



TOWN COUNCIL
REGULAR MEETING
AGENDA

November 10, 2025
6:00 PM

Council Chambers, Rocky Mount Municipal Building
345 Donald Avenue, Rocky Mount, Virginia

When speaking before Town Council, please come to the podium and give your name for the record. Please address the Council and not the audience. You will be limited to three (3) minutes and the other rules listed on the sign-up sheet. If you provide Council with any documentation, please also give a copy to the Town Clerk prior to speaking.

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All cellular phones must be turned off during the Council Meeting.

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The Town of Rocky Mount is pleased to offer assistive listening devices for meeting attendees with special hearing needs. Please ask any staff member or the Town Clerk for assistance.

1. Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of Consent Agenda
 - 4.1. Miscellaneous Action
 - 4.2. Miscellaneous Resolutions/Proclamations
 - Supplemental Appropriations Resolution for Fiscal Year 2025-2026
 - 4.3. Approval of Draft Minutes
 - Regular Town Council Meeting Draft Minutes - October 20, 2025
 - 4.4. Departmental Monthly Reports
 - Community Development Department
 - Finance Department
 - Fire Department
 - Police Department
 - Public Works Department
 - Wastewater Department
 - Water Department

5. Special Items
 - 5.1. Proclamation Honoring Local Bluegrass Band Lost and Found
 - 5.2. Recognize Police Department and Fire Department for Trunk or Treat Community Event
 - 5.3. Town Staff Service Awards
6. Public Hearing (with action)
 - 6.1. Subdivision waiver request by Jubal's 1, LLC
7. Hearing of Citizens
8. Adjournment

ITEM(S) TO BE CONSIDERED UNDER:
Consent Item

FOR COUNCIL MEETING DATED:	November 10, 2025
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STAFF MAKING REQUEST:	Vincent Copenhaver, Finance Director
BRIEF SUMMARY OF REQUEST:	Staff respectfully requests Town Council appropriate the attached list of new revenues received in the current fiscal year. These supplemental appropriations include an insurance payment for damages to Town property, a United Way grant from the Custer Foundation to assist with upgrades to the walking path in the Rocky Mount Community Park and a new Help Eliminate Auto Theft grant from the Virginia State Police. \$43,000 is the total amount requested as supplemental appropriations.
ACTION NEEDED:	Approve or deny the request

Attachment(s):

1. 2025.1110 400.4.2.1a Supplemental Appropriations Resolution for Fiscal Year 2025-2026

<p>FOLLOW-UP ACTION: (To be completed by the Town Clerk)</p>
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Resolution No.: 2025.021

Authorization to Revise Budgetary Appropriations

The Rocky Mount Town Council does hereby authorize by Resolution the following supplemental budget appropriations on November 10, 2025 to the FY 25-26 Budget:

<u>Department</u>	<u>Purpose/Description</u>	<u>Account</u>	<u>Amount</u>
Public Works	Insurance receipt for fence and signpost repairs	13041080.53101	\$1,000
Community Development	United Way grant for walking path in the Rocky Mount Community Park	16081020.54222	\$30,000
Police Dept	HEAT Equipment Grant	12031015.54211	\$12,000
	Total Supplemental Appropriations		\$43,000
	Amended FY25-26 Budget Before 11/10/2025 Appropriations		\$18,037,806
	Amended FY25-26 Budget After 11/10/2025 Appropriations		\$18,080,806

Given Under My Hand, this 10th Day of November, 2025:

C. Holland Perdue, III, Mayor

Attest:

Rebecca H. Dillon, Town Clerk



**ROCKY MOUNT TOWN COUNCIL
REGULAR MEETING MINUTES**

**October 20, 2025
6:00 p.m.**

The following members
of Council were present:

Mayor C. Holland Perdue III
Vice Mayor Benjamin K. Mullins
Council Member A. Ralph Casey
Council Member David K. Clements
Council Member Mark H. Newbill
Council Member Lucas A. Tuning
Council Member J. Tyler Lee

The following staff
members were also
present:

John T. Boitnott, Town Attorney
Robert J. Wood, Town Manager
Rebecca H. Dillon, Town Clerk/Executive Admin. Assistant
Phillip Young, Chief of Police
Vincent Copenhaver, Finance Director
Michael "Kevin" Adkins, Water Treatment Plant Superintendent
Dennis "Moe" Potter, Wastewater Treatment Plant Superintendent
Daniel Pinard, Economic & Cultural Development Director
Mark Lovern, 1st Sergeant, RMPD
Missy Morris, Virginia Main Street Executive Director

The Regular Council Meeting of the Rocky Mount Town Council (hereafter referred to as "Council") was held in the Council Chambers of the Rocky Mount Municipal Building located at 345 Donald Avenue, Rocky Mount, Virginia, with Mayor C. Holland Perdue III presiding.

1. **Roll Call**

The Town Clerk called each member of the Rocky Mount Town Council by name to account that all members were present.

2. **Pledge of Allegiance**

Mayor Perdue led in the pledge of allegiance.

3. **Approval of Agenda**

Prior to the meeting, Council received the agenda for review and consideration.

Motion: To approve the agenda as presented

Motion By: Council Member Lee

Seconded: Council Member Casey

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved (6 to 0)

4. **Approval of Consent Agenda**

4.1 Miscellaneous Action

2026 Town Meetings Calendar

5K Fundraiser Run/Walk – Roanoke Football Club

4.2 Miscellaneous Resolutions/Proclamations

Supplemental Appropriations Resolution for Fiscal Year FY2025-2026

Proclamation for Domestic Violence Awareness Month

Proclamation for Breast Cancer Awareness Month

4.3 Approval of Draft Minutes

Regular Town Council Meeting Draft Minutes – September 8, 2025

4.4 Departmental Monthly Reports

Community Development Department

Finance Department

Fire Department

Police Department

Public Works Department

Wastewater Department

Water Department

Motion: To approve the consent agenda

Motion By: Council Member Tuning

Second: Council Member Clements

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved (6 to 0)

5. **Special Items**

5.1 Recognize the following individuals for being named to The 100 Heros Project, United Way of Virginia's Blue Ridge:

- Mr. Billie Wayne Stockton, Volunteerism
- Mrs. Janet Stockton, Education
- Mr. Carl Cline, Health
- Mr. Tyler Carter, Financial Security

Each individual was recognized by Mayor Perdue for their respective contribution.

6. **Old Business**

6.1 Report on Rocky Mount Fest

The Rocky Mount Fest was held for the third year with an attendance of about 19,000 people. Economic & Cultural Development Director Pinard thanked Mayor Perdue, Town Council, Rocky Mount Police Department, Public Works Department, Rocky Mount Volunteer Fire Department, Franklin County Public Safety, as well as production and sound crews, and downtown businesses for the part they played in making the Rocky Mount Fest a success.

Virginia Main Street Executive Director Missy Morris gave a special thank you to all of the bands, touring acts, and the vendors that took part in the Rocky Mount Fest.

7. New Business

7.1 Discuss program for banners to honor military veterans

Mayor Perdue shared regarding a flag display he had seen on a visit to a nearby city. The flags each had a picture of a veteran on it that had served from that city. The item was referred to the Veterans Commission to discuss if Rocky Mount would like to have the same thing or similar.

Motion: To send the item to the Veterans Commission

Motion By: Council Member Lee

Second: Council Member Tuning

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved (6 to 0)

7.2 Amendment to Chapter 62 vehicles and traffic

There were sections no longer needed in the code and an update was needed to clean up the sections where the language was needed to be more modern.

Motion: To proceed with adopting the Ordinance to repeal Chapter 62 Article IV Section 62-131 thru 62-165 of the code and to adopt the Ordinance of the Town of Rocky Mount amending Article III, Chapter 62 of the Code of the Town of Rocky Mount providing for updates and changes to the article.

Motion By: Council Member Mullins

Second: Council Member Tuning

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning
Approved (6 to 0)

7.3 Adopt town of Rocky Mount 2026 Legislative Priorities

The Town is asking for funding from the state to cover expenses associated with improvements that need to be made in the Diamond Avenue extension area that will be coming into the town limits as part of the boundary adjustment.

- The Town is asking for funding to build a connector road to give a second means for egress and ingress to that road and connect Diamond Avenue to Sycamore Street.
- Replace bridge close to the railroad tracks
- Adequate water supply for this area and have access to the wastewater system

Motion: To approve proceeding with requesting funding for the 2026 Legislative Priorities

Motion By: Council Member Casey

Second: Council Member Tuning

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning
Approved (6 to 0)

8. **Hearing of Citizens**

Mrs. Glenna Moore shared about a 13-year-old girl in her United States History class in school that would one day live in the 20th century and be a part of the unveiling of a United States Colored Troops statue in downtown Rocky Mount.

Mrs. Mary Brammer shared with Council an observation she made one day while waiting for the stoplight to change at the intersection of Tanyard Hill Road and Main Street. Her observation led her to ask if a crosswalk might be needed there.

9. **Adjournment**

Motion: To adjourn

Time: 6:24 p.m.

Motion By: Council Member Clements

Seconded By: Council Member Tuning

Motion Discussion: None

Ayes: (6): Vice Mayor Mullins, Council Member Casey, Council Member Clements, Council Member Lee, Council Member Newbill, and Council Member Tuning

Approved (6 to 0)

Action: Meeting was adjourned

C. Holland Perdue III, Mayor

ATTEST:

Rebecca H. Dillon, Town Clerk

DRAFT

Planning & Zoning Monthly Report

10/01/2025 - 10/31/2025

Permit #	Permit Date	Permit Type	Parcel Address	Main Status	Applicant / Business Name	Owner Name	Description
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Group:

2025102	10/29/2025		10 PELL AVE	Approved	Cooke's Towing	C & C AUTO BODY LLC	Operate towing office, with storage inside garage ONLY SUP Granted 04/2023
Group Total: 1							

Group: Sign

2025098	10/22/2025	Sign	410 TANYARD RD	Approved	Tienda Latina H, LLC	ROCKY MOUNT LIMITED LIABILITY CO	Install wall sign and freestanding signs(existing replacement)
2025091	10/3/2025	Sign	45 MARKET PLACE DR	Approved	Tina Arcuri	PERDUE DANNY M (TRUSTEE)	Replace existing signage PapaJohns
Group Total: 2							

Group: Temporary Use - Mobile Food Vendor

2025094	10/21/2025	Temporary Use - Mobile Food Vendor		Approved	Taco'n Madres	FOXFIRE FARMS & READY MIX SERVICES INC	Renewal of food truck permit
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2025092	10/8/2025	Temporary Use - Mobile Food Vendor		Approved	Rooted Coffee / Deanna Hubbard & Kevin Tilcock	FOXFIRE FARMS & READY MIX SERVICES	Operate mobile coffee trailer
2025090	10/3/2025	Temporary Use - Mobile Food Vendor	130 NORTH MAIN ST	Approved	The Jersey Grill LLC/ Charles John "CJ" Police	RM OVERLOOK LLC	Mobile Food Vendor

Group Total: 3

Group: Zoning

2025100	10/27/2025	Zoning		Pending Payment	Blue Horizon	BLUE HORIZON LLC	Construct two family home
2025097	10/21/2025	Zoning	315 GREEN MEADOW LN	Approved	Evelyn Chittum	HILL CHARLES MATTHEW & CHITTUM EVELYN GRACE	storage shed

Group Total: 2

Group: Zoning Compliance

2025101	10/27/2025	Zoning Compliance	265 FRANKLIN ST	Approved	The Goat	MARTIN PARTNERSHIP	retail establishment
2025099	10/23/2025	Zoning Compliance	832 TANYARD RD	Approved	T-Mobile	ROCKY MOUNT ASSOCIATES LLC	T-Mobile retail store

2025096	10/21/2025	Zoning Compliance	450 TANYARD RD	Approved	Hayley Shaffer DBA Wonder-Bee's Early Learning Center	ROCKY MOUNT LIMITED LIABILITY CO	Open and operate daycare facility with minor interior renovations framing walls and remodel bathroom
2025095	10/21/2025	Zoning Compliance	245 EAST COURT ST	Approved	Tamara Burdick	BURDICK AARON S & TAMARA H	Operate home office for ad agency. No foot traffic & No signage
2025093	10/20/2025	Zoning Compliance	445 PELL AVE	Approved	Mackenzie Kallam	OSS LLC	Nail technician within existing Oasis Salon
2025089	10/2/2025	Zoning Compliance	410 TANYARD RD	Approved	Barberia LA H 2, LLC	ROCKY MOUNT LIMITED LIABILITY CO	Barber Shop
2025088	10/2/2025	Zoning Compliance	410 TANYARD RD	Approved	Tienda Latina H LLC	ROCKY MOUNT LIMITED LIABILITY CO	grocery/retail establishment

Group Total: 7

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Total Records: 15

11/3/2025

FOIA Report October 2025

Date	Requested By	Topic
10/13/25	Oshea Smith, Records Retrieval Solutions	Procurement PO's for FD
10/21/25	Shaina D-souza	Information from traffic stop involving Carey Shane Padgett in 2010
10/30/25	Bryan Hochstein	Invoices from Bill Barrett PC

YEAR-TO-DATE BUDGET REPORT FOR THE FOUR MONTHS ENDED OCT 31, 2025

FOR 2026 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10 GENERAL FUND							
10090000 USE OF SURPLUS							
10090000 42562 APPROPRIATED FUND B	-1,000,282	-1,761,085	.00	.00	.00	-1,761,085.00	.0%
TOTAL USE OF SURPLUS	-1,000,282	-1,761,085	.00	.00	.00	-1,761,085.00	.0%
11011000 GENERAL PROPERTY TAXES							
11011000 41101 REAL PROPERTY - CUR	-871,844	-871,844	-8,652.19	.00	.00	-863,191.81	1.0%
11011000 41102 REAL PROPERTY - DEL	-40,879	-40,879	-26,918.49	-829.44	.00	-13,960.51	65.8%
11011000 41103 PUBLIC SERVICE - CU	-34,509	-34,509	.00	.00	.00	-34,509.00	.0%
11011000 41105 PERSONAL PROPERTY -	-339,696	-339,696	-6,779.29	.00	.00	-332,916.71	2.0%
11011000 41106 PERSONAL PROPERTY -	-30,000	-30,000	-21,593.31	-2,422.97	.00	-8,406.69	72.0%
11011000 41107 MACHINERY & TOOLS -	-188,214	-188,214	.00	.00	.00	-188,214.00	.0%
11011000 41110 PENALTIES ON TAXES	-11,832	-11,832	-6,030.90	-305.43	.00	-5,801.10	51.0%
11011000 41111 INTEREST ON DELINQ	-6,348	-6,348	-3,277.39	-281.49	.00	-3,070.61	51.6%
TOTAL GENERAL PROPERTY TAXES	-1,523,322	-1,523,322	-73,251.57	-3,839.33	.00	-1,450,070.43	4.8%
11012000 OTHER LOCAL TAXES							
11012000 41201 LOCAL SALES & USE T	-342,000	-342,000	-123,146.64	-29,628.25	.00	-218,853.36	36.0%
11012000 41202 MEALS TAX	-2,840,000	-2,840,000	-1,044,382.07	-256,833.52	.00	-1,795,617.93	36.8%
11012000 41203 PENALTY-DEL MEALS T	0	0	-3,114.02	-627.73	.00	3,114.02	100.0%
11012000 41204 INTEREST-DEL MEALS	0	0	-2,088.98	-121.55	.00	2,088.98	100.0%
11012000 41205 TRANSIENT OCCUPANCY	-215,000	-215,000	-114,001.59	-28,709.28	.00	-100,998.41	53.0%
11012000 41208 CIGARETTE TAX	-56,000	-56,000	-21,825.00	-4,365.00	.00	-34,175.00	39.0%
11012000 41209 BANK STOCK TAX	-378,445	-378,445	.00	.00	.00	-378,445.00	.0%
11012000 41210 CONSUMER UTILITY TA	-323,000	-323,000	-108,990.80	-25,533.20	.00	-214,009.20	33.7%
11012000 41212 TRANSIENT OCCUP TAX	-106,000	-106,000	.00	.00	.00	-106,000.00	.0%
TOTAL OTHER LOCAL TAXES	-4,260,445	-4,260,445	-1,417,549.10	-345,818.53	.00	-2,842,895.90	33.3%
11012500 BUSINESS LICENSE TAXES							
11012500 41301 BPOL-RETAIL	-475,847	-475,847	-23,466.42	-3,962.36	.00	-452,380.58	4.9%

YEAR-TO-DATE BUDGET REPORT
FOR THE FOUR MONTHS ENDED OCT 31, 2025

FOR 2026 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
11012500 41302 BPOL-PROFESSIONAL	-206,889	-206,889	-9,630.22	-2,268.66	.00	-197,258.78	4.7%
11012500 41303 BPOL-REPAIRS/PERS S	-132,748	-132,748	-7,392.30	-1,535.28	.00	-125,355.70	5.6%
11012500 41304 BPOL-CONTRACTOR	-78,219	-78,219	-2,928.88	-746.63	.00	-75,290.12	3.7%
11012500 41305 BPOL-UTILITY	-6,474	-6,474	.00	.00	.00	-6,474.00	.0%
11012500 41307 BPOL-MISCELLANEOUS	-8,726	-8,726	-500.00	.00	.00	-8,226.00	5.7%
11012500 41308 BPOL-ALCOHOLIC BEVE	-1,125	-1,125	-100.00	-50.00	.00	-1,025.00	8.9%
11012500 41309 BPOL-PENALTIES & I	-12,130	-12,130	-4,219.20	-892.90	.00	-7,910.80	34.8%
TOTAL BUSINESS LICENSE TAXES	-922,158	-922,158	-48,237.02	-9,455.83	.00	-873,920.98	5.2%
11013000 PERMITS & LICENSES							
11013000 42111 PLANNING & ZONING F	-7,500	-7,500	-5,059.66	-1,765.15	.00	-2,440.34	67.5%
11013000 42112 FARMERS MARKET FEES	-6,000	-6,000	-3,195.00	.00	.00	-2,805.00	53.3%
11013000 42113 FARMERS MKT EBT'S D	-6,000	-6,000	.00	.00	.00	-6,000.00	.0%
11013000 42114 WELCOME CENTER FEES	-7,977	-7,977	-3,665.15	-1,570.00	.00	-4,311.85	45.9%
11013000 42116 RETURN CHECK FEES	-5,000	-5,000	-1,297.45	.00	.00	-3,702.55	25.9%
TOTAL PERMITS & LICENSES	-32,477	-32,477	-13,217.26	-3,335.15	.00	-19,259.74	40.7%
11014000 FINES & FORFEITURES							
11014000 42211 COURT FINES	-31,000	-31,000	-14,433.17	-5,187.77	.00	-16,566.83	46.6%
11014000 42213 GARBAGE VIOLATION F	0	0	75.00	.00	.00	-75.00	100.0%
TOTAL FINES & FORFEITURES	-31,000	-31,000	-14,358.17	-5,187.77	.00	-16,641.83	46.3%
11015000 PROCEEDS FROM USE OF ASSETS							
11015000 42311 INTEREST ON MONEY/I	-358,000	-358,000	-125,390.81	-13,505.12	.00	-232,609.19	35.0%
11015000 42312 RENTAL OF GENERAL P	-85,650	-99,786	-3,534.00	.00	.00	-96,252.00	3.5%
TOTAL PROCEEDS FROM USE OF ASSETS	-443,650	-457,786	-128,924.81	-13,505.12	.00	-328,861.19	28.2%
11016000 CHARGES FOR SERVICES							
11016000 42411 REFUSE COLLECTION C	-360,000	-360,000	-129,893.58	-33,338.80	.00	-230,106.42	36.1%

YEAR-TO-DATE BUDGET REPORT
FOR THE FOUR MONTHS ENDED OCT 31, 2025

FOR 2026 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
11016000 42413 TRUCK RENTAL FEES	-1,900	-1,900	-720.00	-240.00	.00	-1,180.00	37.9%
11016000 42418 PASSPORT SERVICE FE	-18,000	-18,000	-8,440.00	-2,410.00	.00	-9,560.00	46.9%
11016000 42419 SECURITY SERVICES	-12,500	-12,500	-5,664.50	-3,396.50	.00	-6,835.50	45.3%
11016000 42420 POLICE REPORTS	-1,680	-1,680	-394.00	.00	.00	-1,286.00	23.5%
11016000 42421 FINGERPRINT SERVICE	0	0	-70.00	.00	.00	70.00	100.0%
11016000 42422 CRISIS INTERVENTION	-34,000	-34,000	.00	.00	.00	-34,000.00	.0%
TOTAL CHARGES FOR SERVICES	-428,080	-428,080	-145,182.08	-39,385.30	.00	-282,897.92	33.9%
11018000 MISCELLANEOUS GENERAL							
11018000 42511 RECOVERIES	0	0	-21,978.90	8,870.73	.00	21,978.90	100.0%
11018000 42515 DONATIONS	0	-53,600	-53,634.00	-17.00	.00	34.00	100.1%
11018000 42524 INSURANCE RECIPITS F	-33,744	-52,806	-44,394.29	-10,147.76	.00	-8,411.71	84.1%
TOTAL MISCELLANEOUS GENERAL	-33,744	-106,406	-120,007.19	-1,294.03	.00	13,601.19	112.8%
18522000 COMMONWEALTH-NONCATEGORICAL							
18522000 43211 PPTRA FROM STATE	-53,861	-53,861	-53,860.60	.00	.00	-.40	100.0%
18522000 43212 COMMUNICATIONS TAX	-127,580	-127,580	-31,217.82	.00	.00	-96,362.18	24.5%
18522000 43213 LITTER GRANT	-4,800	-4,800	.00	.00	.00	-4,800.00	.0%
18522000 43214 ROLLING STOCK TAX	-3,800	-3,800	-3,836.78	.00	.00	36.78	101.0%
18522000 43215 RENTAL TAX	-18,000	-18,000	-3,105.54	.00	.00	-14,894.46	17.3%
18522000 43216 OTHER NON-CATEGORIC	0	-1,000	-1,000.00	.00	.00	.00	100.0%
TOTAL COMMONWEALTH-NONCATEGORICAL	-208,041	-209,041	-93,020.74	.00	.00	-116,020.26	44.5%
18524000 COMMONWEALTH-CATEGORICAL							
18524000 43112 SCHOOL RES OFFICER	-53,002	-53,002	-41,544.75	.00	.00	-11,457.25	78.4%
18524000 43311 FIRE PROGRAMS-STATE	0	-27,442	-27,442.00	.00	.00	.00	100.0%
18524000 43312 STREET MAINTENANCE-	-1,992,668	-1,992,668	-504,081.16	.00	.00	-1,488,586.84	25.3%
18524000 43313 LAW ENFORCEMENT AID	-144,480	-144,480	-36,121.00	.00	.00	-108,359.00	25.0%
18524000 43319 DMV GRANTS	0	0	-9,369.94	.00	.00	9,369.94	100.0%
18524000 43322 VA TOURISM GRANT	0	-20,000	.00	.00	.00	-20,000.00	.0%
18524000 43325 VA DEPT EMERGENCY M	0	0	-1,478.05	.00	.00	1,478.05	100.0%
TOTAL COMMONWEALTH-CATEGORICAL	-2,190,150	-2,237,592	-620,036.90	.00	.00	-1,617,555.10	27.7%

YEAR-TO-DATE BUDGET REPORT FOR THE FOUR MONTHS ENDED OCT 31, 2025

FOR 2026 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
18525000 FEDERAL GOVERNMENT REVENUE							
18525000 43417 BULLET PROOF VEST G	0	-1,919	-1,918.89	.00	.00	-.11	100.0%
TOTAL FEDERAL GOVERNMENT REVENUE	0	-1,919	-1,918.89	.00	.00	-.11	100.0%
18535000 LOCAL GOVERNMENT AID							
18535000 43111 VOLUNTEER FIRE DEPT	-30,000	-30,000	-869,537.02	-7,500.00	.00	839,537.02	2898.5%
18535000 43112 OTH AID-SCHOOL RESO	-50,000	-50,000	.00	.00	.00	-50,000.00	.0%
18535000 43114 COUNTY EXP REIMB FO	-75,000	-75,000	.00	.00	.00	-75,000.00	.0%
TOTAL LOCAL GOVERNMENT AID	-155,000	-155,000	-869,537.02	-7,500.00	.00	714,537.02	561.0%
TOTAL GENERAL FUND	-11,228,349	-12,126,311	-3,545,240.75	-429,321.06	.00	-8,581,070.25	29.2%
TOTAL REVENUES	-11,228,349	-12,126,311	-3,545,240.75	-429,321.06	.00	-8,581,070.25	
20 WATER & WASTEWATER FUND							
20090000 APPROPRIATED FUND BAL REVENUE							
20090000 42562 APPROPRIATED FUND B	0	-16,234	.00	.00	.00	-16,234.00	.0%
TOTAL APPROPRIATED FUND BAL REVEN	0	-16,234	.00	.00	.00	-16,234.00	.0%
25020000 WATER CHARGES							
25020000 42313 PROPERTY RENT (CELL	-183,600	-183,600	-44,588.44	-9,162.61	.00	-139,011.56	24.3%
25020000 45101 WATER SALES	-1,943,343	-1,943,343	-627,927.77	-148,804.17	.00	-1,315,415.23	32.3%
25020000 45102 WATER CONNECTIONS	-50,000	-50,000	-17,141.56	-966.64	.00	-32,858.44	34.3%
25020000 45103 DISCONNECT-CUT OFF	-29,000	-29,000	-6,550.00	-1,999.99	.00	-22,450.00	22.6%
25020000 45104 PENALTIES	-35,000	-35,000	-12,039.20	-3,104.55	.00	-22,960.80	34.4%
25020000 45105 REBATES & RECOVERIE	0	0	-385.00	.00	.00	385.00	100.0%
25020000 45106 BULK WATER PURCHASE	-12,000	-12,000	-5,973.98	-3,764.01	.00	-6,026.02	49.8%
25020000 45107 FIRE SUPPRESSION CH	0	0	-12,650.46	-3,194.87	.00	12,650.46	100.0%

YEAR-TO-DATE BUDGET REPORT
FOR THE FOUR MONTHS ENDED OCT 31, 2025

FOR 2026 04

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL WATER CHARGES	-2,252,943	-2,252,943	-727,256.41	-170,996.84	.00	-1,525,686.59	32.3%
25530000 WASTEWATER CHARGES							
25530000 45201 WASTEWATER COLLECTI	-1,295,649	-1,295,649	-432,602.94	-106,602.65	.00	-863,046.06	33.4%
25530000 45202 SEWER CONNECTIONS	-20,000	-20,000	.00	.00	.00	-20,000.00	.0%
TOTAL WASTEWATER CHARGES	-1,315,649	-1,315,649	-432,602.94	-106,602.65	.00	-883,046.06	32.9%
28524000 HEALTH DEPT GRANT							
28524000 43321 HEALTH DEPT GRANT	0	-21,185	.00	.00	.00	-21,185.00	.0%
TOTAL HEALTH DEPT GRANT	0	-21,185	.00	.00	.00	-21,185.00	.0%
TOTAL WATER & WASTEWATER FUND	-3,568,592	-3,606,011	-1,159,859.35	-277,599.49	.00	-2,446,151.65	32.2%
TOTAL REVENUES	-3,568,592	-3,606,011	-1,159,859.35	-277,599.49	.00	-2,446,151.65	
GRAND TOTAL	-14,796,941	-15,732,322	-4,705,100.10	-706,920.55	.00	-11,027,221.90	29.9%
** END OF REPORT - Generated by VINCENT COPENHAVER **							

YEAR-TO-DATE BUDGET REPORT
FOR THE FOUR MONTHS ENDED OCT 31, 2025

FOR 2026 04

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND							
10091020 NON-DEPARTL GENERAL FUND	2,564,896	2,508,347	631,288.37	3,737.77	.00	1,877,058.63	25.2%
11011010 MAYOR & TOWN COUNCIL	190,605	190,605	63,677.84	12,078.37	.00	126,927.16	33.4%
11012020 TOWN MANAGER	424,922	429,689	151,347.76	41,931.50	.00	278,341.24	35.2%
11012040 TOWN ATTORNEY	62,160	62,160	21,975.96	6,772.19	.00	40,184.04	35.4%
11012130 FINANCE DEPARTMENT	655,007	659,887	243,863.25	111,877.23	.00	416,023.75	37.0%
11081060 PASSPORT PROGRAM	3,125	3,125	447.20	27.24	.00	2,677.80	14.3%
12031010 POLICE DEPARTMENT	3,018,886	3,065,577	1,043,109.39	306,215.09	-2,290.00	2,024,757.61	34.0%
12031015 POLICE DEPT GRANTS	0	98,399	17,605.40	12,545.00	.00	80,793.60	17.9%
12032020 VOLUNTEER FIRE DEPT	231,000	337,337	80,206.07	35,155.64	.00	257,130.93	23.8%
12043130 IMPOUND LOT	2,500	2,500	242.38	71.12	.00	2,257.62	9.7%
13041000 PUBLIC WORKS ADMINISTRATION	1,471,473	1,135,875	55,386.80	8,735.46	.00	1,080,488.20	4.9%
13041020 PUB WORKS NON-VDOT ELIGIBLE	3,200	3,200	1,783.88	.00	.00	1,416.12	55.7%
13041040 STREET LIGHTS	103,400	103,400	35,551.65	10,913.86	5,227.00	62,621.35	39.4%
13041070 TRAFFIC CONTROL & PARKING	108,700	150,203	54,079.91	7,798.69	-26,800.00	122,923.09	18.2%
13041080 STREETS	334,200	1,082,391	378,082.72	102,542.81	.00	704,308.28	34.9%
13041090 SIDEWALKS, CURB, GUTTERING	2,800	4,902	2,101.35	.00	.00	2,800.65	42.9%
13042020 STREET CLEANING	4,100	4,198	262.06	97.31	.00	3,935.94	6.2%
13042030 REFUSE COLLECTION	49,650	121,031	45,739.95	11,849.25	.00	75,291.05	37.8%
13042040 SNOW REMOVAL	20,000	20,000	7,666.50	.00	.00	12,333.50	38.3%
14043080 PARKS & PLAYGROUNDS	45,400	62,838	33,901.99	11,085.34	.00	28,936.01	54.0%
14543030 40 WEST CHURCH STREET	0	14,136	1,913.46	.00	.00	12,222.54	13.5%
14543040 MUNICIPAL BUILDING	93,917	108,089	39,122.11	18,374.54	.00	68,966.89	36.2%
14543050 EMERGENCY SERVICES BLDG	92,700	93,333	35,037.71	11,237.08	.00	58,295.29	37.5%
14543060 PUBLIC WORKS BUILDING	43,000	47,679	25,307.06	6,294.96	.00	22,371.94	53.1%
14543070 PARKS & REC - CEMETERY	2,250	10,241	8,653.09	1,670.49	.00	1,587.91	84.5%
16081010 PLANNING & ZONING	280,156	281,357	99,268.64	27,556.94	.00	182,088.36	35.3%
16081020 COMMUNITY & ECONOMIC DEV	587,418	612,739	268,204.95	36,181.35	28,733.00	315,801.05	48.5%
16081030 CITIZENS SQUARE-FARMERS MARKE	49,657	79,267	51,326.84	10,326.94	.00	27,940.16	64.8%
16081040 DEPOT WELCOME CENTER	36,532	36,725	8,255.61	2,591.35	.00	28,469.39	22.5%
16081050 HARVESTER PERFORMANCE CENTER	600,000	600,000	156,844.14	153,256.97	.00	443,155.86	26.1%
16081070 MAIN STREET PROGRAM	115,839	116,955	34,841.26	10,600.71	.00	82,113.74	29.8%
16081086 COMMUNITY DEVELOPMENT GRANTS	0	49,270	15,082.96	.00	.00	34,187.04	30.6%
16081300 ECONOMIC DEVELOPMENT AUTHORIT	3,856	3,856	1,050.29	.00	.00	2,805.71	27.2%
16085000 REMED BLIGHTED STRUCTURES	27,000	27,000	3,670.00	.00	.00	23,330.00	13.6%
TOTAL GENERAL FUND	11,228,349	12,126,311	3,616,898.55	961,525.20	4,870.00	8,504,542.45	29.9%

20 WATER & WASTEWATER FUND

YEAR-TO-DATE BUDGET REPORT
FOR THE FOUR MONTHS ENDED OCT 31, 2025

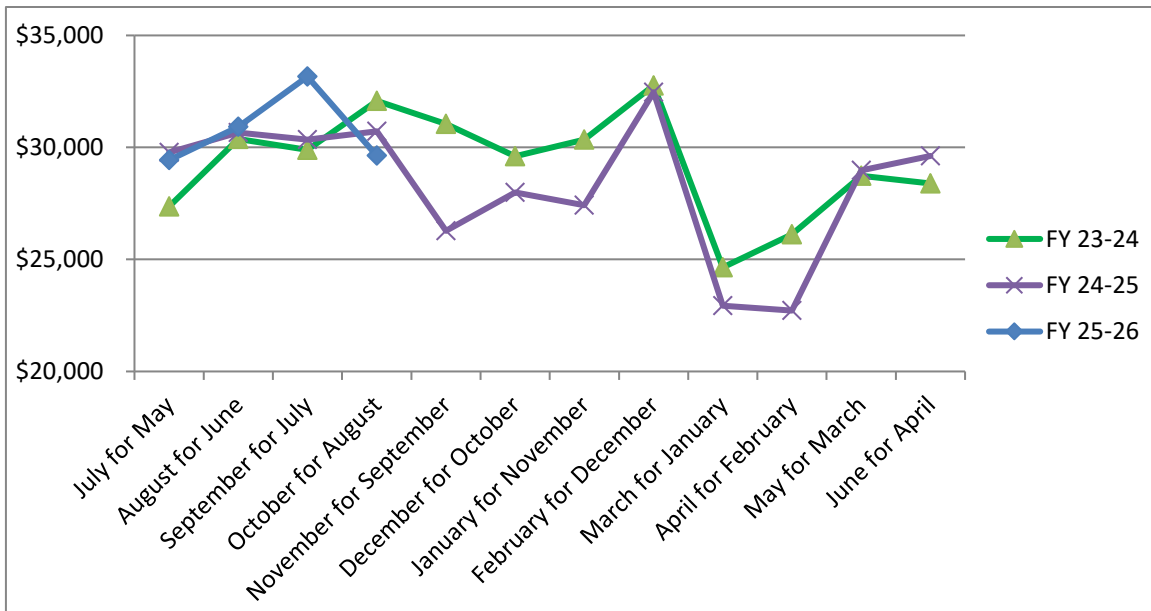
FOR 2026 04

20		ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
20069000	NON-DEPARTL UTILITY OPERATING	450,643	450,643	33,019.00	.00	.00	417,624.00	7.3%
20080000	TRANSFERS	367,256	367,256	.00	.00	.00	367,256.00	.0%
25050000	WATER SYSTEM OPERATIONS	324,746	325,293	175,000.34	66,717.25	37,331.14	112,961.52	65.3%
25050100	METER READING	25,780	26,513	16,828.09	751.11	.00	9,684.91	63.5%
25050500	WATER TREATMENT PLANT	1,104,897	1,132,888	398,135.58	118,410.39	31,163.78	703,588.64	37.9%
25062000	UTILITY ADMINISTRATION	388,565	391,029	166,929.98	80,605.66	.00	224,099.02	42.7%
25560000	WASTEWATER SYSTEM OPERATIONS	185,246	185,793	74,930.68	13,001.49	.00	110,862.32	40.3%
25560500	WASTEWATER TREATMENT PLANT	721,459	726,596	247,801.19	95,088.98	.00	478,794.81	34.1%
	TOTAL WATER & WASTEWATER FUND	3,568,592	3,606,011	1,112,644.86	374,574.88	68,494.92	2,424,871.22	32.8%
	GRAND TOTAL	14,796,941	15,732,322	4,729,543.41	1,336,100.08	73,364.92	10,929,413.67	30.5%

** END OF REPORT - Generated by VINCENT COPENHAVER **

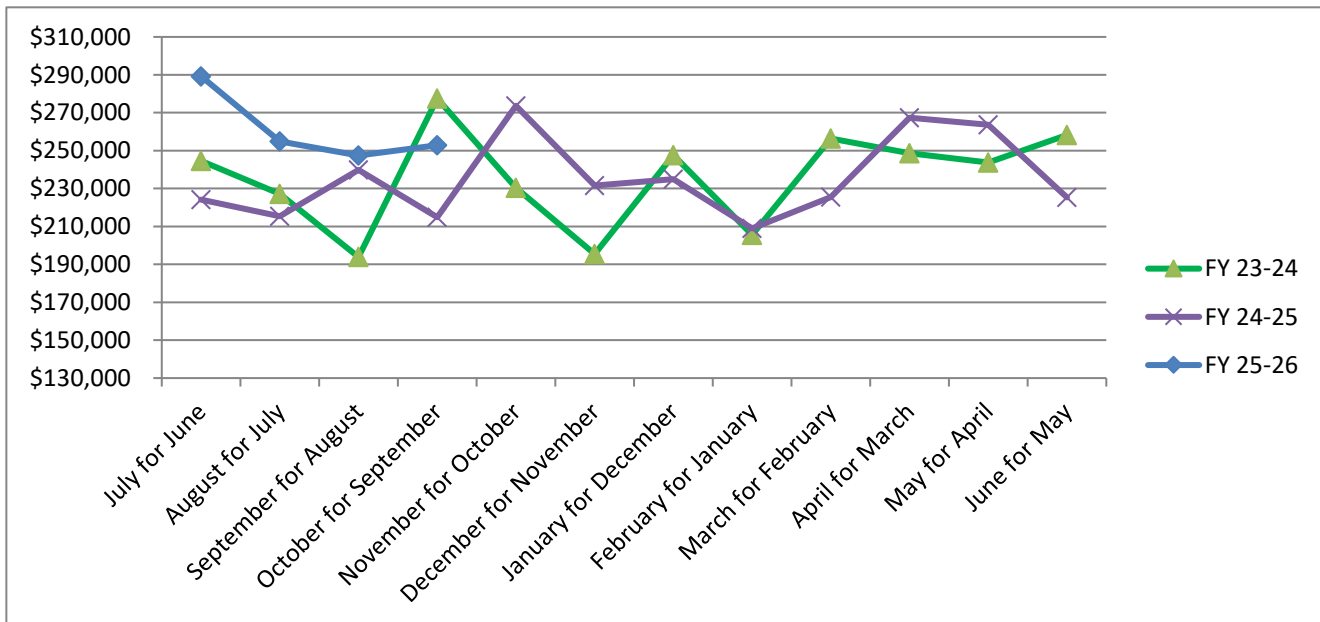
**Town of Rocky Mount
Local Sales Tax Collections by Month**

<u>Month</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>Change</u>	<u>% Change</u>
July for May	\$ 27,361	\$ 29,775	\$ 29,433	\$ (342)	-1.2%
August for June	\$ 30,373	\$ 30,662	\$ 30,924	\$ 262	0.9%
September for July	\$ 29,885	\$ 30,354	\$ 33,161	\$ 2,807	9.4%
October for August	\$ 32,074	\$ 30,713	\$ 29,629	\$ (1,084)	-3.4%
November for September	\$ 31,054	\$ 26,280			
December for October	\$ 29,612	\$ 27,998			
January for November	\$ 30,352	\$ 27,415			
February for December	\$ 32,769	\$ 32,465			
March for January	\$ 24,644	\$ 22,936			
April for February	\$ 26,124	\$ 22,717			
May for March	\$ 28,735	\$ 28,976			
June for April	\$ 28,392	\$ 29,626			
Year Totals	\$351,375	\$ 339,917	\$ 123,147	\$ 1,643	



**Town of Rocky Mount
Meals Tax Collections by Month**

<u>Month Collected</u>	<u>FY 23-24</u>	<u>FY 24-25</u>	<u>FY 25-26</u>	<u>Change</u>	<u>% Change</u>
July for June	\$ 244,531	\$ 224,090	\$ 289,225	\$ 65,135	29.1%
August for July	\$ 227,166	\$ 215,407	\$ 254,941	\$ 39,534	18.4%
September for August	\$ 193,852	\$ 239,802	\$ 247,440	\$ 7,638	3.2%
October for September	\$ 277,528	\$ 214,885	\$ 252,776	\$ 37,891	17.6%
November for October	\$ 230,365	\$ 273,682			
December for November	\$ 195,454	\$ 231,510			
January for December	\$ 247,659	\$ 234,921			
February for January	\$ 205,557	\$ 208,968			
March for February	\$ 256,350	\$ 225,514			
April for March	\$ 248,621	\$ 267,440			
May for April	\$ 243,734	\$ 263,733			
June for May	\$ 258,285	\$ 225,341			
Year Totals	<u>\$ 2,829,102</u>	<u>\$ 2,825,293</u>	<u>\$ 1,044,382</u>	<u>\$ 150,198</u>	



Town of Rocky Mount
Cash Balances and Investment Portfolio
October 31, 2025

Total Cash Held by the Town:	
Cash in the Finance Office	\$ 700
Duncan Williams Investments - see detail below	\$ 2,726,440
Local Government Investment Pool (average monthly yield = 4.358%)	\$ 8,048,671
Truist: Payroll and Flexible Benefits Checking Accounts	\$ 79,907
Carter Bank and Trust: Old Checking Account, Designated Checking Accounts for Police, Farmer's Market and Depot	\$ 105,108
National Bank of Blacksburg	\$ 967,730
Atlantic Union Bank: Town Checking Account	<u>\$ 892,201</u>
Total Cash Balance at Month End	<u><u>\$ 12,820,757</u></u>

Investment Detail:

Duncan-Williams, Inc. Account Statement Dated October 31, 2025			
Cash, Money Funds and Bank Deposits - 1% of Portfolio	<u>Closing Balance</u>	<u>Income This Year</u>	<u>30-Day Yield</u>
Federated Hermes Govt Reserves Money Market	\$535	\$531	3.17%
Fixed Income - 99% of Portfolio Certificates of Deposit:	<u>Market Value</u>	<u>Estimated Annual Income</u>	<u>Estimated Yield</u>
Total	\$487,981	\$16,538	3.36% - 3.41%
U.S. Government Bonds:			
Total	<u>\$2,237,924</u>	<u>\$74,646</u>	3.63% - 4.96%
Total Fixed Income	<u>\$2,725,905</u>	<u>\$91,184</u>	
Total Portfolio Holdings	<u><u>\$2,726,440</u></u>	<u><u>\$91,715</u></u>	

MONTHLY STAFF REPORT

DATE:	November 10, 2025
TO:	Rocky Mount Town Council
FROM:	Brad Basham – Asst Chief
DEPARTMENT:	Fire Department
MONTH:	September 2025

For the period of September 2025, the Rocky Mount Fire Department responded to a total of **38** calls of which **14** were inside the town limits and **24** were outside the town limits.

RMFD apparatus traveled a total of 704 miles carrying out duties pertaining to answering calls and support efforts of the department.

RMFD members logged 16 members performing training for a total of 96 hours of training.

Respectfully Submitted By,

Asst. Chief B. Basham

MONTHLY STAFF REPORT

DATE:	NOVEMBER 10, 2025
TO:	Rocky Mount Town Council
FROM:	Chief Phillip S. Young
DEPARTMENT:	Police Department
MONTH:	October

Rocky Mount Police Department would like to welcome Officer Joshua Crandall to the department.

*We will be doing the monthly report from RMPD a month behind to allow for more accuracy in numbers that are turned in per Chief Young. This also allows our officers at the end of the month to have time to get all reports and tickets submitted.

PLEASE SEE ATTACHED REPORT FOR MORE DETAILED INFORMATION ON MONTHLY CHARGES AND STATS.....

PSY/rfs

ROCKY MOUNT POLICE DEPARTMENT
MONTHLY REPORT TO COUNCIL

ADM #1

DATE: OCTOBER 2025

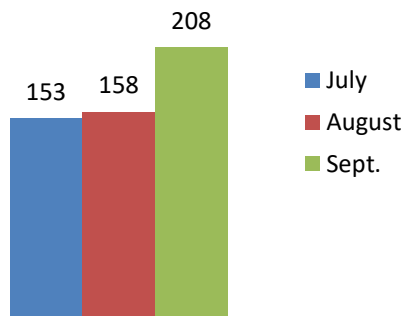
JULY

AUGUST

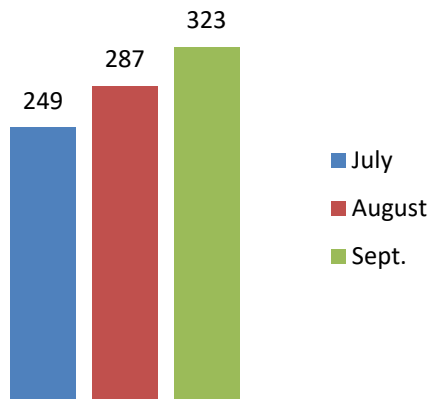
SEPTEMBER

	JULY	AUGUST	SEPTEMBER
UNIFORM TRAFFIC SUMMONS ISSUED	153	158	208
TRAFFIC STOPS	249	287	323
SPEEDING TICKETS ISSUED	32	31	54
DUI	1	1	5
COLLISIONS INVESTIGATED (TREDS)	12	18	16
MOTORIST AIDES	62	47	48
CRIMINAL ARRESTS "MISDEMEANOR"	24	25	40
CRIMINAL ARRESTS "FELONY"	10	6	27
INCIDENTS ADDRESSED	1341	1874	1908
INCIDENTS, OFFENSES REPORTABLE IN "RMS"	76	60	93
GRAND LARCENY WARRANTS	0	0	0
BREAKING & ENTERING REPORTS	0	0	0
BREAKING & ENTERING WARRANTS	0	0	0
BOLO'S (Be On Look Out)	7	6	4
FOLLOW-UP'S	49	67	36
BUSINESSES, RESIDENCES CHECKED "FOOT PATROLS"	276	315	258
SCHOOL CHECKS	7	49	113
ALARM RESPONSES	50	30	29
OPEN DOORS, WINDOWS, ETC. UNSECURED	2	12	0
COURT HOURS:	14	7	10
TRAINING HOURS:	13	7	0
SPECIAL ASSIGNMENT HOURS:	4	6	0
HARVESTER HOURS WORKED:	10	7	24
ECO/TDO	6	5	8
ECO/TDO HOURS:	10	4	9

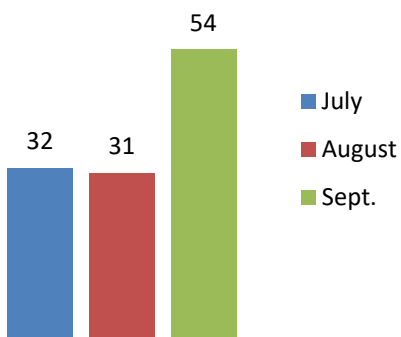
Uniform Traffic Summons Issued



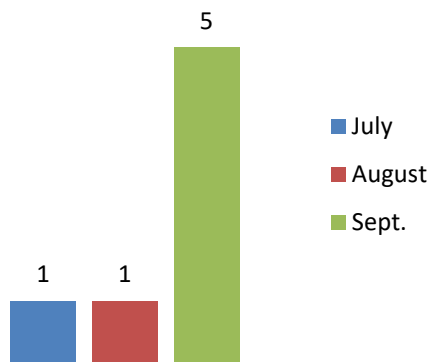
Traffic Stops



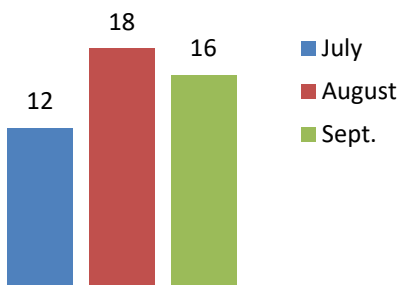
Speeding Tickets Issued



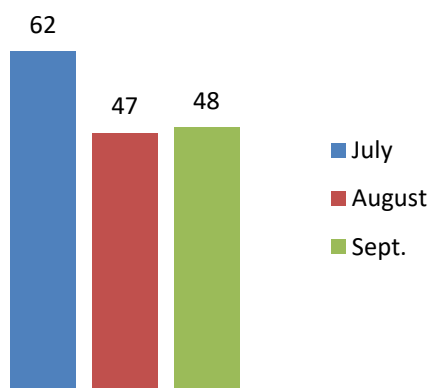
DUI



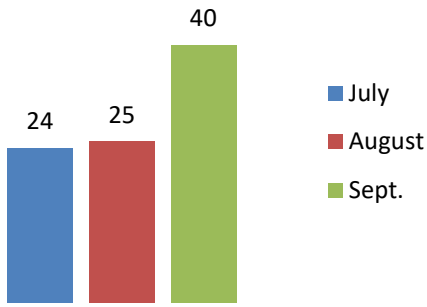
Collisions Investigated (TREDS)



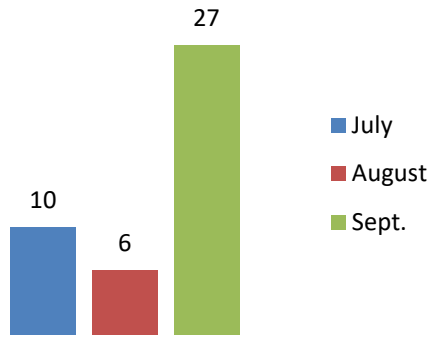
Motorist Aides



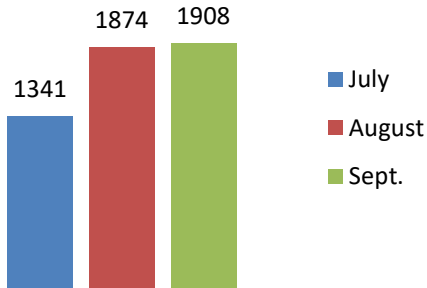
Criminal Arrests "Misdemeanor"



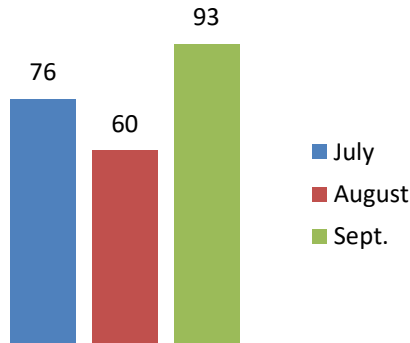
Criminal Arrests "Felony"



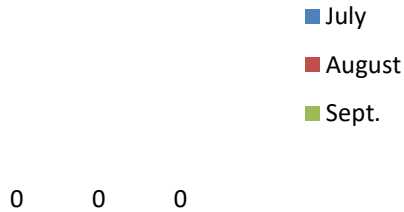
Incidents Addressed



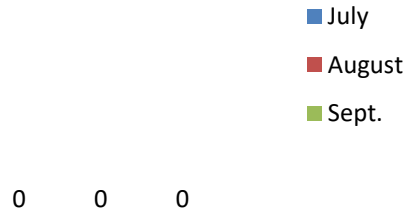
Incidents/Offenses Reportable "RMS"



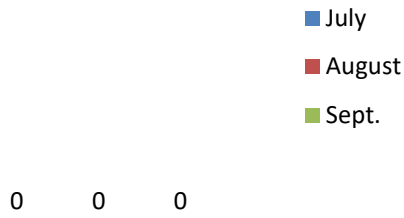
Grand Larceny Warrants



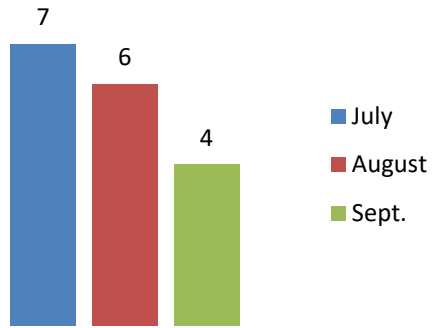
Breaking & Entering Reports



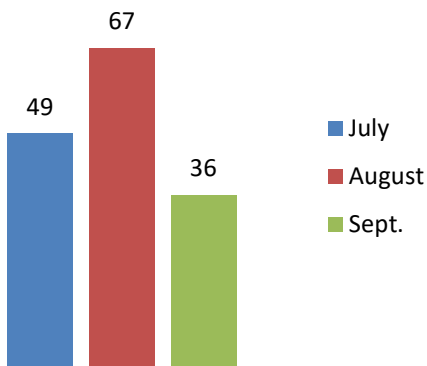
Breaking & Entering Warrants



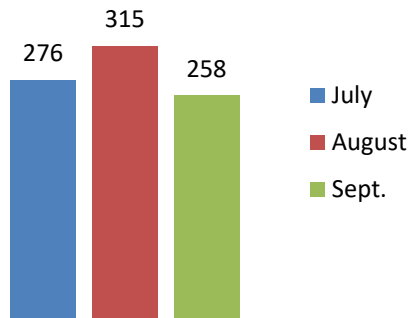
BOLO's (Be On Look Out)



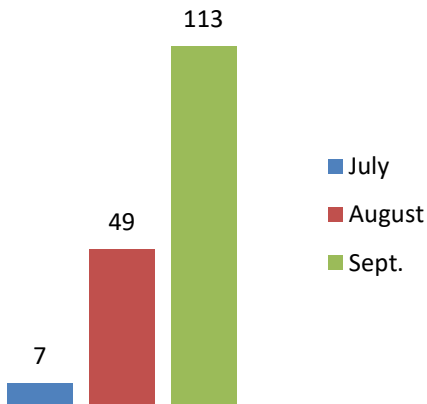
Follow-Ups



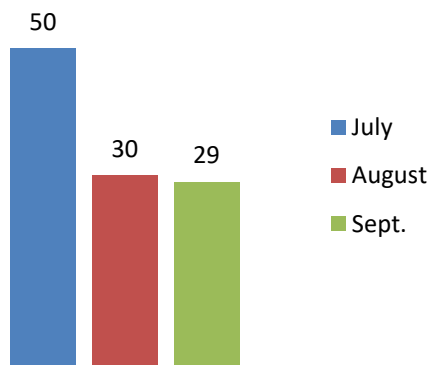
Businesses/Residences Checked "Foot Patrols"



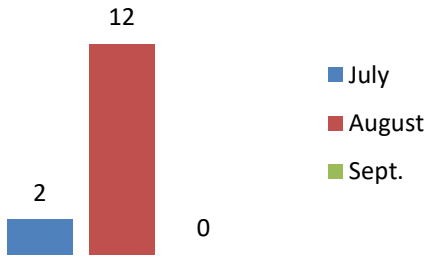
School Checks



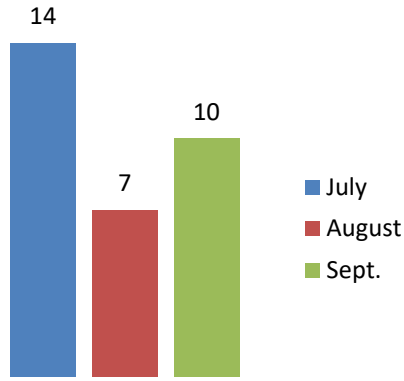
Alarm Responses



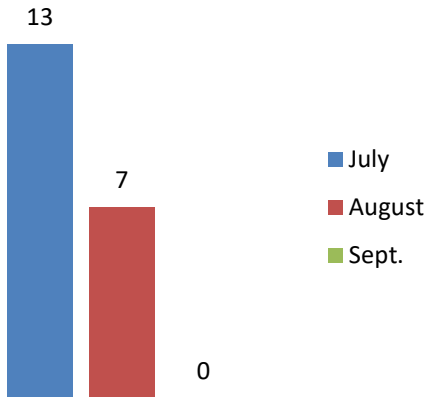
Open Doors, Windows, Etc. Unsecured



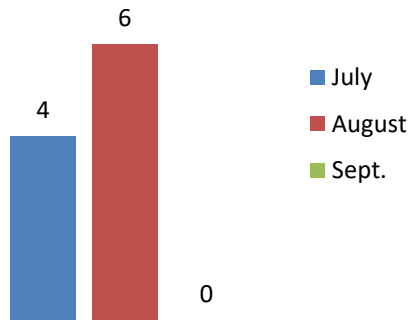
Court Hours



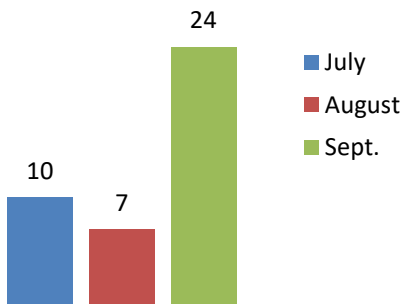
Training Hours



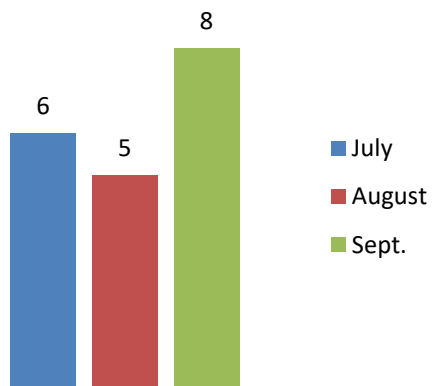
Special Assignment Hours



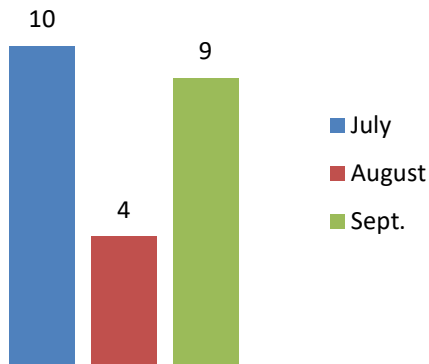
Harvester Hours Worked



ECO/TDO



ECO/TDO Hours



TRAFFIC ENFORCEMENT:

- ❖ Moving and stationary radar was conducted throughout the Town of Rocky Mount during September
- ❖ Reported streetlights out to Town Manager's office
- ❖ There were 16 reportable accidents with 13 of the accidents on our public streets

INVESTIGATIONS:

Follow Up Investigations: **Follow-up** conducted on multiple cases
Search Warrants: Multiple

- ❖ Performed surveillance in crime areas
- ❖ Performed surveillance activities at Rocky Mount Fest 2025
- ❖ Assist patrol with calls for service
- ❖ Fire Inspections and Fire Marshall duties conducted
- ❖ Charges obtained for multiple counts of Shoplifting, Larceny, etc.
- ❖ Active cases include: Felony Shoplifting from Wal-Mart, Property Damage and ICAC/Pornography Offenses
- ❖ Attended Child Abuse meetings/CART
- ❖ Conducted proactive traffic enforcement and conducted vehicle searches
- ❖ Juvenile assault investigation
- ❖ Obtained a subpoena for records and service
- ❖ Trained new investigator
- ❖ Closed (1) ICAC case w/ 22 Felony charges on two suspects

**COMMUNITY RESOURCE OFFICER:
MEETINGS/EVENTS (King)**

- ❖ AR-15 Armor Course attended
- ❖ Performed a safety talk and visit at Christian Heritage Academy
- ❖ Assisted w/ qualification of the command staff as Firearms Instructor
- ❖ WYTI Radio (Community First Segment)
- ❖ Rise and Shine interview/discussion
- ❖ B99.9 Radio Segment
- ❖ Attended Family Resource Board Meeting
- ❖ Picked up & delivered school supplies donated from Wal-Mart
- ❖ Spoke at Franklin County High School at "Save the Game Suicide Prevention"
- ❖ Attended RAH Coalition Meeting
- ❖ Visited multiple businesses ref: Community First Initiative - dropped off flyers for upcoming events & changed decals
- ❖ Updated RMPD social media pages
- ❖ Attended I.V.P. Committee Meeting at CAC
- ❖ Participated in "Touch a Truck" event in Ferrum
- ❖ Attended CHAT meeting at Carilion
- ❖ Attended Franklin County DSS Coalition Meeting
- ❖ Assisted patrol with various calls or services
- ❖ Attended Family Resource Board Meeting
- ❖ Attended Community Partnership Board Meeting
- ❖ Performed foot patrols in Town promoting upcoming events & the Community First Initiative
- ❖ Provided traffic control for "5K Eagle Strut"
- ❖ Performed bike patrol throughout the Town
- ❖ Participated in "Senior Expo" at Essig Center
- ❖ Performed bike patrol and foot patrol at "Rocky Mount Fest"
- ❖ Started preparation for RMPD/RMFD Trunk or Treat
- ❖ Worked "Domestic Violence 5K"
- ❖ Performed school checks and assisted w/ coverage
- ❖ Attended "Veterans Cookout" at Faith Fellowship Church
- ❖ Attended Luncheon from Rocky Mount Rehab

**RESOURCE OFFICER REFERRAL'S
(DIVERS/HOLLAND):**

- ❖ Assisted w/ morning and evening school traffic
- ❖ Assisted w/ lock down drill, fire drill & bus evacuation drill
- ❖ Attended meetings, spoke w/ mental health workers ref: students, & 7th Grade Presentation
- ❖ Petition/Diversion: Possess a THC Smoking Device on School Property (x 4) (Holland); Possess a THC Smoking Device Underage (Holland)
- ❖ Vapes: 5
- ❖ THC Vapes: 7
- ❖ Assaults: 5
- ❖ EMS Calls: 2
- ❖ Reports: 8

SPEEDING TICKETS ISSUED

Tanyard Road (x 19)
Grassy Hill Road (x 13)
North Main Street (x 9)
State Street (x 3)
Booker T. Washington Highway (x 3)
Old Franklin Turnpike (x 2)
Bernard Road
Franklin Street
Weaver Street
School Board Road
Virgil H. Goode Highway

CRIMINAL ARRESTS & LOCATIONS:

Possess a THC Smoking Device on School Property	Tanyard Road (x 4)
Possess a THC Smoking Device Underage	Tanyard Road
Driving Under the Influence of Drugs	Tanyard Road
Driving Under the Influence	Old Franklin Turnpike (x 2)
Driving Under the Influence	West Church Street
Driving Under the Influence	Tanyard Road
Drunk In Public	Franklin Street (x 3)
Drunk In Public	Old Franklin Turnpike (x 2)
Drunk In Public	Donald Avenue
Drunk In Public	Pendleton Street

Drunk In Public	East Court Street
Refusal of Blood/Breath Test	West Church Street
Possession of Child Pornography	First Street (x 22)
Domestic Assault	Donald Avenue (x 2)
Domestic Assault	Pell Avenue
Violate a Protective Order	Donald Avenue
Violate a Protective Order	Diamond Avenue
Shoplifting	Old Franklin Turnpike (x 5)
Trespassing	Old Franklin Turnpike (x 2)
Disorderly Conduct	Hale Street (x 2)
Driving Revoked – DUI Related	Windy Lane
Driving Revoked – DUI Related	Franklin Street
Warrant Service (PB-15)	Grassy Hill Road (x 4)
Warrant Service (Felony)	North Main Street
Warrant Service (Misdemeanor)	Old Franklin Turnpike (x 2)
Warrant Service (Misdemeanor)	Oak Street
Warrant Service (Misdemeanor)	Donald Avenue
Warrant Service (Misdemeanor)	East Court Street
Temporary Detention Order	Floyd Avenue
Emergency Custody Order	Floyd Avenue (x 3)
Emergency Custody Order	South Main Street
Emergency Custody Order	Donald Avenue
Emergency Custody Order	Grassy Hill Road
Emergency Custody Order	East Court Street

MONTHLY STAFF REPORT

DATE:	November 10, 2025
TO:	Rocky Mount Town Council
FROM:	Brian Schofield, Public Works Superintendent
DEPARTMENT:	Public Works Department
MONTH:	October 2025

1. Read meters (1 day)
2. Meter repairs: replaced touch pads, trimmed bushes, gasket leaks, and cleanouts.
3. Meter cutoffs:29
4. Clean-up for 5 days.
5. Cut trees along roads, sidewalks, and parks as needed.
6. Repaired, replaced, or two unplugged sewer Mains or laterals.
7. Repaired Zero water Mains.
8. Change out the flowers for fall and winter in all our flower beds.
9. Repaired and/or replaced traffic lights and street signs.
10. Continue working on new street signs on traffic light poles.
11. Continue to work on storm drains throughout town with all the rain from storms.
12. Ongoing exchanging out of new carts for citizens.
13. Asphalt patching where needed.
14. Installed a new water line on Buckner St. this month.
15. Installed and trained on new Brine maker for winter operations.
16. Mowing operations continue and spraying of weeds around town.
17. Mowing sewer lines have continued in between rainstorms.
18. Started preparing for the rollout of trash cans to the annexed areas.
19. Sent several people to two different training courses this month.

MONTHLY STAFF REPORT

MEETING DATE:	November 10, 2025
TO:	Rocky Mount Town Council
FROM:	Dennis Potter
DEPARTMENT:	Wastewater Treatment Plant
REPORT MONTH:	October, 2025

Average Daily Flow	.712 MGD
Minimum TSS Reduction	99.5%
Minimum BOD Reduction	99.5 %
Leachate received (F.C. Landfill)	276,364 gallons
VPDES Violations	None
Sludge (Land filled @ F.C.)	37.48 Tons
Rain Total 1.67 - inches	Snow Total 0 - inches

The Wastewater Plant had 0 after-hour alarms during the month of September.

The staff worked on regular maintenance at the plant and the pump stations.

The staff replaced some bulbs in the UV disinfection channel.

The staff completed 6-month maintenance at the plant and pump stations.

The staff repaired the primer pipe in the wet well at Oaks Tavern.

The staff replaced and calibrated the effluent pH probe.

Fidelity Power completed generator preventative maintenance and load bank testing.

Respectfully Submitted,

Dennis Potter

MONTHLY STAFF REPORT

DATE:	11/10/2025
TO:	Rocky Mount Town Council
FROM:	Michael K. Adkins – Water Superintendent
DEPARTMENT:	Water Department
MONTH:	October 2025

Operation and Production Summary:

The actual water production time (water filtering) averaged 10.48 hours daily for the entire month, yielding approximately 925,239 gallons per day. The rainfall for this month was 1.90 inches, as measured at the water treatment plant. Therefore, the Blackwater River flow continues to be adequate for regular operation.

Total Raw Water Pumped:	28.41 million gallons
Total Drinking Water Produced:	28.68 million gallons
Average Daily Production:	925,239 gallons per day
Average Percent of Production Capacity:	46.26%
Flushing of Hydrants/Tanks/FD Use:	1,094,747 + F.D. 60,000 = 1,154,747 gallons
Plant Process Water:	925,000 gallons (finished water used by the plant)
Bulk Water Sold @ W.T.P.:	4,000 gallons
Bulk Water used at PW Shop	8,282 gallons
Tank Cleanout/Drainage/Leak	0 gallons
WVWA Water	Not available at this time gallons

Testing:

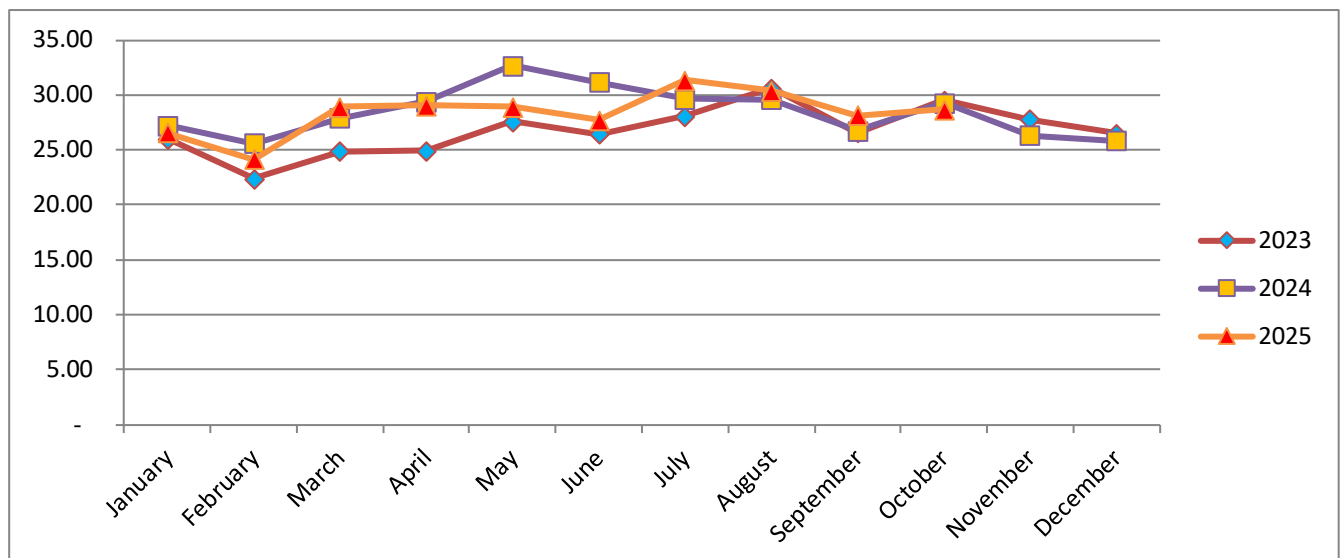
- Our monthly (7 total) routine bacteriological samples were bacteria-free. Therefore, the Town continues to comply with all drinking water standards as required by the EPA.
- Staff restarted the Auto-flushing program in March 2025. This process reduces TTHM and HAA5, providing fresher, higher-quality water to lines with low usage and minimal circulation. The program uses auto-flushers on Hydrants.

Activities / Maintenance / Improvements

- The staff continued with our weekly checks of the chemical feeders, pump stations, equipment at tank sites, and monthly checklists around the plant, the river, and the dam. In addition, we continue to perform routine maintenance and groundskeeping.
- We received (Unavailable at this time) gallons of water from the WVWA connection.
- WVWA asked to turn on the water connection at 50 GPM to help maintain their water quality. The town is not being charged for this water.
- Staff continued painting the interior metal doors at the water plant.
- Contractor poured the entrance sidewalk to the new storage building.
- One member of staff attended a class put on by VA Tech on water distribution.

- SCADA contractor diagnosed and repaired an issue with CL2 Pumps
- Staff and Public Works installed a conduit to the raw pump station building for communications upgrade and a new conduit to the new storage building to provide electrical power to the building.

Town of Rocky Mount						
Water Production						
Monthly Total In Million Gallons						
<u>Month</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>Change</u>	<u>% Change</u>	
January	26.00	27.25	26.57	(0.7)	-2.6%	
February	22.36	25.60	24.16	(1.4)	-6.0%	
March	24.87	27.88	28.91	1.0	3.6%	
April	24.94	29.43	29.03	(0.4)	-1.4%	
May	27.61	32.67	28.91	(3.8)	-13.0%	
June	26.43	31.16	27.70	(3.5)	-12.5%	
July	28.07	29.66	31.33	1.7	5.3%	
August	30.60	29.60	30.39	0.8	2.6%	
September	26.58	26.77	28.16	1.4	4.9%	
October	29.51	29.30	28.68	(0.6)	-2.2%	
November	27.75	26.30				
December	26.48	25.83				
Year Totals	321.20	341.45	283.84	(5.48)	-1.9%	
YTD Through October	266.97	289.32	283.84	(5.48)	-1.9%	



ITEM(S) TO BE CONSIDERED UNDER:
Other

FOR COUNCIL MEETING DATED:	November 10, 2025
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	The bluegrass band <i>Lost and Found</i> was formed in 1973 in Ferrum. The original members were Allen Mills, Gene Parker, Dempsey Young, and Roger Handy. They were (and still are) well known in the bluegrass world. The attached Proclamation will be presented to them at the Dan Tyminski concert at the Harvester on Sunday night. We have invited the band members to the Council meeting Monday night so that they can be recognized.
ACTION NEEDED:	None

Attachment(s):

1. 2025.1110 Proclamation for Lost and Found Music Group FINAL with Number

<p>FOLLOW-UP ACTION: (To be completed by the Town Clerk)</p>
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RESOLUTION NO.: **2025.020**

**PROCLAMATION OF THE TOWN OF ROCKY MOUNT
HONORING THE BLUEGRASS BAND *LOST AND FOUND***

WHEREAS, the bluegrass band *Lost and Found* with original members—Allen Mills, Gene Parker, Dempsey Young, and Roger Handy—has, since its founding in 1973 in Ferrum, Virginia, shared the authentic spirit, sound, and storytelling of traditional and contemporary bluegrass with audiences across the nation and around the world; and

WHEREAS, according to band member Allen Mills, the name of the band came from the fact that “At the time we started this band, all of us were lost in other bands, but we found each other through a mutual love for bluegrass music”; and

WHEREAS, *Lost and Found* began recording in 1976 on Outlet Records in Rocky Mount, Virginia combining heartfelt vocals, rich harmonies, and masterful musicianship, mixing folk and country songs with bluegrass to create a distinctive sound that has inspired generations of bluegrass fans and musicians alike; and

WHEREAS, through beloved recordings such as *Love of the Mountains*, *If Today Was the Last Day*, *Left Over Biscuits*, *Struttin’ to Ferrum*, *Peaceful Dreams*, and *Old Slate Mountain Home*, *Lost and Found* has contributed enduring classics to the American musical canon; and

WHEREAS, the band’s more than four decades of recording and touring the United States and Europe have earned them widespread acclaim for their artistry, professionalism, and deep respect for the roots of bluegrass; and

WHEREAS, the members of *Lost and Found* have not only entertained countless audiences but have also served as ambassadors of Appalachian culture, preserving and advancing a uniquely American musical heritage;

NOW, THEREFORE, BE IT PROCLAIMED, that the Town Council of the Town of Rocky Mount does hereby recognize and honor *Lost and Found* for their extraordinary contributions to the art of bluegrass music, their dedication to musical excellence, and their lasting impact on the cultural life of the Town of Rocky Mount, Franklin County, the Commonwealth of Virginia, the United States, and the world and that Monday, November 10, 2025, shall be designated as “**Lost and Found Day**” in the Town of Rocky Mount, in celebration of their legacy and in appreciation of the joy they have brought to generations of listeners.

