Businesses/Residences Checked "Foot Patrols"



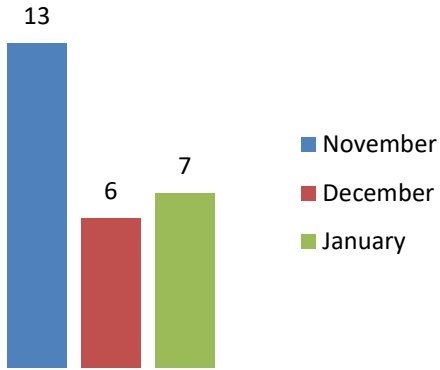
School Checks



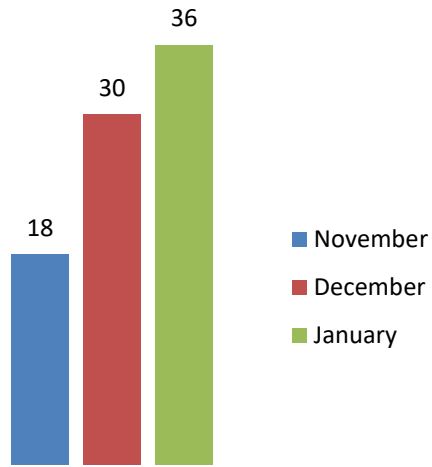
Alarm Responses



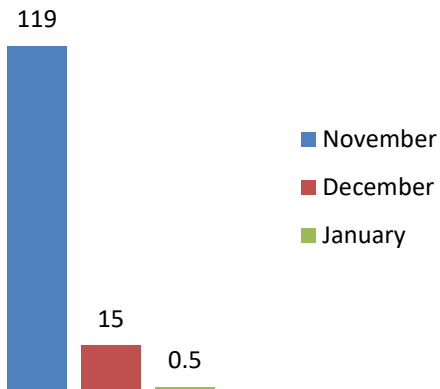
Open Doors, Windows, Etc. Unsecured



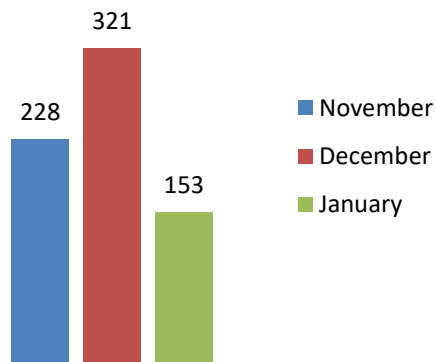
Court Hours



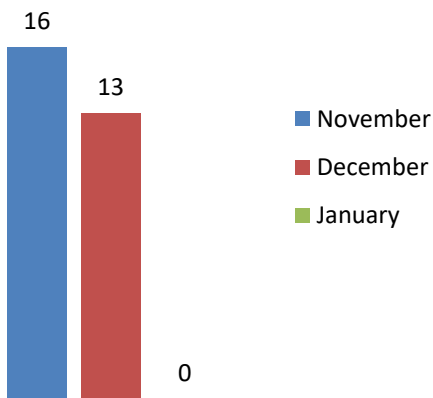
Training Hours



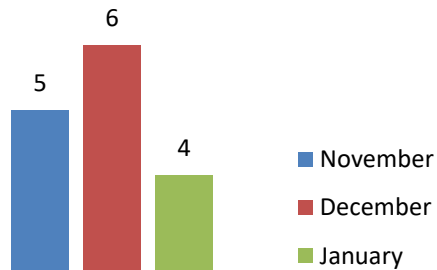
Special Assignment Hours



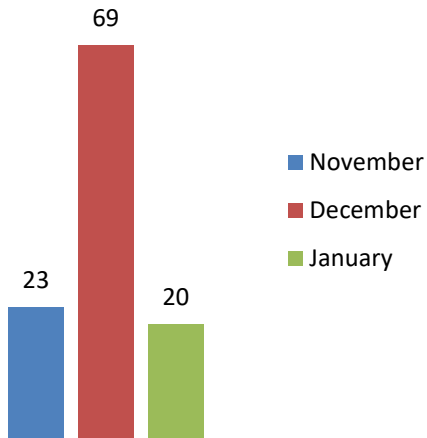
Harvester Hours Worked



ECO/TDO



ECO/TDO Hours



TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar was conducted throughout the Town of Rocky Mount during January
- ◇ Reported streetlights out to Town Manager's office
- ◇ There were 12 reportable accidents with 8 of the accidents on our public streets

INVESTIGATIONS:

Follow Up Investigations: Follow up conducted on multiple cases

Search Warrants: Multiple

- ❖ Evidence/Property room management
- ❖ Transported evidence to State Lab
- ❖ Assist patrol with surveillance
- ❖ Assist patrol with calls for service
- ❖ Assist SROs with increased school checks
- ❖ Maintenance of SRO Grant
- ❖ Fire Inspections and Fire Marshall duties conducted
- ❖ Charges made for multiple counts of Shoplifting, Larceny, Embezzlement and Child Pornography
- ❖ Conducted follow ups with ICAC cases. Request for Administrative subpoenas through CA's office
- ❖ Obtained several Subpoena Duces Tecum for businesses outside Town of Rocky Mount
- ❖ Active cases include Fraud, Larceny, Embezzlement, Child Pornography, Social Services and Adult Protective cases
- ❖ Surveillance of drug activity in various locations of town
- ❖ Partnership w/ Virginia State Police drug unit to work informants on drug buys
- ❖ Obtained subpoenas through Circuit Court for bank information

**COMMUNITY RESOURCE OFFICER:
MEETINGS/EVENTS (King)**

- ❖ Community planning events attended
- ❖ Began planning for “2024 Cops & Bobbers” event
- ❖ Presentation for Smith Mountain Lake Christian Academy
- ❖ Appeared on “Rise & Shine” show to announce upcoming events
- ❖ Appeared on “Super Country – B99.9” radio to announce upcoming events
- ❖ Appeared on “WYTI” radio (Community First Segment) to announce upcoming events
- ❖ Meeting w/ Wal-Mart in ref: sponsorship
- ❖ Performed school checks and walk throughs
- ❖ Numerous meetings and presentations conducted w/ various businesses, schools, organizations, etc.
- ❖ Visited multiple businesses in ref: to “Community First” initiative
- ❖ Maintained social media pages
- ❖ Attended Martin Luther King, Jr. Breakfast
- ❖ Meeting with “Woodman of the World”
- ❖ Meeting with “National Turkey & Wildlife Federation”
- ❖ Attended “Giving Gardens/Sensory Garden” meeting
- ❖ Attended “Healthy Franklin County” meeting
- ❖ Safety presentation w/ New Guard Plastic Cards, LLC
- ❖ Provided security/traffic control for Franklin County High School basketball games
- ❖ Meeting w/ Rocky Mount Revitalization Project (North Main Street)
- ❖ Start planning “Coffee w/ a Cop” at McDonald’s
- ❖ Foot patrols checking on homeless camps in Rocky Mount
- ❖ Attended “Fresh/Chill Coalition” meeting
- ❖ Completed “Community First Survey”
- ❖ Meeting w/ Smith Mountain Lake Eagle in ref: “Community First” article
- ❖ Addressed individuals that are in need of services at Stepping Stone
- ❖ Collected donations from Wal-Mart and delivered them to non-profit organizations
- ❖ Worked on Certified Crime Prevention Community application
- ❖ Assisted Investigations w/ YMCA vehicle break-in
- ❖ Assisted patrol w/ vehicle unlocks
- ❖ Collected “Community First” Surveys from businesses on Franklin Street
- ❖ Collected items for “Soup for Seniors” from January 1st – February 9th

**RESOURCE OFFICER REFERRAL’S
(Sanders/Police/Holland):**

- ❖ Diversions: Possession of a Marijuana (x 1) (Police) and Vandalism (Holland)
- ❖ Petitions: Possession of a Vape Device Underage (x 3) (Police), Possession of Marijuana (x 1) (Police), Possession of Drug Paraphernalia (Police), Possession of a THC Vape Device Underage (x 2) (Holland) and Possession of THC Product (Holland)
- ❖ Warning: Possession of a Vape Device Underage (Police)
- ❖ Detention Order Service (x 1) (Holland)
- ❖ Multiple threat assessment meetings attended
- ❖ Multiple follow-ups w/ Assault & Battery’s, Child Pornography, Possession of Marijuana and Vaping

(Resource Officer Referral's cont.)

- ❖ Assisted schools w/ conducting fire/tornado/bus evacuation/active shooter drills
- ❖ Social media and sexting discussions w/ multiple classes at BFMS and FCHS
- ❖ Petitions and diversions obtained for vaping, possession of drugs on school property and underage, assault & battery and disorderly conducts.
- ❖ Morning and afternoon traffic control for buses
- ❖ Monitored Rocky Mount Plaza after school release
- ❖ Transports to CFMH and Piedmont Community Services for mental health evaluations
- ❖ Provided security for basketball games

MEETINGS/EVENTS (SLOAN)

- ❖ Performed multiple fingerprints for walk-ins at the department
- ❖ Counsel patrol officers by answering questions and concerns
- ❖ Dropped off/picked up evidence from the Forensic Lab
- ❖ Scanning of files to email in the records room for retention purposes
- ❖ Assisted with walk-ins and phone calls
- ❖ Dropped off and picked up vehicles due for maintenance
- ❖ Drop off/pick up items from BKT & Town Police Supply
- ❖ Assist with lunch coverage
- ❖ Worked on documentation for accreditation

SPEEDING TICKETS ISSUED

Tanyard Road (x 9)

Grassy Hill Road (x 8)

Scuffling Hill Road (x 5)

Old Franklin Turnpike (x 3)

Pell Avenue (x 2)

State Street

Franklin Street

Brookshire Drive

North Main Street

South Main Street

CRIMINAL ARRESTS & LOCATIONS:

Possession of Marijuana	Middle School Road (x 2)
Possession of Drug Paraphernalia	Middle School Road
Possession of THC Products on School Property	Tanyard Road
Possess a THC Smoking Device on School Property	Tanyard Road
Driving Under the Influence	Tanyard Road
Driving Under the Influence	Donald Avenue
Driving Under the Influence	Old Franklin Turnpike
Drunk In Public	Grassy Hill Road
Drunk In Public	Hale Street
Refusal of Blood/Breath Test	Donald Avenue
Refusal of Blood/Breath Test	Old Franklin Turnpike
Possession of Alcohol Underage	Old Franklin Turnpike
Production of Child Pornography	Circle Drive (x 2)
Possession of Child Pornography	Circle Drive (x 2)
Distribution of Child Pornography	Circle Drive (x 2)
Possession of a Concealed Weapon	Donald Avenue
Petit Larceny	North Main Street
Felony Shoplifting	Old Franklin Turnpike (x 2)
Shoplifting	Old Franklin Turnpike (x 20)
Trespassing	Old Franklin Turnpike (x 5)
Vandalism	Tanyard Road
Disorderly Conduct	Tanyard Road
Possession of a Vape Device Underage	Middle School Road
Warrant Service (Felony)	Byrd Lane

Warrant Service (Capias)	Grassy Hill Road (x 2)
Warrant Service (Capias)	Tanyard Road
Warrant Service (Capias)	East Court Street
Warrant Service (PB-15)	Grassy Hill Road (x 3)
Warrant Service (Misdemeanor)	Mary Coger Lane (x 4)
Warrant Service (Misdemeanor)	North Main Street (x 3)
Warrant Service (Misdemeanor)	Pendleton Street
Warrant Service (Misdemeanor)	Industrial Drive
Warrant Service (Detention Order)	Tanyard Road
Emergency Custody Order	Floyd Avenue (x 2)
Emergency Custody Order	East Court Street
Emergency Custody Order	Old Franklin Turnpike
Reckless Driving	Old Franklin Turnpike
Driving Suspended	Old Franklin Turnpike

MONTHLY STAFF REPORT

DATE:	March 11, 2024
TO:	Rocky Mount Town Council
FROM:	Brian Schofield, Public Works Superintendent
DEPARTMENT:	Public Works Department
MONTH:	Feb 2024

1. Read meters (1 day)
2. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts.
3. Meter cutoffs:98
4. Clean-up 10 days.
5. Cut trees along roads, sidewalks, and parks.
6. Repaired, replaced, or unplugged Five sewer Mains or laterals.
7. Repaired One water Mains.
8. Repaired and/or replaced traffic lights and street signs.
9. Continue to work on storm drains throughout town.
10. Trimmed all the trees along main roads.
11. Changed out all the school zone signs to meet Virginia MUTCD
12. Started a new water line for Sycamore resident.
13. Ongoing exchanging out of new carts for citizens.
14. Clean-up from storms.
15. Started walking sewer lines checking for needed maintenance.
16. Started working on major clean-up in our back lot.

MONTHLY STAFF REPORT

MEETING DATE:	March 11, 2024
TO:	Rocky Mount Town Council
FROM:	Dennis Potter
DEPARTMENT:	Wastewater Treatment Plant
REPORT MONTH:	February, 2024

Average Daily Flow	0.796 MGD
Minimum TSS Reduction	98.1 %
Minimum BOD Reduction	99.3 %
Leachate (F.C. Landfill)	700,508 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	47.57 Tons
Rain Total 2.4 - inches	Snow Total 0 - inches

The Wastewater Plant had 0 after-hours alarms during the month of October.

The staff worked on regular maintenance at the plant and the pump stations.

The staff assisted Public Works by running camera to check some sewer lines for issues.

The staff completed the annual Performance Testing for our lab tests.

The staff replaced a receptacle and air pump at Oaks Tavern pump station.

Respectfully Submitted,

Dennis Potter

MONTHLY STAFF REPORT

DATE:	3/11/2024
TO:	Rocky Mount Town Council
FROM:	Michael K. Adkins – Water Superintendent
DEPARTMENT:	Water Department
MONTH:	February 2024

Operation and Production Summary:

The actual water production time (water filtering) averaged for the entire month 10.8 hours a day, which yielded approximately 882,667 gallons per day. Rainfall for this month was 2.4 inches, as measured at the water treatment plant. Therefore, the Blackwater River flow continues to be adequate for regular operation.

Total Raw Water Pumped:	24.31 million gallons
Total Drinking Water Produced:	25.60 million gallons
Average Daily Production:	882,667 gallons per day
Ave Percent of Production Capacity:	44.13 %
Flushing of Hydrants/Tanks/FD Use:	0.0 + 50,000 F.D. gals = 50,000 gallons
Plant Process Water:	834,000 gallons (finished water used by the plant)
Bulk Water Sold @ W.T.P.:	500 gallons
Bulk Water used at PW Shop	4,441 gallons
Tank Cleanout/Drainage/Leak	0.0 gallons
WVWA Water	0.0 million gallons

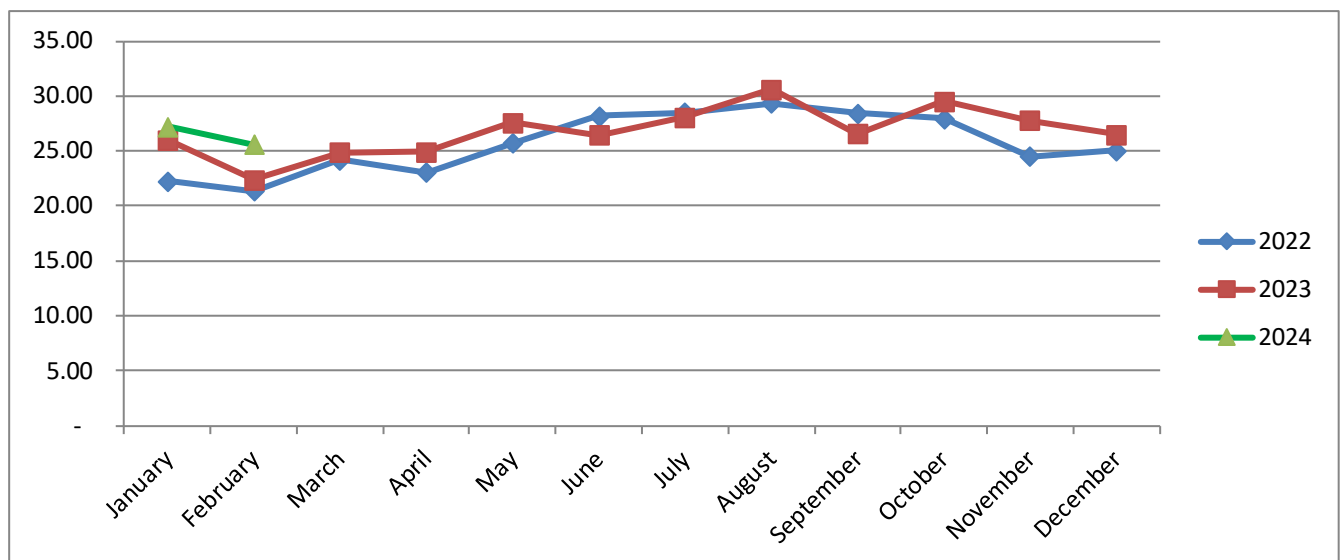
Testing:

- Our monthly (7 total) routine bacteriological samples were bacteria-free. Therefore, the Town continues to comply with all drinking water standards by E.P.A. requirements.
- We suspended the Auto-flushing program in Nov 2023. Due to cold weather. This process reduces TTHM and HAA5 and provides fresher, higher-quality water to lines with low usage and no circulation.

Activities / Maintenance / Improvements

- The staff continued with our weekly checks of the chemical feeders, pump stations, equipment at tank sites, and monthly checklists around the plant, the river, and the dam. In addition, we continue to perform routine maintenance and groundskeeping.
- The interconnect with WVWA supplied approximately 0.0 million gallons of water.
- Staff and public works continued work on the Lead Service Line inventory list as required by the EPA. The staff has been working on the LSL inventory list grant documents for submittal.
- Contractor installed surface wash valve actuators and SCADA contractor installed PLC and new controls on one filter. The contractor is waiting for the panel to complete the upgrade on the second filter.
- Staff collected TTHM/HAA5 Samples. Results were well below established limits

Town of Rocky Mount						
Water Production						
Monthly Total In Million Gallons						
<u>Month</u>		<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change</u>	<u>% Change</u>
January		22.27	26.00	27.25	1.3	4.6%
February		21.38	22.36	25.60	3.2	12.7%
March		24.18	24.87			
April		23.06	24.94			
May		25.72	27.61			
June		28.20	26.43			
July		28.49	28.07			
August		29.37	30.60			
September		28.44	26.58			
October		27.95	29.51			
November		24.50	27.75			
December		25.04	26.48			
Year Totals		308.60	321.20	52.85		0.0%
YTD Through February		43.65	48.36	52.85	4.49	8.5%



ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	March 11, 2024
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The County is required to submit a Solid Waste Management Plan to the State every five years. The draft plan has been included for your reference. The County has asked that the Town Council adopt a resolution to acknowledge and support the submission of the Plan. Jeff Gauldin with Franklin County will be at the meeting to answer any questions that you might have.
ACTION NEEDED:	Adopt the Resolution.

Attachment(s):

1. 2024.0311 800.1 Franklin County Solid Waste Management Plan 2024
2. 2024.0311 800.2 Resolution of Support for the Revised Franklin County Solid Waste Management Plan 2024

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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Prepared For:

Franklin County
1255 Franklin Street, Suite 112
Rocky Mount, Virginia 24151



Submitted by:

LaBella Associates
1604 Ownby Lane
Richmond, Virginia 23220
(804) 355-4520



**Solid Waste Management Plan
Franklin County, Virginia**

ADOPTED BY THE BOARD OF SUPERVISORS ON:

TUESDAY MAY 18, 2004

UPDATED JULY 2009

UPDATED JUNE 2013

UPDATED JULY 2018

UPDATED JANUARY 2024

**SOLID WASTE MANAGEMENT PLAN
Franklin County, Virginia**

TABLE OF CONTENTS

1.0	INTRODUCTION	1
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1.2	Plan Goals.....	1
1.3	Types of Waste Generated	1
2.0	PROJECTIONS AND WASTE QUANTITIES	1
2.1	SWMP Coverage Area	1
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**SOLID WASTE MANAGEMENT PLAN
Franklin County, Virginia**

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APPENDICES

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1.0 INTRODUCTION

1.1 Summary

The purpose of this revised Solid Waste Management Plan (SWMP) is to meet the requirements of 9 VAC 20-130-10 et seq., effective August 1, 2001. The plan outlines the long-term strategy and goals set by the County of Franklin, Virginia.

In addition to Franklin County, the Town of Rocky Mount and the Town of Boones Mill have agreed to cooperate in the implementation of this plan. The original agreement between Franklin County and the Town of Rocky Mount is included in Appendix I, for reference only. Resolutions from each jurisdiction adopting this plan are included in Appendix VII.

1.2 Plan Goals

The goal of this SWMP is to coordinate the efforts of Franklin County, the Town of Rocky Mount, and the Town of Boones Mill regarding solid waste management and planning. The plan will develop objectives for the management of solid wastes, including, at a minimum, all of the following elements: source reduction, reuse, recycling, resource recovery (waste-to-energy), collecting, and landfilling. In addition, the plan will demonstrate how the goals and objectives for solid waste management will be met and include a schedule for the implementation of these goals.

1.3 Types of Waste Generated

Generally, waste generated and handled in Franklin County consists of municipal solid waste (MSW), construction/demolition/debris (CDD), industrial waste, vegetative and yard waste, sludge, tires, white goods, livestock, and other recyclables.

Over the past five years, MSW has comprised approximately 68% of the waste handled within the County; CDD approximately 11%; industrial waste approximately 12%; vegetative and yard waste approximately 6%; sludge approximately 2%; and tires, white goods, and livestock less than 1% each. The facility has not accepted any incineration ash since 2014. Waste disposal volumes for the Franklin County Landfill for 2018 through 2022 are provided in Appendix III. As allowed by the County's Solid Waste Permit, the Franklin County Sanitary Landfill will continue to accept these types of materials for disposal or recycling.

2.0 PROJECTIONS AND WASTE QUANTITIES

2.1 SWMP Coverage Area

The coverage area of this SWMP is Franklin County, which includes the Towns of Rocky Mount and Boones Mill. Franklin County is located in the West Piedmont Planning District. The County is approximately 721 square miles in size. It is bounded to the north by Roanoke and Bedford Counties, to the south by Henry and Patrick Counties, to the west by Floyd County, and to the east by Pittsylvania County.

Within Franklin County, residential land use is concentrated in the Town of Rocky Mount, the Town of Boones Mill, the community of Ferrum, and the Smith Mountain Lake area. Smaller clusters of non-

agricultural residences occur at communities, such as Burnt Chimney, Callaway, Glade Hill, Henry, Redwood, Penhook, and Snow Creek. Commercial land uses in the County are concentrated around the communities of Burnt Chimney, West Lake, and Glade Hill. Other commercial establishments within the County are located along Routes 40, 220, and other major highways crossing the County. As shown on the Future Land Use Map, provided in Appendix V, there are many rural village centers and areas of anticipated growth within the County, which include communities such as Burnt Chimney, Ferrum, Glade Hill, Callaway, Henry, Sontag, and Snow Creek.

The Town of Rocky Mount is located near the geographic center of Franklin County and serves as the County seat. The Town is approximately 6.65 square miles in size. Land use within Rocky Mount is concentrated around the urban center with large amounts of vacant, agricultural, and forestlands remaining in the extreme northern, eastern, and southwestern portions of the Town. Commercial activity is centered in the downtown central business district and the vicinity of Tanyard Road (Route 122-40) where new commercial development is occurring. Residential concentrations in the Town are generally suburban in nature and are relatively compacted into areas immediately surrounding the business district.

The Town of Boones Mill is located along Route 220 north of Rocky Mount. The Town is approximately 0.74 square miles in size. Land use within the Town consists of agricultural, forestlands, and small residential concentrations. Commercial establishments are typically located in the center of the Town off of State Route 220 and within the town-owned business park. Industrial activities within the County are generally located in and around the Town of Rocky Mount, the Town of Boones Mill, and the community of Ferrum. An approximate 75-acre industrial park is located in the Town of Rocky Mount. The County has developed and constructed the Commerce Center Park on 300 acres just off of Rt. 220, several miles south of Rocky Mount. This park has several industrial tenants. The County is currently developing and constructing a business park on Rt. 220 on over 550 acres, several miles north of Rocky Mount. In addition, the West Franklin Industrial Park, which consists of approximately 82-acres, is located near the community of Ferrum.

Manufactured products generated in the County include prefabricated homes, mobile homes, absorbent fabrics, custom woodworking and cabinets, home accessories, windows, doors, packaging materials, and plastic bags and containers. There are 3 large scale metal recycling processing facilities in the County. A map is provided in Appendix V.

2.2 Population Data and Projections

The population recorded for the County in the 2020 Census was 54,477 persons. This value includes the populations for the Town of Rocky Mount and the Town of Boones Mill of 4,727 persons and 149 persons, respectively.

Table 1 – Population by Jurisdiction

Jurisdiction	2020	2025	2030	2035	2040	2045	2050
Franklin County	49,601	48,478	47,335	48,580	49,853	51,462	53,124
Town of Rocky Mount	4,727	4,620	4,560	4,680	4,808	4,964	5,124
Town of Boones Mill	149	146	144	148	152	156	162
Total	54,477	53,244	52,038	53,407	54,813	56,582	58,409

Generally, the total population for the County is projected to increase an average of 0.7 percent annually over the next thirty years. Population projections for Franklin County, which includes the Town of Rocky Mount and the Town of Boones Mill, at 5-year increments for a period of 30 years are provided in Table 1.

2.3 Composition of Solid Waste

Based on the waste stream volumes recorded at the Franklin County Sanitary Landfill for the previous five years, municipal solid waste (MSW) represents approximately 55 percent of the waste stream generated and handled within Franklin County. Generally, this includes household waste, vegetative and yard waste, and white goods. Additionally, 22 percent of the waste stream generated and collected within the County is comprised of commercial and industrial waste, which generally includes construction and demolition debris, industrial wastes, incineration ash, sludge, tires, and 23 percent is comprised of recyclables, such as metals, paper, mixed paper, and cardboard. Waste summary reports for the Franklin County Sanitary Landfill for the past five years are provided in Appendix III.

The OmniSource Landfill is a captive industrial landfill, which disposes of waste materials generated by the automobile shredding plant operated by OmniSource Southeast, located adjacent to the landfill. By-products of the shredding operations and automobile shredder residue (ASR), consisting of non-metallic components of the cars from the onsite shredding plant and other OmniSource Southeast facilities, are the only materials disposed at the facility. If this waste was diverted to the Franklin County Sanitary Landfill, the percentage of commercial and industrial waste would increase to approximately 67 percent of the total waste stream accepted and disposed at the Franklin County facility.

2.4 Solid Waste Generation Projections and Flow Patterns

Currently, solid waste is collected either directly from residences, businesses, and industries, or from collection areas, also referred to as Green Box areas. Residential waste is collected curbside by the Town of Rocky Mount within its borders, or at convenience center drop-off areas located throughout the County. The majority of the businesses and industries in Franklin County are served by private haulers. The Green Box collection areas in Franklin County are emptied on the average of four to five times per week, except in heavily populated areas, where they are emptied seven times per week.

Due to tourism and recreational activities in the area of Smith Mountain Lake, Franklin County experiences a fluctuation of waste generation rates. This requires the collection boxes to be emptied more than usual for a county the size of Franklin County. In late 2016 the County began converting and consolidating the unmanned front load box collection sites to manned Green Box sites, with trash compactors for residents to dispose of their waste. These sites also contain front load recycling boxes for newspaper, metal cans, ~~certain plastics~~ and, at some sites, cardboard. They also have 30 yard roll off boxes to handle scrap metal, tires, brush, and bulk items like furniture.

As mentioned above, the majority of the businesses and industries in the County are served by private haulers. Waste generated by businesses and industries in the County is assessed a tipping fee at the landfill for disposal.

A decrease in the amount of residential waste is not expected to occur due to the increasing number of residents and the usage of more disposable products. Collection costs may increase along with population increases due to more stops by waste collectors. In addition, due to the regulatory changes regarding the disposal of solid waste, the general operations of the landfill, and the cost of landfill equipment, it is expected that the cost for disposal will increase.

2.5 Waste Stream Projections

Solid waste generation projections were calculated based on per day, per capita rates, or based on recent reports of waste collection and recycling quantities generated by Franklin County staff. A description of the projection methodology for each of the major types of waste generated in the County is presented in the following sections. Supporting calculations are presented in Appendix IV.

2.5.1 Municipal Solid Waste

Originally, MSW projections were calculated using the average of the per capita values published by the Environmental Protection Agency (EPA) Office of Solid and Emergency Response in their *Municipal Solid Waste in the United States: 2001 Facts and Figures Executive Summary*, dated October 2003. The 2001 per day, per capita MSW generation estimate was 4.41 pounds. The average of the per day per capita MSW generation rate between 1990 and 2001 was 4.51 pounds.

In order to determine if the average MSW generation rate for the U.S. is applicable for the County, the published per day per capita value was compared to the estimated tons per day per capita based on quantities reported by Franklin County in 2022. In 2022, a total of 38,575 tons of MSW was disposed of at the Franklin County Sanitary Landfill. Based on review of the 2020 Census and the estimated population for 2022 shown in Appendix II, the population in 2022 was estimated to be 53,980 persons. Using the formula presented below, the per capita tonnage of MSW (PCT_{MSW}) for the County based on actual reported quantities for 2022 was 3.92 pounds per day, per capita. Derived from $(38,575 \text{ tons of MSW} \times 2,000 \text{ pounds/ton}) / (365 \text{ days/year}) / 53,980 \text{ population}$.

Although the County's MSW generation rate is lower than the published MSW generation rate value, to be consistent with previous County data, the County's MSW generation rate of 3.92 pounds per day per capita was selected to calculate the MSW generation projection for the planning period of 2023 through 2043. To calculate the total annual and cumulative MSW generation quantities, the PCT_{MSW} was then applied to the annual population projections for the County.

Using this method, it is estimated that approximately 804,031 tons of MSW will be generated in the County between 2023 and 2043. These calculations are presented in Appendix IV.

2.5.2 Construction and Demolition Debris

In June 1998, the EPA released a report entitled Characterization of Building-related Construction and Demolition Debris in the United States, which presents a per capita CDD generation rate of approximately 2.8 pounds per day; however, this generation rate is based on limited data. Construction and Demolition Debris waste generation is also related to the amount of development occurring within the County. The Franklin County Comprehensive Plan was utilized to provide information on the growth rate of development in the County by using the growth rate of households within the County.

In 2022, a total of 7,324 tons of CDD were collected and disposed at the Franklin County Sanitary Landfill. This equals a per capita per day disposal rate of 0.74 pounds. Currently the new household growth rate in Franklin County, which would impact the CDD disposed, is negligible. To calculate the total annual and cumulative CDD quantities, the County population growth rate was applied to the CDD waste stream to project the next twenty years of generation. Using this method, it was estimated that approximately 152,657 tons of CDD will be generated in the County between 2023 and 2043. These calculations are presented in Appendix IV.

2.5.3 Industrial Waste

Industrial waste is collected separately in the County from residential waste and hauled to the Franklin County Sanitary Landfill for disposal.

Therefore, the same method used to calculate the CDD waste projections was also used to project the amount of non-hazardous industrial waste that is expected to be generated in the County, using the 2022 scalehouse records provided by the landfill.

During 2022, approximately 7,952 tons of non-hazardous industrial waste was collected in the County and disposed at the sanitary landfill. This was 1,045 tons higher than the average for the last 5 years. Using an estimated population in 2022 for the County of 53,980 persons, the per capita per day tonnage of industrial waste (PCT_{IW}) is 0.81 pounds per capita per day. To calculate the total annual and cumulative non-hazardous industrial waste generation quantities, the PCT_{IW} was then applied to the annual population projections for the County. Using this method, it was estimated that approximately 165,756 tons of industrial waste will be generated in the County in the next twenty years. Calculations are presented in Appendix VI.

In addition to the Franklin County Sanitary Landfill, there is one private industrial waste landfill located in Franklin County, which is the Shredded Products Landfill, owned and operated by OmniSource Southeast. Since the Shredded Products Landfill only provides a disposal area for industrial wastes generated at the onsite shredding plant and other OmniSource Southeast facilities, and is not open to the general public, the industrial waste that is anticipated to be generated and disposed of at this facility has been calculated separately from the County industrial waste estimates. The Shredded Products Landfill reported 103,222 tons of industrial waste to the DEQ in 2022 with an average of 96,863 tons of industrial waste over the last 5 years. It is anticipated that this quantity will vary over the next years, as they are accepting automotive shredder waste from their Kernersville, NC operation to extract the non-ferrous metal residues. This new waste stream

was approved by the Franklin County Board of Supervisors with a per ton host fee attached. In late 2017 and early 2018 OmniSource constructed the last 2 cells of their current landfill, and based on their 2022 Solid Waste Information Assessment (SWIA) Report, they have an estimated 3.1 years of life remaining.

2.5.4 Vegetative Yard Waste

During 2022, approximately 2,382 tons of vegetative/yard waste was collected from the County and Smith Mountain Lake, and disposed of at the Franklin County Sanitary Landfill. The County mulches this material semiannually and either sells it for boiler fuel to offset mulching cost or uses it for erosion control on existing landfill slopes. The mulching operations have replaced the previous brush burning operations. Additional information regarding the control and handling of vegetative/yard waste is included in Section 6.4. Using a 2022 population of 53,980 persons, the per day per capita tonnage of vegetative/yard waste (PCT_{YV}) is 0.24 pounds per day per capita.

Currently new construction and land clearing is very slow, so not much brush is being generated from these activities. In 2022, vegetative/yard waste was 1,261 tons lower than the average for the last 5 years. Most vegetative waste is generated from either Smith Mountain Lake, VDOT, or homeowner cleanup after flooding and windstorms.

To calculate the total annual and cumulative vegetative/yard waste generation quantities, the PCT_{YV} was then applied to the annual population projections for the County. Using this methodology, it is estimated that approximately 49,649 tons of vegetative/yard waste will be generated in the County in the next twenty years. These calculations are presented in Appendix IV.

2.5.5 Incineration Ash

Currently, the Franklin County Landfill accepts incineration ash for disposal at its facility but has not received any ash since 2014. Therefore, no ash is being projected moving forward.

2.5.6 Sludge

In addition, the Franklin County Landfill accepts sludge for disposal at its facility. As with the incineration ash projections, the amount of sludge that is produced per year cannot be linked to population rates. Therefore, sludge projections were based on the average annual quantities of sludge received at the landfill over the last five years (2018 through 2022). During 2022, 766 tons of sludge was received at the landfill which is 103 tons under the 869 ton average for the last 5 years. Therefore, it was estimated that approximately 18,245 tons of sludge will be generated in the County in the next twenty years. Calculations are presented in Appendix IV.

2.5.7 Tires

The Franklin County Landfill accepts tires at its facility from residents and businesses located throughout the County, for recycling. Tire projections were based on the assumption that the landfill will continue to accept tires at the landfill. The landfill received 448 tons of tires in 2022 which is higher than the 407 ton average for the last 5 years. Using the average tonnage over the last 5 years it is estimated that 8,539 tons of tires will be generated in the next 20 years. Calculations are presented in Appendix IV.

2.5.8 White Goods

During 2022, approximately 50 tons of white goods were collected from the County and brought to the Franklin County Sanitary Landfill, all of which were recycled. The 50 tons of white goods in 2022 is higher than the 42 ton average for the last 5 years. As with the tire projections presented in Section 2.5.7, white goods projections were based on the assumption that the landfill will continue to accept these materials for recycling, and that the annual quantity received at the landfill in the future will be relatively consistent with the quantity accepted in over the last five years. Using the average tonnage over the last 5 years it was estimated that a total of approximately 882 tons of white goods will be generated in the County in the next twenty years. Calculations are presented in Appendix IV.

2.5.9 Livestock

As allowed by their Solid Waste Permit, the Franklin County Landfill accepts livestock for disposal. It is assumed for the purposes of planning, that this process will continue to be utilized throughout the life of the facility. As a result, the quantities of livestock that is anticipated to be disposed during the planning period must be included in the total waste projections. However, livestock projections cannot be linked to population projections. Therefore, livestock projections were calculated using the average of the total livestock tons disposed at the landfill from 2018 through 2022, which results in a five-year average of approximately 370 tons per year.

Since there is not an increasing trend in livestock disposal, for the purposes of solid waste planning, the five-year average was used as the annual livestock disposal tonnage for each year of the planning period. Using this data, it is estimated that approximately 7,774 tons of livestock will be disposed in the County in the next twenty years. Calculations are presented in Appendix IV.

2.5.10 Other Recyclable Materials

Projections of other recyclable materials were calculated using the per capita generation rate calculated from the 2015 population in the County and the total amount of recyclable materials, other than tires and white goods, collected by the County. For the purpose of this evaluation, recyclable materials were assumed to include paper, oil filters, used antifreeze, ~~plastics~~, textiles, glass, cardboard, used oil, batteries, and aluminum. This evaluation did not include tires or white goods collected at the Franklin County Landfill and recycled, since the projections for these materials were presented in Sections 2.5.7 and II.E.8, respectively.

The total quantity of other recyclable materials collected in the County in 2022 was 17,207 tons. Based on review of the 2020 Census and population projections, the population in the County in 2022 was approximately 53,980 persons. Using the formula given in Section 2.5.1, a per capita tonnage of recyclable materials (PC_{TR}) for the County of 1.75 pounds per day per capita was calculated.

To calculate the total recyclable material projections, this PC_{TR} was then applied to the annual population projections for the County. Using this methodology, it was estimated that approximately 358,651 tons of other recyclable materials will be generated in the County between 2023 and 2043. These calculations are presented in Appendix IV.

2.5.11 Household Hazardous Waste

Since household hazardous waste (HHW) is exempt from coverage under the hazardous waste regulation, the majority of residents dispose of these materials with the rest of their household garbage. Since the actual quantities of HHW are typically very small in comparison to MSW, the projected quantities of HHW are assumed to be included in the MSW projections.

3.0 SOLID WASTE MANAGEMENT SYSTEM

3.1 Collection

3.1.1 Residential Waste

Residential waste is collected in four ways in Franklin County: 1) waste is brought to the landfill by private haulers, 2) waste is brought to the landfill by individuals, 3) waste is collected by the Town of Rocky Mount and brought to the landfill, and 4) waste is brought to collection sites in the County by individuals for later transfer and disposal in the landfill.

Franklin County utilizes a combination network of manned compactor sites and front load box sites for the collection of the residential county waste. In late 2016 the County began converting and consolidating the 69 unmanned front load box collection sites to manned Green Box sites with trash compactors for residents to dispose of their waste in. The County currently operates 35 unmanned sites and 10 manned sites for the collection of refuse and recyclables. The County also operates recycling centers at the 10 manned sites and at four of the larger unmanned sites for residents to deliver their recyclables. These sites contain front load recycling boxes for newspaper, metal cans, ~~certain plastics~~ and cardboard. The County has 30 yard roll off boxes to handle scrap metal, tires, brush, and bulk items like furniture. Sites that had a truck visiting twice a day are now being serviced once every three or four days. Self-contained compactors have been installed at the 8 outlying schools and the 4-H center and have reduced daily pickups to once every six weeks. The tire boxes are helping prevent tires from dumped in the landfill by the front loader trucks where landfill staff must pick them out.

Private haulers provide pickup service to residents in certain areas of the County, as well as to businesses. The Town of Rocky Mount provides once-a-week curbside pickup for residential solid waste. Residents of the Town of Boones Mill utilize private haulers, as well as the collection boxes located within the Town limits.

The amount of household waste currently generated and disposed in Franklin County is approximately 38,575 tons per year or approximately 67 percent of the total 57,864 tons accepted at the facility during 2022. The remaining 33 percent of the total tonnage accepted at the facility generally consists of commercial waste, industrial waste, yard waste, tires, white goods, and livestock.

3.1.2 Commercial Institutions and Industries

Commercial and industrial wastes are primarily collected through private haulers and delivered to the landfill for disposal. The landfill does not currently track the tons of waste brought in by commercial and industrial haulers separately. However, the majority of industrial and CDD waste accepted at the landfill comes from commercial and industrial haulers. In 2022, 7,952 tons of

industrial waste were disposed of at the Franklin County Landfill from both commercial institutions and industries. Additionally, 7,324 tons of CDD waste were disposed of at the Franklin County Landfill in 2022 from residential, commercial institutions, and industries.

3.2 Disposal

There are currently two solid waste disposal facilities located in Franklin County, one public municipal solid waste facility and one private captive industrial waste facility. A map, Drawing No. 2, showing the location of these facilities within the County is provided in Appendix V. A list of all known solid waste disposal sites located in Franklin County, closed, inactive, and active, is provided in Appendix VI.

3.2.1 Municipal Solid Waste

There is one active municipal solid waste (MSW) landfill located in Franklin County, the Franklin County Sanitary Landfill. This landfill is currently operating under Virginia Solid waste management Permit No. 72 and Permit No. 577. The landfill is situated on an approximately 334-acre property, five miles south of the Town of Rocky Mount and 1.5 miles south of the intersection of U.S. Route 220 and State Route 619. The facility has been in operation since September 5, 1972. Permit No. 72 was issued on September 5, 1972, by the Virginia Department of Health. The permitted disposal area consists of approximately 49.6 acres, of which approximately 26.1 acres is currently closed (operated until December 21, 1988). The Permit No. 72 landfill stopped accepting waste in 2019 and was certified closed on April 18, 2023.

Permit No. 577 was issued October 18, 1994. The first cell was constructed in 2012 and it began accepting waste in October 2013. Phase 2 was constructed in 2017 and began accepting waste in November 2017. Additionally, in 2023 the County began working on the construction of Phase 3 which is anticipated to be opened in 2024. With a permit Amendment approved on April 6, 2018, allowing for additional sub grade volume the Permit No. 577 landfill increased its total permitted waste volume from 3,639,089 cubic yards (CY) to 5,099,985 CY and gave it an approximate life span of 44 years. Based on the results of the 2023 Capacity Report submitted by LaBella Associates, D.P.C., P.C. (LaBella) on March 30, 2023, an estimated 4,399,985 CY of airspace remain at the Permit No. 577 landfill. These calculations are shown in Table 2.

The landfill provides a disposal area for residential, commercial, and industrial wastes. The site utilizes the are fill method of operation with daily cover and is partially fenced with gates to control public access. The facility is open to the public Monday through Saturday and is closed to the public on Sunday; thus, the landfill is open to the public six days per week. However, Green Box collections are conducted throughout the County seven days per week for delivery to the landfill for disposal. Table 2 provides the waste quantities planned for acceptance at the landfill based on the average annual tonnage from 2018 through 2022 and a 10% per phase annual increase thereafter.

Table 2 – Disposal and Life Estimates for Landfill Permit No. 577

PHASE	ESTIMATED AIRSPACE FOR WASTE (CY)	AVERAGE TONS PER DAY	ESTIMATED LIFE EXPECTANCY (years)
1	244,625	150	2.7
2	856,550	165	8.6
3	1,265,360	181	11.5
4	970,000	199	8.0
5	1,100,000	219	8.3
6	663,450	241	4.5
Total	5,099,985	–	43.6

A maximum of 650 tons a day is allowed with current equipment and permit
A compaction rate of 1,200 lbs/CY was used for the calculations

3.2.2 Industrial Waste

There is one private captive industrial waste landfill located in Franklin County, the OmniSource Southeast, LLC. Shredded Products Landfill (SWP 552). The facility is located on the western side of Route 220 approximately five miles south of the Town of Rocky Mount. The facility is owned and operated by OmniSource Southeast, LLC. The facility consists of a shredding plant and a landfill. Crushed cars and white goods are delivered to the site by flatbed truck and stored to the north of the plant site until they are used in the plant's shredding operation. As the cars and white goods are shredded, the scrap metal produced is stockpiled at the south side of the plant. The ferrous scrap metal is then trucked to an OmniSource Southeast location in Roanoke, VA to be recycled. The automobile shredder residue (ASR, or "fluff"), which consists of the non-metallic components of the cars, is disposed of at the on-site landfill located to the southwest of the plant.

The landfill and shredding facility began operation in 1994, and the landfill is divided into five disposal cells. The first three cells are located on the eastern half of the landfill area and are mostly full. The last two cells were constructed in early 2018 and are now accepting waste. According to the 2022 SWIA reports submitted to the DEQ for the facility, the Shredded Products Landfill has an estimated remaining permitted of life of 3.1 years. The landfill provides a disposal area only for industrial wastes generated at the on-site plant and other OmniSource Southeast facilities, it is not open to the general public.

OmniSource Southeast, LLC Landfill primarily serves onsite automotive reduction plant; however, industrial waste from other OmniSource facilities that is similar to what is currently managed at the landfill will also be accepted. This includes, but is not limited to, fluff that originates from the facility, or waste that is sent to another facility for additional processing and is then returned to the Shredded Products Landfill for disposal.

3.3 Recycling

The County is successfully operating 35 unmanned sites and 10 manned sites for the collection of refuse and recyclables. The County has recycling centers at the 10 manned sites and at four of the larger unmanned sites for residents to deliver their recyclables, such as paper, cardboard, metals,

glass, used tires, used oil, batteries, aluminum, and copper. There are currently fourteen recycling sites located throughout the County at the locations listed below:

1. **Boones Mill:** 39 Church Hill Street, Boones Mill, VA 24065
2. **Burnt Chimney:** 50 Burnt Chimney Road, Wirtz, VA 24184
3. **CATCE Center:** Technology Drive, Rocky Mount, VA 24151
4. **Franklin County Landfill:** 9340 Virgil H. Goode Highway, Rocky Mount, VA 24151
5. **Ferrum:** 10905 W Franklin Street, Ferrum, VA 24088
6. **Fork Mountain:** 2139 Virgil H. Goode Highway, Rocky Mount, VA 24151
7. **Glade Hill:** 6210 Colonial Turnpike, Glade Hill, VA 24092
8. **Glade Hill:** 1279 Webster Road, Glade Hill, VA 24092
9. **Hardy:** 7100 Hardy Road, Hardy, VA 24101
10. **Lakewatch Collection Site:** 145 Lakewatch Center Drive, Moneta, VA 24121
11. **Penhook:** Morgan Fork Road, Rocky Mount, VA 24151
12. **Scruggs:** 3135 Lovely Valley Road, Moneta, VA 24121
13. **Waid Park:** 82 Waid Park Road, Rocky Mount, VA 24151
14. **Wal-Mart:** N Franklin Street, Rocky Mount, VA 24151

Residents can dispose of newspaper and newspaper inserts; cardboard (landfill, [Lakewatch](#), [Boones Mill](#), [Scruggs](#), and [Ferrum](#) and [Lakewatch](#) sites only); rinsed aluminum, tin, ~~or and~~ steel cans; ~~and plastic bottles and jugs (rinsed, crushed, and without lids)~~. Plastic and brown paper bags are also collected at local food stores. Bulk ferrous metal is collected in 30-yard roll-off boxes at the manned collection sites. Currently, recyclable materials collected at the recycling sites are picked up periodically by Franklin County staff. The County continues evaluating the markets in the region to see if a recycling market for glass is available. In addition, the County chips the yard waste, land clearing debris, and wood products accepted at the County landfill, thus creating mulch for use by the County.

3.4 Public Education

Franklin County currently has several programs to promote recycling. Franklin County coordinates a community-wide cleanup each spring, fall, and Christmas. The Take Pride in Smith Mountain Lake Cleanup Project was begun at Smith Mountain Lake in the spring of 1988 and will continue to be an on-going annual effort. According to the 2023 Final Debris Collection Data Report, approximately 8.8 tons of trash was collected during the 2023 event. In addition, Franklin County provides large roll-off containers twice a year (spring and fall) at various locations around the County and at the Town of Boones Mill.

3.5 Public and Private Partnerships

Currently, Franklin County is not actively involved in any public and/or private partnerships with regard to solid waste management.

3.6 Waste Reduction/Treatment

Currently, County employees' chip vegetative/yard waste that is received at the Franklin County Sanitary Landfill. As presented in Section 2.5.4, it is estimated that approximately 49,649 tons of yard waste that will be generated in the County in the next twenty years.

Historically, Franklin County has had problems with local residents and businesses illegally dumping vegetative/yard waste throughout the County. Section 18-16 of the County Code specifically states that it is *"unlawful for any person to dump, destroy, or otherwise dispose of or abandon solid waste within the county, except at the county landfill or by other methods approved"* by the DEQ. As a result, the County has continuously educated residents and businesses that the abandonment of vegetative/yard waste throughout the County is illegal, and violators will be prosecuted. The County will continue to enforce Section 18-16 of the County Code, as well as investigate enforcing stricter penalties, as necessary, to catch and punish offenders. Additional information regarding County programs that have recently been implemented, as well as future programs that may be implemented, that are designed to increase the public on proper waste handling and disposal methods is provided in the County's Recycling Action Plan.

4.0 HIERARCHY

The Virginia Waste Management Board Regulations for Solid Waste Management Planning, Amendment 1, 9 VAC 20-130-10 et seq., require the plan to develop comprehensive and integrated solid waste management plans that consider, at a minimum, all components of the following hierarchy: (1) source reduction; (2) reuse; (3) recycling; (4) resource recovery (waste-to-energy); (5) incineration; and, (6) landfilling. A description of the existing status of each component of the hierarchy within the County is presented in the sections below.

4.1 Source Reduction

The purpose of source reduction is to reduce the amount of waste generated at the point of generation or at the source. Source reduction may mean a change in a method of packaging or a change in a process design to eliminate or reduce waste. In most cases, packaging of a product influences the buyer either to purchase or not to purchase the product. As this is the case, controls will need to be placed on packaging from the state or federal level.

In Franklin County, the major industries are window, absorbent paper product and modular home manufacturing companies. It is not believed that viable source reduction can occur at these industries at this time on a local level.

4.2 Reuse

Reuse is the use of a solid waste material that has been separated from the waste material, without processing or changing the materials form, for the same or another end use. Some examples of reusable items are glass soft drink bottles, bricks, and some wood products. At this time, there are very few markets for reusable waste products. In the majority of cases, a manufacturer uses all new materials when manufacturing a product. Additionally, many waste products are not reusable until

cleaned or disinfected. These processes require time and money, which most manufacturers are not willing to expend.

4.3 Recycling

Recycling is the process of separating a given waste material from the waste stream and processing it so that it is used again as a raw material for a product, which may or may not be similar to the original product. Recycling involves the separation of a waste material from the waste stream, collection, processing, marketing, sale, and utilization as a raw material.

There are several positive aspects to recycling. Recycling removes products from the waste stream resulting in less waste disposed. Less waste disposed conserves landfill space and county funds. Recycling also removes, in most cases, materials that are non- biodegradable and would not decompose in a landfill even if they were disposed.

Recycling helps in the conservation of natural resources by utilizing materials that have already been processed, rather than using virgin materials. Use of recycled products rather than use of virgin materials does not generally affect the usability of a manufactured product. However, it can affect the quality of a manufactured product.

Examples of recycling already occurring in Franklin County include recycling of newspapers, aluminum, cardboard, ~~plastics~~ and tin. The majority of the recyclable waste produced in Franklin County is paper waste. The glass and plastic waste indicated in the Recycling Report is the result of local business and manufacturers recycling programs s and recycling programs no longer supported by the County (plastics). ~~This p~~Paper waste may be shipped to paper product brokers for reuse in the production of other paper products. The use of this recycled paper conserves landfill space and natural resources, while still allowing a useful product to be produced.

4.4 Waste-to-Energy/Incineration

A resource recovery system, or a waste-to-energy system, is defined as a solid waste management system that provides for collection, separation, recycling, and recovery of energy or solid wastes, including disposal of non-recoverable waste residues. Incineration is defined as the controlled combustion of solid waste for disposal. It is different from resource recovery in that no usable product is generated from the combustion of the waste. The sole purpose of incineration is to burn the waste to reduce the quantity to be managed or disposed.

The two major types of resource recovery facilities are the refuse derived fuel (RDF) facility and the mass burn facility. RDF systems utilize a separation process that divides material that is combustible from material that is non-combustible. The non- combustible material may be collected and sold as a recyclable or reusable product. The combustible material is processed into pellets or fluff (RDF) and sold or used by the manufacturer as a fuel for combustion. Revenue results from the sale of both the non- combustible material, as well as the RDF itself.

Mass burn facilities do not utilize a separation process. All municipal solid waste is directly fed to the incinerator, which burns the waste at a very high temperature. The resulting heat may be used to generate steam or electricity. It should be noted the mass burn of municipal solid waste results in the production of both air emissions and ash.

The air emissions are regulated by state and federal agencies. The ash must be landfilled as a waste. This being the case, the locality must still plan for the disposal of a waste product, although the amount of waste to be disposed will be greatly decreased.

In our opinion, with the amount of waste currently being generated in Franklin County, a resource recovery facility would not be feasible at this time. However, if several localities wish to join in a combined effort to site and construct a waste-to-energy facility for use by the combination of localities, such a project may be feasible, depending on gate fees and transportation costs. Over the past two years, Franklin County has evaluated the feasibility of participating in a proposed waste-to-energy facility in Martinsville, Virginia. A more detailed discussion on this proposed facility and how it may affect the County's solid waste management program is presented in Section 6.4 of this plan. This particular proposal appeared too costly given the landfill alternatives in Franklin County. Franklin County will continue to consider alternatives as they arise.

4.5 Landfill

Franklin County currently owns and operates the old landfill Permit No. 72 which stopped accepting waste in 2019 and was certified closed on April 18, 2023. This existing unlined landfill was required to cease accepting waste by December 31, 2020, based on the House Bill 1205 closure date imposed by the DEQ.

The County has obtained Permit No. 577 to construct an approximately 45-acre new solid waste landfill adjacent to the existing facility to continue providing disposal services. Phases 1 and 2 (approximately 16 acres) at the Permit No. 577 landfill have been constructed. The County is currently in the process of constructing Phase 3 which is anticipated to be completed in 2024. Preliminary figures indicate that the proposed facility can be constructed to provide a minimum of 44 additional years of disposal life for Franklin County. The life expectancy of the landfill is dependent on the types of solid waste material received at the facility and the materials compaction once disposed. In addition, if other hierarchy items such as recycling are coupled with landfilling, it is expected that the life of this proposed facility may be extended even more.

At this time, landfilling appears to be the most feasible of the solid waste disposal alternatives. It is possible, however, with the rising costs of meeting stricter regulatory requirements, landfilling may become as nearly an expensive venture as other hierarchy items such as resource recovery.

5.0 OBJECTIVES

As previously mentioned, the primary objective of the SWMP is to coordinate the efforts of Franklin County, the Town of Rocky Mount, and the Town of Boones Mill regarding solid waste management and planning. To accomplish this objective, four steps are proposed: (1) continue the County Solid Waste Department; (2) develop and implement budgets and funding strategies; (3) review and update the SWMP, as required; and (4) maintain a solid waste archive.

The second objective of the SWMP is to develop a program for the management of solid wastes. To accomplish this objective, five steps are proposed: (1) develop a reporting system for materials recycled; (2) develop a reporting and accounting system for wastes generated in the County and disposed of either in or outside of the County; (3) establish an archive for the storage and maintenance of solid waste records and information; (4) educate landfill personnel in the reporting/accounting system; and, (5) document all known solid waste disposal sites.

The third and final objective of the SWMP is to enlist public participation for solid waste management. To accomplish this last objective, three steps are proposed: (1) continue to develop education programs to increase public awareness; (2) continue to provide support to groups participating in litter control programs; and (3) continue to provide information to residents regarding locations of recyclable collection areas and materials accepted at the areas.

6.0 PLAN IMPLEMENTATION

The hierarchy items currently chosen to be implemented in Franklin County include recycling and landfilling. A description of how each component of the hierarchy is currently implemented in the County and a schedule of future component implementation is presented in the sections below.

6.1 Source Reduction

As mentioned previously, the majority of the industry within Franklin County involves the manufacturing of windows, absorbent paper products, and modular homes. At this time, it is not believed that viable source reduction can occur at these industries on a local level.

During the planning period and as funding allows, Franklin County will identify and evaluate regional or local programs that utilize and encourage practices that minimize waste generation. The County currently promotes public awareness to County residents regarding the benefits of purchasing recycled and/or reused materials. The County will also promote to consumers the benefits of purchasing items in bulk and with less packaging. Through the public awareness program, the County may achieve source reduction at the consumer level. Further investigation is needed to fully understand and quantify source reduction programs that are occurring within the County at the local businesses and industries.

6.2 Reuse

Currently, there are few markets for reusable waste products within Franklin County. Generally, most industrial facilities in the County use all new materials when manufacturing a product. Additionally, many waste products are not reusable until cleaned or disinfected, which require time and money, which most manufacturers are not willing to expend.

Reuse typically occurs on an industry level and cannot be controlled at this time by the local jurisdictions within the County. In addition, there is limited data available on the quantities of materials in the County that are reused on an industrial level, and there are no standardized methods that can easily be implemented to quantify reuse.

During the planning period and as funding allows, Franklin County will identify and evaluate regional or local programs that utilize and encourage practices that reuse materials. The County will continue to provide educational programs and materials to the residents, businesses, and industries in the County that promote the benefits of reusing materials through direct donations between user and re-user and/or packaging.

6.3 Recycling

To determine the existing level of recycling that is occurring in the County, the recycling rate was calculated. From this, the need for additional recycling programs can be determined and/or implemented. The recycling rate is defined as the sum of the quantity of Principal Recyclable Material (PRM) and Supplemental Recyclable Material (SRM) recycled divided by the sum of the quantity of PRM recycled, SRM recycled, and total MSW disposed, multiplied by 100, as shown in the following equation:

$$[(Total\ PRM + Total\ SRM) / (Total\ PRM + Total\ SRM + Total\ MSW)] \times 100$$

Using the information collected at the Franklin County Landfill during 2022, the parameters in the recycling rate equation have been given the following values:

Total PRM Recycled = 17,725 tons

Total SRM Recycled = 150 tons

Total MSW Disposed = 38,575 tons

Using these values, the recycling rate calculation yields a base recycling rate of 31.7%. Please note that the recycling rate shown on the 2022 Locality Rate Report of 36.5%, includes additional factors. The County's current recycling rate exceeds the 15% recycling rate for rural Counties allowed by House Bill 647, which is effective as of July 1, 2006. Additionally, the County's recycling rate exceeds the minimum recycling rate of 25% required by the Virginia Regulations for the Development of Solid Waste Management Plans. Supporting calculations are provided in Appendix IV.

Franklin County will continue a reporting system designed to monitor the wastes generated and recycled by the residences, businesses, and industries. Through voluntary participation, businesses and industries will provide the County with information on an on-going basis regarding the types and amounts of wastes generated and recycled, and where these wastes are disposed of or recycled. Participation by the businesses and industries is necessary to ensure that the information compiled by the County is complete and accurate. The data obtained from this system will enable Franklin County to determine what efforts can be concentrated to maintain and improve the County's current recycle rate.

Currently, the County is successfully operating 35 unmanned sites and 10 manned sites for the collection of refuse and recyclables. The County has recycling centers at the 10 manned sites and four of the larger unmanned sites for residents to deliver their recyclables, such as paper, cardboard, metals, glass, used tires, used oil, batteries, aluminum, and copper. The County will continue to provide these services and investigate adding additional services when economically feasible.

Franklin County will review the possibility of adding glass to the list of recyclables collected by the County. In the past, the County has collected glass; however, due to the regional recycling markets, the County was unable to find a glass recycler, so they stopped providing glass collection. These programs, with the addition of commercial and industrial recycling, will be maintained to enable the maintenance of the County's recycling objective.

Franklin County will encourage businesses to actively recycle and will utilize a voluntary reporting system designed to more accurately monitor the wastes reused and recycled by the businesses and industries located throughout the County. Through this program, the businesses and industries are

requested to provide the County with solid waste generation and recycling levels each month or every quarter.

If, based on the results of the evaluation outlined above, the County does not maintain the state-mandated recycle rate due to market conditions, the County will request a variance or exemption from the minimum recycling rate because market conditions are beyond the control of the County. The County may request a variance or exemption from Virginia DEQ, to either or both Virginia Code Section 10.1-1411 and 9VAC20-130-10 *et seq.*

6.4 Waste-to-Energy/Incineration

Due to the low amounts of waste currently generated in Franklin County, in our opinion, a waste-to-energy facility would not be feasible for the County at this time. However, with the assistance of several other localities in joining a combined effort to site and construct a waste-to-energy facility for use by the combination of localities, such a project may be feasible.

The County evaluated the feasibility of participating in a waste-to-energy facility in Martinsville, Virginia. Franklin County's participation in the facility would be done by means of constructing a transfer station at the existing landfill and transporting the waste to the incineration facility or by directly hauling the waste collected at Green Box sites to the incineration facility. The County would continue their recycling program and continue to dispose waste at the existing landfill that cannot be diverted to the waste-to-energy facility, such as sludge, stumps, woody debris, and computers.

The County has determined that the proposed waste-to-energy facility is not a feasible option since it appears to be too costly. Franklin County will continue to consider alternatives.

6.5 Landfill

As a result of costs and the amount of waste generated in the County, other than recycling, landfilling is the most feasible solid waste disposal alternative available to the County. The County is currently operating a landfill, which according to the 2022 SWIA report submitted for the Permit No. 577 landfill, has a life span to approximately 2064.

7.0 FUNDING AND CONSTRUCTION SCHEDULES

7.1 Funding

The recycling and education efforts in Franklin County will be funded through County funds. Private recycling efforts will be funded by those individuals wishing to pursue that option. The County will provide support to these individuals to help organize and establish recycling programs. The County has budgeted money for maintaining current recycling programs and the operation of the existing landfill facility. Currently the facility is in the process of constructing Phase 3 of the Permit No. 577 landfill which is anticipated to open in 2024. With Phase 3 and using the average waste volume over the past five years (150 tons per day) and an estimated compaction rate of 1,200 pounds per cubic yard (lbs/CY), the available landfill airspace is estimated to last 18 years. Calculations are shown on Table 3 below.

Table 3 – Disposal and Life Estimates for Permit No. 577 Landfill

PHASES	ESTIMATED AIRSPACE FOR WASTE (cy)	AVERAGE TONS PER DAY	ESTIMATED LIFE EXPECTANCY (years)
1	244,625	150	2.7
2	856,550	165	8.6
3	1,265,360	181	11.5
Total	2,366,535	--	--
Consumed through 2023	700,000	--	--
Remaining	1,666,535	-	20.8

Airspace consumed is taken from the 2020 and 2023 Capacity Studies
The average tons per day over the past five years was used for the calculations
A compaction rate of 1,200 lbs/CY was used for the calculations

8.0 PUBLIC PARTICIPATION

8.1 Public/Private Partnerships

On a voluntary basis, commercial and business establishments will be encouraged by the county to submit information on waste generated and recycled, which will be archived at one location within the County. With this information, the generation concentrations of waste types can be more accurately determined. In addition, how and where to concentrate recycling efforts and goals should be implemented can more accurately be determined.

8.2 Public Hearings

A public hearing was held by Franklin County on **January xx, 2024**, in accordance with the public participation requirements outlined in 9 VAC 20-130-130. **A copy of all notice published in the local newspaper and the minutes of the public hearing are provided in Appendix VII.**

8.3 Resolutions

Copies of Franklin County's, the Town of Rocky Mount's, and the Town of Boones Mill's resolutions adopting this Solid Waste Management Plan are provided in Appendix VII.



RESOLUTION NO.: 2024.003

***RESOLUTION OF SUPPORT FOR THE REVISED
FRANKLIN COUNTY SOLID WASTE MANAGEMENT PLAN, 2024***

WHEREAS, the Virginia Waste Management Board has adopted regulations which require every city, county, and town or region in the Commonwealth of Virginia to develop a solid waste management plan in accordance with 9VAC 20-130-10 et seq., effective August 1, 2001; and

WHEREAS Franklin County and its engineering consultants have prepared a “Revised Franklin County Solid Waste Management Plan, 2024” in accordance with State regulation; and

WHEREAS, meeting the solid waste management needs of the Franklin County service area including the Town of Rocky Mount and the Town of Boones Mill require local government support of and commitment to the implementation of the local solid waste management plan; and

WHEREAS, the Town Council of the Town of Rocky Mount, Virginia, has considered the “Revised Franklin County Solid Waste Management Plan, 2024”,

NOW, BE IT RESOLVED, that the Town Council of Rocky Mount, Virginia, adopts and supports the “Revised Franklin County Solid Waste Management Plan, 2024” and is committed to its successful implementation; and

BE IT FURTHER RESOLVED, that the Town Council of the Town of Rocky Mount agrees to cooperate with the Town of Boones Mill and Franklin County to maintain, update, and implement the Plan adopted by the County of Franklin; and

BE IT FURTHER RESOLVED, that the Town Council of the Town of Rocky Mount recognizes that in order for the Plan to be successfully implemented, each jurisdiction has an obligation to support solid waste management programmatic commitments in the adopted Plan and that implementation of the Plan may require cooperation between the Towns of Rocky Mount and Boones Mill, and the County of Franklin.

GIVEN UNDER MY HAND, THIS 11TH DAY OF MARCH 2024:

C. Holland Perdue III, Mayor

ATTESTED:

Rebecca Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	March 11, 2024
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The Ferrum College PD now has a K9 Unit (handler and dog) that has been trained to detect/find explosives. The Memorandum of Understanding that has been included with this item covers the terms and conditions under which the Ferrum PD will provide assistance with their K9 Unit when needed by the Rocky Mount PD. To assist Ferrum College PD with the K9 Unit, staff recommend that the surplus K9 vehicle at the PD be donated to the Ferrum College PD. The vehicle has not been used by the Rocky Mount PD in about four years.
ACTION NEEDED:	Authorize the following: 1. Donation of vehicle to Ferrum College PD. 2. Execution of the MOU by Chief Young.

Attachment(s):

1. MOU Regarding K9 Unit

FOLLOW-UP ACTION:
(To be completed by the Town Clerk)



MEMORANDUM OF UNDERSTANDING

**BETWEEN FERRUM COLLEGE POLICE DEPARTMENT
AND
ROCKY MOUNT POLICE DEPARTMENT
FOR THE USE OF EXPLOSIVES K9 TEAM**

This Memorandum of Understanding (MOU) is entered into on 02/05/24, by and between Ferrum College Police Department, hereinafter referred to as "Party A," and Rocky Mount Police Department, hereinafter referred to as "Party B."

BACKGROUND:

Party A and Party B recognize the importance of collaborative efforts to enhance public safety and security within their respective jurisdictions.

PURPOSE:

The purpose of this MOU is to establish the terms and conditions under which Party A will provide the services of its Explosives K9 Team to Party B to ensure and maintain public safety.

TERMS AND CONDITIONS:

1. Scope of Services:

- Party A agrees to provide the services of its Explosives K9 Team to Party B as requested, for the purpose of assisting with explosive detection activities.



2. Availability:

- Party B shall make requests for the services of the Explosives K9 Team with reasonable notice, and Party A will make reasonable efforts to accommodate such requests, subject to availability.

3. Compensation:

- Party A agrees to provide the services of its Explosives K9 Team to Party B without charging any fees or costs associated with the deployment of the team.

4. Liability:

- Each party shall be responsible for the actions and liabilities of its own personnel, including those of the Explosives K9 Team deployed by Party A. Each party shall provide and keep record of liability insurance for each party. Parties will not be held liable for the actions of the other.

5. Training and Certification:

- Party A shall ensure that its Explosives K9 Team is properly trained and certified in accordance with applicable standards and regulations.

6. Equipment:

- Party A shall provide and maintain all necessary equipment for the Explosives K9 Team during the deployment.

7. Notification of Incidents:

- In the event of any incidents or concerns during the deployment of the Explosives K9 Team, both parties agree to promptly notify each other and cooperate in addressing and resolving any issues.

8. Termination:

- Either party may terminate this MOU upon written notice to the other party, with or without cause, and without any financial obligation.



SIGNATURES:

This MOU shall become effective upon the date of the last signature below and shall remain in effect until terminated by either party.

Ferrum College Police Department

Rocky Mount Police Department

By: _____
Joseph Kelley, Chief

By: _____
Phillip Young, Chief

Date: 02/05/24

Date: _____

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	March 11, 2024
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The Capital Improvement Plan (CIP) is a five-year plan that identifies capital projects and equipment purchases for each year. The CIP is a planning tool. Items that are included in the CIP are not approved for purchase, but instead, are approved for further consideration that can lead to inclusion in an annual budget where the actual purchase or expenditure is approved by Council. A proposed Capital Improvement Plan was presented to the Planning Commission this week for their review. Staff will present a summary of the CIP at the meeting and answer any questions that Council might have.
ACTION NEEDED:	Adoption of the Capital Improvement Plan.

Attachment(s):

1. 20240307 Proposed CIP FY 25 to 29

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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Town of Rocky Mount
Five Year Capital Improvement Plan
FY 23-24 Budget and Actual and Proposed FY 24-25 through FY 28-29

Updated 2-28-2024

Department/Project Name	Current Fiscal Year			Proposed					
	Current Budget FY 23-24	Actual Spent Through 2/28/2024	Remaining Budget	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Five Year Total
Finance									
ARPA: Utility Billing, Tax and Business License Implementation	72,458	72,458	0						0
Utility Billing, Tax and Business License Implementation	100,000	10,162	89,838						0
Information Technology									
Replacement Computer Equipment and Printers				25,000	25,000	25,000	25,000		100,000
Community Development									
ARPA: Escalate Rocky Mt Indust Park (Must spend \$55,844 for ARPA)	111,835	36,614	75,221						0
ARPA: Downtown decorations	5,300	5,300	0						0
Cox Property Master Plan - Tobacco Commission Grant			0						0
Economic Development Strategic Plan	25,000		25,000						0
Engineering Study for Furnace Creek Waterway	50,000		50,000						0
Addition of New Sidewalks each year: Green Meadow Lane, Circle Dr & Windy Lane (FY23-24?)	41,751		41,751		50,000	50,000	50,000	50,000	200,000
Zoning/Subdivision Ordinance Update	108,130	47,782	60,348						0
Depot Entry Door Replacement & Step Railings	15,000		15,000						0
Dog Park with Parking	35,000	2,600	32,400						0
Gateway Signs (Route 220)	39,382	16,173	23,209						0
Depot Security System Replacement	13,000		13,000						0
Floyd Avenue/Franklin Street Intersection Improvements-Construction							500,000		500,000
New Playground equipment for Mary Bethune	130,000	105,125	24,875						0
Camera System for Mary Elizabeth Park and Farmers Market	27,200	27,194	6						0
Pave walk path between upper and lower sections of Mary Elizabeth to Restrooms	15,000	14,500	500						0
Farmers Market expansion Phase 1 (Engineering)	50,000		50,000						0
Additional Uptown Public Parking	68,836		68,836						0
Depot Renovation			0	30,000					30,000
Comprehensive Plan Update - Major			0		60,000				60,000
Rocky Mount Park (Tech Dr) Equipment Improvements			0	25,000					25,000
			0						0
Total Community Development	735,434	255,288	480,146	55,000	110,000	50,000	550,000	50,000	815,000
Police									
Police Dept Equipment (data terminals, firing range, impound lot	68,893	55,104	13,789						0
PD Additional ARPA grant for equipment	57,189	46,662	10,527						0
Vehicle Replacement			0	112,000	56,000	112,000	56,000	112,000	448,000

Department/Project Name	Current Budget FY 23-24	Actual Spent Through 2/28/2024	Remaining Budget	Proposed					
				FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Five Year Total
Server and router (MDIS, RMS, MDIS)			0	20,000					20,000
Key Fob Door Access			0	20,000					20,000
Replace Interior Lighting			0	2,500	2,500				5,000
HVAC Units (3)			0		30,000				30,000
Paint Interior of PD			0		40,000				40,000
Replace Mobile Car Radios			0		65,000				65,000
Replace Handheld Radios			0				95,000		95,000
Total Police Department	126,082	101,766	24,316	154,500	193,500	112,000	151,000	112,000	723,000
Fire Department									
ARPA: Replace fire fighting tools and equipment	865	865	0						0
Public Safety Building Generator	80,000		80,000						0
2022 Pumper Tanker (Ordered June 2022, delivery estimate???)	1,061,000		1,061,000						0
Replace Utility 1A - 1997 Ford dually with brush/off-road truck			0		265,000				265,000
Extrication Equipment			0		45,000				45,000
Replacement of Fire Fighting Tools/Equipment	55,500	12,376	43,124	40,000	40,000	40,000	40,000	40,000	200,000
Replace Interior Lighting				5,000					5,000
Refurbish Rescue 1 - 2002 Pierce Heavy Rescue			0	195,000					195,000
Replacement of 2003 Tahoe			0		70,000				70,000
Replacement of Portable Radios			0	45,000					45,000
Replacement of Wagon 1			0					875,000	875,000
Replacement of Tower 1 - 2001 Pierce 85ft Aerial Tower (Year/Cost?)			0	2,372,557					2,372,557
Total Fire Department	1,197,365	13,241	1,184,124	2,657,557	420,000	40,000	40,000	915,000	4,072,557
Public Works									
ARPA: Truck Replacement ↴	480,677	480,677	0						
ARPA: Replace 1995 Ford tandem dump truck \$170,000									
ARPA: Replace 2006 Ford pickup \$68,000									
ARPA: Replace 1997 Ford dump truck \$150,000									
ARPA: Gator 4x4 \$22,513									
ARPA: Replace 2003 Ford pickup \$45,000									
ARPA: Pole shed addition, replace tin on existing sheds	32,358	27,562	4,796						
ARPA: Traffic Signal Upgrades	73,696	53,744	19,952						
ARPA: Municipal Building fascia and gutters	11,712	11,712	0						
Sidewalk Maintenance	40,000	39,793	207	40,000	40,000	40,000	40,000	40,000	200,000
Traffic Signal Upgrade/Replacement, Control System, Parts	31,010	30,215	795	50,000	20,000	20,000	20,000	20,000	130,000
Municipal Building Plumbing Up Grade	30,000	16,090	13,910						0
Replace 2011 Chevy Pickup - upgrade to 1 Ton	80,000	66,034	13,966						0
Machinery & Equipment ↴	374,910	298,692	76,218						0
Replace NH Skid Loader \$76,000									0
Utility Vehicle \$50,000									0

Department/Project Name	Current Budget FY 23-24	Actual Spent Through 2/28/2024	Remaining Budget	Proposed					
				FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Five Year Total
Remote Control Mower \$65,000									0
Salt Spreader \$30,000									0
Plow Replacement \$15,000									0
Knuckle Boom and box \$75,000									0
New Trailer \$20,000									0
Grinder \$30,000									0
									0
Stoplight Street Signs				60,000					60,000
Replace 2011 Chevy Pickup - upgrade to 1 Ton				60,800					60,800
Replace 2000 GMC Single Axle Dump Truck				215,800					215,800
Replace 2006 310 JD Backhoe				110,000					110,000
Salt Spreader				10,000					10,000
Replace 2014 Johnston street sweeper				380,000					380,000
Mulching Head for Skid Steer				18,895					18,895
Two-Way Radios				7,500					7,500
Replace 2016 Yanmar mini excavator					84,000				84,000
Replace 2003 John Deere 710 backhoe (large)					200,000				200,000
Replace 2008 Mowing Tractor					90,000				90,000
Replace 2015 Leaf Machine					90,000				90,000
Replace 1996 Air Compressor					45,000				45,000
Replace 2006 GMC Dump Truck					175,000				175,000
Parks/Landscape Projects				60,000					60,000
Christmas Light Displays				30,000					30,000
Repair Sheds in Yard - PW Facility				30,000					30,000
Farmers Market Electrical				13,200					13,200
Depot Repairs				5,000					5,000
Farmers Market Restroom Remodel				30,000					30,000
Total Public Works	1,154,363	1,024,519	129,844	1,121,195	744,000	60,000	60,000	60,000	2,045,195
Total General Fund Capital	3,385,702	1,477,434	1,908,268	4,013,252	1,492,500	287,000	826,000	1,137,000	7,755,752
Utilities									
Water System Operations									
ARPA: Engineering study N Main 8" line	4,658	4,658	0						
ARPA: Replace large meters	3,962	3,962	0						
Fire Hydrant Replacement			0	12,000					12,000
Fire Hydrant Cleaning System			0	1,000					1,000
New Meter Pickup/Equipment			0	65,700					65,700
Replace Large Meters			0	45,000					45,000
Total Water System Operations	8,620	8,620	0	123,700	0	0	0		123,700

Department/Project Name	Current Budget FY 23-24	Actual Spent Through 2/28/2024	Remaining Budget	Proposed					
				FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Five Year Total
Water Treatment Plant									
ARPA: Replace mud valves	113,288	3,876	109,412						
ARPA: Scada software upgrade			0						
ARPA: Settling basin sludge removal system	453,600	1,630	451,970						
New CL2 Monitor at 220 South Tank	5,000	4,459	541						
Lagoon clean out, liner and repair	244,960		244,960						
WTP Filter Control rehab, upgrade, valve actuators (2)	113,000	38,770	74,230						
Clearwell Cleanout	50,000		50,000						
Replace Altitude valve at bald knob tank	30,000		30,000						
Filter (2) media replacement	100,000		100,000						
Scuffling Hill Tank Mixer	40,000	28,379	11,621						
Raw water pump (1 of 2 - other pump has been rebuilt)			0	110,000					110,000
Replace exterior and interior lighting at water plant with LED			0	35,000					35,000
Replace 2006 F150 pickup			0	55,000					55,000
Replace small tractor			0	55,000					55,000
Storage building / garage			0	85,000					85,000
Online CL2 Meter / Monitoring system - replace the remaining 2			0	13,000					13,000
Raw water turbidimeter (1)			0	15,000					15,000
New Grassy Hill Water Storage Tank			0		700,000				700,000
Raw Water Traveling Screen			0		325,000				325,000
Recondition basement floor			0			45,000			45,000
Waste water connection to WVWA line			0		600,000				600,000
Total Water Treatment Plant	1,149,848	77,114	1,072,734	368,000	1,625,000	45,000	0	0	2,038,000
Wastewater System Operations									
Remote Control Mower	31,200		31,200						0
Manhole Rehab	50,000		50,000	5,000					5,000
Jetter Unit and Trailer	89,106	75,622	13,484						0
Replace 1999 Jet Truck					400,000				400,000
Mulching Head for Skid Steer			0	18,895					18,895
Total Wastewater System Operations	170,306	75,622	94,684	23,895	400,000	0	0		423,895
Wastewater Treatment Plant									
ARPA: Replace grit classifier	85,000	67,655	17,345						
ARPA: Replace 2 grit chamber pumps	60,000	60,000	0						
Replace pista grit panels	28,000		28,000						
Replace 2003 4x4 pickup	60,215	59,715	500						

Department/Project Name	Current Budget FY 23-24	Actual Spent Through 2/28/2024	Remaining Budget	Proposed					
				FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Five Year Total
Resurface Concrete and Metal in Clarifier #1	142,585	142,585	0						
Resurface Concrete and Metal in Clarifier #2			0	178,000					178,000
2 Polymer Pumps			0	50,000					50,000
Oxidation Ditch and Effluent Monitoring Probes			0	34,000					34,000
Roof and Gutter Replacement on Lab and Office			0	28,500					28,500
Resurface Concrete and Metal in Digester 1 and 2			0		216,000				216,000
Rubber Roof Replacement on Lab and Office, Headworks, Pump and Alum Bldgs			0		105,000				105,000
Replace UV Channel #2			0			500,000			500,000
Replace Climbing Screen in Headworks			0				150,000		150,000
Replace 8 Faulk Gear Drives on the Oxidation Ditch			0					315,000	315,000
Total Wastewater Treatment Plant	375,800	329,955	45,845	290,500	321,000	500,000	150,000	315,000	1,576,500
Total Utility Fund Capital	1,704,574	491,311	1,213,263	806,095	2,346,000	545,000	150,000	315,000	4,162,095
Total of All Capital Projects	5,090,276	1,968,745	3,121,531	4,819,347	3,838,500	832,000	976,000	1,452,000	11,917,847