



TOWN COUNCIL  
REGULAR MEETING  
AGENDA

March 10, 2025  
6:00 PM

Council Chambers, Rocky Mount Municipal Building  
345 Donald Avenue, Rocky Mount, Virginia

When speaking before Town Council, please come to the podium and give your name for the record. Please address the Council and not the audience. You will be limited to three (3) minutes and the other rules listed on the sign-up sheet. If you provide Council with any documentation, please also give a copy to the Town Clerk prior to speaking.

-

**All cellular phones must be turned off during the Council Meeting.**

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The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the Town Clerk for assistance.

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1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of Consent Agenda
  - 4.1. Miscellaneous Action
    - Kingdom Run 5K
    - Johnny CASA 5 Miler 5K Run Walk
    - Eagle Strut 5 K Fundraiser
    - Miracle Hope 5 K Event
    - Family Resource Center - 5 K Race
  - 4.2. Miscellaneous Resolutions/Proclamations
  - 4.3. Approval of Draft Minutes
    - Regular Town Council Meeting Draft Minutes - February 10, 2025
  - 4.4. Departmental Monthly Reports
    - Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

5. Hearing of Citizens

6. New Business

- 6.1. Recognize Boreika Burwell and Ryan King for being promoted to the rank of Sergeant in the Rocky Mount Police Department.
- 6.2. Jessica Dillon with Department of Social Services regarding April being Child Abuse Prevention Month and special event on April 19, 2025
- 6.3. Farmers Market Annual Report
- 6.4. Discuss Draft Capital Improvement Plan (CIP) for Fiscal Years 2026-2030
- 6.5. Discussion regarding Special Events in Town

7. Closed Meeting and Action

- 7.1. Section 2.2-3711(A).1 Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. Nothing in this subdivision, however, shall be constructed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively.
- 7.2. Section 2.2-3711(A).5 Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.
- 7.3. Section 2.2-3711(A).3 Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

8. Adjournment

ITEM(S) TO BE CONSIDERED UNDER:  
Consent Item

|                            |                |
|----------------------------|----------------|
| FOR COUNCIL MEETING DATED: | March 10, 2025 |
|----------------------------|----------------|

|                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|---------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| STAFF MAKING REQUEST:     | Robert J. Wood, Town Manager                                                                                                                                                                                                                                                                                                                                                                                                                         |
| BRIEF SUMMARY OF REQUEST: | The Kingdom Run 5K event is scheduled for Saturday, November 8, 2025 starting at 8:00 a.m. until approximately 9:30 a.m. The event will begin and end at the Rocky Mount Church of God located at 1360 North Main Street. The course this year is the same as last year. The event organizer is Pastor Robert S. Meredith of the Rocky Mount Church of God. The RMPD has reviewed all information submitted and has approved the plans for the race. |
| ACTION NEEDED:            | Approve or deny                                                                                                                                                                                                                                                                                                                                                                                                                                      |

Attachment(s):

1. 2025.0310 500.4.1-a2 Cover Letter and Event Request for Kingdom Run 5K

|                                                                  |
|------------------------------------------------------------------|
| <p>FOLLOW-UP ACTION:<br/>(To be completed by the Town Clerk)</p> |
|------------------------------------------------------------------|



**ROCKY MOUNT  
CHURCH OF GOD**

1360 North Main Street  
Rocky Mount, VA  
24151

Phone  
(540) 483-1307

Website  
[www.rmcof.org](http://www.rmcof.org)

**FORWARD >>>  
>>> TOGETHER**  
ROCKY MOUNT CHURCH OF GOD

January 28, 2025

To: Rebecca Dillon, Town Clerk  
Rocky Mount Town Council

From: Robert Meredith  
Rocky Mount Church of God  
God's Provision Food Pantry

Re: Kingdom Run 5K

Rebecca,

Please put this letter before the Town Council at the next  
available meeting.

Thanks,

A handwritten signature in black ink that reads "Robert S. Meredith". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Pastor Robert S. Meredith



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January 28, 2025

Members of the Rocky Mount Town Council  
345 Donald Avenue  
Rocky Mount, VA 24151

Dear Council Members,

I would like to ask the members of the Council for their permission to have our Kingdom Run 5K beginning and ending at the Rocky Mount Church of God on Saturday, November 8, 2025.

The Kingdom Run 5K will begin at 8:00 AM and conclude at approximately 9:30 AM. The 5K will start at the Rocky Mount Church of God (1360 N. Main Street) and the route is as follows: 1360 N. Main Street, right on W. Church Street, Right on Franklin Street, Left on N. Main Street, ending at 1360 N. Main Street.

God's Provision Food Pantry's current client list totals nearly 400 families comprised of over 600 individuals, with new families being added every month. Monthly operations require approximately 500 volunteer hours, with a minimum of 10 volunteers participating on distribution days. God's Provision Food Pantry is a strictly volunteer operation supported solely by monetary donations. Our monthly budget is approximately \$1300.

The Kingdom Run 5K has been a tremendous blessing to this ministry to help offset operational costs. It is our prayer that you see the benefit of our food pantry ministry to Rocky Mount and Franklin County and will allow us to continue to have this event to raise our necessary funds.

I appreciate your time and consideration in this matter

Thanks,

A handwritten signature in black ink, appearing to read "Robert S. Meredith".  
Pastor Robert S. Meredith

ITEM(S) TO BE CONSIDERED UNDER:  
Consent Item

|                            |                |
|----------------------------|----------------|
| FOR COUNCIL MEETING DATED: | March 10, 2025 |
|----------------------------|----------------|

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|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| STAFF MAKING REQUEST:     | Robert J. Wood, Town Manager                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| BRIEF SUMMARY OF REQUEST: | <p>The Johnny CASA 5K event to benefit the Southern Virginia Child Advocacy Center located at 300 S. Main Street will hold a 5K run walk event on Saturday, December 20, 2025, starting at 9:00 a.m. This event is coordinated with the Rocky Mount Police Department food drive. The course this year is the same as last year. The organizer of the race is Mr. Johnny Nolen. The RMPD has approved the plans for the race.</p> <p>This proposed race course route request is the same as last year beginning on Main Street at the Church Street intersection. The 5K will turn around near the RMFD/RMPD and the 5 Miler turn around at Benjamin Franklin Middle School. The race will return to South Main making a right on Floyd Avenue, a right on Bank Street, and finish behind the Southern Virginia Child Advocacy Center.</p> |
| ACTION NEEDED:            | Approve or deny                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

Attachment(s):

1. 2025.0310 500.401-d2 Event Letter of Request for Johnny CASA 5Miler-5K Run Walk Event

|                                                                         |
|-------------------------------------------------------------------------|
| <p><b>FOLLOW-UP ACTION:</b><br/>(To be completed by the Town Clerk)</p> |
|-------------------------------------------------------------------------|

RECEIVED  
1/14/25 RD

Town of Rocky Mount

January 13, 2025

RE: Johnny CASA 5Miler/5K Run Walk Event

We are looking forward to having our 20<sup>th</sup> Annual Johnny CASA event to benefit the Southern Virginia Child Advocacy Center located at 300 S. Main St. Rocky Mount, VA on Saturday, December 20, 2025 with a 9am start. The running event date and courses have been approved and is on the calendar of the Rocky Mount Police Department.

The Town of Rocky Mount has allowed us to use the streets for many years in the past and we are most appreciative to the town and the efforts of the RMPD.

Our event has been proven to be more successful each year than it was at Lakewatch Plantation in the early years. We draw runners, walkers (over 200 entries in 2024) and their families to showcase the Town of Rocky Mount. Many are from Roanoke, as well as surrounding areas and our local residents. We hope to grow the event in 2025.

Our request is to keep the third Saturday in December as our event date and to continue to coordinate with the Rocky Mount Police Department food drive by receiving donations from participants during this time of giving.

The proposed race course routes request will be the same as in previous years with an out and back beginning on Main St. at the Church St. intersection. The 5K turnaround is near the RMPD/RMFD and the 5miler turnaround is at Benjamin Franklin Middle School returning to S. Main St. with a right on Floyd Ave. and a right on Bank St. to finish behind the Southern VA Child Advocacy Center.

Johnny Nolen, Race Director



78 Cromwell Dr., Rocky Mount, VA 24151

C: (540) 352-8425 runnolen@gmail.com

ITEM(S) TO BE CONSIDERED UNDER:  
Consent Item

|                            |                |
|----------------------------|----------------|
| FOR COUNCIL MEETING DATED: | March 10, 2025 |
|----------------------------|----------------|

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|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| STAFF MAKING REQUEST:     | Robert J. Wood, Town Manager                                                                                                                                                                                                                                                                                             |
| BRIEF SUMMARY OF REQUEST: | The Eagle Strut 2025 event is scheduled for Saturday, September 13, 2025 starting at 8:00 a.m. The event will begin and end at Law Parking Lot of the Franklin County High School. The event organizer is Prentice J. Sargeant. The RMPD has reviewed all information submitted and has approved the plans for the race. |
| ACTION NEEDED:            | Approve or deny                                                                                                                                                                                                                                                                                                          |

Attachment(s):

1. 2025.0310 500.4.1-e2 Cover Letter & Event Letter of Request & Event Map for Eagle Strut 2025 (Prentice Sargeant)

|                                                                  |
|------------------------------------------------------------------|
| <p>FOLLOW-UP ACTION:<br/>(To be completed by the Town Clerk)</p> |
|------------------------------------------------------------------|

January 15<sup>th</sup>, 2025

To: Rebecca Dillon, Town Clerk, CMC  
Rocky Mount Town Council

From: Prentice Sargeant  
Franklin County High School

RE: Eagle Strut 2025

Rebecca,

Please put this letter before the Town Council at the next available meeting.

Thanks,

Prentice J. Sargeant  
Senior Class Sponsor

January 15<sup>th</sup>, 2025

Members of the Rocky Mount Town Council  
345 Donald Avenue  
Rocky Mount, VA 24151

Dear Council Members,

The Franklin County High School Senior Class of 2026 is writing to request approval of our 14th Annual Eagle Strut Race on September 13, 2025 beginning at 8:00am starting from Franklin County High School. We would like to propose the use of the streets of Rocky Mount for a 5K (3.1 miles) fundraiser race. The event would use the streets until approximately 10:00AM (This time being the approximation of last participants crossing the finish line. Streets could also be cleared for use once the last runner is past a specific leg of the race). The proposed route for the race is as follows:

- Start Line is in Law Parking Lot
- Take a right onto Tanyard
- Take a left onto Pell Avenue.
- Take a right onto North Main.
- Right onto Greer Lane
- Left onto North Main
- Left onto Tanyard
- Right into the Law Parking Lot

The proceeds from the race will go towards aiding the Senior Class in expenses for the many activities and projects that we wish to accomplish during the remainder of our school year. This endeavor will be the 15th annual race, and the goal is to maintain this fundraiser for continuing senior classes at Franklin County High School. If the race is a success, we hope in future years to donate a portion of the proceeds to another charitable organization or establish a fund to help serve the needs of less fortunate members of the Senior Class to help pay for senior year activities. The officers and students of the Franklin County High School Class of 2026 greatly appreciate your time and consideration.

Thank you very much, Council Members, for your time and consideration.

Sincerely,



Prentice J. Sargeant  
Senior Class Sponsor  
540-797-8373

# Eagle Strut Course

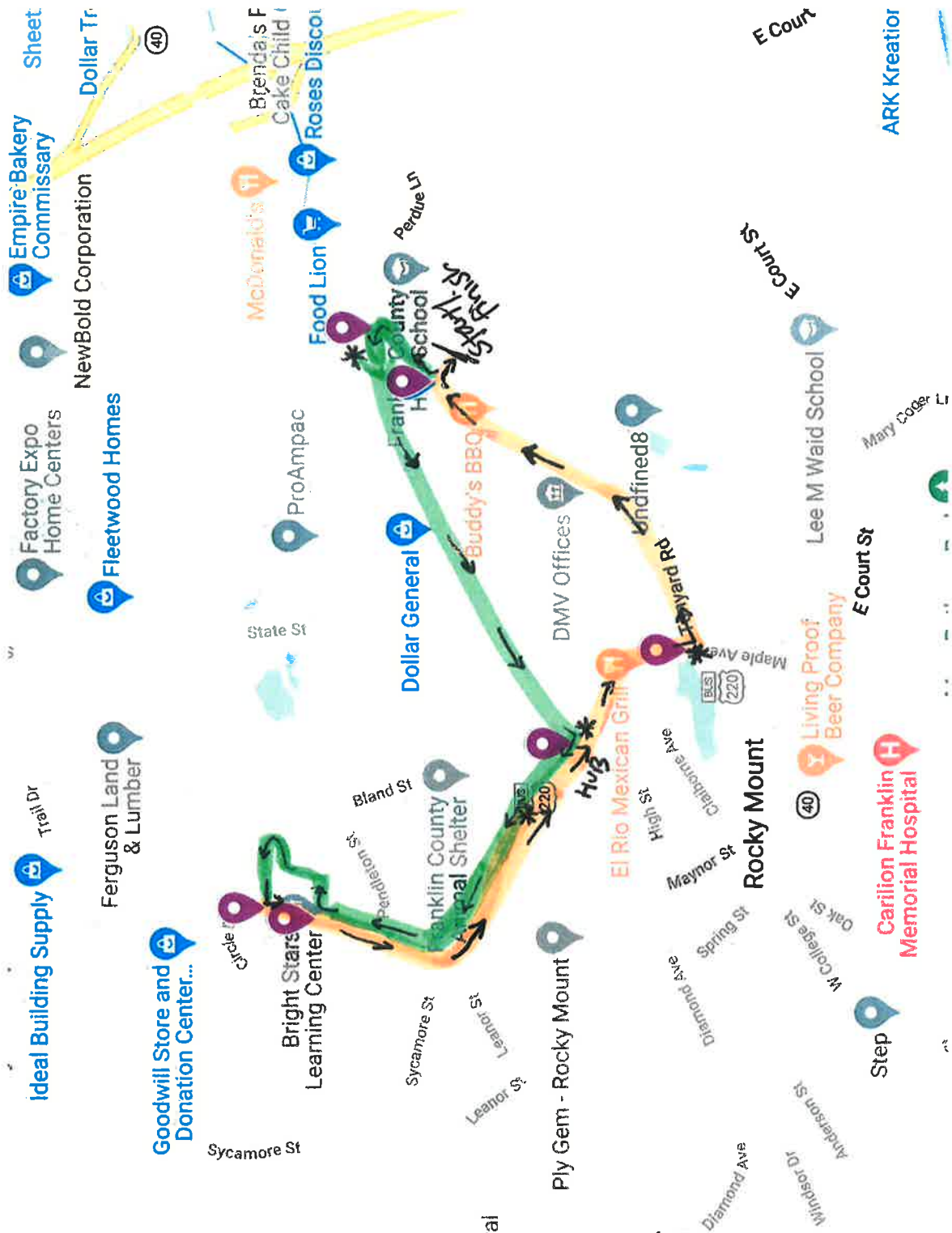
Untitled layer

1. RIGHT on Tanyard
2. LEFT on Pell
3. RIGHT on N Main
4. RIGHT on Greer
5. LEFT on N Main
6. LEFT on Tanyard
7. RIGHT on bus lane

\* = location of RMPD officers

- Sr. Class sponsor / admin  
@ The tub w/  
warkie

- sponsor / admin - top of Tanager w/ way kic



ITEM(S) TO BE CONSIDERED UNDER:  
Consent Item

|                            |                |
|----------------------------|----------------|
| FOR COUNCIL MEETING DATED: | March 10, 2025 |
|----------------------------|----------------|

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|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| STAFF MAKING REQUEST:     | Robert J. Wood, Town Manager                                                                                                                                                                                                                                                    |
| BRIEF SUMMARY OF REQUEST: | The Miracle's Hope 5K event is scheduled for Saturday, May 10, 2025 starting at 8:00 a.m. The event will begin and end at 1360 North Main Street. The event organizer is Sarah Sheets. The RMPD has reviewed all information submitted and has approved the plans for the race. |
| ACTION NEEDED:            | Approve or deny                                                                                                                                                                                                                                                                 |

Attachment(s):

1. 2025.0310 500.4.1-c2 Event Letter of Request & Route Map for Miracle Hope 5K Event

|                                                                  |
|------------------------------------------------------------------|
| <p>FOLLOW-UP ACTION:<br/>(To be completed by the Town Clerk)</p> |
|------------------------------------------------------------------|

To whom it may concern:

We are asking for permission to use the race course, that is attached. We are also asking for support from the police for safety and traffic control.

- May 10, 2025
- Set up at 6:30 AM
- Race Time of 8:00 AM – 9:00 AM
- Race activity will be in the Rocky Mount Church of God parking lot.
- We will remain in the parking area until approximately 10:00 AM

Contact Person for race:

Sarah Flint: 540-793-1221

miraclehopeevents@gmail.com

Second contact:

Carol Young, 540-335-5825

carol@healingstridesofva.org

Map attached

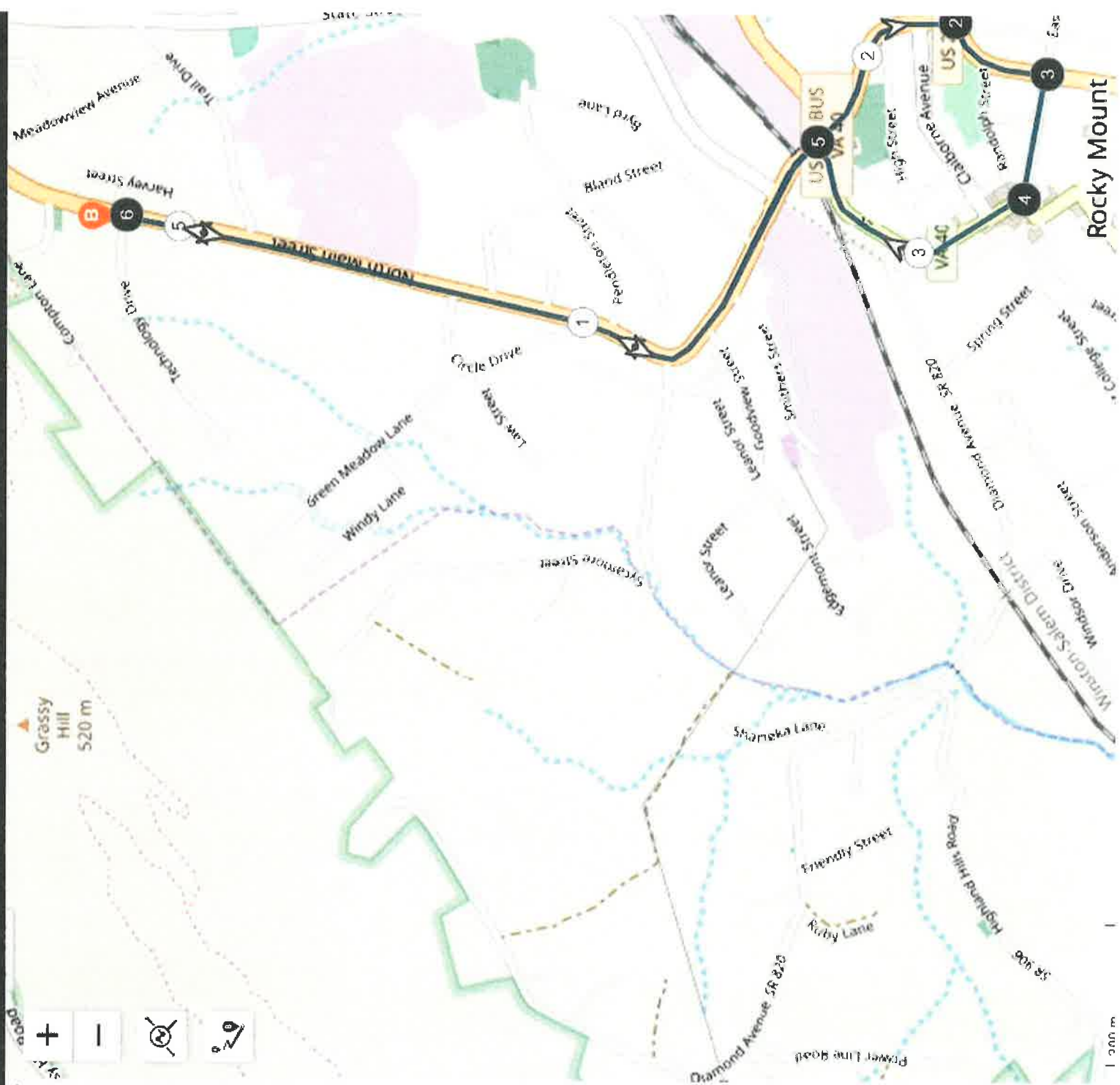
Thank you in advance for your support. Please let us know if you need more information.

Sincerely,  
Sarah Sheets

DIRECTIONS / NOTES

[PRINT DIRECTIONS](#)

| Km    | Turn | Direction                               |
|-------|------|-----------------------------------------|
| 0.000 |      | Start at 1360 N Main Street, COG Church |
| 1.222 | →    | Turn right onto South Main Street       |
| 1.466 | →    | Turn right onto Church Street Northwest |
| 1.739 | →    | Turn right onto Franklin Street         |
| 1.339 | ←    | Turn left onto North Main Street        |
| 1.116 |      | Finish at Church of God                 |



ITEM(S) TO BE CONSIDERED UNDER:  
Consent Item

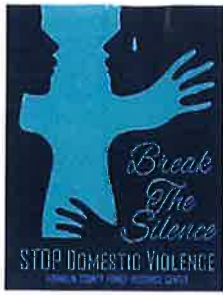
|                            |                |
|----------------------------|----------------|
| FOR COUNCIL MEETING DATED: | March 10, 2025 |
|----------------------------|----------------|

|                           |                                                                                                                                                                                                                                                              |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| STAFF MAKING REQUEST:     | Robert J. Wood, Town Manager                                                                                                                                                                                                                                 |
| BRIEF SUMMARY OF REQUEST: | The Friends of the Family Resource Center 5K event is scheduled for Saturday, September 27, 2025, with registration at 8:00 a.m. and the race starting at 9:00 a.m. The RMPD has reviewed all information submitted and has approved the plans for the race. |
| ACTION NEEDED:            | Approve or deny                                                                                                                                                                                                                                              |

Attachment(s):

1. 2025.0310 500.4.1-b2 Event Letter of Request for FC Family Resource Ctr & Family Resource Ctr Awareness Event

FOLLOW-UP ACTION:  
(To be completed by the Town Clerk)



## Franklin County Family Resource Center

PO Box 188  
Rocky Mount, VA 24151

*Tuesday, January 28, 2025*

***Town Council of Rocky Mount  
345 Donald Avenue  
Rocky Mount, VA 24151***

***Dear Town Council Members:***

The Friends of the Family Resource Center and the Family Resource Center are planning our awareness events for Domestic Violence Awareness month, which is in October, part of that is our 5k fundraiser for the Friends of the Family Resource Center which benefits our clients 100%. If approved, this will be the fifth annual Friends of the Family Resource Center 5K. Run/walk events are popular for Domestic Violence Programs because of the opportunity for bringing awareness as well as raising much needed funds for victims. Our cause will be "Run/Walk for Domestic Violence". We have chosen to have the event, with your permission, on September 27, 2025, with registration at 8:00 a.m. and race starting at 9 a.m.

At this time, I am writing to request approval from the Council for the 5k to be held on September 27, 2025, following the route provided and approved by the Rocky Mount Police Department.

### Walk Route

The Rocky Mount Police department's Lieutenant S.E. Richardson helped to map out a safe route. The Race will start at the Farmer's Market back parking lot, with runners/walkers crossing W. Church Street, onto Randolph St. The Race will continue up Randolph and take a left onto Main Street. Race participants will continue on Main Street in designated running lane, runners will continue past the RMPD building turn into the Rocky Mount Church of God's parking lot and then exit back onto the roadway/North Main Street following Main back and taking the right onto Randolph Street and end at the Farmers Market. Participating Walkers will follow the same route but be instructed to use sidewalks at all times during their walk.

We are very appreciative of the Rocky Mount Police Department for taking the time to meet with us and provide us an approved route.

I would also like to thank the Town of Rocky Mount for considering our request and for continued support of our cause.

*With Sincere Regards,*

*Angela Phillips, Director Franklin County Family Resource Center*



**ROCKY MOUNT TOWN COUNCIL  
REGULAR MEETING MINUTES**

**February 10, 2025  
6:00 p.m.**

The following members  
of Council were present:

Mayor C. Holland Perdue III  
Vice Mayor Benjamin K. Mullins  
Council Member A. Ralph Casey  
Council Member David K. Clements  
Council Member J. Tyler Lee  
Council Member Mark H. Newbill

Council Member Lucas A. Tuning was unable to attend.

The following staff  
members were also  
present:

John T. Boitnott, Town Attorney  
Robert J. Wood, Town Manager  
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant  
Mark W. Moore, Assistant Town Manager  
Vincent Copenhaver, Finance Director  
Michael "Kevin" Adkins, Water Treatment Plant Superintendent  
Daniel Pinard, Economic & Cultural Development Director  
Dennis "Moe" Potter, Wastewater Treatment Plant Superintendent  
Brian Schofield, Public Works Superintendent  
Jessica Angle, Town Planner  
Mark Lovern, Captain, RMPD  
Brad Basham, Assistant Fire Chief

**The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building**

located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.

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**1. Roll Call**

The Town Clerk called each member of the Rocky Mount Town Council by name to account for all the members that were present.

**2. Pledge of Allegiance**

Mayor Perdue led in the pledge of allegiance.

**3. Approval of Agenda**

Prior to the meeting, Council received the agenda for review and consideration.

**Motion: To approve the amended agenda**

**Motion By: Council Member Newbill**

**Seconded: Council Member Casey**

**Motion Discussion: None**

**Ayes: (5): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, and Council Member Newbill**

**Approved (5 to 0)**

**4. Approval of Consent Agenda**

4.1 Miscellaneous Action

4.2 Miscellaneous Resolutions/Proclamations

4.3 Approval of Draft Minutes

Rocky Mount Town Council Regular Meeting Draft Minutes – January 13, 2025

#### 4.4 Departmental Monthly Reports

Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

**Motion:** To approve the consent agenda

**Motion By:** Vice Mayor Mullins

**Second:** Council Member Casey

**Motion Discussion:** None

**Ayes:** (5): Council Member Casey, Council Member Clements, Council Member Lee, Council Member Mullins, and Council Member Newbill

**Approved** (5 to 0)

#### 5. **Special Items**

##### 5.1 Recognize Daniel Pinard for Roanoker Magazine's Forty under Forty

Mayor Perdue recognized Economic and Cultural Development Director Pinard for Roanoker Magazine's Forty under Forty accomplishment.

##### 5.2 Recognize Fire Departments and other Agencies for joint effort to contain and extinguish the Wades Gap Fire

Mayor Perdue read a resolution written for all the fire departments and other agencies that assisted with the wildfire at Wades Gap on Wednesday, January 30, 2025, including special recognition for Callaway Fire Chief James Webb. The fire departments that responded to the wildfire included Franklin County Fire and EMS, Callaway, Boones Mill, Ferrum, Henry, Rocky Mount, Burnt Chimney, Scruggs, glade Hill, Snow Creek, Fork Mountain, Floyd County Station 3, Floyd County Station 1, and Cave Spring. The volunteer fire crews also received assistance from the Virginia Department of Forestry, Virginia State Police, Virginia Department of Emergency Management, Franklin County Sheriff's Office,

and the American Red Cross. The Rocky Mount Town Council and the Town of Rocky Mount wish to thank them all.

## **6. Hearing of Citizens**

Mrs. Glenna Hawkins Moore of 45 Scenic River Drive, Rocky Mount, Virginia. Dr. Carter G. Woodson was called the father of Black history. Dr. Woodson was an American historian, an author and journalist, and was the founder of the association for the study of African American life and history. Dr. Woodson believed that all children should be proud of their heritage and that all children should understand the significant contributions made by Black Americans. He lived from 1875-1950.

Lee M. Waid, who was principal at Lee M. Waid Elementary School, celebrated negro history week every year during the month of February. Each year all the bulletin boards in the school would be decorated with the history and Black people who had done important things.

The first Negro history week was in February 1926. February was also the birth month of two prominent figures in the fight for freedom for Black people, Abraham Lincoln, and Fredrick Douglas. Dr. Woodson tried to ensure that Black history was accurately taught to school-age children. Dr. Woodson was the son of a former slave and only the second African American to obtain a PhD at Harvard University. He was also the only person in history whose parents were enslaved.

## **7. New Business**

### **7.1 Presentation from RVARC Executive Director Jeremy Holmes**

The Roanoke Valley-Alleghany Regional Commission Executive Director gave the annual update that highlighted a few of their projects done over the past year and what they are undertaking in the next year.

The Town of Rocky Mount hosted the 2024 Annual Dinner last year at the Harvester Performance Center. The Regional Commission and everyone invited found it delightful.

The Regional Commission has been reviewing Electric Vehicle Infrastructure Implementation, World Micro Transit, and Raise Grants.

These projects are all interconnected as Rocky Mount has many job connections from the valley and a lot of development is happening on Route 220 with Summit View. There are

many connections between our region such as the Harvester Performance Center, tourism, and dining, and more.

**No action was needed here.**

#### 7.2 Planning & Zoning Fee Schedule Update

The fee schedule was updated to be sure that the cost of the services, whether that be the BZA members stipend or a notice being run in the newspaper were covered. The last time the schedule was updated was in 2015. The Planning Commission reviewed this item and recommended approval of the proposed changes.

**Motion: To approve the Planning & Zoning fee schedule update as presented**

**Motion By: Council Member Casey**

**Second: Vice Mayor Mullins**

**Motion Discussion: None**

**Ayes: (5): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, and Council Member Newbill**

**Approved (5 to 0)**

#### 7.3 Resolution regarding Appalachian Regional Commission

The Regional Commission was formed to help make funding as well as support services available in needed areas. Franklin County adopted a resolution asking to be considered as part of it and ask if the Town would do the same also asking to be considered part of it.

**Motion: To adopt the resolution regarding acceptance into the Appalachian Regional Commission as presented.**

**Motion By: Council Member Lee**

**Second: Council Member Casey**

**Motion Discussion: None**

**Ayes: (5): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, and Council Member Newbill**

**Approved (5 to 0)**

#### 7.4 Resolution regarding funding for the Blue Ridge Parkway

Blue Ridge Rising was put together to raise funds for the parkway. Also, there was a series of meetings that citizens could attend to share their thoughts on how they would like to see the parkway in the future. After the meetings, Blue Ridge Rising was developed to begin to make improvements, etc. Economic & Cultural Development Director Pinard was asked and will be participating as a representative of the gateway communities.

**Motion: To adopt the resolution regarding funding for the Blue Ridge Parkway as presented.**

**Motion By:** Council Member Lee

**Second:** Council Member Casey

**Motion Discussion:** None

**Ayes:** (5): Vice Mayor Mullins, Council Member Casey, Council Member Clements,  
Council Member Lee, and Council Member Newbill

**Approved** (5 to 0)

#### 7.5 Resolution regarding the Roanoke Valley Transportation Planning Organization

The Roanoke Valley Transportation Planning Organization is a group formed to be able to apply for certain types of transportation funding. The organization reviews applications for funding and prioritizes projects for the region. Franklin County would like to make the position that they currently hold as a non-voting member into a voting member. Franklin County made their request to their board and asked if the Town would support them as well.

**Motion:** To adopt the resolution regarding the Roanoke Valley Transportation Planning Organization to support Franklin County as a voting member in the organization as presented.

**Motion By:** Vice Mayor Mullins

**Second:** Council Member Newbill

**Motion Discussion:** None

**Ayes:** (5): Vice Mayor Mullins, Council Member Casey, Council Member Clements,  
Council Member Lee, and Council Member Newbill

**Approved** (5 to 0)

#### 7.6 FY2024-2025 Supplemental Appropriations Resolution

The Town received additional revenues for the FY24-25 budget that were not budgeted for therefore these revenues require Council appropriation that they may be expended for the purposes shown in the resolution that was included in the Council packet prior to the meeting. There was also a request to use \$77,980 from utility reserves to pay for the purchase of an emergency water pump and \$41,810 from the general fund from the general fund unappropriated balance for equipment at the municipal building. The total amount requested as supplemental appropriations is \$215,300.

**Motion:** To approve the total amount requested as supplemental appropriations in the amount of \$215,300 as presented.

**Motion By:** Vice Mayor Mullins

**Second:** Council Member Newbill

**Motion Discussion:** None

**Ayes:** (5): Vice Mayor Mullins, Council Member Casey, Council Member Clements,  
Council Member Lee, and Council Member Newbill

**Approved** (5 to 0)

8. **Adjournment**

**Motion:** To adjourn

**Time:** 6:35 p.m.

**Motion By:** Council Member Lee

**Seconded By:** Council Member Newbill

**Motion Discussion:** None

**Ayes:** (5): Vice Mayor Mullins, Council Member Casey, Council Member Clements,  
Council Member Lee, and Council Member Newbill

**Approved** (5 – 0)

**Action:** Meeting was adjourned

\_\_\_\_\_  
C. Holland Perdue III, Mayor

ATTEST:

\_\_\_\_\_  
Rebecca H. Dillon, Town Clerk

# Planning & Zoning Monthly Report

02/01/2025 - 02/28/2025

| Permit # | Permit Date | Permit Type | Parcel Address | Main Status | Applicant / Business Name | Owner Name | Description |
|----------|-------------|-------------|----------------|-------------|---------------------------|------------|-------------|
|----------|-------------|-------------|----------------|-------------|---------------------------|------------|-------------|

## Group: Plat Review

|         |           |             |                        |          |                          |                        |                                                                                                      |
|---------|-----------|-------------|------------------------|----------|--------------------------|------------------------|------------------------------------------------------------------------------------------------------|
| 2025008 | 2/10/2025 | Plat Review | 1650 SCUFFLING HILL RD | Approved | Bryan Jones Surveying PC | WORLEY DEVELOPMENT INC | Minor subdivision (Divding a non-contiguous parcel, creating a 6 acre parcel and a 43.01 acre parcel |
|         |           |             |                        |          |                          |                        |                                                                                                      |

Group Total: 1

## Group: Zoning

|         |           |        |                 |          |                                  |                     |                                                                   |
|---------|-----------|--------|-----------------|----------|----------------------------------|---------------------|-------------------------------------------------------------------|
| 2025006 | 2/24/2025 | Zoning | 392 FRANKLIN ST | Approved | Photography By Beth Preston, LLC | HODGES MICHAEL DEAN | open a retail shop                                                |
| 2025005 | 2/10/2025 | Zoning | 25 WILLOW AVE   | Approved | Cleive Adams                     | ADAMS CLEIVE L      | Contructing a shed roof over existing foundation on front of home |
|         |           |        |                 |          |                                  |                     |                                                                   |

Group Total: 2

**Group: Zoning Compliance**

|         |           |                   |                   |          |                                   |                               |                                                                                                                                                                                                                                        |
|---------|-----------|-------------------|-------------------|----------|-----------------------------------|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2025010 | 2/27/2025 | Zoning Compliance | 230 FRANKLIN ST   | Approved | Innovative Support Solutions, Inc | WRAY JAMES H JR & MARY THELMA | "group day service" use not listed, however, ZA determined the use to be similar enough to be considered part of the existing use classification "Day care center" and will treat the porposed use as such per 6.2.1 uses not provided |
| 2025009 | 2/25/2025 | Zoning Compliance | 230 FRANKLIN ST   | Approved | Romar Elevators                   | WRAY JAMES H JR & MARY THELMA | Install handicapped lift within the existing building                                                                                                                                                                                  |
| 2025007 | 2/24/2025 | Zoning Compliance | 345 SOUTH MAIN ST | Approved | A & B Enterprises LLC             | A TO B ENTERPRISES LLC        | Commercial alteration-changing from an antique store to eye care facility. No structural changes, new partitions, plumbing, electric, cosmetic upgrades                                                                                |
|         |           |                   |                   |          |                                   |                               |                                                                                                                                                                                                                                        |

**Group Total: 3**

|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|

**Total Records: 6**

**3/3/2025**

# FOIA Report February 2025

Date

2/10/25

Requested By

Kristen Jimenez-diaz, DSS

Topic

Body cam footage Ashley Rodriguez, Castillo Cruz

# Town of Rocky Mount VA



## YEAR-TO-DATE BUDGET REPORT FOR THE EIGHT MONTHS ENDED FEB 28, 2025

FOR 2025 08

|                                        | ORIGINAL<br>ESTIM REV | REVISED<br>EST REV | ACTUAL YTD<br>REVENUE | ACTUAL MTD<br>REVENUE | REMAINING<br>REVENUE | PCT<br>USE/COL |
|----------------------------------------|-----------------------|--------------------|-----------------------|-----------------------|----------------------|----------------|
| <b>10 GENERAL FUND</b>                 |                       |                    |                       |                       |                      |                |
| <b>10090000 USE OF SURPLUS</b>         |                       |                    |                       |                       |                      |                |
| 10090000 42562 APPROPRIATED FUND B     | 150,000               | 858,969            | .00                   | .00                   | 858,969.00           | .0%*           |
| TOTAL USE OF SURPLUS                   | 150,000               | 858,969            | .00                   | .00                   | 858,969.00           | .0%            |
| <b>11011000 GENERAL PROPERTY TAXES</b> |                       |                    |                       |                       |                      |                |
| 11011000 41101 REAL PROPERTY - CUR     | 871,844               | 871,844            | 649,598.04            | 648,327.45            | 222,245.96           | 74.5%*         |
| 11011000 41102 REAL PROPERTY - DEL     | 30,000                | 30,000             | 40,696.89             | 1,524.24              | -10,696.89           | 135.7%*        |
| 11011000 41103 PUBLIC SERVICE - CU     | 21,305                | 21,305             | 248.14                | 248.14                | 21,056.86            | 1.2%*          |
| 11011000 41104 PUBLIC SERVICE - DE     | 0                     | 0                  | 13.19                 | 13.19                 | -13.19               | 100.0%*        |
| 11011000 41105 PERSONAL PROPERTY -     | 339,696               | 339,696            | 319,238.86            | 317,686.22            | 20,457.14            | 94.0%*         |
| 11011000 41106 PERSONAL PROPERTY -     | 20,000                | 20,000             | 29,174.52             | 1,913.96              | -9,174.52            | 145.9%*        |
| 11011000 41107 MACHINERY & TOOLS -     | 188,214               | 188,214            | .00                   | .00                   | 188,214.00           | .0%*           |
| 11011000 41108 MACHINERY & TOOLS -     | 0                     | 0                  | 46,969.79             | .00                   | -46,969.79           | 100.0%*        |
| 11011000 41110 PENALTIES ON TAXES      | 9,959                 | 9,959              | 12,601.99             | 415.46                | -2,642.99            | 126.5%*        |
| 11011000 41111 INTEREST ON DELINQ      | 5,805                 | 5,805              | 8,392.21              | 477.78                | -2,587.21            | 144.6%*        |
| TOTAL GENERAL PROPERTY TAXES           | 1,486,823             | 1,486,823          | 1,106,933.63          | 970,606.44            | 379,889.37           | 74.4%          |
| <b>11012000 OTHER LOCAL TAXES</b>      |                       |                    |                       |                       |                      |                |
| 11012000 41201 LOCAL SALES & USE T     | 345,000               | 345,000            | 235,662.34            | 32,465.43             | 109,337.66           | 68.3%*         |
| 11012000 41202 MEALS TAX               | 2,720,000             | 2,720,000          | 1,843,265.27          | 208,968.35            | 876,734.73           | 67.8%*         |
| 11012000 41203 PENALTY-DEL MEALS T     | 0                     | 0                  | 4,115.32              | 49.37                 | -4,115.32            | 100.0%*        |
| 11012000 41204 INTEREST-DEL MEALS      | 0                     | 0                  | 402.62                | 4.52                  | -402.62              | 100.0%*        |
| 11012000 41205 TRANSIENT OCCUPANCY     | 207,000               | 207,000            | 162,533.07            | 16,897.93             | 44,466.93            | 78.5%*         |
| 11012000 41208 CIGARETTE TAX           | 65,000                | 65,000             | 34,920.00             | .00                   | 30,080.00            | 53.7%*         |
| 11012000 41209 BANK STOCK TAX          | 378,445               | 378,445            | .00                   | .00                   | 378,445.00           | .0%*           |
| 11012000 41210 CONSUMER UTILITY TA     | 314,000               | 314,000            | 221,336.04            | 32,255.07             | 92,663.96            | 70.5%*         |
| 11012000 41212 TRANSIENT OCCUP TAX     | 104,000               | 104,000            | .00                   | .00                   | 104,000.00           | .0%*           |
| TOTAL OTHER LOCAL TAXES                | 4,133,445             | 4,133,445          | 2,502,234.66          | 290,640.67            | 1,631,210.34         | 60.5%          |
| <b>11012500 BUSINESS LICENSE TAXES</b> |                       |                    |                       |                       |                      |                |
| 11012500 41301 BPOL-RETAIL             | 419,000               | 419,000            | 8,034.29              | 30.00                 | 410,965.71           | 1.9%*          |

## YEAR-TO-DATE BUDGET REPORT FOR THE EIGHT MONTHS ENDED FEB 28, 2025

FOR 2025 08

|                                             | ORIGINAL<br>ESTIM REV | REVISED<br>EST REV | ACTUAL YTD<br>REVENUE | ACTUAL MTD<br>REVENUE | REMAINING<br>REVENUE | PCT<br>USE/COL |
|---------------------------------------------|-----------------------|--------------------|-----------------------|-----------------------|----------------------|----------------|
| 11012500 41302 BPOL-PROFESSIONAL            | 189,000               | 189,000            | 25,339.22             | 30.00                 | 163,660.78           | 13.4%*         |
| 11012500 41303 BPOL-REPAIRS/PERS S          | 184,000               | 184,000            | 52,416.25             | 1,037.37              | 131,583.75           | 28.5%*         |
| 11012500 41304 BPOL-CONTRACTOR              | 25,000                | 25,000             | 2,574.19              | 973.20                | 22,425.81            | 10.3%*         |
| 11012500 41305 BPOL-UTILITY                 | 6,700                 | 6,700              | 14.18                 | .00                   | 6,685.82             | .2%*           |
| 11012500 41306 BPOL-AMUSEMENT TAX           | 500                   | 500                | .00                   | .00                   | 500.00               | .0%*           |
| 11012500 41307 BPOL-MISCELLANEOUS           | 9,000                 | 9,000              | 80.00                 | 50.00                 | 8,920.00             | .9%*           |
| 11012500 41308 BPOL-ALCOHOLIC BEVE          | 600                   | 600                | 50.00                 | .00                   | 550.00               | 8.3%*          |
| 11012500 41309 BPOL-PENALTIES & I           | 6,500                 | 6,500              | 5,533.30              | 107.54                | 966.70               | 85.1%*         |
| TOTAL BUSINESS LICENSE TAXES                | 840,300               | 840,300            | 94,041.43             | 2,228.11              | 746,258.57           | 11.2%          |
| <b>11013000 PERMITS &amp; LICENSES</b>      |                       |                    |                       |                       |                      |                |
| 11013000 42111 PLANNING & ZONING F          | 5,000                 | 5,000              | 4,745.00              | 255.00                | 255.00               | 94.9%*         |
| 11013000 42112 FARMERS MARKET FEES          | 7,000                 | 7,000              | 355.00                | 25.00                 | 6,645.00             | 5.1%*          |
| 11013000 42114 WELCOME CENTER FEES          | 7,000                 | 7,000              | 5,887.03              | 490.00                | 1,112.97             | 84.1%*         |
| 11013000 42116 RETURN CHECK FEES            | 300                   | 300                | 3,047.31              | .00                   | -2,747.31            | 1015.8%*       |
| TOTAL PERMITS & LICENSES                    | 19,300                | 19,300             | 14,034.34             | 770.00                | 5,265.66             | 72.7%          |
| <b>11014000 FINES &amp; FORFEITURES</b>     |                       |                    |                       |                       |                      |                |
| 11014000 42211 COURT FINEES                 | 42,000                | 42,000             | 21,466.39             | 3,334.94              | 20,533.61            | 51.1%*         |
| 11014000 42212 PARKING FINES                | 80                    | 80                 | 40.00                 | .00                   | 40.00                | 50.0%*         |
| 11014000 42213 GARBAGE VIOLATION F          | 0                     | 0                  | -50.00                | -50.00                | 50.00                | 100.0%         |
| TOTAL FINES & FORFEITURES                   | 42,080                | 42,080             | 21,456.39             | 3,284.94              | 20,623.61            | 51.0%          |
| <b>11015000 PROCEEDS FROM USE OF ASSETS</b> |                       |                    |                       |                       |                      |                |
| 11015000 42311 INTEREST ON MONEY/I          | 380,500               | 380,500            | 390,948.80            | 80,404.90             | -10,448.80           | 102.7%*        |
| 11015000 42312 RENTAL OF GENERAL P          | 450                   | 450                | 192,150.00            | .00                   | -191,700.00          | *****%*        |
| 11015000 42319 BOND PROCEEDS                | 0                     | 569,064            | 569,064.00            | .00                   | .00                  | 100.0%*        |
| TOTAL PROCEEDS FROM USE OF ASSETS           | 380,950               | 950,014            | 1,152,162.80          | 80,404.90             | -202,148.80          | 121.3%         |
| <b>11016000 CHARGES FOR SERVICES</b>        |                       |                    |                       |                       |                      |                |
| 11016000 42411 REFUSE COLLECTION C          | 313,282               | 313,282            | 228,302.60            | 29,109.61             | 84,979.40            | 72.9%*         |

## YEAR-TO-DATE BUDGET REPORT FOR THE EIGHT MONTHS ENDED FEB 28, 2025

FOR 2025 08

|                                             | ORIGINAL<br>ESTIM REV | REVISED<br>EST REV | ACTUAL YTD<br>REVENUE | ACTUAL MTD<br>REVENUE | REMAINING<br>REVENUE | PCT<br>USE/COL |
|---------------------------------------------|-----------------------|--------------------|-----------------------|-----------------------|----------------------|----------------|
| 11016000 42413 TRUCK RENTAL FEES            | 1,400                 | 1,400              | 1,350.00              | 90.00                 | 50.00                | 96.4%*         |
| 11016000 42415 WEED CONTROL CHARGE          | 100                   | 100                | 150.00                | .00                   | -50.00               | 150.0%*        |
| 11016000 42418 PASSPORT SERVICE FE          | 22,000                | 22,000             | 16,036.35             | 2,305.00              | 5,963.65             | 72.9%*         |
| 11016000 42419 SECURITY SERVICES            | 8,000                 | 8,000              | 8,446.00              | 799.50                | -446.00              | 105.6%*        |
| 11016000 42420 POLICE REPORTS               | 1,200                 | 1,200              | 769.00                | 28.00                 | 431.00               | 64.1%*         |
| 11016000 42421 FINGERPRINT SERVICE          | 150                   | 150                | 150.00                | 15.00                 | .00                  | 100.0%*        |
| 11016000 42422 CRISIS INTERVENTION          | 30,000                | 30,000             | 7,020.00              | .00                   | 22,980.00            | 23.4%*         |
| TOTAL CHARGES FOR SERVICES                  | 376,132               | 376,132            | 262,223.95            | 32,347.11             | 113,908.05           | 69.7%          |
| <b>11018000 MISCELLANEOUS GENERAL</b>       |                       |                    |                       |                       |                      |                |
| 11018000 42511 RECOVERIES                   | 0                     | 0                  | 21,735.70             | -14,236.42            | -21,735.70           | 100.0%*        |
| 11018000 42515 DONATIONS                    | 0                     | 64,233             | 63,248.03             | .00                   | 984.97               | 98.5%*         |
| 11018000 42524 INSURANCE RECIPTS F          | 40,000                | 65,442             | 63,503.18             | .00                   | 1,938.82             | 97.0%*         |
| 11018000 43511 VML SAFETY GRANT             | 0                     | 4,000              | .00                   | .00                   | 4,000.00             | .0%*           |
| TOTAL MISCELLANEOUS GENERAL                 | 40,000                | 133,675            | 148,486.91            | -14,236.42            | -14,811.91           | 111.1%         |
| <b>18522000 COMMONWEALTH-NONCATEGORICAL</b> |                       |                    |                       |                       |                      |                |
| 18522000 43211 PPTRA FROM STATE             | 53,861                | 53,861             | 53,860.60             | .00                   | .40                  | 100.0%*        |
| 18522000 43212 COMMUNICATIONS TAX           | 128,000               | 128,000            | 84,275.49             | 10,798.36             | 43,724.51            | 65.8%*         |
| 18522000 43213 LITTER GRANT                 | 5,500                 | 5,500              | 4,864.00              | .00                   | 636.00               | 88.4%*         |
| 18522000 43214 ROLLING STOCK TAX            | 3,500                 | 3,500              | 3,807.22              | .00                   | -307.22              | 108.8%*        |
| 18522000 43215 RENTAL TAX                   | 37,436                | 37,436             | 10,200.32             | 667.40                | 27,235.68            | 27.2%*         |
| 18522000 43216 OTHER NON-CATEGORIC          | 0                     | 0                  | 3,231.36              | 3,231.36              | -3,231.36            | 100.0%*        |
| TOTAL COMMONWEALTH-NONCATEGORICAL           | 228,297               | 228,297            | 160,238.99            | 14,697.12             | 68,058.01            | 70.2%          |
| <b>18524000 COMMONWEALTH-CATEGORICAL</b>    |                       |                    |                       |                       |                      |                |
| 18524000 43112 SCHOOL RES OFFICER           | 41,132                | 41,132             | 53,002.00             | .00                   | -11,870.00           | 128.9%*        |
| 18524000 43311 FIRE PROGRAMS-STATE          | 0                     | 25,128             | 25,128.00             | .00                   | .00                  | 100.0%*        |
| 18524000 43312 STREET MAINTENANCE-          | 1,895,500             | 1,895,500          | 976,798.94            | .00                   | 918,701.06           | 51.5%*         |
| 18524000 43313 LAW ENFORCEMENT AID          | 139,000               | 139,000            | 108,360.00            | 36,120.00             | 30,640.00            | 78.0%*         |
| 18524000 43314 LOCAL LAW ENFORCEME          | 0                     | 12,500             | 14,765.00             | .00                   | -2,265.00            | 118.1%*        |
| 18524000 43318 VDOT GRANT                   | 0                     | 0                  | 488,259.87            | .00                   | -488,259.87          | 100.0%*        |

# Town of Rocky Mount VA



## YEAR-TO-DATE BUDGET REPORT FOR THE EIGHT MONTHS ENDED FEB 28, 2025

FOR 2025 08

|                                            | ORIGINAL<br>ESTIM REV | REVISED<br>EST REV | ACTUAL YTD<br>REVENUE | ACTUAL MTD<br>REVENUE | REMAINING<br>REVENUE | PCT<br>USE/COL |
|--------------------------------------------|-----------------------|--------------------|-----------------------|-----------------------|----------------------|----------------|
| 18524000 43322 VA TOURISM GRANT            | 0                     | 18,000             | .00                   | .00                   | 18,000.00            | .0%*           |
| 18524000 43324 DEPT HOUSING & COM          | 0                     | 50,000             | 50,000.00             | .00                   | .00                  | 100.0%*        |
| 18524000 43512 TOBACCO GRANT               | 0                     | 0                  | 7,371.41              | .00                   | -7,371.41            | 100.0%*        |
| TOTAL COMMONWEALTH-CATEGORICAL             | 2,075,632             | 2,181,260          | 1,723,685.22          | 36,120.00             | 457,574.78           | 79.0%          |
| <b>18525000 FEDERAL GOVERNMENT REVENUE</b> |                       |                    |                       |                       |                      |                |
| 18525000 43419 POLICE DEPT GRANTS          | 0                     | 0                  | 22,050.00             | .00                   | -22,050.00           | 100.0%*        |
| TOTAL FEDERAL GOVERNMENT REVENUE           | 0                     | 0                  | 22,050.00             | .00                   | -22,050.00           | 100.0%         |
| <b>18535000 LOCAL GOVERNMENT AID</b>       |                       |                    |                       |                       |                      |                |
| 18535000 43111 VOLUNTEER FIRE DEPT         | 30,000                | 30,000             | 65,710.34             | 43,390.34             | -35,710.34           | 219.0%*        |
| 18535000 43112 OTH AID-SCHOOL RESO         | 50,000                | 50,000             | .00                   | .00                   | 50,000.00            | .0%*           |
| 18535000 43114 COUNTY EXP REIMB FO         | 60,000                | 60,000             | 40,090.44             | .00                   | 19,909.56            | 66.8%*         |
| TOTAL LOCAL GOVERNMENT AID                 | 140,000               | 140,000            | 105,800.78            | 43,390.34             | 34,199.22            | 75.6%          |
| TOTAL GENERAL FUND                         | 9,912,959             | 11,390,295         | 7,313,349.10          | 1,460,253.21          | 4,076,945.90         | 64.2%          |
| TOTAL REVENUES                             | 9,912,959             | 11,390,295         | 7,313,349.10          | 1,460,253.21          | 4,076,945.90         |                |
| <b>20 WATER &amp; WASTEWATER FUND</b>      |                       |                    |                       |                       |                      |                |
| <b>20080000 TRANSFERS</b>                  |                       |                    |                       |                       |                      |                |
| 20080000 42611 TRANSFER FM GENERAL         | 0                     | 106,062            | .00                   | .00                   | 106,062.00           | .0%*           |
| TOTAL TRANSFERS                            | 0                     | 106,062            | .00                   | .00                   | 106,062.00           | .0%            |
| <b>25020000 WATER CHARGES</b>              |                       |                    |                       |                       |                      |                |
| 25020000 42313 PROPERTY RENT (CELL         | 138,000               | 138,000            | 89,868.90             | 8,291.00              | 48,131.10            | 65.1%*         |
| 25020000 43418 VWSRF DRINKING WATE         | 0                     | 0                  | 92,796.77             | .00                   | -92,796.77           | 100.0%*        |

## YEAR-TO-DATE BUDGET REPORT FOR THE EIGHT MONTHS ENDED FEB 28, 2025

FOR 2025 08

|                                                       | ORIGINAL<br>ESTIM REV | REVISED<br>EST REV | ACTUAL YTD<br>REVENUE | ACTUAL MTD<br>REVENUE | REMAINING<br>REVENUE | PCT<br>USE/COL |
|-------------------------------------------------------|-----------------------|--------------------|-----------------------|-----------------------|----------------------|----------------|
| 25020000 45101 WATER SALES                            | 1,933,938             | 1,933,938          | 1,228,148.61          | 154,581.46            | 705,789.39           | 63.5%*         |
| 25020000 45102 WATER CONNECTIONS                      | 40,000                | 40,000             | 45,299.76             | 966.64                | -5,299.76            | 113.2%*        |
| 25020000 45103 DISCONNECT-CUT OFF                     | 15,000                | 15,000             | 17,243.39             | 1,550.00              | -2,243.39            | 115.0%*        |
| 25020000 45104 PENALTIES                              | 35,000                | 35,000             | 26,411.45             | 3,096.21              | 8,588.55             | 75.5%*         |
| 25020000 45105 REBATES & RECOVERIE                    | 0                     | 0                  | 840.00                | 105.00                | -840.00              | 100.0%*        |
| 25020000 45106 BULK WATER PURCHASE                    | 1,500                 | 1,500              | 13,167.71             | .00                   | -11,667.71           | 877.8%*        |
| 25020000 45107 FIRE SUPPRESSION CH                    | 0                     | 0                  | 25,227.55             | 3,464.51              | -25,227.55           | 100.0%*        |
| TOTAL WATER CHARGES                                   | 2,163,438             | 2,163,438          | 1,539,004.14          | 172,054.82            | 624,433.86           | 71.1%          |
| <b>25530000 WASTEWATER CHARGES</b>                    |                       |                    |                       |                       |                      |                |
| 25530000 45201 WASTEWATER COLLECTI                    | 1,202,491             | 1,202,491          | 801,727.65            | 104,845.81            | 400,763.35           | 66.7%*         |
| 25530000 45202 SEWER CONNECTIONS                      | 7,500                 | 7,500              | 210,250.00            | 1,000.00              | -202,750.00          | 2803.3%*       |
| TOTAL WASTEWATER CHARGES                              | 1,209,991             | 1,209,991          | 1,011,977.65          | 105,845.81            | 198,013.35           | 83.6%          |
| <b>28524000 HEALTH DEPT GRANT</b>                     |                       |                    |                       |                       |                      |                |
| 28524000 43321 HEALTH DEPT GRANT                      | 0                     | 0                  | 5,763.12              | .00                   | -5,763.12            | 100.0%*        |
| TOTAL HEALTH DEPT GRANT                               | 0                     | 0                  | 5,763.12              | .00                   | -5,763.12            | 100.0%         |
| TOTAL WATER & WASTEWATER FUND                         | 3,373,429             | 3,479,491          | 2,556,744.91          | 277,900.63            | 922,746.09           | 73.5%          |
| TOTAL REVENUES                                        | 3,373,429             | 3,479,491          | 2,556,744.91          | 277,900.63            | 922,746.09           |                |
| GRAND TOTAL                                           | 13,286,388            | 14,869,786         | 9,870,094.01          | 1,738,153.84          | 4,999,691.99         | 66.4%          |
| ** END OF REPORT - Generated by VINCENT COPENHAVER ** |                       |                    |                       |                       |                      |                |

## YEAR-TO-DATE BUDGET REPORT FOR THE EIGHT MONTHS ENDED FEB 28, 2025

FOR 2025 08

|                                        | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED        | MTD EXPENDED      | ENCUMBRANCES      | AVAILABLE<br>BUDGET | PCT<br>USED  |
|----------------------------------------|--------------------|-------------------|---------------------|-------------------|-------------------|---------------------|--------------|
| <b>10 GENERAL FUND</b>                 |                    |                   |                     |                   |                   |                     |              |
| 10091020 NON-DEPARTL GENERAL FUND      | 1,456,915          | 2,098,241         | 1,977,750.76        | 27,853.86         | 9,945.89          | 110,544.35          | 94.7%        |
| 11011010 MAYOR & TOWN COUNCIL          | 175,252            | 189,240           | 98,230.49           | 12,063.25         | 13,987.18         | 77,022.33           | 59.3%        |
| 11012020 TOWN MANAGER                  | 398,010            | 398,010           | 263,710.31          | 26,076.73         | .00               | 134,299.69          | 66.3%        |
| 11012040 TOWN ATTORNEY                 | 70,185             | 70,185            | 32,561.86           | .00               | .00               | 37,623.14           | 46.4%        |
| 11012130 FINANCE DEPARTMENT            | 642,713            | 648,005           | 482,028.38          | 38,454.42         | .00               | 165,976.62          | 74.4%        |
| 11081060 PASSPORT PROGRAM              | 3,125              | 3,125             | 1,731.96            | 27.17             | .00               | 1,393.04            | 55.4%        |
| 12031010 POLICE DEPARTMENT             | 2,885,938          | 2,571,205         | 1,579,553.63        | 207,619.52        | .00               | 991,651.37          | 61.4%        |
| 12031015 POLICE DEPT GRANTS            | 0                  | 111,625           | 47,988.30           | 7,000.00          | .00               | 63,636.70           | 43.0%        |
| 12032020 VOLUNTEER FIRE DEPT           | 228,280            | 332,303           | 186,720.18          | 5,003.69          | 78,895.30         | 66,687.52           | 79.9%        |
| 12043130 IMPOUND LOT                   | 2,500              | 2,500             | 175.14              | .00               | .00               | 2,324.86            | 7.0%         |
| 13041000 PUBLIC WORKS ADMINISTRATION   | 1,429,917          | 681,242           | 84,708.69           | 6,281.48          | .00               | 596,533.31          | 12.4%        |
| 13041020 PUB WORKS NON-VDOT ELIGIBLE   | 3,100              | 3,100             | 3,915.98            | .00               | .00               | -815.98             | 126.3%       |
| 13041040 STREET LIGHTS                 | 103,400            | 104,140           | 78,381.29           | 808.84            | .00               | 25,758.71           | 75.3%        |
| 13041070 TRAFFIC CONTROL & PARKING     | 108,700            | 115,042           | 29,649.00           | 2,591.52          | 2,200.00          | 83,193.00           | 27.7%        |
| 13041080 STREETS                       | 404,700            | 1,143,751         | 761,148.70          | 82,370.49         | .00               | 382,602.30          | 66.5%        |
| 13041090 SIDEWALKS, CURB, GUTTERING    | 2,800              | 7,767             | 5,443.31            | .00               | .00               | 2,323.69            | 70.1%        |
| 13042020 STREET CLEANING               | 4,100              | 6,001             | 2,103.24            | .00               | .00               | 3,897.76            | 35.0%        |
| 13042030 REFUSE COLLECTION             | 49,600             | 120,009           | 94,431.24           | 10,506.94         | .00               | 25,577.76           | 78.7%        |
| 13042040 SNOW REMOVAL                  | 19,500             | 35,721            | 41,090.65           | 21,848.50         | .00               | -5,369.65           | 115.0%       |
| 13042061 STATE OF GOOD REPAIR GRANT    | 0                  | 19,938            | 19,937.73           | .00               | .00               | .27                 | 100.0%       |
| 14043048 COMMUNITY PARK                | 0                  | 8,000             | 4,112.11            | .00               | .00               | 3,887.89            | 51.4%        |
| 14043080 PARKS & PLAYGROUNDS           | 43,600             | 106,170           | 90,061.26           | 3,513.51          | .00               | 16,108.74           | 84.8%        |
| 14543040 MUNICIPAL BUILDING            | 88,717             | 134,315           | 94,763.97           | 13,555.71         | 6,095.00          | 33,456.03           | 75.1%        |
| 14543050 EMERGENCY SERVICES BLDG       | 83,600             | 92,449            | 74,330.18           | 10,944.94         | 5,390.00          | 12,728.82           | 86.2%        |
| 14543060 PUBLIC WORKS BUILDING         | 40,500             | 50,803            | 56,076.89           | 16,309.93         | 7,700.00          | -12,973.89          | 125.5%       |
| 14543070 PARKS & REC - CEMETERY        | 2,250              | 8,643             | 7,001.87            | 556.89            | .00               | 1,641.13            | 81.0%        |
| 16081010 PLANNING & ZONING             | 263,724            | 264,054           | 178,453.47          | 21,255.29         | .00               | 85,600.53           | 67.6%        |
| 16081020 COMMUNITY & ECONOMIC DEV      | 552,145            | 1,109,503         | 956,054.93          | 32,099.63         | .00               | 153,448.07          | 86.2%        |
| 16081030 CITIZENS SQUARE-FARMERS MARKE | 39,524             | 39,524            | 26,350.86           | 1,290.56          | .00               | 13,173.14           | 66.7%        |
| 16081040 DEPOT WELCOME CENTER          | 44,117             | 44,117            | 19,794.59           | 2,074.40          | .00               | 24,322.41           | 44.9%        |
| 16081050 HARVESTER PERFORMANCE CENTER  | 680,000            | 680,000           | 348,072.00          | 913.43            | .00               | 331,928.00          | 51.2%        |
| 16081070 MAIN STREET PROGRAM           | 53,841             | 53,841            | .00                 | .00               | .00               | 53,841.00           | .0%          |
| 16081086 COMMUNITY DEVELOPMENT GRANTS  | 0                  | 105,520           | 2,560.00            | .00               | .00               | 102,960.00          | 2.4%         |
| 16081300 ECONOMIC DEVELOPMENT AUTHORIT | 5,206              | 5,206             | 1,567.54            | 351.56            | .00               | 3,638.46            | 30.1%        |
| 16085000 REMED BLIGHTED STRUCTURES     | 27,000             | 27,000            | .00                 | .00               | .00               | 27,000.00           | .0%          |
| <b>TOTAL GENERAL FUND</b>              | <b>9,912,959</b>   | <b>11,390,295</b> | <b>7,650,460.51</b> | <b>551,372.26</b> | <b>124,213.37</b> | <b>3,615,621.12</b> | <b>68.3%</b> |

## 12 FORFEITED ASSETS

## YEAR-TO-DATE BUDGET REPORT FOR THE EIGHT MONTHS ENDED FEB 28, 2025

FOR 2025 08

| 12       | FORFEITED ASSETS        | ORIGINAL<br>APPROP | REVISED<br>BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|----------|-------------------------|--------------------|-------------------|--------------|--------------|--------------|---------------------|-------------|
| 12031016 | STATE FORFEITURE ASSETS | 0                  | 0                 | 5,762.54     | .00          | .00          | -5,762.54           | 100.0%      |
|          | TOTAL FORFEITED ASSETS  | 0                  | 0                 | 5,762.54     | .00          | .00          | -5,762.54           | 100.0%      |

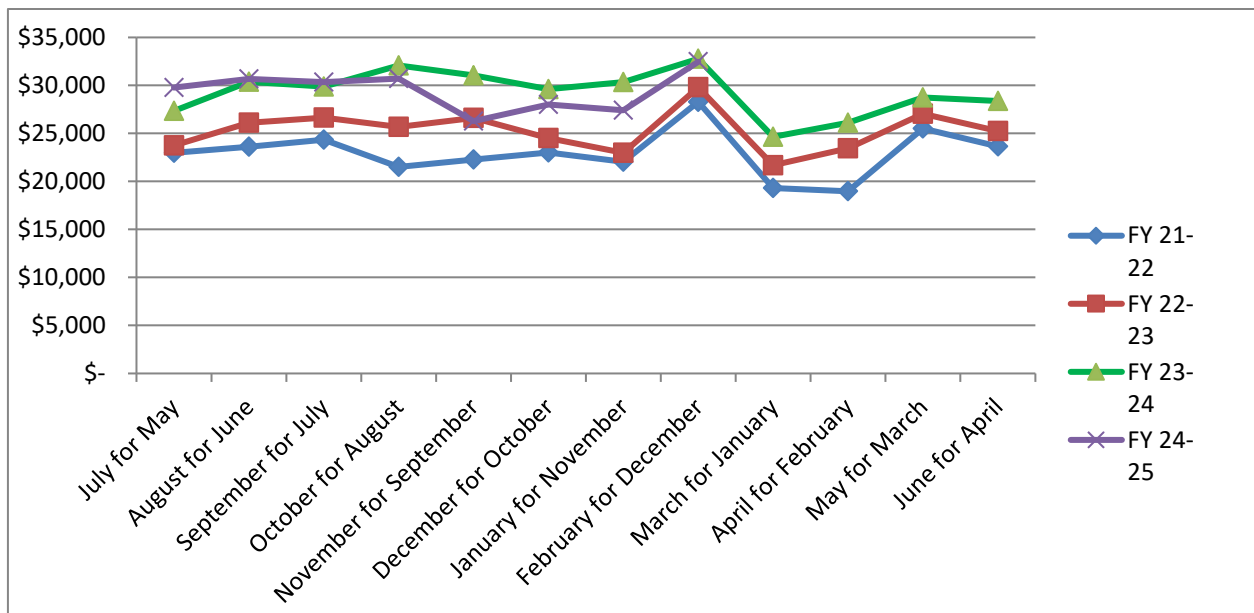
### 20 WATER & WASTEWATER FUND

|          |                               |            |            |              |            |            |              |       |
|----------|-------------------------------|------------|------------|--------------|------------|------------|--------------|-------|
| 20069000 | NON-DEPARTL UTILITY OPERATING | 444,643    | 435,185    | 35,331.00    | .00        | .00        | 399,854.00   | 8.1%  |
| 20080000 | TRANSFERS                     | 301,149    | 301,149    | .00          | .00        | .00        | 301,149.00   | .0%   |
| 25050000 | WATER SYSTEM OPERATIONS       | 311,025    | 391,674    | 319,542.08   | 30,519.50  | 30,558.24  | 41,573.68    | 89.4% |
| 25050100 | METER READING                 | 27,770     | 33,620     | 27,908.83    | 375.66     | .00        | 5,711.17     | 83.0% |
| 25050500 | WATER TREATMENT PLANT         | 1,067,288  | 1,073,923  | 692,936.56   | 80,048.80  | 26,423.32  | 354,563.12   | 67.0% |
| 25062000 | UTILITY ADMINISTRATION        | 378,495    | 378,495    | 250,161.86   | 22,425.82  | .00        | 128,333.14   | 66.1% |
| 25560000 | WASTEWATER SYSTEM OPERATIONS  | 168,275    | 187,838    | 138,200.44   | 19,314.37  | .00        | 49,637.56    | 73.6% |
| 25560500 | WASTEWATER TREATMENT PLANT    | 674,784    | 677,607    | 405,048.02   | 49,192.29  | 125.00     | 272,433.98   | 59.8% |
|          | TOTAL WATER & WASTEWATER FUND | 3,373,429  | 3,479,491  | 1,869,128.79 | 201,876.44 | 57,106.56  | 1,553,255.65 | 55.4% |
|          | GRAND TOTAL                   | 13,286,388 | 14,869,786 | 9,525,351.84 | 753,248.70 | 181,319.93 | 5,163,114.23 | 65.3% |

\*\* END OF REPORT - Generated by VINCENT COPENHAVER \*\*

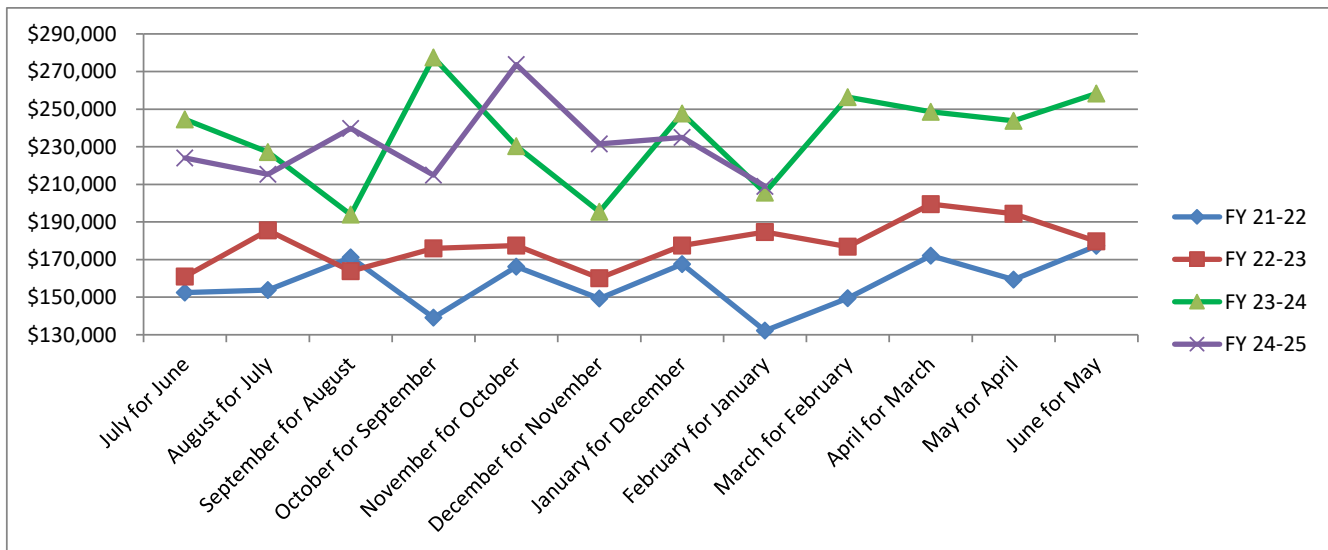
**Town of Rocky Mount  
Local Sales Tax Collections by Month**

| <u>Month</u>           | <u>FY 21-22</u> | <u>FY 22-23</u> | <u>FY 23-24</u> | <u>FY 24-25</u> | <u>Change</u> | <u>% Change</u> |
|------------------------|-----------------|-----------------|-----------------|-----------------|---------------|-----------------|
| July for May           | \$ 22,978       | \$ 23,738       | \$ 27,361       | \$ 29,775       | \$ 2,414      | 8.8%            |
| August for June        | \$ 23,622       | \$ 26,102       | \$ 30,373       | \$ 30,662       | \$ 289        | 1.0%            |
| September for July     | \$ 24,336       | \$ 26,639       | \$ 29,885       | \$ 30,354       | \$ 469        | 1.6%            |
| October for August     | \$ 21,514       | \$ 25,676       | \$ 32,074       | \$ 30,713       | \$(1,361)     | -4.2%           |
| November for September | \$ 22,281       | \$ 26,599       | \$ 31,054       | \$ 26,280       | \$(4,774)     | -15.4%          |
| December for October   | \$ 23,016       | \$ 24,524       | \$ 29,612       | \$ 27,998       | \$(1,614)     | -5.5%           |
| January for November   | \$ 22,061       | \$ 22,980       | \$ 30,352       | \$ 27,415       | \$(2,937)     | -9.7%           |
| February for December  | \$ 28,289       | \$ 29,796       | \$ 32,769       | \$ 32,465       | \$ (304)      | -0.9%           |
| March for January      | \$ 19,310       | \$ 21,687       | \$ 24,644       |                 |               | 0.0%            |
| April for February     | \$ 18,974       | \$ 23,440       | \$ 26,124       |                 |               | 0.0%            |
| May for March          | \$ 25,516       | \$ 27,054       | \$ 28,735       |                 |               | 0.0%            |
| June for April         | \$ 23,632       | \$ 25,252       | \$ 28,392       |                 |               | 0.0%            |
| Year Totals            | \$275,529       | \$303,487       | \$351,375       | \$ 235,662      | \$(7,818)     |                 |



**Town of Rocky Mount**  
**Meals Tax Collections by Month**

| <b><u>Month Collected</u></b> | <b><u>FY 21-22</u></b> | <b><u>FY 22-23</u></b> | <b><u>FY 23-24</u></b> | <b><u>FY 24-25</u></b> | <b><u>Change</u></b> | <b><u>% Change</u></b> |
|-------------------------------|------------------------|------------------------|------------------------|------------------------|----------------------|------------------------|
| July for June                 | \$ 152,437             | \$ 160,978             | \$ 244,531             | \$ 224,090             | \$ (20,441)          | -12.7%                 |
| August for July               | \$ 153,837             | \$ 185,503             | \$ 227,166             | \$ 215,407             | \$ (11,759)          | -6.3%                  |
| September for August          | \$ 171,121             | \$ 163,751             | \$ 193,852             | \$ 239,802             | \$ 45,950            | 28.1%                  |
| October for September         | \$ 139,085             | \$ 175,939             | \$ 277,528             | \$ 214,885             | \$ (62,643)          | -35.6%                 |
| November for October          | \$ 166,261             | \$ 177,506             | \$ 230,365             | \$ 273,682             | \$ 43,317            | 24.4%                  |
| December for November         | \$ 149,361             | \$ 160,148             | \$ 195,454             | \$ 231,510             | \$ 36,056            | 22.5%                  |
| January for December          | \$ 167,488             | \$ 177,390             | \$ 247,659             | \$ 234,921             | \$ (12,738)          | -7.2%                  |
| February for January          | \$ 132,152             | \$ 184,585             | \$ 205,557             | \$ 208,968             | \$ 3,411             | 1.8%                   |
| March for February            | \$ 149,407             | \$ 176,858             | \$ 256,350             |                        |                      | 0.0%                   |
| April for March               | \$ 172,047             | \$ 199,508             | \$ 248,621             |                        |                      | 0.0%                   |
| May for April                 | \$ 159,286             | \$ 194,326             | \$ 243,734             |                        |                      | 0.0%                   |
| June for May                  | \$ 177,283             | \$ 179,649             | \$ 258,285             |                        |                      | 0.0%                   |
| Year Totals                   | <u>\$ 1,889,765</u>    | <u>\$ 2,136,141</u>    | <u>\$ 2,829,102</u>    | <u>\$ 1,843,265</u>    | <u>\$ 21,153</u>     |                        |



**Town of Rocky Mount**  
**Cash Balances and Investment Portfolio**  
**February 28, 2025**

**Total Cash Held by the Town:**

|                                                                                                                    |                     |
|--------------------------------------------------------------------------------------------------------------------|---------------------|
| Cash in the Office                                                                                                 | \$ 700              |
| Duncan Williams Investments                                                                                        | \$ 2,700,732        |
| Virginia SNAP (holding borrowed funds)                                                                             | \$ 4,273,013        |
| Local Government Investment Pool (avg monthly yield 4.467%)                                                        | \$ 6,717,806        |
| Truist: Payroll and Flexible Benefits Checking Accounts                                                            | \$ 44,353           |
| Carter Bank and Trust: Old Checking Account, Designated Checking<br>Accounts for Police, Farmer's Market and Depot | \$ 185,434          |
| National Bank of Blacksburg                                                                                        | \$ 1,244,998        |
| Atlantic Union Bank: Town Checking Account                                                                         | <u>\$ 1,800,842</u> |

|                                 |                             |
|---------------------------------|-----------------------------|
| Total Cash Balance at Month End | <u><u>\$ 16,967,877</u></u> |
|---------------------------------|-----------------------------|

**Investment Detail:**

|                                                                         |                                    |                                               |                                       |
|-------------------------------------------------------------------------|------------------------------------|-----------------------------------------------|---------------------------------------|
| Duncan-Williams, Inc.<br>Account Statement Dated February 28, 2025      |                                    |                                               |                                       |
| <b>Cash, Money Funds and Bank Deposits -<br/>1% of Portfolio</b>        | <b><u>Closing<br/>Balance</u></b>  | <b><u>Income<br/>This Year</u></b>            | <b><u>30-Day<br/>Yield</u></b>        |
| Federated Hermes Govt Reserves Money Market                             | \$1,735.63                         | \$9.56                                        | 3.41%                                 |
| <br><b>Fixed Income - 99% of Portfolio<br/>Certificates of Deposit:</b> | <br><b><u>Market<br/>Value</u></b> | <br><b><u>Estimated<br/>Annual Income</u></b> | <br><b><u>Estimated<br/>Yield</u></b> |
| Total                                                                   | \$481,804.75                       | \$16,537.50                                   | 3.47%                                 |
| <br><b>U.S. Government Bonds:</b>                                       |                                    |                                               |                                       |
| Total                                                                   | <u>\$2,217,191.48</u>              | <u>\$64,262.50</u>                            | 2.25 - 4.40%                          |
| Total Fixed Income                                                      | <u>\$2,698,996.23</u>              | <u>\$80,800.00</u>                            |                                       |
| Total Portfolio Holdings                                                | <u><u>\$2,700,731.86</u></u>       | <u><u>\$80,809.56</u></u>                     |                                       |

## **MONTHLY STAFF REPORT**

|                    |                          |
|--------------------|--------------------------|
| <b>DATE:</b>       | March 10, 2025           |
| <b>TO:</b>         | Rocky Mount Town Council |
| <b>FROM:</b>       | Brad Basham – Asst Chief |
| <b>DEPARTMENT:</b> | <b>Fire Department</b>   |
| <b>MONTH:</b>      | January 2025             |

For the period of January 2025, the Rocky Mount Fire Department responded to a total of **94** calls of which **32** were inside the town limits and **62** were outside the town limits.

RMFD apparatus traveled a total of 1,645 miles carrying out duties pertaining to answering calls and support efforts of the department.

RMFD members logged 26 members performing training for a total of 262 hours of training.

Respectfully Submitted By,

Asst. Chief B. Basham

### **MONTHLY STAFF REPORT**

|                    |                          |
|--------------------|--------------------------|
| <b>DATE:</b>       | MARCH 10, 2025           |
| <b>TO:</b>         | Rocky Mount Town Council |
| <b>FROM:</b>       | Chief Phillip S. Young   |
| <b>DEPARTMENT:</b> | <b>Police Department</b> |
| <b>MONTH:</b>      | February                 |

\*We will be doing the monthly report from RMPD a month behind to allow for more accuracy in numbers that are turned in per Chief Young. This also allows our officers at the end of the month to have time to get all reports and tickets submitted.

PLEASE SEE ATTACHED REPORT FOR MORE DETAILED INFORMATION ON MONTHLY CHARGES AND STATS.....

PSY/rfs

ROCKY MOUNT POLICE DEPARTMENT  
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: FEBRUARY 2025

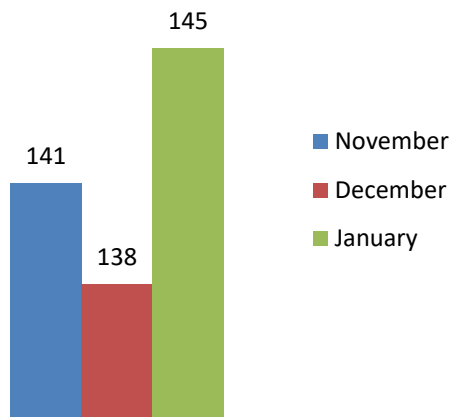
NOVEMBER

DECEMBER

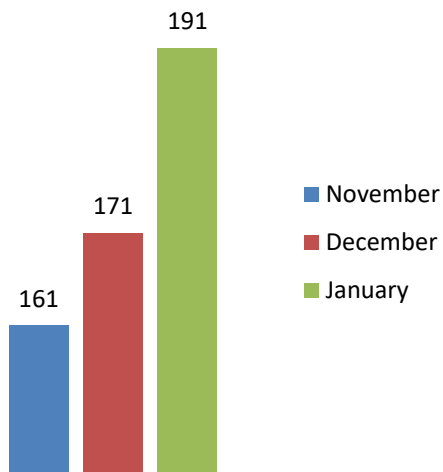
JANUARY

|                                               |      |      |      |
|-----------------------------------------------|------|------|------|
| UNIFORM TRAFFIC SUMMONS ISSUED                | 141  | 138  | 145  |
| TRAFFIC STOPS                                 | 161  | 171  | 191  |
| SPEEDING TICKETS ISSUED                       | 40   | 37   | 45   |
| DUI                                           | 2    | 4    | 3    |
| COLLISIONS INVESTIGATED (TREDS)               | 21   | 20   | 16   |
| MOTORIST AIDES                                | 57   | 64   | 71   |
| CRIMINAL ARRESTS "MISDEMEANOR"                | 17   | 39   | 41   |
| CRIMINAL ARRESTS "FELONY"                     | 21   | 13   | 11   |
| INCIDENTS ADDRESSED                           | 1842 | 1848 | 1800 |
| INCIDENTS, OFFENSES REPORTABLE IN "RMS"       | 55   | 79   | 74   |
| GRAND LARCENY WARRANTS                        | 0    | 0    | 0    |
| BREAKING & ENTERING REPORTS                   | 0    | 0    | 0    |
| BREAKING & ENTERING WARRANTS                  | 0    | 0    | 0    |
| BOLO'S (Be On Look Out)                       | 20   | 25   | 16   |
| FOLLOW-UP'S                                   | 49   | 65   | 54   |
| BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS" | 796  | 781  | 726  |
| SCHOOL CHECKS                                 | 40   | 23   | 41   |
| ALARM RESPONSES                               | 35   | 32   | 31   |
| OPEN DOORS, WINDOWS, ETC. UNSECURED           | 9    | 7    | 7    |
| COURT HOURS:                                  | 9    | 23   | 38   |
| TRAINING HOURS:                               | 25   | 158  | 208  |
| SPECIAL ASSIGNMENT HOURS:                     | 14   | 293  | 138  |
| HARVESTER HOURS WORKED:                       | 12   | 8    | 3    |
| ECO/TDO                                       | 5    | 4    | 7    |
| ECO/TDO HOURS:                                | 15   | 16   | 18   |

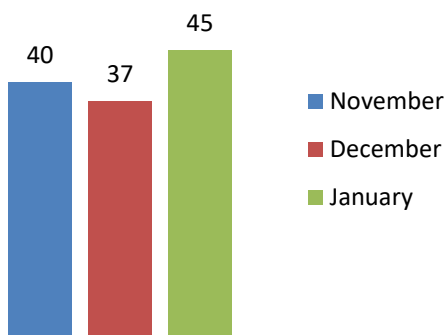
### Uniform Traffic Summons Issued



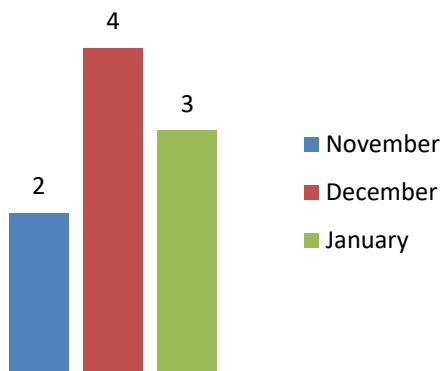
### Traffic Stops



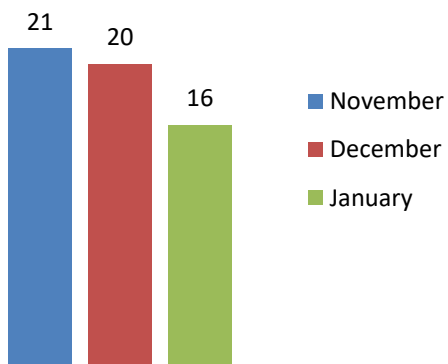
### Speeding Tickets Issued



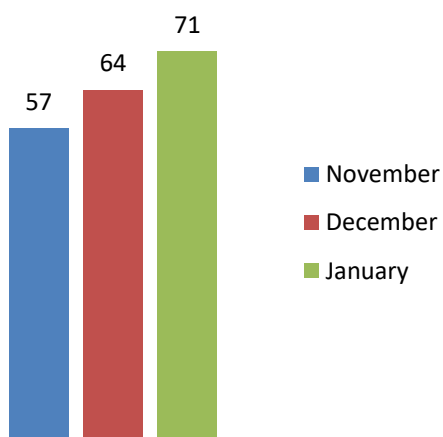
### DUI



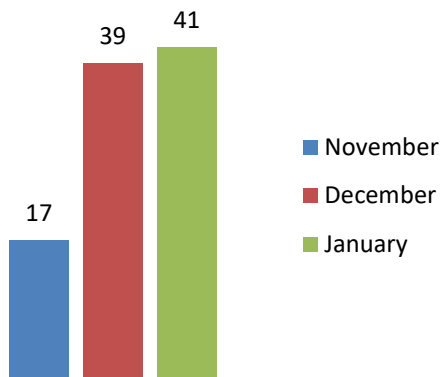
### Collisions Investigated (TREDs)



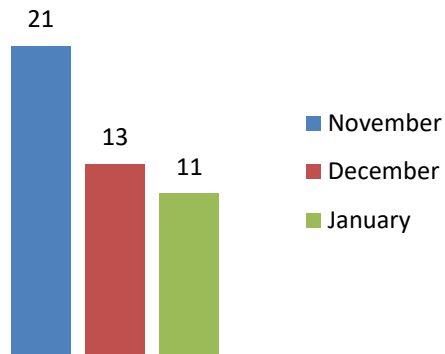
### Motorist Aides



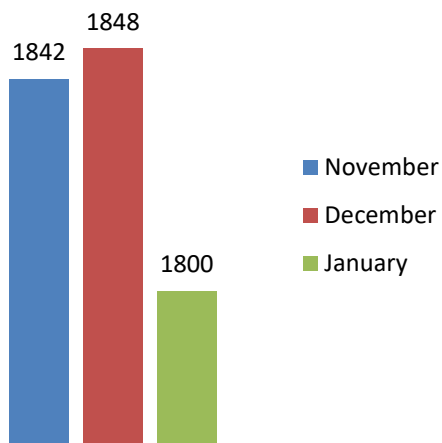
### Criminal Arrests "Misdemeanor"



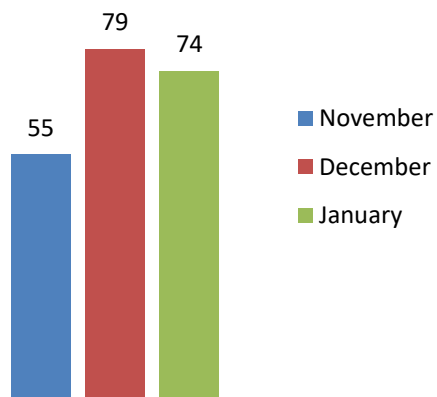
### Criminal Arrests "Felony"



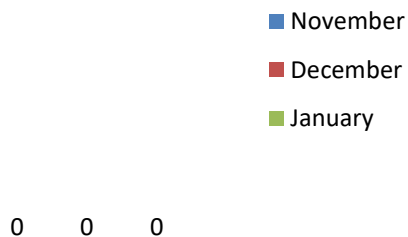
### Incidents Addressed



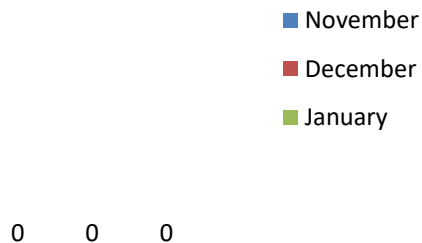
### Incidents/Offenses Reportable "RMS"



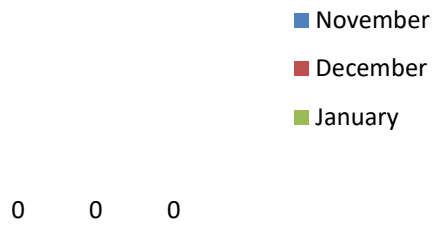
### Grand Larceny Warrants



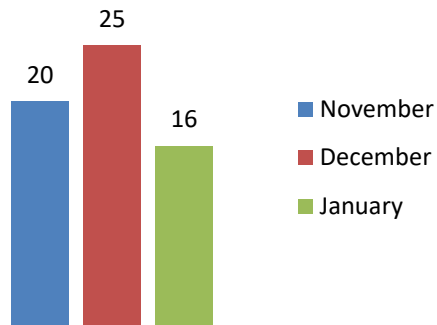
### Breaking & Entering Reports



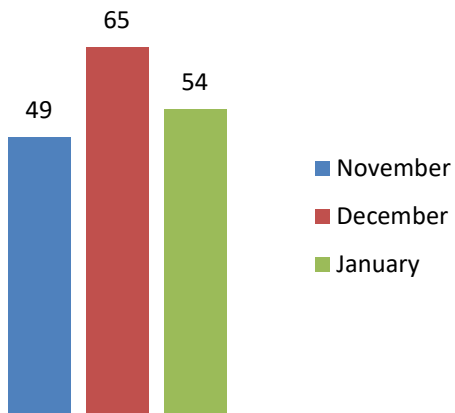
## Breaking & Entering Warrants



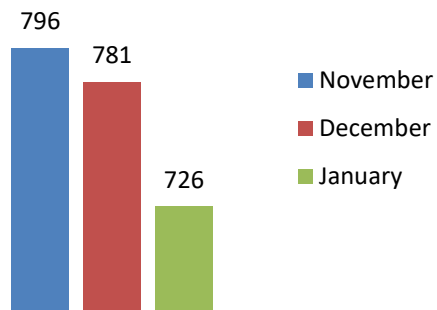
## BOLO's (Be On Look Out)



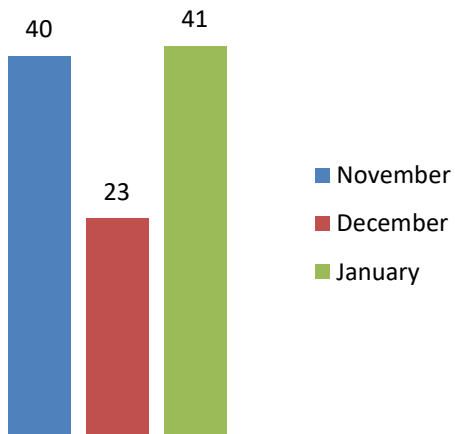
## Follow-Ups



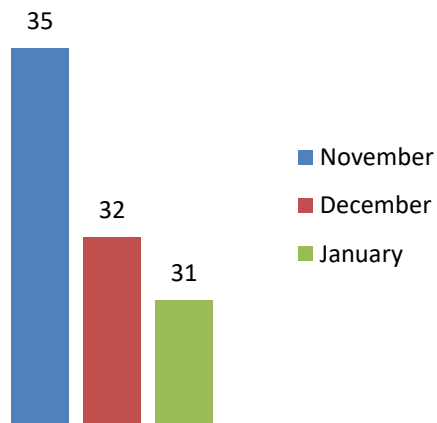
## Businesses/Residences Checked "Foot Patrols"



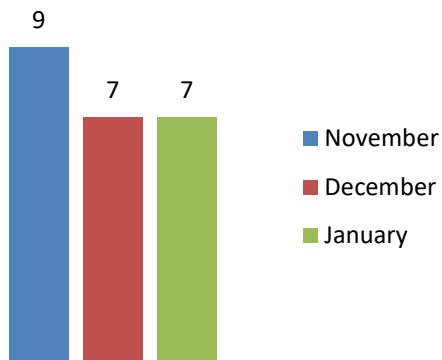
## School Checks



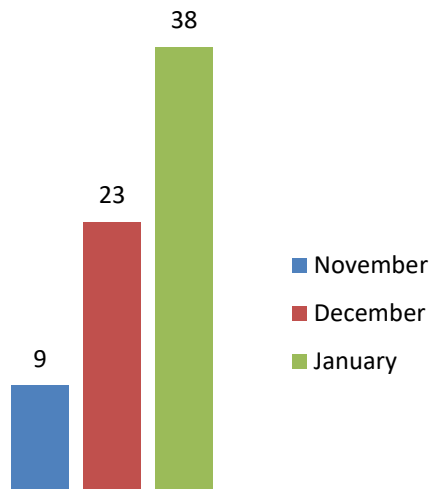
## Alarm Responses



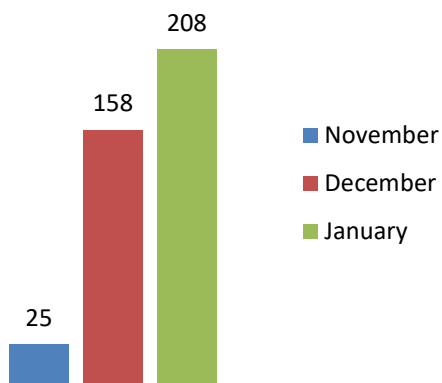
### Open Doors, Windows, Etc. Unsecured



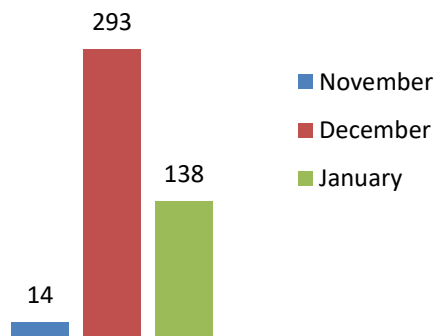
### Court Hours



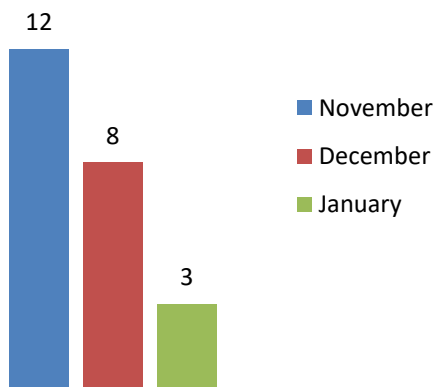
### Training Hours



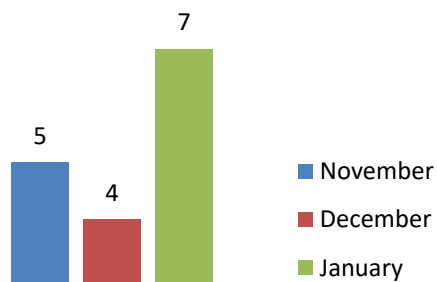
### Special Assignment Hours



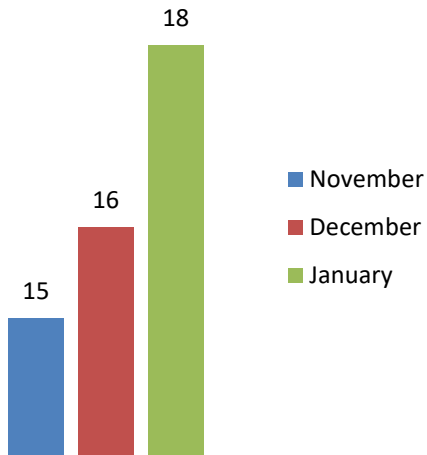
### Harvester Hours Worked



### ECO/TDO



## ECO/TDO Hours



### TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar was conducted throughout the Town of Rocky Mount during January
- ◇ Reported streetlights out to Town Manager's office
- ◇ There were 16 reportable accidents with 11 of the accidents on our public streets

### INVESTIGATIONS:

Follow Up Investigations: **Follow-up** conducted on multiple cases

Search Warrants: Multiple

- ❖ Evidence/Property room management
- ❖ Transported evidence to State Lab
- ❖ Assist patrol with surveillance
- ❖ Assist patrol with calls for service
- ❖ Fire Inspections and Fire Marshall duties conducted
- ❖ Charges obtained for multiple counts of Shoplifting, Larceny, Fraud and Child Pornography.
- ❖ Conducted follow ups with ICAC cases. Request for Administrative subpoenas through CA's office
- ❖ Obtained several search warrants
- ❖ Active cases include: Fraud, Rape, Larceny, Property Damage, Embezzlement, Social Services and Adult Protective cases
- ❖ Surveillance of drug and prostitution activity in various locations of town
- ❖ Partnership w/ Virginia State Police drug unit to work informants on drug buys
- ❖ Obtained subpoenas through Circuit Court for bank information
- ❖ Multijurisdictional roundtable w/ other agencies to include CAC and fraud group
- ❖ Maintain SRO grant documentation

**COMMUNITY RESOURCE OFFICER:  
MEETINGS/EVENTS (King)**

- ❖ Attended meetings in ref: Community Planning Events
- ❖ Began planning "Cops & Bobbers" youth fishing event
- ❖ Visited local businesses in reference to sponsorships for "Cops & Bobbers"
- ❖ Picked up toy boxes from participating businesses
- ❖ WYTI Radio (Community First Segment)
- ❖ Rise and Shine interview/discussion
- ❖ B99.9 Radio Segment
- ❖ Worked Franklin County High School basketball games
- ❖ Took down Christmas tree at American Partners Bank
- ❖ Performed school checks
- ❖ Attend Martin Luther King's Breakfast at Pigg River Community Center
- ❖ Visited multiple businesses in reference to "Community First Initiative" and dropped off flyers for upcoming events
- ❖ Safety Talk and provided food for Warming Shelter of Franklin County
- ❖ Delivered donations from Wal-Mart to Family Resource Center & Stepping Stone Mission
- ❖ Continued updates on social media pages
- ❖ Attended Rocky Mount Chamber meeting
- ❖ Attended CHAT meeting at Carilion
- ❖ Attended Franklin County Department of Social Services Coalition meeting
- ❖ Assisted patrol w/ various calls for service
- ❖ New Guard Safety meeting attended
- ❖ Family Resource Board meeting attended
- ❖ Community Partnership Board meeting attended
- ❖ Attended "Coffee w/ Veterans" at Essig Center
- ❖ Foot patrols in various parts of Town to promote upcoming "Community First Initiative" events
- ❖ Prepared and served meal at "Stepping Stone Mission"
- ❖ Attended "Zaxby's" soft opening and created a social media post
- ❖ Attended meeting at United Way in ref: possible Earth Day event
- ❖ Sponsorship photo w/ Country Kids Daycare

**RESOURCE OFFICER REFERRAL'S  
(Divers/Holland):**

- ❖ Multiple threat assessment meetings attended
- ❖ Assisted schools w/ conducting fire, tornado, bus evacuations and active shooter drills
- ❖ Morning and afternoon traffic control for bus traffic
- ❖ Arrest: Possession of a Stun Gun on School Property (Divers)
- ❖ Criminal Arrests: 1
- ❖ Reports: 1
- ❖ Vapes: 3
- ❖ EMS Calls: 2

## **SPEEDING TICKETS ISSUED**

Virgil H. Goode Highway (x 14)

Grassy Hill Road (x 8)

State Street (x 6)

North Main Street (x 5)

Booker T. Washington Highway (x 3)

Frontage Road (x 2)

Scuffling Hill Road (x 2)

Hilltop Drive

Hatcher Street

Diamond Avenue

School Board Road

Old Franklin Turnpike

## **CRIMINAL ARRESTS & LOCATIONS:**

Possession of Cocaine

East Court Street

Carry Cocaine into a Jail

East Court Street

Driving Under the Influence

Old Franklin Turnpike (x 2)

Driving Under the Influence

Bernard Road

Intoxicated In Public

Old Franklin Turnpike

Drunk In Public

Old Franklin Turnpike (x 2)

Drunk In Public

Jubal's Pass

|                                             |                             |
|---------------------------------------------|-----------------------------|
| Drunk In Public                             | Old Franklin Turnpike       |
| Drunk In Public                             | Market Place Drive          |
| Solicitation of Child Pornography           | Wray's Chapel Road (x 4)    |
| Elder Abuse                                 | Hatcher Street              |
| Domestic Assault                            | Jubal's Pass (x 2)          |
| Domestic Assault                            | Hilltop Drive               |
| Domestic Assault                            | Pell Avenue                 |
| Destruction of Property                     | Franklin Street (x 2)       |
| Destruction of Property                     | Tanyard Road                |
| Trespassing                                 | Old Franklin Turnpike       |
| Possession of a Stun Gun on School Property | Middle School Road          |
| Possession of Counterfeit Money             | North Main Street           |
| Larceny                                     | Franklin Street (x 2)       |
| Larceny                                     | Tanyard Road                |
| Shoplifting                                 | Old Franklin Turnpike (x 6) |
| Driving Revoked – DUI Related               | Diamond Avenue              |
| Warrant Service (Capias)                    | Old Franklin Turnpike       |
| Warrant Service (Felony)                    | Weaver Street (x 2)         |
| Warrant Service (Felony)                    | Mary Coger Lane             |
| Warrant Service (Felony)                    | Grassy Hill Road            |
| Warrant Service (Misdemeanor)               | Industrial Avenue (x 6)     |

|                               |                        |
|-------------------------------|------------------------|
| Warrant Service (Misdemeanor) | Grassy Hill Road (x 3) |
| Warrant Service (Misdemeanor) | Scuffling Hill Road    |
| Warrant Service (Misdemeanor) | Trail Drive            |
| Warrant Service (Misdemeanor) | East Court Street      |
| Emergency Custody Order       | Floyd Avenue (x 4)     |
| Emergency Custody Order       | Franklin Street        |
| Emergency Custody Order       | East Court Street      |
| Emergency Custody Order       | Windy Lane             |

## MONTHLY STAFF REPORT

|                    |                                              |
|--------------------|----------------------------------------------|
| <b>DATE:</b>       | March10, 2025                                |
| <b>TO:</b>         | Rocky Mount Town Council                     |
| <b>FROM:</b>       | Brian Schofield, Public Works Superintendent |
| <b>DEPARTMENT:</b> | <b>Public Works Department</b>               |
| <b>MONTH:</b>      | February 2025                                |

1. Read meters (1 day)
2. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts.
3. Meter cutoffs: 36
4. Clean-up for 5 days.
5. Cut trees along roads, sidewalks, and parks as needed.
6. Repaired, replaced, or unplugged seven sewer mains or laterals.
7. Repaired two water mains.
8. Repaired and/or replaced traffic lights and street signs.
9. Continue to work on storm drains throughout town with all the rain from storms.
10. Ongoing exchanging out of new carts for citizens.
11. Completed several water and sewer taps in and out of town limits.
12. Dealt with Ice and windstorm.
13. Dealt with major power outages throughout town.
14. Cleaning up from ice and windstorm.

## MONTHLY STAFF REPORT

|                      |                                   |
|----------------------|-----------------------------------|
| <b>MEETING DATE:</b> | March 10, 2025                    |
| <b>TO:</b>           | Rocky Mount Town Council          |
| <b>FROM:</b>         | Dennis Potter                     |
| <b>DEPARTMENT:</b>   | <b>Wastewater Treatment Plant</b> |
| <b>REPORT MONTH:</b> | February, 2025                    |

|                                   |                            |
|-----------------------------------|----------------------------|
| Average Daily Flow                | 1.075 MGD                  |
| Minimum TSS Reduction             | 97.2 %                     |
| Minimum BOD Reduction             | 97.5 %                     |
| Leachate received (F.C. Landfill) | 1,054,914 gallons          |
| VPDES Violations                  | None                       |
| Sludge (Land filled @ F.C.)       | 40.28 Tons                 |
| Rain Total      3.05 - inches     | Snow Total      2 - inches |

The Wastewater Plant had 0 after-hour alarms during the month of February, but we did have to come in and check pump stations and the plant due to power being out during the ice storm.

The staff worked on regular maintenance at the plant and the pump stations.

The installation of the new scum pump was completed and put into service.

The staff installed the 2 new Wave Samplers on our influent and effluent channels and put them into service.

The staff cleared trees from Power Dam Road so that we could get into work during the ice storm.

The staff cleared trees going into and around pump stations due to the ice storm.

Respectfully Submitted,

Dennis Potter

## **MONTHLY STAFF REPORT**

|                    |                                          |
|--------------------|------------------------------------------|
| <b>DATE:</b>       | 3/10/2025                                |
| <b>TO:</b>         | Rocky Mount Town Council                 |
| <b>FROM:</b>       | Michael K. Adkins – Water Superintendent |
| <b>DEPARTMENT:</b> | <b>Water Department</b>                  |
| <b>MONTH:</b>      | February 2025                            |

### **Operation and Production Summary:**

The actual water production time (water filtering) averaged 10.34 hours daily for the entire month, yielding approximately 889,032 gallons daily. The rainfall for this month was 5.91 inches, as measured at the water treatment plant. Therefore, the Blackwater River flow continues to be adequate for regular operation.

|                                     |                                                    |
|-------------------------------------|----------------------------------------------------|
| Total Raw Water Pumped:             | 22.1 million gallons                               |
| Total Drinking Water Produced:      | 24.16 million gallons                              |
| Average Daily Production:           | 889,032 gallons per day                            |
| Ave Percent of Production Capacity: | 42.86 %                                            |
| Flushing of Hydrants/Tanks/FD Use:  | 43,026 + 25,000 F.D. = 68,026 gallons              |
| Plant Process Water:                | 783,000 gallons (finished water used by the plant) |
| Bulk Water Sold @ W.T.P.:           | 500.0 gallons                                      |
| Bulk Water used at PW Shop          | 6,295 gallons                                      |
| Tank Cleanout/Drainage/Leak         | 246,625 gallons                                    |
| WVWA Water                          | 0.0 gallons                                        |

### **Testing:**

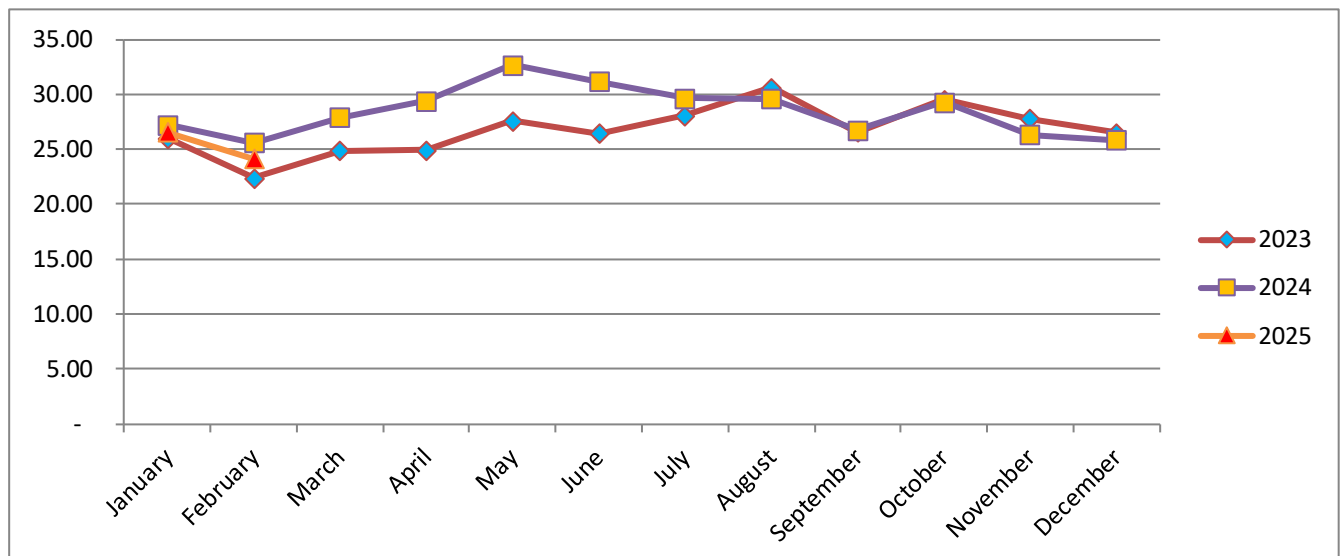
- Our monthly (7 total) routine bacteriological samples were bacteria-free. Therefore, the Town continues to comply with all drinking water standards by E.P.A. requirements.
- Staff collected annual water quality samples for CCR
- Staff suspended the Auto-flushing program in November 2024. This process reduces TTHM and HAA5 and provides fresher, higher-quality water to lines with low usage and no circulation. The program uses auto flushers on Hydrants. Due to cold weather and freezing temperatures, staff removed these flushers until spring.

### **Activities / Maintenance / Improvements**

- The staff continued with our weekly checks of the chemical feeders, pump stations, equipment at tank sites, and monthly checklists around the plant, the river, and the dam. In addition, we continue to perform routine maintenance and groundskeeping.
- We received 0.0 gallons of water from the WVWA connection
- Staff drained the Scuffling Hill tank so the tank contractor could replace the broken aerator hose.
- Staff ordered the new replacement finished pump and motor (12 – 16 weeks lead time)

- The electrical contractor replaced the power pole located at the Bald Knob water tank and the breaker box due to storm damage. Staff worked with the SCADA contractor to rewire torn-apart wires to monitor tank level and valve controls.
- Staff monitored the generators during the power outage. Power went out, and the generators started running Wednesday 2-12 around 2:00 P.M. Power was restored Friday 2-14 at the water plant around 2:30 P.M. at the lower pump station around 7:30 P.M. on Friday 2-14 and the upper pump station around 7:00 P.M. on Saturday 2-15

| Town of Rocky Mount              |              |              |              |               |                 |  |
|----------------------------------|--------------|--------------|--------------|---------------|-----------------|--|
| Water Production                 |              |              |              |               |                 |  |
| Monthly Total In Million Gallons |              |              |              |               |                 |  |
| <u>Month</u>                     | <u>2023</u>  | <u>2024</u>  | <u>2025</u>  | <u>Change</u> | <u>% Change</u> |  |
| January                          | 26.00        | 27.25        | 26.57        | (0.7)         | -2.6%           |  |
| February                         | 22.36        | 25.60        | 24.16        | (1.4)         | -6.0%           |  |
| March                            | 24.87        | 27.88        |              |               |                 |  |
| April                            | 24.94        | 29.43        |              |               |                 |  |
| May                              | 27.61        | 32.67        |              |               |                 |  |
| June                             | 26.43        | 31.16        |              |               |                 |  |
| July                             | 28.07        | 29.66        |              |               |                 |  |
| August                           | 30.60        | 29.60        |              |               |                 |  |
| September                        | 26.58        | 26.77        |              |               |                 |  |
| October                          | 29.51        | 29.30        |              |               |                 |  |
| November                         | 27.75        | 26.30        |              |               |                 |  |
| December                         | 26.48        | 25.83        |              |               |                 |  |
| Year Totals                      | 48.36        | 52.85        | 50.73        | (2.12)        | -4.2%           |  |
| <b>YTD Through February</b>      | <b>48.36</b> | <b>52.85</b> | <b>50.73</b> | <b>(2.12)</b> | <b>-4.2%</b>    |  |



ITEM(S) TO BE CONSIDERED UNDER:  
New Business

|                            |                |
|----------------------------|----------------|
| FOR COUNCIL MEETING DATED: | March 10, 2025 |
|----------------------------|----------------|

|                           |                                                                                              |
|---------------------------|----------------------------------------------------------------------------------------------|
| STAFF MAKING REQUEST:     | Phillip Young, Police Chief                                                                  |
| BRIEF SUMMARY OF REQUEST: | This item is being included to recognize Boreika Burwell and Ryan King for their promotions. |
| ACTION NEEDED:            | None.                                                                                        |

Attachment(s): None

|                                                                                   |
|-----------------------------------------------------------------------------------|
| <p><b>FOLLOW-UP ACTION:</b><br/>(To be completed by the Town Clerk)</p> <p>NA</p> |
|-----------------------------------------------------------------------------------|

ITEM(S) TO BE CONSIDERED UNDER:  
New Business

|                            |                |
|----------------------------|----------------|
| FOR COUNCIL MEETING DATED: | March 10, 2025 |
|----------------------------|----------------|

|                           |                                                                                                                |
|---------------------------|----------------------------------------------------------------------------------------------------------------|
| STAFF MAKING REQUEST:     | Robert J. Wood, Town Manager                                                                                   |
| BRIEF SUMMARY OF REQUEST: | Jessica Dillon will (Franklin County DSS) be present to tell Council about a special event coming up in April. |
| ACTION NEEDED:            | None.                                                                                                          |

Attachment(s): None

|                                                                            |
|----------------------------------------------------------------------------|
| <p>FOLLOW-UP ACTION:<br/>(To be completed by the Town Clerk)</p> <p>NA</p> |
|----------------------------------------------------------------------------|

ITEM(S) TO BE CONSIDERED UNDER:  
New Business

|                            |                |
|----------------------------|----------------|
| FOR COUNCIL MEETING DATED: | March 10, 2025 |
|----------------------------|----------------|

|                           |                                                                                                  |
|---------------------------|--------------------------------------------------------------------------------------------------|
| STAFF MAKING REQUEST:     | Daniel Pinard, Cultural & Economic Development Director                                          |
| BRIEF SUMMARY OF REQUEST: | Cultural and Economic Development Director Pinard will present the Farmers Market Annual Report. |
| ACTION NEEDED:            | None.                                                                                            |

Attachment(s): None

|                                                                            |
|----------------------------------------------------------------------------|
| <p>FOLLOW-UP ACTION:<br/>(To be completed by the Town Clerk)</p> <p>NA</p> |
|----------------------------------------------------------------------------|

ITEM(S) TO BE CONSIDERED UNDER:  
New Business

|                            |                |
|----------------------------|----------------|
| FOR COUNCIL MEETING DATED: | March 10, 2025 |
|----------------------------|----------------|

|                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| STAFF MAKING REQUEST:     | Robert J. Wood, Town Manager                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| BRIEF SUMMARY OF REQUEST: | <p>The Capital Improvement Plan (CIP) is a five-year plan that identifies capital projects (infrastructure, equipment, etc.) for each year. The CIP is a planning tool. Items that are included in the CIP are not approved for purchase, but instead, are approved for further consideration that can lead to inclusion in an annual budget where the actual purchase or expenditure is approved by Council. The proposed Capital Improvement Plan was presented to the Planning Commission this week. They recommended that it proceed to Council. This is the first step in the Budget Process.</p> <p>We will discuss the CIP in detail during the Budget Work Sessions in April.</p> |
| ACTION NEEDED:            | None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

Attachment(s): None

|                                                                            |
|----------------------------------------------------------------------------|
| <p>FOLLOW-UP ACTION:<br/>(To be completed by the Town Clerk)</p> <p>NA</p> |
|----------------------------------------------------------------------------|

ITEM(S) TO BE CONSIDERED UNDER:  
New Business

|                            |                |
|----------------------------|----------------|
| FOR COUNCIL MEETING DATED: | March 10, 2025 |
|----------------------------|----------------|

|                           |                                                                                                                                                                                                                                                                                                                                                                    |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| STAFF MAKING REQUEST:     | Jessica Angle, Planning & Zoning Administrator<br>Mark Moore, Assistant Town Manager                                                                                                                                                                                                                                                                               |
| BRIEF SUMMARY OF REQUEST: | Staff would like to discuss with Council the possibility of adopting an ordinance to put rules and requirements in place for special events (gatherings of 50 or more people as well as "protests"). Many localities have rules in place for these types of events in order to keep participants and the public safe. We will explain in more detail Monday night. |
| ACTION NEEDED:            | This item is being included for discussion purposes, but Council could decide to direct staff with regard to this topic.                                                                                                                                                                                                                                           |

Attachment(s): None

|                                                                            |
|----------------------------------------------------------------------------|
| <p>FOLLOW-UP ACTION:<br/>(To be completed by the Town Clerk)</p> <p>NA</p> |
|----------------------------------------------------------------------------|