GIVEN UNDER MY HAND, THIS 9th DAY OF NOVEMBER 2025:

C. Holland Perdue III, Mayor

ITEM(S) TO BE CONSIDERED UNDER:
Other

FOR COUNCIL MEETING DATED:	November 10, 2025
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	Thursday, October 30th, the Police Department and Fire Department put on the Trunk or Treat event. The event keeps growing every year. Thousands of children (and adults) participated in the event. This item has been included on the agenda so that Council can recognize the PD and FD for organizing such a great community event. This type of event helps with the community policing focus of the PD. It is all part of the Community First initiative, and it is one of the many reasons that the Rocky Mount PD is respected and appreciated in Rocky Mount.
ACTION NEEDED:	None

Attachment(s): None

<p>FOLLOW-UP ACTION: (To be completed by the Town Clerk)</p>
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ITEM(S) TO BE CONSIDERED UNDER:

Other

FOR COUNCIL MEETING DATED:	November 10, 2025
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STAFF MAKING REQUEST:	Robert J. Wood, Town Manager
BRIEF SUMMARY OF REQUEST:	A number of Town employees will be recognized for achieving service to the Town milestones (5, 10, 15, 20, 25, etc. years). The Rocky Mount community is fortunate to have such a skilled, dedicated group of people working every day (and night) to make Rocky Mount a great place to live, work, and visit.
ACTION NEEDED:	None

Attachment(s): None

<p>FOLLOW-UP ACTION: (To be completed by the Town Clerk)</p>
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ITEM(S) TO BE CONSIDERED UNDER:
Public Hearing

FOR COUNCIL MEETING DATED:	November 10, 2025
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STAFF MAKING REQUEST:	Jessica Angle, Planning & Zoning Administrator
BRIEF SUMMARY OF REQUEST:	Jubal's retreat has submitted a request for a waiver of Section 10-3-4. C.1 of the Rocky Mount Zoning and Subdivision Ordinance, which requires that all subdivided parcels adjoin a public right-of-way. The subject property, identified as Tax Map Number 2040038100, is part of the larger development known as Jubal's Retreat, located on Trail Drive in Rocky Mount, Virginia. Staff recommends approval of the requested waiver of Section 10-3-4, C.1, subject to the fully executed and recorded Unified Development Agreement. The Planning Commission held a public hearing on the request on November 5 and voted 5-0 to recommend Town Council approve the request subject to the executed agreement.
ACTION NEEDED:	Approve the request.

Attachment(s):

1. Jubal's Waiver Request Staff Report TC
2. Request
3. UDA
4. Plat of Subdivision
5. 28440470-25 0918 Jubals Retreat Site Plan SIGNED
6. Mailing Certification
7. 2025.1110 600.6.1f AD in the Franklin News Post Notice Exports for PH with Action

<p>FOLLOW-UP ACTION: (To be completed by the Town Clerk)</p>
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STAFF REPORT

PETITIONER: Jubal's Retreat 1, LLC

REQUEST: Waiver Request of Article 10-3-4, C.1 which requires that all subdivided parcels adjoin a public right of way

LOCATION: Trail Drive, Rocky Mount, Virginia

VA TAX PARCEL: 2040038100

HEARING DATE: Planning Commission, November 5, 2025
Town Council, November 10, 2025

EXECUTIVE SUMMARY:

Jubal's retreat has submitted a request for a waiver of Section 10-3-4. C.1 of the Rocky Mount Zoning and Subdivision Ordinance, which requires that all subdivided parcels adjoin a public right-of-way. The subject property, identified as Tax Map Number 2040038100, is part of the larger development known as Jubal's Retreat, located on Trail Drive in Rocky Mount, Virginia.

BACKGROUND:

The proposed subdivision involves dividing a portion of the existing development for financing purposes. The new parcel will not directly adjoin a public right-of-way, as required by the ordinance. However, it functions as part of a larger integrated development with shared infrastructure, internal access, and coordinated site improvements under the existing approved development plan for Jubal's Retreat.

STAFF ANALYSIS:

The intent of section 10-3-4, C.1 is to ensure that each parcel created through subdivision has legal physical access to a public right-of-way for adequate ingress, egress, and service access. In this case, the parcel in question continues to operate as a component of Jubal's Retreat development, with established internal circulation and access from Trail Drive. No additional access points or infrastructure are proposed.

Staff reviewed the request and determined that the waiver will not create access, maintenance or service concerns, provided that the unified development is maintained through a binding agreement. Staff along with the Town Attorney reviewed the attached Uniform Development agreement. This agreement stipulates that the parcels within Jubal's Retreat will continue to be treated as a single unified property for all planning, zoning, and development purposes; and any future modifications, redevelopment, or sale shall maintain the integrity and unified operation of the development. Staff recommends approval of the requested waiver of Section 10-3-4, C.1, subject to the fully executed and recorded Unified Development Agreement.

POSSIBLE MOTIONS:

Approval:

I move to approve the waiver request for Tax Map Parcel 2040038100, subject to the fully executed and recorded Unified Development Agreement.

Denial:

I move to deny the waiver request for Tax Map Parcel 2040038100 (on the following grounds, if needed):_____

October 9, 2025

RE: Waiver Request

To whom it may concern,

On behalf of Jubals Retreat 1, LLC, I am requesting a waiver from the zoning and subdivision ordinance section 10-3-4, C.1. requiring that each parcel adjoin a public right-of-way. The property, identified as Tax Map Number 204.00-381.00, is part of a larger unified development known as Jubals Retreat, located on Trail Drive in Rocky Mount, VA.

This request is being made to facilitate the subdivision of the existing property in order to obtain financing for the remaining portions of the development. Although the new parcel created through subdivision will not directly adjoin a public right-of-way, it is part of the overall development, which has established access to the public roadway network and shared infrastructure. The parcel functions as part of the larger project and cannot be developed independently.

As part of this request, Jubals Retreat 1, LLC agrees that all resulting parcels within Jubals Retreat will continue to be treated as a single, unified property for the purposes of development, planning, zoning, and any future projects. This commitment will be documented through an agreement or recorded covenant ensuring that the parcels remain functionally and administratively linked unless otherwise approved by the Town.

Approval of this waiver will allow the applicant to move forward with necessary financing arrangements while maintaining consistency with the intent of the subdivision regulations. The request does not alter site access, development patterns, or the functional integrity of the overall project.

We appreciate your consideration of this request and are happy to provide any additional documentation needed to support it.

Sincerely,

A handwritten signature in black ink, appearing to read "David Peters, Jr.", written in a cursive style.

David Peters, Jr

Jubals Retreat 1, LLC, Member/Manager

**DECLARATION OF UNIFIED DEVELOPMENT
RESTRICTIONS, COVENANTS AND CONDITIONS
AND
UNIFIED DEVELOPMENT AGREEMENT
JUBALS RETREAT 1 LLC AND THE TOWN OF ROCKY MOUNT**

This declaration of unified development restrictions, covenants and conditions and unified development agreement dated October 9, 2025, by and between Jubals Retreat 1, LLC, a Virginia limited liability company (the "Developer"), and the Town of Rocky Mount, a Virginia municipality (the "Town"), imposes certain restrictions, covenants and conditions which shall apply to the property located on Trail Drive and Jubals Pass, containing 4.082 acres, identified as Tax Map Number 204.00-381.00 (the "Property"), and provides as follows:

RECITALS

1. The Town's Zoning and Subdivision Ordinance provides that the Developer may request a waiver in cases where strict adherence to the general regulations of the ordinance would result in substantial injustice or hardship.
2. In order to permit the reasonable and orderly development of the undeveloped portion of the Property, the Developer desires to request a waiver in order to subdivide the Property into two tracts.
3. The Developer has agreed to impose upon the Property these restrictions, covenants and conditions for the benefit of the Property as part of the request for a waiver.
4. The Developer declares that the Property is subject to the following restrictions, covenants and conditions, which shall run with the Property and bind all parties having right, title, or interest in or to the Property or any part, their respective heirs, successors, and assigns, and which inure to the benefit of the Property. Each contract, deed or conveyance of any kind conveying all or a portion of the Property shall conclusively be held to have been executed, delivered, and accepted subject to the following restrictions, covenants and conditions, regardless of whether or not they are set out in full or by reference in each contract, deed or conveyance.

SPECIFIC AGREEMENTS AND RESTRICTIONS:

5. The above Recitals are incorporated into this Restrictive Covenant for all purposes.
6. For purposes of site plan review, modification, or approval by the Town, the Property shall be constructed as a unified development single site. Any proposed modifications to the tracts or any portion of a tract shall be construed as a modification to a single site, requiring review of all the Property according to the provisions of the Town's Zoning and Subdivision Ordinance. This paragraph applies to, but is not limited to, access to a public street, the extent of impervious coverage, access parking, and landscaping of the Property.

7. The Developer shall develop the undeveloped portion of the Property into an apartment complex in substantial conformity with the existing apartment complex.

8. The Developer shall establish and create an easement for joint access between the tracts for ingress to and egress from all or a portion of the Property over, across and along the Property to Trail Drive. The joint access must allow pedestrian and vehicular traffic to move freely to Trail Drive, or between the tracts, or both. Any change of any aspect of a tract may not interfere with this joint access.

9. The Developer shall grant and convey to the Town a non-exclusive easement for ingress to and egress from all or a portion of the Property over, across and along the Property to Trail Drive as may be necessary or desirable to access all or a portion of the Property, together with (i) the right of free and uninterrupted access at all times over, across and along the easement, (ii) the right to eliminate any encroachments in the easement that interfere in any material way or are inconsistent with the rights granted the Town under this agreement as determined by the Town in its sole discretion, and (iii) any and all rights and appurtenances pertaining to use of the easement.

10. The Developer shall maintain the easement in a manner suitable for pedestrian and vehicular traffic at all times. In the event the easement is not properly maintained, the Town at its option may perform the maintenance and subject the Property to a judicially enforceable lien on the Property to secure the payment of all Town costs necessary to perform the maintenance.

11. All parking for developments must be reciprocal, which means that the parking serves both tracts. Any change of any aspect of a tract shall not interfere with the reciprocal parking agreement between both tracts.

12. Notwithstanding anything to the contrary contained herein, no breach of this Restrictive Covenant entitles the Property Owner to cancel, rescind or otherwise terminate this Restrictive Covenant, but such limitations do not affect in any manner any other rights or remedies which the Property Owner may have by reason of any breach of this Restrictive Covenant.

13. Whenever performance is required of the Developer, the Developer shall use all due diligence to perform and take all reasonable and necessary measures in good faith to perform within a reasonable time; provided, however, that if completion of performance is delayed at any time by reasons of acts of God, war, civil commotion, riots, strikes, picketing, or other labor disputes, unavailability of labor or material, damage to work in progress by reason of fire or other casualty, or any other cause beyond the reasonable control of the Developer (financial inability, imprudent management or negligence excepted), then the time for performance shall be extended by the amount of delay actually so caused.

14. This Restrictive Covenant and the restrictions created by this agreement inure to the benefit of and bind the Developer and its successors and assigns. When a Property Owner conveys all or any portion of the Property, the former Owner shall be released and discharged from any and all further obligations, if any, under this Restrictive Covenant that it had in

connection with the Property conveyed by it from and after the date of recording of the conveyance, but no conveyance releases the former Owner from any liabilities, if any, actual or contingent, existing as of the time of the conveyance.

15. Unless modified, amended, or terminated according to Paragraph 23, this Restrictive Covenant shall affect and run with the land and shall exist and be binding upon all parties and all persons claiming under them for a period of forty (40) years.

16. This Restrictive Covenant shall not be subject to the doctrine of merger, even though the underlying fee ownership of the Property or any part of the Property is vested in one party or entity.

17. The provisions of this Restrictive Covenant shall be deemed to be independent and severable, and the invalidity or partial invalidity of any provision does not affect the validity or enforceability of any other provision.

18. This Restrictive Covenant contains all the representations and the entire agreement between the parties to this Restrictive Covenant with respect to the subject matter of this agreement. Any prior correspondence, memoranda or agreements are superseded in total by this Restrictive Covenant. The provisions of this Restrictive Covenant shall be construed as a whole according to their common meaning and not strictly for or against any party.

19. This Restrictive Covenant and all rights and obligations created by this agreement shall be governed by the laws of the Commonwealth of Virginia.

20. Any notice to the Developer, a Property Owner, or the Town must be in writing and given by delivering the same to the party in person, by expedited, private carrier services (such as Federal Express) or by sending the same by certified mail, return receipt requested, with postage prepaid to the intended recipient's last known mailing address. All notices under this Restrictive Covenant shall be deemed given, received, made or communicated on the date personal delivery is effected or, if mailed, on the delivery date or attempted delivery date shown on the return receipt.

21. None of the terms or provisions of this Restrictive Covenant shall be deemed to create a partnership between or among the Developer, a Property Owner, or the Town in their respective businesses or otherwise; nor will it cause them to be considered joint ventures or members of any joint enterprise.

22. If any person, persons, corporation, or entity of any other character, violates or attempts to violate this Restrictive Covenant, it shall be lawful for the Town to prosecute proceedings at law or in equity against the person or entity violating or attempting to violate this Restrictive Covenant and to prevent any person or entity from violating or attempting to violate this Restrictive Covenant. The failure at any time to enforce this Restrictive Covenant by the Town, whether any violations are known or not, does not constitute a waiver or estoppel of the right to do so.

23. This Restrictive Covenant, but not the grant of the easement, may only be modified, amended or terminated upon the filing of a written modification, amendment or termination document in the land records of Clerk's Office of the Circuit Court of Franklin County, Virginia, executed, acknowledged and approved by the Town and all of the Owners of the Property at the time of the modification, amendment, or termination. The easement may only be modified, amended or terminated upon filing and obtaining approval of an application for modification, partial vacation, or vacation of the easement in compliance with the requirements of the Town Code.

WITNESS the following signatures and seals:

Jubals Retreat 1, LLC
By: [Signature] (SEAL)
David A. Peters, Jr.

STATE OF VIRGINIA, AT-LARGE,
COUNTY OF FRANKLIN, to-wit:

The foregoing instrument was acknowledged before me this 10 day of October, 2025, by David A. Peters, Jr., in his capacity as Member/Manager of Jubals Retreat 1, LLC, a Virginia limited liability company, on behalf of the company.

My commission expires: 11.30.25
[Signature]
Notary Public



Town of Rocky Mount
By: _____ (SEAL)
Robert J. Wood

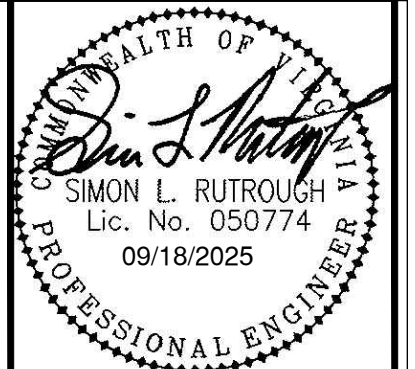
The foregoing instrument was acknowledged before me this _____ day of _____, 2025, by Robert J. Wood, Town Manager, on behalf of the Town of Rocky Mount.

My commission expires: _____

Notary Public

Approved as to form:

Town of Rocky Mount
By: _____
Town Attorney



parker
DESIGN GROUP
PLANNERS • LANDSCAPE ARCHITECTS

2122 Carolina Ave, SW
Roanoke, VA 24014
Ph: 540-387-1153
Fax: 540-389-5767

1915-B W. Cary Street
Richmond, VA 23220
Phone: 804-358-2947
Fax: 804-359-9645

www.parkerdgd.com

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**SITE ZONING PLAN FOR
JUBAL'S RETREAT
SUPPLEMENT TO DEQ VAR102195**
ROCKY MOUNT MAGISTERIAL DISTRICT
TOWN OF ROCKY MOUNT, VIRGINIA

REVISIONS

PER TOWN COMMENTS
SEPTEMBER 18, 2025

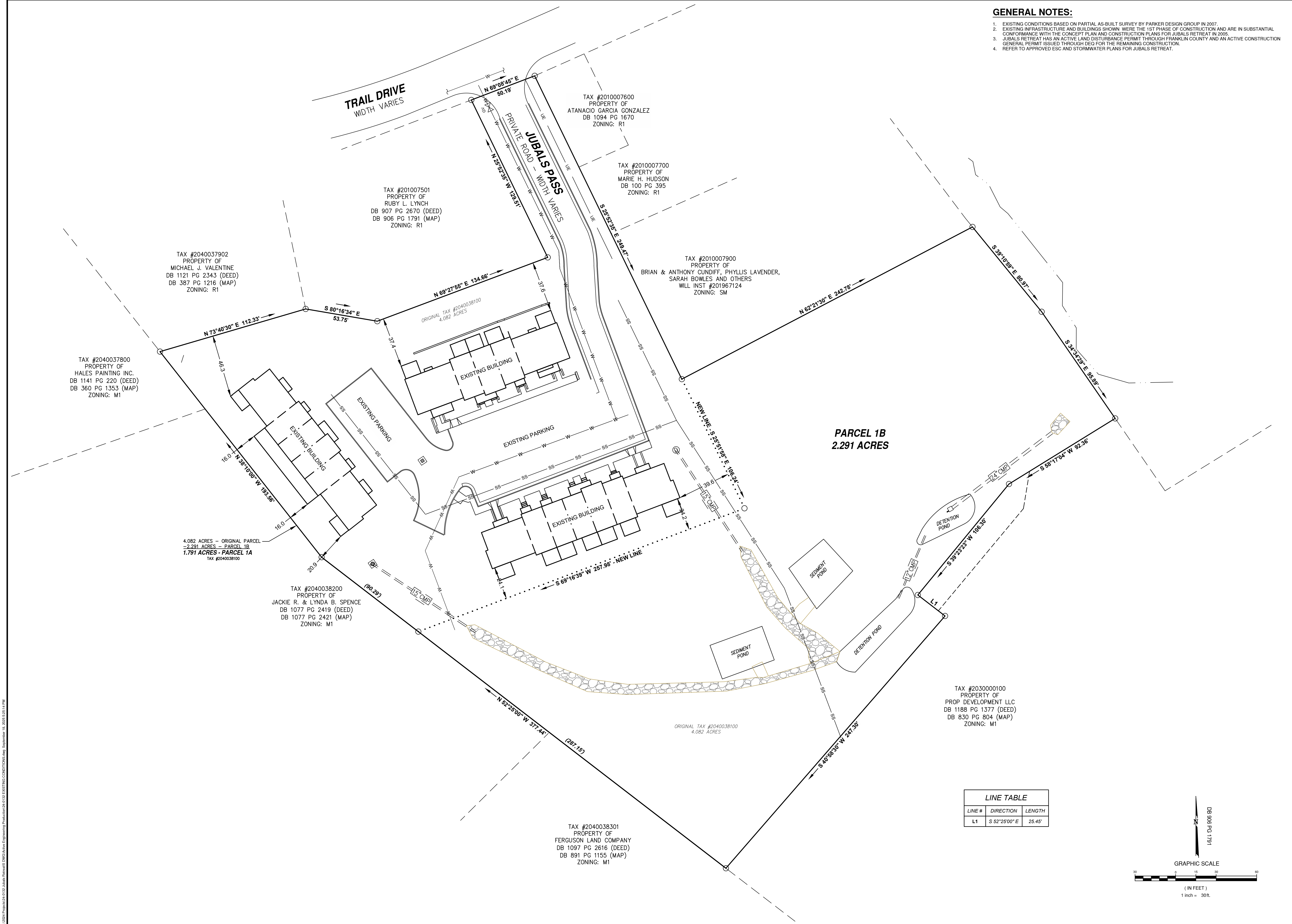
DESIGNED BY: JMD/DRD
DRAWN BY: DRD
CHECKED BY: SLR
SCALE: 1" = 30'
DATE: AUGUST 19, 2025
PROJECT NUMBER: 24-0132
SHEET TITLE:

EXISTING CONDITIONS

C02

GENERAL NOTES:

- EXISTING CONDITIONS BASED ON PARTIAL AS-BUILT SURVEY BY PARKER DESIGN GROUP IN 2007.
- EXISTING INFRASTRUCTURE AND BUILDINGS SHOWN WERE THE 1ST PHASE OF CONSTRUCTION AND ARE IN SUBSTANTIAL CONFORMANCE WITH THE CONCEPT PLAN AND CONSTRUCTION PLANS FOR JUBAL'S RETREAT IN 2005.
- JUBAL'S RETREAT HAS AN ACTIVE LAND DISTURBANCE PERMIT THROUGH FRANKLIN COUNTY AND AN ACTIVE CONSTRUCTION GENERAL PERMIT ISSUED THROUGH DEQ FOR THE REMAINING CONSTRUCTION.
- REFER TO APPROVED ESC AND STORMWATER PLANS FOR JUBAL'S RETREAT.



NOTES:

ZONING:

- 1) PURPOSE OF THIS PLAN IS FOR ZONING COMPLIANCE ONLY.
- 2) SITE LAYOUT (EXISTING AND REMAINING TO BE CONSTRUCTED) IS IN SUBSTANTIAL CONFORMANCE TO THE CONCEPT PLAN FOR JUBAL'S RETREAT.

UTILITIES:

- 1) CONTRACTOR SHALL VERIFY INSTALLED UTILITIES (WATER, SEWER, ELECTRIC, ETC) PRIOR TO CONSTRUCTION AND PROVIDE CONNECTIONS/EXTENSIONS, ETC AS NEEDED TO CONSTRUCT THE REMAINING PORTIONS PER APPROVED JUBAL'S RETREAT PLAN.
- 2) WATER AND SEWER AS-BUILT PLANS MUST BE SUBMITTED TO THE TOWN PLANNING OFFICE.

EROSION & SEDIMENT CONTROL AND STORMWATER:

- 1) THIS PLAN AND IMPERVIOUS AREA SHOWN FALL WITHIN THE LIMITS OF THE APPROVED ESC AND SWM PLANS.
- 2) CONTRACTOR SHALL REFER TO APPROVED ESC AND STORMWATER PLAN FOR JUBAL'S RETREAT FOR ALL ESC, GRADING, STORMWATER, ETC AS THERE ARE ACTIVE LAND DISTURBANCE PERMITS AND CONSTRUCTION GENERAL PERMITS PERTAINING TO THIS PROJECT.
- 3) CONTRACTOR SHALL VERIFY INSTALLED STORM PIPE AND OTHER INFRASTRUCTURE, ETC PRIOR TO CONSTRUCTION AND PROVIDE CONNECTIONS/EXTENSIONS, ETC AS NEEDED TO CONSTRUCT THE REMAINING PORTIONS PER APPROVED JUBAL'S RETREAT PLAN.
- 4) STORMWATER AS-BUILT PLANS MUST BE PREPARED AND SUBMITTED TO THE TOWN PLANNING OFFICE AND FRANKLIN COUNTY.

LANDSCAPING:

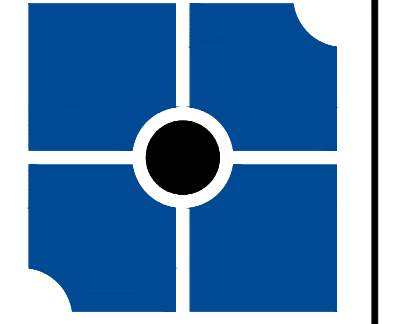
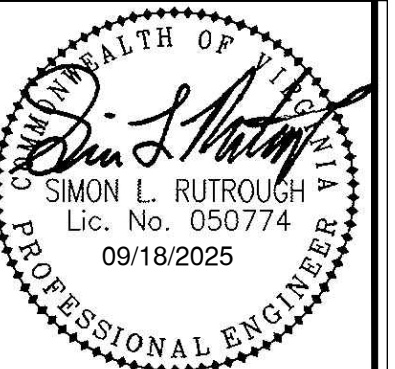
- 1) CONTRACTOR SHALL VERIFY AND INSTALL BUFFER TREES AS NEEDED TO MEET REQUIREMENT.
- 2) SPECIES SUBSTITUTIONS ARE ONLY ALLOWED WITH APPROVAL FROM TOWN OF ROCKY MOUNT.

LIGHTING:

- 1) NO LIGHTING OUTSIDE OF TYPICAL RESIDENTIAL LIGHTING AT POINTS OF ENTRY IS PROPOSED AT THIS TIME.
- 2) IF ADDITIONAL LIGHTING IS PROVIDED, LIGHTING LOCATIONS & DETAILS SHALL BE PROVIDED TO THE TOWN OF ROCKY MOUNT FOR APPROVAL PRIOR TO INSTALLATION.

PLANTING AND LANDSCAPE SPECIFICATIONS:

1. ALL TREES SHALL BE PLANTED IN GOOD CONDITION AND MEET "AMERICAN STANDARD FOR NURSERY STOCK" ANSI 260.1-1990, AS MAY BE AMENDED.
2. ALL TREES OF THE SAME SPECIES SHALL BE UNIFORM IN SIZE AND STRUCTURE AND SHALL COME FROM THE SAME SOURCE.
3. THE PLANTING OF TREES SHALL BE DONE IN ACCORDANCE WITH THE STANDARDIZED LANDSCAPE SPECIFICATION JOINTLY ADOPTED BY THE VA NURSERYMANS ASSOCIATION AND THE VA SOCIETY OF LANDSCAPE DESIGNERS.
4. REFER TO DRAWINGS FOR VARIETIES, LAYOUT, AND SPACING OF PLANT MATERIALS. HAVE TREE LOCATIONS STAKED AND GROUNDCOVER BEDS PREPARED AND SPRAY-PAINT OUTLINED ON THE GROUND FOR APPROVAL BY OWNER'S REPRESENTATIVE PRIOR TO PLANT INSTALLATION. QUANTITIES SHOWN ON DRAWINGS SHALL TAKE PRECEDENCE OVER QUANTITIES SHOWN ON THE PLANT LIST. FIELD ADJUSTMENTS NECESSARY TO WORK AROUND UNKNOWN UTILITIES MAY BE REQUIRED.
5. ALL PLANT MATERIALS MUST BE APPROVED AND INSPECTED BY OWNER'S REPRESENTATIVE AND ACCEPTED PRIOR TO INSTALLATION. NOTIFY OWNER'S REPRESENTATIVE 48 HOURS PRIOR TO ARRIVAL TO SITE.
6. PLANTING TIMING: UNLESS OTHERWISE SHOWN ON THE PLANS OR DIRECTED BY THE OWNER'S REPRESENTATIVE, THE PLANTING SHALL BE DONE DURING THE FOLLOWING SEASONS FOR ALL TREES, SHRUBS, AND GROUNDCOVERS:
 - 6.1. SEPTEMBER 15 TO DECEMBER 1 OR
 - 6.2. MARCH 1 TO MAY 1.
 - 6.3. PLANTING AT OTHER DATES WILL BE SUBJECT TO APPROVAL BY THE OWNER'S REPRESENTATIVE AND MAY REQUIRE SPECIAL PROCEDURES.
7. ALL DISTURBED AREAS NOT OTHERWISE TREATED, ARE TO BE SEEDED AS SPECIFIED.
8. SEED MIX AREAS SHALL BE SEEDED WITH A SEEDING MIXTURE CONSISTING OF 90% TALL FESCUES (IMPROVED VARIETIES) AND 10% PERENNIAL RYEGRASS (IMPROVED VARIETIES) AS RECOMMENDED ON THE MOST CURRENT VIRGINIA CROP IMPROVEMENT ASSOCIATION (VCA) TURFGRASS LIST. CERTIFIED SEED WILL BE USED FOR ALL PERMANENT SEEDING. SEEDING AREAS SHALL BE PREPARED IN ACCORDANCE WITH THE ABOVE CITED SPECIFICATION INCLUDING NECESSARY SOIL AMENDMENTS. THE RATE OF COVERAGE FOR BOTH SEED AND AMENDMENTS SHALL BE AS RECOMMENDED BY VCA.
9. MOVE AND LIFT TREES, SHRUBS, AND PLANTS BY THE ROOTBALL ONLY AND NEVER BY THE TRUNK OR STALK.
10. IF SYNTHETIC OR METAL WRAPPING IS USED ON ANY ROOTBALL, REMOVE IT ENTIRELY BEFORE PLANTING. METAL CAGES MUST ALSO BE REMOVED ENTIRELY FROM THE ROOTBALL.
11. CUT, TRIM AND REMOVE THE TOP 6"-9" OF NATURAL BURLAP WRAPPING FROM ROOTBALL PRIOR TO FINAL PLANTING SOIL BACKFILLING.
12. WATERING OF PLANTS: WATERING IS TO PROVIDE VIGOROUS PLANT GROWTH AND SHALL BE SUFFICIENT TO MAINTAIN MOISTURE IN THE ENTIRE ROOT ZONE.
 - 12.1. WATERING OF PLANT MATERIAL SHALL OCCUR IMMEDIATELY AFTER PLANTING AND WITHIN 24 HOURS OF INSTALLATION. THE FIRST WATERING SHALL FLOOD THE PLANTING HOLE TO REMOVE AIR POCKETS AND SATURATE THE SOIL.
 - 12.2. WATERING SHALL CONTINUE EACH DAY FOR ONE WEEK FROM INSTALLATION AT A RATE OF 2 GALLONS PER INCH TREE CALIPER.
 - 12.3. AFTER THE FIRST WEEK OF WATERING, WATERING SHALL CONTINUE ON A WEEKLY BASIS UNTIL PLANTS ARE FULLY ESTABLISHED. WEEKLY WATERING SHALL BE AT A RATE OF 2 GALLONS PER INCH OF TREE CALIPER.
13. UNLESS OTHERWISE DIRECTED IN THE SPECIFICATIONS, ALL PLANTS SHALL BE GUARANTEED TO REMAIN ALIVE AND HEALTHY FOR A PERIOD OF ONE YEAR BEGINNING FROM THE DATE OF INSPECTION BY THE OWNER'S REPRESENTATIVE AND A WRITTEN FIELD REPORT STATING OWNER ACCEPTANCE FOR PLANTS THAT MEET QUALITY STANDARDS, PLANTING SPECIFICATIONS, PROPER LAYOUT PLACEMENT, AND EXHIBIT A HEALTHY VIGOROUS GROWTH.
- 13.1. PLANTS THAT ARE EXHIBITING 25 PERCENT OR MORE DEAD GROWTH OR DO NOT MEET THE PLANT MATERIAL QUALITY SPECIFICATIONS SHALL BE REPLACED IMMEDIATELY OR UPON THE NEXT PLANTING SEASON WHICHEVER IS SOONER.
- 13.2. NEW PLANTS, REQUIREMENTS, ETC. AND METHOD OF PLACING SHALL COMPLY WITH THESE SPECIFICATIONS AND DRAWINGS. PLANTS REPLACING DEAD PLANTS SHALL RECEIVE THE SAME CARE AND MEET SPECIFICATIONS.
- 13.3. WARRANTY SHALL BE LIMITED TO ONE REPLACEMENT PER PLANT.
- 13.4. CONFORMANCE OF PLANTING LAYOUT TO PLANTING PLAN MUST BE APPROVED BY THE OWNER'S REPRESENTATIVE PRIOR TO INSTALLATION. PLANTS NOT PROPERLY LOCATED AS SHOWN ON THE PLANTING PLAN SHALL BE REPLANTED TO THE PROPER LOCATION AT THE EXPENSE OF THE CONTRACTOR.
14. PLANTING HOLE SHALL BE 3 TIMES LARGER THAN THE SIZE OF THE ROOT BALL DIAMETER. SCARIFY BOTTOM AND EDGES OF PLANTING PIT SUFFICIENTLY TO ALLOW BONDING OF THE PLANTING SOIL AND EXISTING SOIL.
15. ALL PLANTS SHALL BE MULCHED WITH A 3" MULCH LAYER WITHIN 24 HOURS OF PLANTING. MULCH SHALL BE DOUBLE SHREDDED HARDWOOD BARK MULCH AND SHALL COVER THE PLANTING BED ENTIRELY, EXCEPT FOR A ONE INCH CLEAR SPACE AROUND THE TRUNK WHICH SHALL REMAIN FREE FROM MULCH.
16. WATERING BERM: CONSTRUCT A 4" MIN. SOIL BERM AROUND EVERY TREE PLANTING. SAUCERS WILL BE ESTABLISHED AT PLANTING TO HOLD WATERING. SAUCERS ARE TO BE MAINTAINED UNTIL PLANTS ARE FULLY ESTABLISHED, 2 YEARS.
17. TREE STAKING SHALL BE REQUIRED FOR PLANTS TALLER THAN 6 FEET AND WITH A TREE CALIPER GREATER THAN 1". USE TWO 3" DIA. OR 2"x2" WOOD STAKES, 6'-0" LENGTH. STAKES SHALL BE PLACED A MIN. OF 18" INTO ADJACENT GROUND. TREE GUYS SHALL BE "ABORTIVE", A UV DEGRADABLE NYLON WEBBING AND INSTALLED PER MANUFACTURERS RECOMMENDATIONS.
18. STRUCTURAL SOIL MIX, IF SHOWN, SHALL BE PREPARED AND INSTALLED IN ACCORDANCE WITH WRITTEN SPECIFICATIONS. ALL PLANTING AREAS (TREE PITS AND PLANTING BEDS) SHALL BE PROVIDED WITH STRUCTURAL SOIL MIX.



parker
DESIGN GROUP
PLANNERS • LANDSCAPE ARCHITECTS
2122 Carolina Ave, SW
Roanoke, VA 24014
Ph: 540-387-1153
Fax: 540-389-5767
1915-B W. Cary Street
Richmond, VA 23220
Phone: 804-358-2947
Fax: 804-359-9645
www.parkerdg.com

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**SITE ZONING PLAN FOR
JUBAL'S RETREAT
SUPPLEMENT TO DEQ VAR102195
ROCKY MOUNT MAGISTERIAL DISTRICT
TOWN OF ROCKY MOUNT, VIRGINIA**

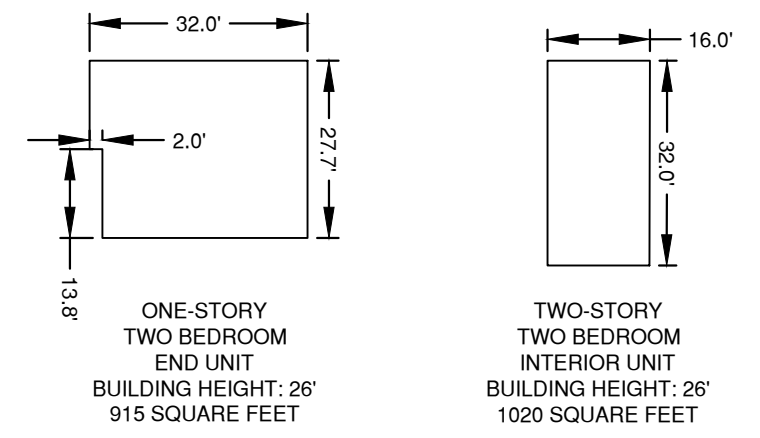
REVISIONS	
PER TOWN COMMENTS	SEPTEMBER 18, 2025

DESIGNED BY:	JMD/DRD
DRAWN BY:	DRD
CHECKED BY:	SLR
SCALE:	1" = 30'
DATE:	AUGUST 19, 2025
PROJECT NUMBER:	24-0132
SHEET TITLE:	ZONING COMPLIANCE PLAN

C03



TYPICAL UNIT PLAN:

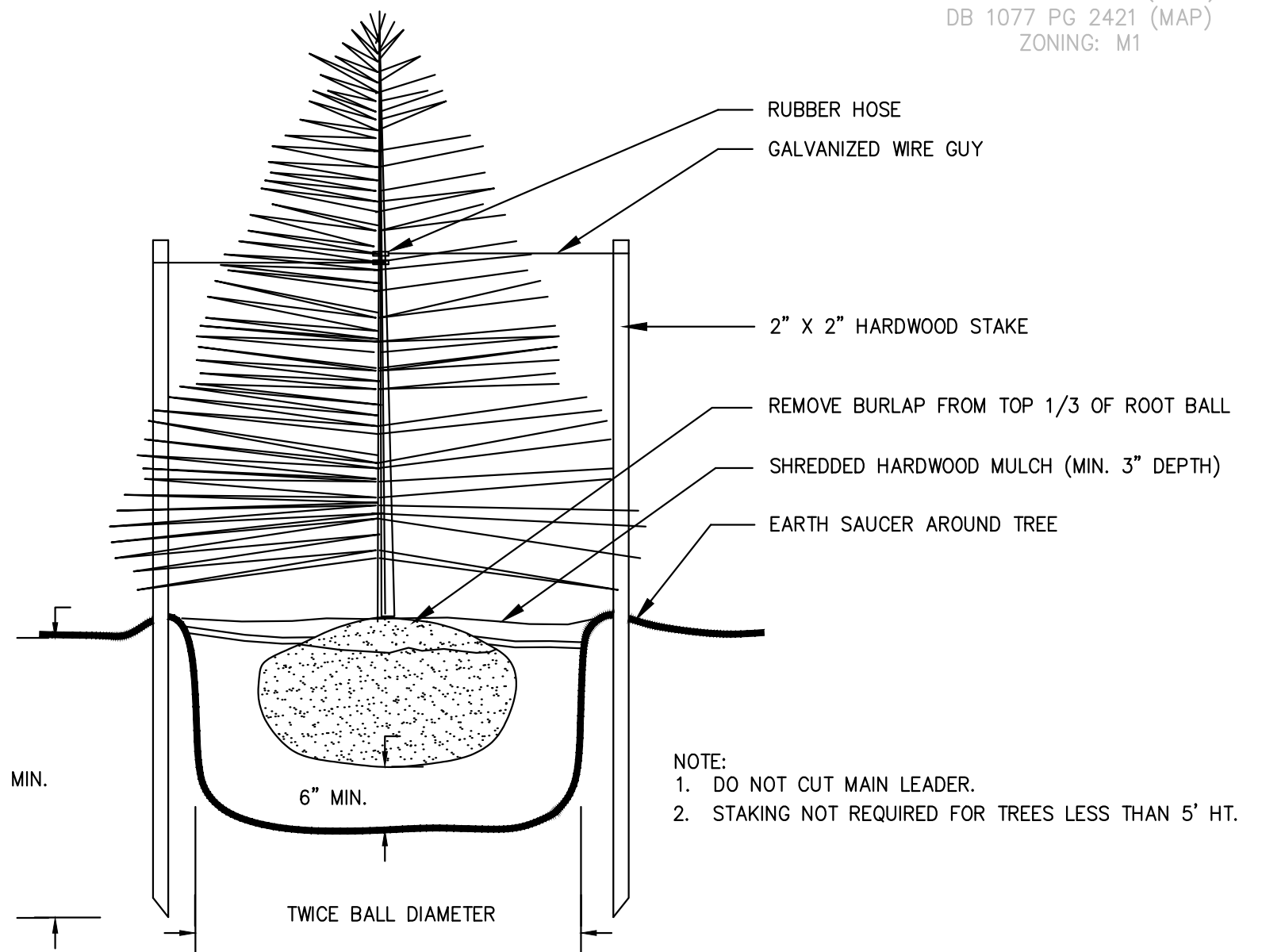
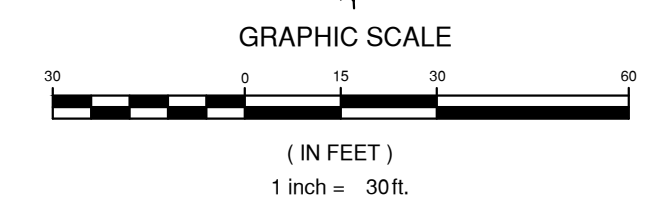


LANDSCAPING REQUIREMENTS:

30' TRANSITION YARD REQUIRED ALONG ADJACENT ZONING WITH LOWER INTENSITY DESIGNATION (R-1) SINGLE ROW OF LARGE EVERGREENS SPACED 12' APART.

TREE LEGEND

- 78 WHITE PINE
Pinus strobus



1 **DETAIL: CONIFEROUS TREE PLANTING - OVER 5' HT. N.T.S.**

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TOWN OF ROCKY MOUNT AFFIDAVIT OF MAILING

I, Cherie Compton Clerk for the Town of Rocky Mount Planning Commission, do hereby certify that on October 23, 2025, I mailed by **first-class mail, postage prepaid**, a true and correct copy of the following notice:

Pursuant to the Town of Rocky Mount Zoning & Subdivision Ordinance and the Code of Virginia, the Rocky Mount Planning Commission will hold a **public hearing at 6:00 p.m., Wednesday, November 5, 2025**, in the Council Chambers at the Rocky Mount Municipal Building, located at 345 Donald Avenue, Rocky Mount, Virginia, to which all interested parties are invited in reference to the following waiver request.

Jubal's Retreat 1, LLC is requesting a waiver of 10-3-4, C. 1 of the Rocky Mount Zoning and Subdivision Ordinance requiring that parcels adjoin public right of way. The property identified as Tax Map Number 2040038100 is part of a larger unified development known as Jubal's Retreat, located on Trail Drive, Rocky Mount, Virginia.

to the property owners and/or parties of interest as required by the Town Code of Rocky Mount and the Code of Virginia. A list of those to whom notice was mailed is attached hereto and incorporated as **Exhibit A**.

Said notices were placed in the United States Mail at Rocky Mount, Virginia, with proper postage affixed.

This certification is made in compliance with the notice requirements of the Town Code of Rocky Mount and the Code of Virginia.

Certified this 23 day of October, 2025.

Signature

Name: Cherie Compton

Title: Planning Commission Clerk

Town of Rocky Mount, Virginia

EXHIBIT A

List of Property Owners and/or Parties of Interest Notified

First Name	Last Name	Address Line 1	City	State	ZIP Code	Tax_Map_Number
Jubals Retreat 1 LLC		275 Corporate Drive	Rocky Mount	VA	24151	2040038100

First Name	Last Name	Address Line 1	City	State	ZIP Code	Tax_Map_Number_
Prop Development LLC		19868 Virgil H Goode Hwy	Rocky Mount	VA	24151	2030000100
Stephen A	Richards III	558 Trail Drive	Rocky Mount	VA	24151	2010008101
Jess M	Dunford	556 Trail Drive	Rocky Mount	VA	24151	2010008100
Dien T & Muoi T	Nguyen	490 Lake View Drive	Rocky Mount	VA	24151	2010008000
Charles Stacy	Ledbetter	510 Trail Drive	Rocky Mount	VA	24151	2010007800
Brian & Anthony Cundiff, Phyllis Lavinder, Sarah Bowles & Other	c/o Anthony Cundiff	4929 Northwood Drive	Roanoke	VA	24017	2010007900
Marie H Hudson	c/o Sandra Robertson	280 Fifth Ave	Collinsville	VA	24078	2010007700
Atanacio Garcia	Gonzalez	3992 Fork Mountain Road	Rocky Mount	VA	24151	2010007600
Valley Real Estate Holdings LLC		Po Box 13527	Roanoke	VA	24035	2010006300
Ruby L	Lynch	400 Trail Drive	Rocky Mount	VA	24151	2010007501
Michael J	Valentine	380 Trail Drive	Rocky Mount	VA	24151	2040037902
Hales Painting Inc		Po Box 805	Hardy	VA	24101	2040037800
Jackie & Lynda	Spence	920 State Street	Rocky Mount	VA	24151	2040038200
Ferguson Land Company		Po Box 828	Rocky Mount	VA	24151	2040038301

(Add additional pages as needed.)

Public Hearing

Pursuant to the Town Code of Rocky Mount and the Code of Virginia, public hearings will be held by Rocky Mount Planning Commission and Town Council to review the following:

Jubal's Retreat 1, LLC is requesting a waiver of 10-3-4, C.1 of the Rocky Mount Zoning and Subdivision Ordinance requiring that parcels abut public right of way. The property identified as Tax Map Number 2040038100 is part of a larger unified development known as Jubal's Retreat, located on Trail Drive, Rocky Mount, Virginia.

Rocky Mount Planning Commission will hold a public hearing on the waiver request at 6 p.m., Wednesday, November 5, 2025, in the Council Chambers at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount.

Rocky Mount Town Council will hold a public hearing on the same request at 6 p.m., Monday, November 10, 2025 in the Council Chambers at the Rocky Mount Municipal Building, 345 Donald Avenue, Rocky Mount.

Documents relating to the public hearing are available for inspection at the Rocky Mount Community Development Department at 345 Donald Avenue, Rocky Mount, Monday - Friday, 8 a.m. to 5 p.m. Any person who wishes to be heard at the public hearing may do so in person, or may submit written responses and objections in writing to the Planning Commission Clerk. Mail written responses to: Planning Commission Clerk, 345 Donald Avenue, Rocky Mount, VA 24151. Emailed responses must be sent to ccompton@rockymountva.org by 3 p.m. November 5, 2025 in order to be included in the record.