



TOWN COUNCIL
REGULAR MEETING
AGENDA
May 12, 2025
6:00 PM

Council Chambers, Rocky Mount Municipal Building
345 Donald Avenue, Rocky Mount, Virginia

When speaking before Town Council, please come to the podium and give your name for the record. Please address the Council and not the audience. You will be limited to three (3) minutes and the other rules listed on the sign-up sheet. If you provide Council with any documentation, please also give a copy to the Town Clerk prior to speaking.

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All cellular phones must be turned off during the Council Meeting.

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The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the Town Clerk for assistance.

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of Consent Agenda
 - 4.1. Miscellaneous Action
 - Antique Farm Days Tractor Parade
 - Supplemental Appropriations Resolution for Authorization to Revise Appropriations to the FY2024-2025 Budget
 - 4.2. Miscellaneous Resolutions/Proclamations
 - James Guilliams Resolution of Recognition for 30 Years in DQ Band
 - 4.3. Approval of Draft Minutes
 - Town Council Regular Meeting Draft Minutes - April 14, 2025
 - Town Council Fiscal Year 2025-2026 Proposed Budget Work Session No. 1 Draft Minutes - April 17, 2025
 - Town Council Fiscal Year 2025-2026 Proposed Budget and Fiscal Year 2026-2030 Capital Improvement Plan Public Hearing Draft Minutes - May 5, 2025
 - 4.4. Departmental Monthly Reports
 - Community Development Department
 - Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

5. Special Items

5.1. Introduce the new Virginia Main Street Executive Director

6. Old Business

6.1. Resolution to adopt and appropriate the Fiscal Year 2025-2026 Budget, adopt the Tax Rates, Fees and Utility Rates and adopt the Fiscal Year 2026-2030 Capital Improvement Program

7. Hearing of Citizens

8. Closed Meeting and Action

8.1. Section 2.2-3711(A).5 Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

8.2. Section 2.2-3711(A).1 Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively.

9. Adjournment

ITEM(S) TO BE CONSIDERED UNDER:
Consent Item

FOR COUNCIL MEETING DATED:	May 12, 2025
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager Rebecca Dillon, Town Clerk/Executive Administrative Assistant
BRIEF SUMMARY OF REQUEST:	The President of the Antique Farm Days festival, Mr. Charles Brubaker, is asking permission to hold a Tractor Parade, on June 8, 2025 beginning approximately 2:00 p.m. at the Benjamin Franklin Middle School lot going through town to Rocky Mount Rehab for about 45 minutes to an hour so residents may see the parade and talk to the participants, before returning through town back to the school lot. Mr. Brubaker is the event organizer. The RMPD has reviewed all information submitted and has approved the plans for the parade.
ACTION NEEDED:	Approve or deny

Attachment(s):

1. 2025.0512 400.4.1.1-a Request to Hold Farm Day Tractor Parade Event to Nursing Home on June 8, 2025

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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4/5/2024

Members of the Rocky Mount Town Council
345 Donald Avenue
Rocky Mount, VA 24151

From: **Charles Brubaker**
Antique Farm Days

RE: **Tractor Parade, June 8, 2024**

Dear Council Members,

My name is Charles Brubaker, and I am the President of the Antique Farm Days. Our primary annual event is the Antique Farm Days festival held every year over Father's Day weekend at the Franklin Co Rec Park. As in past years, we would like to kick off our annual event with a Tractor Parade through Rocky Mount the Sunday before Father's Day to promote Antique Farm Days. As a highlight of the parade, we will take tractors to Rocky Mount Rehab and let the residents there look at the tractors and get out and talk to the drivers. We plan to continue that this year. In years past, the RMPD has escorted us through town to make sure we and the public is safe. We would like to resume that event this year. Our hope is the event can be as described below.

The event will be held on Sunday June 8th. While we have met at Lowe's in year's past, we met last year at the Middle school, which worked well. We would like to visit Rocky Mount Rehab again. Our plan would be to stay at the Rehab for approx. 45 mins to an hour before returning through town to the starting location. If needed, we can provide an updated parade route once finalized. If you have any questions, please let me know.

Additionally, please let us know if the time is appropriate to reach out to the police department.

Thank you for your time and consideration of this matter and all you do each day.

Thanks,

Charles Brubaker

President, Antique Farm Days

cebrubaker@gmail.com

540-493-5652

ITEM(S) TO BE CONSIDERED UNDER:
Consent Item

FOR COUNCIL MEETING DATED:	May 12, 2025
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STAFF MAKING REQUEST:	Vincent Copenhaver, Finance Director
BRIEF SUMMARY OF REQUEST:	The Town has received additional revenues that are not budgeted in the adopted FY24-25 budget. These additional revenues require Council appropriation so they may be expended for the purposes indicated. Also included is a request to use \$165,775 from utility reserves for the Claybrook water pipe replacement. \$210,813 is the total amount requested as supplemental appropriations.
ACTION NEEDED:	Staff respectfully requests Council's approval of the attached supplemental appropriations resolution.

Attachment(s):

1. 2025.0512 400.4.1.2-a Supplemental Appropriations Resolution for FY2024-2025 Budget to Authorize Appropriations May 12, 2025

FOLLOW-UP ACTION: (To be completed by the Town Clerk)



Resolution No.: 2025.009

Authorization to Revise Budgetary Appropriations

The Rocky Mount Town Council does hereby authorize by Resolution the following supplemental budget appropriations on May 12, 2025 to the FY2024-2025 Budget:

<u>Department</u>	<u>Purpose/Description</u>	<u>Account</u>	<u>Amount</u>
Water Operations Capital	Appropriate Utility Reserves for Claybrook Water Pipe Replacement	55050700.61152	\$165,775
Police Dept	Community Outreach Donation	12031015.55213	\$2,500
Police Dept	Cops and Bobbers Donations	12031010.54215	\$1,250
Police Dept	Insurance Payment - Damaged Vehicle	48200310.61121	\$4,940
Fire Dept	Department of Fire Programs Mini-Grant	12032020.53311	\$13,842
Public Works	Insurance Payment for damaged light post	13041040.53321	\$5,227
Police Dept	Insurance Payments - Damaged Vehicles	12031010.53331	\$17,279
	Total Supplemental Appropriations		\$210,813
	Amended FY2024-2025 Budget		\$22,926,797
	Amended FY2024-2025 Budget After 5/12/2025 Appropriations		\$23,137,610

Given Under My Hand, this 12th Day of May, 2025:

C. Holland Perdue, III, Mayor

Attest:

Rebecca H. Dillon, Town Clerk

ITEM(S) TO BE CONSIDERED UNDER:
Consent Item

FOR COUNCIL MEETING DATED:	May 12, 2025
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STAFF MAKING REQUEST:	Mark Moore, Assistant Town Manager
BRIEF SUMMARY OF REQUEST:	The Dairy Queen Band has been playing at the Dairy Queen on 40 West for thirty years on Thursday mornings from September to May. Dairy Queen representatives reached out to the Town a few weeks ago to ask if a resolution or proclamation from the Town could be put together to honor James Guilliams who has been a member of the Dairy Queen Band from their first performance thirty years ago, all the way up to today. Town Manager Wood presented the attached Resolution to Mr. Guilliams during their regular Thursday morning jam a few weeks ago. The Resolution is on this Agenda for formal adoption by Council.
ACTION NEEDED:	Adoption of the Resolution.

Attachment(s):

1. 2025.0512 400.4.2.1-a Resolution Given to James Guilliams of The Dairy Queen Band 2025 FINAL DRAFT (SIGNED)

FOLLOW-UP ACTION: (To be completed by the Town Clerk)
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RESOLUTION NO.: 2025.007

**RESOLUTION OF THE TOWN OF ROCKY MOUNT
Honoring Mr. James Guilliams & "The Dairy Queen Band"**

WHEREAS, Mr. James Guilliams is a founding member of "The Dairy Queen Band" playing at the Dairy Queen Grill & Chill located at 995 Franklin Street in Rocky Mount; and

WHEREAS, the band already had a fast-food connection before coming to Dairy Queen, playing regularly at a nearby Hardee's location in town; and

WHEREAS, after moving on from Hardee's, Mr. Guilliams and other founding members approached the Dairy Queen owners, the Arrington Family, L.D. Arrington, Sr. and his daughter Deborah Russell with Arrington Enterprises, LLC, requesting to play at their town Dairy Queen location on Franklin Street, with James even noting that, "We just asked, and they said yes"; and

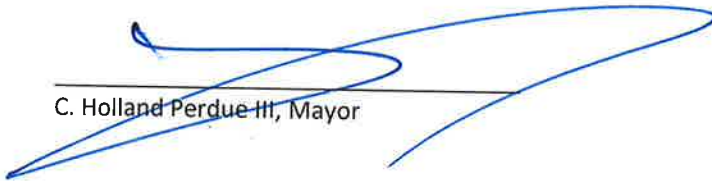
WHEREAS, Mr. Guilliams' band has played at this location in the morning hours on Thursday's from 9:00 - 10:00 a.m. from September – May each year for more than 30 years; and

WHEREAS, the uniqueness of The Dairy Queen Band is that they only come together to play at this location with an informal arrangement of songs and a lineup that has gradually evolved; and

WHEREAS, restaurant concertgoers are known to tap their feet, slap their knees, and clap along as they eat their Dairy Queen breakfast; and

NOW, THEREFORE, BE IT RESOLVED, that the Rocky Mount Town Council does hereby extend a gracious thank you to Mr. James Guilliams and "The Dairy Queen Band" for contributing to the town's long love of music; to his homegrown band for bringing live music to Dairy Queen breakfast lovers throughout the region for more than three decades; and to a valued business family in the Arrington's for providing a place for them to share their love of music.

GIVEN UNDER MY HAND, THIS 24th DAY OF APRIL 2025:


C. Holland Perdue III, Mayor





**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES**

**April 14, 2025
6:00 p.m.**

The following members
of Council were present:

Mayor C. Holland Perdue III
Vice Mayor Benjamin K. Mullins
Council Member A. Ralph Casey
Council Member David K. Clements
Council Member J. Tyler Lee
Council Member Mark H. Newbill
Council Member Lucas A. Tuning

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert J. Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Mark W. Moore, Assistant Town Manager
Vincent Copenhaver, Finance Director
Michael "Kevin" Adkins, Water Treatment Plant Superintendent
Dennis "Moe" Potter, Wastewater Treatment Plant Superintendent
Brian Schofield, Public Works Superintendent
Mark Lovern, Captain, RMPD

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.

1. Roll Call

The Town Clerk called each member of the Rocky Mount Town Council by name to account that all members were present.

2. Pledge of Allegiance

Mayor Perdue led in the pledge of allegiance.

3. Approval of Agenda

Prior to the meeting, Council received the agenda for review and consideration.

Motion: To approve the agenda as presented

Motion By: Council Member Lee

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved (6 to 0)

4. Special Items

4.1 Resolution honoring the 25th Anniversary of the Franklin County Toastmasters Club

Mayor Perdue read the resolution aloud to mark 25 years for the Club here in Franklin County with Ms. Leigh Prom to receive it.

5. Approval of Consent Agenda

5.1 Miscellaneous Action

5.2 Miscellaneous Resolutions/Proclamations

5.3 Approval of Draft Minutes

Rocky Mount Town Council Meeting Draft Minutes – March 10, 2025

Emergency Called Town Council Meeting Draft Minutes – April 3, 2025

5.4 Departmental Monthly Reports

Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

Motion: To approve the consent agenda

Motion By: Vice Mayor Mullins

Second: Council Member Tuning

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved (6 to 0)

6. **Hearing of Citizens**

Glenna Hawkins Moore of 45 Scenic River Drive, Rocky Mount, VA, shared that after the Civil War, Virginia and other states were required to write new state constitutions before the legislators would be reseated in the U.S. Congress. The 13th Amendment was expected to be ratified and officially abolish slavery, the 14th Amendment guaranteeing citizenship to ex-slaves, and the 15th Amendment was expected to guarantee the right for all men to vote. She also shared about Kazaya Smothers, a free Black woman in Franklin County and her grandson, private Samuel Smothers.

7. New Business

7.1 Recognize Water Treatment Plant for 2024 Gold Performance Award

The Town received a gold award for qualifying for and receiving the 2024 Gold Performance Award for Excellence in the operation of the Water Plant.

No Action Was Needed

7.2 Presentation of Town of Rocky Mount Purposed FY2025-2026 Budget

Town Manager Wood shared the Proposed Budget books would be given to Council at the conclusion of the meeting and the first budget work session would be held on Thursday, April 17th at 5:00 p.m. in Council Chambers. If Council had any questions prior to the meeting, Town Manager Wood, Assistant Town Manager Moore, and Finance Director Copenhaver would be happy to discuss the budget with them.

No Action Was Needed

8. Closed Meeting and Action

Motion: To go into closed session under the Virginia Code Section cited below.

Time: 6:12 p.m.

Virginia Code Section:

Section 2.2-3711(a).3 Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Section 2.2-3711(a).5 Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the businesses or industry's interest in locating or expanding its facilities in the community.

Motion: To go into closed session

Motion By: Council Member Casey

Second: Council Member Tuning

Motion Discussion: None

Action: To go into a closed meeting

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved (6 – 0)

- One citizen had wished to speak during the Hearing of the Citizens but arrived close to the time of the meeting and was not clear on how the process worked. Mayor Perdue spotted her and asked Council to allow her to speak before leaving the room for the closed session. Mrs. Reba Carter, of 365 Dent Street in Rocky Mount, spoke regarding the condition of North Main Street and how bumpy the ride is in the vehicle on the far right North bound lane. She asked when it would be paved. Mayor Perdue stated that the Hearing of Citizens was not a time that Council would answer questions, but that Assistant Town Manager Moore would take her information and call her to follow up.

Going Into Closed Session

Returning from Closed Session

Town Clerk Dillon Stated the Recording had Resumed.

Time: 6:56 p.m.

Mayor Perdue Called for a Roll Call Vote for each Council Member to Certify Discussion During the Closed Meeting.

A ROLL CALL VOTE WAS REQUIRED:

MEMBERS	ATTENDANCE	VOTE
Vice Mayor Mullins	Present	Certify
A. Ralph Casey	Present	Certify
David K. Clements	Present	Certify
J. Tyler Lee	Present	Certify
Mark H. Newbill	Present	Certify
Lucas A. Tuning	Present	Certify
Mayor, C. Holland Perdue III	Present	Certify

Certified: (7): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, Council Member Tuning, and Mayor C. Holland Perdue III

Certificate of Closed Meeting Discussion:

Council certified unanimously that nothing was discussed in the closed meeting other than what was stated in the motion to enter the closed meeting. No action was taken during the closed meeting.

Whereas, the Rocky Mount Town Council has convened a closed meeting on Monday, April 14, 2025, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia (1950), as amended, requires certification by this Council that such closed meeting was conducted in conformity with Virginia law.

Now, therefore, Be It Resolved that the Rocky Mount Town Council hereby certifies that, to the best of each members' knowledge: (1) only public business matters lawfully exempted from open meeting requirements under this chapter; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

C. Holland Perdue III, Mayor

Motion: To come out of closed session

Motion By: Council Member Lee

Second: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved (6 – 0)

POST CLOSED SESSION ACTION:

Mayor Perdue stated that he would like staff to draft a letter to Franklin County to ask the questions that Council has regarding the proposed Career and Technical

Education (CTE) facility. He asked for a motion and a second to allow the draft letter with the questions about the proposed CTE facility be sent to the County.

Motion: For staff to draft a letter and questions regarding the proffers about the CTE Center and it be sent to the Franklin County Board of Supervisors.

Motion By: Council Member Lee

Second: Council Member Clements

Motion Discussion: None

Ayes: (6) Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved: (6 – 0)

8. Adjournment

Motion: To adjourn

Time: 6:59 p.m.

Motion By: Council Member Tuning

Seconded By: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved: (6 – 0)

Action: Meeting was adjourned

C. Holland Perdue III, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk



**ROCKY MOUNT TOWN COUNCIL
FISCAL YEAR 2025-2026
BUDGET WORK SESSION No. 1
MEETING MINUTES
April 17, 2025
5:00 p.m.**

The following members
of Council were present:

Mayor C. Holland Perdue III
Vice Mayor Benjamin K. Mullins
Council Member A. Ralph Casey
Council Member David K. Clements
Council Member J. Tyler Lee
Council Member Mark H. Newbill
Council Member Lucas A. Tuning

The following staff
members were also
present:

Robert J. Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Vincent Copenhaver, Finance Director
Brian Schofield, Public Works Superintendent
Mark W. Moore, Assistant Town Manager
Michael "Kevin" Adkins, Water Treatment Plant
Dennis "Moe" Potter, Wastewater Treatment Plant
Amy D. Gordon, Assistant Finance Director/Human Resource Director
Justin Woodrow, Fire Chief

The FY2025-2026 Budget Work Session No. 1 of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.

1. **Roll Call**

The Town Clerk called each member of the Rocky Mount Town Council by name to account that all members were present.

2. **Approval of Agenda**

Prior to the meeting, Council received the agenda for review and consideration.

Motion: To approve the agenda as presented

Motion By: Council Member Lee

Seconded: Council Member Tuning

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved (6 to 0)

3. **Fiscal Year 2025-2026 Proposed Budget Work Session**

Town Manager Wood began the work session by thanking Finance Director Copenhaver, Assistant Finance Director/Human Resources Director Gordon, Department Heads, and Council for the work done on the budget and then presented to Council a preliminary overview of the proposed budget.

There are two main funds for the town: the Utility Fund and the General Fund.

- The Utility Fund is Water and Wastewater Utilities
- The General Fund is Public Works, Public Safety, Community Development and General Administration

Prices continue to increase and this year there are \$2.6 million in capital projects.

Finance Director Copenhaver projected \$10.2 million to be in reoccurring revenues.

Medical Insurance premiums are continuing to increase and are now up 11%.

The Proposed Budget includes a 3% cost-of-living adjustment and a 1.5% one-time bonus for staff which is what the State is also doing for State employees and Compensation Board employees.

The projection for General Fund expenditures is \$9.9 million for 2026.

The only staffing change proposed this year is in the Police Department which has a full-time position as a School Resource Officer (SRO) and that is projected to change to a part-time position and then move the full-time position into patrol.

In an effort to make services that the town provides pay for themselves, there is an increase in the solid waste pickup which is the same as in the past at Council's direction from a previous year's budget. The increase is \$2.00 per cart per month on residential and a \$4.00 per cart per month increase on commercial businesses.

There is a 6% built in increase to the rates for water and wastewater. This is part of a 5-year plan that has 2 years left.

The Town's debt capacity is \$49,000 million, but we only have approximately \$15.4 million currently and there is no new debt in this budget.

Each department was covered at a high level and opportunity was given for Council to ask any questions they might have.

There was discussion regarding who provides care of Byrd Street Cemetery. It was noted that Franklin County is responsible for maintaining the cemetery. Assistant Town Manager Moore would reach out to Franklin County to get more details.

Within Economic and Community Development, the Contribution and Sponsorships for Special Events and Organizations there was one change made for Cruisin' Rocky Mount VA, Inc. from \$7,500 to \$10,000 for 2026.

Within the General Fund Non-Departmental, the Outside Agencies that contact the Town regarding funding requests, there were no changes for 2026.

A brief high-level recap was given to Council regarding the Utility Operating Fund and the Utility Capital Fund.

The Capital Improvement Plan is a 5-year plan for Fiscal Years 2026-2030. The plan was compiled using the capital improvement plan adopted last year and updated using information and requests from Department Heads and the Town Manager. Usually, the items that appear in the CIP have a cost of at least \$5,000 and a useful life of at least 5 years.

4. **Adjournment**

Motion: To adjourn

Time: 6:17 p.m.

Motion By: Council Member Lee

Seconded By: Council Member Tuning

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements,
Council Member Lee, Council Member Newbill, and Council Member
Tuning

Approved (6 – 0)

Action: Meeting was adjourned

C. Holland Perdue III, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk



**ROCKY MOUNT TOWN COUNCIL
FISCAL YEAR 2025-2026 PROPOSED BUDGET
AND
CAPITAL IMPROVEMENT PLAN
PUBLIC HEARING
May 5, 2025
6:00 p.m.**

The following members
of Council were present:

Mayor C. Holland Perdue III
Vice Mayor Benjamin K. Mullins
Council Member A. Ralph Casey
Council Member David K. Clements
Council Member J. Tyler Lee
Council Member Mark H. Newbill
Council Member Lucas A. Tuning

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert J. Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Mark W. Moore, Assistant Town Manager
Vincent Copenhaver, Finance Director

The Rocky Mount Town Council (hereafter referred to as “Council”) Fiscal Year 2025-2026 Proposed Budget and Capital Improvement Plan Public Hearing was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.

1. Roll Call

The Town Clerk called each member of the Rocky Mount Town Council by name to account that all members were present.

2. **Approval of Agenda**

Prior to the meeting, Council received the agenda for review and consideration of approval.

Motion: To approve the agenda as presented

Motion By: Vice Mayor Mullins

Seconded By: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning.

Approved (6 to 0)

3. **Public Hearing**

3.1. A. Public Hearing on Proposed Fiscal Year 2025-2026 Budget and Fiscal Year 2026-2030 CIP (*Note: No consideration of motion needed until May 12, 2025 Regular Council meeting.*)

3.2. B. Public Hearing on Proposed Fiscal Year 2025-2026 Tax Rates and Fees (*Note: No consideration of motion needed until May 12, 2025, Regular Council meeting.*)

A draft budget was submitted to Town Council at Council's April 14, 2025, meeting. Only one work session was needed this year on April 17, 2025, to discuss the proposed budget and bring the budget to final form. After the work session, the final budget was advertised for public input at the public hearing held on May 5, 2025. The budget was advertised for public input in the newspaper Pursuant to Section 15.2-2506 of the Code of Virginia.

No comments were received from the public during the hearing or prior to the public hearing.

4. **Adjournment**

Motion: To adjourn

Time: 6:01 p.m.

Motion By: Council Member Tuning

Seconded By: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements,
Council Member Lee, Council Member Newbill, and Council Member
Tuning

Approved (6 – 0)

Action: Meeting was adjourned

C. Holland Perdue III, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

Planning & Zoning Monthly Report

04/01/2025 - 04/30/2025

Permit #	Permit Date	Permit Type	Parcel Address	Main Status	Applicant / Business Name	Owner Name	Description
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Group: Plat Review

2025032	4/21/2025	Plat Review	55 JUBALS PASS		Parker Design Group	JUBALS RETREAT 1 LLC	SUBDIVIDING 1 PARCEL INTO 2
2025028	4/17/2025	Plat Review		Approved	Cornerstone Land Surveying	ALLOY GROUP LLC	Boundary Line Adjustment/Line vacation
2025027	4/15/2025	Plat Review	30 GRASSY HILL RD	Pending	Cornerstone Land Surveying	GRASSY HILL INVESTMENTS LLC	minor subdivision

Group Total: 3

Group: Sign

2025030	4/18/2025	Sign	835 Tanyard Road	Approved	Powers Signs Inc	McCall Insurance	Reface existing sign

Group Total: 1

Group: Zoning

2025031	4/21/2025	Zoning	300 LAKEVIEW DR	Pending	Premier Carpentry & Trim Inc	NGUYEN SI T & ANHHONG THIVO	Addition to residential dwelling & existing enclosing double carport for living space
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2025029	4/17/2025	Zoning		Approved	Southern Heritage Homes	BERNARD HAROLD GENE & BOWLING CYNTHIA BERNARD	New Home
2025026	4/10/2025	Zoning	50 WEST COURT ST	Approved	Living Proof Beer Company	LIVING PROOF BEER COMPANY LLC	add stairs to existing deck

Group Total: 3

Group: Zoning Compliance

2025035	4/30/2025	Zoning Compliance	263 FRANKLIN ST	Approved	Jessica Ackerman/ Bee Balanced	MARTIN PARTNERSHIP	Open personal service establishment for Biomagnetism (2nd floor only)
2025034	4/22/2025	Zoning Compliance	354 FRANKLIN ST	Approved	The Gathering Co.	350 FRANKLIN LLC	Event Venue
2025033	4/22/2025	Zoning Compliance	354 FRANKLIN ST	Approved	V.A Realty Partners/Keller Williams Rocky Mount	350 FRANKLIN LLC	**2nd Floor Only**Real Estate Office - operation

