



ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
AGENDA
March 25, 2025
5:30 PM

Harvester Performance Center
450 Franklin Street, Rocky Mount, Virginia

The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the clerk for assistance.

Call to Order and Welcome

1. Roll Call of Members Present
2. Approval of Agenda
3. Approval of Draft Minutes
 - 3.a. January 28, 2025 - Regular Meeting Minutes
4. Secretary's Report
5. Staff Updates
6. Committee Reports (None)
7. Old Business (None)
8. New Business
 - 8.a. Harvester Quarterly Accounting
 - 8.b. Update on Harvester LLCs
9. Authority Board Comments
10. Upcoming networking events & EDA Meeting
 - 10.a. Community Partnership - March 31, 2025 5:30pm (Train Depot/Welcome Center)
 - 10.b. Business Community Town Hall - April 7, 2025 @ 6:00pm (Town Municipal Building)
 - 10.c. Franklin County Connects - April 9, 2025 9:00am (Franklin Center)
 - 10.d. EDA Meeting - April 22, 2025 5:30pm (Town Municipal Building)
11. Adjournment

**TOWN OF ROCKY MOUNT
ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
January 28, 2025
5:30 P.M.**

The Economic Development Authority (EDA) of the Town of Rocky Mount, Virginia met at the Rocky Mount Municipal Building on Tuesday, January 28, 2025, at 5:30 p.m.

ROLL CALL OF MEMBERS PRESENT

Board Members Present: Ruth Cook, Justin Muse, Adam Lynch, Doug Guilliams, Bernice Cobbs, and Melanie Wright

Board Members Absent: Anna Robertson

Others Present: Economic Development Director Daniel Pinard, EDA Clerk Cherie Compton

INTRODUCTION OF NEW MEMBER

Economic Development Director Daniel Pinard introduced the new member, Melanie Wright.

ELECTION OF OFFICERS

Mr. Pinard opened the floor for nominations for Chair. Member Justin Muse made a motion to elect Anna Robertson as Chair. Hearing no further nominations, Mr. Pinard declared nominations closed for Chair.

Motion By: Member Justin Muse

Second: Member Doug Guilliams

Action: The board members voted to elect Anna Robertson as Chair

Mr. Pinard opened the floor for nominations for Vice Chair. Member Doug Guilliams made a motion for Member Justin Muse to be reelected as Vice Chair. Hearing no further nominations, Mr. Pinard declared nominations closed for Vice Chair.

Motion By: Member Doug Guilliams

Second: Member Bernice Cobbs

Action: The board members voted to elect Justin Muse as Vice Chair

Mr. Pinard opened the floor for nominations for Secretary/Treasurer. Member Bernice Cobbs made a motion for Cherie Compton to remain the Secretary/Treasurer. Hearing no further nominations, Mr. Pinard declared nominations closed for Secretary/Treasurer.

Motion By: Member Bernice Cobbs

Second: Member Ruth Cook

Action: The board members voted to elect Cherie Compton as Secretary/Treasurer

APPROVAL OF AGENDA

Additions or Corrections: Addition of Quarterly Account Payments to New Business

Motion: To approve the agenda with the addition

Motion By: Member Bernice Cobbs

Second: Member Doug Guilliams

Action: Approved by a unanimous vote of members present

REVIEW AND CONSIDERATION OF MINUTES

Let the record show that prior to the meeting, Economic Development Authority received the following draft minutes for review and consideration of approval:

October 22, 2024 - Regular Meeting Minutes

Motion: To approve minutes as presented

Motion By: Member Doug Guilliams

Second: Member Ruth Cook

Action: Approved by a unanimous vote of members present

SECRETARY REPORT

Secretary/Treasurer Cherie Compton advised members that the statement ending December 31, 2024, had a balance of \$5,000.00.

STAFF UPDATES

Economic Development Director Daniel Pinard provided the following business updates:

- Zaxby's opened on Monday
- Bank of Botetourt is open and ribbon cutting if scheduled
- Close to being under contract for the consultant for the 64 acres that was purchased
- Former Peoples National Bank Request for Proposals (RFP) had no responses for developers this will be redirected to a Request for Qualifications (RFQ)

COMMITTEE REPORTS

None

OLD BUSINESS

None

NEW BUSINESS

2025 Meeting Dates

Mr. Pinard and Vice Chair Justin Muse presented the 2025 meeting dates with a meeting being held every 4th Tuesday of every month except November. It will be moved to the 3rd Tuesday and there will be no meeting in December of 2025.

Motion: To approve the 2025 EDA meeting dates as presented

Motion By: Member Bernice Cobbs

Second: Member Ruth Cook

Action: Approved by a unanimous vote of members present

Quarterly Payments

Mr. Pinard requested approval for the EDA to accept the check from the Town and quarterly accounting checks to be written to the Harvester Performance Center LLC in the amounts of \$170,000.

Motion: To accept the check from the Town in the amounts of \$170,000 and the check to be written to the Harvester Performance Center LLC in the amounts of \$170,000

Motion By: Member Doug Guilliams

Second: Member Bernice Cobbs

Action: Approved by a unanimous vote of members present

AUTHORITY BOARD COMMENTS

None at this time

UPCOMING NETWORKING EVENTS & EDA MEETINGS

Bank of Botetourt Ribbon Cutting – February 7, 2025, 11:30am

Franklin County Connects – February 12, 2025, 9:00 am (Franklin Center)

EDA Meeting – February 25, 2025, 5:30 pm (Town Municipal Building)

ADJOURNMENT

Motion to Adjourn By: Member Bernice Cobbs

Second: Member Melanie Wright

Action: Adjourned by a unanimous vote of members present

Time of Adjournment: 5:45 p.m.

Justin Muse, Vice Chair

ATTEST:

Cherie Compton, Secretary/Treasurer