

TOWN OF ROCKY MOUNT
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ROCKY MOUNT, VIRGINIA 24151

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PLANNING COMMISSION
JANET STOCKTON, CHAIR
JOHN SPEIDEL, VICE CHAIR

BUD BLANCHARD JERRY W. GREER
INA CLEMENTS JOHN TIGGLE

JESSICA H. HECKMAN, PLANNING & ZONING
ADMINISTRATOR
CHERIE Q. COMPTON, CLERK

ROCKY MOUNT PLANNING COMMISSION REGULAR MEETING AGENDA

March 1, 2022

Council Chambers, Rocky Mount Municipal Building
345 Donald Avenue, Rocky Mount, Virginia

When speaking before Planning Commission, please come to the podium and give your name and address for the record. Please address the Planning Commission and not the audience. If you provide Planning Commission with any documentation, please also give a copy to the clerk prior to speaking.

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All cellular phones must be turned off during the Meeting.

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The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the clerk for assistance.

1. Roll Call
2. Hearing of Citizens
3. Approval of Agenda
4. Approval of Draft Minutes
 - 4.1. Regular Meeting Minutes - January 4, 2022
5. Public Hearing (None)
6. Report of Planning & Zoning Administrator
7. Committee Reports (None)
8. Old Business (None)
9. New Business (None)
10. Worksession
 - 10.1. Review and Training on Agenda Software - CivicClerk
11. Adjournment

**TOWN OF ROCKY MOUNT
PLANNING COMMISSION
REGULAR MEETING MINUTES
January 4, 2022
6:00 P.M.**

The Planning Commission of the Town of Rocky Mount, Virginia met in the Council Chambers of the Rocky Mount Municipal Building, located at 345 Donald Avenue, Rocky Mount, Virginia, at 6:00 p.m. on January 4, 2022, for its regular monthly meeting with Madame Chair Janet Stockton presiding.

Commission Members Present:

- Chair, Janet Stockton
- Member Bud Blanchard
- Member Ina Clements
- Member John Tiggle
- Member Jerry Greer
- Vice Chairman, Johns Speidel via phone

Staff Members Present:

- Town Planner/Planning & Zoning Administrator, Jessica H. Heckman
- Planning Commission Clerk, Cherie Compton

PUBLIC COMMENT

None at this time

APPROVAL OF AGENDA

Additions or Corrections: None

Motion: To approve the agenda as presented

Motion By: Member Ina Clements

Second: Member Bud Blanchard

Action: Approved by a unanimous vote of members present

REVIEW AND CONSIDERATION OF MINUTES

Let the record show that prior to the meeting, the Planning Commission received the following draft minutes for review and consideration of approval:

December 7, 2021- Regular Meeting Minutes

Additions or Corrections: None

Motion: To approve as presented

Motion By: Member John Tiggle

Second: Member Ina Clements

Action: Approved by unanimous vote of members present

PUBLIC HEARINGS

None at this time

REPORT OF PLANNING & ZONING ADMINISTRATOR

Zoning Administrator Jessica Heckman informed members that they need to schedule some upcoming committee meetings to look at and review utility trailers, subdivision ordinance, food truck ordinance and itinerant merchants. She also updated members that Oaks at Rakes Tavern has did a resubmission and has paid the balance owed for water and sewer and agreed to no permits issued on Phase 3 until public open space was developed. Members should have or will be receiving an email from civic clerk/ civic plus that is a new platform that staff will be switching to for agenda software.

REPORT OF COMMITTEES

None at this time

UNFINISHED BUSINESS

None at this time

NEW BUSINESS

None at this time

ADJOURNMENT

Motion to Adjourn By: Member John Tiggle

Second: Member Ina Clements

Action: Approved by a unanimous vote of members present

Time of Adjournment: 6:12 p.m.

Janet Stockton, Chairman

ATTEST:

Cherie Compton, Clerk