



**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES**

**July 14, 2025
6:00 p.m.**

The following members
of Council were present:

Mayor C. Holland Perdue III
Vice Mayor Benjamin K. Mullins
Council Member A. Ralph Casey
Council Member David K. Clements
Council Member J. Tyler Lee
Council Member Mark H. Newbill
Council Member Lucas A. Tuning

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert J. Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Mark W. Moore, Assistant Town Manager
Vincent Copenhaver, Finance Director
Michael "Kevin" Adkins, Water Treatment Plant Superintendent
Dennis "Moe" Potter, Wastewater Treatment Plant Superintendent
Brian Schofield, Public Works Superintendent
Jessica Angle, Planning & Zoning Administrator
Daniel Pinard, Economic & Cultural Development Director
Mark Lovern, 1st Sergeant, RMPD
Amy D. Gordon, Assistant Finance Director/Human Resource Director
Missy Morris, Virginia Main Street Executive Director

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building

located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.

1. Roll Call

The Town Clerk called each member of the Rocky Mount Town Council by name to account that all members were present.

2. Pledge of Allegiance

Mayor Perdue led in the pledge of allegiance.

3. Approval of Agenda

Prior to the meeting, Council received the agenda for review and consideration.

Motion: To approve the agenda as presented

Motion By: Council Member Lee

Seconded: Vice Mayor Mullins

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved (6 to 0)

4. Approval of Consent Agenda

4.1 Miscellaneous Action

New Piedmont Community Services (PCS) Lease Agreement for 40 West Church Street

Appoint J.T. Edwards to the EDA Board to fill the position currently held by Adam Lynch beginning 10-02-25

Planning Commission Reappointments

4.2 Miscellaneous Resolutions/Proclamations

4.3 Approval of Draft Minutes

Regular Town Council Meeting Draft Minutes – June 9, 2025

Special Called town Council Meeting Draft Minutes – June 24, 2025

4.4 Departmental Monthly Reports

Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

Motion: To approve the consent agenda

Motion By: Council Member Tuning

Second: Vice Mayor Mullins

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved (6 to 0)

5. Public Hearing

5.1 Community Development Block Grant (CDBG)

No one from the public signed up to speak.

The following activities are eligible project types and can be funded through the Community Development Block Grant (CDBG) program.

- Blight Remediation including streetscapes and facades

- Housing rehabilitation
- Public Infrastructure
- Economic Development
- Energy use and conservation
- Planning activities which consist of all costs of data gathering, studies, analysis, and preparation of plan and the identification of actions that will implement such plans.

Funding is available for up to \$1,250,000 for a Business District Revitalization, and \$75,000 for Planning Grants. Funding will benefit Low to Moderate Income (LMI) individuals, and no activities will result in displacement.

6. **Hearing of Citizens**

Mr. Korey Munster shared with Town Council two sections of Virginia Code which were 242.-25 and 242.-308.

Mrs. Glenna Moore shared history with Council regarding the Civil War including confederate law that once prohibited blacks from serving as soldiers in the Confederate War. Justices were required to make a report stating the names of the slave owner, names of the slaves themselves as well as their physical condition.

7. **New Business**

- 7.1 Award Bid for Sidewalk Project – North side of Tanyard Road from approximately 875 Tanyard Road (Bank of Botetourt) to Pell Avenue.

Assistant Town Manager Moore shared with Council regarding the desire to make the town more walkable. Bids for the job came in at \$164,000, which was more than the \$150,000 that was in the Capital Improvement Plan (CIP). The bid had to come before Council for approval due to the Town's procurement policy stating their approval is needed for anything over \$150,000.

This project will be done before school starts.

Motion: To proceed with the \$164,000

Motion By: Vice Mayor Mullins

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved (6 to 0)

- 7.2 Purchase of Programmable Logic Controllers for the SCADA system that controls the Town water system (water plant, water tanks, pump stations, etc.)

SCADA is automated computer controls that runs the water system while providing better availability as staff monitors its running. Periodically an update to the controls that run the system is needed. A budget of \$260,000 was projected but came in under that amount at \$251,463. It is the only bid. Council's approval is needed as it is over \$100,000.

Motion: To approve the update to the SCADA system

Motion By: Council Member Lee

Seconded: Vice Mayor Mullins

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved (6 to 0)

- 7.3 Selection of contractor for North Main Street water line replacement

The water line replacement on North Main Street was bid out and was budgeted for \$800,000 but came in under that at \$1.8 million. Only one bid was received. Council's approval is needed due to the amount being over \$100,000.

Staff would like to negotiate the job with the contractor to see if they are open to coming down in price and if they are not, to allow staff to reject the bid.

Motion: To reject the current bid, negotiate the price down and bring back to Council, closer to the budgeted amount for the job.

Motion By: Council Member Lee

Seconded: Council Member Tuning

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved (6 to 0)

8. **Adjournment**

Motion: To adjourn

Time: 6:22 p.m.

Motion By: Council Member Lee

Seconded By: Council Member Tuning

Motion Discussion: None

**Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements,
Council Member Lee, Council Member Newbill, and Council Member
Tuning**

Approved (6 – 0)

Action: Meeting was adjourned

C. Holland Perdue III, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk