

**TOWN OF ROCKY MOUNT  
ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING MINUTES**

**July 22, 2025**

**5:30 P.M.**

The Economic Development Authority (EDA) of the Town of Rocky Mount, Virginia met at the Rocky Mount Municipal Building on Tuesday, July 22, 2025, at 5:30 p.m.

**ROLL CALL OF MEMBERS PRESENT**

Board Members Present: Vice Chair Justin Muse, Ruth Cook, Doug Guilliams and Bernice Cobbs

Board Members Absent: Chair Anna Robertson, Melanie Wright, and Adam Lynch

Others Present: Economic Development Director Daniel Pinard and EDA Secretary/Treasurer Cherie Compton, Town Attorney John Boitnott

**APPROVAL OF AGENDA**

Additions or Corrections: None

Motion: To approve the agenda as presented

Motion By: Member Ruth Cook

Second: Member Bernice Cobbs

Action: Approved by a unanimous vote of members present

**REVIEW AND CONSIDERATION OF MINUTES**

Let the record show that prior to the meeting, the Economic Development Authority received the following draft minutes for review and consideration of approval:

**June 24, 2025 - Regular Meeting Minutes**

Motion: To approve minutes as presented

Motion By: Member Doug Guilliams

Second: Member Ruth Cook

Action: Approved by a unanimous vote of members present

## **SECRETARY REPORT**

Secretary/Treasurer Cherie Compton advised members that the statement ending June 30, 2025, had a balance of \$5,000.00.

## **STAFF UPDATES**

Economic Development Director Daniel Pinard provided economic development & business updates.

## **COMMITTEE REPORTS**

None

## **OLD BUSINESS**

Mr. Pinard presented members with a Resolution, Memorandum of Understanding, and Deed for 20 Spring Street for review and consideration.

Motion: To adopt the Resolution and Memorandum as presented

Motion By: Member Doug Guilliams

Second: Member Bernice Cobbs

Action: Approved by a unanimous vote of members present

Motion: To authorize staff to work with the realtor for the sale of 20 Spring Street as presented on behalf of the EDA.

Motion By: Member Bernice Cobbs

Second: Member Ruth Cook

Action: Approved by a unanimous vote of members present

## **NEW BUSINESS**

None

**AUTHORITY BOARD COMMENTS**

None

**UPCOMING NETWORKING EVENTS & EDA MEETINGS**

Mr. Pinard reminded members of various upcoming events for August.

**ADJOURNMENT**

Motion to Adjourn By: Member Doug Guilliams

Second: Member Bernice Cobbs

Action: Adjourned by a unanimous vote of members present

Time of Adjournment: 5:51 p.m.



Justin Muse, Vice Chair

ATTEST:



Cherie Compton, Secretary/Treasurer

