



**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES**

**September 8, 2025
6:00 p.m.**

The following members
of Council were present:

Mayor C. Holland Perdue III
Council Member David K. Clements
Council Member Mark H. Newbill
Council Member Lucas A. Tuning

Vice Mayor Benjamin K. Mullins was unable to attend the meeting.
Council Member A. Ralph Casey was unable to attend the meeting.

Council Member J. Tyler Lee was unable to attend the meeting in person but participated by telephone.

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert J. Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Phillip Young, Chief of Police
Jessica Angle, Planning & Zoning Administrator
Vincent Copenhaver, Finance Director
Michael "Kevin" Adkins, Water Treatment Plant Superintendent
Dennis "Moe" Potter, Wastewater Treatment Plant Superintendent
Daniel Pinard, Economic & Cultural Development Director
Mark Lovern, 1st Sergeant, RMPD
Amy D. Gordon, Assistant Finance Director/Human Resource Director
Missy Morris, Virginia Main Street Executive Director

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.

1. **Roll Call**

The Town Clerk called each member of the Rocky Mount Town Council by name to account for all members that were present.

2. **Pledge of Allegiance**

Mayor Perdue led in the pledge of allegiance.

3. **Approval of Agenda**

Prior to the meeting, Council received the agenda for review and consideration.

Motion: To approve the agenda as presented

Motion By: Council Member Tuning

Seconded: Council Member Clements

Motion Discussion: None

Ayes: (3): Council Member Clements, Council Member Newbill, and Council Member Tuning

Approved (3 to 0)

Now therefore a quorum of the Rocky Mount Town Council had assembled for this meeting, at Town Attorney Boitnott's direction, a vote was taken to allow Council Member Lee to participate in this meeting by conference phone due to him being absent in person because of his work schedule. The location of Council Member Lee was in Roanoke, VA. The policy to allow remote participation in the meeting was approved at the Regular Council Meeting on December 12, 2022. It was passed by a unanimous vote.

Motion: To allow Council Member Lee to participate remotely in this Town Council Regular Meeting as presented by Mayor Perdue.

Motion By: Council Member Tuning

Second: Council Member Newbill

Motion Discussion: None

Ayes: (4): Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning
Approved (4 to 0)

4. Approval of Consent Agenda

4.1 Miscellaneous Action

Request for Community Christmas Tree Lighting December 5, 2025, and
Come Home to a Franklin County Christmas December 6, 2025

Request for street closure to hold the Rocky Mount Rotary Club Christmas
Parade for 2025

4.2 Miscellaneous Resolutions/Proclamations

Supplemental Appropriations Resolution for Budget FY2025-2026

Proclamation for Firefighter Spike Pugh's 100th Birthday

4.3 Approval of Draft Minutes

Regular Town Council Meeting Draft Minutes – August 11, 2025

4.4 Departmental Monthly Reports

Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

Motion: To approve the consent agenda

Motion By: Council Member Tuning

Second: Council Member Newbill

Motion Discussion: None

Ayes: (4): Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning
Approved (4 to 0)

5. Special Items

5.1 Update on naming and unveiling of new street as Sadie Tuning Lane.

Mayor Perdue made an announcement that a street was named after the late Sadie Tuning who was a former Councilmember. The unveiling date was Wednesday, September 3, 2025.

6. Public Hearing (with action)

6.1 Zoning and Subdivision Ordinance Text Amendments

The amendments that were proposed were mostly corrections and cleanup. Three new uses were added as special exceptions, to allow for the CTE discussion through the special exception process.

No one from the public signed up to speak.

Motion: To approve the request

Motion By: Council Member Newbill

Second: Council Member Tuning

Motion Discussion: None

Ayes: (4): Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved (4 to 0)

7. Hearing of Citizens

No one from the public signed up to speak.

8. Adjournment

Motion: To adjourn

Time: 6:03 p.m.

Motion By: Council Member Lee

Seconded By: Council Member Clements

Motion Discussion: None

Ayes: (4): Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved (4 – 0)

Action: Meeting was adjourned

C. Holland Perdue III, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk