



**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES**

**July 8, 2024
6:00 p.m.**

The following members
of Council were present:

Mayor C. Holland Perdue III
Vice Mayor Billie W. Stockton
Council Member A. Ralph Casey
Council Member David K. Clements
Council Member J. Tyler Lee
Council Member Benjamin K. Mullins
Council Member Mark H. Newbill

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert J. Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Vincent Copenhaver, Finance Director
Michael "Kevin" Adkins, Water Treatment Plant Superintendent
Daniel Pinard, Economic & Cultural Development Director
Dennis "Moe" Potter, Wastewater Treatment Plant Superintendent
Mark Lovern, 1st Sergeant, RMPD
Mark W. Moore, Assistant Town Manager
Phillip Young, Chief of Police, RMPD

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.

1. Roll Call

The Town Clerk called each member of the Rocky Mount Town Council by name to account for all the members that were present.

2. Pledge of Allegiance

Mayor Perdue led in the pledge of allegiance.

3. Approval of Agenda

Prior to the meeting, Council received the agenda for review and consideration.

Motion: To approve the agenda

Motion By: Council Member Newbill

Seconded: Vice Mayor Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

4. Approval of Consent Agenda

4.1 Miscellaneous Action

4.2 Miscellaneous Resolutions/Proclamations

Revised Budgetary Appropriations to the FY2023-2024 Budget

4.3 Approval of Draft Minutes

Regular Town Council Meeting Draft Minutes – June 10, 2024

4.4 Departmental Monthly Reports

Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

Motion: To approve the consent agenda

Motion By: Vice Mayor Stockton

Second: Council Member Lee

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

5. Special Items

5.1 Rocky Mount Lion's Club Resolution

The Rocky Mount Lion's Club was recently honored for their 100th Anniversary. To congratulate the organization for this milestone, a resolution was prepared and presented.

5.2 Wellness Day and Employee Appreciation Day for Town Employees

These two events are still very much in the planning stages though the staff hopes to hold them sometime this fall and will likely make the Wellness Day date coincide with the availability for staff to be able to receive their flu shots.

6. Hearing of Citizens

Mrs. Glenna H. Moore of 45 Scenic River Drive, Rocky Mount, expressed appreciation for the Veterans Park Commission and their role in bringing the new USCT Statue/monument that when erected will be like no other monument in Southwest Virginia. Mrs. Moore then read a letter from a USCT Soldier to his wife. The letter's content reflects why the soldiers

fought for freedom. The letter was from Private Samuel Cabble, Massachusetts 55th Colored Volunteer Infantry Regiment to his wife.

7. New Business

7.1 New Financial Policies

Finance Director Copenhaver presented to Council the four different policies in the Council packet for Council's review. The policies presented were the Conflict of Interest Policy (ensures compliance related to federal programs), and the Uniform Guidance Policy (also ensures compliance related to federal programs as it pertains to grant administration).

The Fund Balance Policy formally establishes the different components of fund balance and also recommends the Town maintain a minimum general fund unassigned fund balance of no less than 20% of general fund operating revenues at the end of the fiscal year (June 30th). The fixed Asset Capitalization Policy outlines dollar limits for the capitalization of assets for financial reporting purposes.

Motion: To approve and adopt the new financial policies as presented.

Motion By: Council Member Mullins

Second: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill.

Approved (6 to 0)

8. Closed Meeting and Action

Motion: To go into closed session under the Virginia Code Section cited below.

Time: 6:10 p.m.

Virginia Code Section:

Section 2.2-3711(A).7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

Motion: To go into closed session

Motion By: Council Member Casey

Second: Council Member Lee

Motion Discussion: None

Action: To go into a closed meeting

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

Going Into Closed Session

Returning from Closed Session

Town Clerk Dillon Stated the Recording had Resumed

Time: 6:50 p.m.

Mayor Perdue Called for a Roll Call Vote for each Council Member to Certify Discussion During the Closed Meeting.

A ROLL CALL VOTE WAS REQUIRED:

MEMBERS	ATTENDANCE	VOTE
Vice Mayor Stockton	Present	Certify
A. Ralph Casey	Present	Certify
David K. Clements	Present	Certify
J. Tyler Lee	Present	Certify
Benjamin K. Mullins	Present	Certify
Mark H. Newbill	Present	Certify
Mayor, C. Holland Perdue III	Present	Certify

Certified: (7): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, Council Member Newbill, and Mayor C. Holland Perdue III

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, July 8, 2024, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law.

Now, therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

C. Holland Perdue III, Mayor

Motion: To come out of closed session

Motion By: Council Member Mullins

Second: Vice Mayor Stockton

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

Approved (6 – 0)

10. **Adjournment**

Motion: To adjourn

Time: 6:52 p.m.

Motion By: Council Member Casey

Seconded By: Council Member Mullins

Motion Discussion: None

Ayes: (6): Vice Mayor Stockton, Council Member Casey, Council Member Clements,
Council Member Lee, Council Member Mullins, and Council Member
Newbill

Approved (6 – 0)

Action: Meeting was adjourned

C. Holland Perdue III, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk