



**ROCKY MOUNT TOWN COUNCIL
REORGANIZATIONAL MEETING MINUTES**

**January 7, 2025
5:00 p.m.**

The following members
of Council were present:

Mayor C. Holland Perdue III
Council Member A. Ralph Casey
Council Member David K. Clements
Council Member Benjamin K. Mullins
Council Member Lucas A. Tuning

Council Member J. Tyler Lee was not present
Council Member Mark H. Newbill was not present

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert J. Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Mark Lovern, Captain, RMPD

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.

1. Roll Call

The Town Clerk called each member of the Rocky Mount Town Council by name to account for the members that were present.

2. Pledge of Allegiance

Mayor Perdue led in the pledge of allegiance.

3. Approval of Agenda

Prior to the meeting, Council received the agenda for review and consideration.

Motion: To approve the agenda

Motion By: Council Member Mullins

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (4): Council Member Casey, Council Member Clements, Council Member Mullins, and Council Member Tuning

Approved (4 to 0)

4. Reorganizational Meeting

4.1 Administration of Oath of Office for the recently elected Town of Rocky Mount Council Members:

- Council Member J. Tyler Lee
- Council Member Mark H. Newbill
- Council Member Lucas A. Tuning

Due to Council Member Lee and Council Member Newbill having already taken their oath at the Clerk of Court's Office, only Council Member Tuning came forward to be ceremonially sworn in.

4.2 Review and consideration of appointment of Vice Mayor

The Vice Mayor position is determined by the person running who received the highest number of votes. Mayor Perdue asked if anyone would like to nominate Council Member Benjamin K. Mullins to be Vice Mayor.

Motion: To nominate Council Member Benjamin K. Mullins and close the appointment of Vice Mayor.

Motion By: Council Member Casey

Seconded: Council Member Clements

Motion Discussion: None

Ayes: (3): Council Member Casey, Council Member Clements, Council Member Tuning
Approved (3 – 0)

4.3 Review and consideration of appointment of Town Officers:

- Mr. Robert J. Wood, Town Manager
- Mr. John T. Boitnott, Town Attorney
- Mrs. Rebecca H. Dillon, Town Clerk
- Mr. Edward L. Hodges, Fire Marshall

The officers were collectively sworn in together for a term beginning January 1, 2025, and ending December 31, 2026.

4.4 Review and consideration of appointment of committee members for Council Committees:

- Community & Economic Development
- Finance & Human Services
- Town Charter Review
- Public Safety & Utilities

Motion: To approve the appointment of committee members for Council Committees

Motion By: Vice Mayor Mullins

Seconded: Council Member Clements

Motion Discussion: None

Ayes: (4): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Tuning

Approved (4 – 0)

4.5 Review and consideration of appointments to Town Boards and Commissions

Effective today, Mrs. Carol Tuning has been added to the Board of Zoning Appeals.

Motion: To approve the appointment to Town Boards and Commissions

Motion By: Vice Mayor Mullins

Seconded: Council Member Clements

Motion Discussion: None

**Ayes: (4): Vice Mayor Mullins, Council Member Casey, Council Member Clements,
Council Member Tuning**

Approved (4 – 0)

4.6 Review and consideration of appointment of Council Members and other representatives for the following committees:

- West Piedmont Planning District – Council Member Lee is a Council representative and Council Member Tuning will serve as the second Council representative as there has to be two and will leave open then the Citizen Representative. This opening will be discussed at a future meeting.
- Roanoke Valley-Alleghany Regional Commission – Stayed the same as Council Representative is Council Member Clements and as a non-elected representative Council reappointed Town Manager Robert Wood

Motion: To approve the appointment of Council Members and other representatives for West Piedmont Planning District (the two Council representatives) and the Roanoke Valley-Alleghany Regional Commission elected member and non-elected member.

Motion By: Vice Mayor Mullins

Seconded: Council Member Casey

Motion Discussion: None

**Ayes: (4): Vice Mayor Mullins, Council Member Casey, Council Member Clements,
Council Member Tuning**

Approved (4 – 0)

5. Adopt Code of Conduct for Town Council meetings

Mayor Perdue asked if anyone had any questions, and if not, he would entertain a motion to pass it.

Motion: To approve the adoption of the Code of Conduct for Town Council meetings

Motion By: Council Member Casey

Seconded: Vice Mayor Mullins

Motion Discussion: None

**Ayes: (4): Vice Mayor Mullins, Council Member Casey, Council Member Clements,
Council Member Tuning**

Approved (4 – 0)

6. **Adjournment**

Motion: To adjourn

Time: 5:16 p.m.

Motion By: Council Member Casey

Seconded By: Vice Mayor Mullins

Motion Discussion: None

Ayes: (4): Vice Mayor Mullins, Council Member Casey, Council Member Clements,
Council Member Tuning

Approved (4 – 0)

Action: Meeting was adjourned

C. Holland Perdue III, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk