



TOWN COUNCIL
REGULAR MEETING
AGENDA

August 12, 2024
6:00 PM

Council Chambers, Rocky Mount Municipal Building
345 Donald Avenue, Rocky Mount, Virginia

When speaking before Town Council, please come to the podium and give your name for the record. Please address the Council and not the audience. You will be limited to three (3) minutes and the other rules listed on the sign-up sheet. If you provide Council with any documentation, please also give a copy to the Town Clerk prior to speaking.

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All cellular phones must be turned off during the Council Meeting.

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The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the Town Clerk for assistance.

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of Consent Agenda
 - 4.1. Miscellaneous Action
 - 4.2. Miscellaneous Resolutions/Proclamations
 - 4.3. Approval of Draft Minutes

Regular Town Council Meeting Draft Minutes - July 8, 2024

- 4.4. Departmental Monthly Reports
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department

Wastewater Department

Water Department

5. Special Items
 - 5.1. Southwest Virginia Tourism Award for 150Fest
6. Hearing of Citizens
7. New Business
 - 7.1. Harvester Performance Center Update
 - 7.2. Request for Proposals (RFP) for Bank Downtown Rocky Mount
 - 7.3. Safe Streets For All Grant Resolution
8. Closed Meeting and Action
 - 8.1. Section 2.2-3711(A).7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.
9. Adjournment



**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES**

**July 8, 2024
6:00 p.m.**

The following members
of Council were present:

Mayor C. Holland Perdue III
Vice Mayor Billie W. Stockton
Council Member A. Ralph Casey
Council Member David K. Clements
Council Member J. Tyler Lee
Council Member Benjamin K. Mullins
Council Member Mark H. Newbill

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert J. Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Vincent Copenhaver, Finance Director
Michael "Kevin" Adkins, Water Treatment Plant Superintendent
Daniel Pinard, Economic & Cultural Development Director
Dennis "Moe" Potter, Wastewater Treatment Plant Superintendent
Mark Lovern, 1st Sergeant, RMPD
Mark W. Moore, Assistant Town Manager
Phillip Young, Chief of Police, RMPD

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.

1. Roll Call

The Town Clerk called each member of the Rocky Mount Town Council by name to account for all the members that were present.

2. Pledge of Allegiance

Mayor Perdue led in the pledge of allegiance.

3. Approval of Agenda

Prior to the meeting, Council received the agenda for review and consideration.

Motion: To approve the agenda

Motion By: Council Member Newbill

Seconded: Vice Mayor Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

4. Approval of Consent Agenda

4.1 Miscellaneous Action

4.2 Miscellaneous Resolutions/Proclamations

Revised Budgetary Appropriations to the FY2023-2024 Budget

4.3 Approval of Draft Minutes

Regular Town Council Meeting Draft Minutes – June 10, 2024

4.4 Departmental Monthly Reports

Community Development Department

Finance Department
Fire Department
Police Department
Public Works Department
Wastewater Department
Water Department

Motion: To approve the consent agenda

Motion By: Vice Mayor Stockton

Second: Council Member Lee

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

5. Special Items

5.1 Rocky Mount Lion's Club Resolution

The Rocky Mount Lion's Club was recently honored for their 100th Anniversary. To congratulate the organization for this milestone, a resolution was prepared and presented.

5.2 Wellness Day and Employee Appreciation Day for Town Employees

These two events are still very much in the planning stages though the staff hopes to hold them sometime this fall and will likely make the Wellness Day date coincide with the availability for staff to be able to receive their flu shots.

6. Hearing of Citizens

Mrs. Glenna H. Moore of 45 Scenic River Drive, Rocky Mount, expressed appreciation for the Veterans Park Commission and their role in bringing the new USCT Statue/monument that when erected will be like no other monument in Southwest Virginia. Mrs. Moore then read a letter from a USCT Soldier to his wife. The letter's content reflects why the soldiers

fought for freedom. The letter was from Private Samuel Cabble, Massachusetts 55th Colored Volunteer Infantry Regiment to his wife.

7. New Business

7.1 New Financial Policies

Finance Director Copenhaver presented to Council the four different policies in the Council packet for Council's review. The policies presented were the Conflict of Interest Policy (ensures compliance related to federal programs), and the Uniform Guidance Policy (also ensures compliance related to federal programs as it pertains to grant administration).

The Fund Balance Policy formally establishes the different components of fund balance and also recommends the Town maintain a minimum general fund unassigned fund balance of no less than 20% of general fund operating revenues at the end of the fiscal year (June 30th). The fixed Asset Capitalization Policy outlines dollar limits for the capitalization of assets for financial reporting purposes.

Motion: To approve and adopt the new financial policies as presented.

Motion By: Council Member Mullins

Second: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

8. Closed Meeting and Action

Motion: To go into closed session under the Virginia Code Section cited below.

Time: 6:10 p.m.

Virginia Code Section:

Section 2.2-3711(A).7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

Motion: To go into closed session

Motion By: Council Member Casey

Second: Council Member Lee

Motion Discussion: None

Action: To go into a closed meeting

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

Going Into Closed Session

Returning from Closed Session

Town Clerk Dillon Stated the Recording had Resumed

Time: 6:50 p.m.

Mayor Perdue Called for a Roll Call Vote for each Council Member to Certify Discussion During the Closed Meeting.

A ROLL CALL VOTE WAS REQUIRED:

MEMBERS	ATTENDANCE	VOTE
Vice Mayor Stockton	Present	Certify
A. Ralph Casey	Present	Certify
David K. Clements	Present	Certify
J. Tyler Lee	Present	Certify
Benjamin K. Mullins	Present	Certify
Mark H. Newbill	Present	Certify
Mayor, C. Holland Perdue III	Present	Certify

Certified: (7): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, Council Member Newbill, and Mayor C. Holland Perdue III

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, July 8, 2024, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law.

Now, therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

C. Holland Perdue III, Mayor

Motion: To come out of closed session

Motion By: Council Member Mullins

Second: Vice Mayor Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

10. **Adjournment**

Motion: To adjourn

Time: 6:52 p.m.

Motion By: Council Member Casey

Seconded By: Council Member Mullins

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements,
Council Member Lee, Council Member Mullins, and Council Member
Newbill

Approved (6 – 0)

Action: Meeting was adjourned

C. Holland Perdue III, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

Planning & Zoning Monthly Report

07/01/2024 - 07/31/2024

Permit #	Permit Date	Permit Type	Parcel Address	Main Status	Applicant / Business Name	Owner Name	Description
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Group: Site Plan

2024070	7/16/2024	Site Plan	373 FRANKLIN ST	Approved	Variety Kiicks/ Ashleigh Holland	373 FRANKLIN LLC	Variety Kiicks
2024068	7/11/2024	Site Plan	480 TANYARD RD	Approved	Davis Decorative Stamping & Curbing	MAT INVESTMENTS LLC C/O ALLIANCE TAX ADVISORS	install attached slant roof covered area for outdoor smokers
2024065	7/2/2024	Site Plan	740 STATE ST	Approved	Price Buildings, Inc.	FH HOLDING INC C/O FLEETWOOD HOMES INC	erect a 48x73 pre-engineering metal building

Group Total: 3

Group: Zoning

2024071	7/31/2024	Zoning	255 MOUNTAIN VIEW DR	Approved	Lori Peters	PETERS LORI MATTOX	Install 10x12 Storage building with electric hookup
2024069	7/11/2024	Zoning	480 TANYARD RD	Approved	Davis Decorative Stamping & Curbing	MAT INVESTMENTS LLC C/O ALLIANCE TAX ADVISORS	install attached slant roof covered area for outdoor smokers

2024066	7/2/2024	Zoning	740 STATE ST	Approved	Price Buildings, Inc.	FH HOLDING INC C/O FLEETWOOD HOMES INC	erect a 48x73 pre-engineering metal building

Group Total: 3

Group: Zoning Compliance

2024067	7/8/2024	Zoning Compliance	920 TANYARD RD	Approved	Shanna Reynolds	ROCKY MOUNT ASSOCIATES LLC	office for lactation consulting

Group Total: 1

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Total Records: 7

8/1/2024

FOIA Monthly Report July 2024

Date	Requested By	Topic
7/8/24	Mark Nash W/ Safe Labs	Fire report for Rocky Mount Smokehouse
7/18/24	Kaitlyn Blackburn, Progressive Ins	Investigative file for incident involving Violet Foley
7/25/24	Mindi Aguirre, Altizer Law	Greg Farley auto accident information

Town of Rocky Mount VA



YEAR-TO-DATE BUDGET REPORT FOR THE MONTH OF JULY 2024

FOR 2025 01

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
10 GENERAL FUND						
10090000 USE OF SURPLUS						
10090000 42562 APPROPRIATED FUND B	150,000	150,000	.00	.00	150,000.00	.0%
TOTAL USE OF SURPLUS	150,000	150,000	.00	.00	150,000.00	.0%
11011000 GENERAL PROPERTY TAXES						
11011000 41101 REAL PROPERTY - CUR	871,844	871,844	395.04	395.04	871,448.96	.0%
11011000 41102 REAL PROPERTY - DEL	30,000	30,000	1,638.21	1,638.21	28,361.79	5.5%
11011000 41103 PUBLIC SERVICE - CU	21,305	21,305	.00	.00	21,305.00	.0%
11011000 41105 PERSONAL PROPERTY -	339,696	339,696	753.84	753.84	338,942.16	.2%
11011000 41106 PERSONAL PROPERTY -	20,000	20,000	-853.31	-853.31	20,853.31	-4.3%
11011000 41107 MACHINERY & TOOLS -	188,214	188,214	.00	.00	188,214.00	.0%
11011000 41110 PENALTIES ON TAXES	9,959	9,959	386.82	386.82	9,572.18	3.9%
11011000 41111 INTEREST ON DELINQ	5,805	5,805	326.70	326.70	5,478.30	5.6%
TOTAL GENERAL PROPERTY TAXES	1,486,823	1,486,823	2,647.30	2,647.30	1,484,175.70	.2%
11012000 OTHER LOCAL TAXES						
11012000 41201 LOCAL SALES & USE T	345,000	345,000	29,774.81	29,774.81	315,225.19	8.6%
11012000 41202 MEALS TAX	2,720,000	2,720,000	224,090.16	224,090.16	2,495,909.84	8.2%
11012000 41203 PENALTY-DEL MEALS T	0	0	277.07	277.07	-277.07	100.0%
11012000 41204 INTEREST-DEL MEALS	0	0	24.32	24.32	-24.32	100.0%
11012000 41205 TRANSIENT OCCUPANCY	207,000	207,000	22,345.96	22,345.96	184,654.04	10.8%
11012000 41208 CIGARETTE TAX	65,000	65,000	4,365.00	4,365.00	60,635.00	6.7%
11012000 41209 BANK STOCK TAX	378,445	378,445	.00	.00	378,445.00	.0%
11012000 41210 CONSUMER UTILITY TA	314,000	314,000	26,695.05	26,695.05	287,304.95	8.5%
11012000 41212 TRANSIENT OCCUP TAX	104,000	104,000	.00	.00	104,000.00	.0%
TOTAL OTHER LOCAL TAXES	4,133,445	4,133,445	307,572.37	307,572.37	3,825,872.63	7.4%
11012500 BUSINESS LICENSE TAXES						
11012500 41301 BPOL-RETAIL	419,000	419,000	618.15	618.15	418,381.85	.1%

YEAR-TO-DATE BUDGET REPORT FOR THE MONTH OF JULY 2024

FOR 2025 01

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
11012500 41302 BPOL-PROFESSIONAL	189,000	189,000	5,678.94	5,678.94	183,321.06	3.0%
11012500 41303 BPOL-REPAIRS/PERS S	184,000	184,000	44,369.58	44,369.58	139,630.42	24.1%
11012500 41304 BPOL-CONTRACTOR	25,000	25,000	468.90	468.90	24,531.10	1.9%
11012500 41305 BPOL-UTILITY	6,700	6,700	.00	.00	6,700.00	.0%
11012500 41306 BPOL-AMUSEMENT TAX	500	500	.00	.00	500.00	.0%
11012500 41307 BPOL-MISCELLANEOUS	9,000	9,000	.00	.00	9,000.00	.0%
11012500 41308 BPOL-ALCOHOLIC BEVE	600	600	.00	.00	600.00	.0%
11012500 41309 BPOL-PENALTIES & I	6,500	6,500	1,106.72	1,106.72	5,393.28	17.0%
TOTAL BUSINESS LICENSE TAXES	840,300	840,300	52,242.29	52,242.29	788,057.71	6.2%
11013000 PERMITS & LICENSES						
11013000 42111 PLANNING & ZONING F	5,000	5,000	560.00	560.00	4,440.00	11.2%
11013000 42112 FARMERS MARKET FEES	7,000	7,000	.00	.00	7,000.00	.0%
11013000 42114 WELCOME CENTER FEES	7,000	7,000	630.00	630.00	6,370.00	9.0%
11013000 42116 RETURN CHECK FEES	300	300	2,767.50	2,767.50	-2,467.50	922.5%
TOTAL PERMITS & LICENSES	19,300	19,300	3,957.50	3,957.50	15,342.50	20.5%
11014000 FINES & FORFEITURES						
11014000 42211 COURT FINEES	42,000	42,000	2,457.53	2,457.53	39,542.47	5.9%
11014000 42212 PARKING FINES	80	80	.00	.00	80.00	.0%
TOTAL FINES & FORFEITURES	42,080	42,080	2,457.53	2,457.53	39,622.47	5.8%
11015000 PROCEEDS FROM USE OF ASSETS						
11015000 42311 INTEREST ON MONEY/I	380,500	380,500	28,543.62	28,543.62	351,956.38	7.5%
11015000 42312 RENTAL OF GENERAL P	450	450	85,200.00	85,200.00	-84,750.00*****%	
11015000 42319 BOND PROCEEDS	0	0	491,490.98	491,490.98	-491,490.98	100.0%
TOTAL PROCEEDS FROM USE OF ASSETS	380,950	380,950	605,234.60	605,234.60	-224,284.60	158.9%
11016000 CHARGES FOR SERVICES						
11016000 42411 REFUSE COLLECTION C	313,282	313,282	24,859.20	24,859.20	288,422.80	7.9%

YEAR-TO-DATE BUDGET REPORT FOR THE MONTH OF JULY 2024

FOR 2025 01

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
11016000 42413 TRUCK RENTAL FEES	1,400	1,400	300.00	300.00	1,100.00	21.4%
11016000 42415 WEED CONTROL CHARGE	100	100	150.00	150.00	-50.00	150.0%
11016000 42418 PASSPORT SERVICE FE	22,000	22,000	1,410.00	1,410.00	20,590.00	6.4%
11016000 42419 SECURITY SERVICES	8,000	8,000	.00	.00	8,000.00	.0%
11016000 42420 POLICE REPORTS	1,200	1,200	125.00	125.00	1,075.00	10.4%
11016000 42421 FINGERPRINT SERVICE	150	150	20.00	20.00	130.00	13.3%
11016000 42422 CRISIS INTERVENTION	30,000	30,000	2,236.00	2,236.00	27,764.00	7.5%
TOTAL CHARGES FOR SERVICES	376,132	376,132	29,100.20	29,100.20	347,031.80	7.7%
11018000 MISCELLANEOUS GENERAL						
11018000 42511 RECOVERIES	0	0	11,357.28	11,357.28	-11,357.28	100.0%
11018000 42515 DONATIONS	0	0	2,506.69	2,506.69	-2,506.69	100.0%
11018000 42524 INSURANCE RECIPITS F	40,000	40,000	.00	.00	40,000.00	.0%
TOTAL MISCELLANEOUS GENERAL	40,000	40,000	13,863.97	13,863.97	26,136.03	34.7%
18522000 COMMONWEALTH-NONCATEGORICAL						
18522000 43211 PPTRA FROM STATE	53,861	53,861	.00	.00	53,861.00	.0%
18522000 43212 COMMUNICATIONS TAX	128,000	128,000	10,645.49	10,645.49	117,354.51	8.3%
18522000 43213 LITTER GRANT	5,500	5,500	.00	.00	5,500.00	.0%
18522000 43214 ROLLING STOCK TAX	3,500	3,500	3,793.38	3,793.38	-293.38	108.4%
18522000 43215 RENTAL TAX	37,436	37,436	1,427.10	1,427.10	36,008.90	3.8%
TOTAL COMMONWEALTH-NONCATEGORICAL	228,297	228,297	15,865.97	15,865.97	212,431.03	6.9%
18524000 COMMONWEALTH-CATEGORICAL						
18524000 43112 SCHOOL RES OFFICER	41,132	41,132	.00	.00	41,132.00	.0%
18524000 43312 STREET MAINTENANCE-	1,895,500	1,895,500	.00	.00	1,895,500.00	.0%
18524000 43313 LAW ENFORCEMENT AID	139,000	139,000	.00	.00	139,000.00	.0%
18524000 43318 VDOT GRANT	0	0	57,254.96	57,254.96	-57,254.96	100.0%
TOTAL COMMONWEALTH-CATEGORICAL	2,075,632	2,075,632	57,254.96	57,254.96	2,018,377.04	2.8%
18535000 LOCAL GOVERNMENT AID						
18535000 43111 VOLUNTEER FIRE DEPT	30,000	30,000	.00	.00	30,000.00	.0%

YEAR-TO-DATE BUDGET REPORT FOR THE MONTH OF JULY 2024

FOR 2025 01

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
18535000 43112 OTH AID-SCHOOL RESO	50,000	50,000	.00	.00	50,000.00	.0%
18535000 43114 COUNTY EXP REIMB FO	60,000	60,000	.00	.00	60,000.00	.0%
TOTAL LOCAL GOVERNMENT AID	140,000	140,000	.00	.00	140,000.00	.0%
TOTAL GENERAL FUND	9,912,959	9,912,959	1,090,196.69	1,090,196.69	8,822,762.31	11.0%
TOTAL REVENUES	9,912,959	9,912,959	1,090,196.69	1,090,196.69	8,822,762.31	
20 WATER & WASTEWATER FUND						
25020000 WATER CHARGES						
25020000 42313 PROPERTY RENT (CELL	138,000	138,000	15,635.30	15,635.30	122,364.70	11.3%
25020000 45101 WATER SALES	1,933,938	1,933,938	166,154.77	166,154.77	1,767,783.23	8.6%
25020000 45102 WATER CONNECTIONS	40,000	40,000	8,550.00	8,550.00	31,450.00	21.4%
25020000 45103 DISCONNECT-CUT OFF	15,000	15,000	2,550.00	2,550.00	12,450.00	17.0%
25020000 45104 PENALTIES	35,000	35,000	3,661.79	3,661.79	31,338.21	10.5%
25020000 45105 REBATES & RECOVERIE	0	0	70.00	70.00	-70.00	100.0%
25020000 45106 BULK WATER PURCHASE	1,500	1,500	106.49	106.49	1,393.51	7.1%
25020000 45107 FIRE SUPPRESSION CH	0	0	3,004.04	3,004.04	-3,004.04	100.0%
TOTAL WATER CHARGES	2,163,438	2,163,438	199,732.39	199,732.39	1,963,705.61	9.2%
25530000 WASTEWATER CHARGES						
25530000 45201 WASTEWATER COLLECTI	1,202,491	1,202,491	98,901.72	98,901.72	1,103,589.28	8.2%
25530000 45202 SEWER CONNECTIONS	7,500	7,500	2,000.00	2,000.00	5,500.00	26.7%
TOTAL WASTEWATER CHARGES	1,209,991	1,209,991	100,901.72	100,901.72	1,109,089.28	8.3%
TOTAL WATER & WASTEWATER FUND	3,373,429	3,373,429	300,634.11	300,634.11	3,072,794.89	8.9%
TOTAL REVENUES	3,373,429	3,373,429	300,634.11	300,634.11	3,072,794.89	
GRAND TOTAL	13,286,388	13,286,388	1,390,830.80	1,390,830.80	11,895,557.20	10.5%

** END OF REPORT - Generated by VINCENT COPENHAVER **

YEAR-TO-DATE BUDGET REPORT FOR THE MONTH OF JULY 2024

FOR 2025 01

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND							
10091020 NON-DEPARTL GENERAL FUND	1,456,915	1,398,192	344,566.72	344,566.72	-49,300.00	1,102,925.28	21.1%
11011010 MAYOR & TOWN COUNCIL	175,252	175,252	17,123.68	17,123.68	.00	158,128.32	9.8%
11012020 TOWN MANAGER	398,010	398,010	37,118.89	37,118.89	.00	360,891.11	9.3%
11012040 TOWN ATTORNEY	70,185	70,185	9,336.63	9,336.63	.00	60,848.37	13.3%
11012130 FINANCE DEPARTMENT	642,713	642,713	43,980.38	43,980.38	.00	598,732.62	6.8%
11081060 PASSPORT PROGRAM	3,125	3,125	27.05	27.05	.00	3,097.95	.9%
12031010 POLICE DEPARTMENT	2,885,938	2,924,893	335,712.99	335,712.99	.00	2,589,180.01	11.5%
12031015 POLICE DEPT GRANTS	0	0	5,333.68	5,333.68	.00	-5,333.68	100.0%
12032020 VOLUNTEER FIRE DEPT	228,280	228,280	35,092.39	35,092.39	.00	193,187.61	15.4%
12043130 IMPOUND LOT	2,500	2,500	.00	.00	.00	2,500.00	.0%
13041000 PUBLIC WORKS ADMINISTRATION	1,429,917	1,449,355	27,496.23	27,496.23	.00	1,421,858.77	1.9%
13041020 PUB WORKS NON-VDOT ELIGIBLE	3,100	3,100	.00	.00	.00	3,100.00	.0%
13041040 STREET LIGHTS	103,400	103,400	11,001.84	11,001.84	.00	92,398.16	10.6%
13041070 TRAFFIC CONTROL & PARKING	108,700	108,700	3,872.37	3,872.37	.00	104,827.63	3.6%
13041080 STREETS	404,700	404,700	59,315.47	59,315.47	.00	345,384.53	14.7%
13041090 SIDEWALKS, CURB, GUTTERING	2,800	2,800	4,920.38	4,920.38	.00	-2,120.38	175.7%
13042020 STREET CLEANING	4,100	4,100	446.66	446.66	.00	3,653.34	10.9%
13042030 REFUSE COLLECTION	49,600	49,600	7,707.75	7,707.75	.00	41,892.25	15.5%
13042040 SNOW REMOVAL	19,500	19,500	.00	.00	.00	19,500.00	.0%
14043043 PARKS-GILLEYS	0	0	4,232.24	4,232.24	.00	-4,232.24	100.0%
14043045 PARKS-VETERANS MEMORIAL	0	0	1,254.03	1,254.03	.00	-1,254.03	100.0%
14043048 TOWN DOG PARK	0	0	507.64	507.64	.00	-507.64	100.0%
14043080 PARKS & PLAYGROUNDS	43,600	43,600	10,174.15	10,174.15	.00	33,425.85	23.3%
14543040 MUNICIPAL BUILDING	88,717	88,717	12,546.34	12,546.34	20,961.63	55,209.03	37.8%
14543050 EMERGENCY SERVICES BLDG	83,600	83,600	8,223.88	8,223.88	.00	75,376.12	9.8%
14543060 PUBLIC WORKS BUILDING	40,500	40,500	7,275.48	7,275.48	.00	33,224.52	18.0%
14543070 PARKS & REC - CEMETERY	2,250	2,250	.00	.00	.00	2,250.00	.0%
16081010 PLANNING & ZONING	263,724	264,054	25,553.96	25,553.96	.00	238,500.04	9.7%
16081020 COMMUNITY & ECONOMIC DEV	552,145	552,145	107,226.57	107,226.57	21,339.43	423,579.00	23.3%
16081030 CITIZENS SQUARE-FARMERS MARKE	39,524	39,524	3,078.53	3,078.53	.00	36,445.47	7.8%
16081040 DEPOT WELCOME CENTER	44,117	44,117	2,161.68	2,161.68	.00	41,955.32	4.9%
16081050 HARVESTER PERFORMANCE CENTER	680,000	680,000	283.63	283.63	.00	679,716.37	.0%
16081070 MAIN STREET PROGRAM	53,841	53,841	.00	.00	.00	53,841.00	.0%
16081300 ECONOMIC DEVELOPMENT AUTHORIT	5,206	5,206	405.50	405.50	.00	4,800.50	7.8%
16085000 REMED BLIGHTED STRUCTURES	27,000	27,000	.00	.00	.00	27,000.00	.0%
TOTAL GENERAL FUND	9,912,959	9,912,959	1,125,976.74	1,125,976.74	-6,998.94	8,793,981.20	11.3%

20 WATER & WASTEWATER FUND

YEAR-TO-DATE BUDGET REPORT FOR THE MONTH OF JULY 2024

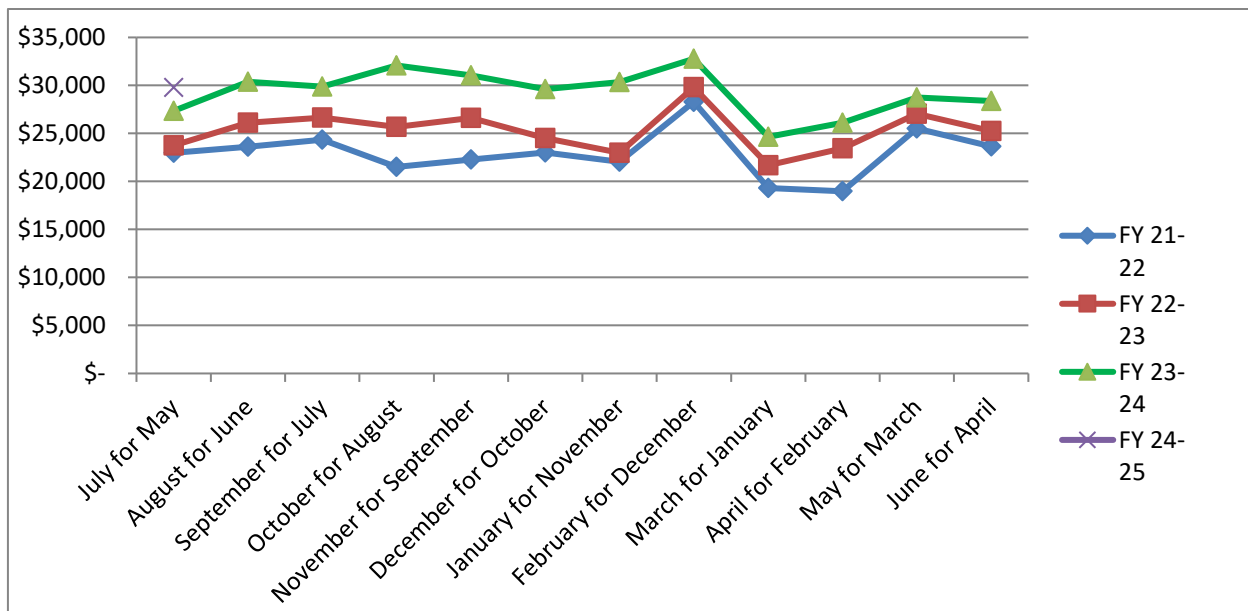
FOR 2025 01

20	WATER & WASTEWATER FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
20069000	NON-DEPARTL UTILITY OPERATING	444,643	435,185	35,331.00	35,331.00	.00	399,854.00	8.1%
20080000	TRANSFERS	301,149	301,149	.00	.00	.00	301,149.00	.0%
25050000	WATER SYSTEM OPERATIONS	311,025	311,025	48,446.01	48,446.01	56,050.74	206,528.25	33.6%
25050100	METER READING	27,770	27,770	1,206.14	1,206.14	.00	26,563.86	4.3%
25050500	WATER TREATMENT PLANT	1,067,288	1,073,923	93,911.58	93,911.58	.00	980,011.42	8.7%
25062000	UTILITY ADMINISTRATION	378,495	378,495	31,844.11	31,844.11	.00	346,650.89	8.4%
25560000	WASTEWATER SYSTEM OPERATIONS	168,275	168,275	9,078.54	9,078.54	.00	159,196.46	5.4%
25560500	WASTEWATER TREATMENT PLANT	674,784	677,607	58,503.80	58,503.80	.00	619,103.20	8.6%
	TOTAL WATER & WASTEWATER FUND	3,373,429	3,373,429	278,321.18	278,321.18	56,050.74	3,039,057.08	9.9%
	GRAND TOTAL	13,286,388	13,286,388	1,404,297.92	1,404,297.92	49,051.80	11,833,038.28	10.9%

** END OF REPORT - Generated by VINCENT COPENHAVER **

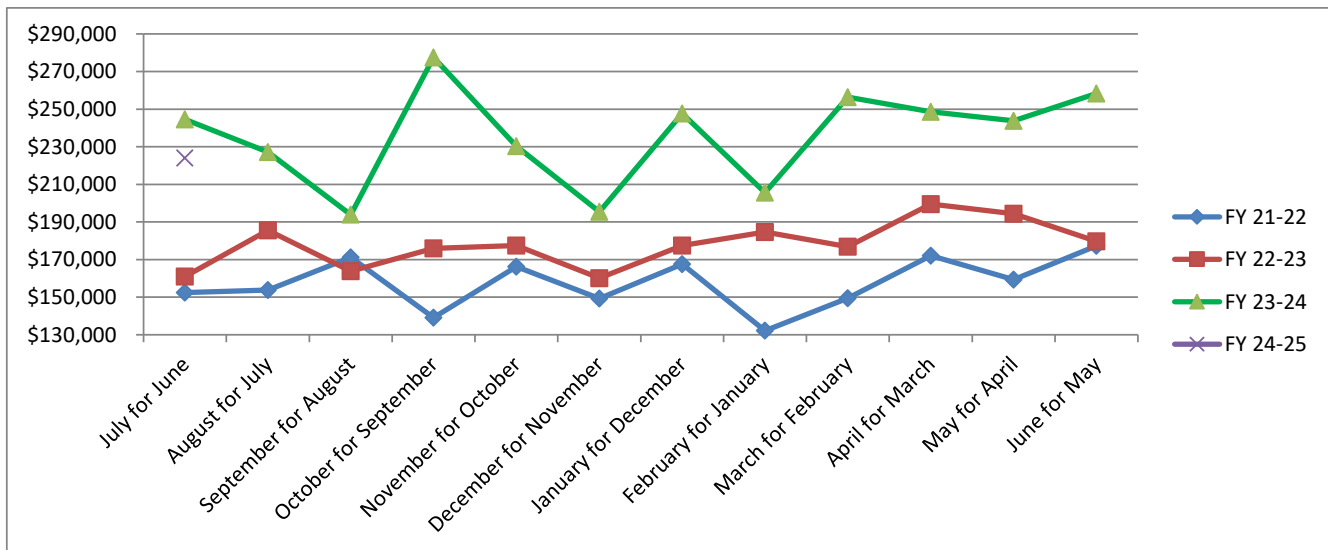
Town of Rocky Mount
Local Sales Tax Collections by Month

<u>Month</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>Change</u>	<u>% Change</u>
July for May	\$ 22,978	\$ 23,738	\$ 27,361	\$ 29,775	\$2,414	8.8%
August for June	\$ 23,622	\$ 26,102	\$ 30,373			0.0%
September for July	\$ 24,336	\$ 26,639	\$ 29,885			0.0%
October for August	\$ 21,514	\$ 25,676	\$ 32,074			0.0%
November for September	\$ 22,281	\$ 26,599	\$ 31,054			0.0%
December for October	\$ 23,016	\$ 24,524	\$ 29,612			0.0%
January for November	\$ 22,061	\$ 22,980	\$ 30,352			0.0%
February for December	\$ 28,289	\$ 29,796	\$ 32,769			0.0%
March for January	\$ 19,310	\$ 21,687	\$ 24,644			0.0%
April for February	\$ 18,974	\$ 23,440	\$ 26,124			0.0%
May for March	\$ 25,516	\$ 27,054	\$ 28,735			0.0%
June for April	\$ 23,632	\$ 25,252	\$ 28,392			0.0%
Year Totals	\$275,529	\$303,487	\$351,375	\$ 29,775	\$2,414	



Town of Rocky Mount
Meals Tax Collections by Month

<u>Month Collected</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>Change</u>	<u>% Change</u>
July for June	\$ 152,437	\$ 160,978	\$ 244,531	\$ 224,090	\$ (20,441)	-12.7%
August for July	\$ 153,837	\$ 185,503	\$ 227,166			0.0%
September for August	\$ 171,121	\$ 163,751	\$ 193,852			0.0%
October for September	\$ 139,085	\$ 175,939	\$ 277,528			0.0%
November for October	\$ 166,261	\$ 177,506	\$ 230,365			0.0%
December for November	\$ 149,361	\$ 160,148	\$ 195,454			0.0%
January for December	\$ 167,488	\$ 177,390	\$ 247,659			0.0%
February for January	\$ 132,152	\$ 184,585	\$ 205,557			0.0%
March for February	\$ 149,407	\$ 176,858	\$ 256,350			0.0%
April for March	\$ 172,047	\$ 199,508	\$ 248,621			0.0%
May for April	\$ 159,286	\$ 194,326	\$ 243,734			0.0%
June for May	\$ 177,283	\$ 179,649	\$ 258,285			0.0%
Year Totals	<u>\$ 1,889,765</u>	<u>\$ 2,136,141</u>	<u>\$ 2,829,102</u>	<u>\$ 224,090</u>	<u>\$ (20,441)</u>	



Town of Rocky Mount
Cash Balances and Investment Portfolio
July 31, 2024

Total Cash Held by the Town:

Cash in the Office	\$ 700
Duncan Williams Investments	\$ 2,646,221
Hometrust Bank (Borrowed Funds)	\$ 221,248
Local Government Investment Pool (avg monthly yield 5.419%)	\$ 5,975,124
Truist: Payroll and Flexible Benefits Checking Accounts	\$ 130,988
Carter Bank and Trust: Old Checking Account, Designated Checking Accounts for Police, Farmer's Market and Depot	\$ 401,058
National Bank of Blacksburg	\$ 1,370,561
Atlantic Union Bank: Town Checking Account	<u>\$ 858,243</u>

Total Cash Balance at Month End	<u><u>\$ 11,604,142</u></u>
---------------------------------	-----------------------------

Investment Detail:

Duncan-Williams, Inc. Account Statement Dated June 30, 2024			
Cash, Money Funds and Bank Deposits - 1% of Portfolio	<u>Closing Balance</u>	<u>Income This Year</u>	<u>30-Day Yield</u>
Federated Hermes Govt Reserves Money Market	\$5,783.90	\$124.29	4.36%
Fixed Income - 99% of Portfolio Certificates of Deposit:	<u>Market Value</u>	<u>Estimated Annual Income</u>	<u>Estimated Yield</u>
Total	\$472,068.45	\$16,537.50	3.55%
U.S. Government Bonds:			
Total	<u>\$2,168,368.48</u>	<u>\$40,987.50</u>	3.80%
Total Fixed Income	<u>\$2,640,436.93</u>	<u>\$57,525.00</u>	
Total Portfolio Holdings	<u><u>\$2,646,220.83</u></u>	<u><u>\$57,649.29</u></u>	

MONTHLY STAFF REPORT

DATE:	August 13, 2024
TO:	Rocky Mount Town Council
FROM:	Brad Basham – Asst Chief
DEPARTMENT:	Fire Department
MONTH:	June 2024

For the period of June 2024, the Rocky Mount Fire Department responded to a total of 54 calls of which 27 were inside the town limits and 27 were outside the town limits.

RMFD apparatus traveled a total of 862 miles carrying out duties pertaining to answering calls and support efforts of the department.

RMFD members logged 34 members performing training for a total of 136 hours of training.

Respectfully Submitted By,

Asst. Chief B. Basham

MONTHLY STAFF REPORT

DATE:	AUGUST 12, 2024
TO:	Rocky Mount Town Council
FROM:	Chief Phillip S. Young
DEPARTMENT:	Police Department
MONTH:	July

*We will be doing the monthly report from RMPD a month behind to allow for more accuracy in numbers that are turned in per Chief Young. This also allows our officers at the end of the month to have time to get all reports and tickets submitted.

PLEASE SEE ATTACHED REPORT FOR MORE DETAILED INFORMATION ON MONTHLY CHARGES AND STATS.....

PSY/rfs

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: JULY 2024

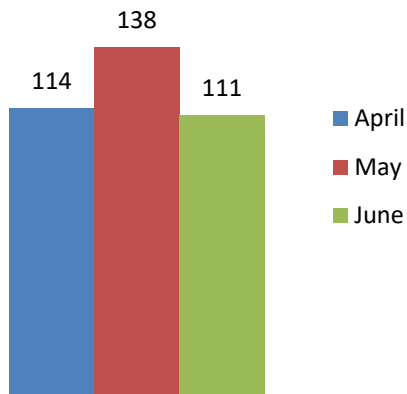
APRIL

MAY

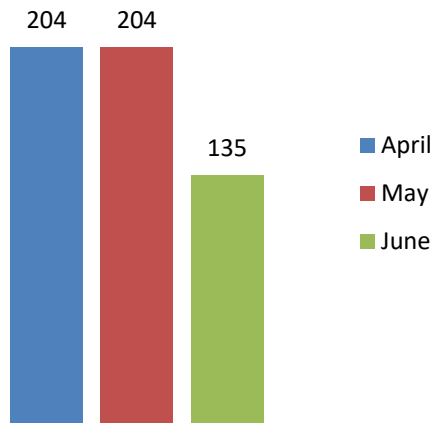
JUNE

UNIFORM TRAFFIC SUMMONS ISSUED	114	138	111
TRAFFIC STOPS	204	204	135
SPEEDING TICKETS ISSUED	18	24	27
DUI	1	3	5
COLLISIONS INVESTIGATED (TREDS)	15	20	15
MOTORIST AIDES	46	62	50
CRIMINAL ARRESTS "MISDEMEANOR"	37	44	45
CRIMINAL ARRESTS "FELONY"	5	18	27
INCIDENTS ADDRESSED	1998	2015	1765
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	89	98	100
GRAND LARCENY WARRANTS	0	0	0
BREAKING & ENTERING REPORTS	0	0	1
BREAKING & ENTERING WARRANTS	0	0	1
BOLO'S (Be On Look Out)	15	12	18
FOLLOW-UP'S	43	73	38
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	1042	937	886
SCHOOL CHECKS	43	26	3
ALARM RESPONSES	15	22	25
OPEN DOORS, WINDOWS, ETC. UNSECURED	5	11	12
COURT HOURS:	17	42	21
TRAINING HOURS:	363	43	93
SPECIAL ASSIGNMENT HOURS:	92	112	109
HARVESTER HOURS WORKED:	23	8	0
ECO/TDO	6	6	4
ECO/TDO HOURS:	63	52	47

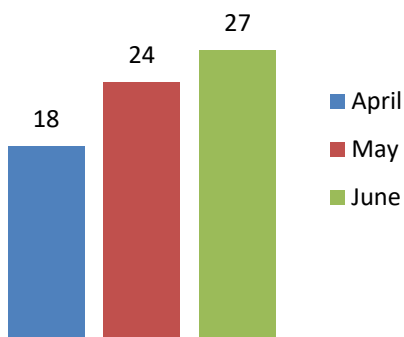
Uniform Traffic Summons Issued



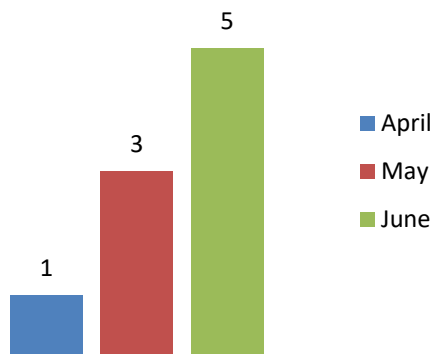
Traffic Stops



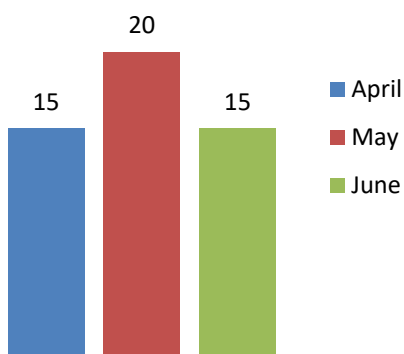
Speeding Tickets Issued



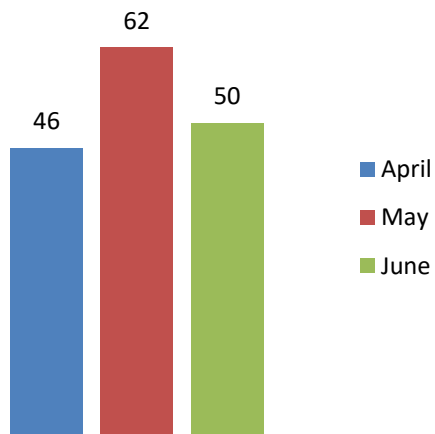
DUI



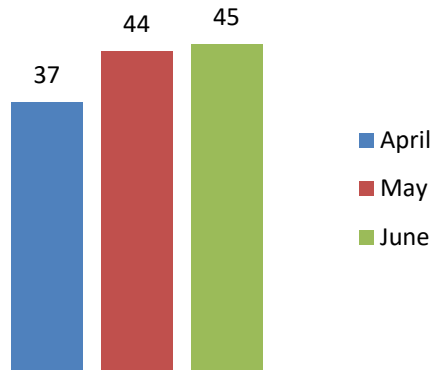
Collisions Investigated (TREDs)



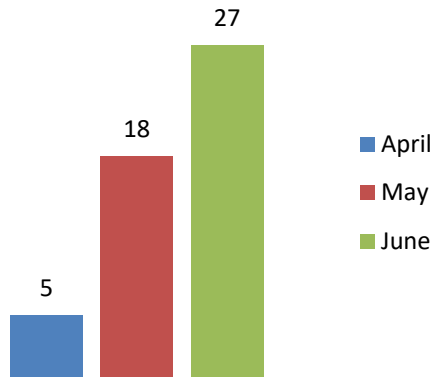
Motorist Aides



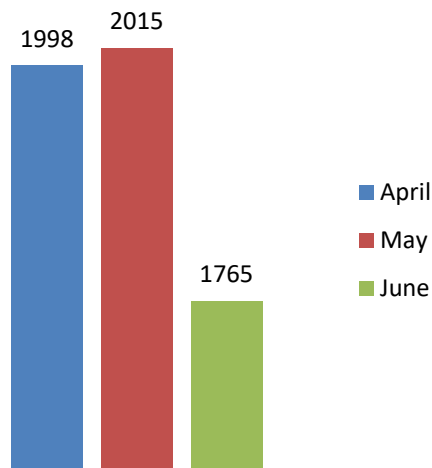
Criminal Arrests "Misdemeanor"



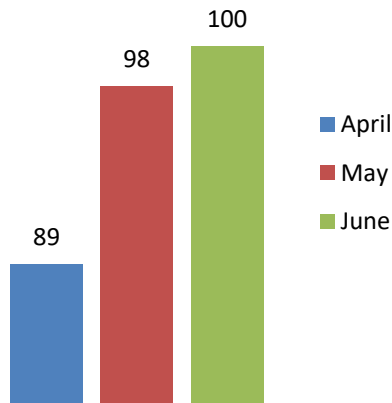
Criminal Arrests "Felony"



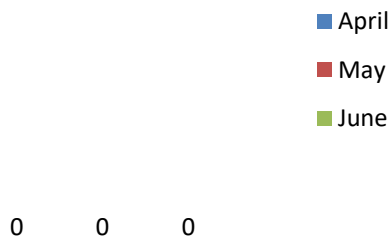
Incidents Addressed



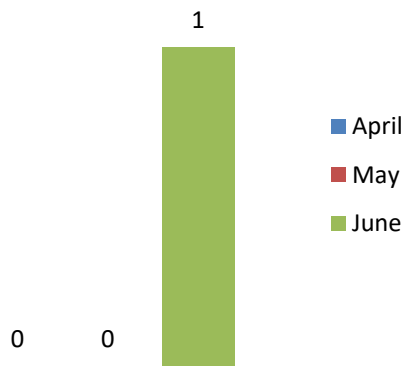
Incidents/Offenses Reportable "RMS"



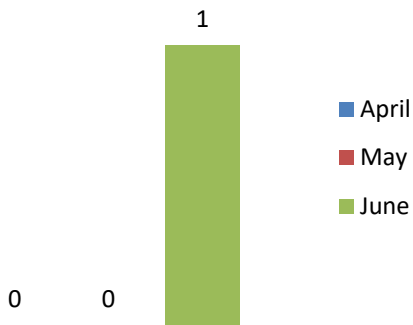
Grand Larceny Warrants



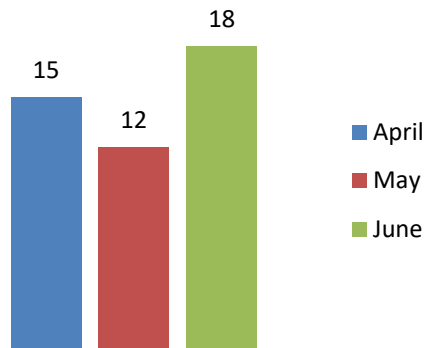
Breaking & Entering Reports



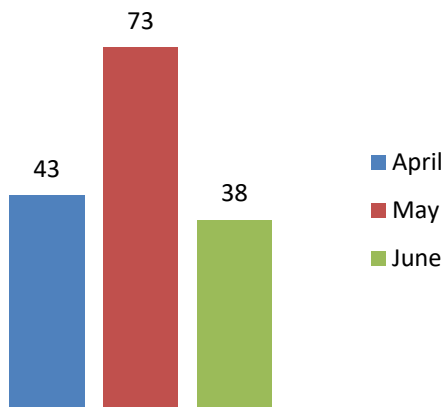
Breaking & Entering Warrants



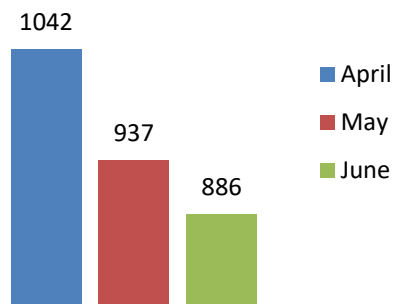
BOLO's (Be On Look Out)



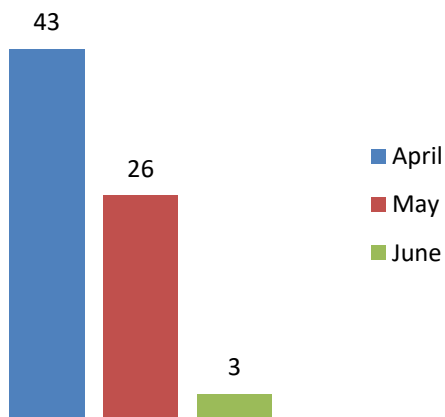
Follow-Ups



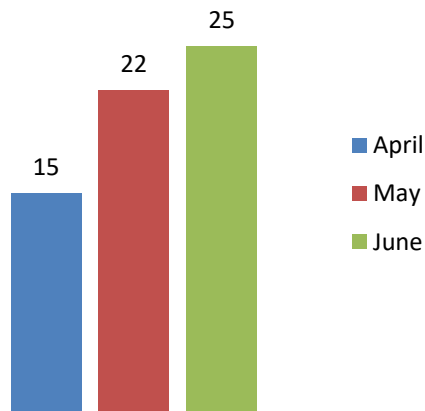
Businesses/Residences Checked "Foot Patrols"



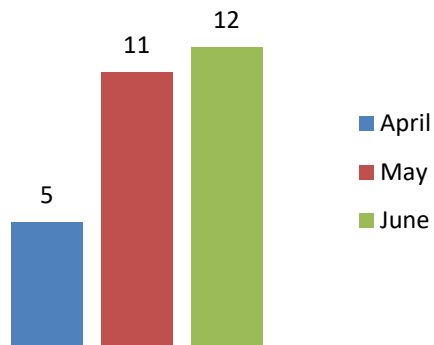
School Checks



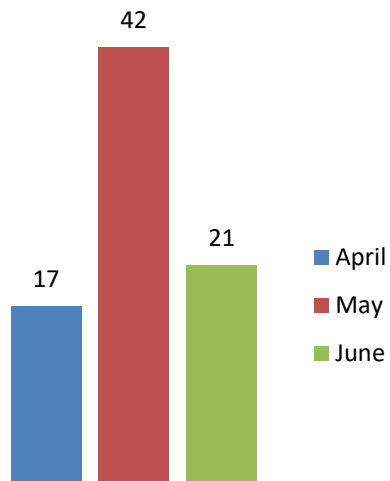
Alarm Responses



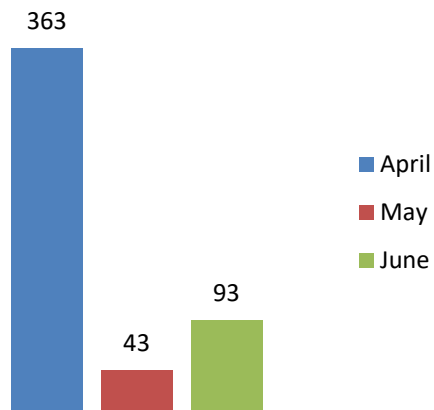
Open Doors, Windows, Etc. Unsecured



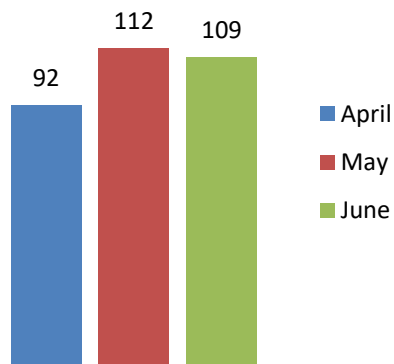
Court Hours



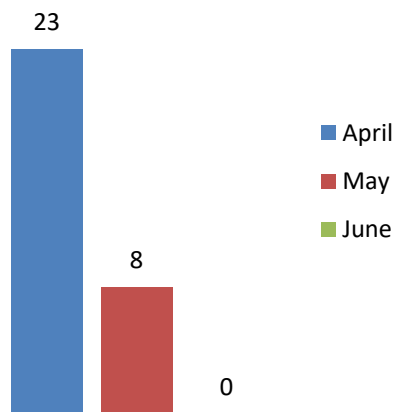
Training Hours



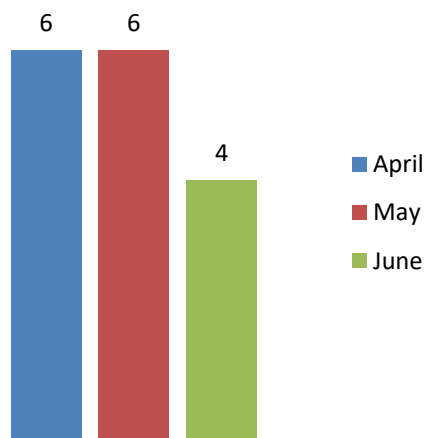
Special Assignment Hours



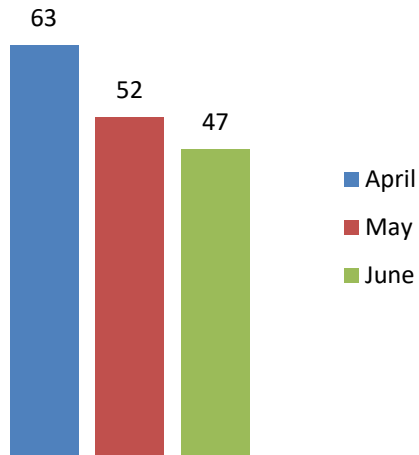
Harvester Hours Worked



ECO/TDO



ECO/TDO Hours



TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar was conducted throughout the Town of Rocky Mount during June
- ◇ Reported streetlights out to Town Manager's office
- ◇ There were 15 reportable accidents with 13 of the accidents on our public streets

INVESTIGATIONS:

Follow Up Investigations: Follow up conducted on multiple cases

Search Warrants: Multiple

- ❖ Evidence/Property room management
- ❖ Transported evidence to State Lab
- ❖ Assist patrol with surveillance
- ❖ Assist patrol with calls for service
- ❖ Maintenance of SRO Grant
- ❖ Fire Inspections and Fire Marshall duties conducted
- ❖ Charges obtained for multiple counts of Shoplifting, Larceny and Child Pornography
- ❖ Conducted follow ups with ICAC cases. Request for Administrative subpoenas through CA's office
- ❖ Obtained several search warrants
- ❖ Active cases include Fraud, Larceny, Property Damage, Embezzlement, Social Services and Adult Protective cases
- ❖ Surveillance of drug activity in various locations of town
- ❖ Partnership w/ Virginia State Police drug unit to work informants on drug buys
- ❖ Obtained subpoenas through Circuit Court for bank information
- ❖ Multijurisdictional roundtable w/ other agencies to include CAC and fraud group

**COMMUNITY RESOURCE OFFICER:
MEETINGS/EVENTS (King)**

- ❖ Attended meetings in ref: Community Planning Events
- ❖ Meeting with Wal-Mart and Franklin County Public Schools in ref: "Pack the Bus"
- ❖ Meeting with Franklin County Sheriff's Office ref: "National Night Out"
- ❖ Site Survey completed at "STEP Inc."
- ❖ WYTI Radio (Community First Segment)
- ❖ Rise and Shine interview/discussion
- ❖ B99.9 Radio Segment
- ❖ Suicide Prevention Coaling meeting attended
- ❖ Meeting w/ Franklin County High School Band Director and Cheerleading Coach in ref: "National Night Out"
- ❖ Attended Franklin County Parks & Recreation meeting
- ❖ Numerous meetings conducted with different businesses, School Civic groups, etc.
- ❖ Participated in 4th of July celebration at FCHS and Franklin Heights Baptist Church
- ❖ Attended FRESH/CHILL Coalition meeting
- ❖ Graduated "Leadership Academy" training
- ❖ Visited multiple businesses in reference to "Community First Initiative"
- ❖ Various meetings with sponsors for upcoming events
- ❖ Attended Essig Center Veterans meeting
- ❖ Attended "Pigg River Community Day"
- ❖ Attended "Court Days"
- ❖ Attended CHAT meeting at Carilion
- ❖ Attended Franklin County Department of Social Services Coalition meeting
- ❖ Vehicle unlocks & assisted with calls of service
- ❖ Meeting w/ Member One Federal Credit Union (Gold Sponsor Check Presentation)
- ❖ New Guard Safety meeting attended
- ❖ Family Resource Board meeting attended
- ❖ Community Partnership Board meeting attended
- ❖ Attended HRA meeting
- ❖ Davis Heating and Air (Sponsorship Check Presentation)
- ❖ Community Recovery Interview

**RESOURCE OFFICER REFERRAL'S
(Sanders/Police/Holland):**

- ❖ There is nothing to report as school is out for the summer and the School Resource Officers are working patrol

SPEEDING TICKETS ISSUED

Grassy Hill Road (x 7)

Booker T. Washington Highway (x 6)

State Street (x 6)

Tanyard Road (x 3)

North Main Street (x 2)

Scuffling Hill Road (x 2)

South Main Street

CRIMINAL ARRESTS & LOCATIONS:

Distribution of Meth	North Main Street (x 4)
Conspiracy to Distribute Meth	North Main Street (x 4)
Distribution of Cocaine	North Main Street (x 3)
Driving Under the Influence	North Main Street
Driving Under the Influence	Diamond Avenue
Driving Under the Influence	Old Franklin Turnpike
Driving Under the Influence	Booker T. Washington Highway
Driving Under the Influence	Greer Lane
Intoxicated In Public	Tanyard Road (x 2)
Drunk In Public	Old Franklin Turnpike (x 2)
Drunk In Public	Hatcher Street
Drunk In Public	East Court Street
Drunk In Public	Donald Avenue
Drunk In Public	School Board Road
Breaking & Entering w/ Intent to Commit Assault	Hatcher Street

Malicious Wounding	Hatcher Street (x 2)
Unauthorized Use of Motor Vehicle	East Court Street
Possession of Brass Knuckles	Old Franklin Turnpike
Domestic Assault	Windy Lane
Domestic Assault	Jubal's Pass
Trespassing	Old Franklin Turnpike (x 2)
Destruction of Property	Hatcher Street
Shoplifting	Old Franklin Turnpike (x 14)
Violation of a Protective Order	Goodview Avenue
Bad Check	Old Franklin Turnpike
Warrant Service (Capias)	Old Franklin Turnpike (x 2)
Warrant Service (Capias)	South Main Street
Warrant Service (Capias)	Grassy Hill Road
Warrant Service (Capias)	Goodview Avenue
Warrant Service (Felony)	Snow Creek Road (x 4)
Warrant Service (Felony)	Grassy Hill Road (x 2)
Warrant Service (Felony)	East Court Street
Warrant Service (Misdemeanor)	Tanyard Road (x 2)
Warrant Service (Misdemeanor)	East Court Street (x 2)
Warrant Service (Misdemeanor)	Walnut Street
Warrant Service (Misdemeanor)	Mary Coger Lane
Warrant Service (Misdemeanor)	Diamond Avenue
Warrant Service	Darlington Drive (x 2)
Warrant Service	Old Franklin Turnpike
Temporary Detention Order	Old Franklin Turnpike
Emergency Custody Order	Floyd Avenue (x 2)
Emergency Custody Order	Technology Drive

MONTHLY STAFF REPORT

DATE:	August 12, 2024
TO:	Rocky Mount Town Council
FROM:	Brian Schofield, Public Works Superintendent
DEPARTMENT:	Public Works Department
MONTH:	July 2024

1. Read meters (1 day)
2. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts.
3. Meter cutoffs:12
4. Clean-up 5 days.
5. Cut trees along roads, sidewalks, and parks as needed.
6. Repaired, replaced, or unplugged two sewer mains or laterals.
7. Repaired one water mains.
8. Repaired and/or replaced traffic lights and street signs.
9. Continue to work on storm drains throughout town.
10. Contacted citizens for Lead & Copper survey and started potholing.
11. Ongoing exchanging out of new carts for citizens.
12. Half day training on water brass for all of staff.
13. Sprayed weeds throughout town right ways.
14. Installed new fans for our shop to move air to be able work in shop area
15. Mowing operations in full swing for the summer.
16. Mowed sewer easements throughout the system.
17. Worked on weeding mulched flower beds and watering flowers.
18. Swept town weekly with rental sweeper.
19. Reworked walking path around Gilly's Pond for asphalt this fall.
20. Completed several water and sewer taps in and out of town limits.

MONTHLY STAFF REPORT

MEETING DATE:	August 12, 2024
TO:	Rocky Mount Town Council
FROM:	Dennis Potter
DEPARTMENT:	Wastewater Treatment Plant
REPORT MONTH:	July, 2024

Average Daily Flow	0.634 MGD
Minimum TSS Reduction	98.3 %
Minimum BOD Reduction	98.3 %
Leachate (F.C. Landfill)	376,507 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	0 Tons
Rain Total 7.05 - inches	Snow Total 0 - inches

The Wastewater Plant had 0 after-hours alarm during the month of July.

The staff worked on regular maintenance at the plant and the pump stations.

The staff repaired a broken airline at Altice Mill pump station.

The staff replaced a yard hydrant, at the UV that was leaking.

The staff replaced a flapper in hutch #2 at Altice Mill, that caused a high temp alarm.

The staff replaced bulbs, crystals and a ballast in channel #2 bank #2 in our UV disinfection system.

The staff installed the new pH probe and controller, in the effluent channel, as part of one of our CIP projects.

Respectfully Submitted,

Dennis Potter

MONTHLY STAFF REPORT

DATE:	8/12/2024
TO:	Rocky Mount Town Council
FROM:	Michael K. Adkins – Water Superintendent
DEPARTMENT:	Water Department
MONTH:	July 2024

Operation and Production Summary:

The actual water production time (water filtering) averaged 13.5 hours daily for the entire month, yielding approximately 956,900 gallons daily. Rainfall for this month was 5.44 inches, as measured at the water treatment plant. Therefore, the Blackwater River flow continues to be adequate for regular operation.

Total Raw Water Pumped:	27.97 million gallons
Total Drinking Water Produced:	29.66 million gallons
Average Daily Production:	956,900 gallons per day
Ave Percent of Production Capacity:	47.85 %
Flushing of Hydrants/Tanks/FD Use:	250,000 + 40,000 F.D. gals = 290,000 gallons
Plant Process Water:	1,103,000 gallons (finished water used by the plant)
Bulk Water Sold @ W.T.P.:	44,900 gallons
Bulk Water used at PW Shop	7,540 gallons
Tank Cleanout/Drainage/Leak	250,000 gallons
WVWA Water	1,655,830 gallons

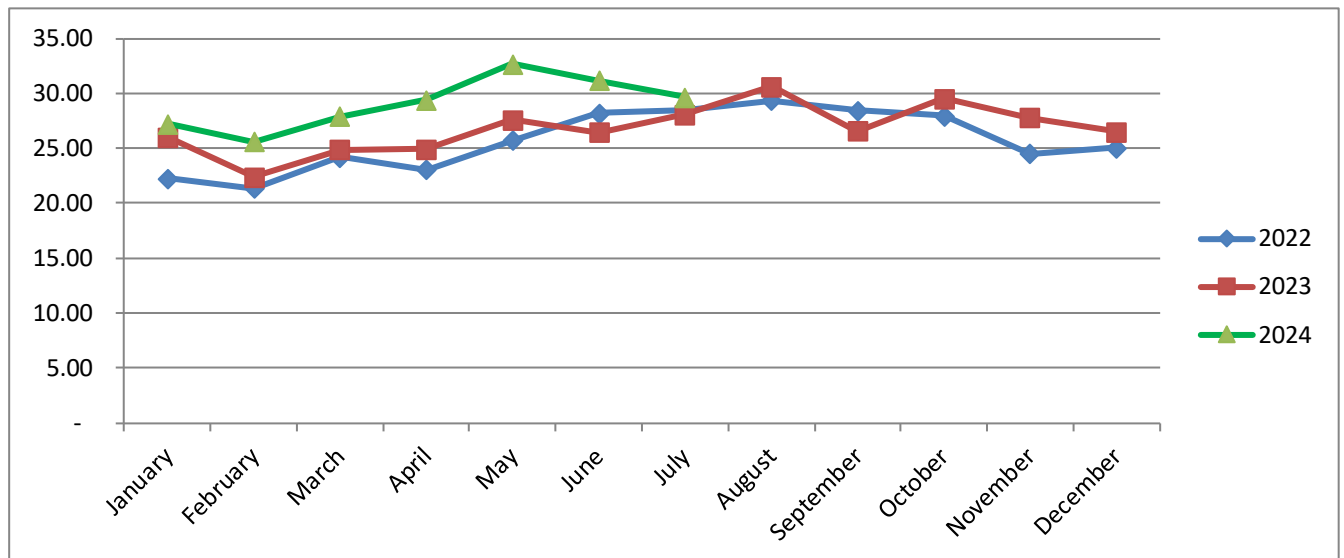
Testing:

- Our monthly (7 total) routine bacteriological samples were bacteria-free. Therefore, the Town continues to comply with all drinking water standards by E.P.A. requirements.
- Staff restarted the Auto-flushing program in April 2024. This process reduces TTHM and HAA5 and provides fresher, higher-quality water to lines with low usage and no circulation.

Activities / Maintenance / Improvements

- The staff continued with our weekly checks of the chemical feeders, pump stations, equipment at tank sites, and monthly checklists around the plant, the river, and the dam. In addition, we continue to perform routine maintenance and groundskeeping.
- The interconnect with WVWA supplied approximately 1,655,830 gallons of water.
- Staff and public works continued work on the Lead Service Line inventory list as required by the EPA.
- The contractor replaced the media in both filters, which required about two weeks of extended hours to treat water to produce the same amount due to only one filter in service at a time, which cut plant production in half. We also utilized the connection to WVWA to help keep up with demand.
- Recent rain has seemed to drop the water demand.
- Staff installed a new raw water turbidity meter and CL2 online meter.
- Staff received a grant for a year's supply of fluoride (Chemical). We have received the shipment and submitted the request for reimbursement from VDH.

Town of Rocky Mount						
Water Production						
Monthly Total In Million Gallons						
<u>Month</u>		<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Change</u>	<u>% Change</u>
January		22.27	26.00	27.25	1.3	4.6%
February		21.38	22.36	25.60	3.2	12.7%
March		24.18	24.87	27.88	3.0	10.8%
April		23.06	24.94	29.43	4.5	15.3%
May		25.72	27.61	32.67	5.1	15.5%
June		28.20	26.43	31.16	4.7	15.2%
July		28.49	28.07	29.66	1.6	5.4%
August		29.37	30.60			
September		28.44	26.58			
October		27.95	29.51			
November		24.50	27.75			
December		25.04	26.48			
Year Totals		308.60	321.20	203.65		0.0%
YTD Through June		173.30	180.28	203.65	23.37	11.5%



ITEM(S) TO BE CONSIDERED UNDER:
Other

FOR COUNCIL MEETING DATED:	August 12, 2024
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STAFF MAKING REQUEST:	Mark Moore, Assistant Town Manager
BRIEF SUMMARY OF REQUEST:	The Town of Rocky Mount won a SWVA Tourism Award (Category: Outstanding One-Day Event of the Year with more than 3,000 Attendees) for our new music festival honoring our 150th anniversary, 150Fest that took place in September 2023 and hosted more than 15,000 festival-goers. As you all know, the music festival, now known as Rocky Mount Fest, is now an annual event and will be held on Saturday, September 21 this year.
ACTION NEEDED:	No action needed

Attachment(s):

1. Mark Robert Daniel Accepting 150 Award
2. Tourism Press Release

FOLLOW-UP ACTION:
(To be completed by the Town Clerk)





Mark Moore <mmoore@rockymountva.org>

Celebrating Excellence: SWVA Tourism Award Winners Announced

1 message

Friends of Southwest Virginia <marketing@friendsofswva.org>
Reply-To: Friends of Southwest Virginia <marketing@friendsofswva.org>
To: mmoore@rockymountva.org

Wed, Aug 7, 2024 at 8:29 AM

FOR IMMEDIATE RELEASE

CONTACT:

Kim Davis

Friends of Southwest Virginia

marketing@myswva.org

FRIENDS OF SOUTHWEST VIRGINIA ANNOUNCE WINNERS OF THE SWVA TOURISM AWARDS

Awards Luncheon Held During the Celebrate Tourism Summit in Wytheville



2024 Southwest Virginia Tourism Award Winners

WYTHEVILLE, Va. (Wednesday, Aug. 7, 2024) – Over 200 tourism professionals gathered on Tuesday at the fifth annual Celebrate Tourism Summit at the Wytheville Meeting Center, which was presented by Visit Wytheville, Virginia Tourism Corporation, and Friends of Southwest Virginia.

During the event, Friends of Southwest Virginia hosted the Southwest Virginia Tourism Awards Ceremony to honor the exceptional work within the region's tourism industry.

Friends of Southwest Virginia proudly presented awards in various categories, recognizing the remarkable contributions to tourism marketing, visitor services, events, and leadership. These awards were open to tourism organizations, individuals in tourism and economic development, and tourism-related businesses within the 19 counties of the Southwest Virginia region.

"Celebrating the contributions and accomplishments of our tourism partners is vital," said Kim Davis, Executive Director of Friends of Southwest Virginia. "Tourism is a key economic driver in Southwest Virginia, and we're thrilled to acknowledge these outstanding leaders who tirelessly showcase and market our region to travelers."

Southwest Virginia tourism professionals submitted over 65 nominations.

Winners were selected by a panel of tourism industry professionals from across the Southeastern United States and one judge from England, who carefully reviewed and judged each entry.

The 2024 Southwest Virginia Tourism Award winners were:

Excellence in Tourism Leadership

Outstanding Tourism Leader

Pam Cox, Scott County

Shining Star - Tourism Executive of the Year

Rosa Lee Jude, Visit Wytheville

Rising Star

Erika Tolbert, Pulaski County

Outstanding Tourism Partner of the Year

One Family Productions, Nominated by Patrick County Chamber

Excellence in Tourism Partners

Outstanding Accommodation of the Year

The Sessions Hotel

Outstanding New Tourism Business of the Year

Crooked Mountain, Nominated by Floyd County Tourism

Outstanding Festival of the Year (2 or more days) with less than 10,000 Attendees

Old Town Revival, Nominated by Visit Tazewell County

Outstanding Festival of the Year (2 or more days) with more than 10,000 Attendees

Chautauqua Festival, Nominated by Visit Wytheville

Outstanding One-Day Event of the Year with less than 3,000 Attendees

Floyd Living Traditions Festival, Nominated by Floyd County Tourism

Outstanding One-Day Event of the Year with more than 3,000 Attendees

Town of Rocky Mount - 150Fest

Outstanding Attraction of the Year

Birthplace of Country Music Museum

Excellence In Tourism Marketing Campaigns

Best Social Media Campaign

Explore Bristol

Best Social Media Campaign

Grayson County Tourism

Best PR Campaign

I've Endured: Women In Old-Time Music PR Plan - Birthplace of Country Music

Best Overall Destination Marketing Campaign

Explore Bristol

Excellence in Tourism Marketing Collateral

Best New Website

Tourism Marketing Budget - Less than \$50,000

Visit Tazewell County

Best New Website

Tourism Marketing Budget - \$50,000 or More

Patrick County Tourism

Best Video for an Event

Tourism Marketing Budget - Less than \$50,000

Floyd Community Tree Lighting - Floyd Tourism

Best Video for an Event

Tourism Marketing Budget - \$50,000 or More

Bristol Rhythm & Roots Reunion 2023 Re-cap Video - Birthplace of Country Music

Best Video Series (more than 3 videos in a series) - TIE

Tourism Marketing Budget - Less than \$50,000

Hometowns of Central Appalachia - PBS Appalachia Virginia

Best Video Series (more than 3 videos in a series) - TIE

Tourism Marketing Budget - Less than \$50,000

We are Smyth Strong - Smyth County Tourism Association

Best Long Video (more than 60 seconds)

Tourism Marketing Budget - Less than \$50,000

Smyth County: Come See Why - Smyth County Tourism Association

Best Long Video (more than 60 seconds)

Tourism Marketing Budget - Less than \$50,000

Hometown Anthem: Galax Tourism Video - City of Galax

Best Short Video (less than 60 seconds)

Tourism Marketing Budget - \$50,000 or More

A Classic Christmas in Bristol - Explore Bristol

Best Short Video (less than 60 seconds)

Tourism Marketing Budget - Less than \$50,000

Galax Music Reel Horiz - City of Galax

Best Print Ad

Tourism Marketing Budget - Less than \$50,000

Mountain Made Galax - City of Galax

Best Print Ad

Tourism Marketing Budget - \$50,000 or More

TRI Airport Ad - Explore Bristol

Best Magazine Guide

Patrick County 2023 Fall Magazine - Patrick County Tourism

Best Visitor Guide

Explore Bristol

Best Rack Card or Brochure

Tourism Marketing Budget - \$50,000 or More

Fish Blue Ridge Brochure - Smyth County Tourism Association

Best Rack Card or Brochure

Tourism Marketing Budget - Less than \$50,000

Experience Russell County Adventure Guide - Russell County Tourism
Department

About Friends of Southwest Virginia

Southwest Virginia includes 19 counties and four independent cities located near the southern and western border of Virginia. The Southwest Virginia Cultural Heritage Commission, established in 2008 by the Virginia General Assembly, takes the lead in developing a creative economy in Southwest Virginia. In 2011, the Commission became the Southwest Virginia Cultural Heritage Foundation, a self-sustaining community development organization with support from the Commonwealth of Virginia Department of Housing and Community Development. Through a supporting non-profit, the Friends of Southwest Virginia, businesses, and individuals help artists, crafts people, localities, nonprofits and entrepreneurs mobilize and succeed. To learn more visit <https://friendsofswva.org/>.

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Our mailing address is:

Friends of Southwest Virginia

1 Heartwood Cir

Abingdon, VA 24210-8398

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ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	August 12, 2024
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STAFF MAKING REQUEST:	Mark Moore, Assistant Town Manager
BRIEF SUMMARY OF REQUEST:	Assistant Town Manager and HPC Co-Manager, Mark Moore, will give a short update on The Harvester's 2024 Fiscal Year ending June 30, 2024.
ACTION NEEDED:	No action needed.

Attachment(s): None

FOLLOW-UP ACTION: (To be completed by the Town Clerk) NA

ITEM(S) TO BE CONSIDERED UNDER:
New Business

FOR COUNCIL MEETING DATED:	August 12, 2024
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STAFF MAKING REQUEST:	Daniel Pinard, Cultural & Economic Development Director
BRIEF SUMMARY OF REQUEST:	Earlier this year, Rocky Mount and its Economic Development Authority entered into an agreement to purchase the historic Peoples National Bank building in Downtown Rocky Mount as Atlantic Union Bank consolidated into a separate building. The attached Request for Proposals (RFP) solicits proposals from developers that would seek to repurpose the building. The RFP is written to prioritize end-uses that would enhance the downtown's growing tourism segment, while leaving room for creative ideas. The RFP also prioritizes developers with experience of successfully revitalizing historic buildings.
ACTION NEEDED:	Authorize staff to distribute the RFP to developers.

Attachment(s):

1. Peoples National RFP

FOLLOW-UP ACTION:
(To be completed by the Town Clerk)



**REQUEST FOR PROPOSALS
TOWN OF ROCKY MOUNT
FORMER ATLANTIC UNION BANK PROJECT – AUGUST 2024
369 FRANKLIN STREET, ROCKY MOUNT, VA**

SCOPE OF WORK

A. PROJECT DESCRIPTION

The Town of Rocky Mount, Virginia, is seeking proposals for the redevelopment of the building located at 369 Franklin Street, Rocky Mount, Virginia, most recently used as the Rocky Mount branch of Atlantic Union Bank. The building was constructed in 1928 and includes office space, a spacious lobby and conference space.

The building is 6,867 square feet and sits on an approximate 0.25 acre tract. The building is situated at the intersection of Franklin and West Church Streets and is zoned in the Central Business District. The building was originally the Peoples National Bank and is listed as a Contributing Building to the Bald Knob Historic District. The approved Historic District states: “Conspicuously displayed at the corner of Franklin and Church streets, this well-known 1928 cast-stone bank is an excellent example of Art Deco architecture with Egyptian Revival details in its door surround framing double bronze doors. Its windows have been either modified with modern glass or infilled with brick”.

Downtown Rocky Mount has experienced significant growth, anchored by the Harvester Performance Center, which draws musical talent from across the country. The Farmers Market and the opening of various new restaurants have further enhanced the area's appeal, making it a vibrant destination for both locals and visitors. This revitalization presents an ideal opportunity to invest in preserving our historic buildings, contributing to the continued transformation of our downtown.

The Town is open to all possibilities for redevelopment of this building with particular interest in a commercial/business use that would be compatible with other commercial development in the historic downtown desiring high traffic volume and high visibility/exposure.

The Town is willing to pursue available grant opportunities (DHCD IRF, for example) to complement project financials.

The Town is open to and encourages innovative proposals, including those contemplating partnerships under the Virginia Public-Private Education and Infrastructure Act of 2002 (PPEA).

B. PROPOSAL CONTENTS

With this announcement the Town of Rocky Mount is soliciting proposals from qualified firms to redevelop this property. It may be developed through an individual developer, or through multiple partners as may be beneficial to the proposed project and end-use. All respondents should submit a written Statement of Qualifications (SOQ) to include information about the respondent directly related to each of the selection criteria outlined in Section D herein. All information should be submitted succinctly. Bulleted responses are preferred. Proposals shall include a proposed offer for the property and estimates of overall costs to perform the desired redevelopment and a timeline for completing each phase of the project.

SPECIAL TERMS AND CONDITIONS

AWARD OF CONTRACT:

C. SELECTION PROCESS

The Town of Rocky Mount will appoint a Selection Committee to review and evaluate all SOQ's submitted by firms responding to the RFP. The proposals will be evaluated and ranked based on the Selection Criteria outlined in Section D herein. The firms will be ranked in priority order with the highest-ranking firm selected to negotiate a contract with the Town. The Town may ask the top ranked firms to attend a presentation/ interview as part of the evaluation process. If a contract satisfactory to both parties cannot be negotiated, the Town will then enter into negotiations with the next highest-ranking firm and so on until an agreement is reached. Each responding firm will be notified of the final selection. The Town reserves the right to reject any and all proposals.

D. SELECTION CRITERIA

The respondents will be evaluated based on the following criteria:

1. Qualification of firm's staff and assigned personnel.
2. Familiarity with commercial economic revitalization projects and challenges.
3. End use that is compatible with and will enhance Historic Downtown Rocky Mount.
4. Capacity and commitment of firm to perform the work within a reasonable timeframe.
5. Quality of performance in past and/or similar projects, particularly historic renovations.
6. Purchase offer. The successful candidate will receive a legal option to purchase the property at the negotiated and agreed upon price, and closing on the subject property shall be within thirty (30) days of receiving the Certificate of Occupancy for the completed

project. Conveyance of the property could occur sooner if needed to secure financing. Proposals may include a purchase offer.

These criteria are to be utilized in the evaluation of qualifications for development of the shortlist of those offerors to be considered for interviews and/or negotiations. Individual criteria may be assigned varying weights at the Town's discretion to reflect relative importance. Offerors are required to address each evaluation criterion in the order listed and to be specific in presenting their qualifications. Interviews may be held via phone conversations or virtually as deemed necessary by the Town.

Proposals shall provide a straightforward, concise delineation of capabilities, experience, and approach to the tasks outlined in this request.

The successful proposal will not only provide the purchase price, end use, and timeliness of completion, but will also provide improvements to the building solely at the purchaser's expense. Construction MUST commence within six (6) months of approved sale, construction MUST be completed within twenty-four (24) months of approved sale, and project implementation - including occupancy - MUST be in place no later than thirty (30) months of approved purchase option agreement. FAILURE TO MEET THESE DEADLINES MAY, AT THE SOLE DISCRETION OF THE TOWN OF ROCKY MOUNT, RESULT IN THE FORFEITURE OF THE CONTRACT ON THE BUILDING, AND ALL EXPENDITURES BY THE SELECTED DEVELOPER SHALL BE NON-REIMBURSABLE.

E. INCURRING COSTS

The Town of Rocky Mount is not liable for any costs incurred by contractors prior to issuance of a contract.

F. IMMIGRANT REFORM AND CONTROL ACT OF 1986

By signing its SOQ, the offeror certifies that it does not and will not during the performance of this contract violate the provisions of Federal Immigration Reform and Control Act of 1986, which prohibits the employment of illegal aliens.

PROPOSAL PREPARATION & SUBMISSION

G. SUBMITTAL AND CONTACT INFORMATION

Local, minority – owned, and female – owned firms are encouraged to respond. The Town of Rocky Mount is an Equal Opportunity Employer. Those who wish to view the building shall contact Daniel Pinard at (540) 798-7869, or email dpinard@rockymountva.org Proposals from minority, female, and local firms are invited. All responding firms / individuals shall comply with Executive Order 11246.

Respondents should submit five (5) copies of the proposals titled **PEOPLES NATIONAL ROCKY MOUNT** to Daniel Pinard, Cultural & Economic Development Director, 345 Donald Ave, Rocky Mount, Virginia 24151 **by 5 pm, Friday, October 18, 2024**. Proposals may also be sent by FedEx, UPS, postal mail, or hand-delivered to the Town of Rocky Mount, 345 Donald Ave, Rocky Mount, Virginia 24151.

It is the responsibility of the offeror to ensure that their proposals reach the appropriate office prior to the close time on the proposal. Responses received after the date and time of closing will be considered **non-responsive**. Proposals will not be accepted via fax machine or internet e-mail.

Offerors are to submit written proposals which present the offeror's qualifications and understanding of the work to be performed. The offeror's proposal should be prepared simply and economically and should provide all the information which it considers pertinent to its qualifications for the project and which respond to the Scope of Services and criteria listed herein. Emphasis should be placed on completeness of services offered and clarity of content. To assist in the evaluation process, offerors should limit their responses to 50 typed pages, font size shall be no smaller than 10.

The offeror shall be fully responsible for all costs incurred in the development and submission of the proposal.

If you desire not to respond to this proposal, please forward your acknowledgement of NO PROPOSAL SUBMITTED to the above address.

The Town of Rocky Mount may cancel this Request for Proposal or reject proposals at any time prior to an award, and is not required to furnish a statement of reason why a particular proposal was not deemed to be the most advantageous (Section 2.2-4359D, Code of Virginia). The procurement of these services shall be in accordance with the Virginia Public Procurement Act (competitive negotiations for professional services).

REFERENCES:

Proposal shall provide a list of at least 3 references where similar services have been provided. Each reference shall include the name of the organization, the complete mailing address, the name of the contact person and telephone number.

ORGANIZATION	ADDRESS	CONTACT PERSON	TELEPHONE
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

Signature Sheet
Peoples National Rocky Mount

My signature certifies that the proposal as submitted complies with the Scope of Work and all Terms and Conditions as set forth in this Request for Proposal.

My signature further certifies that this proposal is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud. I understand collusion is a violation of Virginia Governmental Fraud Act and Federal Law and can result in fines, prison sentences and civil damages awards. I agree to this proposal by all conditions of the proposal and certify that I am authorizing to sign this proposal.

To receive consideration for award, this signature sheet must be returned to the Town of Rocky Mount as it shall be a part of your response.

If there are any parts of the terms and conditions that your company cannot meet, please indicate on an attached page.

Company Name: _____

Address: _____

Signature: _____

Name (type or print) _____

Official Title: _____

Federal Tax ID Number: _____

Date: _____ *Telephone Number:* _____

Email Address _____

GENERAL TERMS/ CONDITIONS

H. EQUAL OPPORTUNITY

During the performance of this contract, the Contractor agrees as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin, except where religion, sex, or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions for this non-discrimination clause.
2. The Contractor also shall not discriminate against any handicapped person in violation of any state or federal law or regulation and shall also post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this additional non-discrimination clause.
3. The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that such contractor is an equal opportunity employer.
4. Notices, advertisements, and solicitations placed in accordance with Federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.
5. The Contractor will include the provisions of the foregoing paragraphs in every subcontract or purchase order over \$10,000 so that the provisions will be binding upon each subcontractor or vendor.
6. The Contractor will otherwise comply with all other applicable provisions of local, State, and Federal law.

I. DRUG FREE WORK PLACE

During the performance of this contract, the contractor agrees to:

1. Provide a drug-free workplace for the contractor's employees
2. Post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition.
3. State in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace

4. Include the provisions of the foregoing clauses in every subcontract or purchase order of or over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.
5. "Drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

J. INSURANCE

The Contractor shall not commence work under this contract until he has obtained all the insurance required hereunder and such insurance has been approved by the Town of Rocky Mount; nor shall the Contractor allow any Subcontractor to commence work on his subcontract until all similar insurance has been so obtained and approved. Approval of the insurance by the Town shall not relieve or decrease the liability of the Contractor hereunder.

Worker's Compensation including Occupational Disease and Employer's Liability Insurance: The Contractor shall take out and maintain during the life of this Contract Workers' Compensation and Employer's Liability Insurance for all of his employees to be engaged in work on the project under this contract in an amount no less than the minimum allowed by the State Corporation Commission, and in case of such work is sublet, the Contractor shall require the Subcontractor similarly to provide Workers' Compensation and Employer's Liability Insurance for all of the latter's employees to be engaged in such work.

Comprehensive General Liability Insurance: The Contractor shall maintain during the life of this Contract comprehensive general liability insurance as shall protect him, the Town of Rocky Mount and its offices, agents and employees, and any Subcontractors performing work covered by this Contract from claims for damage for personal injury, including death, as well as from claims for property damage, which may arise from operations under this Contract, whether such operations by himself or by any Subcontractor, or by anyone directly or indirectly employed by either of them. The amount of such insurance shall not be less than a combination single limit of \$1,000,000 per occurrence on bodily injury and property damage and \$1,000,000 aggregate on completed operations. The comprehensive general liability insurance shall provide the following coverage:

Comprehensive
Premises – Operation
Products/Completed Operations Hazard
Contractual Insurance
Underground Hazard
Explosion & Collapse Hazard
Independent Contractor and Subcontractor
Broad Form Property Damage

Personal Injury
Builders Risk

1. Automobile liability insurance minimum combined single limits of \$1,000,000 for any one person and subject to the same limit for each person, \$1,000,000 on account of any one accident. This insurance shall include bodily injury and property damage for the following vehicles:
 - Owned Vehicles
 - Non-owned Vehicles
 - Hired Vehicles
2. Umbrella Policy. At the option of the Contractor, primary limits may be less than required, with an umbrella policy providing the additional limits needed. This form of insurance will be acceptable provided that the primary and umbrella policies both provide the insurance coverages herein required. However, any such umbrella policy must have minimum coverage limits of \$3,000,000.00.
3. All policies shall name the Town of Rocky Mount, its officers, agents, and employees, as additional insured. This coverage shall be reflected on the Certificates of Insurance (including any endorsements or riders thereto), which will be provided to the Town. Each Certificate of Insurance shall require that notice be given thirty (30) days prior to cancellation or material change in the policies to the Town of Rocky Mount.
4. Written evidence of the insurance required herein shall be filed with the Town not later than thirty (30) days following the date of the award of the Contract. A copy of the evidence of insurance shall be filed with the Town of Rocky Mount.

K. OBSERVANCE OF LAWS

The Contractor at all times shall observe and comply with all Federal, State and Town laws, bylaws, ordinances and regulations in any manner affecting the conduct of the work or applying to employees on the project, as well as all orders or decrees which have been promulgated or enacted, by any legal bodies or tribunals having authority or jurisdiction over the work materials, employees or contract.

L. PERFORMANCE

In case of default by the Contractor, the Town of Rocky Mount may procure the services from other sources and hold the Contractor responsible for any excess costs occasioned thereby.

M. PERMITS

The Contractor shall, at his own expense, secure any business or professional licenses, permits, or fees required by the Town of Rocky Mount, Commonwealth of Virginia or any other requesting agency having jurisdiction.

N. SUBCONTRACTS

- A. No proposed subcontractor shall be disapproved by the Town of Rocky Mount except for cause.
- B. The Contractor shall be as fully responsible to the Town of Rocky Mount for the acts and omissions of his subcontractors, and of persons either directly or indirectly employed by them as he is for the acts and omissions of persons directly employed by him.
- C. The Contractor shall cause appropriate provisions to be inserted in all subcontracts relative to the work to require compliance by each subcontractor with the applicable provisions of the Contract for the improvements embraced in this Contract.
- D. Nothing contained in the Contract shall create any contractual relation between any subcontractor and the Town.

O. ETHICS IN PUBLIC CONTRACTING

The provisions contained in Sections 2.2-4367 through 2.2-4377 of the Virginia Public Procurement Act as set forth in the 1950 Code of Virginia, as amended, shall be applicable to all contracts solicited or entered into by the Town. A copy of these provisions may be obtained from the Town upon request.

The provisions of this article supplement, but do not supersede, other provisions of law including, but not limited to, the Virginia Conflict of Interest Act (§2.1-348 et. seq.), the Virginia Governmental Frauds Act (§18.2-498.1 et. seq.) and Articles 2 and 3 of Chapter 10 of Title 18.2. The provisions apply notwithstanding the fact that the conduct described may not constitute a violation of the Virginia Conflict of Interests Act.

P. HOLD HARMLESS CLAUSE

The Contractor shall, during the term of the contract, indemnify, defend, and hold harmless the Town, its' officials, employees, agents, and representatives thereof from all suits, actions, or claims of any kind, including attorney's fees, brought on account of any personal injuries, damages, or violations of rights, sustained by any person or property in consequence of any neglect in safeguarding contract work or on account of any act or omission by the contractor or his employees, or from any claims or amounts arising from violation of any law, bylaw, ordinance, regulation or decree. The vendor agrees that this clause shall include claims involving infringement of patent or copyright.

Q. NOTICE OF REQUIRED DISABILITY LEGISLATION COMPLIANCE

The Town of Rocky Mount government is required to comply with state and federal disability legislation: The Rehabilitation Act of 1993 Section 504, The Americans with Disabilities Act (ADA) for 1990 Title II and The Virginians with Disabilities Act of 1990.

Specifically, the Town of Rocky Mount, may not, through its contractual and/or financial arrangements, directly or indirectly avoid compliance with Title II of the Americans with Disabilities Act, Public Law 101-336, which prohibits discrimination by public entities on the basis of disability. Subtitle A protects qualified individuals with disability from discrimination on the basis of disability in the services, programs, or activities of all State and local governments. It extends the prohibition of discrimination in federally assisted programs established by the Rehabilitation Act of 1973 Section 504 to all activities of State and local governments, including those that do not receive Federal financial assistance, and incorporates specific prohibitions of discrimination on the basis of disability in Titles I, III, and V of the Americans with Disabilities Act. The Virginians with Disabilities Act of 1990 follows the Rehabilitation Act of 1973 Section 504.

R. TERMINATION

Subject to the provisions below, the contract may be terminated by the Town upon thirty (30) days advance written notice to the other party; but if any work or service hereunder is in progress, but not completed as of the date of termination, then this contract may be extended upon written approval of the Town until said work or services are completed and accepted.

A. Termination for Convenience

In the event that this contract is terminated or canceled upon request and for the convenience of the Town, without the required thirty- (30) days advance written notice, then the Town shall negotiate reasonable termination costs, if applicable.

B. Termination for Cause

Termination by the Town for cause, default or negligence on the part of the firm shall be excluded from the foregoing provision; termination costs, if any, shall not apply. The thirty- (30) days advance notice requirement is waived in the event of Termination for Cause.

C. Termination Due to Non-Appropriation of Funds in Succeeding Fiscal Years

When funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal year, the contract shall be canceled and the contractor shall be reimbursed for the reasonable value of any non-recurring costs incurred but not amortized in the price of the supplies or services delivered under the contract.

S. ASSIGNMENT OF CONTRACT

The successful offeror is prohibited from assigning, transferring, conveying, subletting, or otherwise disposing of this agreement or its rights, title or interest therein or its power to

execute such agreement to any other person, company or corporation without the prior consent and approval in writing by the Town.

T. ANTITRUST

By entering into a contract, the contractor conveys, sells, assigns, and transfers to the Town of Rocky Mount all rights, title and interest in and to all causes of action it may now have or hereafter acquire under the antitrust laws of the United States and the Town of Rocky Mount, relating to the particular goods or services purchased or acquired by the Town of Rocky Mount under said contract.

U. QUALIFICATIONS OF OFFERORS

The Town may make such reasonable investigations as deemed proper and necessary to determine the ability of the offeror to perform the services and the offeror shall furnish to the Town all such information and data for this purpose as may be requested. The Town reserves the right to inspect offeror's physical facilities prior to award to satisfy questions regarding the offeror's capabilities. The Town further reserves the right to reject any proposal if the evidence submitted by, or investigations of, such offeror fails to satisfy the Town that such offeror is properly qualified to carry out the obligations of the Contract and to provide the services and/or furnish the goods contemplated therein.

V. NONDISCRIMINATION OF CONTRACTORS

A proposal, offeror, or contractor shall not be discriminated against in the solicitation or award of this contract because of race, religion, color, sex, national origin, age, disability, faith-based organizational status, any other basis prohibited by state law relating to discrimination in employment or because the proposal or offeror employs ex-offenders unless the state agency, department or institution has made a written determination that employing ex-offenders on the specific contract is not in its best interest. If the award of this contract is made to a faith-based organization and an individual, who applies for or receives goods, services, or disbursements provided pursuant to this contract objects to the religious character of the faith-based organization from which the individual receives or would receive the goods, services, or disbursements, the public body shall offer the individual, within a reasonable period of time after the date of his objection, access to equivalent goods, services, or disbursements from an alternative provider.

W. PROPOSAL ACCEPTANCE PERIOD

Any proposal in response to this solicitation shall be valid for (30) days. At the end of the (30) days the proposal may be withdrawn at the written request of the proposal. If the proposal is not withdrawn at that time it remains in effect until an award is made or the solicitation is canceled.

ITEM(S) TO BE CONSIDERED UNDER:

New Business

FOR COUNCIL MEETING DATED:	August 12, 2024
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STAFF MAKING REQUEST:	Jessica Angle, Planning & Zoning Administrator
BRIEF SUMMARY OF REQUEST:	Staff is working on an application for the Safe Streets For All Grant through the U.S. Department of Transportation. Funds for the grant program are awarded on a competitive basis to support planning, infrastructure, behavioral, and operational initiatives to prevent death and serious injury on roads and streets involving all roadway users. The Town is applying for \$160,000 to develop a comprehensive safety action plan. The grant requires the locality to commit to a 20 percent match of \$32,000.
ACTION NEEDED:	Adopt a resolution of support and commitment of local match funds.

Attachment(s):

1. 2024.0812 504.2.1.1 Resolution for Safe Streets and Roads (SS4A)

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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RESOLUTION NO.: **2024.013**

RESOLUTION TO AUTHORIZE THE SUBMISSION OF AN APPLICATION TO THE SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM.

WHEREAS, the United States Department of Transportation (USDOT) recently announced the availability of grant funds through the Safe Street and Roads for All (SS4A) Grant Program; and

WHEREAS, SS4A funding will be awarded to projects that have significant local or regional impact; and

WHEREAS, a successful SS4A application will result in the development of a town-wide Safety Action Plan that will identify projects for future implementation that reduce safety risk for the entire traveling public; and

WHEREAS, the Town of Rocky Mount will ensure the 20% local match requirement is met and adequate use of grant funding in line with SS4A program requirements; and

WHEREAS, in the event of a successful grant application, the Town may enter a grant agreement with the USDOT for the above-referenced project, and will comply with all applicable laws and regulations as stated in all contract agreements; and

WHEREAS, the Town of Rocky Mount recognizes grant agreements may not exceed five years and is committed to completing the town-wide Safety Action Plan in that timeframe; and

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Town of Rocky Mount does hereby authorize the Town Manager or Designee to execute agreements, and any modifications to such agreements, with USDOT as needed as part of the Safe Streets for All grant program; and,

1. The Town Council hereby supports the pursuit of Safe Streets for All (SS4A) Grant funding and authorizes staff to prepare and submit the necessary application materials.
2. The Town Council commits to providing the required 20% local match for the proposed planning and demonstration activities in the estimated amount of \$32,000.

GIVEN UNDER MY HAND, THIS 12TH DAY OF AUGUST 2024

C. Holland Perdue, Mayor

ATTEST:

Rebecca Dillon, Town Clerk