Group Total: 3

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Total Records: 10

5/2/2025

FOIA Report April 2025

Date	Requested By	Topic
4/9/25	Sophia Leduc	Camera footage from FMH incident on 3/28 and 3/29
4/16/25	Brian Lynch, American Transparency	Annual employee salaries CY 2024
4/30/25	Tracy Mirzayn, Haddox Law	Info re interaction with Brooks Public Safety and Brooks Network Services w/FD
4/30/25	Jennifer Froeschl, Woods Rogers	Information for CPO case

Town of Rocky Mount VA



YEAR-TO-DATE BUDGET REPORT FOR THE TEN MONTHS ENDED APR 30, 2025

FOR 2025 10

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
10 GENERAL FUND						
10090000 USE OF SURPLUS						
10090000 42562 APPROPRIATED FUND B	150,000	1,326,100	.00	.00	1,326,100.00	.0%*
TOTAL USE OF SURPLUS	150,000	1,326,100	.00	.00	1,326,100.00	.0%
11011000 GENERAL PROPERTY TAXES						
11011000 41101 REAL PROPERTY - CUR	871,844	871,844	796,030.05	926.12	75,813.95	91.3%*
11011000 41102 REAL PROPERTY - DEL	30,000	30,000	56,645.42	4,863.11	-26,645.42	188.8%*
11011000 41103 PUBLIC SERVICE - CU	21,305	21,305	25,684.58	100.97	-4,379.58	120.6%*
11011000 41104 PUBLIC SERVICE - DE	0	0	13.19	.00	-13.19	100.0%*
11011000 41105 PERSONAL PROPERTY -	339,696	339,696	488,696.96	2,004.36	-149,000.96	143.9%*
11011000 41106 PERSONAL PROPERTY -	20,000	20,000	41,139.40	3,457.58	-21,139.40	205.7%*
11011000 41107 MACHINERY & TOOLS -	188,214	188,214	.00	.00	188,214.00	.0%*
11011000 41108 MACHINERY & TOOLS -	0	0	46,969.79	.00	-46,969.79	100.0%*
11011000 41110 PENALTIES ON TAXES	9,959	9,959	16,005.88	994.00	-6,046.88	160.7%*
11011000 41111 INTEREST ON DELINQ	5,805	5,805	9,939.42	279.15	-4,134.42	171.2%*
TOTAL GENERAL PROPERTY TAXES	1,486,823	1,486,823	1,481,124.69	12,625.29	5,698.31	99.6%
11012000 OTHER LOCAL TAXES						
11012000 41201 LOCAL SALES & USE T	345,000	345,000	281,315.29	22,716.93	63,684.71	81.5%*
11012000 41202 MEALS TAX	2,720,000	2,720,000	2,336,219.27	267,439.95	383,780.73	85.9%*
11012000 41203 PENALTY-DEL MEALS T	0	0	4,994.47	43.67	-4,994.47	100.0%*
11012000 41204 INTEREST-DEL MEALS	0	0	545.37	4.88	-545.37	100.0%*
11012000 41205 TRANSIENT OCCUPANCY	207,000	207,000	207,673.60	26,044.23	-673.60	100.3%*
11012000 41208 CIGARETTE TAX	65,000	65,000	46,560.00	4,365.00	18,440.00	71.6%*
11012000 41209 BANK STOCK TAX	378,445	378,445	.00	.00	378,445.00	.0%*
11012000 41210 CONSUMER UTILITY TA	314,000	314,000	275,403.49	25,995.05	38,596.51	87.7%*
11012000 41212 TRANSIENT OCCUP TAX	104,000	104,000	.00	.00	104,000.00	.0%*
TOTAL OTHER LOCAL TAXES	4,133,445	4,133,445	3,152,711.49	346,609.71	980,733.51	76.3%
11012500 BUSINESS LICENSE TAXES						
11012500 41301 BPOL-RETAIL	419,000	419,000	80,874.88	54,907.73	338,125.12	19.3%*

YEAR-TO-DATE BUDGET REPORT FOR THE TEN MONTHS ENDED APR 30, 2025

FOR 2025 10

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
11012500 41302 BPOL-PROFESSIONAL	189,000	189,000	137,831.35	46,548.43	51,168.65	72.9%*
11012500 41303 BPOL-REPAIRS/PERS S	184,000	184,000	161,518.75	57,940.28	22,481.25	87.8%*
11012500 41304 BPOL-CONTRACTOR	25,000	25,000	24,445.17	776.41	554.83	97.8%*
11012500 41305 BPOL-UTILITY	6,700	6,700	5,051.46	.00	1,648.54	75.4%*
11012500 41306 BPOL-AMUSEMENT TAX	500	500	.00	.00	500.00	.0%*
11012500 41307 BPOL-MISCELLANEOUS	9,000	9,000	167.57	.00	8,832.43	1.9%*
11012500 41308 BPOL-ALCOHOLIC BEVE	600	600	100.00	.00	500.00	16.7%*
11012500 41309 BPOL-PENALTIES & I	6,500	6,500	12,073.00	5,950.50	-5,573.00	185.7%*
TOTAL BUSINESS LICENSE TAXES	840,300	840,300	422,062.18	166,123.35	418,237.82	50.2%
11013000 PERMITS & LICENSES						
11013000 42111 PLANNING & ZONING F	5,000	5,000	8,512.97	1,682.97	-3,512.97	170.3%*
11013000 42112 FARMERS MARKET FEES	7,000	7,000	925.00	25.00	6,075.00	13.2%*
11013000 42114 WELCOME CENTER FEES	7,000	7,000	7,108.03	300.00	-108.03	101.5%*
11013000 42116 RETURN CHECK FEES	300	300	3,047.31	.00	-2,747.31	1015.8%*
TOTAL PERMITS & LICENSES	19,300	19,300	19,593.31	2,007.97	-293.31	101.5%
11014000 FINES & FORFEITURES						
11014000 42211 COURT FINEES	42,000	42,000	30,692.11	4,331.45	11,307.89	73.1%*
11014000 42212 PARKING FINES	80	80	40.00	.00	40.00	50.0%*
11014000 42213 GARBAGE VIOLATION F	0	0	-50.00	.00	50.00	100.0%
TOTAL FINES & FORFEITURES	42,080	42,080	30,682.11	4,331.45	11,397.89	72.9%
11015000 PROCEEDS FROM USE OF ASSETS						
11015000 42311 INTEREST ON MONEY/I	380,500	380,500	341,480.47	27,377.64	39,019.53	89.7%*
11015000 42312 RENTAL OF GENERAL P	450	450	192,150.00	.00	-191,700.00	*****%*
11015000 42319 BOND PROCEEDS	0	569,064	569,064.00	.00	.00	100.0%*
TOTAL PROCEEDS FROM USE OF ASSETS	380,950	950,014	1,102,694.47	27,377.64	-152,680.47	116.1%
11016000 CHARGES FOR SERVICES						
11016000 42411 REFUSE COLLECTION C	313,282	313,282	286,554.77	29,199.68	26,727.23	91.5%*

YEAR-TO-DATE BUDGET REPORT FOR THE TEN MONTHS ENDED APR 30, 2025

FOR 2025 10

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
11016000 42413 TRUCK RENTAL FEES	1,400	1,400	1,920.00	240.00	-520.00	137.1%*
11016000 42415 WEED CONTROL CHARGE	100	100	150.00	.00	-50.00	150.0%*
11016000 42418 PASSPORT SERVICE FE	22,000	22,000	21,571.35	2,975.00	428.65	98.1%*
11016000 42419 SECURITY SERVICES	8,000	8,000	9,058.00	.00	-1,058.00	113.2%*
11016000 42420 POLICE REPORTS	1,200	1,200	1,055.00	181.00	145.00	87.9%*
11016000 42421 FINGERPRINT SERVICE	150	150	195.00	30.00	-45.00	130.0%*
11016000 42422 CRISIS INTERVENTION	30,000	30,000	7,020.00	.00	22,980.00	23.4%*
TOTAL CHARGES FOR SERVICES	376,132	376,132	327,524.12	32,625.68	48,607.88	87.1%
11018000 MISCELLANEOUS GENERAL						
11018000 42511 RECOVERIES	0	0	6,597.01	-39,842.69	-6,597.01	100.0%*
11018000 42515 DONATIONS	0	64,233	69,498.03	5,000.00	-5,265.03	108.2%*
11018000 42524 INSURANCE RECIPTS F	40,000	65,442	86,008.78	22,505.60	-20,566.78	131.4%*
11018000 43511 VML SAFETY GRANT	0	4,000	.00	.00	4,000.00	.0%*
TOTAL MISCELLANEOUS GENERAL	40,000	133,675	162,103.82	-12,337.09	-28,428.82	121.3%
18522000 COMMONWEALTH-NONCATEGORICAL						
18522000 43211 PPTRA FROM STATE	53,861	53,861	53,860.60	.00	.40	100.0%*
18522000 43212 COMMUNICATIONS TAX	128,000	128,000	105,207.28	10,286.74	22,792.72	82.2%*
18522000 43213 LITTER GRANT	5,500	5,500	4,864.00	.00	636.00	88.4%*
18522000 43214 ROLLING STOCK TAX	3,500	3,500	3,807.22	.00	-307.22	108.8%*
18522000 43215 RENTAL TAX	37,436	37,436	11,602.57	690.69	25,833.43	31.0%*
18522000 43216 OTHER NON-CATEGORIC	0	0	3,231.36	.00	-3,231.36	100.0%*
TOTAL COMMONWEALTH-NONCATEGORICAL	228,297	228,297	182,573.03	10,977.43	45,723.97	80.0%
18524000 COMMONWEALTH-CATEGORICAL						
18524000 43112 SCHOOL RES OFFICER	41,132	41,132	53,002.00	.00	-11,870.00	128.9%*
18524000 43311 FIRE PROGRAMS-STATE	0	25,128	25,128.00	.00	.00	100.0%*
18524000 43312 STREET MAINTENANCE-	1,895,500	1,895,500	1,465,198.41	.00	430,301.59	77.3%*
18524000 43313 LAW ENFORCEMENT AID	139,000	139,000	108,360.00	.00	30,640.00	78.0%*
18524000 43314 LOCAL LAW ENFORCEME	0	12,500	14,765.00	.00	-2,265.00	118.1%*
18524000 43318 VDOT GRANT	0	0	488,259.87	.00	-488,259.87	100.0%*

Town of Rocky Mount VA



YEAR-TO-DATE BUDGET REPORT FOR THE TEN MONTHS ENDED APR 30, 2025

FOR 2025 10

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
18524000 43322 VA TOURISM GRANT	0	18,000	.00	.00	18,000.00	.0%*
18524000 43324 DEPT HOUSING & COM	0	50,000	50,000.00	.00	.00	100.0%*
18524000 43512 TOBACCO GRANT	0	0	7,371.41	.00	-7,371.41	100.0%*
TOTAL COMMONWEALTH-CATEGORICAL	2,075,632	2,181,260	2,212,084.69	.00	-30,824.69	101.4%
18525000 FEDERAL GOVERNMENT REVENUE						
18525000 43419 POLICE DEPT GRANTS	0	0	22,050.00	.00	-22,050.00	100.0%*
TOTAL FEDERAL GOVERNMENT REVENUE	0	0	22,050.00	.00	-22,050.00	100.0%
18535000 LOCAL GOVERNMENT AID						
18535000 43111 VOLUNTEER FIRE DEPT	30,000	30,000	73,210.34	7,500.00	-43,210.34	244.0%*
18535000 43112 OTH AID-SCHOOL RESO	50,000	50,000	.00	.00	50,000.00	.0%*
18535000 43114 COUNTY EXP REIMB FO	60,000	60,000	40,090.44	.00	19,909.56	66.8%*
TOTAL LOCAL GOVERNMENT AID	140,000	140,000	113,300.78	7,500.00	26,699.22	80.9%
TOTAL GENERAL FUND	9,912,959	11,857,426	9,228,504.69	597,841.43	2,628,921.31	77.8%
TOTAL REVENUES	9,912,959	11,857,426	9,228,504.69	597,841.43	2,628,921.31	
20 WATER & WASTEWATER FUND						
20080000 TRANSFERS						
20080000 42611 TRANSFER FM GENERAL	0	3,037	3,037.00	.00	.00	100.0%*
TOTAL TRANSFERS	0	3,037	3,037.00	.00	.00	100.0%
20090000 APPROPRIATED FUND BAL REVENUE						
20090000 42562 APPROPRIATED FUND B	0	145,898	.00	.00	145,898.00	.0%*
TOTAL APPROPRIATED FUND BAL REVEN	0	145,898	.00	.00	145,898.00	.0%

Town of Rocky Mount VA

YEAR-TO-DATE BUDGET REPORT FOR THE TEN MONTHS ENDED APR 30, 2025

FOR 2025 10

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
25020000 WATER CHARGES						
25020000 42313 PROPERTY RENT (CELL	138,000	138,000	114,796.48	11,072.86	23,203.52	83.2%*
25020000 43418 VWSRF DRINKING WATE	0	0	92,796.77	.00	-92,796.77	100.0%*
25020000 45101 WATER SALES	1,933,938	1,933,938	1,510,934.29	147,168.21	423,003.71	78.1%*
25020000 45102 WATER CONNECTIONS	40,000	40,000	64,341.40	1,000.00	-24,341.40	160.9%*
25020000 45103 DISCONNECT-CUT OFF	15,000	15,000	19,956.98	1,488.03	-4,956.98	133.0%*
25020000 45104 PENALTIES	35,000	35,000	32,622.50	3,103.42	2,377.50	93.2%*
25020000 45105 REBATES & RECOVERIE	0	0	910.00	70.00	-910.00	100.0%*
25020000 45106 BULK WATER PURCHASE	1,500	1,500	13,348.46	180.75	-11,848.46	889.9%*
25020000 45107 FIRE SUPPRESSION CH	0	0	31,820.93	3,237.47	-31,820.93	100.0%*
TOTAL WATER CHARGES	2,163,438	2,163,438	1,881,527.81	167,320.74	281,910.19	87.0%
25530000 WASTEWATER CHARGES						
25530000 45201 WASTEWATER COLLECTI	1,202,491	1,202,491	998,151.31	102,327.88	204,339.69	83.0%*
25530000 45202 SEWER CONNECTIONS	7,500	7,500	217,750.00	1,000.00	-210,250.00	2903.3%*
TOTAL WASTEWATER CHARGES	1,209,991	1,209,991	1,215,901.31	103,327.88	-5,910.31	100.5%
28524000 HEALTH DEPT GRANT						
28524000 43321 HEALTH DEPT GRANT	0	0	5,763.12	.00	-5,763.12	100.0%*
TOTAL HEALTH DEPT GRANT	0	0	5,763.12	.00	-5,763.12	100.0%
TOTAL WATER & WASTEWATER FUND	3,373,429	3,522,364	3,106,229.24	270,648.62	416,134.76	88.2%
TOTAL REVENUES	3,373,429	3,522,364	3,106,229.24	270,648.62	416,134.76	
GRAND TOTAL	13,286,388	15,379,790	12,334,733.93	868,490.05	3,045,056.07	80.2%
** END OF REPORT - Generated by VINCENT COPENHAVER **						

YEAR-TO-DATE BUDGET REPORT FOR THE TEN MONTHS ENDED APR 30, 2025

FOR 2025 10

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND							
10091020 NON-DEPARTL GENERAL FUND	1,456,915	2,077,914	2,125,073.54	-15,429.19	.00	-47,159.54	102.3%
11011010 MAYOR & TOWN COUNCIL	175,252	189,240	141,652.44	15,451.26	.00	47,587.56	74.9%
11012020 TOWN MANAGER	398,010	398,010	329,073.99	37,364.43	.00	68,936.01	82.7%
11012040 TOWN ATTORNEY	70,185	70,185	42,541.00	9,979.14	.00	27,644.00	60.6%
11012130 FINANCE DEPARTMENT	642,713	648,005	578,452.09	30,969.13	.00	69,552.91	89.3%
11081060 PASSPORT PROGRAM	3,125	3,125	1,837.85	27.16	.00	1,287.15	58.8%
12031010 POLICE DEPARTMENT	2,885,938	2,571,205	2,013,177.88	216,818.59	10,450.00	547,577.12	78.7%
12031015 POLICE DEPT GRANTS	0	111,625	50,661.25	-2,925.62	.00	60,963.75	45.4%
12032020 VOLUNTEER FIRE DEPT	228,280	362,303	270,742.67	75,779.28	78,895.30	12,665.03	96.5%
12043130 IMPOUND LOT	2,500	2,500	374.88	35.72	.00	2,125.12	15.0%
13041000 PUBLIC WORKS ADMINISTRATION	1,429,917	562,395	104,135.46	9,246.02	.00	458,259.54	18.5%
13041020 PUB WORKS NON-VDOT ELIGIBLE	3,100	3,100	3,915.98	.00	.00	-815.98	126.3%
13041040 STREET LIGHTS	103,400	104,140	100,182.70	10,886.85	.00	3,957.30	96.2%
13041070 TRAFFIC CONTROL & PARKING	108,700	121,376	40,884.38	6,838.73	2,200.00	78,291.62	35.5%
13041080 STREETS	404,700	1,623,349	936,547.60	78,311.76	502,701.64	184,099.76	88.7%
13041090 SIDEWALKS, CURB, GUTTERING	2,800	12,817	11,926.47	6,483.16	.00	890.53	93.1%
13042020 STREET CLEANING	4,100	6,355	2,458.77	355.53	.00	3,896.23	38.7%
13042030 REFUSE COLLECTION	49,600	141,893	121,355.44	10,951.54	.00	20,537.56	85.5%
13042040 SNOW REMOVAL	19,500	44,389	44,337.85	.00	.00	51.15	99.9%
13042061 STATE OF GOOD REPAIR GRANT	0	19,938	19,937.73	.00	.00	.27	100.0%
14043048 COMMUNITY PARK	0	8,000	4,112.11	.00	.00	3,887.89	51.4%
14043080 PARKS & PLAYGROUNDS	43,600	118,137	107,801.91	7,090.61	.00	10,335.09	91.3%
14543040 MUNICIPAL BUILDING	88,717	134,315	118,513.54	10,823.59	.00	15,801.46	88.2%
14543050 EMERGENCY SERVICES BLDG	83,600	112,449	93,237.06	-4,997.42	5,390.00	13,821.94	87.7%
14543060 PUBLIC WORKS BUILDING	40,500	71,719	59,085.33	3,603.88	7,700.00	4,933.67	93.1%
14543070 PARKS & REC - CEMETERY	2,250	10,177	8,758.11	.00	.00	1,418.89	86.1%
16081010 PLANNING & ZONING	263,724	264,054	219,413.45	20,042.47	.00	44,640.55	83.1%
16081020 COMMUNITY & ECONOMIC DEV	552,145	1,109,503	1,057,926.79	28,595.02	.00	51,576.21	95.4%
16081030 CITIZENS SQUARE-FARMERS MARKE	39,524	39,524	32,014.53	2,288.10	.00	7,509.47	81.0%
16081040 DEPOT WELCOME CENTER	44,117	44,117	25,241.54	1,543.66	.00	18,875.46	57.2%
16081050 HARVESTER PERFORMANCE CENTER	680,000	680,000	521,800.09	821.71	.00	158,199.91	76.7%
16081070 MAIN STREET PROGRAM	53,841	53,841	.00	.00	.00	53,841.00	.0%
16081086 COMMUNITY DEVELOPMENT GRANTS	0	105,520	15,560.00	13,000.00	.00	89,960.00	14.7%
16081300 ECONOMIC DEVELOPMENT AUTHORIT	5,206	5,206	2,645.57	351.65	.00	2,560.43	50.8%
16085000 REMED BLIGHTED STRUCTURES	27,000	27,000	.00	.00	.00	27,000.00	.0%
TOTAL GENERAL FUND	9,912,959	11,857,426	9,205,380.00	574,306.76	607,336.94	2,044,709.06	82.8%

12 FORFEITED ASSETS

YEAR-TO-DATE BUDGET REPORT FOR THE TEN MONTHS ENDED APR 30, 2025

FOR 2025 10

12	FORFEITED ASSETS	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12031016	STATE FORFEITURE ASSETS	0	0	5,762.54	.00	.00	-5,762.54	100.0%
	TOTAL FORFEITED ASSETS	0	0	5,762.54	.00	.00	-5,762.54	100.0%

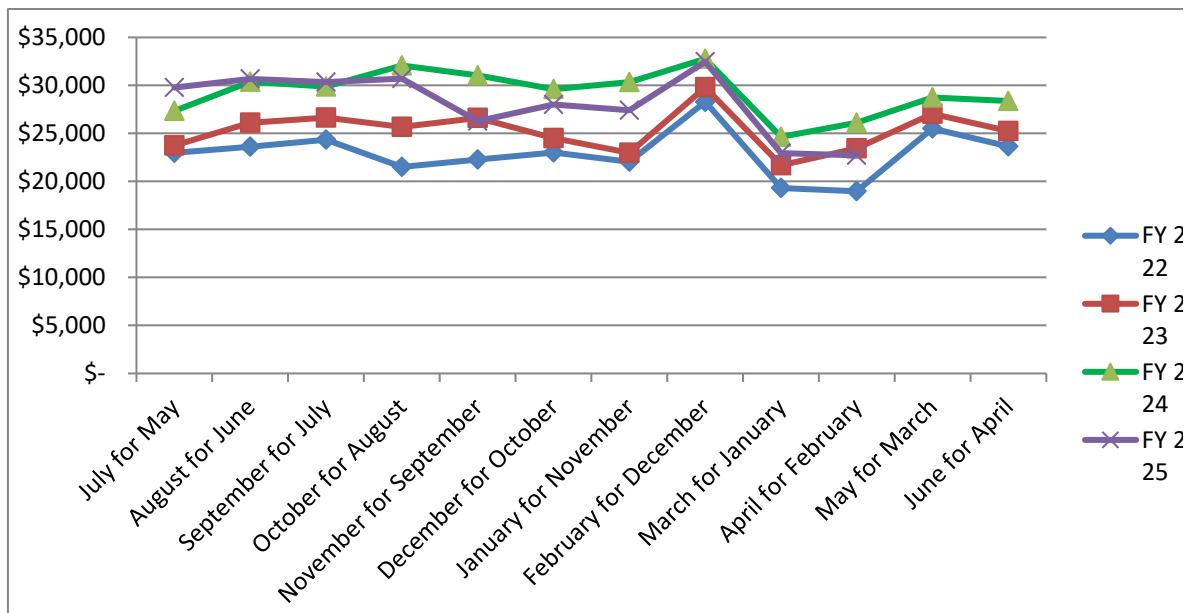
20 WATER & WASTEWATER FUND

20069000	NON-DEPARTL UTILITY OPERATING	444,643	435,185	427,278.00	.00	.00	7,907.00	98.2%
20080000	TRANSFERS	301,149	301,149	301,149.00	.00	.00	.00	100.0%
25050000	WATER SYSTEM OPERATIONS	311,025	412,566	378,320.96	25,966.06	3,374.49	30,870.55	92.5%
25050100	METER READING	27,770	34,483	29,508.49	372.36	.00	4,974.51	85.6%
25050500	WATER TREATMENT PLANT	1,067,288	1,073,923	888,429.91	103,926.40	3,949.00	181,544.09	83.1%
25062000	UTILITY ADMINISTRATION	378,495	378,495	304,653.12	29,504.87	.00	73,841.88	80.5%
25560000	WASTEWATER SYSTEM OPERATIONS	168,275	208,956	167,539.40	11,690.00	1,731.03	39,685.57	81.0%
25560500	WASTEWATER TREATMENT PLANT	674,784	677,607	572,161.98	54,072.20	125.00	105,320.02	84.5%
	TOTAL WATER & WASTEWATER FUND	3,373,429	3,522,364	3,069,040.86	225,531.89	9,179.52	444,143.62	87.4%
	GRAND TOTAL	13,286,388	15,379,790	12,280,183.40	799,838.65	616,516.46	2,483,090.14	83.9%

** END OF REPORT - Generated by VINCENT COPENHAVER **

Town of Rocky Mount
Local Sales Tax Collections by Month

<u>Month</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>Change</u>
July for May	\$ 22,978	\$ 23,738	\$ 27,361	\$ 29,775	\$ 2,414
August for June	\$ 23,622	\$ 26,102	\$ 30,373	\$ 30,662	\$ 289
September for July	\$ 24,336	\$ 26,639	\$ 29,885	\$ 30,354	\$ 469
October for August	\$ 21,514	\$ 25,676	\$ 32,074	\$ 30,713	\$ (1,361)
November for September	\$ 22,281	\$ 26,599	\$ 31,054	\$ 26,280	\$ (4,774)
December for October	\$ 23,016	\$ 24,524	\$ 29,612	\$ 27,998	\$ (1,614)
January for November	\$ 22,061	\$ 22,980	\$ 30,352	\$ 27,415	\$ (2,937)
February for December	\$ 28,289	\$ 29,796	\$ 32,769	\$ 32,465	\$ (304)
March for January	\$ 19,310	\$ 21,687	\$ 24,644	\$ 22,936	\$ (1,708)
April for February	\$ 18,974	\$ 23,440	\$ 26,124	\$ 22,717	\$ (3,407)
May for March	\$ 25,516	\$ 27,054	\$ 28,735		
June for April	\$ 23,632	\$ 25,252	\$ 28,392		
Year Totals	\$275,529	\$303,487	\$351,375	\$ 281,315	\$(12,933)



% Change

8.8%

1.0%

1.6%

-4.2%

-15.4%

-5.5%

-9.7%

-0.9%

-6.9%

-13.0%

0.0%

0.0%

21-

22-

23-

24-

21-

22-

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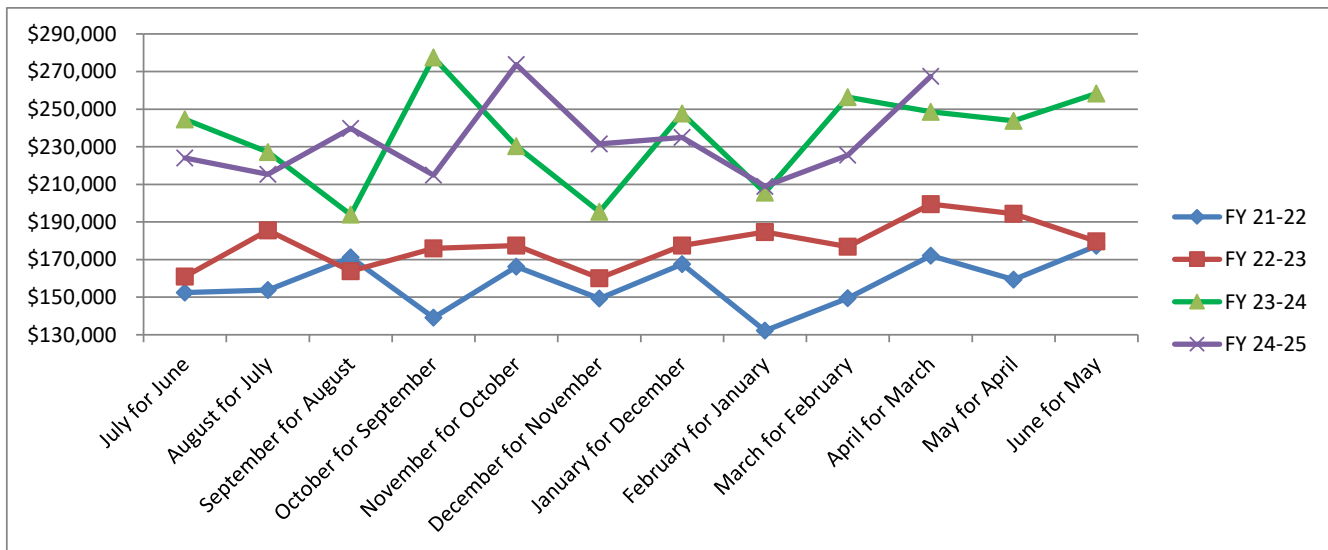
22-

23-

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Town of Rocky Mount
Meals Tax Collections by Month

<u>Month Collected</u>	<u>FY 21-22</u>	<u>FY 22-23</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>Change</u>	<u>% Change</u>
July for June	\$ 152,437	\$ 160,978	\$ 244,531	\$ 224,090	\$ (20,441)	-12.7%
August for July	\$ 153,837	\$ 185,503	\$ 227,166	\$ 215,407	\$ (11,759)	-6.3%
September for August	\$ 171,121	\$ 163,751	\$ 193,852	\$ 239,802	\$ 45,950	28.1%
October for September	\$ 139,085	\$ 175,939	\$ 277,528	\$ 214,885	\$ (62,643)	-35.6%
November for October	\$ 166,261	\$ 177,506	\$ 230,365	\$ 273,682	\$ 43,317	24.4%
December for November	\$ 149,361	\$ 160,148	\$ 195,454	\$ 231,510	\$ 36,056	22.5%
January for December	\$ 167,488	\$ 177,390	\$ 247,659	\$ 234,921	\$ (12,738)	-7.2%
February for January	\$ 132,152	\$ 184,585	\$ 205,557	\$ 208,968	\$ 3,411	1.8%
March for February	\$ 149,407	\$ 176,858	\$ 256,350	\$ 225,514	\$ (30,836)	-17.4%
April for March	\$ 172,047	\$ 199,508	\$ 248,621	\$ 267,440	\$ 18,819	9.4%
May for April	\$ 159,286	\$ 194,326	\$ 243,734			0.0%
June for May	\$ 177,283	\$ 179,649	\$ 258,285			0.0%
Year Totals	<u>\$ 1,889,765</u>	<u>\$ 2,136,141</u>	<u>\$ 2,829,102</u>	<u>\$ 2,336,219</u>	<u>\$ 9,136</u>	



Town of Rocky Mount
Cash Balances and Investment Portfolio
April 30, 2025

Total Cash Held by the Town:

Cash in the Office	\$ 700
Duncan Williams Investments	\$ 2,711,596
Virginia SNAP (holding borrowed funds)	\$ 4,304,524
Local Government Investment Pool (avg monthly yield 4.467%)	\$ 7,281,765
Truist: Payroll and Flexible Benefits Checking Accounts	\$ 423,067
Carter Bank and Trust: Old Checking Account, Designated Checking Accounts for Police, Farmer's Market and Depot	\$ 185,434
National Bank of Blacksburg	\$ 1,107,361
Atlantic Union Bank: Town Checking Account	<u>\$ 1,172,178</u>
 Total Cash Balance at Month End	 <u><u>\$ 17,186,625</u></u>

Investment Detail:

Duncan-Williams, Inc.

Account Statement Dated February 28, 2025

Cash, Money Funds and Bank Deposits - 1% of Portfolio	<u>Closing Balance</u>	<u>Income This Year</u>	<u>30-Day Yield</u>
Federated Hermes Govt Reserves Money Market	\$401.45	\$315.25	3.40%
 Fixed Income - 99% of Portfolio Certificates of Deposit:	 <u>Market Value</u>	 <u>Estimated Annual Income</u>	 <u>Estimated Yield</u>
Total	\$483,936.25	\$16,537.50	3.45%
 U.S. Government Bonds:			
Total	<u>\$2,227,258.51</u>	<u>\$64,262.50</u>	3.51% - 4.39%
 Total Fixed Income	<u>\$2,711,194.76</u>	<u>\$80,800.00</u>	
 Total Portfolio Holdings	<u><u>\$2,711,596.21</u></u>	<u><u>\$81,115.25</u></u>	

MONTHLY STAFF REPORT

DATE:	May 12, 2025
TO:	Rocky Mount Town Council
FROM:	Brad Basham – Asst Chief
DEPARTMENT:	Fire Department
MONTH:	March 2025

For the period of March 2025, the Rocky Mount Fire Department responded to a total of **49** calls of which **15** were inside the town limits and **44** were outside the town limits.

RMFD apparatus traveled a total of 804 miles carrying out duties pertaining to answering calls and support efforts of the department.

RMFD members logged 26 members performing training for a total of 230 hours of training.

Respectfully Submitted By,

Asst. Chief B. Basham

MONTHLY STAFF REPORT

DATE:	MAY 12, 2025
TO:	Rocky Mount Town Council
FROM:	Chief Phillip S. Young
DEPARTMENT:	Police Department
MONTH:	April

*We will be doing the monthly report from RMPD a month behind to allow for more accuracy in numbers that are turned in per Chief Young. This also allows our officers at the end of the month to have time to get all reports and tickets submitted.

PLEASE SEE ATTACHED REPORT FOR MORE DETAILED INFORMATION ON MONTHLY CHARGES AND STATS.....

PSY/rfs

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

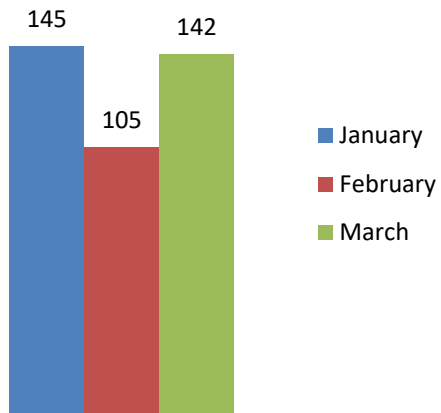
ADM #1

DATE: APRIL 2025

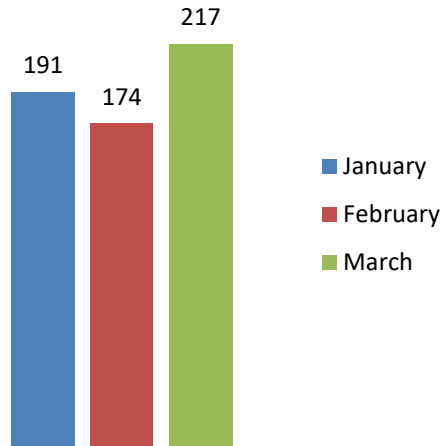
JANUARY FEBRUARY MARCH

UNIFORM TRAFFIC SUMMONS ISSUED	145	105	142
TRAFFIC STOPS	191	174	217
SPEEDING TICKETS ISSUED	45	11	21
DUI	3	3	5
COLLISIONS INVESTIGATED (TREDS)	16	12	9
MOTORIST AIDES	71	59	53
CRIMINAL ARRESTS "MISDEMEANOR"	41	29	39
CRIMINAL ARRESTS "FELONY"	11	14	14
INCIDENTS ADDRESSED	1800	3001	1581
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	74	64	75
GRAND LARCENY WARRANTS	0	1	0
BREAKING & ENTERING REPORTS	0	0	0
BREAKING & ENTERING WARRANTS	0	0	0
BOLO'S (Be On Look Out)	16	21	23
FOLLOW-UP'S	54	57	54
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	726	718	456
SCHOOL CHECKS	41	71	85
ALARM RESPONSES	31	40	29
OPEN DOORS, WINDOWS, ETC. UNSECURED	7	11	9
COURT HOURS:	38	24	30
TRAINING HOURS:	208	351	374
SPECIAL ASSIGNMENT HOURS:	138	86	135
HARVESTER HOURS WORKED:	3	12	4
ECO/TDO	7	4	3
ECO/TDO HOURS:	18	25	17

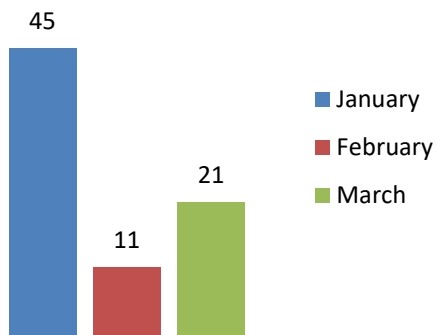
Uniform Traffic Summons Issued



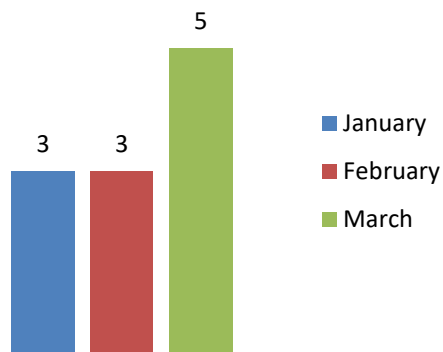
Traffic Stops



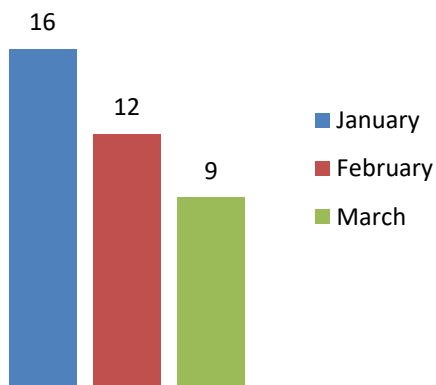
Speeding Tickets Issued



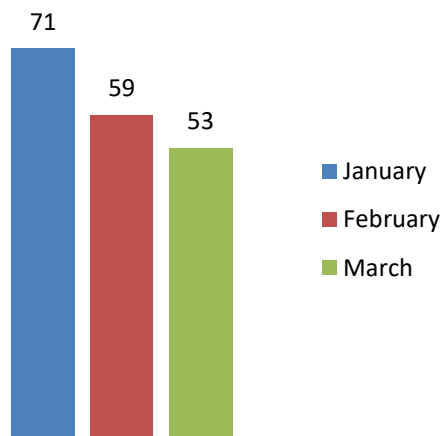
DUI



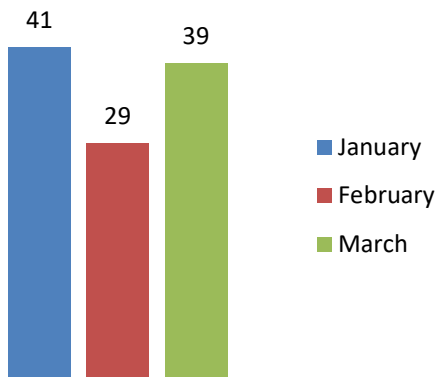
Collisions Investigated (TREDs)



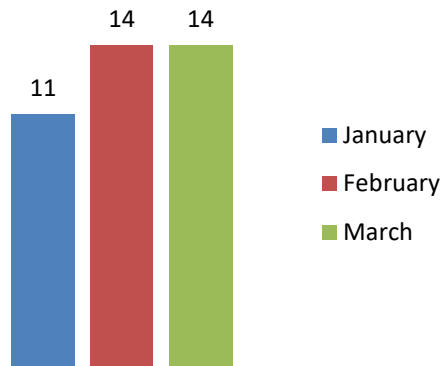
Motorist Aides



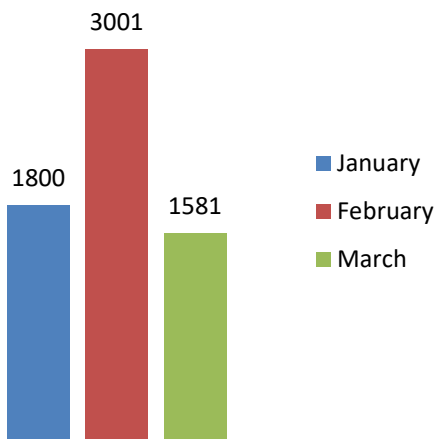
Criminal Arrests "Misdemeanor"



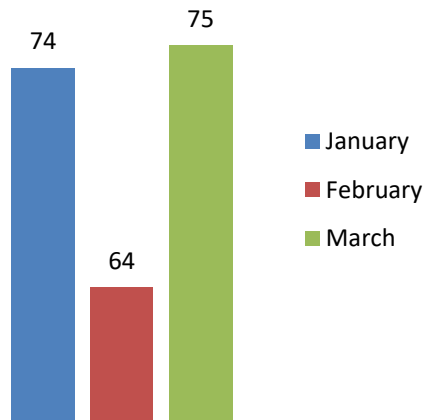
Criminal Arrests "Felony"



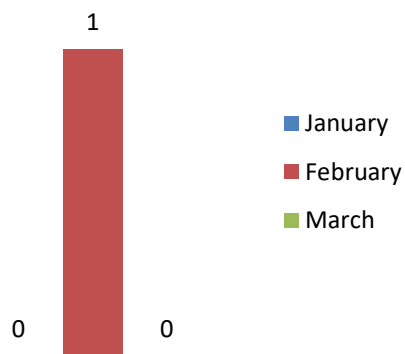
Incidents Addressed



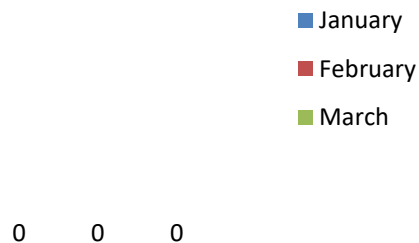
Incidents/Offenses Reportable "RMS"



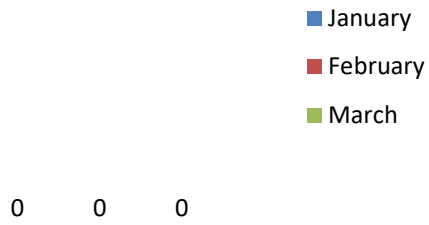
Grand Larceny Warrants



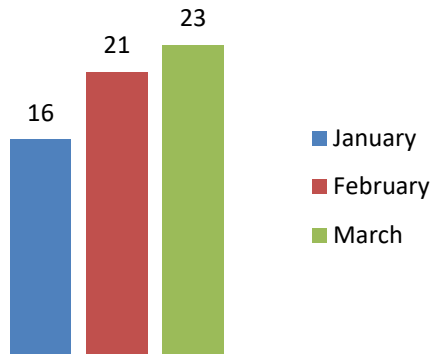
Breaking & Entering Reports



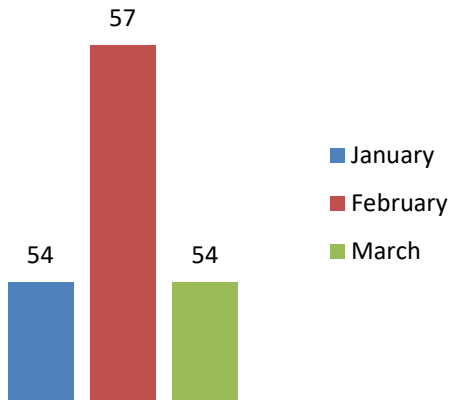
Breaking & Entering Warrants



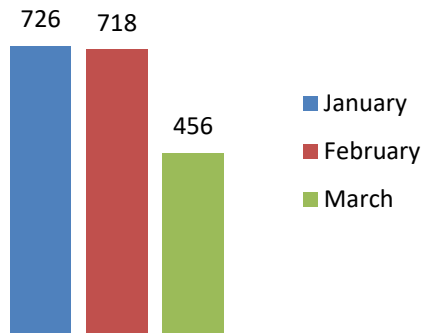
BOLO's (Be On Look Out)



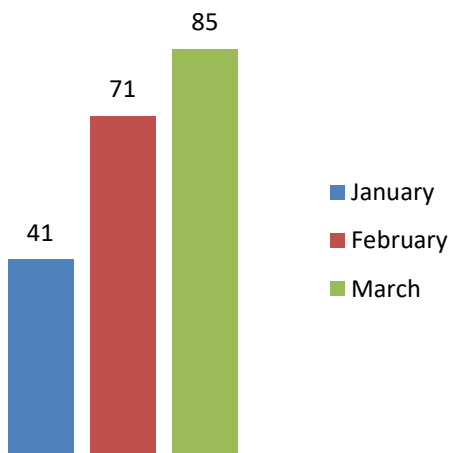
Follow-Ups



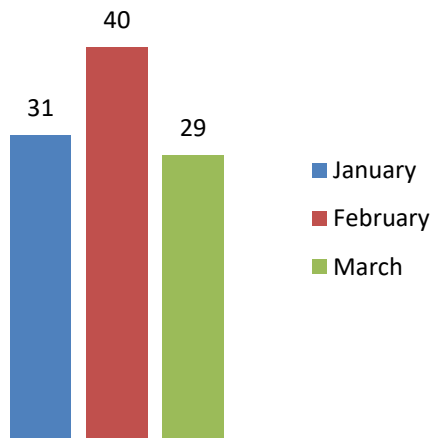
Businesses/Residences Checked "Foot Patrols"



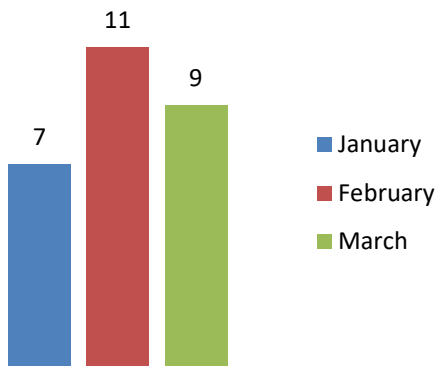
School Checks



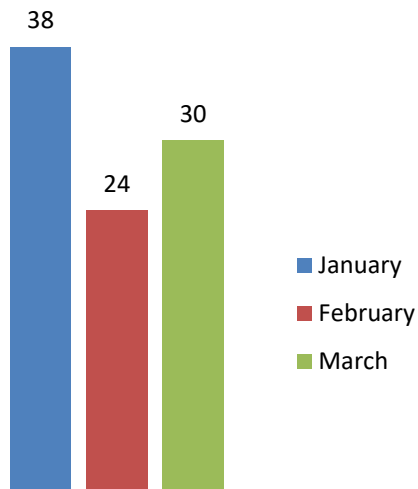
Alarm Responses



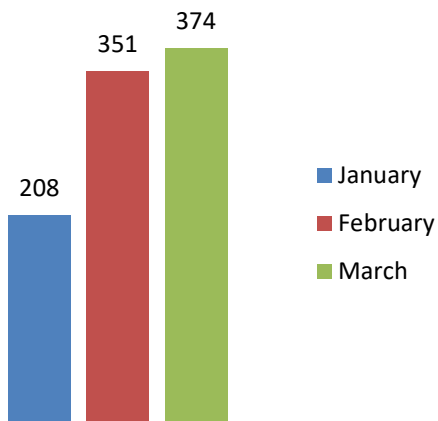
Open Doors, Windows, Etc. Unsecured



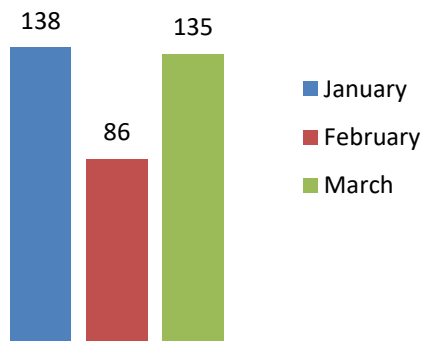
Court Hours



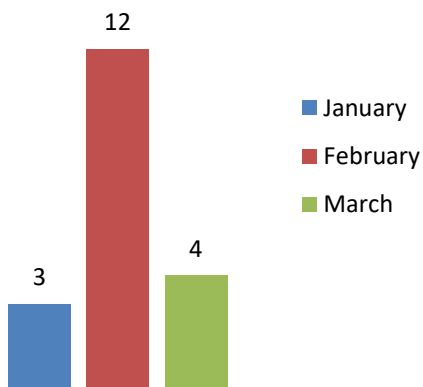
Training Hours



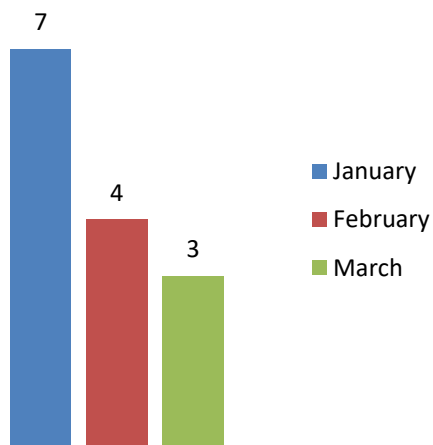
Special Assignment Hours



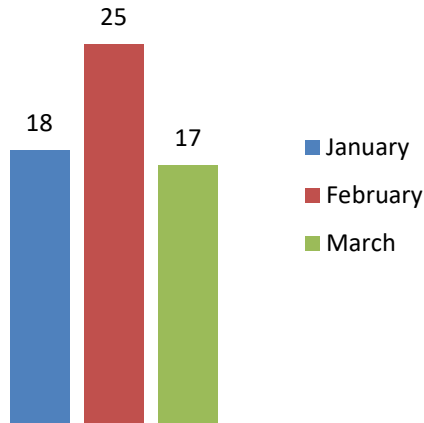
Harvester Hours Worked



ECO/TDO



ECO/TDO Hours



TRAFFIC ENFORCEMENT:

- ◇ Moving and stationary radar was conducted throughout the Town of Rocky Mount during March
- ◇ Reported streetlights out to Town Manager's office
- ◇ There were 9 reportable accidents with 7 of the accidents on our public streets

INVESTIGATIONS:

Follow Up Investigations: **Follow-up** conducted on multiple cases

Search Warrants: Multiple

- ❖ Assist patrol with surveillance
- ❖ Assist patrol with calls for service
- ❖ Fire Inspections and Fire Marshall duties conducted
- ❖ Charges obtained for multiple counts of Shoplifting, Larceny, Fraud and Child Pornography.
- ❖ Conducted follow ups with ICAC cases. Request for Administrative subpoenas through CA's office
- ❖ Obtained several search warrants for sexual battery/rape, child pornography, financial records and social media accounts.
- ❖ Active cases include: Fraud, Rape, Larceny, Property Damage, Embezzlement, Social Services and Adult Protective cases
- ❖ Surveillance of drug and prostitution activity in various locations of town
- ❖ Obtained subpoenas through Circuit Court for bank information
- ❖ Multijurisdictional roundtable w/ other agencies to include CAC and fraud group

**COMMUNITY RESOURCE OFFICER:
MEETINGS/EVENTS (King)**

- ❖ Attended meetings in ref: Community Planning Events
- ❖ Attended "Cops & Bobbers" youth fishing event
- ❖ Visited local businesses in ref: to sponsoring "Cops & Bobbers" and took photos w/ Sponsors
- ❖ Firearms Instructor School attended
- ❖ WYTI Radio (Community First Segment)
- ❖ Rise and Shine interview/discussion
- ❖ B99.9 Radio Segment
- ❖ Attended Rocky Mount Chamber dinner
- ❖ Attended a meeting about the "Birth to 5 Festival"
- ❖ Performed school checks
- ❖ Attended RAH Coalition meeting
- ❖ Visited businesses in ref: "Community First Initiative" and dropped off upcoming events flyers
- ❖ Safety Talk and provided food for Warming Shelter of Franklin County
- ❖ Worked Harvester event
- ❖ Continued updates on social media pages
- ❖ Attended Rocky Mount Chamber meeting
- ❖ Delivered donations from Wal-Mart for Franklin County High School After Prom
- ❖ Attended CHAT meeting at Carilion
- ❖ Attended Franklin County Department of Social Services Coalition meeting
- ❖ Assisted patrol w/ various calls for service
- ❖ New Guard Safety meeting attended
- ❖ Family Resource Board meeting attended
- ❖ Community Partnership Board meeting attended
- ❖ Attended Town Council meeting for a ceremony for my promotion to Sergeant
- ❖ Foot patrols in various parts of Town to promote upcoming "Community First Initiative" events
- ❖ Attended meeting at "YMCA" in reference to upcoming events (Easter Egg Hunt scheduled)
- ❖ Had to go to Roanoke for a physical for my promotion
- ❖ Set up a table at the Ferrum College Career Fair
- ❖ Attended Fresh Coalition meeting in ref: Drug Take Back planning

**RESOURCE OFFICER REFERRAL'S
(Divers/Holland):**

- ❖ Multiple threat assessment meetings attended
- ❖ Assisted schools w/ conducting fire, tornado, bus evacuations and active shooter drills
- ❖ Morning and afternoon traffic control for bus traffic
- ❖ Arrest/Diversions: (2) Simple Assault (Divers), (4) Possession of THC Pen on School Property (Holland) and (2) Possession of THC Pen Underage (Holland)
- ❖ SRO Hours: 340
- ❖ Reports: 8
- ❖ THC Vapes: 7
- ❖ EMS Calls: 1

SPEEDING TICKETS ISSUED

Tanyard Road (x 8)

Grassy Hill Road (x 5)

Scuffling Hill Road (x 3)

Booker T. Washington Highway (x 2)

North Main Street

School Board Road

Old Franklin Turnpike

CRIMINAL ARRESTS & LOCATIONS:

Possession of THC Pen on School Property

Tanyard Road (x 4)

Possession of THC Pen Underage

Tanyard Road (x 2)

Driving Under the Influence of Marijuana

Pell Avenue

Driving Under the Influence

North Main Street

Driving Under the Influence

Tanyard Road

Driving Under the Influence

West Court Street

Driving Under the Influence

Franklin Street

Intoxicated In Public

East Court Street

Drunk In Public

Lawndale Drive

Refusal of Blood/Breath Test

Tanyard Road

Forgery

Member One Way (x 2)

Uttering

Member One Way (x 2)

Felony Elude

Tanyard Road

Simple Assault

Windy Lane

Simple Assault

Tanyard Road

Simple Assault	Stephs Lane
Domestic Assault	Stephs Lane
Resisting Arrest	East Court Street
Destruction of Property	Stephs Lane
Shoplifting	Old Franklin Turnpike (x 13)
Felony Hit & Run	North Main Street
Warrant Service (Felony)	North Main Street (x 2)
Warrant Service (Felony)	Old Franklin Turnpike (x 2)
Warrant Service (Felony)	Grassy Hill Road
Warrant Service (Felony)	Old Franklin Turnpike
Warrant Service (Felony)	East Court Street
Warrant Service	East Court Street (x 4)
Warrant Service (PB-15)	Grassy Hill Road
Reckless Driving	Tanyard Road
Reckless Driving	Franklin Street
Emergency Custody Order	Floyd Avenue (x 2)
Emergency Custody Order	Middle School Road

MONTHLY STAFF REPORT

DATE:	May 12, 2025
TO:	Rocky Mount Town Council
FROM:	Brian Schofield, Public Works Superintendent
DEPARTMENT:	Public Works Department
MONTH:	April 2025

1. Read meters (1 day)
2. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts.
3. Meter cutoffs: 30
4. Clean-up for 5 days.
5. Cut trees along roads, sidewalks, and parks as needed.
6. Repaired, replaced, or four unplugged sewer mains or laterals.
7. Repaired one water mains.
8. Repaired and/or replaced traffic lights and street signs.
9. Continue to work on storm drains throughout town with all the rain from storms.
10. Ongoing exchanging out of new carts for citizens.
11. Completed several water and sewer taps in and out of Town limits.
12. Cleaning up from ice and windstorms hauling brush.
13. Cleaned trees off sewer lines.
14. Asphalt patch potholes and areas from water breaks.
15. Repair curb that was broken or removed for water breaks.
16. Mulching operations started around town.
17. Spring flowers started.
18. Mowing operations started and spraying of weeds around town.

MONTHLY STAFF REPORT

MEETING DATE:	May 12, 2025
TO:	Rocky Mount Town Council
FROM:	Dennis Potter
DEPARTMENT:	Wastewater Treatment Plant
REPORT MONTH:	April, 2025

Average Daily Flow	.726 MGD
Minimum TSS Reduction	97.8 %
Minimum BOD Reduction	99.2 %
Leachate received (F.C. Landfill)	573,780 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	54.36 Tons
Rain Total 1.91 - inches	Snow Total 0 - inches

The Wastewater Plant had 0 after-hour alarms during the month of March.

The staff worked on regular maintenance at the plant and the pump stations.

The staff completed 6-month maintenance at the plant and pump stations.

The staff participated in Earth Day at Franklin County High School

The staff replaced the motor on #4 aerator at the oxidation ditch that burnt up.

The staff repaired the auger in the compactor that locked up.

Jamison Electric repaired the blower motor at Powder Mill pump station.

The staff pumped down clarifier #1 and replaced scrapers.

Ridgefield Electric replaced 2 outdoor pole lights that quit working.

Respectfully Submitted,

Dennis Potter

MONTHLY STAFF REPORT

DATE:	5/12/2025
TO:	Rocky Mount Town Council
FROM:	Michael K. Adkins – Water Superintendent
DEPARTMENT:	Water Department
MONTH:	April 2025

Operation and Production Summary:

The actual water production time (water filtering) averaged 10.76 hours daily for the entire month, yielding approximately 967,617 gallons daily. The rainfall for this month was 2.80 inches, as measured at the water treatment plant. Therefore, the Blackwater River flow continues to be adequate for regular operation.

Total Raw Water Pumped:	27.08 million gallons
Total Drinking Water Produced:	29.03 million gallons
Average Daily Production:	967,617 gallons per day
Ave Percent of Production Capacity:	48.38%
Flushing of Hydrants/Tanks/FD Use:	551,800 + 25,000 F.D. = 576,800 gallons
Plant Process Water:	1,026,000 gallons (finished water used by the plant)
Bulk Water Sold @ W.T.P.:	0.0 gallons
Bulk Water used at PW Shop	24,037 gallons
Tank Cleanout/Drainage/Leak	0.0 gallons
WVWA Water	0.0 gallons

Testing:

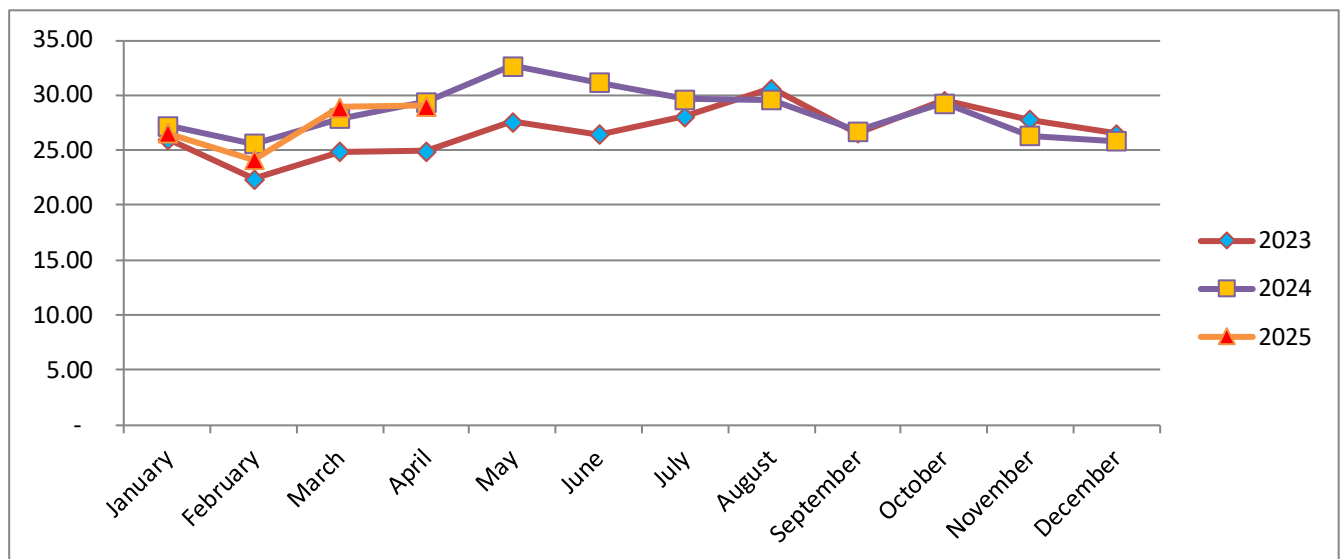
- Our monthly (7 total) routine bacteriological samples were bacteria-free. Therefore, the Town continues to comply with all drinking water standards by E.P.A. requirements.
- Staff restarted the Auto-flushing program in March 2025. This process reduces TTHM and HAA5 and provides fresher, higher-quality water to lines with low usage and no circulation. The program uses auto-flushers on Hydrants.

Activities / Maintenance / Improvements

- The staff continued with our weekly checks of the chemical feeders, pump stations, equipment at tank sites, and monthly checklists around the plant, the river, and the dam. In addition, we continue to perform routine maintenance and groundskeeping.
- We received 0.0 gallons of water from the WVWA connection
- Six members of staff attended the VRWA conference in Roanoke.
- Staff worked with the contractor to drain and prepare sedimentation basins to replace the sludge collection system.
- Staff started the hydrant flow testing and flushing program for this year.
- Staff converted the upstairs water plant lighting from fluorescent to LED bulbs.

- Staff worked with the tank contractor to do the yearly visual inspection of all storage tanks.
- Staff completed the CCR, and it was posted on the town's website. Finance added the URL to the water bills going out in May.

Town of Rocky Mount						
Water Production						
Monthly Total In Million Gallons						
<u>Month</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>Change</u>	<u>% Change</u>	
January	26.00	27.25	26.57	(0.7)	-2.6%	
February	22.36	25.60	24.16	(1.4)	-6.0%	
March	24.87	27.88	28.91	1.0	3.6%	
April	24.94	29.43	29.03	(0.4)	-1.4%	
May	27.61	32.67				
June	26.43	31.16				
July	28.07	29.66				
August	30.60	29.60				
September	26.58	26.77				
October	29.51	29.30				
November	27.75	26.30				
December	26.48	25.83				
Year Totals	98.17	110.16	108.67	(1.49)	-1.4%	
YTD Through April	98.17	110.16	108.67	(1.49)	-1.4%	



ITEM(S) TO BE CONSIDERED UNDER:
Old Business

FOR COUNCIL MEETING DATED:	May 12, 2025
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	This resolution approves the Fiscal Year 2026 Budget, appropriates the outlined funding, adopts the Tax Rates, Fees and Utility Rates, and adopts the 2026-2030 Capital Improvement Plan.
ACTION NEEDED:	Adoption of the resolution.

Attachment(s):

1. 2025.0512 700.7.1.1-a Resolution to Adopt and Appropriate the FY2025-2026 Budget, Tax Rates, Fees and 2026-2030 CIP TOGETHER

FOLLOW-UP ACTION:
(To be completed by the Town Clerk)



RESOLUTION NO.: 2025.008

A RESOLUTION TO ADOPT AND APPROPRIATE THE FISCAL YEAR 2026 BUDGET, ADOPT THE TAX RATES, FEES AND UTILITY RATES AND ADOPT THE FISCAL YEAR 2026-2030 CAPITAL IMPROVEMENT PROGRAM

WHEREAS, the Town Council of Rocky Mount has been presented a budget by its staff for the purpose of establishing revenues and expenditures necessary to conduct the operations of its general government and utility system, as well as major capital expenses for the period of July 1, 2025 through June 30, 2026; and

WHEREAS, the Town Council of Rocky Mount met during open public session to conduct a budget work session to analyze the proposed budget as presented by staff; and

WHEREAS, upon reaching a consensus upon alterations of the budget as proposed by staff after careful review during various work sessions open to the public, the Town Council duly advertised the proposed altered budget and related revenues and held an open public hearing on May 5, 2025 and

NOW, THEREFORE, BE IT RESOLVED, that the following tax rates, fees and utility charges are hereby, approved and adopted, as set forth below; and, be it

RESOLVED FURTHER, that the following budget totaling \$17,833,775 is, and is hereby, adopted and appropriated effective July 1, 2025, as set forth below; and, be it

RESOLVED FURTHER, that the FY2026-2030 Capital Improvement Plan is hereby adopted; and, be it

RESOLVED FURTHER, that all outstanding encumbrances as of June 30, 2025, are hereby re-appropriated to FY 2026 to the same department or account for which they are encumbered in FY2025, as approved by the Town Manager or his designee; and be it

RESOLVED FURTHER, that all unencumbered appropriations lapse for budget items other than capital projects, contracts and grants, specific multi-year projects and capital projects in the Town Capital Fund and Utility Capital Fund and, be it

RESOLVED FURTHER, that appropriations designated for capital projects that are unexpended as of June 30, 2025, are hereby re-appropriated to FY2026 to the same projects; and be it

RESOLVED FURTHER, that the Town Manager or his designee, may approve necessary accounting or budget transfers between funds and departments to enable proper accounting and efficient operation of government.

RESOLVED FURTHER, that the approval by the Town Council of Rocky Mount of any grant funds to the Town constitutes the appropriation of both the revenue to be received from the grant and the Town's expenditures required by the terms of the grant, if any. Grant appropriations unexpended as of June 30, 2025, are hereby re-appropriated to FY 2026 for those purposes. Upon completion of a grant project, staff is authorized to close out the grant and transfer any remaining sources back to the funding source; and be it

RESOLVED FINALLY, that all financial activities, purchases, travel, personnel actions, etc., shall be in accordance with the policies and procedures established by the Town Council of Rocky Mount and administered by the Town Manager.

General Property Taxes

There shall be a tax levy pursuant to the powers vested to the Town Council by the Code of Virginia, as amended, on the following:

Real Property Tax - \$0.13/\$100 of assessed value.

Personal Property Tax - \$0.51/\$100 of assessed value.

Public Service Real Property - \$0.13/\$100 of assessed value.

Public Service Personal Property - \$0.51/\$100 of assessed value.

Machinery & Tool Tax - \$0.17/\$100 of assessed value based on original cost and declining depreciation over a 7-year period, until the effective rate at year 7 is \$0.07/\$100 assessed value.

Interest at an annual rate of ten percent (10%) per annum shall be charged on any unpaid general property taxes commencing on the first day of the month following the due date of the unpaid taxes.

Other Local Taxes

Cellular Telephone Tax – 10% of monthly gross charge, not to exceed \$3.00.

Consumer Utility Tax – 10% of monthly gross charge, not to exceed \$2.00 for residential service; \$5.00 for commercial service; \$15.00 for industrial service.

Meals Tax – 6.0% of prepared food sold.

Transient Occupancy Tax – 7.5% on charges for overnight lodging.

Cigarette Tax – 10 cents per pack.

Bank Franchise Tax – Maximum allowed by Code of Virginia.

Motor Vehicle Licenses - \$25.00 for autos, trucks & trailers; \$18.00 for motorcycles, trailers \$0 (less than 1,500 lbs. gross weight) \$20.00 (1,501 – 4,000 lbs. gross weight); \$25.00 (over 4,000 lbs. gross weight).

Franchise License Tax – 5% of gross receipts from non-exclusive cable television franchise agreement.

Business Licenses

BPOL Retail - \$0.13/\$100 of gross receipts.

BPOL Professional - \$0.50/\$100 of gross receipts.

BPOL Contracting - \$0.16/\$100 of gross receipts.

BPOL Repairs & Personal Service - \$0.30/\$100 of gross receipts.

BPOL Direct Sales - \$0.13/\$100 of gross receipts.

BPOL Alcoholic Beverages - \$50 for on and off premises.

BPOL Wholesalers - \$0.05/\$100 of purchases.

BPOL Miscellaneous – as included in BPOL Ordinance adopted 1/1/97.

Fines and Fees

Overtime Parking - \$10.00.

Miscellaneous Illegal Parking - \$15.00.

Parking in Fire Lane or restricting Access to Fire Hydrant - \$40.00.

Illegal Parking in Handicapped Space - \$75.00.

Planning, Zoning and Development Fees as noted on the Development Fee Schedule adopted February 2025.

Charges for Services

Residential Solid Waste Collection Fees - \$16.00 per month per cart.

Commercial Solid Waste Collection Fees - \$32.00 per month per cart.

Solid Waste Cart Delivery Fee - \$25.00

Copies of Police Reports - \$10.00 for offense reports, \$7.00 for accident reports.

Security Services - \$44.00 per hour.

Emergency Security Services - \$54.00 per hour.

Planning and Zoning charges as noted on the Development Fee Schedule adopted February 2025.

Utility Charges:

Water Consumption Charges:

Inside corporate limits - \$7.01 per 1,000 gallons for the first 3,000 gallons of water metered, with \$21.03 being the minimum charge. For consumption beyond 3,000 gallons, the rate shall be \$4.50 per 1,000 gallons.

Outside corporate limits - \$14.02 for the first 3,000 gallons of water metered, with \$42.06 being the minimum charge. For consumption beyond 3,000 gallons, the rate shall be \$9.00 per 1,000 gallons.

Wastewater Use Charges:

Inside corporate limits - \$7.63 per 1,000 gallons for the first 3,000 gallons of water metered, with \$22.89 being the minimum charge. For use beyond 3,000 gallons, the rate shall be \$4.81 per 1,000 gallons.

Outside corporate limits - \$15.26 per 1,000 gallons for the first 3,000 gallons of water metered, with \$45.78 being the minimum charge. For use beyond 3,000 gallons, the rate shall be \$9.62 per 1,000 gallons.

Elderly, Disabled, and Non-Profit Relief Plan – Inside Corporate Limits: \$4.47 per actual 1,000 gallons per month for water and \$4.81 per actual 1,000 gallons per month for wastewater. Outside Corporate Limits: \$8.94 per actual 1,000 gallons per month for water and \$9.62 per 1,000 actual gallons used per month for wastewater.

Water Deposits for new customers will be charged as applicable at the time-of-service connection.

Capital Recovery Fees per month:

	<u>Water</u>	<u>Wastewater</u>
5/8 inch	\$ 0.00	\$ 0.00
1 inch	9.02	29.11
1-1/2 inch	18.05	58.21
2 inch	22.56	72.78

3 inch	45.11	97.03
4 inch	67.68	145.54
6 inch	135.34	291.08

Fire Suppression Connection Fee - \$29.84 per month for less than 10,000 square feet of protection; \$59.68 per month for greater than 10,000 square feet of protection.

Service Connection Fees:

Meter Size	Inside		Outside	
	<u>Corporate Limits</u>		<u>Corporate Limits</u>	
	<u>Water</u>	<u>Sewer</u>	<u>Water</u>	<u>Sewer</u>
5/8 inch	\$1,000	\$1,000	\$2,000	\$2,000
1 inch	1,500	1,500	3,000	3,000
1-1/2 inch	2,000	2,000	4,000	4,000
2 inch	2,500	2,500	5,000	5,000
2-1/2 inch	3,000	3,000	6,000	6,000
3 inch	3,500	3,500	7,000	7,000

Meters and service connections larger than 3" will be charged at actual costs plus 10% inside the corporate limits, actual costs plus 25% outside the corporate limits. There will be a \$25 highway permit fee for each connection outside of Town.

Utility Impact Fees

A utility impact fee for water and sewer connections is established and is determined by water meter size:

Meter Size	Inside Water	Inside Sewer	Outside Water	Outside Sewer
5/8 inch	\$ 0	\$ 0	\$ 1,250	\$ 1,250
1 inch	\$ 0	\$ 0	\$ 2,000	\$ 2,000
1.5 inches	\$ 500	\$ 500	\$ 5,000	\$ 5,000
2.0 inches	\$ 750	\$ 750	\$ 7,500	\$ 7,500
2.5 inches	\$1,000	\$1,000	\$ 10,000	\$ 10,000
3.0 inches	\$5,000	\$5,000	\$ 20,000	\$ 20,000
Above	\$5,000	\$5,000	\$ 50,000	\$ 50,000

Bulk Water Charges

Bulk water sales shall be at a rate of \$25.06 per 1,000 gallons. The monthly minimum for bulk water shall be \$25.06.

Penalties and Disconnection Charges

Penalties for late utility payments are 10% of actual bill.

Disconnection charges are \$50.00 for each offense.

Adopted Revenues**General Fund**

Property and Other Local Taxes	\$7,674,876
Commonwealth of Virginia	\$2,553,191
Fund Balance	1,000,282
Total General Fund Revenues	<u>\$11,228,349</u>

Utility Operating Fund

Water and Wastewater Charges	\$3,568,592
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Utility Capital Fund

Capital Recovery Fees	\$585,858
Transfer from Utility Operations	\$367,256
Utility Reserves	\$531,971
Total Utility Capital Fund Revenue	<u>\$1,485,085</u>

Town Capital Fund

Transfer from General Fund	<u>\$1,551,749</u>
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Total Revenues	<u><u>\$17,833,775</u></u>
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Adopted Expenditures**General Fund**

General Government Administration	\$1,429,736
Public Safety	\$3,345,086
Public Works	\$2,188,173
Community Development	\$1,700,458
Non-Departmental	\$1,013,147
Transfer to Capital Fund	\$1,551,749
Total General Fund Expenditures	<u>\$11,228,349</u>

Utility Fund

Water Treatment and Distribution	\$1,429,643
Wastewater Collection and Treatment	\$906,705
Utility Billing and Administration	\$414,345
Non-Departmental	\$817,899
Total Utility Fund Expenses	<u>\$3,568,592</u>

Utility Capital Fund

Debt Service	\$434,085
Utility Capital Projects	<u>\$1,051,000</u>
Total Utility Capital Fund Expenses	<u>\$1,485,085</u>

Town Capital Fund - Town Capital Projects

	<u>\$1,551,749</u>
Total Expenditures	<u><u>\$17,833,775</u></u>

GIVEN UNDER MY HAND, THIS 12th DAY OF MAY, 2025:

C. Holland Perdue III, Mayor

ATTESTED:

Rebecca H. Dillon, Town Clerk